



**MEETING NOTICE  
CITY OF PAGE  
CITY COUNCIL**

**CITY COUNCIL REGULAR MEETING  
CITY HALL, 697 VISTA AVENUE  
PAGE, ARIZONA**

**OCTOBER 12, 2016  
6:30 P.M.**

**NOTICE OF PUBLIC MEETING AND AGENDA**

**1. CALL TO ORDER**

**2. INVOCATION**

**3. PLEDGE OF ALLEGIANCE**

**4. ROLL CALL**

Mayor Bill Diak

Vice Mayor John Kocjan

Councilor Mike Bryan

Councilor Scott Sadler

Councilor Levi Tappan

Councilor Corey Seyler

Councilor Dennis Warner

**5. PRIORITY LIST**

5.1 Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

5.2 Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

**6. MINUTES**

6.1 Work Session Meeting – September 19, 2016

6.2 Work Session Meeting – September 28, 2016

6.3 Regular City Council Meeting –September 28, 2016

**7. CONSENT AGENDA**

The Consent Portion of the Agenda is a means of expediting routine matters that must be acted on by Council. All items approved will be done by one undebatable motion passed unanimously. Any item may be removed for debate on request of any member of Council. Items removed from the Consent Portion become the first items of business of the Regular Agenda.

**7.1 MINUTES**

Parks and Recreation Advisory Board - September 12, 2016

Community Development Advisory Board - August 23, 2016

**7.2 INFORMATION**

Proclamation - Cities and Towns Week

**8. PUBLIC HEARINGS**

None

## **9. HEAR FROM THE CITIZENS**

Members of the public may address the City Council on matters that are not listed on the City Council agenda. The City Council cannot discuss or take legal action on any matters during the Call to the Public, unless the matters are properly noticed for discussion and legal action. At the conclusion of the Call to the Public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. Citizens may also use Information Request Forms, which are available. All City Council meetings are recorded.

## **10. UNFINISHED BUSINESS**

None scheduled

## **11. NEW BUSINESS**

11.1 Certificate of Appreciation presentation to Larry D. Clark, Sr. in recognition of outstanding service and dedication to the City of Page (landscaping and beautification – Navajo Wall)

11.2 Certificate of Appreciation presentation to Grant Gardner in recognition of outstanding service and dedication to the City of Page (Vermillion Cliffs entrance)

11.3 Discussion and possible action by the City Council pertaining to authority to accept RICO Money to purchase an evidence burn barrel

## **12. BID AWARDS**

None scheduled

## **13. BUSINESS FROM THE MAYOR**

None scheduled

## **14. BUSINESS FROM THE MANAGER**

None scheduled

## **15. BUSINESS FROM THE CITY ATTORNEY**

None scheduled

## **16. BUSINESS FROM THE COUNCIL**

### **EXECUTIVE SESSION**

16.1 Pursuant to ARS § 38-431.03 (A (A) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting.

### **City Manager, Crystal Dyches Evaluation**

Discussion and possible action by the City Council pertaining to City Manager, Crystal Dyches evaluation

**EXECUTIVE SESSION**

16.2 Pursuant to ARS § 38-431.03 (A) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting.

**City Clerk, Kim Larson Evaluation**

Discussion and possible action by the City Council pertaining to City Clerk, Kim Larson evaluation

**17. BOARDS & COMMISSIONS**

Discussion by the City Council pertaining to reports by Board Liaisons

**18. DEPARTMENTS**

None scheduled

**19. CLAIMS**

None

**ADJOURN**

**FOR YOUR INFORMATION**

Next Regular Meeting Wednesday, October 26, 2016, 6:30 p.m.

*Pursuant to A.R.S. 38.431.02, notice is hereby given to the members of the City Council and to the general public that the Page City Council will hold a meeting open to the public. Supporting documents and Staff reports, which were furnished to the City Council, with this agenda, are available for review at [www.cityofpage.org](http://www.cityofpage.org) or at the City Clerk's Office. Council Members of the City of Page City Council will attend either in person or by telephonic conference. City Council may vote to go into Executive Session for the purpose of obtaining legal advice from the City Attorney on any item listed on the agenda, pursuant to A.R.S. 38-431.03 (A)(3). City Council may modify the agenda order, if necessary. This agenda may be subject to change up to 24 hours prior to the meeting. Persons with disabilities should call Kim Larson, City Clerk, at 645-4221 (TDD 645-4216) for program and services information and accessibility.*

**NOTICE TO PARENTS:** *Parents and legal guardians have the right to consent before the City of Page makes a video or voice recording of a minor child A.R.S. §1-602.A.9. City Council meetings are recorded and may be viewed on Cable One, Channel 4. If you permit your child to participate in the City Council Meeting, a recording will be made. If your child is seated in the audience, your child may be recorded, but you may request that your child be seated in a designated area to avoid recording. Please submit your request to the City Clerk at 928-645-4221.*

*If you would like to receive City Council agendas via email, please send your email address to [cityclerk@cityofpage.org](mailto:cityclerk@cityofpage.org) or call 645-4221.*

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following places: City Hall Bulletin Board located at 697 Vista Avenue, Page, Arizona, Justice Building Bulletin Board located at 547 Vista Avenue, Page, Arizona, U. S. Post Office Lobby located at 44 Sixth Avenue, Page, Arizona, on the \_\_\_\_ day of October, 2016, at \_\_\_\_\_ p.m. in accordance with the statement filed by the City of Page City Council with the City Clerk.

DATED this \_\_\_\_ day of October, 2016.

**CITY OF PAGE**

By: \_\_\_\_\_  
CITY CLERK'S OFFICE

To view City Council's  
*2016/2017 Strategic Priorities*  
and

*Individual Priorities,*

please visit our website at

**[cityofpage.org/government/councilpriorities](http://cityofpage.org/government/councilpriorities)**

or stop in at the City Clerk's Office in City Hall for a copy.

Thank you

**PAGE CITY COUNCIL  
WORK SESSION MEETING MINUTES  
SEPTEMBER 19, 2016**

A Work Session Meeting of the Page City Council was held at 5:30 p.m. on September 19, 2016, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan (arrived at 5:40 p.m.), Scott Sadler, Levi Tappan (arrived at 6:12 p.m.), Korey Seyler, and Dennis Warner were present.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Dyches; City Attorney, Joshua Smith; Police Chief Frank Balkcom; Police Lieutenants Tim Lang and Larry Clark; and City Clerk, Kim Larson.

**Discussion by the City Council pertaining to staffing at the Page Police Department**

Chief Balkcom provided a presentation pertaining to the Police Department Staffing and the increase in Calls for Service and Investigative responsibilities.

Chief Balkcom talked about a few of the Smart Policing Initiatives that the Police Department has put into place to save officer time. The Police Department has a water initiative, where the officer provides cold water or Gatorade at times when appropriate, versus responding to a medical call later; Sign and Release Program when applicable, versus sending a Defendant to jail; installed a computer in the Sheriff's Department booking station, versus having to return to the Police Department to complete paperwork; and working on getting video conferencing for the Grand Jury cases versus driving to Flagstaff.

Chief Balkcom went over the existing staffing, stating that they have one (1) Police Chief, two (2) Lieutenants, three (3) Sergeants in Patrol, one (1) Detective, and seven (7) Officers, with three (3) Officers on light duty, one (1) Recruit attending the Police Academy and one (1) lateral applicant currently going through the background process. The Police Department has a total staffing of 18 sworn Officers. Chief Balkcom stated that hiring four (4) Officers would increase Officer safety and overtime.

There was lengthy discussion.

Lieutenant Tim Lange talked about the overtime report and Lieutenant Larry Jones talked about Criminal Investigations, and the workload.

Councilor Bryan stated that he understood the need for more officers, but referenced that this was not part of the budget.

There was discussion about the Public Safety Retirement System changes that would be going into effect in July 2017.

City Manager Crystal Dyches stated that she brought this agenda item before City Council to make them aware that the City was at a critical level with law enforcement. There are seven (7) Officers patrolling, three (3) Officers on light duty, and there has been a 30-40% turnover.

There was discussion.

Councilor Warner asked what would happen if four (4) positions were hired that are not budgeted for.

City Manager Crystal Dyches stated that the City has several unfunded positions and that there are contingency funds.

There was discussion pertaining to the timing of hiring the new officers, to have them fall under the new Public Safety Retirement Policy guidelines that go into effect in July 2017.

The consensus of the City Council was to move forward with hiring four (4) new Officers at the City Manager and Police Chief's discretion as to when to hire.

Mayor Diak called for a recess at 6:55 p.m.

Mayor Diak reconvened the Work Session Meeting at 7:04 p.m.

**Discussion by the City Council pertaining to a draft Code of Ordinance from American Legal and proposed changes**

The review of the DRAFT Code of Ordinance began on page 130, where Council left off from the September 14, 2016 City Council Work Session.

City Manager Crystal Dyches stated that she needed direction pertaining to the City Manager promulgating rules to allow people to apply for a permit to bring their own alcohol onto City Property. She stated that the City of Flagstaff was the only city she could find that had a permit. Flagstaff has two parks that require a permit and the remaining parks allow alcohol, but do not issue a permit. She stated that she could put together a permit process for Council to review.

Police Chief Balkcom was present to answer questions.

There was lengthy discussion.

City Manager Crystal Dyches stated that she would draft some rules and present them to City Council.

Councilor Bryan was excused at 7:58 p.m.

The next items up for discussion began on page 133 of the DRAFT Code of Ordinance. Councilor Sadler made reference to §94.05 Limitation on Number of Solid Fuel and Non-Solid

Fuel-Burning Devices in Residential Buildings. He questioned only being able to have one approved solid fuel or non-solid fuel burning device per dwelling. City Manager Crystal Dyches stated that she would look into this item.

There was discussion pertaining to §94.06 Elimination of Nonconforming Solid Fuel-Burning Devices in Existing Dwelling Units. There was a question regarding how this Code was enforced. City Manager Crystal Dyches stated that the only way the City would know is if you needed a building permit for some type of change.

The next item discussed was §111.06 – Denial of Business Registration; Revocation. Councilor Sadler asked if the City Manager was the right position to deny or revoke a Business Registration. City Manager Crystal Dyches referred to City Attorney Josh Smith. Mr. Smith stated that this is an item that Council may want to discuss further at a later time. Typically, there is no denial of a registration, it is simply for informational purposes. If we intend to have inspections and other conditions for issuance that we intend to enforce, we should delineate the rules for issuance and enforcement. This was questioned because the Fire Department would like the businesses to have a Fire Inspection when they register their business. City Council needs to decide if they want the City to change from a Business Registration to a Business License or the City Manager and City Attorney can research information needed for a Business License and present to City Council.

There was discussion.

§130.18 and §130.19 Searchlights and Signs and Banners. Councilor Sadler questioned if someone other than Council should provide permission. City Manager Crystal Dyches stated that she would look into the Codes.

There was discussion.

There was discussion pertaining to §130.24 Public Consumption or Display of Medical Marijuana.

§131.05 (C) (2) "The City Council shall appoint a Hearing Officer for graffiti abatement to preside over an administrative review from persons interested from within the city. The Hearing Officer may be reappointed or replaced by majority vote of the Council at any regular City Council Meeting." Staff will check to see if this was part of the original City Code or if was added by American Legal.

§131.06 Trust Fund Established. Staff will check to see if this was part of the original City Code or added by American Legal.

The next item discussed was the Floodplain Management Ordinance. City Manager Crystal Dyches stated that she met with the Flood Plain Specialist and the current Floodplain Ordinance was reviewed and minor changes were suggested. The changes were sent to American Legal to be codified into the Code of Ordinance.

The meeting was adjourned at 8:00 p.m.

---

Kim Larson  
City Clerk

---

William R. Diak  
Mayor

### CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Work Session Meeting, held on the 19<sup>th</sup> day of September, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 12th day of October, 2016

---

Kim Larson, City Clerk

**PAGE CITY COUNCIL  
WORK SESSION MEETING MINUTES  
SEPTEMBER 28, 2016**

A Work Session Meeting of the Page City Council was held at 5:30 p.m. on September 28, 2016, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Scott Sadler, Levi Tappan, and Dennis Warner were present. Councilors Mike Bryan and Korey Seyler were excused.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Dyches; City Attorney, Joshua Smith; Fire Chief, Jeff Reed; Deputy City Clerk, Sue Kennedy; and City Clerk, Kim Larson.

Discussion by the City Council pertaining to Page Fire Department out of town response and staffing

City Manager Crystal Dyches stated that Fire Chief Jeff Reed had a concern pertaining to fire/medical coverage in the City of Page. She explained that in July 2016 there was one incident where there was no coverage for a little over an hour in the City, due to overlapping out-of-town calls. The City Code states that the Fire Department can respond outside of the City Limits. Ms. Dyches turned it over to Chief Reed to discuss his concerns with the City Council.

Fire Chief Jeff Reed stated that he was concerned regarding the out-of-town responses and overlapping calls. He stated that there had been an increase in overlapping calls by 42% over an 8-month period.

There was discussion between City Council, Chief Reed, and Larry Clark (former Fire Chief and citizen of Page) regarding volunteer firefighters, the cost and time to train a volunteer as an Emergency Medical Technician (EMT), and about other resources available with the Park Service, Navajo Nation, Classic Helicopter and Guardian Air.

Discussion continued pertaining to the out-of-town responses and the concern of overlapping calls.

Chief Reed explained that the current staffing level was five (5) firefighters per day with a minimum of four (4), and there must be a minimum of two (2) firefighters to respond to a call. They do have staff on-call, with each firefighter taking one (1) 24-hour call every 24-day cycle. Having staff on-call does not provide an extra person available every day. The Fire Department has 15 firefighters, with eight (8) living in Page and seven (7) out-of-town. The out-of-town firefighters do make arrangements to stay in town on the days they are on-call.

There was lengthy discussion.

Page City Council Work Session Meeting Minutes – September 28, 2016

There was discussion pertaining to the financial impact to the City for out-of-town responses.

Chief Reed said that there was a good return, however his concern was staffing.

Mayor Diak said that he would like to have more conversation regarding this matter, and to invite other agencies, such as the Sheriff's Department, Arizona Department of Public Safety (DPS), National Park Service, and the Navajo Nation.

The meeting was adjourned at 6:29 p.m.

---

Kim Larson  
City Clerk

---

William R. Diak  
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Work Session Meeting, held on the 28<sup>th</sup> day of September, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 12th day of October, 2016

---

Kim Larson, City Clerk

**PAGE CITY COUNCIL  
REGULAR MEETING MINUTES  
SEPTEMBER 28, 2016**

A Regular Meeting of the Page City Council was held at 6:30 p.m. on September 28, 2016, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Scott Sadler, Levi Tappan, and Dennis Warner were present. Councilors Mike Bryan and Corey Seyler were excused. There was a moment of meditation. Councilor Tappan led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Dyches; City Attorney, Joshua Smith; IT Director, Kane Scott; Page Utilities General Manager, Bryan Hill; Police Chief, Frank Balkcom; Fire Chief, Jeff Reed; Community Services Director, Debbie Winlock; Deputy City Clerk, Sue Kennedy; and City Clerk, Kim Larson.

**PRIORITY LIST**

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

There was no discussion by the City Council.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

There was no discussion by the City Council.

**MINUTES**

Work Session City Council Meeting – September 14, 2016  
Regular City Council Meeting - September 14, 2016

Motion made by Vice Mayor to approve the minutes. The motion was duly seconded and passed upon a vote.

**CONSENT AGENDA**

**MINUTES**

Community Center Board – July 6, 2016  
Parks and Recreation Advisory Board – August 1, 2016  
Page Utility Enterprises – August 9, 2016

**INFORMATION**

Proclamation – “Arizona Pollution Prevention P2 Week”

Motion made by Vice Mayor Kocjan to approve the consent agenda. The motion was duly seconded and passed upon a vote.

**Page City Council Regular Meeting-September 28, 2016**

**PUBLIC HEARINGS**

None

**HEAR FROM THE CITIZENS**

No citizens addressed the City Council.

**UNFINISHED BUSINESS**

None scheduled.

**NEW BUSINESS**

Discussion and possible action by the City Council pertaining to "Domestic Violence Awareness Month"

Mayor Diak read the Proclamation in its entirety.

**PROCLAMATION**

**Domestic Violence Awareness Month**

**PEACE**

**Patience-Empathy-Acceptance-Caring-Equality**

*WHEREAS, violence against women and children is a prevalent social ill due to the historical imbalance of power in gender and age; however, domestic violence is widespread and is devastating to society as a whole; and*

*WHEREAS, 1 in every 4 women will experience domestic violence during her lifetime; and*

*WHEREAS, approximately 15.5 million children are exposed to domestic violence every year; and*

*WHEREAS, when a family member is abused, it can have long-term damaging effects on the victim that also leave a mark on family, friends, and the community at large; and*

*WHEREAS, families are indispensable to a stable society, and they should be a place of support to instill responsibility and values in the next generation; and*

*WHEREAS, violence against women and children is a prevalent social ill due to the historical imbalance of power in gender and age; however, domestic violence is widespread and is devastating to society as a whole; and*

*WHEREAS, the problem of domestic violence is not confined to any group or groups of people, but crosses all economic, racial, gender, educational, religious, and societal barriers, and is sustained by societal indifference; and*

*WHEREAS, the crime of domestic violence violates an individual's privacy, dignity,*

**Page City Council Regular Meeting-September 28, 2016**

*security, and humanity due to the systematic use of physical, emotional, sexual, psychological, and economic control and/or abuse; and*

*WHEREAS, victims should have help to find the compassion, comfort, and healing they need, and domestic abusers should be punished to the full extent of the law; and*

*WHEREAS, victims of violence should have access to medical and legal services, counseling, emergency and transitional housing, and other supportive services so that they can escape the cycle of abuse; and*

*WHEREAS, we encourage domestic violence victims and their families to seek assistance from appropriate victims' services organizations such as Page Regional Domestic Violence Services; and*

*WHEREAS, it is important to recognize the compassion and dedication of the individuals who provide services to victims of domestic violence and work to increase public understanding of this significant problem; and*

*WHEREAS, local programs, state coalitions, national organizations, and other agencies nationwide are committed to increasing public awareness of domestic violence and its prevalence, and to eliminating it through prevention and education; and*

*WHEREAS, important partnerships have been formed among criminal and juvenile justice agencies, healthcare providers, allied professionals, and victim services to assist victims of domestic violence and their families; and*

*WHEREAS, we dedicate ourselves to protecting vulnerable members of our community; and*

*WHEREAS, the City of Page has a moral obligation to work to prevent domestic violence, address its brutal and destructive effects and make ending domestic violence a local priority;*

*NOW THEREFORE, the Mayor and the City Council of the City of Page do hereby proclaim the month of October, 2016, as Domestic Violence Awareness Month and encourage City of Page residents to take this opportunity to find out what we can each do to help stop the cycle of abuse in our community,*

*Issued this 28th day of September, 2016*

Motion made by Councilor Tappan to declare October as Domestic Violence Awareness Month. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to Proclamation "Fire Prevention Week"

**Page City Council Regular Meeting-September 28, 2016**

Fire Prevention Week was established to commemorate the Great Chicago Fire, the tragic 1871 conflagration that killed more than 250 people, left 100,000 homeless, destroyed more than 17,400 structures and burned more than 2,000 acres. The fire began on October 8<sup>th</sup>, but continued into and did most of its damage on October 9, 1871.

In 1920, President Woodrow Wilson issued the first National Fire Prevention Day proclamation, and since 1922, Fire Prevention Week has been observed on the Sunday through Saturday period in which October 9th falls. According to the National Archives and Records Administration's Library Information Center, Fire Prevention Week is the longest running public health and safety observance on record. The President of the United States has signed a proclamation proclaiming a national observance during that week every year since 1925. Today we acknowledge and celebrate the men and women working in fire service through this proclamation and we declared Fire Prevention Week 2016.

Mayor Diak read the Proclamation in its entirety.

Proclamation  
Fire Prevention Week

*WHEREAS, the City of Page, Arizona is committed to ensuring the safety and security of all those living in and visiting Page; and*

*WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are where people are at the greatest risk from fire; and*

*WHEREAS, U.S. fire departments responded to 365,500 home fires in 2015, according to the National Fire Protection Association (NFPA); and*

*WHEREAS, U.S. home fires resulted in 2,560 civilian deaths in 2015;*

*WHEREAS, in one-fifth of all homes with smoke alarms, the smoke alarms are not working; and*

*WHEREAS, three out of five home fire deaths result from fires in properties without smoke alarms (38 percent) or with no working smoke alarms (21 percent); and*

*WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and*

*WHEREAS, many Americans don't know how old the smoke alarms in their homes are, or how often they need to be replaced; and*

## **Page City Council Regular Meeting-September 28, 2016**

*WHEREAS, all smoke alarms should be replaced at least once every ten years; and*

*WHEREAS, the age of a smoke alarm can be determined by the date of its manufacture, which is marked on the back of the smoke alarm;*

*WHEREAS, Page's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and*

*WHEREAS, Page's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and*

*WHEREAS, the 2016 Fire Prevention Week theme, "Don't Wait- Check the Date / Replace Smoke Alarms Every 10 Years" effectively serves to educate the public about the vital importance of replacing the smoke alarms in their homes at least every ten years, and to determine the age of their smoke alarms by checking the date of manufacture on the back of the alarms.*

*NOW THEREFORE, the Mayor and City Council of the City of Page, do hereby proclaim October 9th-15th, 2016, as Fire Prevention Week throughout this City, and urge all the people of the City of Page to find out how old the smoke alarms in their homes are, to replace them if they're more than 10 years old, and to participate in the many public safety activities and efforts of Page's fire and emergency services during Fire Prevention Week 2016.*

*Dated this 28<sup>th</sup> day of September, 2016*

Motion made by Councilor Tappan to declare the week of October 9-15<sup>th</sup>, 2016 as Fire Prevention Week 2016. The motion was duly seconded.

Mayor Diak presented the Domestic Violence Awareness Month Proclamation to Police Detective Cody Miller and the Fire Prevention Week Proclamation to Captain Mike Wilkinson of the Fire Department.

The motion passed upon a vote.

### Discussion and possible action by the City Council pertaining to the purchase of a Stryker Power Gurney for the Page Fire Department

The Page Fire Departments Capital Outlay–Equipment budget was approved this fiscal year to purchase a power gurney. Page Fire Department (PFD) requested the approval to purchase a Stryker Power-Pro XT Gurney.

The Stryker Power-Pro XT is the exact same gurney the department purchased in 2014 for Medic 10, therefore staff is familiar with the gurney and can maneuver it during emergency situations. This gurney has proven to be reliable and is made of high quality

## **Page City Council Regular Meeting-September 28, 2016**

materials.

This equipment is vital for responding to emergency medical calls. It lessens the chance for injury to staff when they are lifting heavy patients. PFD currently has two active ambulances that are not equipped with a power gurney.

Fire Chief Jeff Reed stated that this particular gurney has proven itself to be very reliable, highlighted its other benefits, and stated that this purchase is in the Fire Department's budget.

Motion made by Vice Mayor Kocjan to authorize the purchase of a Stryker Power-Pro XT Gurney for the Page Fire Department in the amount of \$20,174.66. The motion was duly seconded and passed upon a vote.

### Discussion and possible action by the City Council pertaining to an Arizona Mutual Aid Compact

The State of Arizona Mutual Aid Compact enables participating jurisdictions to share resources in the form of personnel, equipment, materials and other associated services during emergency situations. Participating parties may request reimbursement for the services provided. The primary objective is to deploy rapid emergency support to participating agencies.

A signed agreement does not guarantee the City of Page emergency assistance nor does it obligate our resources, but it does provide a tool for use should a need arise.

Fire Chief Jeff Reed stated that the lifespan of this Compact is typically 10 years, with the current version having been revised in 2014.

Motion made by Councilor Warner to authorize the City Manager to execute all documents pertaining to the State of Arizona Mutual Aid Compact. The motion was duly seconded and passed upon a vote.

### Discussion and possible action by the City Council pertaining to approval of Real Estate Transfer and Easement Agreements, Deeds and Lot Boundary Adjustments for the Navajo Wall-Resolution 1167-16

In or around 1978, the City constructed a wood fence along North Navajo Drive between City Property and the several adjacent property owners. The wood fence deteriorated and was replaced with a precast concrete wall. The City determined that the best location for the concrete wall was along the edge of the sidewalk, thus leaving approximately 15 feet of City Property on the backside of the concrete wall, between the concrete wall and the adjacent property, which the City would be required to maintain.

In order to avoid a situation where the City would own property on the back side of the wall and be required to maintain that property, the City can vacate a portion of the

## **Page City Council Regular Meeting-September 28, 2016**

roadway, transfer the City Property to the adjacent property owners, and adjust the adjacent lot boundaries. In exchange, the City would be provided with an additional and/or extended Utility Easement over the abandoned property.

The adjacent property owners have signed a Real Estate Transfer and Easement Agreement. The City will provide a Quitclaim Deed for the City Property reserving a Utility Easement across the deeded property.

Section 3-5-4, Page City Code, provides that the City may exchange any real property by resolution of the City Council and A.R.S. 28-7205 allows for a city to vacate a portion of a roadway by resolution. If the Council determines that certain considerations mean the property to be exchanged are of equal value, it is not necessary to obtain an appraisal. Taking into account the inability of the City to use the City Property for any meaningful purpose, the difficulties and expense of maintaining City Property behind the concrete wall, the grant of a utility easement to the City by the adjacent property owners, and the expense of obtaining appraisals for the slivers of property relative to their size and value, staff believes that the Council could determine that the exchanged property is of equal value.

Motion made by Councilor Warner to introduce Resolution 1167-16 by title only. The motion was duly seconded and passed upon a vote.

The Deputy City Clerk introduced Resolution 1167-16 by title only.

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, PERTAINING TO THE EXCHANGE OF REAL PROPERTY OWNED BY THE CITY OF PAGE FOR UTILITY EASEMENT; VACATING THE PORTION OF THE ROADWAY, APPROVING THE REAL ESTATE TRANSFER AND EASEMENT AGREEMENTS; APPROVING THE QUIT CLAIM DEEDS WITH RESERVATION OF UTILITY EASEMENTS AND THE LOT BOUNDARY ADJUSTMENTS; AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENTS AND ASSOCIATED DOCUMENTS.**

City Attorney Josh Smith explained how the building of the new concrete North Navajo Wall created some slivers of land that would be exchanged for utility easements for the City.

Motion made by Vice Mayor Kocjan to adopt Resolution 1167-16. The motion was duly seconded and passed upon a vote.

### Discussion and possible action by the City Council pertaining to the purchase of fifty-five (55) Lenovo ThinkCentre M700 10H desktop computers

The existing desktop computers are five plus years old and are a combination of different vendors and custom built computers. These non-standard desktops cause the

## **Page City Council Regular Meeting-September 28, 2016**

Information Technology (IT) Department to have to stock miscellaneous parts, that may or may not be used. The IT Department would like to standardize the desktop computer environment, which allows the department to streamline installation and support, and not have to stock miscellaneous parts for several types of desktops.

IT Director Kane Scott explained the problems of having a medley of different computers and recommended standardization as a streamlining measure and a money saver in unnecessary parts. He stated that these 55 new computers would conclude the upgrades for every City department, except the Library, which is supplied by the County.

Motion made by Councilor Warner to approve the proposal and purchase of fifty-five (55) Lenovo ThinkCentre M700 10H desktop computers. The motion was duly seconded and passed upon a vote.

### Discussion and possible action by the City Council pertaining to Page Utility Enterprises Rates, Fees and Charges-Resolution 1168-16

City Code § 2-8-6 outlines the process and procedures for modifying PUE rates, fees and charges. Pursuant to § 2-8-6, the PUE Board met in May 2016, held a public hearing and approved recommended rates for Council's consideration. In June 2016, the Council held a public hearing and decided not to adopt the recommended rates. On or about August 23, 2016, the Council provided a written recommendation for rates, fees and charges to the PUE Board. The PUE Board had thirty (30) days to respond to Council's recommendations. The PUE Board chose not to object or otherwise respond to Council's recommendations and thus Council is now authorized to adopt its recommended rates, fees and charges by Resolution without further process.

Resolution 1168-16, attached hereto and by this reference made a part of herein, contains Council's recommended rates, fees and charges. "Exhibit A" incorporates the proposed reduction in electric rates, and the increase to the sewer rates as set forth in the Alternative Rate Structure from the April 2015 Sewer Rate Study. In addition, "Exhibit A" reflects the elimination of the Sewer Debt Service Fee. The Water Rate Schedule and the Electric Rate Schedules E-40 and E-45 for Dusk to Dawn Lighting and Public Street and Highway Lighting are unchanged.

Motion made by Councilor Warner to introduce Resolution 1168-6 by title only. The motion was duly seconded and passed upon a vote.

The Deputy City Clerk introduced Resolution 1168-16 by title only.

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, REPEALING RESOLUTION NO. 1153-16; ADOPTING RATES, FEES, AND CHARGES FOR ALL SERVICES RENDERED BY PAGE UTILITY ENTERPRISES, AND PROVIDING AN EFFECTIVE DATE.**

## **Page City Council Regular Meeting-September 28, 2016**

City Attorney Josh Smith stated that this is the last step of a process that began in May 2016. He reviewed the procedures and the timeline involved to this point, and stated that Council could now move forward with adopting the rates Council had established.

Motion made by Councilor Warner to adopt Resolution 1168-16.

### Discussion and possible action by the City Council pertaining to updating Page Public Library policies

The Page Public Library has established Library Policies which are intended to protect the rights and safety of library patrons, to protect the rights and safety of staff members, and to preserve and protect the library's materials, facilities, and property. The old policies are very vague and outdated. The Library staff and Library Advisory Board are currently reviewing all library policies. The Library staff recommended researching the practices of other libraries, both large and small.

Both the Child Safety Policy and the Behavior Policy have been rewritten and approved by the Library Advisory Board.

Community Services Director Debbie Winlock and Reference Librarian Vividha Khare were available to answer any questions about the substantial policy changes recommended by the Library Board and Library Staff.

Councilor Warner stated that citizens have had concerns about the library being too loud. He asked how discipline will be enforced to make it a quiet place, and whether a child left unattended by the parents at the library at the age of 7, is a potential issue for the City.

Ms. Winlock explained that libraries today are not all the quiet places they used to be; her library has many programs for children with story time, music, activities, and after school programs. To alleviate the noise at the computers in the children's section, a librarian does now monitor the sound level in that area, and four more new computers are being provided by the County.

She continued by stating that not only was the minimum age to leave a child at the library raised from under 7 to under 8, the issues with unruly children are extremely rare. The police have only been called once in the last 11 years.

Motion made by Mayor Diak to approve the revised Page Public Library Child Safety Policy. The motion was duly seconded and passed upon a vote.

Motion made by Mayor Diak to approve the Page Public Library Behavior Policy. The motion was duly seconded and passed upon a vote.

### Discussion and possible action pertaining to a Special Event Liquor License for Cuddle Outreach for the 2016 Balloon Regatta Vendor Fair

**Page City Council Regular Meeting-September 28, 2016**

The City Clerk’s Office received an Arizona Department of Liquor Licenses and Control Application for a Special Event License from Cuddle Outreach for the 2016 Balloon Regatta Vendor Fair.

A Special Event License does not require a public hearing, however the Arizona Department of Liquor Licenses and Control requires City Council’s recommendation.

The Arizona Department of Liquor Licenses and Control will be notified of the action taken and will make the final determination.

Mayor Diak introduced the agenda item.

Motion made by Councilor Warner to approve the Arizona Department of Liquor Licenses and Control Application for a Special Event License for Cuddle Outreach for the 2016 Balloon Regatta Vendor Fair. The motion was duly seconded and passed upon a vote.

**BID AWARDS**

Discussion and possible action by the City Council pertaining to an award of bid #209 Powell Substation PME-10 Padmount Switchgear for the Page Utility Enterprises

Page Utility Board and Staff have identified the Powell Substation 21.6kV Switching Modification Project as the electric utilities next priority. The existing 21.6kV switching devices are non-load break and mounted on wooden structures. This burdens the system by forcing outages to perform switching and poses a reliability risk mounted on wooden structures. Industry standards recommend moving to load break switching with steel enclosures and structures. Additionally, this modification project adds motor operated switches and voltage sensing status thus allowing for SCADA monitoring and control of all substation circuits. Bid #209 is for the purchase of eight (8) pad mounted switchgear PME-10, the major material purchase for this project.

Competitive sealed bids for the purchase of eight (8) SCADA Ready, four (4) Position, Motor Operated, Padmount Switchgear and eight (8) Padmount Gear Mounting Box for the Powell Substation 21.6kV Switching Modification Projects were due September 1, 2016. Three proposals were received and provided bid results as follows:

<u>Company</u>	<u>Base Bid</u>
<u>Border States Electric</u>	<u>\$724,139.20 plus tax</u>
<u>Anixter</u>	<u>\$743,536.00 plus tax</u>
<u>Codale Electric</u>	<u>\$769,160.00 plus tax</u>

The bids were evaluated by Intermountain Consumer Professional Engineers, Inc., (ICPE) based on cost and conformity to specification requirements. ICPE recommends that the purchase of the SCADA Ready, Four Position, Padmount Switchgear and

**Page City Council Regular Meeting-September 28, 2016**

Mounting Boxes be through Border States Electric.

At the September 13, 2016 Regular PUE Board Meeting, the Board reviewed ICPE’s summary and recommendation. PUE Staff concurs with ICPE’s recommendation to award the bid to Border States Electric. The Board voted unanimously to recommend that Page City Council award Bid #209 to Border States Electric in the amount of \$764,691.00 (which includes \$40,551.80 sales tax).

Bryan Hill, Page Utility Enterprises General Manager, explained how electricity switching affects the public and how the new switchgear will be safer and eliminate power outages. He stated that these bids are for the hardware only, and that this project is in the PUE budget. The PUE Board voted unanimously to have the bid awarded to Border States Electric.

Motion made by Vice Mayor Kocjan to award Bid #209 Powell Substation PME-10 Padmount Switchgear to Border States Electric in the amount of \$764,691.00 (which includes \$40,551.80 sales tax). The motion was duly seconded.

There was discussion regarding the other costs for the project such as construction and installation, and the time frames involved.

The motion passed upon a vote.

**BUSINESS FROM THE MAYOR**

None scheduled.

**BUSINESS FROM THE MANAGER**

None scheduled.

**BUSINESS FROM THE CITY ATTORNEY**

None scheduled.

**BUSINESS FROM THE COUNCIL**

With the consensus of City Council, Mayor Diak removed the following two Executive Sessions until the following meeting.

**EXECUTIVE SESSION**

16.2 Pursuant to ARS § 38-431.03 (A (A) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as

**Page City Council Regular Meeting-September 28, 2016**

is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting.

**City Manager, Crystal Dyches Evaluation**

Discussion and possible action by the City Council pertaining to City Manager, Crystal Dyches evaluation

**EXECUTIVE SESSION**

16.2 Pursuant to ARS § 38-431.03 (A (A) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting.

**City Clerk, Kim Larson Evaluation**

Discussion and possible action by the City Council pertaining to City Clerk, Kim Larson evaluation

**BOARDS & COMMISSIONS**

Discussion by the City Council pertaining to reports by Board Liaisons

There was no discussion by the City Council.

Discussion and possible action by the City Council pertaining to an appointment to the Community Center Advisory Board

There was one (1) vacancy on the Community Center Advisory Board. An application for the Board was received from Elizabeth Allan Smith.

Motion made by Councilor Warner to appoint Elizabeth Allan Smith. The motion was duly seconded and passed upon a vote.

**DEPARTMENTS**

None scheduled

**CLAIMS**

None scheduled

**Page City Council Regular Meeting-September 28, 2016**

**ADJOURN**

The meeting was adjourned at 7:22 p.m.

---

Sue Kennedy  
Deputy City Clerk

---

William R. Diak  
Mayor

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 28<sup>th</sup> day of September, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 12th day of October, 2016

---

Sue Kennedy, Deputy City Clerk

**RESOLUTION NO. 1168-16**

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, REPEALING RESOLUTION NO. 1153-16; ADOPTING RATES, FEES, AND CHARGES FOR ALL SERVICES RENDERED BY PAGE UTILITY ENTERPRISES, AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS, pursuant to Section 2-8-6, City Code, Ordinance 588-12, the Page Utilities Board is required to hold an annual Rate Hearing and review the rates, fees, and charges for the services rendered by Page Utility Enterprises; and**

**WHEREAS, on May 10, 2016, the Page Utilities Board held a public hearing and reviewed the rates, fees, and charges for services rendered and recommended adoption of certain proposed rates; and**

**WHEREAS, on June 8, 2016, the Common Council held a public hearing and reviewed the recommended rates, fees, and charges for services rendered and did not adopt the Page Utilities Board's recommended rates; and**

**WHEREAS, on or about August 23, 2016, the Common Council sent the Page Utilities Board a written explanation and specific recommendations for modification of the original Page Utilities Board recommendation; and**

**WHEREAS, the Page Utilities Board chose not to object or file a subsequent report with the Common Council regarding the Common Council's recommended rates and thirty (30) days has elapsed from the time that the Page Utilities Board received Common Council's written explanation and specific recommendations; and**

**WHEREAS, the Mayor and Common Council of the City of Page are authorized to set rates by Resolution and have determined that the proposed rates in "Exhibit A" are reasonable and just and shall be sufficient to cover costs of operation and maintenance of the system, with a proper and necessary allowance for depreciation and reserves.**

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, as follows:**

**The rates established by Resolution No. 1153-16 are hereby repealed.**

**The electric rates for residential and commercial service, general service, dusk to dawn lighting, and street lighting; the water and sewer rate schedules for residential and commercial, attached hereto as "Exhibit A" and incorporated herein by this reference, are hereby adopted and approved by the City Council of the City of Page and shall remain in effect until further resolution by the City**

Resolution No. 1168-16

Page 2

Council of the City of Page.

The rates for services rendered by Page Utility Enterprises as established by this resolution shall be in full force and effect at 12:01 a.m. November 1, 2016.

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA this 28<sup>th</sup> day of September, 2016, by the following vote:

Ayes	<u>5</u>
Nays	<u>0</u>
Abstentions	<u>0</u>
Absent	<u>2</u>

CITY OF PAGE

By William R. Crab  
Mayor

ATTEST:

DEPUTY [Signature]  
CITY CLERK

APPROVED AS TO FORM:

[Signature]  
CITY ATTORNEY



**EXHIBIT A**

**ELECTRIC RATE SCHEDULE  
Effective 11/1/2016**

**Residential:**

Customer Charge - \$6.25/Month  
Energy Charge - \$ .0692/KWH

**Residential Service > 200 Amp Service Entrance:**

Customer Charge - \$8.50/Month  
Energy Charge - \$ .0726/KWH

**Commercial Service With Demand Meter:**

Commercial Customer Charge - \$25.00/Month  
Demand Charge - \$ 3.75/KW/Month  
Energy Charge - \$ .0624/KWH

**Commercial Service Without Demand Meter:**

Commercial Customer Charge - \$13.75/Month  
Energy Charge - \$ .0653/KWH

**Electric Rate Schedule E-40**

**Private Outdoor Area Lighting Service  
(Dusk to Dawn Lighting)  
4/9/13**

**APPLICABILITY:** This section is applicable to private outdoor area lighting service supplied from an overhead source, where the lighting facilities are installed, owned and maintained by PUE or the customer.

**CHARACTER OF SERVICE:** Alternating current service at a frequency of approximately 60 cycles, 120 volts, single phase. Lamps by PUE shall be supported on PUE owned wood poles, except as noted in Special Provision 1. Lamps will be controlled to operate from dusk to dawn giving approximately 4,100 hours of lighting service annually.

**TERRITORY SERVICE:** The entire area served by Page Utility Enterprises.

**RATES:**

Rate Per Lamp Per Month

Lamp & Fixture Charge	PUE Owned	Cost \$/KWH	Customer Owned	Cost \$/KWH
70 Watt High Pressure Sodium	10.57	.44	6.48	.27
100 Watt High Pressure Sodium (1)	12.02	.35	7.00	.20
100 Watt high Pressure Sodium	10.62	.31	6.73	.20
150 Watt High Pressure Sodium	13.84	.27	9.64	.19
250 Watt High Pressure Sodium	17.38	.20	12.55	.15
400 Watt High Pressure Sodium	20.92	.15	15.07	.11

(1) Architectural Fixture

**TERM:** Twelve (12) continuous months and thereafter until canceled or 30 days prior written notice to PUE. Service to lamps hereunder shall be continuous and temporary disconnection shall not be made.

All optional equipment, brackets, conductors and accessories for overhead installation will be provided by PUE as part of dusk to dawn service but the material and installation costs of poles, underground conduits and conductors, and any underground excavation, backfill, compaction, asphalt and sidewalk replacement will be paid by customer (entity or person requesting service). Contract provision for payment of poles and underground conductors may be divided into three equal payments or for not more than 90 days.

**SPECIAL PROVISIONS:**

1. **Lamp On Customer's Pole:** Provided that all requirements of PUE can be met, service may be provided under this section to a PUE owned lamp on a customer owned pole of not less than 30 feet overall length.
2. **Tenant Requesting Service:** When requested by a tenant to provide service under this section, PUE may require that the property owner(s) enter into agreement with PUE concerning placement of lighting facilities before service is established.
3. **Lamp Servicing:** Upon receipt of notice from a customer of the failure of a lamp to operate as scheduled, PUE will, within a reasonable period of time, make the necessary repairs during normal working hours. It shall be the customer's responsibility to make such notification.

4. **Billing:** Billing shall coincide with that of the customer's primary premise account, where such account exists at the same location, and no bill will be given for non-burning lamp time resulting from the failure of a fixture when repaired by PUE in a reasonable period of time after notification. No billing shall be apportioned among two or more customers.
5. **Relocation:** PUE will, at a customer's request, relocate its lighting facilities, provided that the customer reimburses PUE for the cost of necessary labor and material including engineering, supervision and general expense required to complete such relocation.
6. **Termination of Service:** Upon termination of service, PUE shall have the right to remove all of its facilities placed, installed, erected, or used in supplying service hereunder.

If service is canceled prior to the expiration of the initial 12 month period, the customer shall pay PUE the full cost of erection and removal of its facilities or pay the monthly charges for the remaining period of the contract.

7. **Rules and Regulations:** Service under this section is subject to PUE's Rules and Regulations for electric service.

## Electric Rate Schedule E-45

### Public Street & Highway Lighting Service 4/9/13

**APPLICABILITY:** This section is applicable to ALL NIGHT lighting on the public streets, alleys and highways for cities and other public bodies. Public outdoor area lighting for other than all night lighting is supplied under Rate Schedule E-40.

**CHARACTER OF SERVICE:** Alternating current service at a frequency of approximately sixty (60) cycles, single phase, at voltages specified by PUE, all night service approximately 4,100 hours per year, supplied from multiple or series circuits at the option of PUE. Lamps will be supplied from an overhead source except as otherwise specified herein.

**TERRITORY SERVED:** The entire area served by Page Utility Enterprises.

**RATES:** PUE owned or customer owned and maintained equipment served from either an underground or overhead source:

1. **Unmetered Non-incandescent Lamp & Bracket Charge:**

Rate Per Lamp Per Month

	PUE Owned	Cost \$/KWH	Customer Owned	Cost \$/KWH
<b>High Pressure Sodium</b>				
70 Watt	8.84	.04	2.85	.12
100 Watt	9.69	.28	3.45	.10
150 Watt	11.09	.22	4.39	.09
250 Watt	14.35	.17	6.65	.08
400 Watt	15.44	.11	9.24	.07
<b>Metal Halide</b>				
400 Watt	16.59	.12	9.57	.07

2. **Standards**

	PUE Owned	Customer Owned
Type A	13.71	5.98
Type B	10.30	5.02
Type C	5.98	3.41
Type D	4.30	2.87
Type E	4.41	2.73
Type F	3.26	-0-
Type M	8.57	4.73
Type N	6.45	-0-

**Where:**

- Type A** - Enclosed glass luminaire with eight (8) foot or less upsweep bracket mounted on thirty-five (35) foot anchor base monotube or fluted steel pole.
- Type B** - Identical to Type A except on a thirty-five (35) foot embedded base metal pole.
- Type C** - Enclosed glass luminaire with fourteen (14) foot or less bracket-mounted on wood pole carrying only street lighting equipment.
- Type D** - Identical to Type C except also carrying distribution circuits, or on other pole paid for under another standard charge.
- Type E** - Open type unit with four (4) foot bracket mounted on wood pole carrying only street lighting equipment.
- Type F** - Identical to Type E, except also carrying distribution circuits.
- Type M** - Enclosed glass luminaire with six (6) foot or less upsweep bracket mounted on thirty (30) foot embedded base metal pole.

**Overhead Circuits:** All optional equipment, brackets, conductors and accessories for overhead installation will be provided by PUE as part of the street and highway lighting service. Poles will be provided at the rental rates shown above, heading #2 (PUE owned) or customer would have the option to purchase the up-front cost of the street light poles and pay the rental rate shown under heading #2 (customer owned).

**Underground Circuits:** All optional equipment, brackets, and accessories for underground installation will be provided by PUE as part of the street and highway lighting service. Poles will be provided at the rental rates shown under heading #2, (PUE owned) or customer would have the option to purchase the up-front cost of the street light poles and pay the rental rate shown under heading #2 (customer owned).

All digging, backfill, compaction, asphalt and sidewalk replacement, as well as the material and installation costs of all underground conduits and conductors will be the responsibility of the customer (entity or person requesting service).

**TERM:** Contract period of ten years or more at the option of PUE.

**SPECIAL PROVISIONS:**

1. **Facilities & Service:** Page Utility Enterprises will use diligence in maintaining service. Monthly bills will not be reduced as a result of lamp outages.

Presently installed units which do not conform to the above type will be billed in accordance with the type which is most nearly like such units.

2. **Special Facilities:** When customer requests special (nonstandard) facilities not provided by PUE as standard, PUE will install and maintain them on a negotiated cost basis.

The customer may elect to install the system at their own expense in accordance with PUE's specifications, or make a nonrefundable advance to cover PUE's cost of installing the system.

**PUE will maintain and operate the system.**

3. **Extension of Street Lighting System:** A standard street lighting system will be extended up to a distance of 300 feet for each additional lighting installation at the request of the customer. Beyond a 300 foot extension, PUE will install and maintain on a negotiated basis.

Extensions to isolated areas requiring a substantial extension of the electric distribution system, as opposed to extension of the street lighting system, will require a special study to determine the conditions under which PUE will make such extension.

4. **Rules & Regulations:** Service under this section is subject to PUE's Rules and Regulations for electric service.

**WATER RATE SCHEDULE**  
Effective 4/8/2014

0 – 3,000 gallons included in base rate	\$14.13 base rate
3,001 – 15,000 gallons	\$ 2.35 per 1,000 gallons metered
15,001 – 25,000 gallons	\$ 2.55 per 1,000 gallons metered
25,001 and up gallons	\$ 2.75 per 1,000 gallons metered
Standpipe	\$ 2.80 per 1,000 gallons metered
Reuse Water	\$ 1.38 per 1,000 gallons metered

**SEWER RATE SCHEDULE**  
Effective 11/1/2016

**Residential - \$5.63** times the winter consumption average. Winter consumption average is based on the average of the months of December through February and is assessed annually in April each year. December through February average is determined as the lowest of any three months November – March. Sewer rates for new resident accounts will be based on a 6,000 gallon average (Citywide average consumption).

Water Meter Size	Monthly Base Rate
5/8 inch	\$3.81
3/4 inch	\$3.81
1 inch	\$3.81
1 1/2 inch	\$9.53
2 inch	\$15.24
3 inch	\$28.58
4 inch	\$47.63
6 inch	\$95.25
Volumetric charge	\$5.63 per 1000 gal.

**Commercial - \$5.40** per thousand gallons of monthly water usage.

Water Meter Size	Monthly Base Rate
5/8 inch	\$8.36
3/4 inch	\$8.36
1 inch	\$8.36
1 1/2 inch	\$20.90
2 inch	\$33.44
3 inch	\$62.70
4 inch	\$104.50
6 inch	\$209.00

A **PRE-SET VOLUMETRIC RATE** for **COMMERCIAL SEWER CUSTOMERS** without separate irrigation meters shall be based on water meter size as listed below:

Water Meter Size	Current Monthly Charge per 1,000 Gallons	Assumed Monthly Usage	Proposed Monthly Flowage Charge
5/8 inch	\$5.40	5,000 gallons	\$27.00 Fixed
3/4 inch	\$5.40	5,000 gallons	\$27.00 Fixed
1 inch	\$5.40	10,000 gallons	\$54.00 Fixed
All > 1 inch	\$5.40	Actual usage	\$ 5.40/ 1,000 gallons

---

**Residential/Commercial Customers**

**Garbage Debt Service - \$4.59** per month.

---

**New Service Deposit**

**Residential - \$ 50.00**  
**Commercial - \$100.00**

**PAGE PARKS AND RECREATION ADVISORY BOARD  
REGULAR MEETING MINUTES  
MONDAY, SEPTEMBER 12, 2016**

A Regular Meeting of the Page Parks and Recreation Advisory Board was held at 5:30 p.m. on September 12, 2016 in the Council Chambers at City Hall in Page, Arizona. Chair Brian Carey presided.

**1. CALL TO ORDER**

Chair Brian Carey called the meeting to order at 5:30 p.m.

**2. ROLL CALL**

Brian Carey, Susan Pilkington, Angie Crim, Mandi Lotze, Steve Mongrain, Paul Ostapuk, and Erik Stanfield were present. City Council Liaison, Dugan Warner was excused.

Staff members present: Community Development Director, Kim Johnson, Planning and Zoning Director, Robin Crowther and Jacquelyn La New Recreation Division Director.

**3. MINUTES**

Regular Meeting-August 1, 2016

Motion made by Steve Mongrain to approve the minutes. The motion was duly seconded by Angie Crim and passed upon a unanimous vote.

**4. HEAR FROM THE CITIZENS**

None

**5. UNFINISHED BUSINESS**

**A. Discussion and Possible Action-League Fees**

Recreation Division Director Jacquelyn La New presented the issues of inconsistent play time to fees in the recreation programs fee schedule.

Motion made by Paul Ostapuk to accept proposed fee schedule. The motion was duly seconded by Steve Mongrain and passed upon a unanimous vote.

**B. Discussion and Possible Action-Recreation Refund Policy**

Recreation Division Director Jacquelyn La New presented things that are not addressed in the present refund policy for the recreation programs. She gave examples of issues that have come up in the past.

Motion made by Paul Ostapuk to approve the proposed changes in the refund policy. The motion was duly seconded by Angie Crim and passed upon a unanimous vote.

**C. Discussion and Possible Action-Preliminary Budget Parks and Recreation Items**

**Parks and Recreation Regular Meeting-September 12, 2016**

Community Development Director Kim Johnson provided a summary of the budget pages that involved Parks and Recreation.

There was discussion about the possibilities of allocation.

Steve Mongrain stated that he will bring his implementation plan that will help with every aspect.

**D. Discussion and Possible Action-Rim Trail Committee**

Community Development Director Kim Johnson provided an update on the trail head signs and the information that will be on them.

**6. NEW BUSINESS**

**A. Discussion and Possible Action-Draft Page City-wide Parks Master Plan**

Community Development Director Kim Johnson handed out comments submitted by Brian Carey and Paul Ostapuk. The board reviewed these comments. The board can submit any additional comments by the end of the week to Kim Johnson. Kim stated that she will send out the Park Plan Map to everyone.

**B. Discussion Chair Carey Report on Canyon Club Meeting**

Chair Brian Carey stated that he had shared the park plan with the Canyon Club. He thinks that there is possible support from them.

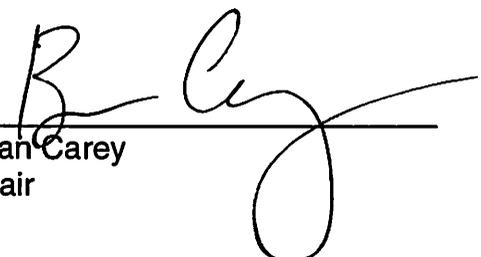
**C. Discussion-Next Meeting Date/s (October)**

The next meeting will be September 26, 2016. The October 3 meeting will be cancelled and the community meeting will be October 24, 2016.

**ADJOURN**

Motion made by Chair Brian Carey to adjourn the meeting at 7:00 p.m. The motion was duly seconded by Angie Crim and passed upon a unanimous vote.

  
\_\_\_\_\_  
Robin Crowther  
Planning and Zoning Director

  
\_\_\_\_\_  
Brian Carey  
Chair

**COMMUNITY DEVELOPMENT ADVISORY BOARD  
MEETING MINUTES  
August 23, 2016**

The regular meeting of the Page Community Development Advisory Board was held at 5:30 p.m. on August 23, 2016, in the Council Chambers at the City Hall in Page, Arizona. Chair Ryan Zimmer presided. Vice Chair Lee Ann Warner, Dennis Hinchey, Richard Buck, Scott Seyler, and Doug Boston were present. Bubba Ketchersid was excused. Council Liaison Mike Bryan was excused.

Community Director Kimberly Johnson, Planning and Zoning Director Robin Crowther.

Chair Ryan Zimmer called the meeting to order at 5:30 p.m.

**HEAR FROM THE CITIZENS**

None.

**MINUTES**

Regular Meeting-July 26, 2016

Motion made by Richard Buck to approve the minutes. The motion was duly seconded by Scott Seyler and passed upon a unanimous vote.

**PRESENTATIONS**

A. Sales Tax Report-Board Member Hinchey

Dennis Hinchey presented the sales tax report.

B. Visitor Center Report-Billie Wright

Billie Wright presented the Visitor Center Report.

**OLD BUSINESS**

A. Discussion-Update Offer of Free Band Performance

Community Development Director Kim Johnson gave an update on the City Councils' decision for the proposed free band performance. The City Council had a 3-3 vote so the item died and did not move forward.

B. Discussion-Update Economic Development Coordinator

Community Development Director Kim Johnson gave an update on the Economic Development Coordinator position and where it has been posted.

C. Discussion-Update Balloon Regatta and Vendor Fair

Community Development Director Kim Johnson gave an update on the Balloon Regatta and Vendor Fair. The City Council approved a larger footprint for the Balloon glow and a 2-day Vendor Fair.

**NEW BUSINESS**

A. Discussion and Possible Action-FAM Tour Request

Community Development Director Kim Johnson presented the board with 2 FAM tour requests. Scott Seyler stated that a lot of requests are not legitimate ones. Ryan Zimmer stated that him and Scott Seyler could vet the requests. Scott Seyler suggested working with Judy Franz at the Chamber for these type of requests.

The board was in agreement that the first request did not seem valid but the second request was worth pursuing. Kim Johnson will forward the information to Scott Seyler, Ryan Zimmer and let AOT know.

B. Discussion and Possible Action-AOT Cooperative Update and Media Buys

1) Ad Expansion Opportunity Experience AZ

Community Development Director Kim Johnson presented the board with an ad opportunity from AOT for an expansion to 2 pages at a fee of 50% more. The board agreed that there is no time to do this for the Fall issue but definitely want to do the Spring issue. Scott Seyler offered to work with the graphic designer.

Motion made by Chair Ryan Zimmer to expand to \$1000.00 for the spring issue. The motion was duly seconded by Vice Chair Lee Ann Warner and passed upon a unanimous vote.

2) Lake Powell Chronicle Special Section

Community Development Director Kim Johnson presented the board with an ad opportunity in the Lake Powell Chronicle.

There was discussion about how much circulation the Chronicle achieves.

Motion made by Chair Ryan Zimmer to advertise ¼ page for \$229.00. The motion was duly seconded by Doug Boston and passed upon a unanimous vote.

3) Adventure Outdoors Magazine

Community Development Director Kim Johnson presented the board with an ad opportunity for Adventure Outdoors Magazine referred to as a fire sale. The board was in agreement that it was not a good value.

Motion made by Scott Seyler to skip the fire sale. The motion was duly seconded by Vice Chair Lee Ann Warner and passed upon a unanimous vote.

4) Spirit of the West

Community Development Director Kim Johnson presented the board with an ad opportunity in Spirit of the West. Past advertising was 4 times for a ¼ page ad at \$850.00 per issue. Scott Seyler stated that this reaches foreign places and states that it is a good value. Richard Buck wanted to discuss NTA before deciding. The board agreed that NTA with their web opportunity does not reach the base they want to reach.

Motion made by Scott Seyler to continue the advertising with Spirit of the West. The motion was duly seconded by Chair Ryan Zimmer and passed upon a unanimous vote.

C. Discussion and Possible Action-Rim Trail Subcommittee

1) Appoint Subcommittee Representative

Community Development Director Kim Johnson stated that the Rim Trail Subcommittee has a vacancy and the board needs to fill it. Chair Ryan Zimmer gave background of the subcommittee and parks.

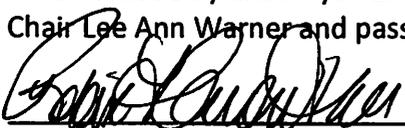
Motion made by Chair Ryan Zimmer to appoint Lee Ann Warner to be the subcommittee representative. The motion was duly seconded by Scott Seyler and passed upon a unanimous vote.

2) Status Update

Community Development Director Kim Johnson showed the proposed Rim Trail trailhead sign that had revisions on it. The revisions have already been submitted to the Park Service.

**ADJOURN**

Motion made by Chair Ryan Zimmer to adjourn the meeting at 7:02 p.m. The motion was duly seconded by Vice Chair Lee Ann Warner and passed upon a unanimous vote.

  
\_\_\_\_\_  
Robin Crowther  
Planning and Zoning Director

  
\_\_\_\_\_  
Ryan Zimmer  
Chair



**PROCLAMATION**

**CITIES AND TOWNS WEEK 2016**

*WHEREAS; THE CITIZENS OF PAGE RELY ON THE CITY TO EXPERIENCE A HIGH QUALITY OF LIFE IN OUR COMMUNITY; AND*

*WHEREAS; CITIES AND TOWNS IN ARIZONA WORK 24 HOURS A DAY, SEVEN DAYS A WEEK TO DELIVER VITAL CITY SERVICES SUCH AS FIRE, POLICE AND EMERGENCY MEDICAL RESPONSE TO ENSURE SAFE COMMUNITIES; AND*

*WHEREAS; CITIES AND TOWNS IN ARIZONA ALSO PROVIDE SERVICES AND PROGRAMS THAT ENHANCE THE QUALITY OF LIFE FOR RESIDENTS SUCH AS PARKS, UTILITIES, STREET MAINTENANCE, SANITATION AND RECYCLING SERVICES, LIBRARIES, COMMUNITY CENTERS AND RECREATIONAL PROGRAMS; AND*

*WHEREAS; IT IS IMPORTANT FOR PAGE TO CONTINUE TO PROVIDE THE EXCELLENT DELIVERY OF SERVICES AND PROGRAMS THAT OUR CITIZENS HAVE COME TO EXPECT IN OUR COMMUNITY; AND*

*WHEREAS; IT IS ONE OF THE RESPONSIBILITIES OF PAGE OFFICIALS TO ENSURE OPEN AND ACCESSIBLE GOVERNMENT THROUGH FREQUENT COMMUNICATION WITH CITIZENS USING VARIOUS AVENUES AND MEANS; AND*

*WHEREAS; THROUGH PARTICIPATION AND COOPERATION; CITIZENS, COMMUNITY LEADERS, LOCAL BUSINESSES AND MUNICIPAL STAFF CAN WORK TOGETHER TO ENSURE THAT SERVICES PROVIDED BY PAGE CAN REMAIN EXCEPTIONAL ELEMENTS OF THE QUALITY OF LIFE OF OUR COMMUNITY.*

*NOW THEREFORE BE IT RESOLVED THAT THE CITY OF PAGE JOINS WITH THE LEAGUE OF ARIZONA CITIES AND TOWNS AND FELLOW MUNICIPALITIES ACROSS THE STATE OF ARIZONA IN DECLARING OCTOBER 16-22, 2016, ARIZONA CITIES & TOWNS WEEK.*

*DATED THIS 12<sup>th</sup> DAY OF OCTOBER, 2016.*

ATTEST:

\_\_\_\_\_  
*William R. Diak, Mayor*

\_\_\_\_\_  
*Kim L. Larson, City Clerk*

*City of Page, Arizona*

*Certificate of Appreciation  
Presented to*

*Larry D. Clark, Sr.*

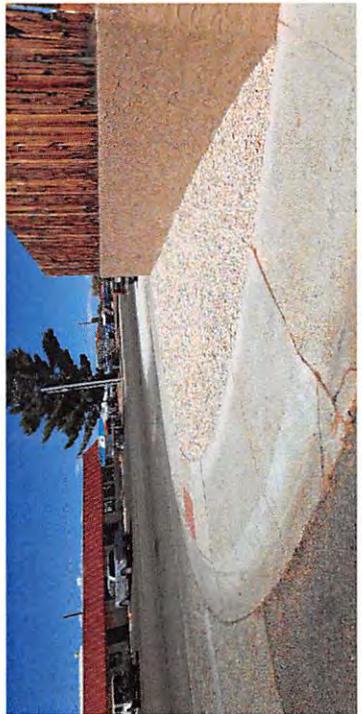
*In recognition of outstanding service and dedication to the  
City of Page for the landscaping and beautification of each end of the Navajo Wall, and for  
adopting the fire hydrant in honor of those who died due to the medical helicopter crash in  
Flagstaff, Arizona on June 29, 2008.*

*October 2016*

*Presented by the Mayor*

---

*William R. Diak*



*City of Page, Arizona*

*Certificate of Appreciation  
Presented to*

*Grant Gardner*

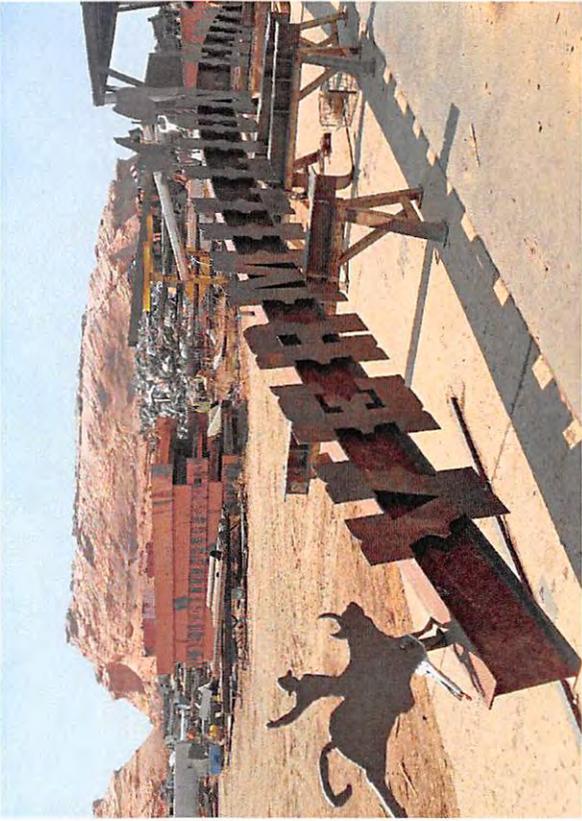
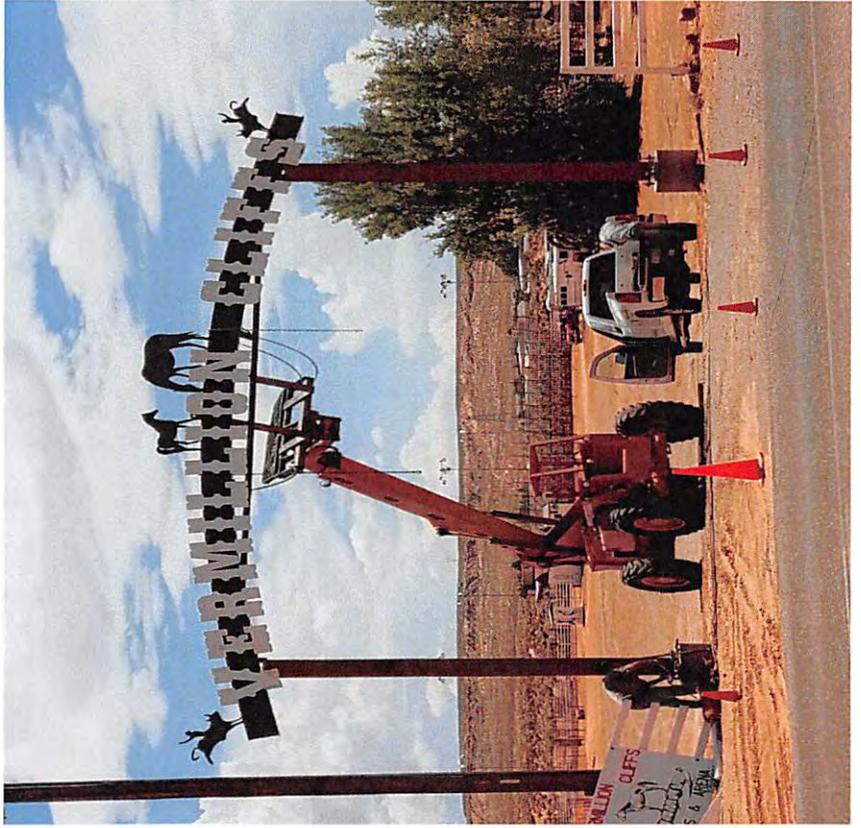
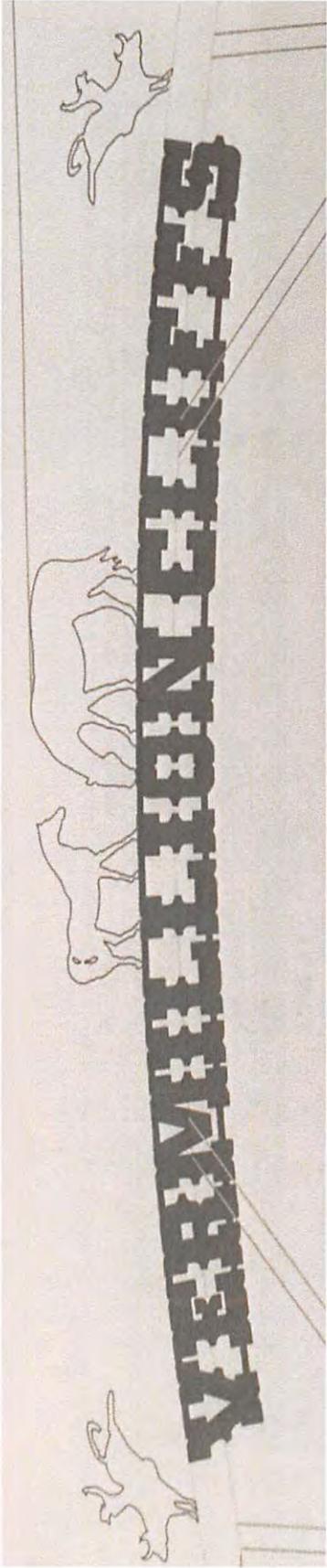
*In recognition of outstanding service and dedication to the  
City of Page for adopting the west entrance of Vermillion Cliffs Corrals and Arena as a  
Boy Scout American Eagle project.*

*October 2016*

*Presented by the Mayor*

---

*William R. Diak*





***Request for City Council Action***

<b>Title:</b>	Request authority to accept RICO Money to purchase an Evidence Burn barrel		
	October 4 2016	<b>Agenda Item Number:</b>	
<b>Agenda Section:</b>	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business New Business <input type="checkbox"/> Other	<b>Action:</b>	X Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
<b>Originating Department:</b>	Page Police Department	<b>Supporting Documents:</b>	Burn Barrel Justification and invoice.
<b>Prepared By:</b>	Chief of Police, F.Balkcom	<b>Presented By:</b>	Chief F. Balkcom
<b>Reviewed By:</b>		<b>Approved By:</b>	
<b>Proposed Action:</b>	Request authority to accept \$3, 420.00 RICO Money to purchase an Evidence Burn barrel.		

**BACKGROUND:** The Page Police Department Evidence Division is in need of a burn barrel to enhance our ability to efficiently dispose of drugs, blood, sharps and other hazardous materials stored in our evidence room, awaiting destruction. We are working to free up space in our evidence room and timely disposition procedures are part of the solution.

Currently we have the following items pending destruction:

- 110 items of marijuana evidence
- 77 items of dangerous drug evidence
- 62 items of drug paraphernalia
- 5 syringes
- 15 blood kits

**BUDGET IMPACT: None**

**ALTERNATIVES CONSIDERED:** Without a burn barrel at the police department, in order to comply with current best practices, we would have to contract with multiple companies to dispose of evidence properly. Some Phoenix area departments destroy drugs at a mine in the area, which charges \$500 per ton, with \$500 being the minimum. We would have to look at different companies for sharps and bio hazard disposal. One company, Arizona Medical Waste, provided an estimate of \$425 per pickup for these items. With the additional cost of traveling to dispose of certain items outside of Page, the initial expense of the burn barrel would pay for itself in a short amount of time.

**ADVISORY BOARD RECOMMENDATION:**

N/A

**STAFF RECOMMENDATION:**

I move to authorize to accept RICO Money to purchase an Evidence Burn barrel.



a memorandum from the

## Page Police Department

---

Courage • Compassion • Integrity

**DATE:** August 14, 2016  
**TO:** Chief Frank Balkcom Sr.  
**FROM:** Lieutenant Lawrence Jones  
**RE:** Evidence burn barrel justification

The Page Police Department Evidence Division is in need of a burn barrel to enhance our ability to efficiently dispose of drugs, blood, sharps and other hazardous materials stored in our evidence room, awaiting destruction. We are working to free up space in our evidence room and timely disposition procedures are part of the solution.

Currently we have the following items pending destruction:

- 110 items of marijuana evidence
- 77 items of dangerous drug evidence
- 62 items of drug paraphernalia
- 5 syringes
- 15 blood kits

We received a quote from Universal Products Inc. for the purchase of Elastec Drug Terminator cyclonic burn barrel (*Attachment A*). The unit costs \$3,200, with an additional \$200 for freight. Not included is the price of a 55 gallon drum which is used in conjunction with the burn barrel. The company suggested ordering the drum locally to save on freight cost. I contacted Page Steel who has 55 gallon drums available for \$20. The total cost involved would be \$3,420.

Without a burn barrel at the police department, in order to comply with current best practices, we would have to contract with multiple companies to dispose of evidence properly. Some Phoenix area departments destroy drugs at a mine in the area, which charges \$500 per ton, with \$500 being the minimum. We would have to look at different companies for sharps and bio hazard disposal. One company, Arizona Medical Waste, provided an estimate of \$425 per pickup for these items. With the additional cost of traveling to dispose of certain items outside of Page, the initial expense of the burn barrel would pay for itself in a short amount of time.

This equipment would also fall under our Page Police Department Strategic Plan 2016-2018:

- **Strategic Goal # 4: Enhance Innovation and Technology**
  - The Page Police Department is committed to enhancing innovation and technology by incorporating law enforcement best practices and technology into our operations, challenging the limits of traditional public safety methods, and using technology to enhance the crime-fighting mission.



Universal Products, Inc.  
 229 W Harris Ave.  
 Salt Lake City, UT 84115  
 801-467-2461  
 Fax: 801-467-2470  
 Toll Free: 888-584-5575

Denise Wilson  
 Page Police Department  
 808 Copermine Rd  
 Page, AZ 86040  
 928-645-4376

## Quotation

Date: 04/28/2016  
 Quote Number: 04282016-30  
 Quote Expires on: 05/28/2016  
 Questions ? Call: Cecil Hendren  
 1-888-584-5575

Part Number	Description	QTY	Price	Extended Price
OSYSTDR010	Drug Terminator Includes all components needed for use except drum Used/Refubished drums can be used as long as there are no holes and the top ring is not bent	1	\$3,200.00	\$3,200.00
1	Freight	1	\$200.00	\$200.00
NOTES	This does not come with the 55 gallon Open Head Drum. We suggest getting the Open Head 55 gal. drum locally to save on freight cost.			

Terms: Net 30

Visa & Master Card accepted

Shipping: FOB Factory unless other wise specified

Sub - Total \$3,400.00

Total \$3,400.00