

**PAGE CITY COUNCIL
REGULAR MEETING MINUTES
MAY 13, 2015**

A Regular Meeting of the Page City Council was held at 6:30 p.m. on May 13, 2015, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan, Scott Sadler (telephonic), Levi Tappan, David Tennis and Dennis Warner were present. There was a moment of meditation. City Manager Crystal Prentice led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Prentice; Police Chief, Frank Balkcom; IT Director, Mike Bergner; Page Utilities General Manager, Bryan Hill; Public Works Director, Cliff Linker; Tourism Director, Lee McMichael; Human Resource Director, Kay Eddlemon; Finance Analyst, Kendra Holcomb; and Deputy City Clerk, Sue Kennedy.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

There was no discussion by the City Council.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

There was no discussion by the City Council.

MINUTES

Regular City Council Meeting-April 22, 2015

Motion made by Vice Mayor Kocjan to approve the minutes. The motion was duly seconded and passed upon a vote.

CONSENT AGENDA

MINUTES

Page Utility Enterprises-March 10, 2015

Page Tourism Board-March 24, 2015

Page Planning and Zoning Commission-April 7, 2015

INFORMATION

Letter of Resignation-Sue Lerud-Page Planning and Zoning Commission

Proclamation-National Police Week and Peace Officers' Memorial Day

City of Page Monthly Cash Allocation Variance Report

Motion made by Vice Mayor Kocjan to approve the Consent Agenda. The motion was duly seconded and passed upon a vote.

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PUBLIC HEARINGS

None

HEAR FROM THE CITIZENS

No citizens addressed the City Council.

UNFINISHED BUSINESS

None scheduled

NEW BUSINESS

Presentation from Arizona Department of Transportation (ADOT) regarding the roundabout at Highway 89 and Haul Road, and possible discussion by the City Council
Steve Monroe, Senior Resident Engineer with the Flagstaff District of ADOT introduced himself as the project engineer for the Page roundabout job. He stated that Phase 1 was to insure there would be no impedance to traffic during construction, and Phase 2 of the job would begin after the Memorial Day weekend. He explained how traffic flow will change during Phase 2. There will be signage to show where the new entrances to Wal-mart are, and Department of Public Safety officers will be on site to direct drivers for about two weeks. Mr. Monroe stated that there would be no obstruction to traffic North and Southbound on US89 itself, and that they have coordinated with the houseboat transport companies on Haul Road to make sure they can navigate as they need to during the construction. Completion of the roundabout is scheduled for late September, early October 2015.

Mr. Monroe touched upon two other ADOT projects in the area: the paving of South Navajo between 7th Avenue and Sage Avenue to begin on May 26, 2015 with a fixed completion date of September 1, 2015; and a roadway pavement preservation job on US89 between Bittersprings and Cedar Ridge, with work to begin on June 1. He stated that at that time, parts of US89 would be down to a single lane, which could cause delays of up to 30 minutes.

Mayor Diak asked Mr. Monroe if something could be done about the limited visibility at the temporary access to Wal-mart at the south end alternate entrance. He stated that the earthen berm is very high and affects visibility when exiting the parking lot back onto the highway.

Mr. Monroe stated that he will look into it.

Councilor Bryan asked when the paving of the US89 between Bittersprings and Cedar Ridge would be finished and Mr. Monroe said that it would approximately be August 2015, depending on the weather.

Councilor Tappan said that since the roundabout is an important entrance to Page, it presents a perfect opportunity to place something that represents Page in the center of

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it, not just boulders as is the plan now.

Steve Monroe stated that although there are limits as to what ADOT can put there, any ideas can be submitted via a draft proposal to himself or Audra Merrick, the District Engineer.

Introduction to Arizona State Representative Jennifer D. Benally and possible discussion regarding the City of Page

Representative Benally was not in attendance.

Discussion and possible action by the City Council pertaining to an Intergovernmental Agreement (IGA) between the Page Unified School District (PUSD) and the City of Page for the Joint Use of Pool Facilities

The City of Page and the Page Unified School District have had an Intergovernmental Agreement (IGA) for the joint use of the school district's pool facilities since 2001. The IGA was updated in 2008; the IGA terms expired and a new IGA was presented to Council.

There were no substantial changes to the agreement. The City and PUSD staff reviewed the agreement and all agreed to continue as currently construed. The City Attorney reviewed the agreement and found it acceptable as written.

The City intends to provide swimming lessons, open swim and private pool rentals beginning the last week in May.

City Manager Crystal Prentice introduced the item and stated that if there were no objections, staff recommends approval of the IGA by Council.

Motion made by Mayor Diak to authorize the City Manager to enter into an Intergovernmental Agreement (IGA) with the Page Unified School District #8 for the Joint Use of Pool Facilities. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to establishing swimming pool use fees – Resolution 1143-15

The historical record was reviewed and it was determined that the Council had not approved the rates and fee schedule for swimming pool use. The fees were established and presented for formal adoption by the Mayor and Council.

Motion made by Vice Mayor Kocjan to introduce Resolution No. 1143-15 by title only. The motion was duly seconded and passed upon a vote.

Deputy City Clerk introduced Resolution No. 1143-15 by title only.

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, ESTABLISHING SWIMMING POOL USE FEES.

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Councilor Tennis asked if there were rules governing the collection of fees, and rules regarding child supervision.

City Manager Crystal Prentice explained that there will be a cashier, and that there will be rules about the age limit of unaccompanied children. She also highlighted some of the special features of the summer pool season such as private party rentals, family nights, and for the first time, Red Cross certified swimming lessons.

There was discussion

Motion made by Vice Mayor Kocjan to adopt Resolution No. 1143-15. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to a Memorandum of Agreement (MOA) with the John Wesley Powell Memorial Museum and the City of Page regarding Visitor Center operations

The Powell Museum and Visitor Center acts as the "face" of tourism with their knowledgeable employees and volunteers who provide helpful information, regional brochures and even trip planning for tourists. These services greatly assist the City's tourism efforts.

Tourism Director Lee McMichael pointed out that the agreement was basically the same as the annual agreement the City entered into with the John Wesley Powell Museum (Museum) last year, except the hours of operation are included.

Motion made by Councilor Warner to approve an agreement for services between the City of Page and the John Wesley Powell Museum for Visitor Center operations. The motion was duly seconded.

Councilor Warner asked whose recommendation it was it to close at 1:00 pm on weekends during the main season.

City Manager Crystal Prentice said it was the result of a meeting between the City and the Museum, and the hours presented are a minimum that are contracting for. The Museum can stay open longer if they wish; these times are minimums only.

Councilor Tappan stated that he would like the Museum to remain open until 5:00 p.m. on Saturdays during the main tourist season, May 15 – Sept 15.

There was discussion.

Mayor Diak suggested that the City approve the MOA, extending the Saturday hours by four (4) hours.

Amended motion made by Councilor Warner to enter into an agreement for services

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between the City of Page and the John Wesley Powell Museum for Visitor Center operations and ask that staff review the hours of Saturday to see if the Museum can close at 5:00 p.m. Councilor Tennis amended his second and it passed upon a vote.

Discussion and possible action by the City Council pertaining to the Northern Arizona Council of Governments (NACOG) partnership to fund meals-on-wheels, and congregate meals

The agreement with the Area Agency on Aging – NACOG to provide Home Delivered Meals and Congregate meals, ends on June 30, 2015. The City of Page would like to continue this agreement from July 1, 2015 through June 30, 2016.

City Manager Crystal Prentice introduced the item and pointed out that the \$28,580.00 budget impact of the program is revenue.

Motion made by Councilor Bryan to approve the Area Agency on Aging agreement for contracted services for the Fiscal Year 2015 from July 1, 2015 to June 30, 2016 and authorize the Mayor to execute the agreement. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to Balloon Regatta Funds

At the City Council Meeting on July 8, 2010, the City Council accepted \$21,732.31 in funds from the Page-Lake Powell Balloon Regatta to be held in the Balloon Regatta Donation Fund, for the "sole purpose of conducting the Balloon Regatta," with all spending authority for the fund determined by through the Tourism Board.

At the March 3, 2015 Balloon Regatta Committee Meeting, City Attorney, Joe Estes advised that: "The Balloon Regatta Committee would fall under the open meeting law requirements, because the Memorandum of Understanding (MOU) specifically states that "the Balloon Regatta Committee is an organized committee, under the Tourism Board." ARS 38-431(1) defines an "Advisory committee" or "subcommittee" as "any entity, however designated, that is officially established, on motion and order of a public body or by the presiding officer of the public body, and whose members have been appointed for the specific purpose of making a recommendation concerning a decision to be made or considered or a course of conduct to be taken or considered by the public body." The MOU was approved by the Tourism Board and the City Council, thus officially establishing the Balloon Regatta Committee for the specific purpose of making recommendations for decisions to be made by either the Tourism Board or the City Council, including, but not limited to, the expenditure of monies from the City's Balloon Regatta Fund 41."

City Manager Crystal Prentice stated that Balloon Regatta Committee (Committee) Chair DeeDee Sadler contacted the City, and relayed that the Committee voted at the April 9, 2015 meeting to be responsible for the Balloon Regatta funds. The Committee no longer wanted the City to be the fiscal agent, and requested the return of the funds

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from the City.

Motion made by Councilor Tappan to approve the request and authorize the City Manager to issue a check to the Page Lake Powell Balloon Regatta in the amount of \$36,490.67 (changed from \$35,990.67 due to a recent addition of \$500.00). The motion was duly seconded and passed 6 to 1 with Mayor Diak, Vice Mayor Kocjan, Councilors, Tappan, Bryan, Tennis and Warner voting in favor and Councilor Sadler in abstention.

BID AWARDS

Discussion and possible action by the City Council pertaining to an award of bid for a Pavement Replacement Project for the Public Works Department

Cliff Linker, Public Works Director, stated that the City went out to bid on this street project, and only had one bidder, BARCO LLC. The bid amount was \$699,869.00 and that the amount is within 1% of the engineer's estimate.

Mr. Linker described exactly which five sections of streets are in the project, and stated that they need complete reconstructs, with work going deeper than initially planned.

Vice Mayor Kocjan asked if the Public Works Department had any prior experience with BARCO LLC.

Mr. Linker said that he knows of work they have done in Utah, but has had no City project experience with them.

There was discussion.

Councilor Warner questioned why there was only a single bid.

Cliff Linker thought the lack of bidders was probably seasonal.

There was additional discussion.

Councilor Bryan asked when the work would start.

Cliff replied that if all the remaining requirements get done quickly, the scheduling of the work can start early the following week.

Motion made by Councilor Tennis to award the Pavement Replacement Project to BARCO L.L.C. in the amount of \$699,860.45. The motion was duly seconded and passed upon a vote.

BUSINESS FROM THE MAYOR

None scheduled

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BUSINESS FROM THE MANAGER

None scheduled

BUSINESS FROM THE CITY ATTORNEY

None scheduled

Mayor Diak moved the following items to this part of the agenda.

Discussion and possible action by the City Council pertaining to the re-appointment of Assistant City Magistrate Judges to serve a two-year term with the Page Municipal Magistrate Court

The Page Magistrate Court utilizes Assistant Magistrate Judges to meet the 24/7 obligations of the Court. Currently, William Cobb and John Cook are serving by prior appointment of the Mayor and Council. The current term for the Assistant Magistrates ends on June 26, 2015 and need to be renewed for a two year term.

Rick Olson, City Magistrate Judge, stated that the service of these two Assistant Magistrate Judges is critical to the Court. They cover the night shift seven nights a week, doing Orders of Protection and Search Warrants pertaining to blood draws on DUI's. He stated that John Cook has been doing this on a volunteer basis for the last two years and would like to put him on the payroll.

Motion made by Vice Mayor Kocjan to reappoint William Cobb and John Cook as Assistant Magistrate Judges for a two-year term, ending June 30, 2017. The motion was duly seconded and passed upon a vote.

BOARDS & COMMISSIONS

Discussion by the City Council pertaining to reports by Board Liaisons

Councilor Warner, Parks and Recreation Advisory Board, stated that the Board met on May 4, 2015, and that they worked on a Master Plan for Memorial Park. Also, an ad hoc committee was formed within the Parks and Recreation Advisory Board to work with the Tourism Director on the recommendation for implementation of Rim Trail improvements.

Councilor Warner also referenced the Ordinance that deals with Off-Road Use that was adopted by Council earlier in the year, and stated that Brian Carey of the National Park Service would like to invite the Arizona State Parks Off-Road Director to Page, to have open discussion with the City as to how we can best utilize our off-road recreation activities.

DEPARTMENTS

None scheduled

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CLAIMS

None scheduled

**BUSINESS FROM THE COUNCIL
EXECUTIVE SESSION**

Pursuant to ARS § 38-431.03 (A) (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting. **City Magistrate, Rick Olson Evaluation and Employment Agreement**

Motion made by Councilor Tappan to enter into Executive Session at 7:16 p.m. The motion was duly seconded and passed upon a vote.

Councilor Bryan left the Executive Session at 7:52 p.m.

Councilor Sadler ended his telephonic attendance at 7:55 p.m.

Mayor Diak reconvened the Regular City Council Meeting at 7:56 p.m.

Discussion and possible action by the City Council pertaining to City Magistrate, Rick Olson-Employment Agreement

Motion made by Vice Mayor Kocjan to amend City Magistrate Rick Olson's contract to be for 25 hours a week. The motion passed with 5 to 2 with Mayor Diak, Vice Mayor Kocjan and Councilors Warner, Tennis and Tappan voting in favor, and Councilors Bryan and Sadler were absent.

ADJOURN

The meeting was adjourned at 7:57 p.m.

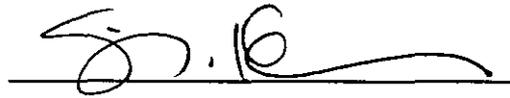

Sue Kennedy
Deputy City Clerk


William R. Diak
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 13th day of May, 2015. I further certify that the meeting was duly called and that a quorum was present.

Dated this 27th day of May, 2015

A handwritten signature in black ink, appearing to read 'Sue Kennedy', is written over a horizontal line. The signature is stylized and cursive.

Sue Kennedy, Deputy City Clerk