

**PAGE CITY COUNCIL
REGULAR MEETING MINUTES
JUNE 24, 2015**

A Regular Meeting of the Page City Council was held at 6:30 p.m. on June 24, 2015, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan, Scott Sadler, Levi Tappan, David Tennis and Dennis Warner were present. There was a moment of meditation. Mayor Diak led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Prentice; City Attorney, Joe Estes; IT Director, Mike Bergner; Page Utilities General Manager, Bryan Hill; Finance Director, Linda Watson; Public Works Director, Clifford Linker; Community Development Director, Kim Johnson; Fire Department Chief, Jeff Reed; Police Department Chief, Frank Balkcom; Deputy City Clerk, Sue Kennedy; and City Clerk, Kim Larson.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

There was no discussion by the City Council.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

There was no discussion by the City Council.

MINUTES

City Council Work Session Meeting-June 10, 2015

Regular City Council Meeting-June 10, 2015

Motion made by Vice Mayor Kocjan to approve the minutes. The motion was duly seconded and passed upon a vote.

CONSENT AGENDA

MINUTES

Page Utility Enterprises Board-April 14, 2015

Page Utility Enterprises Board-May 13, 2015

Page Planning and Zoning Commission-May 19, 2015

INFORMATION

Motion made by Councilor Kocjan to approve the consent agenda. The motion was duly seconded and passed upon a vote.

PUBLIC HEARINGS

None scheduled.

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HEAR FROM THE CITIZENS

Larry Clark, 1608 Pueblo, paid tribute to the public safety individuals who lost their lives in the line of duty, and set out the lives lost during the month of June from Page and the surrounding area. Mr. Clark complimented the Canyon Club, and everyone involved in making the Memorial Wall in front of City Hall possible.

Aaron Keller, 124 Hawk Court, stated that there had been road construction on Hawk Court, where he resides, and Allied Waste has not been able to pick up trash. He said he contacted Allied Waste and was told that they would be picking up trash and wanted confirmation. Mr. Keller also introduced the new News Director of the KPGE Radio Station, Josh Alexander.

Garrett Edwards, 42 South Navajo, stated concerns regarding the City Council Work Sessions and Board and Commission meetings not being aired on Channel 4 with Cable-One. He then requested to have the meetings aired.

UNFINISHED BUSINESS

Discussion and possible action by the City Council pertaining to a Zoning Change Amendment-Ordinance 625-15 2nd reading

At the Regular Meeting on June 10, 2015, City Council approved the first reading of Ordinance 625-15, a request from Larkspur Commons ("Larkspur") amending the zoning on their property located on the west side of North Navajo, just south of 13th Avenue (Parcel Numbers 801-13-003W; 801-13-003Z). Parcel Number 801-13-003Z currently consists of three different zoning classifications for the same parcel (Planned Development, Service Commercial, Multifamily Residential) and Parcel 801-13-003W consists of two different zoning classifications for the same parcel (Planned Development and Multifamily Residential). Both Parcels consist of approximately 9.29 acres. Larkspur is seeking to rezone both Parcels to Planned Development, which would permit all the zoning classifications that are currently located on the parcels. In addition to the rezoning, on June 10, 2015, a Minor General Plan Amendment was approved by Council for Parcel 801-13-001W to correct the oversights of the zoning classifications that occurred during the adoption of the City's General Plan.

Councilor Warner recused himself from the Dais

Motion made by Councilor Tennis to introduce Ordinance 625-15 by title only for its second reading. The motion was duly seconded and passed upon a vote.

The City Clerk introduced Ordinance 625-15 by title only.

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, PROVIDING FOR THE REZONING OF PARCEL NOS. 801-13-003W AND 801-13-003Z CONSISTING OF APPROXIMATELY 9.29 COMBINED ACRES, GENERALLY LOCATED WEST OF NORTH NAVAJO

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DRIVE AND SOUTH OF 13TH AVENUE FROM MULTIPLE ZONING DESIGNATIONS OF PLANNED DEVELOPMENT, SERVICE COMMERCIAL AND MULTI-FAMILY RESIDENTIAL TO THE SINGLE ZONING DESIGNATION OF PLANNED DEVELOPMENT.

Motion made by Councilor Sadler to adopt Ordinance 625-15. The motion was duly seconded and passed upon a vote.

Councilor Warner returned to the Dais.

Discussion and possible action by the City Council pertaining to a Memorandum of Agreement (MOA) with the John Wesley Powell Memorial Museum and the City of Page regarding Visitor Center operations

The Powell Museum and Visitor Center acts as the “face” of tourism with their knowledgeable employees and volunteers who provide helpful information, regional brochures and even trip planning for tourists.

At the May 13, 2015 Regular City Council Meeting, City Council made a motion to amend the Agreement for Services to extend the hours on Saturdays from 8:00 a.m. - 1:00 p.m., to 8:00 a.m. - 5:00 p.m., between May 15 and September 15.

Staff met with the Museum Director after the May 13, 2015 meeting, and agreed to change the Visitor Center hours to reduce the hours from 25 to 20 per week between November 1 and February 28, and increase the hours from 58 hours to 64 hours per week between May 15 and September 15. At the City Council Meeting on May 27, Director Wright informed the City Council that the Museum Board did not approve the changes.

City Council asked staff to meet with the Director and bring back a new proposal. On June 17, 2015, City staff met with Director Wright and members of the Board who proposed a change in hours and due to financial constraints there was a reduction of more than 300 hours from the initial agreement brought forth at the May 13, 2015 City Council Meeting, the proposed hours are as follows:

November 1 - February 28

The Visitor Center will be open a minimum of 20 hours per week (10:00 a.m. to 2:00 p.m.) Museum closed a maximum of 10 days for holidays and maintenance.

March 1 - May 15

The Visitor Center will be open a minimum of 25 hours per week. During this period the Visitor Center’s hours expand to approximately 35 hours per week. Beginning in April the museum will be open on Saturdays.

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May 15 – Oct. 31

The Visitor Center will be open a minimum of 42.5 hours per week; Hours of operation: 9:00 a.m. – 4:30 p.m. Monday through Friday; Saturdays from 8:00 a.m. – 2:00 p.m.

City Manager Crystal Prentice presented the agenda item.

There was lengthy discussion.

Mark Law, previous Executive Director, stated that in the past he had reported detailed financial information to the Tourism Board.

Discussion continued.

Motion made by Councilor Bryan to approve updated Agreement for Services between the City of Page and the John Wesley Powell Memorial Museum for Visitor Center operations and authorized the City Manager to execute the contract. The motion was duly seconded and passed upon a vote.

NEW BUSINESS

Discussion and possible action by the City Council pertaining to adopting the Preliminary Budget for FY 2015-2016, Resolution 1145-15, and setting a public hearing date for the FY 2015-2016 Budget for July 15, 2015

Arizona State Law requires that on or before the third Monday in July of each fiscal year, the City Council must adopt a preliminary budget. Once this preliminary budget has been adopted, the expenditures may not be increased upon final adoption, however, they may be decreased. With the adoption of the preliminary budget, the City Council has set its maximum "limits" of expenditures, but these limits may be reduced upon final adoption. Upon adoption of the preliminary budget a public hearing must be set.

Once the preliminary budget has been adopted, Schedule A must be published once a week for at least two consecutive weeks following the adoption. The preliminary budget must be fully itemized in conformance with forms supplied by the Auditor General and entered upon the City Council Meeting minutes.

Motion Made by Councilor Tappan to introduce Resolution 1145-15 by title only. The motion was duly seconded and passed upon a vote.

The City Clerk introduced Resolution 1145-15 by title only.

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, ADOPTING A PRELIMINARY BUDGET FOR THE FISCAL YEAR 2015-2016.

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City Manager Crystal Prentice presented the agenda item. She thanked the Finance Department and Page Utility Enterprises for all their work on the budget. She then stated that a Special Meeting has been scheduled for July 15, 2015 for a Public Hearing and to adopt the Final Budget.

Motion made by Councilor Sadler to adopt Resolution 1145-15. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Sadler to set a Public Hearing date for the Fiscal Year 2015-2016 Budget for July 15, 2015.

Discussion and possible action by the City Council pertaining to a revised Investment Policy for the City of Page, Resolution 1148-15

On May 11, 1995 the City Council adopted the current Investment Policy. At the June 10, 2015 City Council Work Session, Council was presented with a suggested revision to the existing Investment Policy. The revisions would bring the policy into compliance with today's investment practices. It was the consensus of City Council to have the revised policy approved by City Council.

Motion made by Vice Mayor Kocjan to introduce Resolution 1148-15 by title only.

The City Clerk introduced Resolution 1148-15 by title only.

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, AMENDING THE CITY OF PAGE INVESTMENT POLICY.

Finance Director Linda Watson introduced the revised Investment Policy.

Motion made by Vice Mayor Kocjan to adopt Resolution 1148-15. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to a new Chapter 15 of the Code of the City of Page entitled "Chapter 15 – Boards, Commissions and Authorities", Ordinance 622-15 1st reading

In an effort to establish consistency between the City's Advisory Boards and Commissions, staff drafted a new Chapter in the City Code. The new language provides the same general provisions for each board and commission, including establishment, cooperation of City Officials, members, ineligibility, appointment and terms of members, remuneration and lobby efforts. The new chapter also references City Authorities.

At the April 8, 2015 City Council Work Session, the City Council discussed proposed changes to the City Code and directed staff to seek input from the Advisory Boards and

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Commission members. The Advisory Boards and Commissions had the opportunity to review and provide input; suggested changes were minor and have been included in the Ordinance.

Motion made by Councilor Sadler to introduce Ordinance 622-15 by title only. The motion was duly seconded and passed upon a vote.

The City Clerk introduced Ordinance 622-15 by title only.

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, REPEALING CHAPTER 2, ARTICLES 6, 8, 10, 11, 12, 13, 14 AND CHAPTER 14, ARTICLE 11 OF THE CODE OF THE CITY OF PAGE AND ADOPTING "CHAPTER 15 – BOARDS, COMMISSIONS AND AUTHORITIES" BY REFERENCE AS CHAPTER 15 OF THE CODE OF THE CITY OF PAGE AND PROVIDING FOR SEVERABILITY AND THE EFFECTIVE DATE THEREOF.

Crystal Prentice, City Manager, stated that a Resolution needed to be approved prior to the Ordinance.

There was discussion.

Motion made by Council Tennis to table the item. The motion was duly seconded and passed upon a vote

Discussion and possible action by the City Council pertaining to an Intergovernmental Agreement (IGA) between the Page Fire Department and the Arizona State Forestry Division

The Page Fire Department and the State Forestry Division have cooperatively entered into an agreement to protect our forests and wild lands from fire for the past several years. The State Forestry Division provides training opportunities, funding for assistance and resources, among others, for wild land fire suppression and unplanned all-risk emergencies throughout the State of Arizona. The Page Fire Department agrees to provide manpower and firefighting equipment if it does not deplete the resources necessary to protect the lands within our service area at the request from the State.

Both parties agreed that it is advantageous to protect the forest, wild lands, agricultural lands and rural structures within our State. This Agreement defines the roles and responsibilities of all parties during such emergent circumstances.

Chief Reed presented the agenda item. He stated that the IGA was needed in the event of a large incident where assistance is needed. The Page Fire Department would be reimbursed for their services. He also stated that they can opt out if they do not

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have the manpower available.

Motion made by Vice Mayor Kocjan to authorize the City Manager to execute all documents pertaining to the Cooperative Intergovernmental Agreement between the Page Fire Department and the Arizona State Forestry Division.

There was discussion.

The motion was duly seconded and passed upon a vote.

BID AWARDS

Discussion and possible action by the City Council pertaining to an award of bid for Bid #15-02-W Date Street and Gum Street Waterline Replacement for Page Utility Enterprises

Page Utility Enterprises staff advertised for qualified contractors to bid on the Date Street and Gum Street Waterline Replacement Project. The project's scope was to install a new water main along Date Street from the intersection of Date Street and Second Avenue to the intersection of Date Street and First Avenue, and then along Gum Street to Elm Street. Also included in the project was the installation of two new fire hydrants and 22 new customer service laterals. The project also includes two short sections of water main on Third Avenue and Fourth Avenue, which would tie into all the 'new lines' and eliminate 'new line' to 'old line' connections. The project was derived from the same specification and the same construction methods as the waterline replacement projects recently completed.

The bids were due on June 2, 2015 at 2:00 P.M. There were four companies attending the mandatory pre-bid meeting. There was only one bid submitted by Construction & Mining Services, Inc. from Cedar City, Utah.

<u>Company</u>	<u>Base Bid</u>
Construction & Mining Services, Inc. (CMSI) Cedar City, Utah	\$261,126.00

The bid was tabulated and compared to bids from the last project and there were only a couple of bid items that had a slight increase in unit cost. These unit prices would have still been the low bidder on the last project. Even though this was the only bid, the amount was considered a very competitive bid.

CMSI has successfully completed several cable replacement projects for the Electrical Utility, performed the most recent waterline replacement for the Water Utility, and has consistently demonstrated solid construction practices. At the June 3, 2015 Regular PUE Board Meeting, the Board voted unanimously to recommend that Page City Council award the bid to Construction & Mining Services, Inc., in the amount of

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\$261,126.00.

PUE General Manager Bryan Hill presented the agenda item.

There was discussion.

Motion made by Vice Mayor Kocjan to award Bid #15-02-W Date Street and Gum Street Waterline Replacement to Construction & Mining Services, Inc., in the amount of \$261,126.00. The motion was duly seconded and passed upon a vote.

BUSINESS FROM THE MAYOR

None scheduled

BUSINESS FROM THE MANAGER

None scheduled

The following agenda items were moved to this point on the agenda.

BUSINESS FROM THE COUNCIL

None scheduled

BOARDS & COMMISSIONS

Discussion and possible action by the City Council pertaining to appointments to the Page Airport Board

There are two vacancies on the Page Airport Board. An application for the Page Airport Board was received from Clifford Biggs and a letter requesting to remain on the Board was received from LeRoy G. Wicklund.

Motion made by Councilor Warner to appoint Clifford Biggs to the Page Airport Board with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Warner to reappoint LeRoy G. Wicklund to the Page Airport Board with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to appointments to the Board of Adjustment

There are two vacancies on the Page Board of Adjustment. Currently there are no applications or letters requesting to remain on the board.

Mayor Diak asked John Mayes, from the audience, if he would be interested in serving on the Board.

Motion made by Councilor Sadler to appoint John Mayes to the Page Board of

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Adjustment with a term ending June 2016. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to appointments to the Page Community Center Board

There is one vacancy on the Page Community Center Board. A letter requesting to remain on the Board was received from Francine Hoover.

Motion made by Councilor Tennis to reappoint Francine Hoover to the Page Community Center Board with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to appointments to the Lake Powell National Golf Course Advisory Board

There is one vacancy on the Lake Powell National Golf Advisory Board. Currently there are no applications or letters to remain on the Board.

There was no appointment made to the Lake Powell National Golf Course Advisory Board.

Councilor Bryan stated that when the Golf Advisory Board was created ARAMARK was not managing the golf course and since ARAMARK has been managing the golf course there has been minimal need for a Board.

There was discussion pertaining to combining the Golf Advisory Board and the Parks and Recreation Advisory Board.

Discussion and possible action by the City Council pertaining to appointments to the Planning and Zoning Commission

There are three vacancies on the Planning and Zoning Commission. Letters requesting to remain on the Commission were received from LeRoy G. Wicklund and Larry Thowe.

Motion made by Councilor Sadler to reappoint LeRoy G. Wicklund to the Planning and Zoning Commission with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Warner to reappoint Larry Thowe to the Planning and Zoning Commission with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to the appointments to the Page Public Library Board

There are three vacancies on the Page Public Library Board. A letter requesting to remain on the Board was received from Suzanne Cottrell.

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Motion made by Councilor Tennis to reappoint Suzanne Cottrell to the Page Public Library with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to the appointments to the Page Tourism Board

There are three vacancies on the Page Tourism Board. Letters requesting to remain on the Board were received from Dennis Hinchey and Ryan Zimmer.

Motion made by Councilor Tappan to reappoint Dennis Hinchey to the Page Tourism Board with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Tappan to reappoint Ryan Zimmer to the Page Tourism Board with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to the appointments to the Substance Abuse Task Force

There are two vacancies on the Substance Abuse Task Force. Letters requesting to remain on the Task Force were received from Cheri A. Zube and Regina Santelli.

Motion made by Councilor Sadler to reappoint Cheri A. Zube to the Page Substance Abuse Task Force with a term ending June 2019. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Warner to reappoint Regina Santelli to the Page Substance Abuse Task Force with a term ending June 2019. The motion was duly seconded and passed upon a vote.

Discussion by the City Council pertaining to reports by Board Liaisons

There was no discussion by the City Council.

DEPARTMENTS

None scheduled

CLAIMS

None scheduled

BUSINESS FROM THE CITY ATTORNEY

EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03(4), the City Council may go into executive session for the purpose of discussion or consultation with the City Attorney in order to consider its position and instruct its attorney regarding the City's position regarding contracts that

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are the subject of negotiations for the purpose of exploring fiber connectivity with the City

Motion made by Councilor Sadler to enter into Executive Session. The motion was duly seconded and passed upon a vote.

The City Council entered into Executive Session at 7:48 p.m.

Mayor Diak reconvened the Regular City Council Meeting at 8:55 p.m.

Discussion and possible action by the City Council pertaining to fiber connectivity with the City of Page

There was no discussion by the City Council.

ADJOURN

The meeting was adjourned at 8:56 p.m.

Kim L. Larson
City Clerk


William R. Diak
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 24th day of June, 2015. I further certify that the meeting was duly called and that a quorum was present.

Dated this 8th day of July, 2015

A handwritten signature in cursive script, appearing to read "Kim Larson", is written above a horizontal line.

Kim Larson, City Clerk