

**PAGE CITY COUNCIL
REGULAR MEETING MINUTES
AUGUST 26, 2015**

A Regular Meeting of the Page City Council was held at 6:30 p.m. on August 26, 2015, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan, Scott Sadler, Levi Tappan, David Tennis and Dennis Warner were present. There was a moment of meditation. Councilor Tennis led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Prentice; City Attorney, Joe Estes; IT Director, Mike Bergner; Human Resources Administrator, Kay Eddlemon; Police Chief, Frank Balkcom; Police Lieutenant Tim Lange; Airport Director, Rick Olson; and City Clerk, Kim Larson.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

There was no discussion by the City Council

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

Prior to the Regular City Council Meeting there was a City Council Work Session with the National Park Service. In attendance were Glen Canyon National Recreation Area Superintendent Todd Brindle, Acting Superintendent Lindy Mihata, and Fee Program Manager Jim O'Sickey. The purpose of the work session was to discuss Horseshoe Bend. Discussion centered around the increased tourism, how to better manage the tourist traffic, proposed entrance fees, an update on the Centennial Grant, and future infrastructure.

Councilor Bryan referenced the work session in connection with City Council Strategic Priorities - Community Development, Objective 1.2 – "Initiate a process to develop a master plan for Horseshoe Bend and the Amphitheater." He stated that the City is going to have to take the lead and he would like to get a consensus from Council to direct Staff to start the process immediately, and prioritize with the Park Service on improvements that need to happen right away, such as signage and parking lot improvements.

There was discussion.

There was consensus of the City Council, and then it was decided a motion would be appropriate.

Motion made by Councilor Bryan to direct Staff to begin the initiation of a master plan by putting together a subcommittee to address the immediate needs at Horseshoe Bend.

Page City Council Regular Meeting- August 26, 2015

The motion was duly seconded and passed upon a vote.

Councilor Tappan confirmed that the City Council Retreat was scheduled for October 24, 2015.

MINUTES

Work Session Meeting – August 12, 2015

Regular City Council Meeting – August 12, 2015

Motion made by Vice Mayor Kocjan to approve the minutes. The motion was duly seconded and passed upon a vote.

CONSENT AGENDA

Lake Powell National Golf Course Advisory Board-April 20, 2015

Lake Powell National Golf Course Advisory Board-June 15, 2015

Page Airport Advisory Board-July 13, 2015

Lake Powell National Golf Course Advisory Board-July 20, 2015

Page Utility Enterprises Board-July 21, 2015

INFORMATION

City of Page Monthly Cash Allocation Comparison Report

Letter of Resignation-Deedee Sadler-Page Airport Board

Letter of Resignation-Ivan Cendese-Page Substance Abuse Task Force

Proclamation-Arizona Grandparent Ambassadors Month

Motion made by Vice Mayor Kocjan to approve the consent agenda. The motion was duly seconded and passed upon a vote.

PUBLIC HEARINGS

None

HEAR FROM THE CITIZENS

Larry Clark, 1608 Pueblo, referenced the earlier City Council Work Session regarding Horseshoe Bend and stated concerns regarding traffic control at the Horseshoe Bend turnoff. He then made a suggestion that there be a loop trail at Horseshoe Bend, so you will not have people passing each other for capacity purposes. Mr. Clark then complimented the lawn at the City Park, stating that it looks very beautiful this year.

UNFINISHED BUSINESS

None scheduled

NEW BUSINESS

Discussion and possible action by the City Council pertaining to reimbursing ARAMARK for mower lease payments for the Lake Powell National Golf Course

Page City Council Regular Meeting- August 26, 2015

In June 2012, the City entered into a five year Professional Services Agreement for Management, Operation and Maintenance of the Lake Powell National Golf Course with ARAMARK Sports and Entertainment Services, LLC. In May, the City Council amended the agreement and some of the changes were:

Paragraph 1(c) of the Agreement was amended to read: "ARAMARK shall be solely responsible for all regular replacement parts, labor, professional services, and insurance, and other items as may be reasonably necessary to operate Lake Powell National Golf Course. The City agreed to be responsible for the reimbursement or replacement of grounds keeping equipment only, as approved by the City Council through the City's annual fiscal budgetary process, with the City's fiscal year beginning on July 1st of each year. Any requests for reimbursement or replacement for such grounds keeping equipment must be submitted to the City no less than 90 days prior to the commencement of the next fiscal year."

Paragraph 5 of the agreement was amended to read: "This agreement shall be made effective as of the 10th of June, 2015 and expire, with no penalty, further obligation, or liability, other than those expressly stated herein, the 31st day of December, 2020, unless terminated as provided for herein. This Amendment together with the Agreement, shall automatically be extended under the same terms and conditions for two (2) five (5) year periods unless ARAMARK gives the City written notice of its election not to extend the Agreement for any time prior to one (1) year before the expiration of this Agreement. If this Agreement expires or is terminated for any reason whatsoever, the City agrees to purchase, or cause a successor management company to purchase, the then-existing inventory, which is in saleable condition, as cost and the then-existing golf carts at fair market value."

ARAMARK requested the City to reimburse them for monthly lease payments for the Groundmaster and Reelmaster rough mowers used to maintain the Lake Powell National Golf Course.

BUDGET IMPACT: The FY 16 includes \$30,000 in the Capital Outlay - Equipment Replacement and Purchase for mower leases.

150864 - Groundskeeper	1st 12 Months	2nd 12 months	3rd 12 months	4th 12 months
Monthly Lease Payments (includes Admin & Interest)	\$1,388.39	\$1,356.04	\$1,324.30	\$1,291.95
Tax on Lease (9.90%)	\$137.45	\$134.25	\$131.11	\$127.90
Program Fees	\$4.00	\$4.00	\$4.00	\$4.00
Tax on Program Fees (9.90%)	\$0.40	\$0.40	\$0.40	\$0.40
Total	\$1,530.24	\$1,494.68	\$1,459.80	\$1,424.25

Page City Council Regular Meeting- August 26, 2015

150865 - Reelmaster	1st 12 Months	2nd 12 months	3rd 12 months	4th 12 months
Monthly Lease Payments (includes Admin & Interest)	\$1,275.90	\$1,244.66	\$1,213.97	\$1,182.73
Tax on Lease (9.90%)	\$126.31	\$123.22	\$120.18	\$117.09
Program Fees	\$4.00	\$4.00	\$4.00	\$4.00
Tax on Program Fees (9.90%)	\$0.40	\$0.40	\$0.40	\$0.40
Total	\$1,406.61	\$1,372.28	\$1,338.55	\$1,304.22

Councilor Dugan verified with the City Manager Crystal Prentice that the reimbursement was for new equipment.

Motion made by Councilor Tappan to authorize the City Manager to reimburse Aramark for the monthly lease payments for the Groundskeeper and Reelmaster rough mowers used to maintain the Lake Powell National Golf Course. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to the approval of the annual maintenance agreement invoice from Spillman Technologies, Inc. for the Page Police Department

The Page Police Department has an annual maintenance contract with Spillman Technologies, Inc. The contract includes all software upgrades and enhancements with telephone and on-line training and support. Additionally, the Police Department receives regular software patches to remedy "bugs" or problems reported to customers. The maintenance fees cover technical support, and dedicated account representatives that will assist with any unresolved issues, along with access to regional and national user groups.

IT Director Mike Bergner introduced the agenda item and stated that part of the increase in the amount due was for taxes, which the City is liable for, and had not been billed for in previous years.

City Attorney Joe Estes stated that Spillman should have been collecting taxes in the past.

There was discussion.

Councilor Sadler asked if the City had an IT person with the City managing Spillman.

IT Director Mike Bergner stated that there is an employee within the Police Department that will be attending training.

Chief Balkcom spoke about the different modules that are available with Spillman, such

Page City Council Regular Meeting- August 26, 2015

as modules to help identify crime prone areas, inventory, and performance base. He stated the focus for the police department is to implement smart police initiatives, and that smart police initiatives are based on data. He then stated that Administrative Assistant Cassandra Klain would be attending the Spillman training.

Motion made by Councilor Sadler to approve the annual maintenance agreement invoice from Spillman Technologies, Inc. in the amount of \$29,189.00. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to approval of Federal Aviation Administration (FAA) Grant Agreement No. 3-04-0025-029-2015 for the Page Municipal Airport

On August 18, 2015, bids for Airfield Electrical Upgrades and Runway 7 Taxiway Connector were opened. The low bid for Airfield Electrical Upgrades was \$347,213.00 and the low bid for the Runway 7 Taxiway Connector was \$442,170.00. Added to the bids are Authorization for Services No. 6 and No. 7 in the amount of \$172,518.00 plus \$5,000.00 for Sponsorship. The total of these costs are \$966,901.00. with the FAA share at 918,555.00. This is the amount of the FAA Grant Agreement for AIP 29. City Council approval is requested for this FAA Grant Agreement in the amount of \$918,555.00.

Airport Director Rick Olson presented the airport agenda items. He stated that there are two projects at the airport, and that there are five items listed on the agenda that pertain to the two projects. The most important one is to renew the end-of-life lighting system that services the runway and taxiway areas. The second project is an exit ramp servicing the cross wind runway. Mr. Olson explained what the pilots have to do currently and how the Runway 7 Taxiway Connector will work. The combination of the two projects is about one million dollars. Mr. Olson requested that on all five items, City Council give City Manager Crystal Prentice authority to execute and sign all of the grant projects.

Mr. Olson then referenced the following two agenda items for the two projects and the two bids for the projects.

There was discussion.

Motion made by Councilor Sadler to accept the FAA Grant Offer, "Based on Bids", in the amount of \$966,901.00 and authorize the City Manager to sign the Grant Agreement. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Sadler to authorize the City Manager to apply to Arizona Department of Transportation (ADOT) for matching funds and execute the required documents. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Sadler to authorize the City Manager to coordinate and

Page City Council Regular Meeting- August 26, 2015

execute the Notice of Award, and the Notice to Proceed. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to authorization for Construction Management Services No. 6 with C&S Companies for Construction Management Services-Airfield Electrical Upgrades Project for the Page Municipal Airport

At the August 22, 2015 Regular City Council Meeting, the Council approved a General Services Agreement with C&S Companies, subject to the specific scope of services attached to an "Authorization for Services" for each project. Under AIP 29, the Authorization for Services No. 6 is for Construction Management Services for the Airfield Electrical Upgrades project.

Motion made by Councilor Bryan to approve the Authorization for Services No. 6 with C&S Companies for Construction Management Services associated with the Airfield Electrical Upgrades Project in the amount of \$74,656.00. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to authorization for Construction Management Services No. 7 - Runway 7 Connector Taxiway Project for the Page Municipal Airport

At the August 22, 2012 Regular City Council Meeting, the Council approved a General Services Agreement with C & S Companies, subject to the specific scope of services attached to an "Authorization for Services" for each project.

Under AIP 29, the Authorization for Services No. 7 is for Construction Management Services for the Runway 7 Connector Taxiway Project.

There was discussion.

Motion made by Mayor Diak to approve the Authorization for Services No. 7 with C & S Companies for Construction Management Services associated with the Airfield Electrical Upgrades Project in the amount of \$97,862.00. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to the purchase of a new K-9 dual purpose dog and training for K-9 and officer/handler

At the August 19, 2015 Substance Abuse Task Force Meeting, the Task Force approved to grant funds to help support the Page Police Department K-9 Program. The funds will be used to purchase a new K-9 dual purpose dog, and training for the officer/handler and K-9, along with travel expenses for their training. The program will enhance the Police Department Officer Safety concerns by deploying the dog for building searches and high profile violent offender contacts. The K-9 will also be used for narcotic searches and assistance with Narcotic Search Warrants as well as Drug

Page City Council Regular Meeting- August 26, 2015

Interdiction. The K-9 will also be used to assist other regional agencies as needed.

Lieutenant Tim Lange presented the item. He stated that on August 19, 2015 he went before the Substance Abuse Task Force and presented a proposal for a dual purpose dog. The sum of \$19,618.00 was awarded for the purchase of a dual purpose K-9 and training for the K-9 and officer/handler. He stated that the dual purpose K-9 will help with officer safety, drug investigations and will be good for the community. He gave an example of how a dual purpose K-9 dog would have benefited the Police Department in the past. He stated that having the dual purpose K-9 will be an immense tool for officer safety.

Councilor Sadler asked what would happen if the officer/handler left the Police Department.

Lieutenant Lange stated that the officer/handler would have to sign a three year contract after receiving the training certificate.

Councilor Tappan asked when and how the officer/handler would be selected.

Lieutenant Lange explained that there will be testing, an oral board, and a physical test, along with other paperwork.

Chief Balkcom added that after the initial training, there will be monthly training. The Department of Public Safety does monthly training that will be available. He also stated that there is a guarantee with the purchase of the dog and the company the dog is being purchased through (Alderhorst International, Inc.) was highly recommended.

Motion made by Councilor Sadler to approve the purchase of a new K-9 dual purpose dog for the Page Police Department, and obtain training for the K-9 and the officer/handler. The motion was duly seconded and passed upon a vote.

BID AWARDS

Discussion and possible action by the City Council pertaining to an award of bid for Page Municipal Airport - Runway 7 Connector Taxiway Project

The Runway 7 Connector Taxiway Project was published for bid requests on July 22nd and 29th, 2015. Two (2) bids were received and opened on August 18, 2015. The lowest responsible bidder recommended by C & S Companies was J. Banicki Construction Inc., with a bid of \$422,170.00.

Motion made by Mayor Diak to grant the Runway 7 Connector Taxiway Project bid award to J. Banicki Construction, Inc. in the amount of \$422,170.00. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to an award of bid for

Page City Council Regular Meeting- August 26, 2015

Page Municipal Airport - Airfield Electrical Upgrades

The Airfield Electrical Upgrades were published for bid requests on July 22nd and 29th, 2015. There were four (4) bids received and opened on August 18, 2015. The lowest responsible bidder recommended by C & S Companies was Rural Electric with a bid of \$347,213.00.

Motion made by Councilor Tappan to grant Airfield Electrical Upgrades bid award to Rural Electric in the amount of \$347,213.00. The motion was duly seconded and passed upon a vote.

BUSINESS FROM THE MAYOR

None scheduled

BUSINESS FROM THE MANAGER

None scheduled

BUSINESS FROM THE CITY ATTORNEY

None scheduled

BUSINESS FROM THE COUNCIL

Presentation pertaining to a 2015 League Service Award

Mayor Diak asked Vice Mayor John Kocjan to meet him in front of the dais. Mayor Diak then presented Vice Mayor Kocjan with an award from the Arizona League of Cities and Towns to recognize Vice Mayor Kocjan for his 16-years of Service as a Council Member for the City of Page.

Discussion and possible action by the City Council pertaining to the Fourth Quarter Financial Report

Councilor Tennis gave a brief overview of the Fourth Quarter Financial Report. He stated that all of the funds and revenues have exceeded the projections, and that the City of Page has a healthy balance.

Councilor Warner reviewed the report and presented highlights from the report including the percentage of net revenues over expenditures. He then stated that the City has become consistent, except what was noted on the report, and spending was stabilized. He stated that the City needed to continue being conservative, with a long-term strategic plan for rainy day funds.

There was discussion only.

Mayor Diak moved the following agenda items to this part of the agenda.

BOARDS & COMMISSIONS

Discussion by the City Council pertaining to reports by Board Liaisons

Page City Council Regular Meeting- August 26, 2015

Ordinance 622-15 went into effect August 22, 2015, which changed the number of Parks and Recreation Advisory Board members from 5 to 7 members. There were two vacancies on the Board and applications were received from Michael A. Woods and Steve Mongrain.

Motion made by Councilor Warner to appoint Michael A. Woods to the Parks and Recreation Advisory Board with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Motion made by Mayor Diak to appoint Steve Mongrain to the Parks and Recreation Advisory Board with a term ending June 2017. The motion was duly seconded and passed upon a vote.

DEPARTMENTS

None scheduled

EXECUTIVE SESSION

Pursuant to ARS § 38-431.03 (A) (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting. Page City Attorney Joseph D. Estes

Motion made by Vice Mayor Kocjan to enter into Executive Session for both Executive Session agenda items at 7:30 p.m. The motion was duly seconded and passed upon a vote.

Mayor Diak reconvened the Regular City Council meeting at 9:34 p.m.

Discussion and possible action by the City Council pertaining to Page City Attorney Joseph D. Estes

There was no discussion by the City Council.

EXECUTIVE SESSION

Pursuant to ARS § 38-431.03 (A) (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as

Page City Council Regular Meeting- August 26, 2015

is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting. **Page City Manager J. Crystal Prentice, annual evaluation**

Discussion and possible action by the City Council pertaining to Page City Manager J. Crystal Prentice annual evaluation

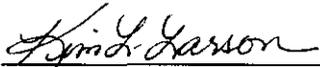
There was no discussion by the City Council.

CLAIMS

None scheduled

ADJOURN

The meeting was adjourned at 9:36 p.m.



Kim L. Larson
City Clerk

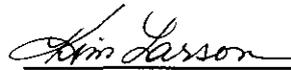


William R. Diak
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 26th day of August, 2015. I further certify that the meeting was duly called and that a quorum was present.

Dated this 9th day of September, 2015

A handwritten signature in cursive script that reads "Kim Larson". The signature is written in black ink and is positioned above a horizontal line.

Kim Larson, City Clerk