

REGULAR MEETING MINUTES AUGUST 31, 2016

A Regular Meeting of the Page City Council was held at 6:30 p.m. on August 31, 2016, in the Council Chambers at City Hall in Page, Arizona. Vice Mayor John Kocjan presided. Councilors Mike Bryan, Scott Sadler, Levi Tappan, Korey Seyler and Dennis Warner were present. Mayor Diak was excused. There was a moment of meditation. City Clerk Kim Larson led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Dyches; City Attorney, Joshua Smith; IT Director, Kane Scott; Page Utilities General Manager, Bryan Hill; Police Chief, Frank Balkcom; Police Lieutenants, Larry Jones and Tim Lange; Community Development Director, Kim Johnson; Community Services Director, Debbie Winlock; and City Clerk, Kim Larson.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

There was no discussion by the City Council.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

There was no discussion by the City Council.

MINUTES

Work Session Meeting – August 10, 2016

Regular City Council Meeting- August 10, 2016

Motion made by Councilor Sadler to approve the minutes. The motion was duly seconded and passed upon a vote.

CONSENT AGENDA

MINUTES

Substance Abuse Task Force – April 20, 2016

Substance Abuse Task Force – May 18, 2016

Substance Abuse Task Force – June 15, 2016

Substance Abuse Task Force – July 20, 2016

Airport Advisory Board – April 11, 2016

Airport Advisory Board – May 9, 2016

Airport Advisory Board – May 23, 2016

Library Advisory Board – May 19, 2016

Library Advisory Board – June 14, 2016

Page Utility Enterprises – July 19, 2016

Page City Council Regular Meeting-August 31, 2016

Community Development Advisory Board – July 26, 2016

INFORMATION

Resignation – Bunny Cochran – Substance Abuse Task Force
City of Fun Carnival, Inc. Contract
City of Page Monthly Cash Allocation Variance Report
Proclamation – Grandfamily/Kinship Care Month

Motion made by Councilor Warner to approve the consent agenda. The motion was duly seconded and passed upon a vote.

PUBLIC HEARINGS

None

HEAR FROM THE CITIZENS

No citizens addressed the City Council

UNFINISHED BUSINESS

None scheduled

NEW BUSINESS

Discussion and possible action by the City Council pertaining to a request for a Special Event Liquor License for Juvenile Diabetes Research Foundation / 23-1907729 (Lake Powell Challenge)

Vice Mayor Kocjan removed the agenda item. The location of the event was not within the City of Page’s jurisdiction.

Discussion and possible action by the City Council pertaining to a Power Sales Contract between Arizona Power Authority and Page Utility Enterprises-Resolution No. 1165-16

At the August 9, 2016 Page Utility Enterprises (PUE) Board Meeting, the Board reviewed the Power Sales Contract (PSC) with the Arizona Power Authority for the purchase and sale of Hoover Capacity and Hoover Energy. The contract with PSC shall become effective October 1, 2016, with power delivery commencing on October 1, 2017, and shall remain in effect until September 30, 2067, unless terminated in accordance with the provisions of the PSC-Resolution 1165-16.

The PUE Board voted unanimously to recommend to City Council to approve the PSC.

Motion made by Councilor Warner to introduce Resolution 1165-16 by title only.

The City Clerk introduced the Resolution 1165-16 by title only.

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, PERTAINING TO THE PURCHASE OF HOOVER

Page City Council Regular Meeting-August 31, 2016

CAPACITY AND ENERGY; AND AUTHORIZING THE PAGE UTILITY ENTERPRISES GENERAL MANAGER TO EXECUTE THE POWER SALE CONTRACT BETWEEN ARIZONA POWER AUTHORITY AND PAGE UTILITY ENTERPRISES.

PUE General Manager Bryan Hill introduced the agenda item.

There was discussion.

Motion made by Councilor Warner to adopt Resolution 1165-16. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to dissolving the Page Municipal Property Corporation-Resolution 1166-16

The City of Page Municipal Property Corporation ("Corporation") was formed as a non-profit corporation in 1984 via Resolution No. 264, as a mechanism for the City to issue debt, and was the mechanism for which the City issued its 1997 and 1999 bonds. Since its inception in 1984, the premise and function behind municipal property corporation has been changed through State statute and municipal property corporations are no longer necessary for the issuance of debt.

In or around 2000, the Corporation's annual list of officers was not filed with the Arizona Corporation Commission ("ACC") and was therefore administratively dissolved by the ACC. This might have been due to an oversight, however, it appears that the Mayor and Council were aware of this issue and chose not to reinstate the Corporation in 2003. There was a period of six years in which to reinstate the administratively dissolved Corporation, however reinstatement was never pursued and is now not available as an option.

Even though the Corporation was administratively dissolved, it was statutorily obligated to wind up its business dealings and dispose of its liabilities and assets. In 2007 it appeared that the only asset owned by the Corporation was the old airport terminal and a new board of directors was formed to allow the Corporation to sell off this remaining asset. The majority of corporate liabilities were resolved when the bond debt was restructured in 2011. In addition, under the terms and conditions of the original bonds, the Corporation maintained an obligation to Wells Fargo for the payment of maintenance fees for the accounts associated with the old bonds, which obligation was satisfied in 2015.

Motion made by Councilor Warner to introduce Resolution 1166-16 by title only. The motion was duly seconded and passed upon a vote.

The City Clerk introduced Resolution 1166-16 by title only.

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE,

Page City Council Regular Meeting-August 31, 2016

COCONINO COUNTY, ARIZONA, APPROVING THE DISSOLUTION OF THE CITY OF PAGE MUNICIPAL PROPERTY CORPORATION.

City Attorney Josh Smith explained to the City Council why the Municipal Property Corporation Board was officially being dissolved.

Motion made by Councilor Bryan to adopt Resolution 1166-16. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to soliciting for a Request for Qualifications (RFQ) for On-Call Engineering Services

The City Manager has been unable to fill the Director of Public Works position with a qualified applicant. In order to continue with the design and construction of the current and future capital improvements and the review and analysis of significant pending new development, the City required adequate engineering resources.

City Manager Crystal Dyches presented the agenda item.

There was discussion.

Motion made by Councilor Warner to approve solicitation of a Request for Qualifications for an on-Call Engineering Services. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to the purchase of a 2016 Chevy Tahoe, four-wheel drive, with police equipment and package for the Page Police Department

The Page Police Department budgeted for the purchase of a Police car for FY 2016/17, and requested the authority to purchase one 2016 Chevy Tahoe, four-wheel drive, with police equipment and police package.

The quote for the vehicle with police equipment came in at a higher amount than what was budgeted for (\$55,000.00). The Police Department requested to use \$13,146.38 from the Capital Expense line item to cover the additional amount needed. The majority of the difference in cost, from the vehicle purchased the year before, was the addition of a Watch Guard video recording system. The alternative would be to purchase the vehicle without the Watch Guard video system.

Police Lieutenant Tim Lange introduced the agenda item.

There was discussion pertaining to the purchase of the vehicle, the additional funds needed that were not included in the budget, purchasing locally, and the Watch Guard video system.

Page City Council Regular Meeting-August 31, 2016

Chief Balkcom stated that the focus of the Police Department was to purchase one new vehicle per year.

There was discussion that the Police Department would be replacing the sedans and going with four-wheel drive vehicles.

There was further discussion.

Motion made by Councilor Seyler to authorize the authority to purchase one 2016 Chevy Tahoe, four-wheel drive, with Police Equipment and Police Package, including the Watch Guard video system. The motion was duly seconded and passed 4-1 with Vice Mayor Kocjan, Councilors Sadler, Seyler and Warner voting in favor and Councilor Tappan voting against.

Discussion and possible action by the City Council pertaining to the approval of the annual maintenance contract invoice from Spillman Technologies, Inc. for the Page Police Department

The Police Department has an annual maintenance contract with Spillman Technologies, Inc. Spillman Technologies approves the Records Management System (RMS) and Computer Automated Dispatch (CAD). The contract includes contract updates, and enhancements and online training. The maintenance fees cover technical support, and dedicated account representatives that will assist with unresolved issues.

Lieutenant Jones and Administrative Assistant Sandy Klain, introduced the agenda item.

There was discussion.

Motion made by Councilor Sadler to authorize the City Manager to execute the Annual Maintenance Agreement, and pay Spillman Technologies, Inc. the annual maintenance fee in the amount of \$30,355.00. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to leasing a John Deere Rough Mower for the Lake Powell National Golf Course

The City of Page amended the Professional Services Agreement for Management and Operations of the Lake Powell National Golf Course with ARAMARK Sports and Entertainment Services, LLC on June 10, 2015.

Paragraph 1(c) of the Agreement was amended to read as follows: "ARAMARK shall be solely responsible for all regular maintenance of the golf course. ARAMARK shall negotiate, purchase, and pay all fuel, oil, supplies, equipment, replacement parts, labor, professional services, and insurance, and other items as may be reasonably necessary to operate Lake Powell National Golf Course. The City agrees to be responsible for the

Page City Council Regular Meeting-August 31, 2016

reimbursement or replacement of grounds keeping equipment only, as approved by the City Council through the City's annual fiscal budgetary process, with the City's fiscal year beginning on July 1st of each year."

The staff at the Lake Powell National Golf Course expressed the need to replace a mower and requested entering into a lease agreement with John Deere for a 9009A Terrain Cut Rough Mower.

City Manager Crystal Dyches presented the agenda item.

Finance Director Linda Watson and Lake Powell National Golf Course Superintendent James Furr were present to answer questions.

Councilor Sadler asked Mr. Furr what the life expectancy was for the mower.

Mr. Furr responded, 7-8 years.

There was discussion regarding a long-term lease at 8% for five (5) years versus purchasing the mower outright, and that the lease was a lease purchase.

Discussion continued.

Motion made by Councilor Warner to purchase a 9009A Terrain Cut Rough Mower for the Lake Powell National Golf Course in the amount of \$62,446.40. The motion was duly seconded.

Discussion continued.

The motion failed with a 3-3 vote, with Councilors Warner, Sadler and Bryan voting in favor and Vice Mayor Kocjan, Councilors Tappan and Seyler voting against.

There was discussion.

Motion made by Councilor Seyler to approve a 60-month lease option for the John Deere 9009A Terrain Cut Rough Mower for the Lake Powell National Golf Course. The motion was duly seconded and passed 5-1 with Vice Mayor Kocjan, Councilors Seyler, Warner, Tappan and Bryan voting in favor and Councilor Sadler voting against.

Discussion and possible action by the City Council pertaining to rescheduling the November 23, 2016 Regular City Council Meeting

Due to the Thanksgiving Holiday, the November 23rd Regular City Council Meeting needed to be rescheduled.

Page City Council Regular Meeting-August 31, 2016

Staff recommended rescheduling the November 23rd Regular City Council Meeting to Wednesday, November 30, 2016.

Pursuant to Page City Code, Section 2-4-1, the rescheduled Regular City Council Meetings must not exceed more than seven (7) days before or after the date being advanced or delayed.

Motion made by Councilor Sadler to reschedule the November 23, 2016 Regular City Council Meeting to November 30, 2016. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to closing the satellite library at the Community Center and changing the hours of operation at the Page Public Library

In 2011, a small satellite library was placed at the Community Center. The satellite library was staffed with library personnel for 25 hours a week. Having library staff on hand allowed them to assist the Community Center meal program, reservations, and cash collections. During the last year, it was noted that very few library books were checked out at the Community Center, as few as 20 items per week. In 2011 the Page Public Library was closed on Mondays, due to budget purposes.

The Library Board recommended increasing the Page Public Library hours, reallocating staff resources from the satellite library to the Page Public Library, using the "honor system", lending library donated/out of circulation books, and the continuance of staffing existing services at the Community Center facilities for club meetings, computer classes, etc.

Community Services Director, Debbie Winlock presented the agenda item.

Motion made by Councilor Warner to close the satellite library at the Community Center and change the hours of operation at the Page Public Library to: Monday 12:00 p.m. – 6:00 p.m., Tuesday, Wednesday and Thursday 9:00 a.m. – 8:00 p.m., and Friday and Saturday from 10:00 a.m. – 6:00 p.m.

There was discussion.

The motion was duly seconded and passed upon a vote.

BID AWARDS

None scheduled

BUSINESS FROM THE MAYOR

None scheduled

Page City Council Regular Meeting-August 31, 2016

BUSINESS FROM THE MANAGER

None scheduled

BUSINESS FROM THE CITY ATTORNEY

None scheduled

BUSINESS FROM THE COUNCIL

Discussion and possible action by the City Council pertaining to the Fourth Quarter Financial Report

Councilor Warner gave a brief overview of the Fourth Quarter Financial Report.

Vice Mayor Kocjan moved the following items to this part of the agenda.

BOARDS & COMMISSIONS

Discussion by the City Council pertaining to reports by Board Liaisons

There was no discussion by the City Council.

DEPARTMENTS

None scheduled

CLAIMS

None scheduled

BUSINESS FROM THE COUNCIL continued

EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03 (A)(7) The City Council may vote to go into Executive Session for the purpose of discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

Parcel Number 801-15-008E, 3.73 acres southwest of Scenic View Drive and northwest of State Highway 89

Vice Mayor Kocjan introduced all three Executive Sessions.

Motion made by Councilor Sadler to enter into Executive Session on 16.2, 16.3, and 16.4 (all three Executive Sessions) at 7:38 p.m. The motion was duly seconded and passed upon a vote.

Vice Mayor Kocjan reconvened the Regular City Council Meeting at 8:41 p.m.

Discussion and possible action by the City Council pertaining to the land identified as Parcel Number 801-15-008E, 3.73 acres southwest of Scenic View Drive and northwest of State Highway 89

There was no discussion by the City Council.

Page City Council Regular Meeting-August 31, 2016

EXECUTIVE SESSION

Pursuant to A.R.S § 38-431.03 (A)(7) The City Council may vote to go into Executive Session for the purpose of discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property

Parcel Number 802-20-005A, 280 acres of 1,780.6 acres, and Parcel Number 801-08-011, 640 acres, all north of Highway 98 and west of the City of Page east corporate boundary

Discussion and possible action by the City Council pertaining to the land identified as Parcel Number 802-20-005A, 280 acres of 1,780.6 acres, and Parcel Number 801-08-011, 640 acres, all north of Highway 98 and west of the City of Page east corporate boundary

There was no discussion by the City Council.

EXECUTIVE SESSION

Pursuant to A.R.S. 38-431.03 (A)(7) The City Council may vote to go into Executive Session for the purpose of discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

Parcel Number 802-16-013B, 10 acres east of Highway 89, west of Sandhill Road

Discussion and possible action by the City Council pertaining to land identified as Parcel Number 802-16-013B, 10 acres east of Highway 89, west of Sandhill Road

There was no discussion by the City Council.

ADJOURN

The meeting was adjourned at 8:42 p.m.



Kim L. Larson
City Clerk



William R. Diak
Mayor

Page City Council Regular Meeting-August 31, 2016

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 31st day of August, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 14th day of September, 2016

Handwritten signature of Kim Larson in cursive script.

Kim Larson, City Clerk