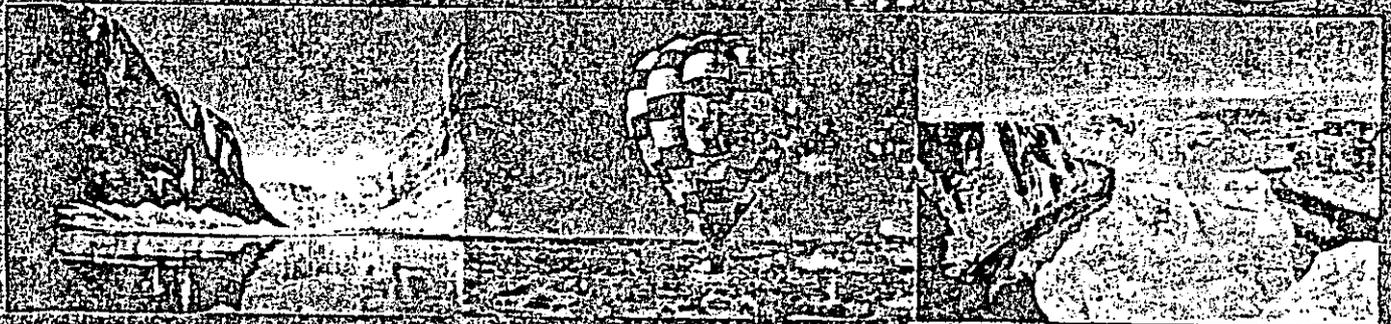


City of
Page City Council
Strategic Priorities

2015



Page City Council

William Diak, Mayor
John Kocjan, Vice Mayor
Michael Bryan, Councilmember
Scott Sadler, Councilmember
Levi Tappan, Councilmember
David Tennis, Councilmember
Dennis Warner, Councilmember



Staff

J. Crystal Prentice, City Manager
Joseph Estes, City Attorney
Kim Larson, City Clerk

Vision & Values

The City of Page is a clean, financially responsible, diverse and vibrant community that respects the quality of its environment, fosters a sense of community and family, encourages a healthful, active lifestyle and supports a wide-range of business opportunities to promote a prosperous economy.

Values

- Accountability and Transparency
- Fiscal Responsibility
- Integrity
- Customer Service
- Strategic Planning

We are accountable, transparent and fiscally responsible. We act with integrity, value customer service, and plan and act strategically.

Objective Criteria

Objective Criteria for Decision Making

- Is it in the best interest of the community and stakeholders?
- Does it align with our goals and mission?
- Is it achievable and sustainable?
- Is it financially viable?
- Is it legal?
- Is it fair?

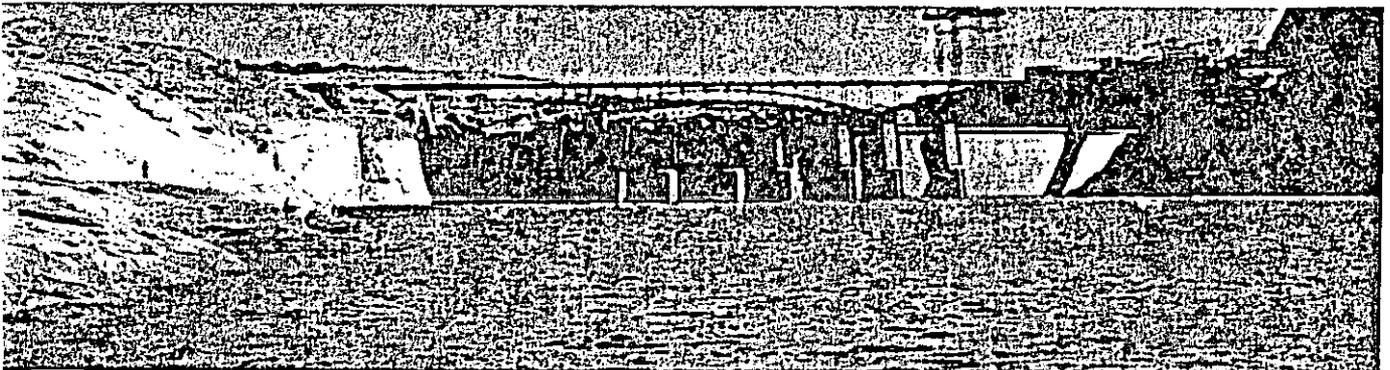


Community Development

A pleasant environment is a source of pride for its residents and an important component of the quality of life in an area. Community aesthetics take on an economic meaning, encouraging tourism and business recruitment. Community Development is a process by which local decision-makers and residents work together to leverage resources to increase business development and job opportunities; and attract capital to improve the physical, social and environmental conditions in the community.

Goal: Implement economic development processes that assist in the development of a strong local economy; protect neighborhoods from blighting and deteriorating conditions that have a negative impact on area property values; and encourage residents and business owner's efforts to maintain the physical environment through standards set in local ordinances.

- Objective 1.1** Form a Community Development Department, and hire a Community Development Director to direct Planning and Zoning, Economic Development, Community Development, Tourism and Code Compliance.
- Objective 1.2** Initiate a process to develop a master plan for Horseshoe Bend and the Amphitheater.
- Objective 1.3** Review and update the property maintenance code and adopt a proactive approach to code enforcement.
- Objective 1.4** Collaborate with economic development partners to develop and support common economic objectives; promote local job creation and retention; and provide information on relocation, land sales and business recruitment.

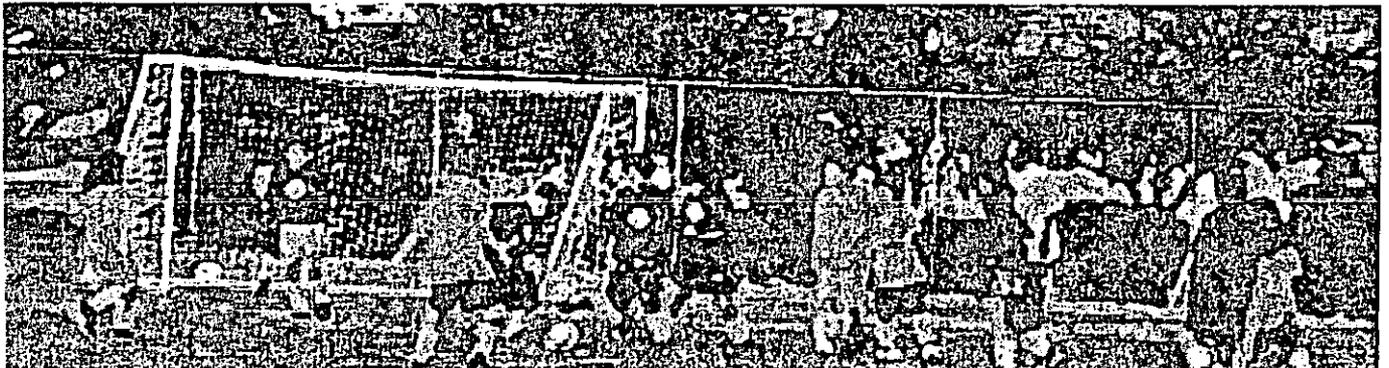


Fiscal Stability

The City is committed to maintaining fiscal stability to ensure the delivery of high quality services. This requires an efficient, transparent financial system; accurate and reliable forecasting of revenues; control of expenses; and an expanded tax base.

Goal: Operate in a fiscally prudent manner, assuring the most efficient expenditure of public funds.

- Objective 2.1** Combine the Finance, Risk Management and Human Resource Departments which will enable us to better understand our costs across our organization improve efficiency and help us to become more strategic.
- Objective 2.2** Reallocate and align resources to meet objectives identified in the Strategic Plan.
- Objective 2.3** Review cash flow and investment options for potential additional interest earnings revenue.
- Objective 2.4** Review employee insurance and fringe benefits for potential savings.
- Objective 2.5** Provide City Council with a monthly Itemized financial report.

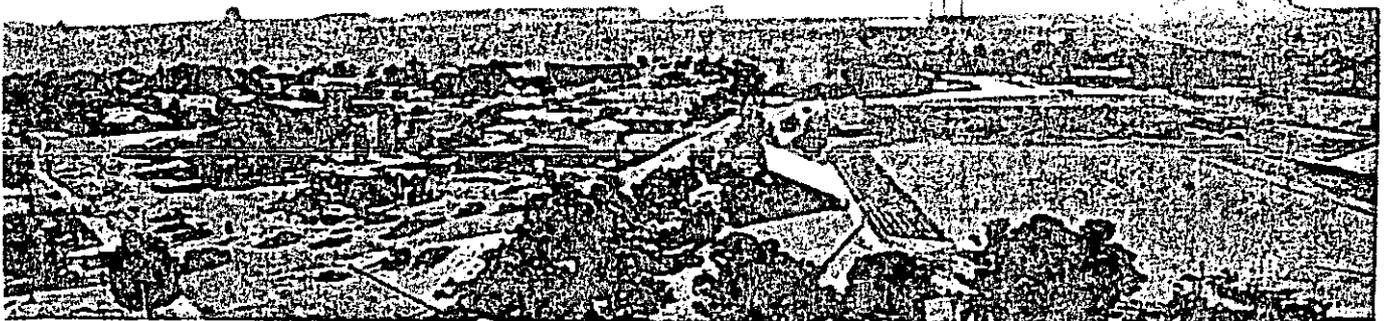


High Performing Organization

The City of Page strives to develop a high performing organization through continuous system and process improvements; the commitment to make time to do the “work of leadership”; and the encouragement of City employees to exercise their leadership and talents at every level of the organization.

Goal: To create an environment that supports engaged, high performing employees; enable the City to recruit, retain and compete for talent; and ensure retention of institutional knowledge.

- Objective 3.1 Create a culture of safety, innovation and efficiency.
- Objective 3.2 Develop, implement and monitor employee performance measures.
- Objective 3.3 Draft recruitment and retention plan for City Council consideration.
- Objective 3.4 Review and update City Code.
- Objective 3.5 Establish relevant employee development through training and expanded responsibilities to prepare high-potential employees for opportunities for advancement and key leadership roles within the organization.



Improving Infrastructure

The City Council is committed to maintaining and improving public infrastructure and City facilities to preserve both the physical character and livability of the community.

Goal: Maintain and improve critical City infrastructure, including streets, sidewalks, parks, trails and facilities to support economic growth and improve quality of life in Page.

- Objective 4.1** Hire a Director of Engineer to oversee the design, construction, inspection, and maintenance of City infrastructure projects.
- Objective 4.2** In coordination with Page Utility Enterprises, create a multi-year Capital Improvement Plan for maintaining and extending the life of the City's infrastructure.
- Objective 4.3** Create a plan to address deferred maintenance on City facilities and equipment.
- Objective 4.4** Initiate the planning process for the feasibility of relocating the City's maintenance facilities.

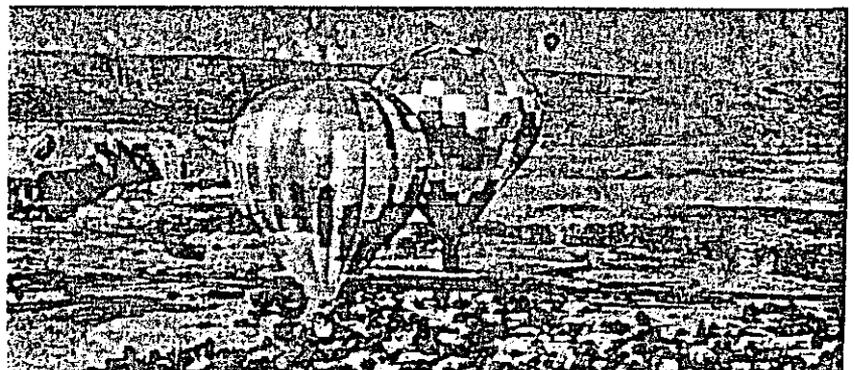
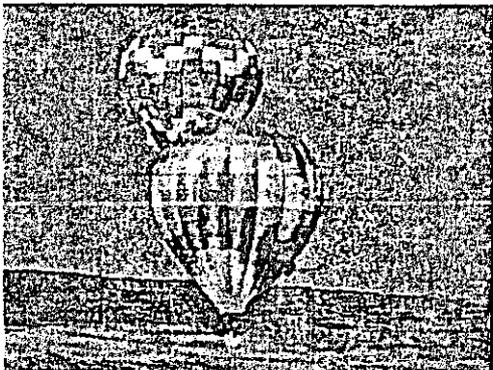


Quality of Life

The City strives to enhance the overall quality of life for our residents and visitors by offering high quality recreation and leisure activities and improving parks, trails, streetscapes and open spaces in Page.

Goal: Maximize resources that enhance the quality of life for our residents and visitors.

- Objective 5.1** Create a Community Services Department and permanently appoint a Community Service Director to oversee the Library, Recreation, and Community Center.
- Objective 5.2** Hire a Recreation Supervisor to deliver safe, high quality recreational services.
- Objective 5.3** Evaluate recreation programs and processes in an effort to increase participant satisfaction.
- Objective 5.4** Expand partnerships with schools and other public and private organizations to increase recreation programming and available facilities for recreation programs.
- Objective 5.5** Assess needed improvements to parks, trails and open spaces.



PRIORITIES
CITY OF PAGE
by
Mayor Bill Diak

2013/2014

Philosophy

- Do not reinvent the wheel
- Fine tune those things that are working
- Change those that do not
- Build a plan
- Think outside the box
- Work to consensus
- Respect others opinions
- Be professional
- Listen
- Foster accountability
- Learn
- Look to the future
- Use resources wisely
- Get the most bang for buck
- Improve city image
- Replace I with we
- Be positive
- Work as a council not as an individual

Priorities

Set up protocols for Council and Mayor

- How Council and Mayor address one another in public
- How direction is given to City Manager from Council
- Work toward consensus on decisions that Council differ on
- Support of decisions made by Council
- Respect others opinions

Be more proactive to citizens

- Plan agenda more than one week in advance, i.e.: work sessions, plan for the future not tomorrow
- Work toward those issues citizens feel are more important to them, i.e.: infrastructure, city image, direction of growth, youth activities, clean up the parks, public safety and tourist activities on the mesa

Accountability

- Use resources wisely
- Be professional
- Listen to the citizens

PRIORITIES
CITY OF PAGE
by
Vice Mayor John Kocjan

2013/2014

- 1) Secure a revenue stream to service bond debt load.
- 2) Increase water allocation
- 3) Infrastructure improvements

PRIORITIES
CITY OF PAGE
by
Councilor Dennis Warner

2013/2014

Short Term - One Year:
(No order of preference)

1. Budget and Finance Priorities
 - Maintain fiscal integrity and identify key result areas and goals to accomplish within the current budget year.
 - Identify measures to enhance the City's revenue stream such as:
 - Evaluate existing Model City Tax Code to assure that we are gaining all fair and equitable forms of tax revenue.
 - Collaborate with the business community to create ways to provide for business development and revenue enhancement.
 - Conduct City-owned land audit to identify parcels with potential sales and specific development potential.
2. Tourism, Economic and Community Development priorities:
 - Commission a master plan design for the Horseshoe Bend open space, parking and trail corridor.
3. Other
 - Evaluate pay and benefit package for city employees with help from third party survey of other benchmark communities inclusive of private sector jobs. Include analysis and financial viability of ASRS and PSPRS pension plans and explore all options.

Long Term - Two-Five Years:

1. Budget and Finance
 - Establish a five-year financial plan encompassing bond debt, staff restructuring, community development, beautification and city programs.
2. Tourism, Economic and Community Development
 - Seek funding and development of improvements at the Horseshoe Bend parking, trail and open space.
 - Establish a city/neighborhood revitalization and improvement program and develop an organizational process to tackle the breadth of housing, neighborhood and city-wide degradation issues.
 - Review, update, overhaul or abandon the existing Gateway Development Plan in lieu of a new comprehensive community development ordinance.

PRIORITIES
CITY OF PAGE
by
Councilor Mike Bryan

2013-2014

Philosophy

- City government is set up to meet the needs of its citizens first and the wants second
- City government needs to be only as large as needed to get the job done
- All citizens have the right to be heard
- City officials should strive to lead by example
- Honesty is the foundation of governance
- Seek to understand then to be understood

Priorities

- Year one- Adopt a budget that allows the City to stay financially solvent
- Address long-term debt issues
- Avoid any future debt encumbrances
- Judicially exam all land sales
- Be an active liaison for the Tourism Board
- Create a future budget based on priorities and a vision

PRIORITIES
CITY OF PAGE
by
Councilor Scott Sadler

2012/2013

- 1) Work to increase the availability and access to City related meetings and events including City Council, Boards and Commissions, City hosted events; through various technology including having a local access channel to televise meetings and City events, by using the internet, cable services and any other means.
- 2) Work to see an increase in City and private events in the City of Page, including events for citizens and visitors.
- 3) See the City of Page Community Development proactively recruit industry, businesses and retail establishments to the City.

PRIORITIES
CITY OF PAGE
By
Councilor David Tennis

2012/2013

- 1) Effective allocation and use of resources entrusted to the City of Page
 - Budget allocations
 - Budget adherence
 - Resource planning

- 2) Economic development
 - Business development
 - Tourism development
 - Taxes

- 3) Community development
 - Infrastructure
 - Code enforcement
 - Master planning
 - Service levels

PRIORITIES
CITY OF PAGE
BY
Councilor Levi Tappan

2013-2014

1. The debt that is crippling the growth of Page
2. Families of Page are a constant priority. The Recreational Department and Community Center are fundamental to keeping families in Page
3. Partnerships, especially with local businesses that want to support the City of Page
4. Proponent of education and look forward to working with the school district and community college
5. Increased communication
6. The City's land is a finite resource that must be guarded and not given away or sold to languish as empty undeveloped lots and vacant store fronts
7. Ultimate priority is to the voters, individual rights including voter approved referendums. This includes ensuring state and local laws are enforced before federal laws pursuant to current Arizona case laws

**PAGE CITY COUNCIL
REGULAR MEETING MINUTES
JUNE 24, 2015**

A Regular Meeting of the Page City Council was held at 6:30 p.m. on June 24, 2015, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan, Scott Sadler, Levi Tappan, David Tennis and Dennis Warner were present. There was a moment of meditation. Mayor Diak led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Prentice; City Attorney, Joe Estes; IT Director, Mike Bergner; Page Utilities General Manager, Bryan Hill; Finance Director, Linda Watson; Public Works Director, Clifford Linker; Community Development Director, Kim Johnson; Fire Department Chief, Jeff Reed; Police Department Chief, Frank Balkcom; Deputy City Clerk, Sue Kennedy; and City Clerk, Kim Larson.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

There was no discussion by the City Council.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

There was no discussion by the City Council.

MINUTES

City Council Work Session Meeting-June 10, 2015

Regular City Council Meeting-June 10, 2015

Motion made by Vice Mayor Kocjan to approve the minutes. The motion was duly seconded and passed upon a vote.

CONSENT AGENDA

MINUTES

Page Utility Enterprises Board-April 14, 2015

Page Utility Enterprises Board-May 13, 2015

Page Planning and Zoning Commission-May 19, 2015

INFORMATION

Motion made by Councilor Kocjan to approve the consent agenda. The motion was duly seconded and passed upon a vote.

PUBLIC HEARINGS

None scheduled.

Page City Council Regular Meeting-June 10, 2015

HEAR FROM THE CITIZENS

Larry Clark, 1608 Pueblo, paid tribute to the public safety individuals who lost their lives in the line of duty, and set out the lives lost during the month of June from Page and the surrounding area. Mr. Clark complimented the Canyon Club, and everyone involved in making the Memorial Wall in front of City Hall possible.

Aaron Keller, 124 Hawk Court, stated that there had been road construction on Hawk Court, where he resides, and Allied Waste has not been able to pick up trash. He said he contacted Allied Waste and was told that they would be picking up trash and wanted confirmation. Mr. Keller also introduced the new News Director of the KPGE Radio Station, Josh Alexander.

Garrett Edwards, 42 South Navajo, stated concerns regarding the City Council Work Sessions and Board and Commission meetings not being aired on Channel 4 with Cable-One. He then requested to have the meetings aired.

UNFINISHED BUSINESS

Discussion and possible action by the City Council pertaining to a Zoning Change Amendment-Ordinance 625-15 2nd reading

At the Regular Meeting on June 10, 2015, City Council approved the first reading of Ordinance 625-15, a request from Larkspur Commons ("Larkspur") amending the zoning on their property located on the west side of North Navajo, just south of 13th Avenue (Parcel Numbers 801-13-003W; 801-13-003Z). Parcel Number 801-13-003Z currently consists of three different zoning classifications for the same parcel (Planned Development, Service Commercial, Multifamily Residential) and Parcel 801-13-003W consists of two different zoning classifications for the same parcel (Planned Development and Multifamily Residential). Both Parcels consist of approximately 9.29 acres. Larkspur is seeking to rezone both Parcels to Planned Development, which would permit all the zoning classifications that are currently located on the parcels. In addition to the rezoning, on June 10, 2015, a Minor General Plan Amendment was approved by Council for Parcel 801-13-001W to correct the oversights of the zoning classifications that occurred during the adoption of the City's General Plan.

Councilor Warner recused himself from the Dais

Motion made by Councilor Tennis to introduce Ordinance 625-15 by title only for its second reading. The motion was duly seconded and passed upon a vote.

The City Clerk introduced Ordinance 625-15 by title only.

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, PROVIDING FOR THE REZONING OF PARCEL NOS. 801-13-003W AND 801-13-003Z CONSISTING OF APPROXIMATELY 9.29 COMBINED ACRES, GENERALLY LOCATED WEST OF NORTH NAVAJO

Page City Council Regular Meeting-June 10, 2015

DRIVE AND SOUTH OF 13TH AVENUE FROM MULTIPLE ZONING DESIGNATIONS OF PLANNED DEVELOPMENT, SERVICE COMMERCIAL AND MULTI-FAMILY RESIDENTIAL TO THE SINGLE ZONING DESIGNATION OF PLANNED DEVELOPMENT.

Motion made by Councilor Sadler to adopt Ordinance 625-15. The motion was duly seconded and passed upon a vote.

Councilor Warner returned to the Dais.

Discussion and possible action by the City Council pertaining to a Memorandum of Agreement (MOA) with the John Wesley Powell Memorial Museum and the City of Page regarding Visitor Center operations

The Powell Museum and Visitor Center acts as the "face" of tourism with their knowledgeable employees and volunteers who provide helpful information, regional brochures and even trip planning for tourists.

At the May 13, 2015 Regular City Council Meeting, City Council made a motion to amend the Agreement for Services to extend the hours on Saturdays from 8:00 a.m. - 1:00 p.m., to 8:00 a.m. - 5:00 p.m., between May 15 and September 15.

Staff met with the Museum Director after the May 13, 2015 meeting, and agreed to change the Visitor Center hours to reduce the hours from 25 to 20 per week between November 1 and February 28, and increase the hours from 58 hours to 64 hours per week between May 15 and September 15. At the City Council Meeting on May 27, Director Wright informed the City Council that the Museum Board did not approve the changes.

City Council asked staff to meet with the Director and bring back a new proposal. On June 17, 2015, City staff met with Director Wright and members of the Board who proposed a change in hours and due to financial constraints there was a reduction of more than 300 hours from the initial agreement brought forth at the May 13, 2015 City Council Meeting, the proposed hours are as follows:

November 1 - February 28

The Visitor Center will be open a minimum of 20 hours per week (10:00 a.m. to 2:00 p.m.) Museum closed a maximum of 10 days for holidays and maintenance.

March 1 - May 15

The Visitor Center will be open a minimum of 25 hours per week. During this period the Visitor Center's hours expand to approximately 35 hours per week. Beginning in April the museum will be open on Saturdays.

Page City Council Regular Meeting-June 10, 2015

May 15 – Oct. 31

The Visitor Center will be open a minimum of 42.5 hours per week; Hours of operation: 9:00 a.m. – 4:30 p.m. Monday through Friday; Saturdays from 8:00 a.m. – 2:00 p.m.

City Manager Crystal Prentice presented the agenda item.

There was lengthy discussion.

Mark Law, previous Executive Director, stated that in the past he had reported detailed financial information to the Tourism Board.

Discussion continued.

Motion made by Councilor Bryan to approve updated Agreement for Services between the City of Page and the John Wesley Powell Memorial Museum for Visitor Center operations and authorized the City Manager to execute the contract. The motion was duly seconded and passed upon a vote.

NEW BUSINESS

Discussion and possible action by the City Council pertaining to adopting the Preliminary Budget for FY 2015-2016, Resolution 1145-15, and setting a public hearing date for the FY 2015-2016 Budget for July 15, 2015

Arizona State Law requires that on or before the third Monday in July of each fiscal year, the City Council must adopt a preliminary budget. Once this preliminary budget has been adopted, the expenditures may not be increased upon final adoption, however, they may be decreased. With the adoption of the preliminary budget, the City Council has set its maximum "limits" of expenditures, but these limits may be reduced upon final adoption. Upon adoption of the preliminary budget a public hearing must be set.

Once the preliminary budget has been adopted, Schedule A must be published once a week for at least two consecutive weeks following the adoption. The preliminary budget must be fully itemized in conformance with forms supplied by the Auditor General and entered upon the City Council Meeting minutes.

Motion Made by Councilor Tappan to introduce Resolution 1145-15 by title only. The motion was duly seconded and passed upon a vote.

The City Clerk introduced Resolution 1145-15 by title only.

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, ADOPTING A PRELIMINARY BUDGET FOR THE FISCAL YEAR 2015-2016.

Page City Council Regular Meeting-June 10, 2015

City Manager Crystal Prentice presented the agenda item. She thanked the Finance Department and Page Utility Enterprises for all their work on the budget. She then stated that a Special Meeting has been scheduled for July 15, 2015 for a Public Hearing and to adopt the Final Budget.

Motion made by Councilor Sadler to adopt Resolution 1145-15. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Sadler to set a Public Hearing date for the Fiscal Year 2015-2016 Budget for July 15, 2015.

Discussion and possible action by the City Council pertaining to a revised Investment Policy for the City of Page, Resolution 1148-15

On May 11, 1995 the City Council adopted the current Investment Policy. At the June 10, 2015 City Council Work Session, Council was presented with a suggested revision to the existing Investment Policy. The revisions would bring the policy into compliance with today's investment practices. It was the consensus of City Council to have the revised policy approved by City Council.

Motion made by Vice Mayor Kocjan to introduce Resolution 1148-15 by title only.

The City Clerk introduced Resolution 1148-15 by title only.

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, AMENDING THE CITY OF PAGE INVESTMENT POLICY.

Finance Director Linda Watson introduced the revised Investment Policy.

Motion made by Vice Mayor Kocjan to adopt Resolution 1148-15. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to a new Chapter 15 of the Code of the City of Page entitled "Chapter 15 – Boards, Commissions and Authorities", Ordinance 622-15 1st reading

In an effort to establish consistency between the City's Advisory Boards and Commissions, staff drafted a new Chapter in the City Code. The new language provides the same general provisions for each board and commission, including establishment, cooperation of City Officials, members, ineligibility, appointment and terms of members, remuneration and lobby efforts. The new chapter also references City Authorities.

At the April 8, 2015 City Council Work Session, the City Council discussed proposed changes to the City Code and directed staff to seek input from the Advisory Boards and

Page City Council Regular Meeting-June 10, 2015

Commission members. The Advisory Boards and Commissions had the opportunity to review and provide input; suggested changes were minor and have been included in the Ordinance.

Motion made by Councilor Sadler to introduce Ordinance 622-15 by title only. The motion was duly seconded and passed upon a vote.

The City Clerk introduced Ordinance 622-15 by title only.

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, REPEALING CHAPTER 2, ARTICLES 6, 8, 10, 11, 12, 13, 14 AND CHAPTER 14, ARTICLE 11 OF THE CODE OF THE CITY OF PAGE AND ADOPTING "CHAPTER 15 – BOARDS, COMMISSIONS AND AUTHORITIES" BY REFERENCE AS CHAPTER 15 OF THE CODE OF THE CITY OF PAGE AND PROVIDING FOR SEVERABILITY AND THE EFFECTIVE DATE THEREOF.

Crystal Prentice, City Manager, stated that a Resolution needed to be approved prior to the Ordinance.

There was discussion.

Motion made by Council Tennis to table the item. The motion was duly seconded and passed upon a vote

Discussion and possible action by the City Council pertaining to an Intergovernmental Agreement (IGA) between the Page Fire Department and the Arizona State Forestry Division

The Page Fire Department and the State Forestry Division have cooperatively entered into an agreement to protect our forests and wild lands from fire for the past several years. The State Forestry Division provides training opportunities, funding for assistance and resources, among others, for wild land fire suppression and unplanned all-risk emergencies throughout the State of Arizona. The Page Fire Department agrees to provide manpower and firefighting equipment if it does not deplete the resources necessary to protect the lands within our service area at the request from the State.

Both parties agreed that it is advantageous to protect the forest, wild lands, agricultural lands and rural structures within our State. This Agreement defines the roles and responsibilities of all parties during such emergent circumstances.

Chief Reed presented the agenda item. He stated that the IGA was needed in the event of a large incident where assistance is needed. The Page Fire Department would be reimbursed for their services. He also stated that they can opt out if they do not

Page City Council Regular Meeting-June 10, 2015

have the manpower available.

Motion made by Vice Mayor Kocjan to authorize the City Manager to execute all documents pertaining to the Cooperative Intergovernmental Agreement between the Page Fire Department and the Arizona State Forestry Division.

There was discussion.

The motion was duly seconded and passed upon a vote.

BID AWARDS

Discussion and possible action by the City Council pertaining to an award of bid for Bid #15-02-W Date Street and Gum Street Waterline Replacement for Page Utility Enterprises

Page Utility Enterprises staff advertised for qualified contractors to bid on the Date Street and Gum Street Waterline Replacement Project. The project's scope was to install a new water main along Date Street from the intersection of Date Street and Second Avenue to the intersection of Date Street and First Avenue, and then along Gum Street to Elm Street. Also included in the project was the installation of two new fire hydrants and 22 new customer service laterals. The project also includes two short sections of water main on Third Avenue and Fourth Avenue, which would tie into all the 'new lines' and eliminate 'new line' to 'old line' connections. The project was derived from the same specification and the same construction methods as the waterline replacement projects recently completed.

The bids were due on June 2, 2015 at 2:00 P.M. There were four companies attending the mandatory pre-bid meeting. There was only one bid submitted by Construction & Mining Services, Inc. from Cedar City, Utah.

<u>Company</u>	<u>Base Bid</u>
Construction & Mining Services, Inc. (CMSI) Cedar City, Utah	\$261,126.00

The bid was tabulated and compared to bids from the last project and there were only a couple of bid items that had a slight increase in unit cost. These unit prices would have still been the low bidder on the last project. Even though this was the only bid, the amount was considered a very competitive bid.

CMSI has successfully completed several cable replacement projects for the Electrical Utility, performed the most recent waterline replacement for the Water Utility, and has consistently demonstrated solid construction practices. At the June 3, 2015 Regular PUE Board Meeting, the Board voted unanimously to recommend that Page City Council award the bid to Construction & Mining Services, Inc., in the amount of

Page City Council Regular Meeting-June 10, 2015

\$261,126.00.

PUE General Manager Bryan Hill presented the agenda item.

There was discussion.

Motion made by Vice Mayor Kocjan to award Bid #15-02-W Date Street and Gum Street Waterline Replacement to Construction & Mining Services, Inc., in the amount of \$261,126.00. The motion was duly seconded and passed upon a vote.

BUSINESS FROM THE MAYOR

None scheduled

BUSINESS FROM THE MANAGER

None scheduled

The following agenda items were moved to this point on the agenda.

BUSINESS FROM THE COUNCIL

None scheduled

BOARDS & COMMISSIONS

Discussion and possible action by the City Council pertaining to appointments to the Page Airport Board

There are two vacancies on the Page Airport Board. An application for the Page Airport Board was received from Clifford Biggs and a letter requesting to remain on the Board was received from LeRoy G. Wicklund.

Motion made by Councilor Warner to appoint Clifford Biggs to the Page Airport Board with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Warner to reappoint LeRoy G. Wicklund to the Page Airport Board with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to appointments to the Board of Adjustment

There are two vacancies on the Page Board of Adjustment. Currently there are no applications or letters requesting to remain on the board.

Mayor Diak asked John Mayes, from the audience, if he would be interested in serving on the Board.

Motion made by Councilor Sadler to appoint John Mayes to the Page Board of

Page City Council Regular Meeting-June 10, 2015

Adjustment with a term ending June 2016. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to appointments to the Page Community Center Board

There is one vacancy on the Page Community Center Board. A letter requesting to remain on the Board was received from Francine Hoover.

Motion made by Councilor Tennis to reappoint Francine Hoover to the Page Community Center Board with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to appointments to the Lake Powell National Golf Course Advisory Board

There is one vacancy on the Lake Powell National Golf Advisory Board. Currently there are no applications or letters to remain on the Board.

There was no appointment made to the Lake Powell National Golf Course Advisory Board.

Councilor Bryan stated that when the Golf Advisory Board was created ARAMARK was not managing the golf course and since ARAMARK has been managing the golf course there has been minimal need for a Board.

There was discussion pertaining to combining the Golf Advisory Board and the Parks and Recreation Advisory Board.

Discussion and possible action by the City Council pertaining to appointments to the Planning and Zoning Commission

There are three vacancies on the Planning and Zoning Commission. Letters requesting to remain on the Commission were received from LeRoy G. Wicklund and Larry Thowe.

Motion made by Councilor Sadler to reappoint LeRoy G. Wicklund to the Planning and Zoning Commission with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Warner to reappoint Larry Thowe to the Planning and Zoning Commission with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to the appointments to the Page Public Library Board

There are three vacancies on the Page Public Library Board. A letter requesting to remain on the Board was received from Suzanne Cottrell.

Page City Council Regular Meeting-June 10, 2015

Motion made by Councilor Tennis to reappoint Suzanne Cottrell to the Page Public Library with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to the appointments to the Page Tourism Board

There are three vacancies on the Page Tourism Board. Letters requesting to remain on the Board were received from Dennis Hinchey and Ryan Zimmer.

Motion made by Councilor Tappan to reappoint Dennis Hinchey to the Page Tourism Board with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Tappan to reappoint Ryan Zimmer to the Page Tourism Board with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to the appointments to the Substance Abuse Task Force

There are two vacancies on the Substance Abuse Task Force. Letters requesting to remain on the Task Force were received from Cheri A. Zube and Regina Santelli.

Motion made by Councilor Sadler to reappoint Cheri A. Zube to the Page Substance Abuse Task Force with a term ending June 2019. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Warner to reappoint Regina Santelli to the Page Substance Abuse Task Force with a term ending June 2019. The motion was duly seconded and passed upon a vote.

Discussion by the City Council pertaining to reports by Board Liaisons

There was no discussion by the City Council.

DEPARTMENTS

None scheduled

CLAIMS

None scheduled

BUSINESS FROM THE CITY ATTORNEY

EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03(4), the City Council may go into executive session for the purpose of discussion or consultation with the City Attorney in order to consider its position and instruct its attorney regarding the City's position regarding contracts that

Page City Council Regular Meeting-June 10, 2015

are the subject of negotiations for the purpose of exploring fiber connectivity with the City

Motion made by Councilor Sadler to enter into Executive Session. The motion was duly seconded and passed upon a vote.

The City Council entered into Executive Session at 7:48 p.m.

Mayor Diak reconvened the Regular City Council Meeting at 8:55 p.m.

Discussion and possible action by the City Council pertaining to fiber connectivity with the City of Page

There was no discussion by the City Council.

ADJOURN

The meeting was adjourned at 8:56 p.m.

Kim L. Larson
City Clerk

William R. Diak
Mayor

CITY OF PAGE
MONTHLY CASH ALLOCATION COMPARISON

	Apr-15	May-15	
01-1110200	LGIP - GENERAL SAVINGS ACCT	7,293,998.16	7,875,184.70
01-1110300	CASH A/P CHECKING (COMBINED)	3,952,326.55	3,845,667.57
01-1110400	CASH P/R CHECKING (COMBINED)	50,071.90	50,071.90
01-1170000	ACCTS RECV CASH CLEARING ACCT	0.00	0.00
01-1175000	UTILITY CASH CLEARING ACCT	0.00	0.00
15-1120300	LGIP - HURF SAVINGS ACCT	1,599,357.23	1,633,386.64
20-1520600	LGIP - SERIES 2011 BOND RESRV	1,000,136.10	1,000,203.57
32-1120400	JCEF SAVINGS ACCOUNT	58,085.43	58,316.20
72-1120700	FIRE PENSION SAVINGS	13,415.03	15,571.37
72-1121100	FIRE PENSION-INVESTMENT ACCT	468,889.02	473,201.00
		14,436,279.42	14,951,602.95

FUND		Apr-15	May-15
10	ALLOCATION TO GENERAL FUND	8,306,885.12	8,401,405.26
15	ALLOCATION TO HIGHWAY USER FUND	1,561,094.85	1,885,614.50
16	ALLOCATION TO SUBSTANCE ABUSE FUND	37,986.08	38,434.44
20	ALLOCATION TO DEBT SERVICE FUND	1,803,020.04	2,045,223.57
25	ALLOCATION TO MISCELLANEOUS GRANTS	21,086.66	21,651.77
30	ALLOCATION TO LIBRARY MISCELLANEOUS GRANTS	3,722.09	3,722.09
32	ALLOCATION TO JCEF FUND	58,501.06	58,816.66
36	ALLOCATION TO DONATION FUND	63,021.09	61,889.68
40	ALLOCATION TO CAPITAL PROJECTS FUND	277,118.86	269,847.27
41	ALLOCATION TO BALLOON REGATTA FUND	35,990.67	0.00
42	ALLOCATION TO TOURISM & PROMOTION FUND	437,484.74	453,345.66
46	ALLOCATION TO AIRPORT FUND	930,104.52	946,715.57
47	ALLOCATION TO AIRPORT EVENTS FUND	2,886.96	2,886.96
48	ALLOCATION TO LAND FUND	144,300.00	0.00
50	ALLOCATION TO PAGE UTILITY ENTERPRISES	-2,019.63	-1,723.91
51	ALLOCATION TO WATER FUND	-958.87	-821.44
52	ALLOCATION TO SEWER FUND	-1,116.01	-1,128.52
57	ALLOCATION TO CEMETERY FUND	275,088.40	277,172.28
72	ALLOCATION TO FIRE PENSION FUND	482,082.79	488,551.11
		14,436,279.42	14,951,602.95



Request for City Council Action

Title:	Agent Change and Acquisition of Control of a Series #10 (Beer & Wine Store) Liquor License for Wayne Jones/C.E. Hepworth, Inc. dba All American Fuel		
Meeting Date:	July 8, 2015	Agenda Item Number:	
Agenda Section:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input type="checkbox"/> New Business <input type="checkbox"/> Other	Action:	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
Originating Department:	City Clerk's Office	Supporting Documents:	Liquor License Application
Prepared By:	Kim L. Larson	Presented By:	Mayor Diak
Reviewed By:		Approved By:	
Proposed Action:	Motion to open the Public Hearing / Motion to close the Public Hearing		

BACKGROUND:

The City Clerk's Office received an Arizona Department of Liquor Licenses and Control Application for a Series #10 (Beer & Wine Store) Liquor License for Rollan Wayne Jones/C.E. Hepworth, Inc. dba All American Fuel. In accordance with A.R.S. 4-201 (b) this public hearing has been scheduled to hear comments in favor or opposing the issuance of this Agent Change and Acquisition of Control.

Action on this item will be taken under the New Business portion of the agenda.

ATTACHMENT:

Application for Agent Change and Acquisition of Control of a Series #10 (Beer & Wine Store) Liquor License from Rollan Wayne Jones/C.E. Hepworth, Inc. dba All American Fuel.

FISCAL IMPACT:

None

SUGGESTED MOTION(S):

I move to open the Public Hearing.

I move to close the Public Hearing.

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
 Phoenix AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

MAY 3 11 12
 Lic. Lic. # 112

15 MAY 4 11 AM DEPT M1104

APPLICATION FOR AGENT CHANGE - ACQUISITION OF CONTROL - RESTRUCTURE

Check Appropriate Box

<input checked="" type="checkbox"/> Agent Change Complete Sections 1,2,3,4,6 (See Note 1 on back)	<input checked="" type="checkbox"/> Acquisition of Control Complete Sections 1,2, (3,4 if changing Agent), 6	<input type="checkbox"/> Restructure Complete Sections 1,2,(3,4 if changing Agent) ,5,6 (See Note 2 on back)
--	--	---

SECTION 1 (COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)

1. Name (INDIVIDUAL OR EXISTING AGENT (if no agent change) OR NEW AGENT OR CORPORATE OFFICER OR L.L.C. CONTROLLING MEMBER)
 Jones Rollan Wayne PI 07399F 10033011
2. Corporation L.L.C. N/A: C. E. Hepworth, Inc. Bl 016865 Corp. File #: 0216734-6
 (Exactly as it appears on Articles of Inc. or Articles of Org.)
3. Business Name: All American Fuel
4. Business Address: 57, South Lake Powell Blvd, (Exactly as it appears on license) Coconino 86040
 (Do not use P.O. Box Number) Page City COUNTY Zip
5. Is the business located within the incorporated limits of the above city or town? Yes No
6. Mailing Address: POBox 3719 Page AZ 86040
City State Zip
7. Business Phone: (928) 645-5288 Residence Phone: (928) 645-5288
8. Does this transaction involve the sale of any portion of the corporate stock? YES NO N/A If yes, submit a certified copy of minutes.
9. Has there been any change of officers? YES NO N/A If yes, submit a certified copy of minutes.

15 MAY 22 11 AM DEPT M1104

SECTION 2 (COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)

Each person listed in Section II must submit a personal questionnaire (Form LIC0101) and a Department approved fingerprint card which may be obtained at the Dept. A person appearing in both lists need only submit one questionnaire and fingerprint card.

1. List individual owner or partners or all directors, officers in corp., members in LLC:

Last	First	Middle	Title	Residence Address	City State Zip
Jones	Rollan	Wayne	CEO/President	1701 Rimview Dr.	Page AZ 86040
Jones	Lise	Ann	Secretary	1701 Rimview Dr.	Page AZ 86040

(ATTACH ADDITIONAL SHEET(S) IF NECESSARY)

2. List stockholders or controlling members owning 10% or more of Corp/LLC:

Last	First	Middle	% Owned	Residence Address	City State Zip
Jones	Rollan	Wayne	50	1701 Rimview Dr.	Page AZ 86040
Jones	Lise	Ann	50	1701 Rimview Dr.	Page AZ 86040

(ATTACH ADDITIONAL SHEET(S) IF NECESSARY)

1/7/2013

Disabled individuals requiring special accommodations please call the Department

Date Received	6/3/15
CSR	CS

SECTION 3 (COMPLETE THIS SECTION FOR AGENT CHANGE)

1. If the corporation/L.L.C. is owned by another entity, ATTACH AN OWNERSHIP AND DIRECTOR / OFFICER / MEMBER DISCLOSURE for the parent entity. Attach additional sheets as necessary in order to disclose real people.

As an Agent, will you be physically present and operating the licensed premises? [X] YES [] NO

If you answered YES, you must provide proof of attendance of a Department approved Liquor Law Training Course within the last five years before your application for Agent can be submitted. If "no" a manager with approved training must be submitted.

SECTION 4 (COMPLETE THIS SECTION FOR AGENT CHANGE)

To be completed by the INDIVIDUAL OR EXISTING AGENT OR CORPORATE OFFICER OR L.L.C. CONTROLLING MEMBER:

1. License Number: 10033011 Date of last renewal: 05/20/2015

2. Current Licensee or Agent: Hepworth Charles Dean (Exactly as it appears on license) Last First Middle

I, Charles Dean Hepworth, hereby consent to the agent appointment named herein and (Print full name)

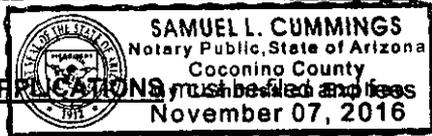
agree to immediately assign a new agent in the event of the death, resignation, or discharge of this agent. I also understand that if the background report shows that I, the corporation, or any officer, director, member, or stockholder have been convicted of a felony in the past five (5) years, I will immediately surrender the license to the Arizona Department of Liquor Licenses and Control and hereby waive all rights to appeal such action.

X [Signature] State of ARIZONA County of COCONINO The foregoing instrument was acknowledged before me this 30th day of April 2015 (Signature of INDIVIDUAL/CORPORATE/CLUB OFFICER/MEMBER) Day Month Year

My commission expires on: November 7, 2016 (Signature of NOTARY PUBLIC)

SECTION 5 (COMPLETE THIS SECTION FOR RESTRUCTURE)

Is there more than one licensed premises involved? [] YES [] NO If yes, SEPARATE APPLICATIONS must be filed and fees paid for each license/location.



Type of current ownership: [] J.T.W.R.O.S. [] INDIVIDUAL [] PARTNERSHIP [] CORPORATION [] LIMITED LIABILITY CO. [] TRUST [] OTHER Explain Type of new ownership: [] J.T.W.R.O.S. [] INDIVIDUAL [] PARTNERSHIP [] CORPORATION [] LIMITED LIABILITY CO. [] TRUST [] OTHER Explain

SECTION 6 (COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)

To be completed by INDIVIDUAL OR EXISTING AGENT (if no agent change) OR NEW AGENT OR CORPORATE OFFICER OR L.L.C. CONTROLLING MEMBER as listed in Question 1 Section 1:

I, Rollan Wayne Jones, hereby declare that I am the APPLICANT filing this application. (Print full name)

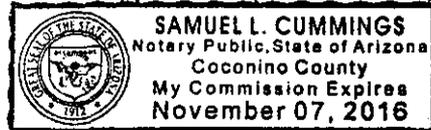
have read the application and the contents and all statements are true, correct and complete.

X [Signature] State of ARIZONA County of COCONINO The foregoing instrument was acknowledged before me this 30th day of April 2015 (Signature of INDIVIDUAL OR AGENT) Day Month Year

My commission expires on: November 7, 2016 (Signature of NOTARY PUBLIC)

NOTE 1: The fee for an agent change MUST be submitted with this application: \$100.00 for the first application and \$50.00 for each additional application, not to exceed \$1,000.00. (A.R.S. 4-209.H)

NOTE 2: The \$100.00 fee for restructure/acquisition of control MUST be submitted with this application. (A.R.S. 4-209.A)





Request for City Council Action

Title:	Resolution 1142-15 Declaration of Public Record of New Chapter 15 of the Code of the City of Page Entitled "Chapter 15 – Boards, Commissions and Authorities"		
Meeting Date:	July 8, 2015	Agenda Item Number:	
Agenda Section:	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input checked="" type="checkbox"/> Old Business <input type="checkbox"/> New Business <input type="checkbox"/> Other _____	Action:	<input type="checkbox"/> Motion <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
Originating Department:	Administration	Supporting Documents:	Resolution 1142-15; Chapter 15 – Boards, Commissions and Authorities
Prepared By:	City Manager	Presented By:	City Manager
Reviewed By:	City Manager and City Attorney	Approved By:	City Manager
Proposed Action:	Adoption of Resolution 1142-15 establishing Chapter 15 – Boards Commissions and Authorities as a public record.		

BACKGROUND: In an effort to establish consistency between the City’s Advisory Boards and Commissions, staff drafted a new Chapter in the City Code. The new language provides the same general provisions for each board and commission, including establishment, cooperation of City Officials, members, ineligibility, appointment and terms of members, remuneration and lobby efforts. The new chapter also references City Authorities.

Pursuant to ARS §9-802, a City to may adopt a public record by Ordinance as a means to reduce publication costs while ensuring that the public gets fair notice and opportunity to review its operative provisions. The Resolution is necessary to establish the new Chapter 15 as a public record, which will then be adopted by Ordinance 622-15, thus saving the City the cost of publishing the entirety of the new Chapter 15.

STAFF RECOMMENDATION:

- I move to introduce Resolution 1142-15 by title only.
- I move to adopt Resolution 1142-15.

RESOLUTION NO. 1142-15

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE CITY CLERK AND ENTITLED "CHAPTER 15 - BOARDS, COMMISSIONS AND AUTHORITIES" OF THE CODE OF THE CITY OF PAGE, RELATING TO THE REPEAL OF CHAPTER 2, ARTICLES 6, 10, 11, 12, 13, 14, AND CHAPTER 14, ARTICLE 11 OF THE CODE OF THE CITY OF PAGE AND THE ADOPTING OF A NEW CHAPTER 15 OF THE CODE OF THE CITY OF PAGE PERTAINING TO ALL CITY BOARDS, COMMISSIONS AND AUTHORITIES.

WHEREAS, throughout the years, the City of Page has established various Boards, Commissions and Authorities to assist the City in various capacities and functions; and

WHEREAS, each of the Boards, Commissions and Authorities have been established through various code sections and provide for varying requirements, including, but not limited to: (1) membership, (2) ineligibility, (3) appointments and terms of membership, and (4) organization and bylaws; and

WHEREAS, in order to simplify the City Code and to establish consistency throughout the City's Boards, Commissions and Authorities the Mayor and Common Council, after consultation with staff, have determined that a New Chapter 15 of the Code of the City of Page should be created and all current and future Boards, Commissions and Authorities be established under this new Code Chapter; and

WHEREAS, the Mayor and Common Council believe that declaring such document a public record and adopting its provisions by reference will be in the City's best interests;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, AS FOLLOWS:

That certain document known as "Chapter 15 - Boards, Commissions and Authorities" amending the Code of the City of Page by repealing Chapter 2, Articles 6, 10, 11, 12, 13, 14 and Chapter 14, Article 11 and adding Chapter 15 to the previously adopted City Code relating to the establishment and requirements for all City boards, commissions and authorities, is hereby declared to be a public record, and three (3) copies shall remain on file in the office of the City Clerk of

the City of Page for examination by the public.

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA this _____ day of _____, 2015, by the following vote:

Ayes _____
Nays _____
Abstentions _____
Absent _____

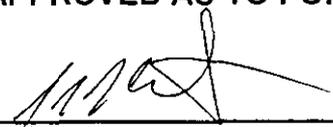
CITY OF PAGE

By _____
Mayor

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



CITY ATTORNEY



Request for City Council Action

Title:	ORDINANCE NO. 622-15: AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, REPEALING CHAPTER 2, ARTICLES 6, 10, 11, 12, 13, 14 AND CHAPTER 14, ARTICLE 11 OF THE CODE OF THE CITY OF PAGE AND ADOPTING "CHAPTER 15 – BOARDS, COMMISSIONS AND AUTHORITIES"		
Meeting Date:	July 8, 2015	Agenda Item Number:	
Agenda Section:	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input checked="" type="checkbox"/> Old Business <input type="checkbox"/> New Business <input type="checkbox"/> Other	Action:	<input type="checkbox"/> Motion <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance
Originating Department:	Administration	Supporting Documents:	Ordinance 622-15
Prepared By:	City Manager	Presented By:	City Manager
Reviewed By:	City Manager / City Attorney	Approved By:	City Manager
Proposed Action:	I move to take from the table the motion relating to Ordinance 622-15 – tabled June 24, 2015. I move to introduce Ordinance 622-15 by title only. I move to pass Ordinance 622-15 to its second reading.		

BACKGROUND: In an effort to establish consistency between Advisory Boards and Commissions, staff drafted a new Chapter in the City Code. The new language provides the same general provisions for each board and commission, including establishment, cooperation of City Officials, members, ineligibility, appointment and terms of members, remuneration and lobby efforts. The new chapter also references City Authorities.

At the April 8, 2015 City Council Work Session, the City Council discussed proposed changes to the City Code and directed changes to the document and directed staff to seek input from the Advisory Boards and Commission members. The Advisory Boards and Commissions had the opportunity to review and provide input; suggested changes were minor and have been included in the Ordinance.

STAFF RECOMMENDATION:

I move to take from the table the motion relating to Ordinance 622-15 - tabled June 24, 2015.
 I move to introduce Ordinance 622-15 by title only.
 I move to pass Ordinance 622-15 to its second reading.

ORDINANCE NO. 622-15

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, REPEALING CHAPTER 2, ARTICLES 6, 10, 11, 12, 13, 14 AND CHAPTER 14, ARTICLE 11 OF THE CODE OF THE CITY OF PAGE AND ADOPTING "CHAPTER 15 - BOARDS, COMMISSIONS AND AUTHORITIES" BY REFERENCE AS CHAPTER 15 OF THE CODE OF THE CITY OF PAGE AND PROVIDING FOR SEVERABILITY AND THE EFFECTIVE DATE THEREOF.

WHEREAS, that certain document known as "Chapter 15 – Boards, Commissions and Authorities" was adopted as a public record by Resolution No. 1142-15, on June 24, 2015;

WHEREAS, the Mayor and Common Council, after consultation with staff, believe that amending the Code of the City of Page by repealing Chapter 2, Articles 6, 10, 11, 12, 13, 14 and Chapter 14, Article 11 and adopting a new Chapter 15 would be in the best interest of the City of Page and would simplify the City Code and establish consistency throughout the City's Boards, Commissions and Authorities; and

WHEREAS, A.R.S. §9-802 allows a City to adopt a public record by Ordinance as a means to reduce publication costs while ensuring that the public gets fair notice and opportunity to review its operative provisions;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, AS FOLLOWS:

Section 1: That Chapter 2, Articles 6, 10, 11, 12, 13, 14 and Chapter 14, Article 11 of the Code of the City of Page, are hereby repealed in their entirety.

Section 2: Pursuant to Arizona Revised Statutes Section 9-802, that certain document known as "CHAPTER 15 – BOARDS, COMMISSIONS AND AUTHORITIES", Chapter 15 of the Code of the City of Page, three copies of which are on file in the office of the City Clerk of the City of Page, Arizona, which document was made a public record by Resolution No. 1142-15 of the City of

Page, Arizona, is hereby referred to, adopted and made a part hereof as if fully set out in this Ordinance.

Section 3: "Chapter 15 – Boards, Commissions and Authorities", which was made a public record by Resolution No. 1142-15 of the City of Page, Arizona, is hereby inserted in the Code of the City of Page as Chapter 15.

Section 4: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section 5: All ordinances or parts of ordinances adopted by the City of Page in conflict with the provisions of this Ordinance are hereby repealed, effective as of the day this Ordinance is effective.

Section 6: This Ordinance shall become effective thirty (30) days from the date of adoption by the Mayor and Common Council for the City of Page.

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA this ___ day of _____, 2015, by the following vote:

Ayes	_____
Nays	_____
Abstentions	_____
Absent	_____

CITY OF PAGE

By _____
Mayor

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



CITY ATTORNEY

CHAPTER 15 - BOARDS, COMMISSIONS AND AUTHORITIES

ARTICLE 15-1 GENERAL PROVISIONS

- Section 15-1-1 Boards and Commissions; Establishment, Appointments and Authority
- Section 15-1-2 Cooperation of City Officials
- Section 15-1-3 Membership
- Section 15-1-4 Ineligibility
- Section 15-1-5 Appointments and Terms of Membership
- Section 15-1-6 Organization and Bylaws
- Section 15-1-7 Remuneration
- Section 15-1-8 Lobbying Efforts Consistent with City Policy

ARTICLE 15-2 CITY ADVISORY BOARDS AND COMMISSIONS

- Section 15-2-1 Airport Advisory Board
- Section 15-2-2 Community Center Advisory Board
- Section 15-2-3 Lake Powell National Golf Course Advisory Board
- Section 15-2-4 Library Advisory Board
- Section 15-2-5 Parks and Recreation Advisory Board
- Section 15-2-6 Planning and Zoning Commission
- Section 15-2-7 Public Safety Personnel Retirement System Board
- Section 15-2-8 Community Development and Tourism Advisory Board
- Section 15-2-9 Youth Advisory Commission

ARTICLE 15-3 CITY AUTHORITIES

- Section 15-3-1 Substance Abuse Task Force
- Section 15-3-2 Page Utility Enterprises
- Section 15-3-3 Board of Adjustment

ARTICLE 15-1 GENERAL PROVISIONS

Section 15-1-1 BOARDS AND COMMISSIONS; ESTABLISHMENT, APPOINTMENTS AND AUTHORITY

A. ESTABLISHMENT

1. Authority to Establish. The City Council establishes or continues the following boards and commissions to advise the Council with respect to municipal functions and activities and to investigate subjects of interest to the City.

2. **How Established.** A board or commission may be established by a majority vote of the Council. An ordinance shall be adopted prescribing the purpose, duties, and composition of the board or commission.
3. **Applicability.** All boards and commissions established by the City Council shall be subject to the provisions of this Chapter, unless a specific requirement or condition is imposed by the City ordinance or State law.
4. **Purposes and Duties Generally.** All boards and commissions established by the Council shall be advisory to the Council and shall have the responsibility to:
 - a. Investigate matters within the scope of the particular board or commission or as specifically directed by the Council.
 - b. Advise the Council by communicating the viewpoint or advice of the board or commission.
 - c. At the direction of the Council, hold hearings, receive evidence, conduct investigations, and, on the basis of such hearings, evidence and investigations, make decisions and recommendations to the Council.
 - d. **Advisory Role.** A board or commission established by the Council shall not assume the role of an administrative or legislative body, except as otherwise provided for in City Code or Ordinances.

Section 15-1-2 COOPERATION OF CITY OFFICIALS

- A. All City officials, Department Managers, employees and appointees shall cooperate with the commissions established by the Council and render all reasonable assistance as directed by the City Manager.
- B. Each board and commission shall hold its regular meetings at times established and approved by the City Manager. The City Manager shall be an ex-officio member of all boards and commissions.

Section 15-1-3 MEMBERSHIP

- A. **Members.** Any person wishing to serve on a City board or commission must meet the following requirements:
 1. Age 18 or older on the date of appointment to the boards and commission, or age of 14 or older for the Youth Advisory Commission.

2. A citizen of the United States.

B. City Council Liaison. Each advisory board or commission shall have a City Council Liaison.

Section 15-1-4 INELIGIBILITY

A. The following persons are ineligible to serve on a City board or commission:

1. Anyone convicted of treason or a felon whose rights have not been restored.
2. Anyone under guardianship.
3. Anyone who is found by a court of law to be legally incompetent.
4. Full-time City employees; or part-time employees where there is an incompatibility of office.

Section 15-1-5 APPOINTMENTS AND TERMS OF MEMBERSHIP

- A. Regular Members. Board and commission members shall be appointed at the first regular meeting of the Council in June of each year, by majority vote of the Council and shall serve terms of membership not to exceed three years per term. Each member is eligible to serve three consecutive three-year terms. Terms expire on June 30. Re-appointment will take place at term expiration. New appointees shall assume office on July 1.
- B. Council Liaisons. Council Representatives shall be appointed at the first regular meeting of the Council in July of each year by the Mayor and shall serve a term of two years.
- C. Resignation and Removal. Members shall serve without compensation and may resign voluntarily by letter or e-mail to the City Clerk or be removed by majority vote of the Council or pursuant to subsections 15-1-6 E.
- D. Vacancies. Vacancies in membership shall be filled by majority vote of the Council for the balance of the unexpired term.
- E. Term of Appointment to Fill Vacancy. A person appointed to fill a vacancy shall be eligible to serve two full terms in addition to the balance of the unexpired term.
- F. Concurrent Membership. No person may serve concurrently on more than two boards or commissions.

- G. Staggered Terms.** Terms of membership shall be staggered so that no more than one-half of the terms on a board or commission expire in any particular year.

Section 15-1-6 ORGANIZATION AND BYLAWS

- A. Bylaws.** Each board or commission shall adopt and be governed by such bylaws as shall be necessary and desirable for the conduct of its activities. Bylaws shall be subject to review and approval by the Council.

- B. Chairperson.** Each board or commission annually shall elect from its members a chairperson and vice-chairperson to serve a term of one year. No person shall serve more than two consecutive one-year terms as chairperson of a particular board or commission.

C. Meetings

- 1. Regular Meetings.** All board and commission meetings are open meetings subject to the Arizona Open Meeting Law and shall be held at a fixed time, on a fixed date and in a fixed place as shall be determined by the board or commission. The City Clerk shall give notice of all board and commission meetings as required for meetings of public bodies.
- 2. Special Meetings.** Special meetings may be held if necessary. All meetings shall comply with the Arizona open meeting laws and shall be open to the public. The chairperson shall utilize Roberts Rules of Order to govern the conduct of the meetings insofar as practical.
- 3. Public Comment.** All board and commission meetings shall include scheduled time for public comment.
- 4. Meetings Conducted According to Bylaws.** All meetings shall be conducted according to the bylaws of the board or commission.

D. Meeting Minutes.

- 1. Official Record.** Approved minutes of board or commission proceedings shall be public record; the City shall retain a copy of the official minutes of each board or commission meeting in accordance with applicable state laws.
- 2. Distributed to City Council.** Official minutes of each board or commission meeting shall be distributed to the City Council.

E. Removal.

- 1. Any member of a board or commission established by the Council who fails to attend three consecutive regular meetings, or who fails to attend at least 75% of the scheduled meetings in any calendar year shall be deemed to have resigned as a member of the board or commission.**
- 2. Extraordinary circumstances such as serious illness will be considered a waiver of these requirements.**
- 3. Members may be removed, from any advisory board or commission, prior to the expiration of their term of office, by a majority vote of the City Council.**

F. Vacancies. The successor to any member of a board or commission who has been removed pursuant to this section shall be appointed pursuant to section 15-1-5.

G. Quorum. A majority of the appointed members of the Advisory board or commission shall constitute a quorum for the transaction of business. An affirmative vote of the majority of a quorum in attendance at any meeting shall be necessary to transact business or carry any proposition.

H. Conflict of Interest. All members should be aware of the need to avoid any instance of conflict of interest and are governed by Arizona's conflict of interest laws.

I. Procedure. The board or commission's final action on any proposal shall be in the form of a recommendation of approval or disapproval directed to the City Council, except as otherwise provided for in City Code or Ordinances.

Section 15-1-7 REMUNERATION

All appointed board and commission members shall serve without remuneration, but may be reimbursed for out-of-pocket expenses incurred in performance of their duties when the expenses have been authorized before they are incurred.

Section 15-1-8 LOBBYING EFFORTS CONSISTENT WITH CITY POLICY

A. Lobbying efforts by any advisory board or commission member on legislative or political matters should contact the City Manager to check for consistency with City policy. In the event a position is taken that differs from that of the City's policy, an advisory board or commission cannot represent that position publicly or before another body, for example, the State Legislature or the County Board of Supervisors.

- B. An advisory board or commission member is free to communicate positions to the City Council on matters pertaining to the body's purpose and function.**
- C. A member of the advisory board or commission is not authorized to speak for the board or commission, unless the board has expressly authorized the member's communication.**
- D. An individual member is free to voice a position, oral or written, on any issue as long as it is made clear that the member is not speaking as a representative of the City, or as a member of an advisory board or commission.**

ARTICLE 15-2 CITY ADVISORY BOARDS AND COMMISSIONS

Section 15-2-1 AIRPORT ADVISORY BOARD

- A. Purpose. The Airport Advisory Board will act in an advisory and review capacity to the City Council regarding the operation and construction of the airport, and shall have the following responsibilities and duties:**
 - 1. To advise the Council in the establishment of the rules and regulations, consistent with state and federal aviation authority, as may be necessary or advisable for the operation and management of the municipal airport, the same to be confirmed by the Council before they are placed in effect;**
 - 2. To advise the Council in the establishment of building sites and to approve and recommend all proposed construction on the airport property and to request repair or removal of structures not maintained in accordance with regulations as to construction or location; and**
 - 3. To make other recommendations as may be necessary or advisable for the safe and efficient management, operation and maintenance of the municipal airport.**
- B. Membership. The Airport Advisory Board will consist of seven members, appointed pursuant to section 15-1-5.**

Section 15-2-2 COMMUNITY CENTER ADVISORY BOARD

- A. Purpose. The Community Center Advisory Board will act in an advisory and review capacity to the City Council regarding the operation, programming and fundraising activities of the community center.**

- B. Membership.** The Community Center Advisory Board will consist of five members, appointed pursuant to section 15-1-5.

Section 15-2-3 LAKE POWELL NATIONAL GOLF COURSE ADVISORY BOARD

- A. Purpose.** The Lake Powell National Golf Course Advisory Board will act in an advisory and review capacity to the City Council regarding the operation of the Lake Powell National Golf Course; including advising the Council on course planning and maintenance, event and activity possibilities, revenue sources, grant opportunities, industry innovations, marketing strategies, course fees, and community promotion. Recommendations should discuss estimated costs, funding sources, and the necessity and priority of the proposal.
- B. Membership.** The Community Board will consist of five members, appointed pursuant to section 15-1-5.

Section 15-2-4 LIBRARY ADVISORY BOARD

- A. Purpose.** Library Advisory Board will act in an advisory and review capacity to the City Council regarding the operation and programming of the Page Public Library.
- B. Membership.** The Library Advisory Board will consist of seven members, appointed pursuant to section 15-1-5.

Section 15-2-5 PARKS AND RECREATION ADVISORY BOARD

- A. Purpose.** The Parks and Recreation Advisory Board will act in an advisory and review capacity to the City Council regarding the operation, maintenance, improvement and activities of the parks and recreation facilities, and shall have the following responsibilities and duties:
- 1.** To advise the Council in the establishment of the rules and regulations, consistent with state authority, as may be necessary or advisable for the operation and management of the park system, including playgrounds, recreational facilities, playing and sports fields, trails and programs for the City of Page, the same to be confirmed by the Council before they are placed in effect;
 - 2.** To advise the Council in the establishment of recreational facilities and recommend all proposed construction on park property and to request repair or removal of structures not maintained in accordance with regulations as to construction or location;

3. To make other recommendations as may be necessary or advisable for the safe and efficient management, operation and maintenance of the City's parks, playgrounds, recreational facilities, playing and sports fields, trails and programs; and
 4. To promote public parks, trails, recreation programs and sporting or other recreational events for City of Page.
- B. Donation Fund.** The Advisory Board may solicit and receive donations, legacies, bequests, or devises for the establishment, maintenance or improvement of recreational facilities, trails and activities. Funds received by the Advisory Board, with a statement in substantially the following form, shall be maintained by the City of Page in accordance with State and City Ordinances:
- "I hereby donate/give the sum of \$_____ to be deposited into the donation fund with the City of Page on behalf of Parks and Recreation. I further direct that said funds be used for establishment, maintenance, or improvements of recreational facilities or activities only."
- Such funds shall be deposited with the City to the credit of the City Recreation Fund and may be withdrawn in the manner provided for the payment of money appropriated for the acquisition, improvement, operation and maintenance of playgrounds and other recreational facilities and activities.
- C. Membership.** The Parks and Recreation Board will consist of five members, appointed pursuant to section 15-1-5.

Section 15-2-6 PLANNING & ZONING COMMISSION

- A. Purpose.** Planning & Zoning Commission will assist in the preparation of a General Plan; assist in the preparation of development controls; review development proposals, proposed changes to ordinances and changes in development policies; hold public hearings and meetings; assist in preparation of a capital improvements program; make recommendations on proposed boundary changes; and make recommendations on a uniform schedule of fees for service.
- B. Fees.** The Planning and Zoning Commission shall be authorized to establish a uniform schedule of fees for service, with all receipts to be paid to the general fund of the City. Such fee schedule shall become effective upon approval by the Council.

- C. Membership. The Planning & Zoning Commission will consist of seven members, appointed pursuant to section 15-1-5.

Section 15-2-7 PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD

The City established a Public Safety Personnel Retirement System Board composed of five members pursuant to Arizona Statute § 38-847. The Board shall have the responsibilities and duties as set forth in A.R.S. § 38-847, as it may be amended from time to time.

Section 15-2-8 COMMUNITY DEVELOPMENT and TOURISM ADVISORY BOARD

- A. Purpose. The Community Development and Tourism Advisory Board will act in an advisory and review capacity to the City Council regarding the economic development, tourism, beautification, enhancement and development of public land within our community; including master planning, budgeting, event and activity planning, marketing strategies and coordination.
- B. Membership. The Community Development and Tourism Advisory Board will consist of seven members, appointed pursuant to section 15-1-5.

Section 15-2-9 YOUTH ADVISORY COMMISSION

- A. Purpose. The Youth Advisory Board shall represent the youth in Page, responsibilities include: assist and advise the Parks and Recreation Board on issues concerning youth in Page; present recommended improvements to the City Council of public projects and programs relating to youth; assist in planning and youth/ recreation activities and events.
- B. Membership. The Youth Advisory Board will consist of seven members, appointed pursuant to section 15-1-5. The members shall represent a cross section on ninth through twelfth grade students. All members must be actively enrolled in public or private high school in Page (including charter and home schools).

ARTICLE 15-3 CITY AUTHORITIES

Section 15-3-1 SUBSTANCE ABUSE TASK FORCE

A. Establishment and Meetings

The City of Page Substance Abuse Task Force is hereby established to foster the health and well being of the Citizens of the City of Page,

Arizona by coordinating efforts to establish and strengthen programs to reduce and prevent substance abuse in the community.

The Task Force shall endeavor to meet regularly at least once per month to conduct business; convening a minimum of at least nine (9) meetings per year. The date, time, and place of the public meetings shall be determined by the Task Force. Special meetings may be held if necessary. The City Clerk shall give notice of all Task Force meetings as required for meetings of public bodies

- B. The chairperson shall utilize Robert's Rules of Order to govern the conduct of the meetings insofar as practical. A majority of the voting members of the Task Force shall constitute a quorum. The affirmative vote of a majority of the voting members present at a meeting shall be required for passage of any matter before the Task Force. The minutes of the meetings shall reflect the "ayes" and "nays" cast on a particular measure and shall reflect the vote of each member present. A member may abstain from voting only upon a declaration of a conflict of interest, in which case the member shall not vote on the issue presented. The Substance Abuse Task Force shall comply with the open meeting and public records laws of the State of Arizona.
- C. Membership and Selection. The Substance Abuse Task Force shall consist of five (5) voting members, all of whom shall be appointed by Council. The term of office of each member shall be four (4) years, except that the term of a person appointed to fill a vacancy shall be for the unexpired term. Two (2) of the five (5) members shall be appointed to an initial term of two (2) years in order to stagger the terms of the Task Force members. A Council Member appointed by the Mayor may serve as Chair and Council Liaison with no voting privilege.
- D. Chairperson. The Substance Abuse Task Force shall elect from its members a chairperson and vice-chairperson to serve a term of one year. No person shall serve more than two consecutive one-year terms as chairperson of a particular board or commission. Vacancies in any office shall be filled by election for the unexpired term.
- E. Member Attendance at Meetings, Compensation, and Reimbursement. Unexcused failure of any member of the Substance Abuse Task Force to attend three (3) consecutive meetings, or seventy-five percent (75%) of the meetings of the Task Force in one year, shall be considered cause for

removal from the Task Force. Removal shall occur by majority action of the Council. The Substance Abuse Task Force chairperson shall have authority to excuse absences; provided, however, that any Task Force member may request members to vote on the question of whether one or more absences should be excused.

Substance Abuse Task Force members shall not receive compensation for their services but shall be reimbursed for actual and necessary traveling and incidental expenses, when the expenses have been authorized by the Task Force before they are incurred. Expenses shall be approved and audited by the Task Force and paid in the same manner as other expenses.

F. **Coordination with Volunteers.** The Substance Abuse Task Force shall coordinate with a variety of sources in the community such as businesses, community based health care providers, neighborhood associations, parents, schools, youth, civic and faith-based organizations, and non-profit entities to create a pool of volunteers to assist the Task Force with the implementation of the Task Force's stated purpose and agenda.

G. **Powers and Duties.** The Substance Abuse Task Force shall:

1. Gather and evaluate information concerning existing and potential alcohol or drug issues in the community that affect the health and wellbeing of citizens.
2. Gather information concerning existing programs designed to effectuate community alcohol and drug abuse prevention in the community and using this information, create prevention programs based on the needs of the community.
3. Coordinate with other agencies, both public and private, in the assessment, development, and implementation of programs for alcohol and drug abuse education or prevention.
4. Utilize information gathered, set goals, perform tasks and disseminates information and make recommendations to the Mayor and City Council, the public, and law enforcement agencies operating within the City.
5. Submit a monthly report, which may be in the form of minutes of meetings or any other report the Task Force deems necessary, to the Mayor and City Council, of the activities, funding and other possible discussions or actions.
6. Investigate sources of funding and submit grant proposals.

7. Gather quarterly or yearly statistics from the Police, Fire, Hospital Emergency Room, on the numbers of Substance Abuse arrests, transports to hospital, treatment, and admits.
8. Comply with the City's Procurement Policy. Funding of projects over \$10,000.00 shall be approved by Council.

H. Substance Abuse Fund

1. There is established a substance abuse fund consisting of monies collected pursuant to Section 15-3-1 H.
2. The City of Page Substance Abuse Task Force shall, as necessary, allocate monies received into the Fund to itself and local organizations for the purpose of education, creating prevention or treatment projects and programs, or enhancing existing projects and programs designed to prevent or treat substance abuse. The Task Force may adopt rules for said allocation.
3. The process of allocating funds to itself each year shall include submitting a budget to the City Manager on a date determined by the City Manager for the following fiscal year. The Task Force budget will dictate how the substance abuse funds may be spent for the following fiscal year.

I. Assessments; Fund Deposits

1. In addition to any other penalty assessment provided by law, there shall be levied a penalty assessment in an amount of ten percent (10%) on every fine, penalty and forfeiture imposed and collected by the Page Municipal Court for criminal offenses and any civil sanction imposed and collected for:
 - a. A civil traffic violation and fine, penalty or forfeiture for a violation of Title 4, ARS, Alcoholic Beverage; Title 13, Chapter 34, ARS, Drug Offenses;
 - b. Title 13, Chapter 34.1, ARS, Imitation Substance or Drug Offenses;

- c. Title 28, Chapter 6, Article 5, ARS, Driving While Intoxicated (excluding reckless driving) and Ordinance No. 171, City of Page, offenses. If multiple offenses are involved, the penalty assessment shall be based upon the total civil sanction, fine, bail or bond for all offenses.
2. If a fine or civil sanction is suspended in whole or in part, the penalty assessment shall be reduced in proportion to the suspension.
3. If any deposit of bail or bond or deposit for an alleged traffic violation is to be made for a violation, the Municipal Court shall require a sufficient amount to include the assessment prescribed in this section for forfeited bail or bond or deposit. If bail or bond or deposit is forfeited, the amount of such assessment shall be transmitted by the clerk of the Court to the City Treasurer pursuant to subsection E. If bail or bond or deposit is returned, the assessment made pursuant to the article shall also be returned.
4. The Magistrate may waive all or any part of the penalty assessment the payment of which would work a hardship on the person convicted or adjudicated or on his immediate family.
5. After a determination by the Court of the amount due, the clerk of the Court shall transmit, on the last day of each month, the assessments collected pursuant to subsections A and B and an itemized statement of the fines, civil sanctions and assessments collected pursuant to Section 15-3-1 subsections H, 1 and 2 to the City Treasurer.

Section 15-3-2 PAGE UTILITY ENTERPRISES BOARD

In 1986, voters authorized the acquisition of the electric utility from Arizona Public Service (APS), a large Investor Owned Utility. In 2012, the City Council voted unanimously to merge the Water and Sewer Utilities with the Electric Utility to form Page Utility Enterprises (PUE). The Page Utility Enterprises Board shall have the responsibilities and duties as set forth in Article 2-8 in the City Code of Ordinances.

Section 15-3-3 BOARD OF ADJUSTMENT

The City established a Board of Adjustment, pursuant to Arizona Statute section 9-462.06. The Board of Adjustment shall have the responsibilities and duties as set forth in section 2 of the Planning and Zoning Ordinance.

Cross-reference:

Page Utility Enterprises Board City Code of Ordinances Article 2-8.

Board of Adjustment, Planning and Zoning Ordinance Section 2.



Request for City Council Action

Title:	Request for Agent Change and Acquisition of Control of a Series #10 (Beer & Wine Store)		
Meeting Date:	July 8, 2015	Agenda Item Number:	
Agenda Section:	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Other	Action:	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
Originating Department:	City Clerk's Office	Supporting Documents:	None
Prepared By:	Kim L. Larson	Presented By:	Mayor Diak
Reviewed By:		Approved By:	
Proposed Action:	Approve the Agent Change and Acquisition of Control of a Series #10 (Beer & Wine Store) Liquor License		

BACKGROUND:

The City Clerk's Office received an Arizona Department of Liquor Licenses and Control Application for an Agent Change and Acquisition of Control of a Series #10 (Beer & Wine Store) Liquor License for Wayne Jones/C.E. Hepworth, Inc. dba All American Fuel. As required by Arizona Revised Statutes, the Public Hearing was held during an earlier portion of this meeting.

The Arizona Department of Liquor Licenses and Control will be notified of the action taken and will make the final determination.

ATTACHMENTS:

None

SUGGESTED MOTION(S):

I move to approve the Arizona Department of Liquor Licenses and Control Application for an Agent Change and Acquisition of Control of a Series #10 (Beer & Wine Store) Liquor License for Wayne Jones/C.E. Hepworth, Inc. dba All American Fuel.



Request for City Council Action

Title:	Broadcast City Council Work Sessions, and Advisory Board/Commission/Authorities Meetings		
Meeting Date:	July 8, 2015	Agenda Item Number:	
Agenda Section:	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Other	Action:	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
Originating Department:	City Council	Supporting Documents:	N/A
Prepared By:	City Clerk, Kim Larson	Presented By:	City Manager Crystal Prentice
Reviewed By:		Approved By:	
Proposed Action:	To be determined by City Council		

BACKGROUND:

At the June 24, 2015 Regular City Council Meeting, a citizen spoke during the Hear from the Citizens portion and requested to have the City Council Work Sessions and Advisory Board/Commission/Authorities Meetings broadcasted on Channel 4 with Cable One. Previous to this request, the City Clerk's Office received a request from another citizen to have the City Council Work Sessions broadcasted.

The City of Page does not have the equipment to broadcast the Advisory Board and Authorities Meetings that are not held in the Council Chambers at City Hall.

<u>Meetings held in the Council Chambers</u>	<u>Meetings held at other locations</u>
City Council Meetings and Work Sessions	Page Utility Enterprises Board – PUE Building
Planning and Zoning Commission	Library Advisory Board – Library
Community Development and Tourism Advisory Board	Community Center Advisory Board – Community Center
Page Airport Board	Substance Abuse Task Force – Library
Parks and Recreation Advisory Board	Lake Powell National Golf Course Advisory Board – City Hall Conference Room
Board of Adjustment	Page Public Safety Personnel Retirement System Board – Public Safety Building
Youth Advisory Commission – TBD	

BUDGET IMPACT:

Broadcasting the meetings held in the Council Chambers would require the IT Director or IT Staff to attend all of the meetings.

STAFF RECOMMENDATION: To be determined by the City Council.



Request for City Council Action

Title:	Mutual Aid Agreement between the Arizona Child Abduction Response Team and the Page Police Department.		
Meeting Date:	July 8, 2015	Agenda Item Number:	
Agenda Section:	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Other	Action:	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
Originating Department:	Page Police Department	Supporting Documents:	Mutual Aid Agreement
Prepared By:	Chief of Police, F.Balkcom	Presented By:	Chief F. Balkcom Sr
Reviewed By:		Approved By:	
Proposed Action:	Motion to accept the Mutual Aid Agreement between the Arizona Child Abduction Response Team and the Page Police Department.		

BACKGROUND:

Presentation to City Council for approval of Mutual Aid Agreement between the Arizona Child Abduction Response Team: The primary goal of the Arizona Child Abduction Response Team is to provide a pool of specialized investigators which are available to focus dedicated and intensive investigative, preventative, and general law enforcement efforts primarily with regard to cases involving abducted children. CART agencies may request and render law enforcement assistance from other CART agencies in dealing with serious violations of law including, but not limited to, the investigation, arrest and prosecution of those involved in criminal child kidnapping, abduction, false imprisonment and similar or related violations (utilizing state and federal law and prosecutions, as appropriate), the rescue of the abducted child or children and the seizure and forfeiture of assets of those engaged in child abduction or otherwise supporting such activity (utilizing state and federal forfeiture options, as appropriate).

Additionally, the location of each Party's jurisdiction in relation to each other makes it advantageous to enter this particular Agreement in order to receive and extend mutual aid in the form of law enforcement services and resources to adequately respond to continuing, multi-jurisdictional criminal activity such as that described above.

BUDGET IMPACT:

N/A

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD RECOMMENDATION:

N/A

STAFF RECOMMENDATION:

I move to accept the Mutual Aid Agreement between the Arizona Child Abduction Response Team and the Page Police Department..

**INTERGOVERNMENTAL AGREEMENT
FOR THE CREATION AND PARTICIPATION IN THE ARIZONA CHILD
ABDUCTION RESPONSE TEAM**

This Agreement is entered into pursuant to A.R.S. §§11-951 *et seq.*, and A.R.S. §13-3872 among the City of Apache Junction, the City of Chandler, the Federal Bureau of Investigation, the Town of Gilbert, the Town of Maricopa, the City of Mesa, the Town of Paradise Valley, the City of Phoenix, the City of Page, and the City of Scottsdale. The aforementioned agencies shall herein after be known collectively as the Arizona Child Abduction Response team agencies (CART) and any other public agencies, as that term is defined in A.R.S. § 11-951, which after invitation by the CART chiefs, comply with the provisions of A.R.S. §§11-951 *et seq.* and files an authorizing document with the County Recorder in the County in which the agency is located in that references this Agreement. A public agency shall become a Party to this Agreement as of the date that agency files with the appropriate County Recorder, notwithstanding that A.R.S. §§11-951 *et seq.*, no longer requires such recording. Each CART agency shall provide a copy of its fully executed agreement to every other member agency. In addition to the above, all members to this Agreement may also be collectively known as or referred to as the Parties.

I. PURPOSE

The purpose of this Agreement is to create an Arizona Child Abduction Response Team (CART). The primary goal of the Arizona Child Abduction Response Team is to provide a pool of specialized investigators which are available to focus dedicated and intensive investigative, preventative, and general law enforcement efforts primarily with regard to cases involving abducted children. CART agencies may request and render law enforcement assistance from other CART agencies in dealing with serious violations of law including, but not limited to, the investigation, arrest and prosecution of those involved in criminal child kidnapping, abduction, false imprisonment and similar or related violations (utilizing state and federal law and prosecutions, as appropriate), the rescue of the abducted child or children and the seizure and forfeiture of assets of those engaged in child abduction or otherwise supporting such activity (utilizing state and federal forfeiture options, as appropriate).

Additionally, the location of each Party's jurisdiction in relation to each other makes it advantageous to enter this particular Agreement in order to receive and extend mutual aid in the form of law enforcement services and resources to adequately respond to continuing, multi-jurisdictional criminal activity such as that described above.

II. AUTHORITY

A. The Parties are authorized and empowered to enter into this Agreement pursuant to A.R.S. §§11-951 *et seq.*, A.R.S. §13-3872 and the respective provisions of their City Charters, Tribal Constitution or other governing statute or authority.

If any Native American tribe that is a party to this Agreement request CART assistance, all assisting CART team members shall be granted tribal peace officer authority for the duration of the CART activation within the applicable tribal jurisdiction.

III. ACTIVATION, PROCEDURES AND RESOURCES

A. Any Party to the Agreement may request activation of CART. It shall be the responsibility of the Party requesting activation to contact assigned team leaders via the law enforcement communications center of each Party.

B. The Party that has jurisdiction over the incident or investigation will remain as the lead agency during the duration of a particular CART activation with support from CART agencies.

C. Two CART Team Leaders will be selected by the CART Team members subject to final approval of chief law enforcement officers (chiefs) of the CART agencies on a rotating basis for a term of at least one year, which shall correspond with the effective date of the Agreement. In the event that a Team Leader is unable to complete his or her term due to resignation from his or her agency or for any other reason, the CART members shall name a replacement shall appoint a replacement subject to final approval of the chiefs.

D. The CART Team Leaders or designees will be responsible for coordinating on-going training, meetings or other necessary supporting functions in support of the operational effectiveness of CART. Team Leaders shall be responsible for mediating any jurisdictional disputes between the Parties during a CART activation. In the event such mediation fails, the issue shall be brought to the attention of the CART Chiefs for appropriate resolution.

E. Each Party shall to the best of its ability make at least one sworn law enforcement officer available along with supporting equipment such as vehicles in support of any CART activation. Each Party shall designate a primary CART member to participate in activations, meetings, trainings, etc. Each Party shall immediately inform other CART agencies when such designations change. In the event a primary CART member is not available or as the situation dictates, a CART agency may provide officers not normally designated as CART members in support of a CART activation.

F. Each Party shall have the sole discretion to determine how many or how long any of its personnel or resources shall be assigned in support of a CART activation.

IV. COSTS AND ANY REIMBURSEMENT

The Parties will be responsible for any and all associated costs accrued in implementing this Agreement that are incurred by their respective agencies to include but are not limited to employee salary, shift differential pay, overtime compensation, benefits, vehicles, equipment, etc. If any Party receives grant funds designated for the Arizona Child Abduction Response Team, some or all of these expenses may be reimbursed to the Parties. In no event shall any

Party charge other Parties for any administrative fees for any work performed pursuant to this Agreement.

V. NONDISCRIMINATION

The Parties to this Agreement shall comply with all applicable provisions of state and federal non-discrimination laws and regulations including, but not limited to Executive Order 75-5, as modified by Executive Order 99-4, which mandates that all persons, regardless of race, religion, sex, age, national origin or political affiliation shall have equal access to employment opportunities and all other federal and state employment and educational opportunity laws, rules and regulations, including the Americans with Disabilities Act; provided however, an Indian Community is subject to 25 U.S.C. § 450e(c). No Party shall engage in any form of illegal discrimination.

VI. INDEMNIFICATION

To the extent permitted by law, each Party does hereby covenant and agree to indemnify, defend, and hold harmless the other Party, their elected officials, appointees, officers, employees, contractees, and agents from and against any and all suits, actions, legal or administrative proceedings, claims, demands or damages of any kind or nature relating to this Agreement which, are the result of any act or omission of the Party, its officers, employees, contractees, agents, and anyone acting under its direction or control, whether intentional or negligent, in connection with or incident to this Agreement. Failure of a Party to comply with the terms of this Agreement shall not provide the basis of any third party action against any of the Parties.

VII. GOVERNING LAW

The laws of the State of Arizona shall govern this Agreement. Venue will be in the Maricopa County Superior Court unless the subject matter of the dispute involves an Indian Community, then venue shall be in the Federal District Court for the State of Arizona. In the event of any litigation or arbitration arising out of this Agreement, the substantially prevailing Party in such litigation or arbitration shall be entitled to recover its reasonable attorney fees, expert witness fees and other costs of litigation.

VIII. DURATION AND CANCELLATION OF AGREEMENT

A. This Agreement shall become effective upon execution by the Parties hereto and filing with the appropriate County Recorder and shall remain in effect until July 1, 2020, unless otherwise terminated by the terms of this Agreement or operation of law. Failure by one or more Parties to execute the Agreement shall not invalidate the Agreement as to those Parties who did so. Any Party may withdraw from this Agreement with or without cause by giving thirty calendar days written notice to the other Parties to the Agreement.

B. This Agreement may be administratively extended by each Party at the direction of the chief law enforcement officer for each Party on or before the Termination date for a period of an additional five years by notifying the other Parties in writing. Any Party which fails to do so by the termination date listed above shall no longer be a Party to the Agreement.

IX. CANCELLATION PROVISIONS PURSUANT TO A.R.S §38-511

The Parties reserve all rights that each may have to cancel this Agreement for possible conflicts of interest under A.R.S. § 38-511, as amended.

X. MULTIPLE COUNTERPARTS

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Neither a signature for every Party nor a signature line shall be required in each counterpart except that on a counterpart being brought forward by a Party to its legislative body or equivalent for approval, that particular counterpart shall have to be signed and executed in accordance with that Party's practice. The signature pages from one or more counterparts may be removed from such counterparts and such signature pages all attached to a single instrument so that the signatures of all Parties may be physically attached to a single document.

XI. WORKER'S COMPENSATION

Pursuant to A.R.S. §23-1022(D), for the purposes of worker's compensation coverage, all employees of each Party covered by this Agreement shall be deemed to be an employee of all Parties. The parent agency shall be solely liable for payment of worker's compensation benefits.

XII. OTHER PROVISIONS

A. In the event that any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not affect the validity or enforceability of any other provision hereof.

B. This Agreement contains the entire understanding between the Parties with respect to the subjects hereof and supersedes all prior negotiations and agreements. This Agreement may be amended only by an instrument in writing and signed by all the participating Parties. The waiver of any breach of this Agreement shall not be deemed to amend this Agreement and shall not constitute waiver of any other subsequent breach. Headings are for convenience and shall not affect interpretation.

C. This Agreement shall be recorded with the appropriate County Recorder as described above upon its execution and a copy shall be forwarded to each Party.

D. Pursuant to A.R.S. §§ 35-391.06 and 35-393.06, each Party certifies that it does not have a scrutinized business operation, as defined in A.R.S. §§ 35-391 and 35-393, in either Sudan or Iran.

E. Nothing within this Agreement shall be construed to limit the ability of participating Arizona Child Abduction Response Team members to provide or as otherwise allowed for by law, such assistance in any enforcement action as may be lawfully requested by a law enforcement officer having jurisdiction over an incident, crime or matter under consideration.

XIII. COMPLIANCE WITH E-VERIFY PROGRAM

A. To the extent provisions of A.R.S. §41-4401 are applicable, all Parties warrant to each Party that they will comply with all Federal Immigration laws and regulations that relate to their employees and that each now complies with the E-Verify Program under A.R.S. §23-214(A).

B. A breach of this warranty will be considered a material breach of this Agreement and may subject the breaching party to penalties up to and including termination of this Agreement.

C. All of the Parties retain the legal right to inspect the papers of any employee who works pursuant to this Agreement or any related subcontract to ensure compliance with the warranty given above.

D. Any Party may conduct a random verification of the employment records of any other Party to ensure compliance with this warranty.

E. A Party will not be considered in material breach of this Agreement if it establishes that it has complied with the employment verification provisions prescribed by 8 USCA §1324(a) and (b) of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. §23-214(A).

F. The provisions of this Article must be included in any contract either Party enters into with any and all of its contractors or subcontractors who provide services under this Agreement.

XIV. NOTICES

Any notice required to be given under this Agreement will be provided to all Parties to this Agreement. The CART leaders shall compile a list of each Party's address, phone number and contact person and distribute said list to each member to this Agreement.

IN WITNESS WHEREOF, the Party named below has executed this Agreement on

_____.

CITY OF PAGE, an Arizona municipal
corporation

By: _____

NAME

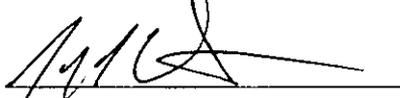
Mayor

ATTEST:

NAME

City Clerk

APPROVED AS TO FORM:



NAME

City Attorney

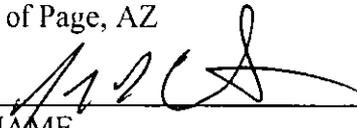
Reviewed By: _____

Chief of Police

INTERGOVERNMENTAL AGREEMENT DETERMINATION

In accordance with A.R.S. §11-952, this Agreement has been reviewed by the undersigned who determined that this Agreement is in appropriate form and is within the powers and authority of the respective parties.

City of Page, AZ

By:  _____
NAME
City Attorney

Date: 6/30/15