

**PAGE CITY COUNCIL
REGULAR MEETING MINUTES
JULY 13, 2016**

A Regular Meeting of the Page City Council was held at 6:30 p.m. on July 13, 2016, in the Council Chambers at City Hall in Page, Arizona. Vice Mayor John Kocjan presided. Councilors Mike Bryan, Scott Sadler, Levi Tappan, Korey Seyler and Dennis Warner were present. Mayor Diak was excused. There was a moment of meditation. Councilor Bryan led the Pledge of Allegiance.

Vice Mayor Kocjan called the meeting to order.

Staff members present: City Manager, J. Crystal Dyches; City Attorney, Joshua Smith; IT Director, Kane Scott; Finance Director, Linda Watson; Police Department Lieutenant, Tim Lange; Deputy City Clerk, Sue Kennedy; and City Clerk, Kim Larson.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

There was no discussion by the City Council.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

There was no discussion by the City Council.

MINUTES

Work Session Meeting-June 22, 2016

Regular City Council Meeting-June 22, 2016

Joint Council/Community Development Advisory Board Work Session-June 28, 2016

Motion made by Councilor Sadler to approve the minutes. The motion was duly seconded and passed upon a vote.

CONSENT AGENDA

MINUTES

Community Development Advisory Board – May 24, 2016

INFORMATION

Motion made by Councilor Sadler to approve the consent agenda. The motion was duly seconded and passed upon a vote.

PUBLIC HEARINGS

None

Page City Council Regular Meeting-July 13, 2016

HEAR FROM THE CITIZENS

No citizens addressed the City Council

UNFINISHED BUSINESS

None scheduled

NEW BUSINESS

Discussion and possible action by the City Council pertaining to Change Order One (1) to C&S Engineers, Inc.

The Electrical Upgrades Project at the Page Municipal Airport required one (1) change order and four (4) additional calendar days of work. This required C&S Companies to spend additional time overseeing the project in the amount of \$11,938.00. The City of Page will spend an additional \$298.45 for its portion of the change order.

City Manager Crystal Dyches presented the agenda item.

Motion made by Councilor Sadler to approve Change Order One (1) to C&S Companies in the amount of \$11,938.00 and authorize the City Manager to execute the document. The motion was duly seconded.

There was discussion.

The motion passed upon a vote.

Discussion and possible action by the City Council pertaining to a Spillman public safety system upgrade for the Page Police and Fire Departments

The Page Police Department purchased the Spillman software back in 2009. The Spillman software serves as the Police Department's Records Management System (RMS). It houses all of the data for the Police Department. Data collection begins in dispatch from calls for service received by phone, radio or in person. The call information is entered by a dispatcher into a Computer Aided Dispatch (CAD) system. CAD allows the dispatcher to easily access and modifies call information. The system also tracks unit locations and statuses. Timers programmed into the system help dispatchers monitor response times, on scene times, and other unit status times. Call for service data transfers to a Records Management System (RMS). RMS is a database housing all calls for service, law incident, name, local warrant, vehicle information, stolen property, and evidence information. The data can be easily accessed, sorted and analyzed. In addition, the system must meet Federal and State data collection and reporting guidelines. The RMS also has an evidence tracking system which complies with court mandated chain of custody compliance and court mandated protocols for evidence retention and collection, tracking of property, and mapping system.

Essential Reports Created by Spillman:

Page City Council Regular Meeting-July 13, 2016

- Uniform Crime Reporting: Monthly National Crime Statistics that are mandated by the FBI
- Arizona Criminal Justice Commission: Quarterly Deaths in the Process Arrest Report
- Governor's Office of Youth, Faith and Family: Quarterly report of Juveniles Detained
- Yearly: Federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act
- Weekly Significant events report, for Media which outlines all arrest for the week
- Monthly Patrol Statistics which track Officer work history

The predicted end of life for the Spillman Public Safety System was 2011. The existing system had a hardware failure that was repaired, and the system constantly "goes down". Due to the age of the existing server there is a certainty of total failure with the possibility of no data recovery. The package quote for hardware, software, migration, and maintenance was \$54,902.00

IT Director Kane Scott Director presented the agenda item.

Motion made by Councilor Tappan to approve the purchase of the Spillman Public Safety System Upgrade for Page Police and Fire and authorize the City Manager to execute the documents. The motion was duly seconded and passed upon a vote.

BID AWARDS

None scheduled

BUSINESS FROM THE MAYOR

None scheduled

BUSINESS FROM THE MANAGER

None scheduled

BUSINESS FROM THE CITY ATTORNEY

None scheduled

BUSINESS FROM THE COUNCIL

None scheduled

BOARDS & COMMISSIONS

Discussion and possible action by the City Council pertaining to appointment(s) to the Airport Advisory Board

There were three (3) vacancies on the Airport Advisory Board. Two (2) letters requesting to remain on the Airport Board were received from Christopher Large and Steven Blevins.

Motion made by Councilor Sadler to reappoint Christopher Large to the Page Airport

Page City Council Regular Meeting-July 13, 2016

Board with a term ending June 2019. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Tappan to appoint Steven Blevins to the Page Airport Board with a term ending June 2019. The motion was duly seconded and passed upon a vote

Discussion and possible action by the City Council pertaining to appointment(s) to the Community Center Advisory Board

There were two (2) vacancies on the Community Center Advisory Board. A letter requesting to remain on the Board was received from Dele Fischer.

Motion made by Councilor Tappan to reappoint Dele Fischer to the Community Center Advisory Board with a term ending June 2019. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to appointment(s) to the Library Board

There were three (3) vacancies on the Library Advisory Board. A letter requesting to remain on the Board was received from Charles Goodrich, and an application was received from Kathleen Spellman.

Motion made by Councilor Seyler to reappoint Charles Goodrich to the Library Advisory Board with a term ending June 2019. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Tappan to appoint Kathleen Spellman to the Library Advisory Board with a term ending June 2019. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to appointment(s) to the Parks and Recreation Advisory Board

Due to the resignation of Michael Woods from the Parks and Recreation Advisory Board there was one (1) vacancy on the Page Parks and Recreation Advisory Board. The City received three (3) Board Appointment Applications from Kai Scott, Steve Blevins, and Erik Stanfield.

Motion made by Councilor Warner to appoint Erik Stanfield to the Parks and Recreation Advisory Board with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to appointment(s) to the Planning and Zoning Commission

There were two (2) vacancies on the Planning and Zoning Commission. The City received two (2) letters requesting to remain on the Planning and Zoning Commission

Page City Council Regular Meeting-July 13, 2016

from Robert Peterson and William S. Justice, and two (2) Board Appointment Applications from Steve Blevins and Scott Seyler.

Motion made by Councilor Sadler to reappoint William S. Justice to the Planning and Zoning Commission with a term ending June 2019. The motion was duly seconded and passed 6-1 with Vice Mayor Kocjan, Councilors Sadler, Tappan, Bryan, Warner and Kocjan voting in favor and Councilor Seyler voting against.

Motion made by Councilor Warner to reappoint Robert Peterson to the Planning and Zoning Commission with a term ending June 2019. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to appointment(s) to the Public Safety Personnel Retirement System Board

There was one vacancy on the Public Safety Personnel Retirement System Board. The City received one (1) Board Appointment Application from Larry D. Clark, Sr.

Motion made by Councilor Sadler to appoint Larry D. Clark, Sr. to the Public Safety Personnel Retirement System Board with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to appointments(s) to the Community Development Advisory Board

There were two (2) vacancies on the Community Development Advisory Board (CDAB). The City received four (4) Board Appointment Applications from Larry D. Clark, Sr., John R. Mayes, Scott Seyler, and Doug Boston.

Motion made by Councilor Warner to appoint Doug Boston to the Community Development Advisory Board with a term ending June 2019. The motion was duly seconded and passed upon a vote.

Councilor Tappan stated that the CDAB Board was interested in appointing a Chamber Member for the one of the board positions.

City Manager Crystal Dyches also mentioned that the Board expressed interest in having a Chamber Member appointed to the Board.

Chamber of Commerce Director Judy Franz stated that she would be interested in being appointed as the Board liaison.

There was discussion, and reference was made that Scott Seyler was a Chamber Board Member.

Motion made by Councilor Warner to appoint Scott Seyler to the Community

Page City Council Regular Meeting-July 13, 2016

Development Advisory Board with a term ending June 2019. The motion was duly seconded and passed 6-1 with Vice Mayor Kocjan, Councilors Sadler, Tappan, Bryan, and Warner voting in favor and Councilor Seyler abstained.

Discussion by the City Council pertaining to reports by Board Liaisons
Councilor Bryan, Community Development Advisory Board, stated that the CDAB scheduled a special meeting pertaining to a concert at the amphitheater.

There was discussion.

DEPARTMENTS

None scheduled

CLAIMS

None scheduled

ADJOURN

The meeting was adjourned at 6:50 p.m.



Kim L. Larson
City Clerk



John Kocjan
Vice Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 13th day of July, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 27th day of July, 2016



Kim Larson, City Clerk