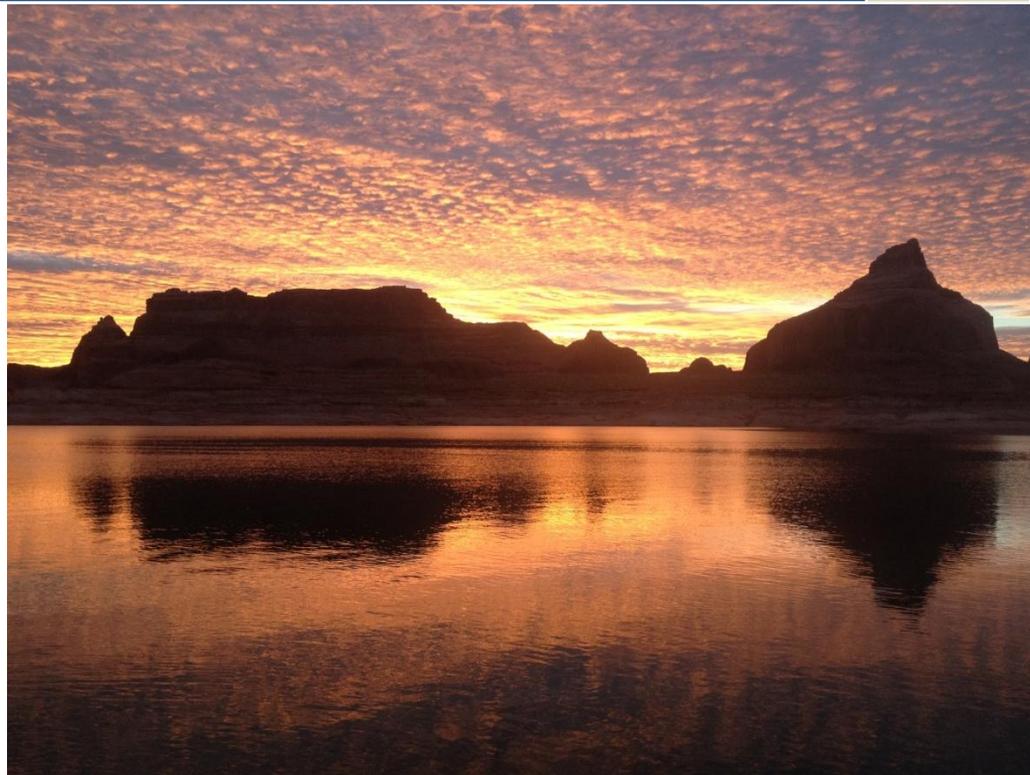




2015-16

City of Page Final Budget

Dated 7/16/2015



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FISCAL YEAR 2015-16 FINAL BUDGET

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City Council (7 Elected Members)

City Manager (Appointed)

- City Administration
- Community Development
- Community Services
- Finance
- Public Safety
- Public Works

City Attorney (Appointed)

- 10-405
Attorney
[1.50 FTE]
- 1 FTE - City Attorney
 - .50 FTE - Deputy City Clerk (split position - City Clerk/Attorney)

City Clerk (Appointed)

- 10-404
City Clerk
[1.50 FTE]
- 1 FTE - City Clerk
 - .50 FTE - Deputy City Clerk (split position - City Clerk/Attorney)

City Magistrate (Appointed)

- 10-443
Magistrate
[5.75 FTE]
- .75 FTE - City Magistrate (split position Magistrate/Airport)
 - 1 FTE - Assistant Magistrates (5)
 - 1 FTE - Court Supervisor
 - 1 FTE - Court Clerk II
 - 1 FTE - Court Clerk I
 - 1 FTE - Clerk Typist

- City Administration
- General Services
- Information Technology
- Airport (operations)

City Administration
5.10 FTE

- Community Development
- Planning and Zoning
- Building and Code Compliance

Community Development
5.00 FTE

- Community Services Administration
- Community Center
- Library
- Recreation

Community Services
15.15 FTE

- Finance
- Human Resources/Risk Management

Finance
5.00 FTE

- Fire
- Police Administration
- Communications
- Investigations
- Patrol

Public Safety
47.0 FTE

- Public Works Administration
- Building Maintenance
- Central Garage
- Parks Maintenance
- Golf Maintenance
- Highway User (Streets)
- Airport (maintenance)
- Perpetual Care

Public Works
16.25 FTE

- 10-401
City Administration
[2 FTE]
- 1 FTE - City Manager*
 - 1 FTE - Administrative Assistant
- 10-411
General Services
[0 FTE]
- 1 FTE - IT Director
 - 1 FTE - Systems Specialist
 - 1 FTE - Technician
- 10-455
Information Technology
[3 FTE]
- 1 FTE - Airport Manager (split position Magistrate/Airport)

- 42-486
Community Development
[2 FTE]
- 1 FTE - Comm. Dev. Director*
 - 1 FTE - Tourism Director
- 10-445
Planning and Zoning
[1 FTE]
- 1 FTE - Planning Director
- 10-446
Building and Code Compliance
[2 FTE]
- 1 FTE - Building Inspector
 - 1 FTE - Code Compliance Officer (V)

- 10-408
Community Services Admin
[1 FTE]
- 1 FTE - Comm. Services Director*
- 10-410
Community Center
[2.25 FTE]
- 1 FTE - Senior Cook^
 - .75 FTE - PT Cook^
 - .50 FTE - PT Driver^
- 10-444
Library
[9.5 FTE]
- 1 FTE - Reference Librarian
 - 1 FTE - Circulation Supervisor
 - 1 FTE - Acquisitions
 - 1 FTE - Children's Coordinator
 - 1 FTE - Reference Assistant
 - .75 FTE - PT Circulation Assistant
 - 3 FTE - PT Library Aides (5)
 - .75 FTE - PT Outreach Coordinator
- 10-465
Recreation
[2.4 FTE]
- 1 FTE - Recreation Supervisor
 - 1 FTE - PT Recreation Assistants (2)
 - .40 FTE - PT Maintenance Worker
 - PT Seasonal Officials/Lifeguards

- 10-442
Finance
[4 FTE]
- 1 FTE - Finance Director*
 - 1 FTE - Finance Analyst
 - 1 FTE - Account Clerk III
 - 1 FTE - Account Clerk II
- 10-441
Human Resources/Risk Mngt.
[1 FTE]
- 1 FTE - HR Administrator

- 10-427
Fire
[17 FTE]
- 1 FTE - Fire Chief**
 - 3 FTE - Captain
 - 3 FTE - Engineer
 - 9 FTE - Firefighters
 - 1 FTE - Administrative Assistant
 - PT Reserves (7)
- 10-420
Police Admin
[3 FTE]
- 1 FTE - Chief of Police**
 - 1 FTE - Administrative Assistant
 - 1 FTE - Records Clerk
- 10-422
Communications
[7 FTE]
- 1 FTE - Communications Supervisor
 - 5 FTE - Comm. Specialist (2V)
 - 1 FTE - PT Comm. Specialist (2)
- 10-426
Investigations
[3 FTE]
- 1 FTE - Lieutenant
 - 1 FTE - Sergeant
 - 1 FTE - Evidence Technician (V)
- 10-421
Patrol
[17 FTE]
- 1 FTE - Patrol Lieutenant
 - 3 FTE - Patrol Sergeants
 - 12 FTE - Patrol Officers (4V)
 - 1 FTE - Resource Officer

- 10-456
Public Works Admin
[6.25 FTE]
- 1 FTE - City Engineer* (V)
 - 1 FTE - Public Works Director
 - 1 FTE - Street Maint. Supervisor
 - 1 FTE - Street Maint. Worker
 - 1 FTE - Office Manager
 - .25 FTE - Seasonal Maint. Worker
- 10-457
Building Maintenance
[3 FTE]
- 1 FTE - Electrician
 - 1 FTE - Maintenance Worker
 - 1 FTE - Custodian
- 10-448
Central Garage
[2 FTE]
- 1 FTE - Heavy Equipment Tech
 - 1 FTE - Senior Auto Tech
- 10-462
Parks Maintenance
[4 FTE]
- 1 FTE - Maintenance Supervisor
 - 3 FTE - Maintenance Workers
- 10-468
Golf Maintenance
[0 FTE]
- 15-459
Highway User (Streets)
[0 FTE]
- 46-489
Airport (maintenance)
[1 FTE]
- 1 FTE - Maintenance Worker
- 57-456
Perpetual Care
[0 FTE]

Notations:

Department Head*..... Reports to City Manager

Department Head^..... Equal authority for Public Safety Department

Division Director..... Reports to Department Head (supervisory)

Employee^..... Reports to City Admin Division Director

If Division Director is unassigned, employee reports directly to Department Head (V)..... Vacancies

CITY OF PAGE

FISCAL YEAR 2015-16 FINAL BUDGET

SUMMARY BY FUND

FUND #		TOTAL REVENUE	TOTAL EXPENSE	NET GAIN/(LOSS)	CASH FUND BALANCE *AS OF 5/21/15
10	GENERAL FUND	12,239,025	13,573,923	(1,334,898)	8,337,907
15	HIGHWAY USER FUND	777,199	823,400	(46,201)	1,561,095
16	SUBSTANCE ABUSE FUND	7,000	25,000	(18,000)	37,539
20	DEBT SERVICE FUND	2,809,263	1,391,250	1,418,013	1,924,950
25	MISCELLANEOUS GRANTS FUND	305,000	333,865	(28,865)	21,087
32	JCEF FUND	7,035	30,000	(22,965)	58,085
36	DONATIONS FUND	25,300	52,800	(27,500)	63,021
40	CAPITAL PROJECTS FUND	2,945,197	2,793,901	151,296	277,119
41	BALLOON REGATTA FUND	0	0	0	35,991
42	COMMUNITY DEVELOPMENT FUND	402,887	569,395	(166,508)	407,325
46	AIRPORT FUND	526,900	457,612	69,288	930,105
47	AIRPORT EVENTS FUND	0	2,887	(2,887)	2,887
48	LAND FUND	406,500	405,000	1,500	144,300
57	PERPETUAL CARE FUND	30,000	41,300	(11,300)	275,088
72	FIRE PENSION FUND	54,600	22,700	31,900	482,083
SUBTOTAL		20,535,906	20,523,033	12,873	14,558,582
	LESS INTERFUND TRANSFERS (NON-OPERATING)	(4,915,997)	(4,574,341)	(341,656)	
TOTAL BUDGET		15,619,909	15,948,692	(328,783)	

CITY OF PAGE

FISCAL YEAR 2015-16 FINAL BUDGET

REVENUE AND EXPENDITURE SUMMARY

FUND #		REVENUE	EXPENDITURE				*GAIN/(LOSS) FROM OPERATIONS
		REVENUE	SALARIES	BENEFITS	OPERATING	TOTAL EXPENSE	
10	GENERAL FUND	12,214,025	5,418,166	1,994,442	3,012,861	10,425,469	1,788,556
15	HIGHWAY USER FUND	777,199	0	0	204,400	204,400	572,799
16	SUBSTANCE ABUSE FUND	7,000	0	0	25,000	25,000	(18,000)
20	DEBT SERVICE FUND	110,050	0	0	1,391,250	1,391,250	(1,281,200)
25	MISCELLANEOUS GRANTS FUND	292,500	0	0	308,865	308,865	(16,365)
32	JCEF FUND	7,035	0	0	30,000	30,000	(22,965)
36	MISCELLANEOUS DONATIONS FUND	25,300	0	0	52,800	52,800	(27,500)
40	CAPITAL PROJECTS FUND	1,168,800	0	0	2,793,901	2,793,901	(1,625,101)
42	COMMUNITY DEVELOPMENT FUND	0	158,224	51,221	259,950	469,395	(469,395)
46	AIRPORT FUND	526,900	46,507	12,505	139,600	198,612	328,288
47	AIRPORT EVENTS FUND	0	0	0	0	0	0
48	LAND FUND	406,500	0	0	0	0	406,500
57	PERPETUAL CARE FUND	30,000	0	0	26,300	26,300	3,700
72	FIRE PENSION FUND	54,600	0	0	22,700	22,700	31,900
						0	
TOTAL		15,619,909	5,622,897	2,058,168	8,267,627	15,948,692	(328,783)

* Gain/(Loss) from operating excludes non-operating revenue/expense from interfund transfers

CITY OF PAGE

FISCAL YEAR 2015-16 FINAL BUDGET

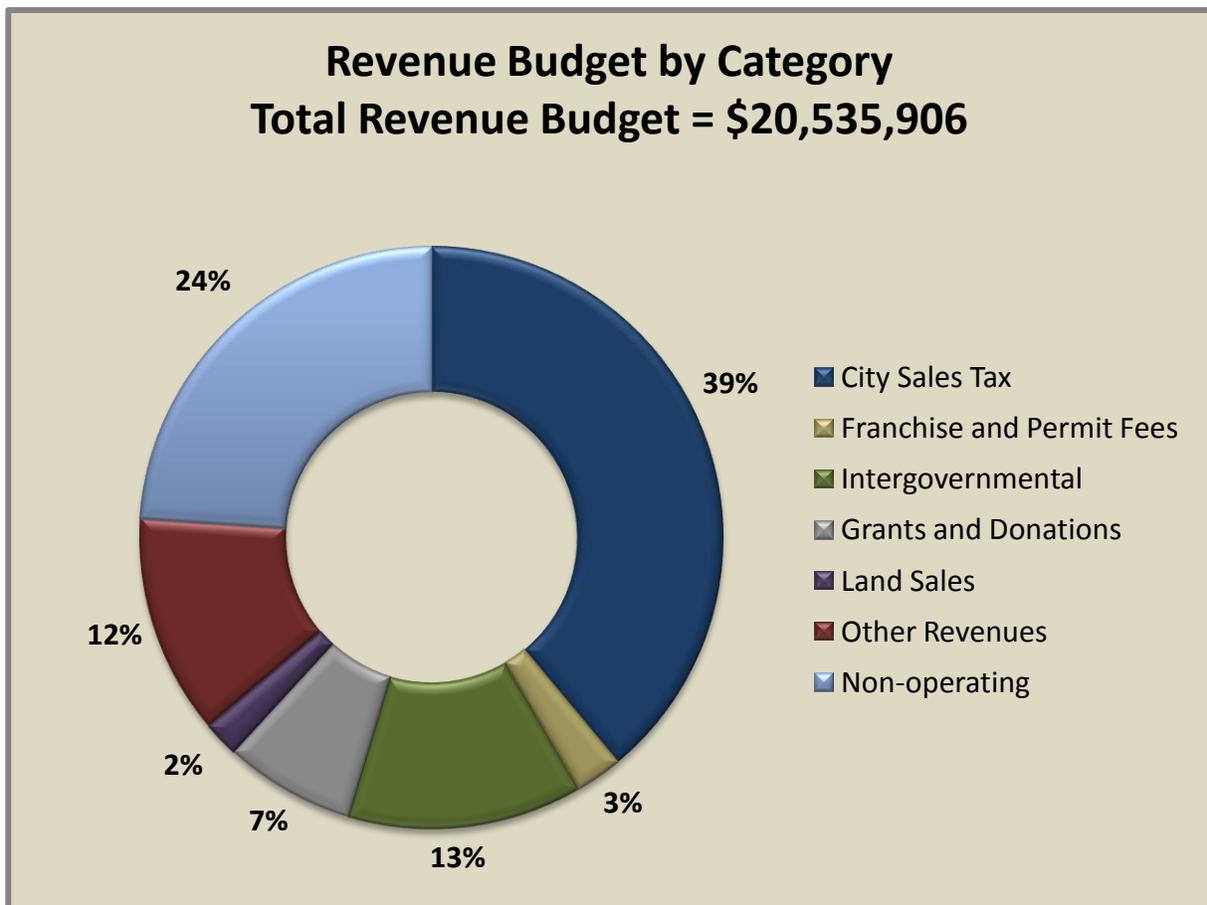
INTERFUND TRANSFERS SUMMARY

INTERFUND TRANSFERS (NON-OPERATING)			
FUND #		TRANSFER OUT	TRANSFER IN
	CAPITAL PROJECTS	573,397	
	COMMUNITY DEVELOPMENT	400,000	
	DEBT SERVICE	2,162,557	
	MISCELLANEOUS GRANTS	12,500	25,000
10	TOTAL GENERAL FUND:	3,148,454	25,000
	CAPITAL PROJECTS	619,000	
15	TOTAL HIGHWAY USER FUND:	619,000	
	AIRPORT FUND		195,000
	GENERAL FUND		2,162,557
	PUE REFUSE FUND		144,000
	PUE SEWER FUND		197,656
20	TOTAL DEBT SERVICE FUND:		2,699,213
	GENERAL FUND	25,000	12,500
25	TOTAL MISCELLANEOUS GRANTS FUND:	25,000	12,500
	AIRPORT FUND		64,000
	GENERAL FUND		573,397
	HIGHWAY USER FUND		619,000
	COMMUNITY DEVELOPMENT FUND		100,000
	LAND FUND		405,000
	PERPETUAL CARE FUND		15,000
40	TOTAL CAPITAL PROJECTS FUND:		1,776,397
	AIRPORT EVENTS		2,887
	GENERAL FUND		400,000
	CAPITAL PROJECTS	100,000	
42	TOTAL COMMUNITY DEVELOPMENT FUND:	100,000	402,887
	CAPITAL PROJECTS	64,000	
	DEBT SERVICE	195,000	
46	TOTAL AIRPORT FUND:	259,000	
	COMMUNITY DEVELOPMENT	2,887	
47	TOTAL AIRPORT EVENTS FUND:	2,887	
	CAPITAL PROJECTS	405,000	
48	TOTAL LAND FUND:	405,000	
	CAPITAL PROJECTS	15,000	
57	TOTAL PERPETUAL CARE FUND:	15,000	
	**TOTAL	4,574,341	4,915,997



REVENUE

Where does the money come from?



REVENUE – SUMMARY BY CATEGORY

REVENUE	REVENUE BY CATEGORY				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
REVENUE SUMMARY:					
CITY SALES TAX	7,359,792	7,854,872	6,800,000	8,000,000	17.6%
FRANCHISE AND PERMIT FEES	406,314	497,364	450,750	538,250	19.4%
INTERGOVERNMENTAL	2,283,418	2,412,332	2,604,217	2,679,554	2.9%
GRANTS AND DONATIONS	2,210,203	513,225	3,317,300	1,486,600	-55.2%
LAND SALES	224,182	246,030	250,000	406,500	62.6%
OTHER REVENUES	2,175,715	2,106,930	2,314,853	2,509,005	8.4%
NON-OPERATING	2,055,860	1,901,045	3,146,290	4,915,997	56.2%
TOTAL REVENUES	\$16,715,484	\$15,531,798	\$18,883,410	\$20,535,906	8.8%

CITY SALES TAX

City Sales Tax consists of revenues received from taxable business activity occurring within the Page City Limits.

FRANCHISE AND PERMIT FEES

Franchise and Permit Fees consists of franchise fees collected for propane, cable, and electric services, as well as Bond Debt Fees collected from local utility agencies. It also includes, but is not limited to fees for the issuance of business registrations, building and conditional use permits, special event permits, and fire permits.

INTERGOVERNMENTAL

Intergovernmental revenue consists of monies received from State Shared Revenue, Vehicle Licensing Tax, Highway User Revenue, Judicial Collection Enhancement Funds, and Substance Abuse Task Force Funds.

GRANTS AND DONATIONS

Grants and Donations include all revenues received from Federal, State and Local Agencies, as well as, citizens for specified projects or purposes.

LAND SALES

Land Sales include all revenues received from the sale of vacant City property.

OTHER REVENUES

Other Revenues include, but are not limited to monies received from property leases, court fines, rescue services, interest, penalties, youth activities, and other miscellaneous revenues.

NON-OPERATING

Non-operating consists of all Interfund Transfers In.

GENERAL FUND 10			REVENUE				
REVENUE: GENERAL FUND 10			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
SALES TAX	10-31-10000	CITY SALES TAX	7,359,792	7,854,872	6,800,000	8,000,000	17.6%
FRANCHISE/PERMITS	10-32-10000	FRANCHISE FEE - GAS COMPANY	84,533	52,476	42,000	52,000	23.8%
FRANCHISE/PERMITS	10-32-20000	FRANCHISE FEE - CABLE TV	38,294	36,393	40,000	40,000	0.0%
FRANCHISE/PERMITS	10-32-25000	FRANCHISE FEE - ELECTRIC	174,276	179,536	175,000	180,000	2.9%
FRANCHISE/PERMITS	10-32-30000	PLAT FEES	-	-	1,000	1,000	0.0%
FRANCHISE/PERMITS	10-32-50000	DOG LICENSE	940	760	1,000	1,000	0.0%
FRANCHISE/PERMITS	10-32-60000	BUILDING FEES	92,890	95,093	80,000	80,000	0.0%
FRANCHISE/PERMITS	10-32-93000	SITE PLAN REVIEW FEES	5,000	1,500	3,000	3,000	0.0%
FRANCHISE/PERMITS	10-32-93500	BUSINESS REGISTRATION FEES	1,650	2,200	1,500	2,000	33.3%
FRANCHISE/PERMITS	10-32-93700	LIQUOR LICENSE	500	1,250	750	750	0.0%
FRANCHISE/PERMITS	10-32-94000	CONDITIONAL USE PERMITS	5,809	13,758	4,000	6,000	50.0%
FRANCHISE/PERMITS	10-32-95000	SPECIAL EVENT PERMITS/FEES	475	600	500	500	0.0%
FRANCHISE/PERMITS	10-32-96000	FIRE DEPT PERMITS	1,947	4,403	2,000	2,000	0.0%
FRANCHISE/PERMITS	10-32-97000	REPUBLIC SERVICES LICENSE FEE	-	-	-	60,000	100.0%
INTERGOVERNMENTAL	10-33-10000	STATE SALES TAX	593,180	630,799	654,827	692,328	5.7%
INTERGOVERNMENTAL	10-33-20000	VEHICLE LICENSE TAX	276,242	285,107	310,390	324,489	4.5%
INTERGOVERNMENTAL	10-33-30000	STATE REVENUE SHARING	740,265	807,770	877,243	872,538	-0.5%
OTHER	10-39-20100	COURT FINES	322,395	326,320	320,000	320,000	0.0%
OTHER	10-39-20120	MUNI COURT ALLOCATION FTG	2,900	2,847	3,000	3,000	0.0%
OTHER	10-39-20200	LIBRARY SERVICES	18,435	26,286	24,000	25,000	4.2%
OTHER	10-39-20225	E RATE GRANTS	-	1,920	1,967	1,920	-2.4%
OTHER	10-39-20300	COCO COMMUNITY COLLEGE IGA	8,000	8,000	6,000	8,000	33.3%
OTHER	10-39-20400	COUNTY LIBRARY DISTRICT	178,574	189,574	319,551	510,000	59.6%
OTHER	10-39-20500	COUNTY MISCELLANEOUS REVENUE	3,474	3,474	3,500	3,500	0.0%
OTHER	10-39-40000	RECREATION PROGRAM FEES	49,847	57,477	60,000	60,000	0.0%
OTHER	10-39-40100	RECREATION INCOME	9,987	15,259	10,000	10,000	0.0%
OTHER	10-39-40250	21ST CENTURY PROGRAMS	8,000	-	-	-	0.0%
OTHER	10-39-60100	COMMUNITY CENTER RENTALS	150	-	-	-	0.0%
OTHER	10-39-60200	TOWN HOUSE RENT	3,558	3,700	2,000	3,500	75.0%
OTHER	10-39-60300	RESCUE SERVICE	581,008	459,533	600,000	600,000	0.0%
OTHER	10-39-60325	RESCUE SERVICE -- A/R	(87)	-	2,000	2,000	0.0%
OTHER	10-39-60350	INTERFACILITY TRANSPORTS	60,003	88,458	75,000	75,000	0.0%
OTHER	10-39-60400	FIRE SERVICE CHARGES	(3,009)	-	2,000	2,000	0.0%
OTHER	10-39-70150	GOLF COURSE REIMBURSEMENTS	67,845	32,962	45,000	45,000	0.0%
OTHER	10-39-90100	INTEREST INCOME	6,006	3,969	5,000	5,000	0.0%
OTHER	10-39-90200	SWIMMING POOL	4,642	-	-	20,000	100.0%
OTHER	10-39-90300	DOG POUND	1,706	1,574	2,000	2,000	0.0%
OTHER	10-39-90500	COPIES/FAX FEE	6,111	1,292	2,000	2,000	0.0%
OTHER	10-39-90600	PD INCOME	17,473	12,738	15,000	15,000	0.0%
OTHER	10-39-90625	PD-DISPATCH IGA	15,000	15,000	15,000	15,000	0.0%
OTHER	10-39-90800	POLICE DEPT-IMPOUND FEES	17,140	10,516	15,000	15,000	0.0%
OTHER	10-39-91100	SALE OF CITY OWNED ASSETS	12,058	245	1,500	1,500	0.0%
OTHER	10-39-91700	PROPERTY LEASE	59,145	51,190	54,000	55,000	1.9%
OTHER	10-39-91725	VERMILLION CLIFFS EVENT REV	4,032	3,780	3,000	4,000	33.3%
OTHER	10-39-91735	CORRAL UTILITIES	6,210	10,679	10,000	10,000	0.0%
OTHER	10-39-91750	PENALTY FEES	5,057	7,960	8,000	8,000	0.0%
OTHER	10-39-91800	COMMUNITY CENTER MEAL INCOME	25,460	25,011	25,000	25,000	0.0%
OTHER	10-39-93600	LIBRARY INTERNET FEES	293	-	-	-	0.0%
OTHER	10-39-99500	ATTORNEY FEES REIMBURSEMENT	25,000	25,000	25,000	25,000	100.0%
OTHER	10-39-99900	MISCELLANEOUS RECEIPTS	21,823	9,459	25,000	25,000	0.0%
NON-OPERATING	10-38-75100	TRANSFER FROM OTHER FUNDS	18,930	18,561	21,000	25,000	19.0%
NON-OPERATING	10-38-75900	TRANSFERS FROM CAPITAL	-	840	-	-	0.0%
TOTAL GENERAL FUND 10:			10,932,959	11,380,141	10,693,728	12,239,025	14.5%

HURF FUND 15			REVENUE				
REVENUE: HURF FUND 15			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
INTERGOVERNMENTAL	15-33-70000	HIGHWAY USER REVENUE	660,619	678,250	747,757	776,199	3.8%
OTHER	15-39-90100	INTEREST INCOME	860	601	1,000	1,000	0.0%
OTHER	15-39-99900	MISCELLANEOUS RECEIPTS	2,841	32,823	8,200	-	-100.0%
NON-OPERATING	15-39-90200	TRANSFER FROM GENERAL FUND	-	-	300,000	-	100.0%
TOTAL HURF FUND 15:			664,320	711,674	1,056,957	777,199	-26.5%

SUBSTANCE ABUSE FUND 16			REVENUE				
REVENUE: SUBSTANCE ABUSE FUND 16			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
INTERGOVERNMENTAL	16-39-10100	SUBSTANCE ABUSE REVENUE	7,020	4,732	7,000	7,000	0.0%
TOTAL SUBSTANCE ABUSE FUND 16:			7,020	4,732	7,000	7,000	0.0%

DEBT SERVICE FUND 20			REVENUE				
REVENUE: DEBT SERVICE FUND 20			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
FRANCHISE/PERMITS	20-36-75000	REFUSE-BOND DEBT	-	109,394	100,000	110,000	10.0%
OTHER	20-38-75101	INTEREST INCOME	48	39	-	-	0.0%
OTHER	20-36-75101	INTEREST INCOME	-	-	50	50	0.0%
NON-OPERATING	20-38-75120	TRANSFER FROM GENERAL FUND	483,936	624,490	1,468,153	2,162,557	47.3%
NON-OPERATING	20-38-75125	TRANSFER FROM SEWER FUND	228,597	218,396	228,597	197,656	-13.5%
NON-OPERATING	20-38-75130	TRANSFER FROM REFUSE FUND	226,025	133,830	144,000	144,000	0.0%
NON-OPERATING	20-38-75140	TRANSFER FROM AIRPORT FUND	198,818	194,855	200,000	195,000	-2.5%
NON-OPERATING	20-38-75205	TRANSFER FROM LAND	-	246,030	250,000	-	-100.0%
TOTAL DEBT SERVICE FUND 20:			1,137,425	1,527,034	2,390,800	2,809,263	17.5%

SRO FUND 24			REVENUE				
REVENUE: SRO FUND 24			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
GRANTS/DONATIONS	24-33-42700	SRO REVENUE-HIGH SCHOOL	49,063	29,494	-	-	0.0%
TOTAL SRO FUND 24:			49,063	29,494	-	-	0.0%

MISCELLANEOUS GRANTS FUND 25			REVENUE				
REVENUE: MISCELLANEOUS GRANTS FUND 25			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
GRANTS/DONATIONS	23-33-10004	911 GRANT REVENUE	495	304	-	-	0.0%
GRANTS/DONATIONS	23-33-40911	BULLET PROOF VEST GRANT	-	637	-	-	0.0%
GRANTS/DONATIONS	23-33-40915	RECOVERY ACT- JAG REVENUE	4,212	-	-	-	0.0%
GRANTS/DONATIONS	23-33-40920	METRO GRANT FUNDS	-	65,029	-	-	0.0%
GRANTS/DONATIONS	25-32-93000	911 GRANT REVENUE	-	-	1,000	-	-100.0%
GRANTS/DONATIONS	25-32-92000	BULLET PROOF VEST GRANT REV	-	-	3,000	3,000	0.0%
GRANTS/DONATIONS	25-32-94000	METRO GRANT REVENUE	-	-	40,000	-	-100.0%
GRANTS/DONATIONS	25-32-90000	POLICE GRANT REVENUE	-	-	75,000	9,000	-88.0%
GRANTS/DONATIONS	25-33-40850	NACOG GRANT REV- MEALS	31,998	28,574	33,000	33,000	0.0%
GRANTS/DONATIONS	25-33-40860	HEAD START REVENUE	36,616	36,517	37,000	37,000	0.0%
GRANTS/DONATIONS	25-34-99900	MISCELLANEOUS GRANTS	-	-	50,000	106,000	112.0%
GRANTS/DONATIONS	25-36-90000	21st CENTURY SPORTS OFCLS REV	8,000	-	-	-	0.0%
GRANTS/DONATIONS	25-36-99100	RECREATION GRANTS	1,000	5,000	5,000	-	-100.0%
GRANTS/DONATIONS	25-36-99500	21st CENTURY SUMMER SCHL REV	-	-	-	5,000	100.0%
GRANTS/DONATIONS	25-37-99100	LIBRARY MISC GRANT REVENUE	-	-	30,000	-	-100.0%
GRANTS/DONATIONS	25-37-99200	COLLABORATIVE/CULTURAL GRANT	-	-	15,000	8,000	-46.7%
GRANTS/DONATIONS	25-37-99250	YOUNG ADULT/CH PROG REV	-	-	5,000	5,000	0.0%
GRANTS/DONATIONS	25-37-99300	LIBRARY OUTREACH TRAINING	-	-	4,000	5,000	25.0%
GRANTS/DONATIONS	25-37-99400	LIBRARY OUTREACH GRANT	-	-	25,000	15,000	-40.0%
GRANTS/DONATIONS	25-39-99503	FIRE DEPT. GRANT REVENUE	-	-	50,000	66,500	33.0%
GRANTS/DONATIONS	30-39-99216	GATES FOUNDATION GRANT REV	-	-	-	-	0.0%
GRANTS/DONATIONS	30-39-99217	EARLY LITERACY REVENUE	-	-	-	-	0.0%
GRANTS/DONATIONS	30-39-99223	MISC GRANT REVENUE	-	-	-	-	0.0%
GRANTS/DONATIONS	30-39-99227	COLLABORATIVE/CULTURAL GRANT	10,000	-	-	-	0.0%
GRANTS/DONATIONS	30-39-99235	YOUNG ADULT/ CH PROGRAM REV	3,500	800	-	-	0.0%
GRANTS/DONATIONS	30-39-99240	FLAGSTAFF PUBLIC LIBRARY FUNDS	-	113,100	-	-	0.0%
GRANTS/DONATIONS	30-39-99300	CHILDREN'S AIDE REVENUE	16,000	-	-	-	0.0%
GRANTS/DONATIONS	30-39-99305	LIBRARY- OUTREACH TRAINING	5,000	-	-	-	0.0%
GRANTS/DONATIONS	30-39-99310	LIBRARY- OUT-REACH GRANT	30,000	22,456	-	-	0.0%
GRANTS/DONATIONS	30-39-99315	LIBRARY- OUTREACH COORDINATOR	20,000	-	-	-	0.0%
GRANTS/DONATIONS	30-39-99320	LIBRARY AIDE GRANT REVENUE	15,500	-	-	-	0.0%
GRANTS/DONATIONS	30-39-99330	LIBRARY- REF LIBRARY AIDE	23,600	-	-	-	0.0%
GRANTS/DONATIONS	30-39-99350	ACQUISITIONS AIDE GRANT	28,000	-	-	-	0.0%
NON-OPERATING	25-38-75225	TRANSFER FROM OTHER FUNDS	-	-	20,500	12,500	100.0%
TOTAL MISCELLANEOUS GRANTS FUND:			\$ 233,921	\$ 272,416	\$ 393,500	\$ 305,000	-22.5%

JCEF FUND 32			REVENUE				
REVENUE: JCEF FUND 32			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
INTERGOVERNMENTAL	32-39-20100	JCEF REVENUE	6,091	5,673	7,000	7,000	0.0%
OTHER	32-39-90100	INTEREST INCOME	31	31	35	35	0.0%
NON-OPERATING	32-39-75000	TRANSFER FROM GENERAL FUND	63,849	-	-	-	0.0%
TOTAL JCEF FUND 32:			69,971	5,704	7,035	7,035	0.0%

DONATIONS FUND 36			REVENUE				
REVENUE: DONATIONS FUND 36			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
GRANTS/DONATIONS	17-33-41100	TRANSIENT REVENUE	300	300	-	-	0.0%
GRANTS/DONATIONS	18-33-40700	COMM CENTER DONATION REVENUE	2,746	1,673	-	-	0.0%
GRANTS/DONATIONS	19-33-41060	PAGE YOUTH DONATION REV	1,115	218	-	-	0.0%
GRANTS/DONATIONS	21-39-10100	FIRE DONATIONS	145	300	-	-	0.0%
GRANTS/DONATIONS	22-33-41300	PROJECT GRAD REVENUE	3,850	-	-	-	0.0%
GRANTS/DONATIONS	26-39-99200	LIBRARY DONATION REVENUE	4,322	4,003	-	-	0.0%
GRANTS/DONATIONS	26-39-99300	PUSD- PLAYHOUSE REVENUE	-	-	-	-	0.0%
GRANTS/DONATIONS	26-39-99400	PAL REVENUE	-	-	-	-	0.0%
GRANTS/DONATIONS	36-33-20100	MEMORIAL PLAZA DONATION REV	-	9,264	1,250	2,000	60.0%
GRANTS/DONATIONS	36-33-20125	LAKE POWELL BLVD STREET BANNER	-	-	-	-	0.0%
GRANTS/DONATIONS	36-33-20150	TRANSIENT REVENUE	-	-	300	300	0.0%
GRANTS/DONATIONS	36-33-20155	COMMUNITY CTR DONATION REVENUE	-	-	3,500	3,000	-14.3%
GRANTS/DONATIONS	36-33-20160	YOUTH CENTER DONATION REVENUE	-	-	-	-	0.0%
GRANTS/DONATIONS	36-33-20165	FIRE DONATION REVENUE	-	-	500	-	0.0%
GRANTS/DONATIONS	36-33-20170	PROJECT GRADUATION REVENUE	-	-	3,000	5,000	66.7%
GRANTS/DONATIONS	36-33-20175	LIBRARY DONATION REVENUE	-	-	13,600	15,000	10.3%
NON-OPERATING	36-33-20000	TRANSFERS IN	-	-	62,040	-	-100.0%
TOTAL DONATIONS FUND 36:			12,477	15,759	84,190	25,300	-69.9%

CAPITAL PROJECTS FUND 40			REVENUE				
REVENUE: CAPITAL PROJECTS FUND 40			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
GRANTS/DONATIONS	40-36-25300	AIRPORT IMPROVEMENTS-FEDERAL	-	-	1,131,650	1,168,800	3.3%
GRANTS/DONATIONS	40-36-25400	CDBG REVENUE	137,986	113,813	-	-	0.0%
GRANTS/DONATIONS	40-36-40010	AIP-24 / E1F29 2011-2015	32,651	-	-	-	0.0%
GRANTS/DONATIONS	40-36-40011	AIP-25 / E9F55	10,142	41,126	-	-	0.0%
GRANTS/DONATIONS	40-36-40012	AIP-26	1,733,963	-	-	-	0.0%
GRANTS/DONATIONS	40-36-40014	AIP-27	-	40,618	70,500	-	-100.0%
GRANTS/DONATIONS	40-36-40015	AIP-28	-	-	1,720,000	-	-100.0%
NON-OPERATING	40-38-75215	TRANSFER FROM HURF	-	-	-	619,000	100.0%
NON-OPERATING	40-38-75220	TRANSFER FROM CEMETERY	-	-	-	15,000	100.0%
NON-OPERATING	40-36-25315	TRANSFER FROM AIRPORT	-	-	-	64,000	100.0%
NON-OPERATING	40-38-75201	TRANSFER FROM OTHER FUNDS	-	-	-	100,000	100.0%
NON-OPERATING	40-38-75205	TRANSFER FROM LAND	-	-	-	405,000	100.0%
NON-OPERATING	40-38-75210	TRANSFER FROM GENERAL FUND	80,000	98,000	112,000	573,397	412.0%
TOTAL CAPITAL PROJECTS FUND 40:			1,994,742	293,556	3,034,150	2,945,197	-2.9%

BALLOON REGATTA FUND 41			REVENUE				
REVENUE: BALLOON REGATTA FUND 41			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
OTHER	41-38-78100	PILOT REGISTRATION	3,480	3,480	3,600	-	-100.0%
OTHER	41-38-78200	PARTNERSHIPS	18,200	18,200	22,000	-	-100.0%
OTHER	41-38-78300	RETAIL	3,410	3,159	4,000	-	100.0%
TOTAL BALLOON REGATTA FUND 41:			25,090	24,839	29,600	-	-100.0%

COMMUNITY DEV. FUND 42			REVENUE				
REVENUE: COMMUNITY DEVELOPMENT FUND 42			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
OTHER	42-38-99900	MISCELLANEOUS REVENUE	1,079	19,329	-	-	0.0%
NON-OPERATING	42-38-75300	TRANSFER FROM BALLOON REGATTA	-	1,125	-	-	0.0%
NON-OPERATING	42-38-75400	TRANSFER FROM AIRPORT EVENTS	-	-	-	2,887	100.0%
NON-OPERATING	42-38-75500	TRANSFER FROM GENERAL FUND	342,236	364,386	340,000	400,000	17.6%
TOTAL COMMUNITY DEVELOPMENT FUND 42:			343,315	384,840	340,000	402,887	18.5%

AIRPORT FUND 46			REVENUE				
REVENUE: AIRPORT FUND 46			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
OTHER	46-38-91200	FBO FUEL	22,908	22,325	23,000	23,000	0.0%
OTHER	46-38-91300	LAND LEASE	291,464	317,132	265,000	300,000	0.0%
OTHER	46-38-91400	AUTO STORAGE	7,060	8,183	8,450	8,500	0.0%
OTHER	46-38-91500	AIRCRAFT TIE DOWNS	18,561	21,231	17,000	20,000	0.0%
OTHER	46-38-91600	HANGAR LAND LEASE	66,240	65,189	65,000	65,000	0.0%
OTHER	46-38-91700	UTILITIES	46,442	49,861	55,000	50,000	-9.1%
OTHER	46-38-91750	CUSTODIAL SERVICES	4,834	4,834	4,800	4,800	0.0%
OTHER	46-38-91800	MAINTENANCE HANGAR	42,430	46,304	50,000	45,000	100.0%
OTHER	46-38-92000	BUILDING MAINTENANCE	5,592	5,592	5,600	5,600	100.0%
OTHER	46-38-99900	MISCELLANEOUS RECEIPTS	5,429	5,777	5,000	5,000	100.0%
NON-OPERATING	46-38-99925	TRANSFER FROM AIRPORT EVENTS	-	531	-	-	-
TOTAL AIRPORT FUND 46:			510,960	546,960	498,850	526,900	5.6%

AIRPORT EVENTS FUND 47			REVENUE				
REVENUE: AIRPORT EVENTS FUND 47			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
OTHER	47-39-41000	AIRPORT EVENTS REVENUE	11,364	1,893	7,000	-	-100.0%
TOTAL AIRPORT EVENTS FUND 47:			11,364	1,893	7,000	-	100.0%

LAND FUND 48			REVENUE				
REVENUE: LAND FUND 48			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
LAND SALES	48-38-56000	LAND SALES	221,429	246,030	250,000	405,000	62.0%
LAND SALES	48-38-90100	INTEREST INCOME	2,753	-	-	1,500	100.0%
NON-OPERATING	48-38-75200	TRANSFERS FROM GENERAL FUND	380,000	-	-	-	0.0%
NON-OPERATING	48-38-75400	TRANSFERS FROM OTHER FUNDS	33,468	-	-	-	0.0%
TOTAL LAND FUND 48:			637,650	246,030	250,000	406,500	62.6%

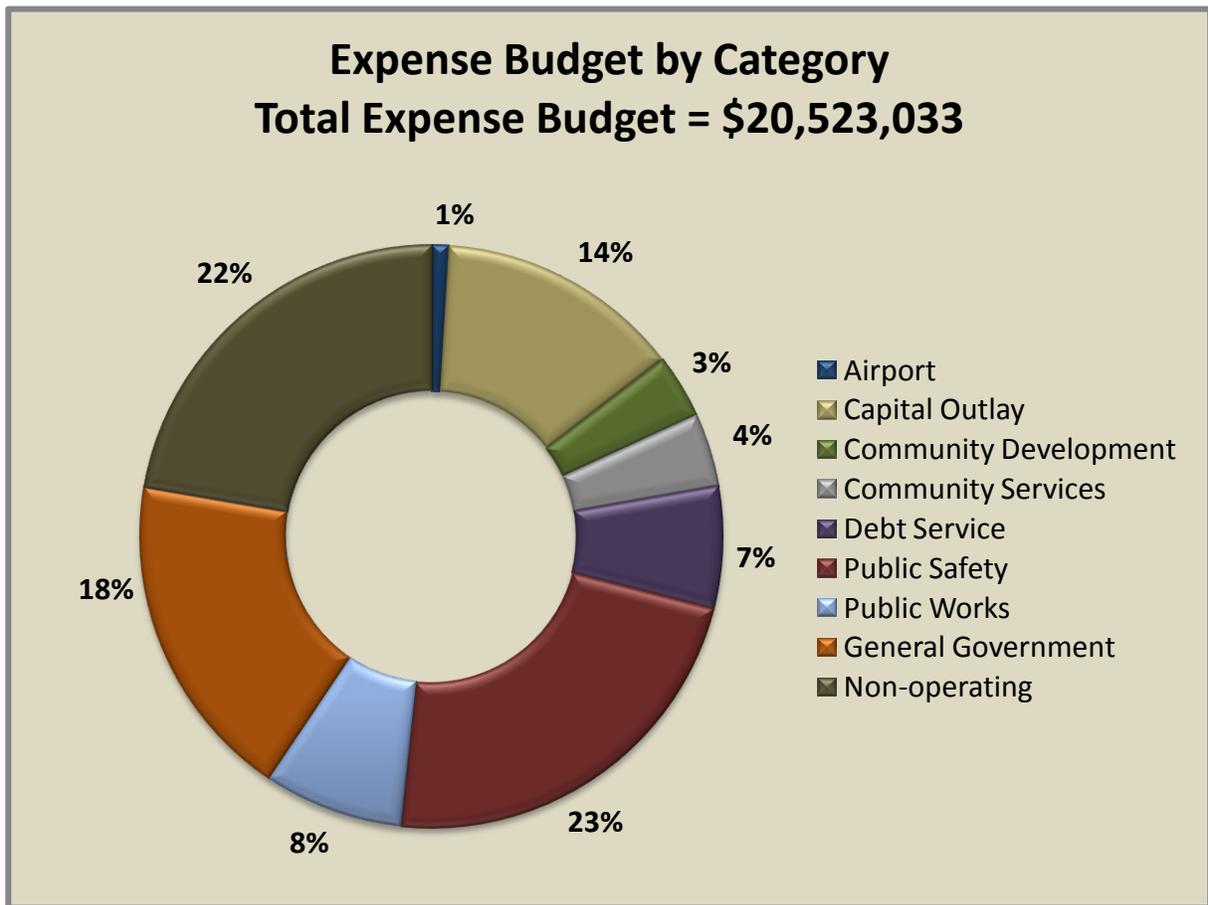
PERPETUAL CARE FUND 57			REVENUE				
REVENUE: PERPETUAL CARE FUND 57			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
OTHER	57-39-30000	SALE OF CEMETERY LOTS	5,893	9,445	7,500	7,500	0.0%
OTHER	57-39-30250	CEMETERY-PERPETUAL CARE	5,968	9,445	7,500	7,500	0.0%
OTHER	57-39-30500	CEMETERY LABOR	14,455	15,984	15,000	15,000	0.0%
TOTAL PERPETUAL CARE FUND 57:			26,315	34,874	30,000	30,000	0.0%

FIRE PENSION FUND 72			REVENUE				
REVENUE: FIRE PENSION FUND 72			2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
OTHER	72-33-50000	FIRE PENSION REVENUE	16,174	18,569	18,000	18,000	0.0%
OTHER	72-39-90100	INTEREST INCOME	10	2,897	1,500	1,500	0.0%
OTHER	72-39-99120	UNREALIZED GAIN OR LOSS	38,994	23,602	34,000	30,000	-11.8%
OTHER	72-39-99700	CITY CONTRIBUTIONS	1,048	2,146	2,500	1,500	-40.0%
OTHER	72-39-99710	EMPLOYEE CONTRIBUTIONS	2,599	4,573	4,500	3,500	-22.2%
OTHER	72-39-99715	MISC FF CONTRIBUTIONS	66	67	100	100	0.0%
TOTAL FIRE PENSION FUND 72:			58,891	51,852	60,600	54,600	-9.9%



EXPENDITURE

Where does the money go?



EXPENDITURE – SUMMARY BY CATEGORY

EXPENDITURE SUMMARY:	EXPENDITURE BY CATEGORY			
	PERSONNEL	OPERATING	NON-OPERATING	TOTAL
AIRPORT	59,012	139,600	-	198,612
CAPITAL OUTLAY	-	2,793,901	-	2,793,901
COMMUNITY DEVELOPMENT	415,878	317,585	-	733,463
COMMUNITY SERVICES	678,177	156,340	-	834,517
DEBT SERVICE	-	1,391,250	-	1,391,250
PUBLIC SAFETY	4,041,931	610,630	-	4,652,561
PUBLIC WORKS	1,014,852	577,300	-	1,592,152
GENERAL GOVERNMENT	1,471,215	2,281,021	-	3,752,236
NON-OPERATING	-	-	4,574,341	4,574,341
TOTAL EXPENDITURES	\$ 7,681,065	\$ 8,267,627	\$ 4,574,341	\$ 20,523,033

AIRPORT

Airport includes all expenses from the Airport Fund.

CAPITAL OUTLAY

Capital Outlay includes expenses from all City Departments for purchases over \$5,000.

COMMUNITY DEVELOPMENT

Community Development includes expenses from the General Fund for the following departments: Building and Code Compliance; Planning and Zoning. It also includes all expenses for Community Development, Economic Development and Tourism in the Community Development Fund.

COMMUNITY SERVICES

Community Services includes expenses from the General Fund for the following departments: Community Services Administration; Community Center; Library; Recreation.

DEBT SERVICE

Debt Service includes all expenses from the Debt Service Fund 42 for bond payments.

PUBLIC SAFETY

Public Safety includes expenses from the General Fund for the following departments: Fire; Police Administration; Communications; Investigations; Patrol.

PUBLIC WORKS

Public Works includes expenses from the General Fund for the following departments: Public Works Administration; Building Maintenance; Central Garage; Parks Maintenance. It also includes all expenses from the Highway User Fund and the Perpetual Care Fund

GENERAL GOVERNMENT

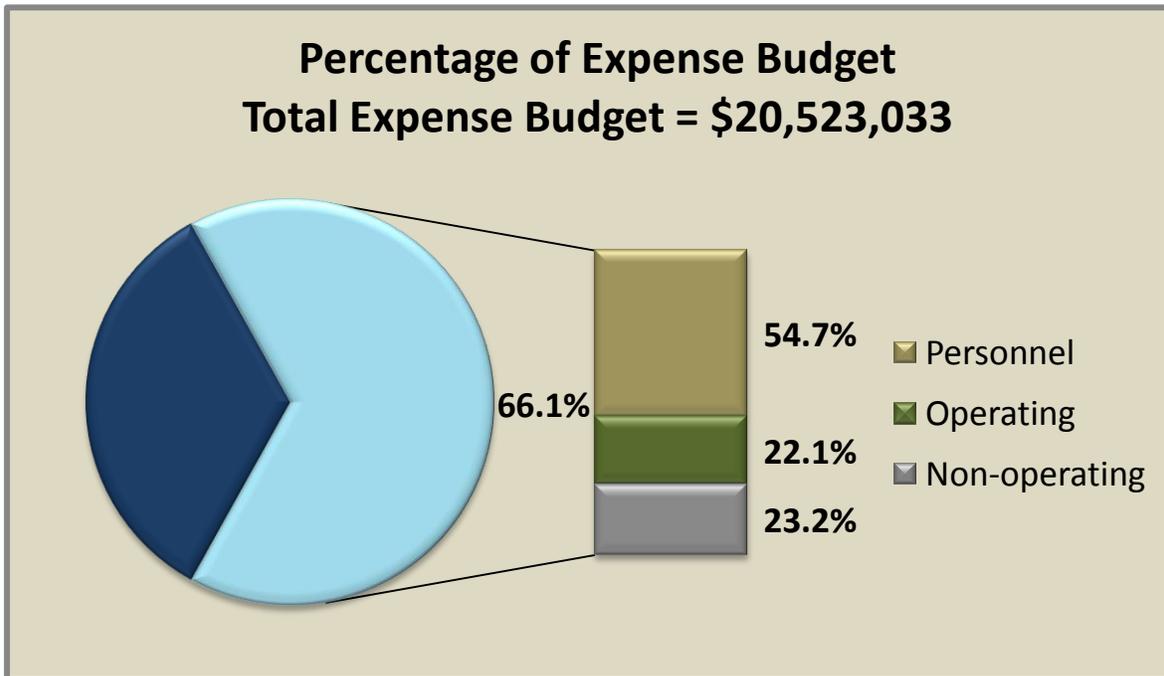
General Government includes but is not limited to expenses for the following General Fund departments: City Administration; City Attorney; City Clerk; Finance; Human Resources; IT; Magistrate. It also includes all other City Funds such as Miscellaneous Grants, Donations Fund, Judicial Collections Enhancement Fund, and Substance Abuse Task Force Fund.

NON-OPERATING

Non-Operating includes interfund transfers for all City departments.



GENERAL FUND



FUND 10 – GENERAL: CITY ADMINISTRATION

GENERAL FUND 10	CITY ADMINISTRATION - 401				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
10-401-xxxx PERSONNEL	221,671	208,363	220,706	216,420	-1.9%
10-401-xxxx OPERATING	1,510	14,180	49,398	6,760	-86.3%
TOTAL EXPENDITURES	\$ 223,181	\$ 222,543	\$ 270,104	\$ 223,180	-17.4%

DEPARTMENT DESCRIPTION

Administration (formerly City Manager's Office) provides the overall administrative leadership necessary for the implementation of City Council policies, administration of the organization and delivery of services to citizens; and develops programs and policy alternatives for consideration by the City Council.

Our mission is to effectively coordinate and lead the various City departments in administration of City affairs, according to the City Code and City policies and to provide effective management and leadership by communicating to employees. This is accomplished by keeping the City Council apprised of all pertinent municipal activities; maintaining excellent working relationships; promoting teamwork among City employees in order to deliver quality services that add value to the community in a sound fiscal manner; and communicating to City employees through various publications and information exchanges.

SCOPE OF ACTIVITIES

- Directs the administration of City Departments.
- Annual budget planning and financial oversight.
- Serves as the liaison to state and federal agencies for the City Council.
- Supports the information and policy-making needs of the City Council and implements City Council directives.

DEPARTMENTAL GOALS

- Provide support services to the City Council in policy making.
- Provide direction and coordination to departments in accordance with City Council policies and community goals.
- Ensure positive communications and delivery of public service.
- Advise the City Council on financial and legislative matters.
- Ensure City Council directives are carried out.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Increased Operating Supplies line item by \$500 to purchase needed software and printer supplies.
- Decreased Cell Phone, Travel, and Memberships line items for a total of \$840 to more accurately reflect needs.

PERSONNEL LEVELS

- 1 FTE - City Manager
- 1 FTE - Administrative Assistant

FUND 10 – GENERAL: CITY ADMINISTRATION

FY 2015-16 PRIORITIES AND OBJECTIVES

- Promote coordination and teamwork among City employees to provide quality services that add value to our community in a fiscally sound manner.
- Provide timely and accurate information about City services.
- Ensure implementation of the City Council Strategic Priorities.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Completed an organizational assessment and provided City Council with recommended organizational changes.
- ✓ Worked with the City Council to develop strategic priorities and set meaningful goals and objectives for 2015.
- ✓ Coordinated real estate transactions.
- ✓ Delivered services to the public in a cost-effective manner.

GENERAL FUND 10		CITY ADMINISTRATION - 401				
		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:						
10-401-1101	SALARIES	170,701	159,607	157,876	158,006	0.1%
10-401-1201	INDUSTRIAL INSURANCE	3,359	5,576	2,905	472	-83.8%
10-401-1202	MEDICAL INSURANCE	16,616	16,856	29,550	28,194	-4.6%
10-401-1203	FICA	11,976	11,750	11,711	11,625	-0.7%
10-401-1204	ASRS	19,020	14,573	18,314	18,123	-1.0%
10-401-1205	UNEMPLOYMENT	-	-	350	-	-100.0%
TOTAL PERSONNEL		\$ 221,671	\$ 208,363	\$ 220,706	\$ 216,420	-1.9%
OPERATING:						
10-401-2101	OPERATING SUPPLIES	540	920	500	1,000	100.0%
10-401-2402	CELL PHONES	652	842	700	660	-5.7%
10-401-2700	TRAVEL, MEALS AND SCHOOLS	318	11,958	1,500	1,200	-20.0%
10-401-2804	SUBSCRIPTIONS/MEMBERSHIPS	-	460	1,000	3,900	290.0%
10-401-2850	MARKET WAGE INCREASE	-	-	45,698	-	-100.0%
TOTAL OPERATING		\$ 1,510	\$ 14,180	\$ 49,398	\$ 6,760	-86.3%
TOTAL EXPENDITURES		\$ 223,181	\$ 222,543	\$ 270,104	\$ 223,180	-17.4%

CURRENT AND PROPOSED EXPENDITURES

- (2101) Operating Supplies includes costs for software and printer supplies.
- (2402) Cell Phones covers City Manager's cell phone.
- (2700) Travel, Meals and Schools includes conferences, training and associated costs.
- (2804) Subscriptions includes dues for Northern Arizona Council of Governments and The Chamber Page Lake Powell annual dues.
- (2850) Market Wage Increase was moved to Personnel Compensation line item in the Human Resources Department.

FUND 10 – GENERAL: CITY ATTORNEY

GENERAL FUND 10	CITY ATTORNEY - 405				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
10-405-xxxx PERSONNEL	149,717	136,950	165,694	156,279	-5.7%
10-405-xxxx OPERATING	3,680	36,556	11,035	21,050	90.8%
TOTAL EXPENDITURES	\$ 153,396	\$ 173,506	\$ 176,729	\$ 177,329	0.3%

DEPARTMENT DESCRIPTION

The City Attorney Department ensures that the City conducts its activities legally, represents the City in civil litigation, and ensures that violators of City law are prosecuted.

The City Attorney is the chief legal advisor to the City Council, City Manager, Page Utilities Enterprises Manager, City Departments, and the City's Advisory Boards and Commissions. The City Attorney is responsible for drafting, reviewing and/or approving as to form all proposed ordinances, resolutions and contracts, which may be considered for adoption by the City Council to ensure that they adequately protect the legal interests of the City. The City Attorney, in consultation with the City Council, prosecutes and defends all suits, actions, or causes where the City is a party, and reports to the City Council, when required, the condition of any suit or action to which the City is a party. In addition to these civil duties, the City Attorney represents the City and the State of Arizona in the prosecution of criminal misdemeanor cases occurring within the City limits. In connection with these criminal matters, the City Attorney is responsible to insure that the statutory rights of the victims of such crimes are protected.

SCOPE OF ACTIVITIES

- Provides legal review and advice. This includes: reviewing ordinances, resolutions and contracts, providing legal advice to City Council members and staff members.
- Provides legal representation. This includes: representing the City and Page Utilities Enterprises, defending the City against litigation and claims.
- Prepares document including: ordinances, resolutions, contracts, legal pleadings, reports, correspondence and other legal documents.
- Enforcement, including enforcing and prosecuting violations of the municipal code.

DEPARTMENTAL GOALS

- Provide the highest quality, competent legal advice and services to the City Council and all City Departments.
- Support the City Council in achieving stated goals and objectives.
- Aggressively prosecute violent crimes and DUI's and insure the protection of victim's rights.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Includes \$1,700 in the office equipment line item for the replacement of the office equipment including a work chair and computer workstation.

PERSONNEL LEVELS

- 1 FTE - City Attorney
- .5 FTE - Deputy City Clerk

FUND 10 – GENERAL: CITY ATTORNEY

FY 2015-16 PRIORITIES AND OBJECTIVES

- Implement open meeting law training for all boards, commissions and committees.
- Insure any legal issues pertaining to Council goals and objectives are addressed in a timely manner.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Prosecuted more than 600 criminal cases, with approximately 10 cases going to trial, resulting in convictions in all but one criminal case.
- ✓ Drafted and amended ordinances and codes, including: Noise Ordinance; Parks and Recreation Advisory Board; Off-Road Vehicle Code; and Garbage Collection Ordinance, together with the rules and regulations for commercial waste haulers.

GENERAL FUND 10	CITY ATTORNEY - 405				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:					
10-405-1101 SALARIES	113,676	106,603	124,715	121,462	-2.6%
10-405-1201 INDUSTRIAL INSURANCE	2,549	2,180	2,659	337	-87.3%
10-405-1202 MEDICAL INSURANCE	12,311	8,979	14,775	11,438	-22.6%
10-405-1203 FICA	8,515	8,115	9,197	9,110	-0.9%
10-405-1204 ASRS	12,666	11,073	14,085	13,932	-1.1%
10-405-1205 UNEMPLOYMENT	-	-	263	-	-100.0%
TOTAL PERSONNEL	\$ 149,717	\$ 136,950	\$ 165,694	\$ 156,279	-5.7%
OPERATING:					
10-405-2101 OPERATING SUPPLIES	375	1,345	150	250	66.7%
10-405-2116 OFFICE EQUIPMENT	-	4,143	-	1,700	100.0%
10-405-2402 CELL PHONES	644	753	700	700	0.0%
10-405-2590 CONTRACT SERVICES	630	29,038	7,235	15,000	107.3%
10-405-2700 TRAVEL, MEALS AND SCHOOLS	1,310	1,029	2,000	2,000	0.0%
10-405-2804 SUBSCRIPTIONS/MEMBERSHIPS	674	200	750	1,200	60.0%
10-405-2805 PUBLICATIONS AND ADVERTISING	46	49	200	200	0.0%
TOTAL OPERATING	\$ 3,680	\$ 36,556	\$ 11,035	\$ 21,050	90.8%
TOTAL EXPENDITURES	\$ 153,396	\$ 173,506	\$ 176,729	\$ 177,329	0.3%

CURRENT AND PROPOSED EXPENDITURES

- (2590) Contract Services covers the costs of outside legal counsel as necessary. Prior year budget transfer decreased contract services to cover other department costs.

FUND 10 – GENERAL: CITY CLERK

GENERAL FUND 10		CITY CLERK - 404				
EXPENDITURE SUMMARY:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-404-xxxx	PERSONNEL	137,326	71,456	82,002	85,057	3.7%
10-404-xxxx	OPERATING	36,361	13,569	46,765	69,380	48.4%
TOTAL EXPENDITURES		\$ 173,687	\$ 85,025	\$ 128,767	\$ 154,437	19.9%

DEPARTMENT DESCRIPTION

The City Clerk's Office maintains integrity in the governing process by processing, maintaining and preserving the official records of the City of Page in accordance with the State Statutes; provides access to public records and responds to requests for public information; provides administrative and support services to the Mayor and City Council; organizes, disseminates, archives, maintains, stores, and secures all official City records and documents in a systematic and easily accessible manner, to preserve and protect the City's history; prepares City Council meeting agendas, posts, publishes, and records all official actions of the City Council; maintains the City Code of the City of Page; conducts and oversees municipal election processes; and provides support systems for these functions.

SCOPE OF ACTIVITIES

- Prepares and posts meeting agendas and notices for the City Council; posts on website the City Council Meetings and Boards and Commission Meetings and attends City Council Meetings and prepares meeting minutes.
- Keeps an official record of the proceedings of every meeting, and maintains custody of original minutes, ordinances and resolutions.
- Certifies official records of the City; accepts service of legal documents; maintains legal opinions; administers oaths of office; attests signature of municipal officers and elected officials; custodian of the municipal seal.
- Provides access to public records and responds to requests for public information; processes Business Registrations; and processes Liquor Licenses and Special Event Liquor Licenses.
- Maintains the City Code of the City of Page; conducts and oversees municipal election.

DEPARTMENTAL GOALS

- Maintain and update City of Page Master Fee Schedule and post on the City website.
- Complete the Arizona State Library, Archives and Public Records Essential Records list.
- Record retention schedules and backlog.
- Provide administrative and support services to the Mayor and City Council.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Includes \$26,000 in the Capital Projects Fund for upgrade to sound system in the Council Chambers.
- Includes \$47,080 in the Contract Services line item for Coconino County Elections, JCG Technologies for Liberty Recording annual fee, DocUnited for Laserfiche license and support; and American Legal for legal review, codification and update City Code and Zoning Code.
- Includes \$5,000 in Travel, Meals and Schools line items for AMCA Annual Conference, Elections Training, City Clerk Best Practice classes, Academy for Clerk and Institute for Deputy City Clerk.
- Includes \$15,000 in the Publications line item for legal notices (public hearings, ordinances, resolutions, etc.) and ads for board vacancies, land sale notices, etc.
- Increase Publications line item in anticipation of updating City and Zoning Codes.
- Added a new line item for Office Supplies, which had been budgeted under Equipment Repair/Maintenance.

FUND 10 – GENERAL: CITY CLERK

PERSONNEL LEVELS

- 1 FTE - City Clerk
- .5 FTE - Deputy City Clerk

FY 2015-16 PRIORITIES AND OBJECTIVES

- Provide administrative and support to the Mayor as Chair of the Greater Arizona Mayor's Association (GAMA).
- Conduct and oversee municipal election process.
- Update City Ordinances to include Zoning Code.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Created and implemented a contract term Document Tracking program.
- ✓ Completed and submitted the Essential Records List for the Arizona State Library, Archives and Public Records.
- ✓ Completed the Master Fee Schedule.
- ✓ Continued education: City Clerk and Deputy City Clerk attended AMCA's Clerk's Best Practices, Elections Training, Institute (Deputy), and Academy (Clerk).
- ✓ Initiated an event calendar on the City of Page website for City Council, Boards and Commission Meeting dates.
- ✓ Agenda e-mail list for Boards and Commission.

FUND 10 – GENERAL: CITY CLERK

GENERAL FUND 10		CITY CLERK - 404				
		2012-13	2013-14	2014-15	2015-16	%
PERSONNEL:		ACTUAL	ACTUAL	BUDGET	BUDGET	CHANGE
10-404-1101	SALARIES	115,902	59,538	68,396	69,942	2.3%
10-404-1105	OVERTIME	-	-	14	1,000	7252.9%
10-404-1201	INDUSTRIAL INSURANCE	511	128	162	215	32.7%
10-404-1202	MEDICAL INSURANCE	3,535	362	-	336	100.0%
10-404-1203	FICA	8,739	4,557	5,233	5,427	3.7%
10-404-1204	ASRS	8,638	6,871	7,934	8,137	2.6%
10-404-1205	UNEMPLOYMENT	-	-	263	-	-100.0%
TOTAL PERSONNEL		\$ 137,326	\$ 71,456	\$ 82,002	\$ 85,057	3.7%
OPERATING:						
10-404-2100	EQUIPMENT REPAIR/MAINT.	-	-	-	850	100.0%
10-404-2115	EQUIPMENT REPAIR/MAINTENANCE	710	1,781	1,700	450	-73.5%
10-404-2590	CONTRACT SERVICES	23,955	1,704	28,900	47,080	62.9%
10-404-2700	TRAVEL, MEALS AND SCHOOLS	733	2,650	4,315	5,000	15.9%
10-404-2804	SUBSCRIPTIONS/MEMBERSHIPS	323	313	450	450	0.0%
10-404-2805	PUBLICATIONS AND ADVERTISING	10,640	6,811	10,850	15,000	38.2%
10-404-2850	BUSINESS REGISTRATION	-	159	400	400	0.0%
10-404-2875	LIQUOR LICENSE	-	151	150	150	0.0%
TOTAL OPERATING		\$ 36,361	\$ 13,569	\$ 46,765	\$ 69,380	48.4%
TOTAL EXPENDITURES		\$ 173,687	\$ 85,025	\$ 128,767	\$ 154,437	19.9%

CURRENT AND PROPOSED EXPENDITURES

- (2590) Contract Services includes the cost of elections, document retention and legal review and codification services.
- (2805) Publications covers the costs associated with legal publications.

FUND 10 – GENERAL: CITY COUNCIL

GENERAL FUND 10	CITY COUNCIL - 402				
EXPENDITURE SUMMARY:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-402-xxxx PERSONNEL	58,793	59,123	59,503	58,303	-2.0%
10-402-xxxx OPERATING	15,542	15,026	24,000	19,000	-20.8%
TOTAL EXPENDITURES	\$ 74,336	\$ 74,149	\$ 83,503	\$ 77,303	-7.4%

DEPARTMENT DESCRIPTION

The Mayor and Council Members are elected officers of the City; seven Council Members, one of whom serves as Mayor. The Mayor and Council Members shall constitute the City Council. The corporate powers of the City are vested in the City Council and shall be exercised only as directed or authorized by law. All powers of the City Council shall be exercised by ordinance, resolution, order or motion.

SCOPE OF ACTIVITIES

- The City Council meets the second and fourth Wednesday of each month at 6:30 p.m. They also attend work sessions and special meetings, as scheduled.
- The City Council assumes the duties of office as directed by law.
- The City Council encourages citizen participation in the decision-making process through Advisory Boards, telephone calls, letters or e-mails.

DEPARTMENTAL GOALS

- The City Council sets the vision for our City and adopts goals to reflect that vision and guide decision-making at all levels of City government. The strategic planning process builds City Council consensus on policies and projects that impact City residents, businesses and the community as a whole. The City Manager uses the City Council vision and goals to set priorities, direct work activities, and allocate staff and financial resources.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Reduced the Travel, Meals and Schools line item by \$5,000.

FY 2015-16 PRIORITIES AND OBJECTIVES

- Completion of the 2016 Strategic Priority Plan.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Established a dedicated source to pay the Series 2011 Bond Debt.
- ✓ Hired a City Manager and City Attorney.

FUND 10 – GENERAL: CITY COUNCIL

GENERAL FUND 10	CITY COUNCIL - 402				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:					
10-402-1101 SALARIES	54,204	54,145	54,000	54,000	0.0%
10-402-1201 INDUSTRIAL INSURANCE	1,178	1,571	1,372	172	-87.5%
10-402-1203 FICA	3,411	3,406	4,131	4,131	0.0%
TOTAL PERSONNEL	\$ 58,793	\$ 59,123	\$ 59,503	\$ 58,303	-2.0%
OPERATING:					
10-402-2101 OPERATING SUPPLIES	1,719	131	500	500	0.0%
10-402-2700 TRAVEL, MEALS AND SCHOOLS	5,477	4,152	12,000	7,000	-41.7%
10-402-2701 IN TOWN MEETINGS	-	2,397	3,000	3,000	0.0%
10-402-2804 SUBSCRIPTIONS/MEMBERSHIPS	8,346	8,346	8,500	8,500	0.0%
TOTAL OPERATING	\$ 15,542	\$ 15,026	\$ 24,000	\$ 19,000	-20.8%
TOTAL EXPENDITURES	\$ 74,336	\$ 74,149	\$ 83,503	\$ 77,303	-7.4%

CURRENT AND PROPOSED EXPENDITURES

- (2101) Operating Supplies includes business cards, calendars, name tags, photographs, miscellaneous supplies.
- (2700) Travel, Meals and Schools cover the cost of conferences and meetings and associated travel.
- (2804) Subscriptions/Memberships includes annual membership to the Arizona League of Cities and Towns, and the National League of Cities.

FUND 10 – GENERAL: BUILDING AND CODE COMPLIANCE

GENERAL FUND 10	BUILDING AND CODE COMPLIANCE - 446				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
10-446-xxxx PERSONNEL	71,836	73,310	76,128	138,921	82.5%
10-446-xxxx OPERATING	1,614	942	3,185	12,735	299.8%
TOTAL EXPENDITURES	\$ 73,450	\$ 74,252	\$ 79,313	\$ 151,656	91.2%

DEPARTMENT DESCRIPTION

The Building and Code Compliance Department will be an expansion of the former Building Safety Department. The change was a direct result of the City Council’s 2015 Strategic Priorities, Community Development Objective 1.3: “review and update the property maintenance code and adopt a proactive approach to code enforcement.” The goal of this strategic priority is to “...protect neighborhoods from blighting and deteriorating conditions that have a negative impact on area property values; and encourage residents and business owner’s efforts to maintain the physical environment through standards set in local ordinances.”

The property maintenance program is intended to work harmoniously with the building inspections program and take the responsibility for a significant portion of the nuisance enforcement from the Page Police Department. The Code Compliance Office will be responsible for receiving complaints, conducting inspections and working with property owners to achieve compliance related to property maintenance and a variety of nuisance issues.

Building Inspections provides timely and accurate assistance to the public in their effort to design, build and occupy new and remodeled residences and businesses within the City of Page. The Building Inspector performs a review of building plans and specifications for all proposed construction, issues building permits, collects fees, performs on-site inspections and reports to local, state and federal agencies.

SCOPE OF ACTIVITIES

Building Inspections:

- Plan review for residential and commercial construction projects.
- Issue and maintain records of all permits.
- Prepare and submit all State, County and City required reports on building inspections.
- Schedule inspections.
- Collect permit fees.

Code Compliance:

- Investigate, inspect and evaluate complaints to determine violations of the municipal code (nuisance and zoning violations) and appropriate course of action.
- Validate complaints received by the department, enter and maintain informational record keeping.

DEPARTMENTAL GOALS

- Continue to help Page grow with safe buildings.
- Provide services for the City of Page by assuring that all construction projects within the City are designed and built to building code standards.
- Maintain accurate and complete records for every project being processed through the department.
- Work with property owners to bring complaints into compliance with applicable codes.

FUND 10 – GENERAL: BUILDING AND CODE COMPLIANCE

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Includes funding of the Code Compliance Officer position to proactively address nuisance violations.
- Includes \$30,000 in the Capital Projects Fund to purchase software to integrate planning, building permits and code compliance. The software will automate the permit and inspections process and track code violations, and allows staff to share parcel related information in one place.

PERSONNEL LEVELS

- 1 FTE - Building Inspector
- 1 FTE - Code Compliance Officer

FY 2015-16 PRIORITIES AND OBJECTIVES

- Strive for 100% compliance with building codes in all projects through accurate plan review and inspections.
- Review and update the property maintenance code and adopt a proactive approach to code enforcement.
- Hire a Code Compliance Officer to proactively address nuisance violations.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Issued permits for major projects (Sleep Inn and Suites, with La Quinta Motel, Page Eye Center, and Best Western Lake Powell remodel), along with permits for four new homes.

FUND 10 – GENERAL: BUILDING AND CODE COMPLIANCE

GENERAL FUND 10	BUILDING AND CODE COMPLIANCE - 446				
PERSONNEL:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-446-1101 SALARIES	44,174	48,177	50,421	84,554	67.7%
10-446-1105 OVERTIME	-	-	-	2,000	100.0%
10-446-1201 INDUSTRIAL INSURANCE	1,168	1,699	1,235	2,816	128.0%
10-446-1202 MEDICAL INSURANCE	12,308	14,531	14,775	33,562	127.2%
10-446-1203 FICA	3,025	3,343	3,673	6,061	65.0%
10-446-1204 ASRS	4,922	5,560	5,849	9,928	69.7%
10-446-1205 UNEMPLOYMENT	6,240	-	175	-	-100.0%
TOTAL PERSONNEL	\$ 71,836	\$ 73,310	\$ 76,128	\$ 138,921	82.5%
OPERATING:					
10-446-2101 OPERATING SUPPLIES	52	60	300	5,300	1666.7%
10-446-2115 EQUIPMENT REPAIR/MAINT.	13	-	-	1,200	100.0%
10-446-2260 BOOKS	-	-	200	200	0.0%
10-446-2402 CELL PHONES	347	687	1,000	1,320	32.0%
10-446-2590 CONTRACT SERVICES	-	-	-	1,500	100.0%
10-446-2700 TRAVEL, MEALS AND SCHOOLS	1,016	-	1,500	3,000	100.0%
10-446-2804 SUBSCRIPTIONS/MEMBERSHIPS	185	195	185	215	16.2%
TOTAL OPERATING	\$ 1,614	\$ 942	\$ 3,185	\$ 12,735	299.8%
TOTAL EXPENDITURES	\$ 73,450	\$ 74,252	\$ 79,313	\$ 151,656	91.2%

CURRENT AND PROPOSED EXPENDITURES

- (2101) Operating Supplies covers miscellaneous supplies and expenses setting up Code Compliance division.
- (2700) Travel, Meals and Schools covers the costs associated with maintaining Building Inspector's required certifications and training for new Code Compliance Officer.

FUND 10 – GENERAL: PLANNING AND ZONING

GENERAL FUND 10	PLANNING AND ZONING - 445				
EXPENDITURE SUMMARY:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-445-xxxx PERSONNEL	6,240	-	-	67,511	100.0%
10-445-xxxx OPERATING	5,388	2,679	2,600	44,900	1626.9%
TOTAL EXPENDITURES	\$ 11,628	\$ 2,679	\$ 2,600	\$ 112,411	4223.5%

DEPARTMENT DESCRIPTION

The Planning Department responsibilities include: the study of current and long range planning and zoning issues; administration of the City of Page General Plan, Gateway Plan, and zoning ordinance as they pertain to land use regulations; review and approval of sign permits, site plans, conditional use permits, plats and zoning requests; and advising the public on zoning questions. Director serves on various ad-hoc committees and provides staff services to the Planning and Zoning Commission, and Board of Adjustment.

SCOPE OF ACTIVITIES

- Planning Commission meetings and public hearings including public and staff notification.
- Zoning, site plan, plat, conditional use permit and sign review, compliance and approval.
- City addressing according to GIS, 911 and postal standards, coordinating with the communications manager.
- Advise public on land use rules of the city.
- Presents variance requests to the Board of Adjustments.
- Administrates lot combinations and splits.

DEPARTMENTAL GOALS

- Continue working with the Planning Commission, City Council, staff and the public to update Planning and Zoning Ordinances, Gateway Plan and General Plan as needed.
- Work with Code Compliance Officer for enforcement of zoning code.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Includes Planning Director's compensation (formerly expensed to General Services).
- Includes \$40,000 in the Contract Services line item for costs associated with updating the Planning and Zoning Ordinances for inclusion in a comprehensive Code of Ordinances.

PERSONNEL LEVELS

- 1 FTE - Planning Director

FY 2015-16 PRIORITIES AND OBJECTIVES

- Update Planning and Zoning Ordinances for inclusion in a comprehensive Code of Ordinances.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Strict enforcement of Conditional Use Permits renewal and approval requirements.
- ✓ Amended temporary sign ordinance.
- ✓ Site plan approvals for La Quinta Inn and Page Eye Center adding to economic development.

FUND 10 – GENERAL: PLANNING AND ZONING

GENERAL FUND 10	PLANNING AND ZONING - 445				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:					
10-445-1101 SALARIES	-	-	-	42,702	100.0%
10-445-1201 INDUSTRIAL INSURANCE	-	-	-	139	100.0%
10-445-1202 MEDICAL INSURANCE	-	-	-	16,785	100.0%
10-445-1203 FICA	-	-	-	2,987	100.0%
10-445-1204 ASRS	-	-	-	4,898	100.0%
10-445-1205 UNEMPLOYMENT	6,240	-	-	-	0.0%
TOTAL PERSONNEL	\$ 6,240	\$ -	\$ -	\$ 67,511	100.0%
OPERATING:					
10-445-2101 OPERATING SUPPLIES	175	200	500	700	40.0%
10-445-2115 EQUIPMENT REPAIR/MAINT.	-	-	600	200	-66.7%
10-445-2590 CONTRACT SERVICES	5,104	1,650	-	40,000	100.0%
10-445-2700 TRAVEL, MEALS AND SCHOOLS	109	285	1,200	2,000	66.7%
10-445-2804 SUBSCRIPTIONS/MEMBERSHIPS	-	544	300	2,000	566.7%
TOTAL OPERATING	\$ 5,388	\$ 2,679	\$ 2,600	\$ 44,900	1626.9%
TOTAL EXPENDITURES	\$ 11,628	\$ 2,679	\$ 2,600	\$ 112,411	4223.5%

CURRENT AND PROPOSED EXPENDITURES

- (2101) Operating Supplies provides necessary office supplies.
- (2115) Equipment Repair and Maintenance provides additional funds for council room shared equipment repairs.
- (2700) Travel, Meals and Schools provides continued education and professional development and any meals and travel necessary.
- (2804) Subscriptions and Membership provides for membership dues in planning association state and national.
- (2590) Contract Services covers costs for zoning code update and codification.

FUND 10 – GENERAL: COMMUNITY SERVICE ADMINISTRATION

GENERAL FUND 10		CS ADMINISTRATION - 408				
EXPENDITURE SUMMARY:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-408-xxxx	PERSONNEL	-	-	-	86,411	100%
10-408-xxxx	OPERATING	-	-	-	960	100%
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ 87,371	100%

DEPARTMENT DESCRIPTION

The Community Services Department was created for greater coordination between the Library, Recreation and Community Center departments. The Community Service Director is responsible for oversight of the divisions and supports and coordinates the activities of the Library and Community Center Boards.

SCOPE OF ACTIVITIES

- Provide direction and oversight of the Library, Recreation and Community Center departments.

PERSONNEL LEVELS

- 1 FTE - Community Services Director

GENERAL FUND 10		CS ADMINISTRATION - 408				
PERSONNEL:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-408-1101	SALARIES	-	-	-	58,469	100%
10-408-1201	INDUSTRIAL INSURANCE	-	-	-	182	100%
10-408-1202	MEDICAL INSURANCE	-	-	-	16,861	100%
10-408-1203	FICA	-	-	-	4,193	100%
10-408-1204	ASRS	-	-	-	6,706	100%
TOTAL PERSONNEL		\$ -	\$ -	\$ -	\$ 86,411	100%
OPERATING:						
10-408-2101	OPERATING SUPPLIES	-	-	-	300	100%
10-408-2402	CELL PHONES	-	-	-	660	100%
TOTAL OPERATING		\$ -	\$ -	\$ -	\$ 960	100%
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ 87,371	100%

FUND 10 – GENERAL: COMMUNITY CENTER

GENERAL FUND 10		COMMUNITY CENTER - 410				
EXPENDITURE SUMMARY:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-410-xxxx	PERSONNEL	154,450	89,915	79,252	80,659	1.8%
10-410-xxxx	OPERATING	8,343	4,826	9,450	8,550	-9.5%
TOTAL EXPENDITURES		\$ 162,793	\$ 94,740	\$ 88,702	\$ 89,209	0.6%

DEPARTMENT DESCRIPTION

The Page Community Center was established to provide a place where community members of all ages can meet in a friendly, supportive and non-judgmental environment that is safe, supervised and substance free. Community members can enhance the quality of their life by nutrition, education, fellowship and leisure activities.

SCOPE OF ACTIVITIES

- Kitchen staff prepares daily Congregate Meals.
- Daily Meals on Wheels delivery to seniors.
- Monthly community field trip.
- Lending library, books and DVD's are available for check out.
- Educational opportunities and guest speakers.
- Exercise, billiard room and workshops (crafts, nutrition, etc.).
- Specialty rooms for community use.
- Computer classes offered to the community at no cost to them.

DEPARTMENTAL GOALS

- To help build a sense of community and belonging.
- To cultivate an environment for appreciation of and participation in the arts.
- To provide opportunities for social activities, education, and social development.
- To organize and sponsor community events for education, socializing, and celebration.
- To provide information about community issues, people, and events; and to refer people requesting assistance to appropriate individuals and agencies.
- Update website to add, a promotional splash page, calendar of events, and links.
- Create a 5-year plan for the Community Center.
- Rewrite the policies and procedures for the Community Center.
- To provide on-going professional development training for all staff.
- Create social media account to further promote activities including LinkedIn, Twitter and Pinterest.

PERSONNEL LEVELS

- 1 FTE - Senior Cook
- .75 FTE - Cook
- .5 FTE - Driver/Meals on Wheels

FY 2015-16 PRIORITIES AND OBJECTIVES

- Provide more opportunities for social activities, education, and social development.

FUND 10 – GENERAL: COMMUNITY CENTER

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Staff received First Aid and CPR training/certificate at no cost to the City.
- ✓ Added a Community Center page to the library newsletter.
- ✓ Added more programming and events for the Community Center.
- ✓ Created cash flow records and a new register for cash handling.
- ✓ Passed NACOG inspection, A+ on paperwork.

GENERAL FUND 10		COMMUNITY CENTER - 410				
		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:						
10-410-1101	SALARIES	92,838	59,732	53,599	53,531	-0.1%
10-410-1201	INDUSTRIAL INSURANCE	1,081	1,128	1,184	1,304	10.1%
10-410-1202	MEDICAL INSURANCE	24,415	18,520	14,775	16,837	14.0%
10-410-1203	FICA	6,688	4,219	3,916	3,815	-2.6%
10-410-1204	ASRS	7,969	5,683	5,252	5,172	-1.5%
10-410-1205	UNEMPLOYMENT	21,459	632	525	-	-100.0%
TOTAL PERSONNEL		\$ 154,450	\$ 89,915	\$ 79,252	\$ 80,659	1.8%
OPERATING:						
10-410-2101	OPERATING SUPPLIES	1,650	357	500	2,000	300.0%
10-410-2115	EQUIPMENT REPAIR/MAINT.	100	409	1,500	2,000	33.3%
10-410-2119	OFFICE EQUIPMENT LEASES	-	-	-	3,000	100.0%
10-410-2250	CATERING EXPENSES	15	-	-	-	0.0%
10-410-2402	CELL PHONES	385	373	450	-	-100.0%
10-410-2590	CONTRACT SERVICES	2,353	1,326	4,000	450	-88.8%
10-410-9902	CAPITAL LEASE	3,840	2,359	3,000	1,100	-63.3%
TOTAL OPERATING		\$ 8,343	\$ 4,826	\$ 9,450	\$ 8,550	-9.5%
TOTAL EXPENDITURES		\$ 162,793	\$ 94,740	\$ 88,702	\$ 89,209	0.6%

CURRENT AND PROPOSED EXPENDITURES

- (2101) Operating Supplies includes office, fax and printer supplies, aprons for Kitchen staff, and NACOG training.
- (2115) Repair and Maintenance covers kitchen appliance repairs, custodial service and computer replacements.
- (2119) Office Equipment Leases covers the cost of copy machine lease.
- (2590) Contract Services includes AZ Department of Public Safety clearance checks, and food handler's license.

FUND 10 – GENERAL: LIBRARY

GENERAL FUND 10		LIBRARY - 444				
EXPENDITURE SUMMARY:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-444-xxxx	PERSONNEL	223,673	233,047	475,737	367,161	-22.8%
10-444-xxxx	OPERATING	58,930	59,136	72,600	82,995	14.3%
TOTAL EXPENDITURES		\$ 282,603	\$ 292,184	\$ 548,337	\$ 450,156	-17.9%

DEPARTMENT DESCRIPTION

Page Public Library is dedicated to the assembly, preservation, and organization of resources from all types of media in a learning and recreational center serving all residents and visitors. It offers each patron an opportunity to seek knowledge, pleasure, personal betterment, and quiet reflection in surroundings dedicated to the pursuit of enlightenment. Page Library has an intergovernmental agreement with Coconino County Library and with Coconino Community College. The Library provides collections and programs that maintain the interests and needs of the Page community, balancing Page's desire of new formats with the comfort of traditional formats.

SCOPE OF ACTIVITIES

- Programming for all ages, including promotional reading contests, maker projects, teen and youth gaming activities, and adult events and clubs.
- Outreach to the community and local businesses and organizations, participating in many civic and commercial events and programs.
- Provide service to the community, educational, personal betterment, and quiet reflection in surroundings dedicated to the pursuit of enlightenment.
- Partnerships with local businesses and organizations, including commercial and educational enterprises, to increase community awareness and to pursue financial opportunities.

DEPARTMENTAL GOALS

- To strengthen and improve public library services in the City of Page, Coconino County, Navajo Nation, Hopi Reservation, Southern Ute Reservation and other surrounding communities.
- Access and outreach: we provide and promote access to all library services and materials to all library users through both in-house and outreach efforts.
- Acquire computer software to enable the library to mine circulation and collection data to determine turnover rates, weeding and to produce reports.
- Start a highly requested music CD collection.
- Take over management of Library website to add, for example, a promotional splash page, calendar of events, and links to partnerships and resources.
- Implement MobileCirc, to assist patrons by streamlining material transactions, off-site library card registration, and inventory.
- Create a 5-Year Strategic Plan for the Library.
- Rewrite the Policies and Procedures for each Library department, in accordance with the new Strategic Plan.
- Create a Maker Space as part of the proposed renovations of children's and facilities departments.
- To organize multiple educational opportunities for all patrons, including an emphasis in corporate patrons through professional development courses in computer information systems, customer service, and specific training needs.
- To provide on-going professional development training.

FUND 10 – GENERAL: LIBRARY

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Includes \$320,000 in General Fund revenue from the Coconino County Intergovernmental Agreement and an additional \$190,000 in the Capital Projects Fund for facility improvements to the children's area to align the space with the best of current youth literacy practices.
- Includes \$3,000 in Travel, Meals and Schools line item for training and conferences.

PERSONNEL LEVELS

- 1 FTE - Reference Librarian
- 1 FTE - Reference Assistant
- 1 FTE - Circulation Supervisor
- 1 FTE - Children's Coordinator
- 1 FTE - Acquisitions
- .75 FTE - PT Circulation Assistant I
- 3 FTE - PT Library Aides (5)
- .75 FTE - PT Library Outreach Coordinator

FY 2015-16 PRIORITIES AND OBJECTIVES

- Provide its patrons with access to quality collections of educational, inspirational, and recreational materials.
- Review and revise job descriptions to better reflect job duties.
- Develop a public relations program to encourage financial donations for the improvement and renewal of library collection and programming.
- Promote and provide literacy and access.
- Establish the Community Center Library as an official branch library.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ IGA with Coconino County resulted in library receiving an additional \$200,000 per year.
- ✓ Library was awarded recognition as a five star library in 2014.
- ✓ New Community Partners were made to bring in more classes and activities for all ages.
- ✓ Took over organization of the annual "Life's a Ball" fundraising event from Coconino Community College, to raise money for children and adult educational programs (raising nearly \$3,000 in 2015).
- ✓ Created new position of Circulation Supervisor to streamline and improve customer service with more organized and focused objectives, policies, and procedures.
- ✓ Created a Facebook page for the Library to enhance promotional opportunities.
- ✓ Created a monthly newsletter for Library news and events, including space for the Community Center.
- ✓ Hosted the largest Job Fair in Page, with over 30 businesses participating, and 470 prospective employees attending.
- ✓ Increased participation in our Children and Adult Summer Reading Programs. The Adult program increased from 192 participants with 1882 books read in FY14 to 200 with over 2000 books read in FY15.

FUND 10 – GENERAL: LIBRARY

GENERAL FUND 10		LIBRARY - 444				
		2012-13	2013-14	2014-15	2015-16	%
PERSONNEL:		ACTUAL	ACTUAL	BUDGET	BUDGET	CHANGE
10-444-1101	SALARIES	169,628	173,087	338,694	269,528	-20.4%
10-444-1201	INDUSTRIAL INSURANCE	256	370	792	629	-20.6%
10-444-1202	MEDICAL INSURANCE	22,573	27,025	69,720	46,125	-33.8%
10-444-1203	FICA	12,585	12,819	24,992	19,964	-20.1%
10-444-1204	ASRS	18,385	19,745	39,289	30,915	-21.3%
10-444-1205	UNEMPLOYMENT	246	-	2,250	-	-100.0%
TOTAL PERSONNEL		\$ 223,673	\$ 233,047	\$ 475,737	\$ 367,161	-22.8%
OPERATING:						
10-444-2101	OPERATING SUPPLIES	12,786	14,360	13,500	15,820	17.2%
10-444-2106	LIBRARY MATERIAL-AUDIOS	4,266	3,778	3,500	4,100	17.1%
10-444-2108	LIBRARY MATERIAL-VIDEOS	4,675	4,729	4,000	4,750	18.8%
10-444-2109	LIBRARY MATERIAL-BOOKS	27,159	27,621	35,000	35,000	0.0%
10-444-2110	JANITORIAL SUPPLIES	273	236	600	700	16.7%
10-444-2111	INTERNET EQUIPMENT REPLACEMENT	784	389	1,000	1,800	80.0%
10-444-2115	EQUIPMENT REPAIR/MAINT.	1,464	172	1,000	2,400	140.0%
10-444-2265	SOFTWARE LICENSING	-	-	1,000	1,250	25.0%
10-444-2590	CONTRACT SERVICES	2,874	4,158	8,000	8,670	8.4%
10-444-2700	TRAVEL, MEALS AND SCHOOLS	-	-	-	3,000	100.0%
10-444-2804	SUBSCRIPTIONS/MEMBERSHIPS	4,648	3,694	5,000	5,505	10.1%
TOTAL OPERATING		\$ 58,930	\$ 59,136	\$ 72,600	\$ 82,995	14.3%
TOTAL EXPENDITURES		\$ 282,603	\$ 292,184	\$ 548,337	\$ 450,156	-17.9%

CURRENT AND PROPOSED EXPENDITURES

- (2101) Operating Supplies includes costs for office, software and printer supplies, books and material processing, library patron cards, and program expenses.
- (2109) Library Materials- Books covers purchase of books for children, youth, adults, print reference and standing order titles.
- (2590) Contract Services includes programming, alarm system, advertising, microfiche, security services, and miscellaneous library services.

FUND 10 – GENERAL: RECREATION

GENERAL FUND 10		RECREATION - 465				
EXPENDITURE SUMMARY:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-465-xxxx	PERSONNEL	128,365	69,650	103,237	143,943	39.4%
10-465-xxxx	OPERATING	30,196	37,481	79,400	63,835	-19.6%
TOTAL EXPENDITURES		\$ 158,561	\$ 107,131	\$ 182,637	\$ 207,778	13.8%

DEPARTMENT DESCRIPTION

Recreation offers a variety of year round activities, sports and special events for both the youth and adults in the community of Page. Provide economic benefits by improving the quality of life in the community and helping to attract businesses and residents to Page. Provide benefits to individuals by promoting physical fitness and self-improvement. Opportunities for exercise and being outdoors result in greater physical fitness, and emotional well-being.

SCOPE OF ACTIVITIES

- Youth sports include soccer, football, basketball, softball, Frisbee golf and kick ball.
- Adult sports include softball and basketball.
- Community events include the Easter Egg Hunt, Project Graduation, carnivals, 5k and other races/walks.

DEPARTMENTAL GOALS

- Set priorities and plan for operation and capital improvements.
- Identify mechanisms for funding.
- Leverage support throughout the process to establish new partnerships between other departments and the community.
- Research website registrations.
- Increase participation in all sporting events and activities.
- Improve existing programs and management of activities.
- Implement new recreation programs.
- Take necessary actions to open concessions.
- Take over management of recreation website to add, for example, a promotional splash page, calendar of events, and links.
- Create a new 5 year plan for the Recreation Department.
- Rewrite Recreation policies and procedures.
- To provide on-going professional development training for all staff.
- Create social media account to further promote activities including, LinkedIn, Twitter and Pinterest.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Includes an increase in personnel costs to provide five day a week operation.
- Includes \$8,400 in the Equipment and Repair Maintenance line item for sporting equipment repairs, and outside lights and valances.

PERSONNEL LEVELS

- 1 FTE - Recreation Supervisor
- 1 FTE - PT Recreation Assistant (2)
- .4 FTE - Maintenance Worker
- PT Seasonal Life Guards/Swim Instructors/Sports Officials

FUND 10 – GENERAL: RECREATION

FY 2015-16 PRIORITIES AND OBJECTIVES

- Provide high quality services.
- Increase community relations and involvement.
- Offer sports clinics and coaching/referee training for all sporting activities.
- Community assessment.
- Build a volunteer base, to include training. Connecting the volunteer with the right skills to the right project at the right time will allow getting a greater impact and building stronger relationships between volunteers and the recreation department.
- Develop a volunteer handbook.
- Maintain public safety and quality field maintenance.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Re-established good working relationships with the Page School District.
- ✓ Participating in community events, such as school open house, Desert View Health Fair and Page/Lake Powell Job Fair.
- ✓ Opened community swimming pool.
- ✓ Certified swimming Instructors through American Red Cross.
- ✓ Staff received first aid and CPR training/certificate. (Free training).
- ✓ Created a Facebook for the Recreation Department to enhance promotional opportunities.

FUND 10 – GENERAL: RECREATION

GENERAL FUND 10		RECREATION - 465				
		2012-13	2013-14	2014-15	2015-16	%
PERSONNEL:		ACTUAL	ACTUAL	BUDGET	BUDGET	CHANGE
10-465-1101	SALARIES	95,812	50,572	81,339	119,158	46.5%
10-465-1105	OVERTIME	-	1,360	906	900	-0.6%
10-465-1201	INDUSTRIAL INSURANCE	826	615	1,269	1,568	23.6%
10-465-1202	MEDICAL INSURANCE	18,664	7,623	5,310	6,270	18.1%
10-465-1203	FICA	6,880	3,845	6,200	9,137	47.4%
10-465-1204	ASRS	6,183	3,524	7,163	6,910	-3.5%
10-465-1205	UNEMPLOYMENT	-	2,112	1,050	-	-100.0%
TOTAL PERSONNEL		\$ 128,365	\$ 69,650	\$ 103,237	\$ 143,943	39.4%
OPERATING:						
10-465-2101	OPERATING SUPPLIES	373	1,684	1,300	2,810	116.2%
10-465-2102	UNIFORM ALLOWANCE	-	145	175	300	71.4%
10-465-2105	JANITORIAL SUPPLIES	59	202	250	300	20.0%
10-465-2115	EQUIPMENT REPAIR/MAINT.	5,397	5,156	7,000	8,400	20.0%
10-465-2130	PROGRAM EXPENSES	17,158	22,740	25,000	30,000	20.0%
10-465-2402	CELL PHONES	513	533	575	660	14.8%
10-465-2530	HOLIDAY PROMOTIONS	1,863	2,152	2,700	3,000	11.1%
10-465-2545	POOL EXPENSES	-	-	15,000	1,650	-89.0%
10-465-2550	RECREATION EXPENSES	-	1,712	2,000	2,500	25.0%
10-465-2560	TENNIS COURT EXPENSES	34	817	1,000	2,950	195.0%
10-465-2590	CONTRACT SERVICES	-	2,340	5,000	10,000	100.0%
10-465-2700	TRAVEL, MEALS AND SCHOOLS	-	-	1,200	1,000	-16.7%
10-465-2804	SUBSCRIPTIONS/MEMBERSHIPS	-	-	200	265	32.5%
10-465-9920	CAPITAL IMPROVEMENTS	4,800	-	18,000	-	-100.0%
TOTAL OPERATING		\$ 30,196	\$ 37,481	\$ 79,400	\$ 63,835	-19.6%
TOTAL EXPENDITURES		\$ 158,561	\$ 107,131	\$ 182,637	\$ 207,778	13.8%

CURRENT AND PROPOSED EXPENDITURES

- (2101) Operating Supplies includes office and printer supplies, first aid supplies, name badges and water. Increase is due to department needs.
- (2115) Repair and Maintenance covers costs associated to repairing and maintaining complex and grounds.
- (2130) Program Expenses includes uniforms, equipment and supplies, including start up of three new programs, indoor soccer, kick ball, and Frisbee golf.
- (2530) Holiday Promotions includes the Easter Egg Hunt and the Fourth of July celebration (Field Day).
- (2560) Tennis Court Expenses includes costs associated with replacing lights, valances, and nets.
- (2590) Contract Services includes umpire services, custodial services and advertising and printing.

FUND 10 – GENERAL: FINANCE

GENERAL FUND 10	FINANCE - 442				
EXPENDITURE SUMMARY:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-442-xxxx PERSONNEL	255,180	270,627	283,974	286,950	1.0%
10-442-xxxx OPERATING	53,596	48,307	57,300	76,245	33.1%
TOTAL EXPENDITURES	\$ 308,776	\$ 318,934	\$ 341,274	\$ 363,195	6.4%

DEPARTMENT DESCRIPTION

The City of Page Finance Department is responsible for the financial management of public funds and maintains that those funds are received and disbursed appropriately. Functions of the Department include, accounts receivable, accounts payable, payroll, ambulance billing, budget, tracking fixed assets, debt management, cash investments, sales tax reporting, grant management and general customer service in all of these areas.

SCOPE OF ACTIVITIES

- Annual budget preparation and reporting.
- Annual audit compliance and financial report preparation.
- Cash receipting and record maintenance.
- Investment and cash analysis; bond debt management.
- Grant management and reporting.

DEPARTMENTAL GOALS

- Strive for complete accuracy in financial reporting.
- Offer the best customer service within the organization.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Increased Operating Supplies line item to meet Affordable Care Act reporting to take place this year as required by the U.S. health care legislation signed into law in 2010.
- Increased Travel, Meals and Schools line item to cover training and education requirements.

PERSONNEL LEVELS

- 1 FTE - Finance Director
- 1 FTE - Finance Analyst
- 1 FTE - Account Clerk III - Payroll/Accounts Payable
- 1 FTE - Account Clerk II - Accounts Receivable/Ambulance Billing

FY 2015-16 PRIORITIES AND OBJECTIVES

- Maintain standards of accounting and financial reporting excellence.
- Continue to make financial decisions based on a sustainable long-term outlook.
- Review and update City policies and procedures, including personnel, purchasing, travel policies.

FUND 10 – GENERAL: FINANCE

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Earned a "clean audit opinion" for our FY 2014 audit.
- ✓ Earned the Comprehensive Annual Financial Report award for FY 2013 from Government Finance Officers Association.
- ✓ Provided a new Quarterly Financial Report as requested by the City Council.
- ✓ Achieved goal of \$10M bank reserve balance.

GENERAL FUND 10		FINANCE - 442				
		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:						
10-442-1101	SALARIES	180,469	186,864	195,185	196,679	0.8%
10-442-1105	OVERTIME	33	-	900	900	0.0%
10-442-1201	INDUSTRIAL INSURANCE	275	400	449	565	25.8%
10-442-1202	MEDICAL INSURANCE	41,231	48,676	49,635	51,837	4.4%
10-442-1203	FICA	13,060	13,297	14,358	14,307	-0.4%
10-442-1204	ASRS	20,112	21,391	22,746	22,662	-0.4%
10-442-1205	UNEMPLOYMENT	-	-	700	-	-100.0%
TOTAL PERSONNEL		\$ 255,180	\$ 270,627	\$ 283,974	\$ 286,950	1.0%
OPERATING:						
10-442-2101	OPERATING SUPPLIES	2,413	2,493	3,500	3,150	-10.0%
10-442-2115	EQUIPMENT REPAIR/MAINT.	30	635	1,300	1,000	-23.1%
10-442-2116	OFFICE EQUIPMENT	-	-	200	200	0.0%
10-442-2215	BANK FEES	17,292	10,323	11,500	10,500	-8.7%
10-442-2590	CONTRACT SERVICES	31,500	32,293	37,050	55,645	50.2%
10-442-2700	TRAVEL, MEALS AND SCHOOLS	333	693	1,500	4,000	166.7%
10-442-2803	OVER AND SHORT	118	-	50	50	0.0%
10-442-2804	SUBSCRIPTIONS/MEMBERSHIPS	449	449	500	500	0.0%
10-442-2806	PRINTING & BINDING	1,460	1,421	1,700	1,200	-29.4%
TOTAL OPERATING		\$ 53,596	\$ 48,307	\$ 57,300	\$ 76,245	33.1%
TOTAL EXPENDITURES		\$ 308,776	\$ 318,934	\$ 341,274	\$ 363,195	6.4%

CURRENT AND PROPOSED EXPENDITURES

- (2215) Bank Fees covers the associated costs with credit card transactions and associated fees.
- (2590) Contract Services covers audit fees, software support and shredding services.

FUND 10 – GENERAL FUND: GENERAL SERVICES

GENERAL FUND 10	GENERAL SERVICES - 411				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
10-411-xxxx PERSONNEL	49,294	66,362	67,816	-	-100.0%
10-411-xxxx OPERATING	741,883	951,539	1,686,500	1,011,900	-40.0%
TOTAL EXPENDITURES	\$ 791,178	\$1,017,901	\$1,754,316	\$1,011,900	-42.3%

DEPARTMENT DESCRIPTION

The General Services Department is responsible for providing support services to all City departments and includes the functions of managing facilities, equipment, supplies, maintenance, and other support services.

SCOPE OF ACTIVITIES

- General Services is responsible for ordering office supplies and equipment.
- Oversight for postage and equipment leases.
- Contracted services - pest control, Vermillion Cliffs Corrals, phone system maintenance agreement.

DEPARTMENTAL GOALS

- Continue to provide proper customer service and maintenance to ensure that a neat and orderly environment may be provided for the transaction of public business.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Reduced the contingency line item by \$600,000.
- Removed Planning Director compensation and moved to Planning Department.
- Removed The Chamber Page Lake Powell dues and NACOG dues from General Services and moved to Administration.
- Removed website maintenance from General Services to IT.
- Reduced Vermillion Cliffs Corrals line item by \$5,000.

PERSONNEL LEVELS

- 0 FTE

FY 2015-16 PRIORITIES AND OBJECTIVES

- Manage the purchases for General Services.
- Oversee and manage the Vermillion Cliffs Corrals.
- Formalize a City Facility Use Agreement.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Provided customer service to the public and City departments which includes greeting visitors, answering telephones, ordering supplies and providing information to the public.

FUND 10 – GENERAL FUND: GENERAL SERVICES

GENERAL FUND 10		GENERAL SERVICES - 411				
		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:						
10-411-1101	SALARIES	31,130	43,017	44,594	-	-100.0%
10-411-1201	INDUSTRIAL INSURANCE	38	117	103	-	-100.0%
10-411-1202	MEDICAL INSURANCE	12,568	15,313	14,775	-	-100.0%
10-411-1203	FICA	2,182	3,162	3,227	-	-100.0%
10-411-1204	ASRS	3,376	4,753	4,941	-	-100.0%
10-411-1205	UNEMPLOYMENT	-	-	175	-	-100.0%
TOTAL PERSONNEL		\$ 49,294	\$ 66,362	\$ 67,816	\$ -	-100.0%
OPERATING:						
10-411-2100	OFFICE SUPPLIES	5,169	8,206	6,500	6,500	0.0%
10-411-2119	OFFICE EQUIPMENT LEASES	-	-	-	9,000	100.0%
10-411-2403	POSTAGE	9,276	11,215	12,000	12,000	0.0%
10-411-2404	UTILITIES	438,345	406,529	486,000	543,000	11.7%
10-411-2425	COPY PAPER	3,201	3,091	4,450	4,400	-1.1%
10-411-2500	COMPENSATED ABSENCES	6,724	53,423	100,000	-	-100.0%
10-411-2590	CONTRACT SERVICES	16,347	16,419	20,000	12,000	-40.0%
10-411-2600	VERMILLION CLIFFS/CORRALS EXP	20,691	19,082	30,000	25,000	-16.7%
10-411-2680	CITY PROMOTIONS	4,314	1,938	4,000	-	-100.0%
10-411-2804	SUBSCRIPTIONS/MEMBERSHIPS	1,706	5,746	5,550	-	-100.0%
10-411-9600	CONTINGENCY	110,809	189,587	1,000,000	400,000	-60.0%
10-411-9850	LIABILITY & PROPERTY INSURANCE	116,275	228,168	-	-	0.0%
10-411-9903	FUTURE CAPITAL PURCHASES	-	-	9,000	-	-100.0%
10-411-9902	CAPITAL LEASES	9,026	8,135	9,000	-	-100.0%
TOTAL OPERATING		\$ 741,883	\$ 951,539	\$ 1,686,500	\$ 1,011,900	-40.0%
TOTAL EXPENDITURES		\$ 791,178	\$1,017,901	\$1,754,316	\$1,011,900	-42.3%

CURRENT AND PROPOSED EXPENDITURES

- (2119) Office Equipment Leases provides for two Xerox copy machines and the Pitney Bowes postage machine.
- (2590) Contract Services provides for telephone maintenance, pest control, and miscellaneous janitorial services.
- (2680) City Promotions provides for city sponsored employee appreciation lunch and awards program.

FUND 10 – GENERAL FUND: GOLF MAINTENANCE

GENERAL FUND 10	GOLF MAINTENANCE - 468				
EXPENDITURE SUMMARY:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-468-xxxx PERSONNEL	32,668	2,235	-	-	0.0%
10-468-xxxx OPERATING	79,082	67,614	100,000	40,600	-59.4%
TOTAL EXPENDITURES	\$ 111,750	\$ 69,848	\$ 100,000	\$ 40,600	-59.4%

DEPARTMENT DESCRIPTION

The City of Page has a professional service agreement for the management, operation and maintenance of the Lake Powell National Golf Course.

SCOPE OF ACTIVITIES

- Oversight of Professional Services Agreement with Aramark.
- Support of the Golf Course Advisory Committee.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Decreased Building Maintenance and Repair line item by \$20,000 any costs associated with Building Maintenance will be covered in Public Works Facilities Maintenance (10-457-2850).
- Reduced Contracted Services line item by \$23,000 to reflect current needs.
- Includes \$30,000 in the Capital Projects Fund for golf maintenance equipment leases.

PERSONNEL LEVELS

- 0 FTE

FY 2015-16 PRIORITIES AND OBJECTIVES

- Continue professional service agreement with Aramark for the management, operation and maintenance of the Lake Powell National Golf Course.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Contracted and began implementation of Master Plan of Improvements.

FUND 10 – GENERAL FUND: GOLF MAINTENANCE

GENERAL FUND 10		GOLF MAINTENANCE - 468				
		2012-13	2013-14	2014-15	2015-16	%
PERSONNEL:		ACTUAL	ACTUAL	BUDGET	BUDGET	CHANGE
10-468-1101	SALARIES	8,993	-	-	-	0.0%
10-468-1105	OVERTIME	330	-	-	-	0.0%
10-468-1201	INDUSTRIAL INSURANCE	99	-	-	-	0.0%
10-468-1202	MEDICAL INSURANCE	2,237	-	-	-	0.0%
10-468-1203	FICA	667	-	-	-	0.0%
10-468-1204	ASRS	1,039	-	-	-	0.0%
10-468-1205	UNEMPLOYMENT	19,304	2,235	-	-	0.0%
TOTAL PERSONNEL		\$ 32,668	\$ 2,235	\$ -	\$ -	0.0%
OPERATING:						
10-468-2125	BUILDING REPAIR AND MAINT	-	3,353	20,000	10,000	-50.0%
10-468-2404	UTILITIES	20,098	20,765	26,000	25,000	-3.8%
10-468-2590	CONTRACT SERVICES	87	12,260	28,000	5,000	-82.1%
10-468-9896	INTEREST EXPENSE	4,380	1,814	1,000	600	-40.0%
10-468-9902	CAPITAL LEASES	54,518	29,421	25,000	-	-100.0%
TOTAL OPERATING		\$ 79,082	\$ 67,614	\$ 100,000	\$ 40,600	-59.4%
TOTAL EXPENDITURES		\$ 111,750	\$ 69,848	\$ 100,000	\$ 40,600	-59.4%

CURRENT AND PROPOSED EXPENDITURES

- (2404) Utilities covers the utility costs associated with the care of the golf course.

FUND 10 – GENERAL: HUMAN RESOURCES / RISK MANAGEMENT

GENERAL FUND 10		HUMAN RESOURCE/RISK MNGT - 441				
EXPENDITURE SUMMARY:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-441-xxxx	PERSONNEL	38,648	53,683	66,329	65,897	-0.7%
10-441-xxxx	OPERATING	14,271	20,043	260,934	509,561	95.3%
TOTAL EXPENDITURES		\$ 52,918	\$ 73,727	\$ 327,263	\$ 575,458	75.8%

DEPARTMENT DESCRIPTION

This Department includes Human Resources, Risk Management and Safety. This department handles all aspects of the employment process and is also responsible for orientation, classification, training, employee relations, employee record-keeping, and wage/salary and benefit administration of City employees. The Human Resources Department serves as an information center for employees and management. The Department handles all aspects of risk management including workers compensation, liability insurance, claims and safety compliance.

SCOPE OF ACTIVITIES

- Recruitment and selection process.
- Employee relations.
- Classification and compensation plan.
- Employee benefits.
- Employee records management.
- Employee training and development.
- Employment verification.
- Commercial and general liability insurance review and renewal.
- Workers Compensation.
- OSHA compliance.

DEPARTMENTAL GOALS

- Providing safety training throughout the organization.
- Establish, administer and effectively communicate sound policies, rules and practices that treat employees with dignity while maintaining City compliance with employment and labor laws, and City policies.
- Efficiently recruit and retain the best-qualified people while recognizing and encouraging diversity in the City.
- Update and maintain the City's compensation program.
- Provide cost effective, benefit programs that enable the City to attract and retain employees.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Unemployment Insurance costs for all City departments have been added to Human Resource budget.

PERSONNEL LEVELS

- 1 FTE - Human Resources Administrator

FY 2015-16 PRIORITIES AND OBJECTIVES

- Update of Personnel Policy for City Council consideration.
- Assist Finance with the set up the Health Care Reform Compliance reporting.
- Updating the recruitment and selection process.
- Complete a classification and compensation plan review.

FUND 10 – GENERAL: HUMAN RESOURCES / RISK MANAGEMENT

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Managed OSHA compliance visit and implemented corrective actions.
- ✓ Re-established Safety Committee and formalized safety training program.
- ✓ Updated employee's health insurance information for Health Care Reform Compliance checklist.

GENERAL FUND 10		HUMAN RESOURCE/RISK MNGT - 441				
PERSONNEL:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-441-1101	SALARIES	32,486	41,812	43,155	45,427	5.3%
10-441-1201	INDUSTRIAL INSURANCE	50	89	100	141	41.0%
10-441-1202	MEDICAL INSURANCE	7	3,809	14,775	11,843	-19.8%
10-441-1203	FICA	2,485	3,148	3,118	3,275	5.0%
10-441-1204	ASRS	3,620	4,825	5,006	5,211	4.1%
10-441-1205	UNEMPLOYMENT-HR	-	-	175	-	-100.0%
TOTAL PERSONNEL		\$ 38,648	\$ 53,683	\$ 66,329	\$ 65,897	-0.7%
OPERATING:						
10-441-2101	OPERATING SUPPLIES	989	515	1,000	1,000	0.0%
10-441-2590	CONTRACT SERVICES	180	472	1,000	3,000	200.0%
10-441-2700	TRAVEL, MEALS AND SCHOOLS	703	1,635	2,200	3,500	59.1%
10-441-2704	EMPLOYEE TRAINING	-	-	500	1,500	200.0%
10-441-2804	SUBSCRIPTIONS/MEMBERSHIPS	331	250	600	800	33.3%
10-441-2809	EMPLOYEE PROGRAMS	1,692	1,100	2,000	9,500	375.0%
10-441-2815	EMPLOYEE SAFETY	5,807	1,421	6,000	6,000	0.0%
10-441-2816	RISK MANAGEMENT	3,956	11,063	20,000	20,000	0.0%
10-441-2820	UNEMPLOYMENT INSURANCE-CITY	-	-	-	15,000	100.0%
10-441-2830	PERSONNEL COMPENSATION	-	-	-	222,261	100.0%
10-441-9601	PUBLICATIONS AND ADVERTISING	613	3,587	2,000	2,000	0.0%
10-441-9850	LIABILITY & PROPERTY INSURANCE	-	-	225,634	225,000	-0.3%
TOTAL OPERATING		\$ 14,271	\$ 20,043	\$ 260,934	\$ 509,561	95.3%
TOTAL EXPENDITURES		\$ 52,918	\$ 73,727	\$ 327,263	\$ 575,458	75.8%

CURRENT AND PROPOSED EXPENDITURES

- (2590) Contract Services covers costs for contracted training.
- (2700) Travel, Meals and Schools include Public Risk Management Association Educational Conference and quarterly meetings and Society for Human Resources Management education.
- (2804) Subscriptions and Memberships include Society for Human Resources Management, International Public Management Association for Human Resources, and Public Risk Management Association.
- (2815) Employee Safety covers costs associated with implementing safety training programs across the organization.
- (2816) Risk Management covers expenses accrued for court cases and accidents.
- (2830) Personnel Compensation formerly compensated absences, covers wage increases, retirement payouts, and changes to employee benefits.

FUND 10 – GENERAL: INFORMATION TECHNOLOGY

GENERAL FUND 10		IT - 455				
EXPENDITURE SUMMARY:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-455-xxxx	PERSONNEL	184,442	217,535	278,126	238,161	-14.4%
10-455-xxx	OPERATING	42,430	63,299	98,650	66,600	-32.5%
TOTAL EXPENDITURES		\$ 226,871	\$ 280,834	\$ 376,776	\$ 304,761	-19.1%

DEPARTMENT DESCRIPTION

The Information Technology Department provides the highest level of technology-based services and support for all City of Page users, visitors and citizens, in the most cost-effective manner, to facilitate City of Page operations and management of technology resources. The Information Technology Department oversees the technology needs of all City Departments. Technology needs and resources include, but are not limited to, software, hardware, databases, servers, workstations, peripherals, networking, email, online presence, telecommunications, video surveillance, security access, CAD and GIS systems, certain Radio Frequency (RF) communications and Wi-Fi.

SCOPE OF ACTIVITIES

- Responsible for the architecture, security/access systems, hardware, software, networking, pc's, servers and peripherals of the City users.
- Maintains and ensures that all networks are operating properly for the City which includes fiber, copper, Wi-Fi and Internet access.
- Responsible for installing and maintaining the City communication systems which include Internet presence, email, Voice Over IP (VOIP), telecommunications and certain RF systems.
- Maintains databases, Geographic Information Systems (GIS), Computer Aided Design (CAD), data storage systems, data integrity and security on the City's network and applicable communication systems.
- Provides support to computer users which include installing new software or hardware, repairing hardware issues, troubleshooting problems and training users.

DEPARTMENTAL GOALS

- Provide the basis for future information technology capital expenditures through planned end of life scheduling of software and hardware.
- Implement a new inventory and tracking system for the City's Information Technology hardware and software assets.
- Provide in-house training resources for IT staff.
- Re-organize IT department operations and procedures and reassign staff duties to improve service to the users.
- Update the City's Information Technology use policies and user handbook.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Reduction in IT staffing by one IT Technician resulting in a significant reduction to the overall IT budget.
- Transfer of Website maintenance from general services to IT. This also includes maintenance to the tourism website without increasing costs to the City and a reduction in hosting costs.
- Provide a training budget for IT to provide continuing education, certifications and technical training to IT staff. Some of these costs were originally under the PD budget for Spillman.
- Reduction in contracts, phone costs and equipment replacement for the Airport, General Services and Public Safety budgets due to the completion of Phase I of the fiber optics project.
- Increase to the Equipment Repair and Upgrade line item to upgrade/replace the City's Barracuda Network appliance which has reached its end of life.

FUND 10 – GENERAL: INFORMATION TECHNOLOGY

PERSONNEL LEVELS

- 1 FTE - Information Technology Director
- 1 FTE - Information Technology Systems Specialist
- 1 FTE - Information Technology Technician

FY 2015-16 PRIORITIES AND OBJECTIVES

- Checking networking infrastructure for integrity, security and compliance through testing and mapping and by making necessary changes.
- Provide in house training for City users pertaining to use policies, Internet safety, basic website maintenance and application training.
- Completion of Phase II of the City fiber optics project and begin planning and implementation of Phase III.
- Finish the installation of environmental monitoring, access logging and power sensors for critical IT locations, and provide an alert system in the event of failure.
- Complete Phase II of the City's fiber optics project which will result in onetime and recurrent cost savings.
- Install new City local and off-site data backup systems for the City Hall and Public Safety network domains
- Additional expenditures for 2016 will be made to the networking infrastructure and power backup systems for the networks and communications.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Completion of Phase I of the fiber optics project and the starting of Phase II.
- ✓ Upgrading ten of the City's main IT server's operating systems and hardware.
- ✓ Upgrade or replaced existing Uninterruptible Power Supply (UPS) systems and batteries at Public Safety.
- ✓ Install new network security monitoring servers and content filters on City Hall and Public Safety Networks.
- ✓ Developing and bringing online of the new City of Page websites and combining support for the City and Tourism websites.

FUND 10 – GENERAL: INFORMATION TECHNOLOGY

GENERAL FUND 10	IT - 455				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:					
10-455-1101 SALARIES	133,273	159,190	197,893	169,289	-14.5%
10-455-1105 OVERTIME	131	18	2,400	1,800	-25.0%
10-455-1201 INDUSTRIAL INSURANCE	202	337	441	520	17.9%
10-455-1202 MEDICAL INSURANCE	26,632	28,128	40,170	34,349	-14.5%
10-455-1203 FICA	9,740	11,678	13,288	12,579	-5.3%
10-455-1204 ASRS	14,463	18,184	23,234	19,624	-15.5%
10-455-1205 UNEMPLOYMENT	-	-	700	-	-100.0%
TOTAL PERSONNEL	\$ 184,442	\$ 217,535	\$ 278,126	\$ 238,161	-14.4%
OPERATING:					
10-455-2101 OPERATING SUPPLIES	706	1,229	1,250	1,900	52.0%
10-455-2115 EQUIPMENT REPAIR AND UPGRADES	13,604	14,605	14,000	17,000	21.4%
10-455-2260 BOOKS	-	254	200	700	250.0%
10-455-2265 SOFTWARE LICENSING	15,305	16,379	17,000	19,600	15.3%
10-455-2402 CELL PHONES	2,348	2,458	2,400	2,600	8.3%
10-455-2404 UTILITIES	7,807	7,711	7,800	7,800	0.0%
10-455-2590 CONTRACT SERVICES	2,660	2,663	3,000	7,500	150.0%
10-455-2700 TRAVEL, MEALS AND SCHOOLS	-	-	-	9,500	100.0%
10-455-9901 FUTURE CAPITAL PURCHASES	-	18,000	18,000	-	-100.0%
10-455-9904 CAPITAL IMPROVEMENT	-	-	35,000	-	-100.0%
TOTAL OPERATING	\$ 42,430	\$ 63,299	\$ 98,650	\$ 66,600	-32.5%
TOTAL EXPENDITURES	\$ 226,871	\$ 280,834	\$ 376,776	\$ 304,761	-19.1%

CURRENT AND PROPOSED EXPENDITURES

- (2115) Equipment Repair and Upgrades cover the cost of repairs and upgrades, including Wi-Fi, network infrastructure, Barracuda Network Appliance, power protection, servicers, network switches and devices, notebooks, workstations, wireless networks, firewalls, monitors, printers, UPS and spare parts.
- (2265) Software Licensing covers costs associated with software licensing.
- (2404) Utilities covers costs associated with Internet service to City facilities.
- (2590) Contract Services covers the cost of website support, Network Solutions domain name and Secure Service Layer (SSL) services, network cabling services and support and hosting.

FUND 10 – GENERAL: INTERFUND TRANSFERS

GENERAL FUND 10	INTERFUND TRANSFERS - 407				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
10-407-xxxx PERSONNEL	-	-	-	-	0.0%
10-407-xxxx OPERATING	-	-	-	-	0.0%
10-407-xxxx NON-OPERATING	1,270,022	988,876	2,108,153	3,148,454	49.3%
TOTAL EXPENDITURES	\$1,270,022	\$ 988,876	\$2,108,153	\$3,148,454	49.3%

DEPARTMENT DESCRIPTION

Interfund transfers are transactions that are made when cash balances are needed to be transferred from one fund to another fund for proper allocation of money. During the course of the year, there are several transfers that are made. All of these transfers must be budgeted for in the current budget year in order to be executed.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Moving all Capital Projects City-wide from the individual Department's budget to Capital Projects Fund budget, thus, creating the Interfund Transfer entry to cover the expenses.

PERSONNEL LEVELS

- 0 FTE

FY 2015-16 PRIORITIES AND OBJECTIVES

None listed.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Transferred \$300,000 from General Fund to HURF fund to assist in building fund balance in HURF for future road projects.
- ✓ Transfers made to the Tourism Fund to reflect the 15% of 1% that is required in Ordinance 616-14.
- ✓ Transfers made to the Debt Service Fund to cover the annual debt payment.

FUND 10 – GENERAL: INTERFUND TRANSFERS

GENERAL FUND 10	INTERFUND TRANSFERS - 407				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:					
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
TOTAL OPERATING	\$ -	\$ -	\$ -	\$ -	0.0%
NON-OPERATING:					
10-407-9815 TRANSFER TO DEBT SERVICE	483,936	624,490	1,468,153	2,162,557	47.3%
10-407-9822 TRANSFER TO JCEF FUND	63,849	-	-	-	0.0%
10-407-9825 TRANSFER TO COMM DEV	342,236	364,386	340,000	400,000	17.6%
10-407-9830 TRANSFER TO LAND	380,000	-	-	-	0.0%
10-407-9835 TRANSFER TO HURF	-	-	300,000	-	-100.0%
10-407-9840 TRANSFER TO CAPITAL FUND	-	-	-	573,397	100.0%
10-407-9845 TRANSFER TO OTHER FUNDS	-	-	-	12,500	100.0%
TOTAL NON-OPERATING	\$ 1,270,022	\$ 988,876	\$ 2,108,153	\$ 3,148,454	49.3%
TOTAL EXPENDITURES	\$1,270,022	\$ 988,876	\$2,108,153	\$3,148,454	49.3%

CURRENT AND PROPOSED EXPENDITURES

- (9840) Transfer to Capital Fund includes transfer from General Fund to cover capital equipment/improvements budgeted for this fiscal year.
- (9815) Transfer to Debt Service includes transfer from General Fund to Debt Service Fund to cover the General Fund's portion of the debt payment budgeted for this fiscal year plus and an additional \$1.4 million as the 85% of 1% of sales tax to be dedicated to bond debt reduction.
- (9825) Transfer to Community Development covers the 15% of 1% of sales tax to be dedicated to tourism, economic development, and community development.
- (9845) Transfer to Other Funds covers city match for various grants paid from the Miscellaneous Grants Fund.

FUND 10 – GENERAL: MAGISTRATE COURT

GENERAL FUND 10		MAGISTRATE COURT - 443				
EXPENDITURE SUMMARY:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-443-xxxx	PERSONNEL	250,718	250,313	382,806	364,151	-4.9%
10-443-xxxx	OPERATING	6,966	14,014	17,100	20,560	20.2%
TOTAL EXPENDITURES		\$ 257,684	\$ 264,327	\$ 399,906	\$ 384,711	-3.8%

DEPARTMENT DESCRIPTION

The Page Magistrate Court is the judicial branch of the City of Page. The Court has jurisdiction over civil traffic, criminal traffic and criminal misdemeanor offenses, as well as, violations of the City Code and Ordinances. In addition, the Magistrate Court Judge has the authority to issue arrest/search warrants, orders of protection, and injunctions against harassment.

As part of the Arizona State Court System, the Page Magistrate Court is subject to the authority and administrative supervision of the Arizona Supreme Court. The Page Magistrate Court has legal obligations and reporting responsibilities to the State, as well as to the City of Page.

In addition to the Presiding and Assistant Magistrates, the Page Magistrate Court has a Court Administrator and supporting court service specialists for providing the administrative, clerical, scheduling, record-keeping and reporting functions of the Court. All are committed to the mission of the Court “to provide professional, fair, efficient and respectful service to our citizens and guests in the administration of justice.”

SCOPE OF ACTIVITIES

- Judges complete initial hearings, arraignments, sentencing’s, and issue arrest/search warrants, orders of protection, and injunctions against harassment.

DEPARTMENTAL GOALS

- The Page Magistrate Court is committed to professionally serving the citizens and guests of Page by administering justice in a fair, efficient, and respectful manner, so as to enhance public safety and community confidence in our court system.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Increased Operating Supplies line item by \$1,500 to reflect current needs.
- Includes \$100,000 in the Capital Projects Fund for improvements to the court building.

PERSONNEL LEVELS

- .75 FTE - Magistrate Judge
- 1 FTE - Assistant Magistrates (5)
- 1 FTE - Court Supervisor
- 1 FTE - Court Clerk II
- 1 FTE - Court Clerk I
- 1 FTE - Clerk Typist

FUND 10 – GENERAL: MAGISTRATE COURT

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- Completed a comprehensive audit of payment/arrest warrant status.
- Revised the City Code, Chapter 5, Magistrate Court.
- Revised the City's webpage pertaining to the Magistrate Court.
- Trained and certified new assistant magistrate judges.
- Attended the mandatory judicial conference hosted by the Arizona Supreme Court.
- Met all obligations charged to the Court by Federal, State, and local laws; and complied with judge and staff continuing education requirements.

GENERAL FUND 10		MAGISTRATE COURT - 443				
		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:						
10-443-1101	SALARIES	178,342	174,824	270,125	279,866	3.6%
10-443-1105	OVERTIME	-	396	508	1,000	96.9%
10-443-1201	INDUSTRIAL INSURANCE	1,112	972	3,363	643	-80.9%
10-443-1202	MEDICAL INSURANCE	41,742	43,592	59,100	34,859	-41.0%
10-443-1203	FICA	12,825	12,708	19,931	20,903	4.9%
10-443-1204	ASRS	16,697	17,821	28,029	26,880	-4.1%
10-443-1205	UNEMPLOYMENT	-	-	1,750	-	-100.0%
TOTAL PERSONNEL		\$ 250,718	\$ 250,313	\$ 382,806	\$ 364,151	-4.9%
OPERATING:						
10-443-2101	OPERATING SUPPLIES	2,393	1,857	1,500	3,000	100.0%
10-443-2115	EQUIPMENT REPAIR/MAINTENANCE	-	187	-	-	0.0%
10-443-2119	OFFICE EQUIPMENT LEASES	-	-	-	1,000	100.0%
10-443-2402	CELL PHONES	27	53	700	660	-5.7%
10-443-2590	CONTRACT SERVICES	3,690	10,119	11,500	11,000	-4.3%
10-443-2700	TRAVEL, MEALS AND SCHOOLS	658	1,533	2,500	4,000	60.0%
10-443-2804	SUBSCRIPTIONS/MEMBERSHIPS	46	265	900	900	0.0%
10-443-2805	PUBLICATIONS AND ADVERTISING	152	-	-	-	0.0%
TOTAL OPERATING		\$ 6,966	\$ 14,014	\$ 17,100	\$ 20,560	20.2%
TOTAL EXPENDITURES		\$ 257,684	\$ 264,327	\$ 399,906	\$ 384,711	-3.8%

CURRENT AND PROPOSED EXPENDITURES

- (2101) Operating Supplies includes court remittance envelopes, office and printer supplies, laser printers, warrant post cards, juror supplies, and court signs.
- (2590) Contract Service covers the costs for court appointed attorney's fees, lease agreement for copy machine, records destruction services, recall and interpretive services and court appointed attorney fees.
- (2700) Travel, Meals and School provides for mandatory training (16 credit hours) for presiding judge and staff to comply with Supreme Court requirements.

FUND 10 – GENERAL: FIRE

GENERAL FUND 10		FIRE - 427				
EXPENDITURE SUMMARY:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-427-xxxx	PERSONNEL	1,248,720	1,344,956	1,462,483	1,494,042	2.2%
10-427-xxxx	OPERATING	389,169	391,800	456,500	284,500	-37.7%
TOTAL EXPENDITURES		\$1,637,889	\$1,736,756	\$1,918,983	\$1,778,542	-7.3%

DEPARTMENT DESCRIPTION

Page Fire Department (PFD) is responsible for the protection of life and property in the City of Page. PFD provides services that include fire suppression, emergency medical services, aircraft rescue firefighting, technical rescue, search and rescue, hazmat incidents and offers fire prevention educational presentations to the community. Additional prevention activities include fire inspections and pre-plans. The PFD provides service outside of the City, covering up to 50 miles of highway in each direction. PFD is a full-spectrum life safety agency protecting the citizens and more than 3 million visitors per year who live, work and play in our community.

SCOPE OF ACTIVITIES

- During the 2014 calendar year PFD responded to 1177 EMS and 1964 fire related calls for service.
- Provide medically necessary inter-facility transports from hospital.
- Commercial business fire inspections and pre-plans.
- Station tours and fire prevention presentations at the local schools.
- Participates in the annual Shop with a Cop or Firefighter event.

DEPARTMENTAL GOALS

- Work towards improving relationships with local law enforcement agencies to include the tactical medic program.
- Improve interagency partnerships through collaborative training for joint emergency situations.
- Provide excellent Fire/EMS services to the customers we serve.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- The 2016 Fire Department budget shows a budgeted decrease of \$160,500 (35.2%).
- Includes \$30,000 in the Capital Projects Fund for a Zoll Cardiac Monitor.
- Includes \$77,847 in the Capital Projects Fund for a Pumper lease payment.

PERSONNEL LEVELS

- 1 FTE - Fire Chief
- 3 FTE - Captain
- 3 FTE - Engineer
- 9 FTE - Firefighters
- 1 FTE - Administrative Assistant
- 7 Reserves

** 10 of the crewmembers are Paramedics

FY 2015-16 PRIORITIES AND OBJECTIVES

- Enhance medical services with the purchase of state of the art equipment.
- Provide exceptional service through improved response times and training.

FUND 10 – GENERAL: FIRE

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Purchased a 2014 Ford E350 Transport Ambulance, Medic 10.
- ✓ Applied for and was awarded a Fitness Grant from FEMA - \$23,000.

GENERAL FUND 10		FIRE - 427				
PERSONNEL:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-427-1101	SALARIES	770,931	760,906	845,018	859,703	1.7%
10-427-1102	SALARIES-VOLUNTEERS/RESERVES	13,753	22,228	29,545	36,545	23.7%
10-427-1103	TRANSPORT SALARIES	31,555	64,061	45,000	45,000	0.0%
10-427-1105	OVERTIME	71,985	83,894	81,537	81,500	0.0%
10-427-1201	INDUSTRIAL INSURANCE	31,499	47,372	60,923	56,185	-7.8%
10-427-1202	MEDICAL INSURANCE	131,462	164,321	194,385	198,875	2.3%
10-427-1203	FICA	66,802	70,040	74,014	75,366	1.8%
10-427-1204	ASRS	4,541	4,498	4,690	5,299	13.0%
10-427-1205	UNEMPLOYMENT	-	-	3,325	-	-100.0%
10-427-1206	PSPRS	126,191	127,637	124,045	135,569	9.3%
TOTAL PERSONNEL		\$ 1,248,720	\$ 1,344,956	\$ 1,462,483	\$ 1,494,042	2.2%
OPERATING:						
10-427-2101	OPERATING SUPPLIES	14,345	16,226	26,000	21,500	-17.3%
10-427-2102	UNIFORM ALLOWANCE	13,389	15,188	16,000	16,000	0.0%
10-427-2104	RESCUE SUPPLIES	-	-	5,000	5,000	0.0%
10-427-2106	RESCUE EQUIPMENT	3,924	20,873	5,000	5,000	0.0%
10-427-2115	EQUIPMENT REPAIR/MAINT.	43,433	33,414	35,000	35,000	0.0%
10-427-2119	OFFICE EQUIPMENT LEASES	-	-	-	3,000	100.0%
10-427-2226	TURNOUT REPLACEMENT	11,358	9,410	14,000	14,000	0.0%
10-427-2402	CELL PHONES	3,995	3,699	5,000	5,000	0.0%
10-427-2425	BUILDING MAINTENANCE	6,245	9,233	8,000	-	-100.0%
10-427-2450	SAFETY SUPPLIES	1,507	2,402	2,000	2,000	0.0%
10-427-2480	FIRE TRAINING GROUNDS	620	478	3,000	3,000	0.0%
10-427-2590	CONTRACT SERVICES	66,463	58,237	89,500	85,000	-5.0%
10-427-2595	MEDICAL SUPPLIES	26,145	29,379	36,000	36,000	0.0%
10-427-2600	INTERFACILITY TRANSPORT EXP	1,550	2,071	2,000	2,000	0.0%
10-427-2650	RADIO TOWER RENT	5,886	6,401	8,000	8,000	0.0%
10-427-2700	TRAVEL, MEALS AND SCHOOLS	22,120	25,227	30,000	30,000	0.0%
10-427-2804	SUBSCRIPTIONS/MEMBERSHIPS	2,430	2,554	3,000	3,000	0.0%
10-427-2806	PRINTING & BINDING	1,033	357	1,000	-	-100.0%
10-427-2870	EQUIP LEASES-AMBULANCE & FIRE	92,089	97,239	102,300	-	-100.0%
10-427-2875	SCBA CYLINDERS	3,677	3,522	4,000	4,000	0.0%
10-427-2900	FIRE HOSE REPLACEMENT	4,357	3,633	4,000	4,000	0.0%

FUND 10 – GENERAL: FIRE

GENERAL FUND 10		FIRE - 427				
		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
OPERATING: (CONTINUED)						
10-427-2925	HAZARDOUS MAT EQUIP & SUPPL	400	430	-	-	0.0%
10-427-2950	FIRE PREVENTION EDUCATION	811	2,060	3,000	3,000	0.0%
10-427-9901	CAPITAL EQUIPMENT	10,167	-	8,500	-	-100.0%
10-427-9902	FUTURE CAPITAL PURCHASES	35,000	35,000	35,000	-	-100.0%
10-427-9927	INTEREST EXPENSE	18,228	14,767	11,200	-	-100.0%
TOTAL OPERATING		\$ 389,169	\$ 391,800	\$ 456,500	\$ 284,500	-37.7%
TOTAL EXPENDITURES		\$1,637,889	\$1,736,756	\$1,918,983	\$1,778,542	-7.3%

CURRENT AND PROPOSED EXPENDITURES

- (2101) Operating Supplies includes ambulance certification renewals and operating software updates and renewals.
- (2115) Equipment Repair and Maintenance covers National Fire Protection Association (NFPA), Occupational Safety and Health Administration (OSHA), National Institute for Occupational Safety and Health (NIOSH) annual inspection and testing of our self contained breathing apparatus (SCBA), the aerial device on Ladder 1 and ground ladders used on the fire grounds, certified maintenance and repair of specialized fire apparatus, maintenance and repair of the cardiac monitors, SCBA compressor and other state and federal requirements on various pieces of equipment.
- (2590) Contract Services covers costs associated with the 10% fee charged for emergent and non-emergent ambulance billing.
- (2595) Medical Supplies covers expendable supplies required by the AZ Bureau of Emergency Management Services to maintain active ambulance status.
- (2700) Travel, Meals and Schools covers required annual training in Emergency Medical and Fire with a significant portion of this to cover Aircraft Rescue and Firefighting (ARFF) training which is mandated by the Federal Aviation Administration, some examples include: Advanced Life Support Refresher, Emergency Medical Technician (EMT) Refresher, AZ I.A.A.I. - Arizona Chapter - International Assoc. of Arson Investigators, and International Trauma Life Support.

FUND 10 – GENERAL: PD ADMINISTRATION

GENERAL FUND 10	PD ADMINISTRATION - 420				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
10-420-xxxx PERSONNEL	-	-	-	221,356	100.0%
10-420-xxxx OPERATING	-	-	-	19,000	100.0%
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 240,356	100.0%

DEPARTMENT DESCRIPTION

Police Administration provides the overall administrative leadership and supervision necessary to sustain a creative, forward-thinking Public Safety workforce dedicated to excellence and professionalism. We are committed to preventing and reducing crime and working towards the accomplishment of the City Council's Strategic Plan. Our goal is to create a safe community and to protect the lives and property of our citizens and visitors.

Administration is occupied by the Chief of Police and his Administrative Assistant. The Records Division, occupied by 1 Records Clerk also falls under the Administration budget. The Records Division is charged with maintaining all police reports and documents and is the citizen's first contact for service at the Public Safety Facility.

Together the men and women of the Page Police Department support their core values of: Courage, Compassion and Integrity.

SCOPE OF ACTIVITIES

- Oversee the daily operations.
- Create regionally interagency relationships.
- Participate in regional meetings, Metro Board.
- Implement pro-active crime control strategies focusing on the prolific offender.

DEPARTMENTAL GOALS

- Be fiscally mindful.
- Implement crime prevention strategies.
- Promote and mentor staff to achieve high standards of service.
- Create community partnerships.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Includes funding for the Chief of Police and his administrative office staff.
- Includes \$40,254 in the Capital Projects Fund for 6 lap tops (including mounting equipment) for the patrol vehicles

PERSONNEL LEVELS

- 1 FTE - Chief of Police
- 1 FTE - Administrative Assistant
- 1 FTE - Records Clerk

FUND 10 – GENERAL: PD ADMINISTRATION

FY 2015-16 PRIORITIES AND OBJECTIVES

- Complete and Implement a Policy and Procedures Manual.
- Participate in regional training opportunities.
- Participate in DATA Driven Smart Police Initiatives.
- Increase community involvement by participating in more community events, i.e. Coffee with a Cop, GAIN, School Resource Officer and other community oriented programs.
- Implement mutual aid agreement with the Navajo Nation.
- Create a yearly police report.
- Create a Volunteer in Policing program.
- Create a Police Explorer program.
- Implement and coordinate a School Resource program.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Hired a Police Chief.
- ✓ Changed the organizational chart/ Command structure.
- ✓ Remained fiscally responsible.
- ✓ Created a Police Department Challenge Coin.
- ✓ Update the Mission/Vision Statement.
- ✓ Implemented regional training opportunities and increased training opportunities.
- ✓ Utilized Page Police Department employees as teachers in regional training sessions.
- ✓ Hosted APOST classes at the Page Police Department.
- ✓ Updated Police Department website.
- ✓ Created Crime prevention pamphlet in Italian, German and French.
- ✓ Created Coffee with a COP community oriented meeting.
- ✓ Implemented weekly Staff meeting and sharing of information within the organization.
- ✓ Created, goals mission statement committees, website committee, policy and procedures committee.
- ✓ Implemented Officer of the Quarter program and Citizen of the Quarter recognition program.
- ✓ Updated AZCART IGA, (Arizona Child Abduction Regional Task Force).
- ✓ Updated participation with the Terrorism Liaison Officer program with the Arizona Counter Terrorism Center.
- ✓ Met with Navajo Nation Public Safety Director and administrative staff in Window Rock, Arizona.
- ✓ Created a Navajo liaison team with the goal of creating a liaison with our Navajo Nation community.
- ✓ Eliminated the taking home of police cars for patrol officers.
- ✓ Completed audits and Inspections of armory, police cars, grants and evidence room.
- ✓ Promoted Tim Lange to Lieutenant.
- ✓ Promoted Ann Lange, Sam Myers and Ben Jennett to Sergeants.
- ✓ Assisted with Coconino County Sheriff's Office promotional process.
- ✓ Created Page Police Department Code of Ethics document for each Police Department employee.
- ✓ Update complaint document with verbiage.
- ✓ Coordinate testing for police officer to once a month.
- ✓ Assign police building access cards to DPS/ Sheriff's Office.
- ✓ Complete an audit of all grants, RICO Funds and covert funds.
- ✓ Complete an audit of all vehicles, equipment issued and reports assigned to officers.
- ✓ Assign Lt. Lange as the organization Terrorism Liaison Officer.
- ✓ Assign Sgt. Jones as the organization AZCART Liaison.
- ✓ Move personnel files to Chief's office.
- ✓ Created a standardized Response to Resistance protocol (renamed from Use of Force).
- ✓ Created a Notice of Investigation form for Internal Investigations.
- ✓ Created contact/cover hand signals protocol.
- ✓ Created monthly Inspection/audit forms.
- ✓ Created Internship program with local high school.

FUND 10 – GENERAL: PD ADMINISTRATION

GENERAL FUND 10		PD ADMINISTRATION- 420				
		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:						
10-420-1101	SALARIES	-	-	-	158,437	100.0%
10-420-1105	OVERTIME	-	-	-	10,000	100.0%
10-420-1201	INDUSTRIAL INSURANCE	-	-	-	2,117	100.0%
10-420-1202	MEDICAL INSURANCE	-	-	-	11,826	100.0%
10-420-1203	FICA	-	-	-	12,703	100.0%
10-420-1204	ASRS	-	-	-	9,570	100.0%
10-420-1206	PSPRS	-	-	-	16,703	100.0%
TOTAL PERSONNEL		\$ -	\$ -	\$ -	\$ 221,356	100.0%
OPERATING:						
10-420-2101	OPERATING SUPPLIES	-	-	-	19,000	100.0%
TOTAL OPERATING		\$ -	\$ -	\$ -	\$ 19,000	100.0%
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ 240,356	100.0%

FUND 10 – GENERAL: COMMUNICATIONS

GENERAL FUND 10		COMMUNICATIONS - 422				
EXPENDITURE SUMMARY:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-422-xxxx	PERSONNEL	381,939	389,002	439,897	421,966	-4.1%
10-422-xxxx	OPERATING	6,675	28,646	26,600	30,700	15.4%
TOTAL EXPENDITURES		\$ 388,614	\$ 417,648	\$ 466,497	\$ 452,666	-3.0%

DEPARTMENT DESCRIPTION

The Page Communications Center operates 24 hours a day, 7 days a week. It is a 9-1-1, Phase II (capable of receiving the latitude and longitude of a cell phone caller), Public Safety Answering Point (PSAP). We serve the City of Page and primarily dispatch for the Page Police Department, the Page Fire Department, and the Greentown Fire Department. We also serve as the 9-1-1 answering point for the communities surrounding Page in Northern Arizona and Southern Utah, the Glen Canyon National Recreation Area, Lake Powell, and the adjacent Navajo Reservation.

The Communications Center is primarily staffed by one dispatcher who answers all phone calls and all radio traffic. Our mission is: To provide exceptional customer service to all responders, citizens, and visitors. We accept that we are a vital link as the first, first responders for law enforcement, EMS, and fire.

SCOPE OF ACTIVITIES

- The Communications Center is a direct link between citizens and emergency response services.
- Dispatchers answer 9-1-1 calls, all calls for service and provide support for all field operations.
- Dispatchers monitor multiple radio frequencies. Dispatch calls to Police and Fire/EMS.
- Dispatcher's access local, state and federal databases assign reports and track officer's activity in the field.

DEPARTMENTAL GOALS

- Develop strategies to recruit and retain employees to achieve our preferred staffing level of two dispatchers on duty per shift.
- Enhance employee satisfaction and staff development by providing essential training to all the dispatchers.
- To improve the quality and dependability of the radio system currently in use allowing for enhanced communication between the communicators and the users.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Includes an additional \$1,200 for mobile phone lines for the Mobile Command Center.

PERSONNEL LEVELS

- 1 FTE - Communications Supervisor
- 5 FTE - Communication Specialists (2 vacant)
- 1 FTE - PT Communication Specialists (2)

FUND 10 – GENERAL: COMMUNICATIONS

FY 2015-16 PRIORITIES AND OBJECTIVES

- Work with Glen Canyon Communications on enhancing the radio system operability.
- Become/remain fully staffed at current level.
- Add additional dispatchers.
- Increase in training opportunities.
- Assign communications member to attend the Communications Academy.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

The major objective accomplished by the Page Police Departments Communications Center during FY 2015 is that the department rallied together to provide excellent, uninterrupted service to our customers, both internal and external. The staff maintained 24 hour, 365 days per year coverage throughout the entire year, all while working extra shifts to cover for normal occurrences such as vacations or sick coworkers.

More importantly, staff also endured several months of being short staffed which then required them to work extra shifts simply to provide the uninterrupted service. It may not seem like a huge accomplishment, however; without the dedication of our current staff this basic objective could not have been accomplished.

GENERAL FUND 10		COMMUNICATIONS - 422				
		2012-13	2013-14	2014-15	2015-16	%
PERSONNEL:		ACTUAL	ACTUAL	BUDGET	BUDGET	CHANGE
10-422-1101	SALARIES	272,445	268,940	292,719	284,490	-2.8%
10-422-1105	OVERTIME	11,244	12,712	16,696	12,000	-28.1%
10-422-1201	INDUSTRIAL INSURANCE	416	585	718	804	12.0%
10-422-1202	MEDICAL INSURANCE	45,667	53,759	69,720	69,021	-1.0%
10-422-1203	FICA	20,897	20,501	22,752	21,644	-4.9%
10-422-1204	ASRS	31,268	32,504	35,892	34,007	-5.3%
10-422-1205	UNEMPLOYMENT	-	-	1,400	-	-100.0%
TOTAL PERSONNEL		\$ 381,939	\$ 389,002	\$ 439,897	\$ 421,966	-4.1%
OPERATING:						
10-422-2101	OPERATING SUPPLIES	2,211	1,316	3,900	3,500	-10.3%
10-422-2102	UNIFORM ALLOWANCE	-	-	400	500	25.0%
10-422-2115	EQUIPMENT REPAIR/MAINT.	985	15,520	8,200	3,500	-57.3%
10-422-2116	OFFICE EQUIPMENT	-	-	1,800	1,800	0.0%
10-422-2402	CELL PHONES	-	45	1,800	3,000	66.7%
10-422-2590	CONTRACT SERVICES	1,884	6,133	6,300	6,300	0.0%
10-422-2700	TRAVEL, MEALS AND SCHOOLS	159	4,099	2,300	9,300	304.3%
10-422-2804	SUBSCRIPTIONS/MEMBERSHIPS	92	92	300	1,200	300.0%
10-422-2825	GIS	1,345	1,441	1,600	1,600	0.0%
TOTAL OPERATING		\$ 6,675	\$ 28,646	\$ 26,600	\$ 30,700	15.4%
TOTAL EXPENDITURES		\$ 388,614	\$ 417,648	\$ 466,497	\$ 452,666	-3.0%

FUND 10 – GENERAL: COMMUNICATIONS

CURRENT AND PROPOSED EXPENITURES

- (2101) Operating supplies include printing (cartridges) and department office supply needs. It also includes employee specific equipment such as headsets, ear buds and voice tubes.
- (2115) Equipment Repair and Maintenance covers costs related to the replacement of equipment within the department and the mobile command center. The equipment may be such things as the refrigerator or garbage disposal. Operational type equipment not included.
- (2402) Cell Phones line item shows an increase this fiscal year due to completing the installation of two complete dispatch consoles in the MCC - mobile command center. This included adding two cell phone lines one with a data package. These consoles provide the ability to dispatch remotely from the MCC .
- (2700) Travel, Meals and Schools has increased with the goal this year of providing some external training to staff. Not only does this allow them to receive the most up-to-date information but it also allows them to increase their networking pool. This also includes sending a dispatcher to the Dispatch Academy at Western Arizona Law Enforcement Training Academy (WALETA).
- (2804) Subscription/Memberships shows an increase this fiscal year to allow for staff to become members of the APCO – Association of Public Safety Communications Officials. This provides Webinars and discounts on APCO training.

FUND 10 – GENERAL: COMMUNITY RESOURCE

DEPARTMENT DESCRIPTION

The Community Resource Department has been combined with the Patrol Budget. This section is for historical purposes only.

GENERAL FUND 10		COMMUNITY RESOURCE - 424				
EXPENDITURE SUMMARY:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-424-xxxx	PERSONNEL	52,947	74,212	103,502	-	-100.0%
10-424-xxxx	OPERATING	5,339	10,735	12,716	-	-100.0%
TOTAL EXPENDITURES		\$ 58,286	\$ 84,947	\$ 116,218	\$ -	-100.0%

GENERAL FUND 10		COMMUNITY RESOURCE - 424				
PERSONNEL:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-424-1101	SALARIES	36,310	47,729	67,132	-	-100.0%
10-424-1105	OVERTIME	3,163	6,498	8,254	-	-100.0%
10-424-1201	INDUSTRIAL INSURANCE	1,101	2,001	2,817	-	-100.0%
10-424-1202	MEDICAL INSURANCE	4,361	7,701	10,620	-	-100.0%
10-424-1203	FICA	2,928	4,025	5,584	-	-100.0%
10-424-1204	ASRS	4,398	6,258	8,745	-	100.0%
10-424-1205	UNEMPLOYMENT	686	-	350	-	-100.0%
TOTAL PERSONNEL		\$ 52,947	\$ 74,212	\$ 103,502	\$ -	-100.0%
OPERATING:						
10-424-2101	OPERATING SUPPLIES	3,158	8,112	5,200	-	-100.0%
10-424-2102	UNIFORM ALLOWANCE	754	1,314	1,600	-	-100.0%
10-424-2115	EQUIPMENT REPAIR/MAINT.	-	-	1,500	-	100.0%
10-424-2402	CELL PHONES	-	-	516	-	-100.0%
10-424-2590	CONTRACT SERVICES	295	275	1,300	-	-100.0%
10-424-2700	TRAVEL, MEALS AND SCHOOLS	634	999	2,000	-	-100.0%
10-424-2806	PRINTING & BINDING	498	35	600	-	100.0%
TOTAL OPERATING		\$ 5,339	\$ 10,735	\$ 12,716	\$ -	-100.0%
TOTAL EXPENDITURES		\$ 58,286	\$ 84,947	\$ 116,218	\$ -	-100.0%

FUND 10 – GENERAL: INVESTIGATIONS

GENERAL FUND 10	INVESTIGATIONS - 426				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
10-426-xxxx PERSONNEL	373,232	333,889	321,039	274,787	-14.4%
10-426-xxxx OPERATING	9,055	6,346	15,810	32,480	105.4%
TOTAL EXPENDITURES	\$ 382,288	\$ 340,234	\$ 336,849	\$ 307,267	-8.8%

DEPARTMENT DESCRIPTION

The Criminal Investigations Division is assigned to the support services division of the Police Department. The Criminal Investigations Division is tasked with conducting complete, thorough and comprehensive investigations into all complex and serious crimes, such as sex crimes, deaths, crimes against children and major property crimes, within the City of Page. These investigations include crime scene investigation, evidence collection, victim/witness/suspect interviews, case preparation and presentation to attorneys and courts.

SCOPE OF ACTIVITIES

Essential duties and responsibilities:

- Conduct interviews and obtain statements from victims, witnesses and suspects of alleged crimes.
- Collection, packaging and preserving of physical evidence in a manner which insures the admissibility of such evidence in a court of law.
- Preparation and execution of search warrants.
- Testify in the court of appropriate jurisdiction regarding investigative activities.
- Respond to calls for investigative assistance on off-duty time when necessary.
- Utilize proper evidence handling protocols.
- Exercise the proper control and use of firearms and other offensive and defensive weapons, such as O.C. (pepper) spray, taser and baton.
- Develop and maintain excellent working relations with all other departments, City personnel, citizens, businesses and other law enforcement agencies; foster inter agency co-operation and maintain communication skills with all types of individuals under adverse conditions without losing control of the situation.
- Positively and professionally represent the City of Page and the law enforcement profession.

DEPARTMENTAL GOALS

- To clear all back logged cases that have been pending due to man power shortages.
- To hire one evidence technician.
- To provide assistance to the patrol division by conducting follow up interviews, etc. on all high profile/ major cases.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Coordinate efforts with United States Marshals Service in conjunction with the Department of Justice (DOJ), National Anti-Violent Crime Initiative.
- Coordinate monthly Regional Investigative Prolific Offender meetings.

FUND 10 – GENERAL: INVESTIGATIONS

PERSONNEL LEVELS

- 1 FTE - Lieutenant
- 1 FTE - Sergeant
- 1 FTE - Evidence Technician

FY 2015-16 PRIORITIES AND OBJECTIVES

- It is a priority of the department to hire/promote 2 Detectives and get them properly trained as soon as possible.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ One Sergeant was assigned to assist with Investigations.
- ✓ Although the division was very short on man power throughout FY 2014-15, CID was assigned high profile cases related to deaths, sex crimes and child crimes.

GENERAL FUND 10		INVESTIGATIONS - 426				
PERSONNEL:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-426-1101	SALARIES	241,737	201,821	192,898	162,286	-15.9%
10-426-1105	OVERTIME	9,693	18,268	16,000	7,000	-56.3%
10-426-1201	INDUSTRIAL INSURANCE	7,187	8,500	8,034	9,818	22.2%
10-426-1202	MEDICAL INSURANCE	49,231	44,388	44,325	34,256	-22.7%
10-426-1203	FICA	18,625	16,219	15,430	12,390	-19.7%
10-426-1204	ASRS	-	-	-	4,169	100.0%
10-426-1205	UNEMPLOYMENT	-	-	525	-	-100.0%
10-426-1206	PSPRS	46,761	44,693	43,826	44,868	2.4%
TOTAL PERSONNEL		\$ 373,232	\$ 333,889	\$ 321,039	\$ 274,787	-14.4%
OPERATING:						
10-426-2101	OPERATING SUPPLIES	3,881	2,520	2,500	5,700	128.0%
10-426-2102	UNIFORM ALLOWANCE	2,233	1,429	2,400	4,400	83.3%
10-426-2115	EQUIPMENT REPAIR/MAINT.	-	-	-	1,500	100.0%
10-426-2190	INVESTIGATIONS	437	634	2,000	1,000	-50.0%
10-426-2402	CELL PHONES	-	-	2,300	4,920	113.9%
10-426-2590	CONTRACT SERVICES	-	-	1,500	2,500	66.7%
10-426-2700	TRAVEL, MEALS AND SCHOOLS	2,505	1,762	5,000	11,250	125.0%
10-426-2804	SUBSCRIPTIONS/MEMBERSHIPS	-	-	110	210	90.9%
10-426-2806	PRINTING & BINDING	-	-	-	1,000	100.0%
TOTAL OPERATING		\$ 9,055	\$ 6,346	\$ 15,810	\$ 32,480	105.4%
TOTAL EXPENDITURES		\$ 382,288	\$ 340,234	\$ 336,849	\$ 307,267	-8.8%

CURRENT AND PROPOSED EXPENDITURES

- (2700) Travel Meals and Schools increased for up-to-date training for one new Evidence Tech. and one Detective Sgt.
- (2190) Investigations decreased due to current funds available.

FUND 10 – GENERAL: PATROL

GENERAL FUND 10	PATROL - 421				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
10-421-xxxx PERSONNEL	1,415,928	1,424,618	1,753,120	1,629,780	-7.0%
10-421-xxxx OPERATING	148,816	210,801	277,100	243,950	-12.0%
TOTAL EXPENDITURES	\$1,564,744	\$1,635,419	\$2,030,220	\$1,873,730	-7.7%

DEPARTMENT DESCRIPTION

The Page Police Department provides law enforcement services to the City of Page while protecting the lives and property of our diverse community. The Patrol Division is the most visible unit in the department. The Patrol division, in its simplest terms, is the prevention and deterrence of criminal activity and the provision of day-to-day police service to the community. The work performed by officers of this division is massive in its scope. They protect life and property, prevent and suppress crime, and preserve the public order, all in the effort to maintain a safe and pleasant environment for community.

SCOPE OF ACTIVITIES

The Patrol Division patrols and responds to all calls for service, including:

- Emergency Response to 911 Calls.
- Traffic Enforcement and accident investigation.
- Response to tactical incidents.
- Service of search and arrest warrants.
- Crime prevention.
- Animal control.
- Security checks.
- Police K-9.
- Parking control.
- Community Oriented Policing Programs.

DEPARTMENTAL GOALS

- Become more proactive rather than reactive in relation to crime prevention.
- Promote police conduct that is responsive and sensitive to the needs of the community.
- Develop strategies to recruit/retain employees, enhance employee satisfaction and staff development.
- Initiate Community Oriented Programs and identify the crime prevention strategies to reduce the opportunities for crime in our community.
- Establish a school safety program for 2016-17 school year; draft a service agreement between the school and Police Department; submit an application through the Arizona Department of Education by April 15, 2016, and assign an officer to position and complete the 180 hours of Law-Related Education (LRE) instruction and training.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Includes an increase of \$8,400 to provide required officer certifications and training.
- Includes \$3,600 for four new Vie Vu cameras.
- Includes \$55,000 in the Capital Projects Fund for a new marked patrol unit/off-road specialty vehicle.

FUND 10 – GENERAL: PATROL

PERSONNEL LEVELS

- 1 FTE - Patrol Lieutenant
- 3 FTE - Patrol Sergeants
- 12 FTE - Patrol Officers
- 1 FTE - Community Resource Officer

FY 2015-16 PRIORITIES AND OBJECTIVES

- Reduce overtime by at least 10%.
- Complete/implement policy and procedure manual.
- Decrease drug activity.
- Increase case clearance rates.
- Develop and strengthen partnership with other agencies.
- Mobile data terminals in the patrol units.
- Search for alternative funding sources that will provide the best opportunities to hire, purchase equipment, and acquire technologies.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Promoted a Patrol Lieutenant.
- ✓ Changed department command structure.
- ✓ Promoted Patrol Sergeants.
- ✓ Hired six new police officers.

FUND 10 – GENERAL: PATROL

GENERAL FUND 10		PATROL - 421				
		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:						
10-421-1101	SALARIES	898,365	844,972	1,019,111	889,464	-12.7%
10-421-1105	OVERTIME	80,896	89,295	119,309	77,000	-35.5%
10-421-1201	INDUSTRIAL INSURANCE	25,196	32,422	39,843	33,237	-16.6%
10-421-1202	MEDICAL INSURANCE	161,155	207,132	256,485	241,884	-5.7%
10-421-1203	FICA	72,351	68,614	83,876	70,111	-16.4%
10-421-1204	ASRS	7,469	10,330	9,486	4,169	-56.1%
10-421-1205	UNEMPLOYMENT	4,915	-	3,325	-	-100.0%
10-421-1206	PSPRS	165,580	171,854	221,684	313,915	41.6%
TOTAL PERSONNEL		\$ 1,415,928	\$ 1,424,618	\$ 1,753,120	\$ 1,629,780	-7.0%
OPERATING:						
10-421-2101	OPERATING SUPPLIES	19,532	55,917	35,000	37,100	6.0%
10-421-2102	UNIFORM ALLOWANCE	11,068	12,452	27,000	26,900	-0.4%
10-421-2110	JANITORIAL SUPPLIES	-	43	-	-	0.0%
10-421-2115	EQUIPMENT REPAIR/MAINT.	5,799	13,970	14,000	24,000	71.4%
10-421-2116	OFFICE EQUIPMENT	13,025	16,727	13,000	-	-100.0%
10-421-2119	OFFICE EQUIPMENT LEASES	-	-	-	12,600	100.0%
10-421-2402	CELL PHONES	8,172	7,316	5,500	8,940	62.5%
10-421-2590	CONTRACT SERVICES	47,142	54,210	43,500	51,950	19.4%
10-421-2700	TRAVEL, MEALS AND SCHOOLS	3,170	6,875	18,100	27,750	53.3%
10-421-2705	PROGRAM EXPENSES	-	-	10,000	10,000	0.0%
10-421-2710	SILENT WITNESS	-	-	1,000	1,000	0.0%
10-421-2715	COMMUNITY ROOM EXPENSES	-	695	250	-	-100.0%
10-421-2750	K-9 EXPENSE	396	1,573	2,200	2,200	0.0%
10-421-2780	DARE EXPENSE	-	-	-	-	0.0%
10-421-2804	SUBSCRIPTIONS/MEMBERSHIPS	1,513	1,826	1,900	2,250	18.4%
10-421-2806	PRINTING & BINDING	3,612	3,738	4,500	5,010	11.3%
10-421-2825	FIREARMS RANGE EXPENSES	387	458	1,500	2,500	66.7%
10-421-2900	COMPUTER/I.T.	-	-	50,400	31,750	-37.0%
10-421-9901	FUTURE CAPITAL PURCHASES	35,000	35,000	35,000	-	-100.0%
10-421-9904	CAPITAL EQUIPMENT	-	-	14,250	-	-100.0%
TOTAL OPERATING		\$ 148,816	\$ 210,801	\$ 277,100	\$ 243,950	-12.0%
TOTAL EXPENDITURES		\$1,564,744	\$1,635,419	\$2,030,220	\$1,873,730	-7.7%

FUND 10 – GENERAL: PATROL

CURRENT AND PROPOSED EXPENDITURES

- (2101) Operating Supplies includes office supplies, patrol and fleet equipment, including: paper, file folders, printing supplies, first aid and emergency supplies, batteries, road signs, traffic equipments, drug test kits, blood test kits, prisoner transport equipment, cameras, entry gear, tool kits, ear pieces and other miscellaneous supplies.
- (2102) Uniform Allowance covers the costs of uniforms, patrol patches and badges, and bullet proof vests.
- (2115) Equipment Repair and Maintenance covers costs related to car maintenance including paint and graphics, repair of Vie Vu cameras and weapons, replacement of lap top stands in the patrol vehicles and portable radios.
- (2402) Cell Phones covers the costs of cell phone service and wireless cards for lap tops.
- (2590) Contract Services covers annual maintenance and service agreements, including Glen Canyon Communications radio contract, Durham Communications, New Motion (laptop services), IBC service contract (gates), Johnson Control and Lexipol (manuals); and professional services such as towing service, drinking water, records destruction, National Test Network and Emergency Medication services for suspects during an arrest.

FUND 10 – GENERAL: PUBLIC WORKS ADMINISTRATION

GENERAL FUND 10	PW ADMINISTRATION - 460				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
10-460-xxxx PERSONNEL	-	-	-	492,197	100.0%
10-460-xxxx OPERATING	-	-	-	15,000	100.0%
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 507,197	100.0%

DEPARTMENT DESCRIPTION

Public Works Administration is a new department created to account for administrative costs in public works administration and street personnel. The Public Works Department provides a variety of services to the City departments and the community. The division is divided into five work units: Administration, Streets, Park Maintenance, Building Maintenance and Central Garage. The Director of Engineering will be responsible for the oversight of street maintenance, storm sewer, park and cemetery maintenance, airport maintenance and the operation of all city owned facilities.

SCOPE OF ACTIVITIES

- Preparation of construction plans, specifications and contracts.
- Presenting information on projects to the City Council, community and other agencies.
- Oversight of the bidding process and contract administration.
- Develop and maintain City mapping system.
- Develop and maintain City's infrastructure maintenance records.

DEPARTMENTAL GOALS

- Maximize funds through effective infrastructure analysis and management.

FY 2015-16 BUDGET HIGHLIGHTS

- Includes funding of a Director of Engineering.
- Public Works Director, Office Manager and Street Personnel have been moved from Streets Budget (Highway User Revenue Fund) to Public Works Administration and will be paid by the General Fund. This is intended to offset the transfer from the General Fund to Streets (Highway User Revenue Fund).

PERSONNEL LEVELS

- 1 FTE - City Engineer
- 1 FTE - Public Works Director
- 1 FTE - Street Maintenance Supervisor
- 2 FTE - Street Maintenance Workers
- 1 FTE - Office Manager
- .25 FTE - PT Seasonal Maintenance Worker

FY 2015-16 PRIORITIES AND OBJECTIVES

- In coordination with Page Utility Enterprises, create a multi-year Capital Improvement Plan for maintaining and extending the life of the City's infrastructure.
- Create a plan to address deferred maintenance on City facilities and equipment.

FUND 10 – GENERAL: PUBLIC WORKS ADMINISTRATION

GENERAL FUND 10		PW ADMINISTRATION - 460				
		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:						
10-460-1101	SALARIES	-	-	-	327,878	100.0%
10-460-1105	OVERTIME	-	-	-	1,800	100.0%
10-460-1201	INDUSTRIAL INSURANCE	-	-	-	26,219	100.0%
10-460-1202	MEDICAL INSURANCE	-	-	-	75,099	100.0%
10-460-1203	FICA	-	-	-	24,085	100.0%
10-460-1204	ASRS	-	-	-	37,116	100.0%
TOTAL PERSONNEL		\$ -	\$ -	\$ -	\$ 492,197	100.0%
OPERATING:						
10-460-2101	OPERATING SUPPLIES	-	-	-	15,000	100.0%
TOTAL OPERATING		\$ -	\$ -	\$ -	\$ 15,000	100.0%
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ 507,197	100.0%

CURRENT AND PROPOSED EXPENDITURES

- (2101) Operating Supplies covers the cost of office and printing supplies.

FUND 10 – GENERAL: BUILDING MAINTENANCE

GENERAL FUND 10	BUILDING MAINTENANCE - 457				
EXPENDITURE SUMMARY:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-457-xxxx PERSONNEL	167,069	205,659	240,633	145,778	-39.4%
10-457-xxxx OPERATING	41,130	49,046	88,600	109,300	23.4%
TOTAL EXPENDITURES	\$ 208,198	\$ 254,704	\$ 329,233	\$ 255,078	-22.5%

DEPARTMENT DESCRIPTION

The Building Maintenance Department is responsible for the repair and maintenance of all City facilities, include electrical, carpentry, painting, plumbing, HVAC, security control and janitorial services. The Building Maintenance Department also covers the cost of all janitorial supplies throughout the City.

SCOPE OF ACTIVITIES

- Responsible for the repair and maintenance of all City facilities.
- Provide assistance to the City's Information Technology (IT) Department with electrical, wiring and cable.
- Provide high level security access system through lock and key control.

DEPARTMENTAL GOALS

- Cost effective maintenance of city facilities.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Includes \$10,000 in Facilities Maintenance to upgrade the Magistrate Court building and paint the City Garage.
- Includes \$5,000 in the Facilities Maintenance line item to replace components for the emergency generator for City Hall, IT and Police and Fire Depts. communications system.
- Includes \$4,700 in the Contract Services line item for elevator inspections at public safety facility; backflow device inspection and service; and copy machine lease.

PERSONNEL LEVELS

- 1 FTE - Electrician
- 1 FTE - Building Maintenance
- 1 FTE - Custodian

FY 015-16 PRIORITIES AND OBJECTIVES

- Upgrade HVAC systems.
- Re-Install hot water to restrooms at City Hall.
- Upgrade electrical panel, install flooring and increase ventilation in Magistrate Court building.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Completed public safety roof repairs.
- ✓ Cleaned and maintained City facilities.
- ✓ Repaired stucco and painted Magistrate Court building.

FUND 10 – GENERAL: BUILDING MAINTENANCE

GENERAL FUND 10		BUILDING MAINTENANCE - 457				
		2012-13	2013-14	2014-15	2015-16	%
PERSONNEL:		ACTUAL	ACTUAL	BUDGET	BUDGET	CHANGE
10-457-1101	SALARIES	121,071	141,101	162,158	102,927	-36.5%
10-457-1105	OVERTIME	271	318	1,302	600	-53.9%
10-457-1201	INDUSTRIAL INSURANCE	2,635	4,485	5,029	5,238	4.2%
10-457-1202	MEDICAL INSURANCE	20,924	32,829	40,170	17,448	-56.6%
10-457-1203	FICA	8,647	10,606	12,138	7,690	-36.6%
10-457-1204	ASRS	13,521	16,320	18,961	11,875	-37.4%
10-457-1205	UNEMPLOYMENT	-	-	875	-	-100.0%
TOTAL PERSONNEL		\$ 167,069	\$ 205,659	\$ 240,633	\$ 145,778	-39.4%
OPERATING:						
10-457-2101	OPERATING SUPPLIES	1,845	1,912	2,000	2,000	0.0%
10-457-2102	UNIFORM ALLOWANCE	936	967	1,200	1,200	0.0%
10-457-2103	SAFETY SUPPLIES	38	283	500	500	0.0%
10-457-2104	CLOTHING ALLOWANCE	-	-	400	400	0.0%
10-457-2105	JANITORIAL SUPPLIES	14,192	15,280	19,000	19,000	0.0%
10-457-2110	BUILDING MATERIALS	1,882	1,426	2,000	2,000	0.0%
10-457-2115	EQUIPMENT REPAIR/MAINT.	3,616	2,237	3,000	11,000	266.7%
10-457-2119	ELECTRICAL SUPPLIES	6,907	7,263	9,000	-	-100.0%
10-457-2120	OFFICE EQUIPMENT LEASES	-	-	-	2,000	100.0%
10-457-2227	LOCK REPLACEMENT	112	-	1,500	-	-100.0%
10-457-2500	PLUMBING	-	3,396	6,000	-	-100.0%
10-457-2590	CONTRACT SERVICES	4,091	2,617	8,000	10,700	33.8%
10-457-2850	FACILITIES MAINTENANCE	-	-	-	60,500	100.0%
10-457-2900	HVAC EXPENSES	5,512	8,380	9,000	-	-100.0%
10-457-9902	CAPITAL LEASES	1,999	1,974	2,000	-	-100.0%
10-457-9925	CONSTRUCTION	-	3,311	25,000	-	-100.0%
TOTAL OPERATING		\$ 41,130	\$ 49,046	\$ 88,600	\$ 109,300	23.4%
TOTAL EXPENDITURES		\$ 208,198	\$ 254,704	\$ 329,233	\$ 255,078	-22.5%

CURRENT AND PROPOSED EXPENDITURES

- (2105) Janitorial Supplies includes janitorial supplies for all City facilities.
- (2115) Equipment Repair and Replacement includes funding to repair mechanicals, such as automatic doors, elevator, and shop machinery.
- (2227) Lock Replacement covers costs of maintaining current lock system. (Moved to Facilities Maintenance)
- (2500) Plumbing covers costs associated with maintaining water and sewer in City facilities. (Moved to Facilities Maintenance)
- (2590) Contract Services includes costs associated with large electrical, structural repairs, carpet and window cleaning, fire extinguisher inspection, elevator inspections, backflow inspection and ADEQ certifications for buildings.

FUND 10 – GENERAL: CENTRAL GARAGE

GENERAL FUND 10		CENTRAL GARAGE - 448				
EXPENDITURE SUMMARY:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-448-xxxx	PERSONNEL	118,270	121,669	129,806	127,350	-1.9%
10-448-xxxx	OPERATING	173,497	163,397	195,600	182,700	-6.6%
TOTAL EXPENDITURES		\$ 291,767	\$ 285,065	\$ 325,406	\$ 310,050	-4.7%

DEPARTMENT DESCRIPTION

The Central Garage is responsible for the repair and maintenance of all light and heavy vehicles and equipment in the City fleet. Department personnel consist of a heavy equipment mechanic and an ASE certified senior auto tech. Duties are assigned and funded according to department and vehicle and equipment type. The Central Garage is responsible for the general services fleet, airport vehicles and equipment, and street department vehicles and equipment that are funded by Highway User Revenue Fund (HURF). Mechanics also service and maintain the emergency generators for the Public Safety building, Court Magistrate building and City Hall; and the generators required for IT and communications and airport lighting and communication.

SCOPE OF ACTIVITIES

- Provide preventive maintenance and repair to 62 vehicles, 18 heavy trucks, 13 tractors and mowers, 3 emergency generators, 10 heavy equipment pieces and 84 pieces of small machinery.
- Provide machinist and welding services for the City.
- Provide contract fuel services for the City fleet.
- Assist City departments with new vehicle and equipment purchases through State contract/co-op purchasing agreements.

DEPARTMENTAL GOALS

- Acquire and train in the use of new diagnostic tools for diesel engines used by Fire Dept. and Public Works.
- Ensure the safety of all vehicles and equipment pieces used by City departments.
- To assess department priorities and operations in order to impact efficiency and cost effectiveness.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Increased the Equipment and Repair line item by \$2,000 to cover cost of new diagnostic tools.
- Increased the Travel, Meals and Schools line item by \$100 to cover travel cost for ASE recertification.

PERSONNEL LEVELS

- 1 FTE - Heavy Equipment Tech
- 1 FTE - Senior Auto Tech

FY 2015-16 PRIORITIES AND OBJECTIVES

- Continue to provide service to all departments as efficiently as duties allow.

FUND 10 – GENERAL: CENTRAL GARAGE

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Refit of Medic 11, with new motor and rear axle.
- ✓ Replacement of engine oil seals on the Cat D8L dozer.
- ✓ Provided preventive maintenance and repair to 62 vehicles, 18 heavy trucks, 13 tractors and mowers, 3 emergency generators, 10 heavy equipment pieces and 84 pieces of small machinery.
- ✓ Changed a patrol SUV into the K-9 unit installing the protection system for the animal (automatic controls on heat/AC, windows) and cage.

GENERAL FUND 10		CENTRAL GARAGE - 448				
		2012-13	2013-14	2014-15	2015-16	%
PERSONNEL:		ACTUAL	ACTUAL	BUDGET	BUDGET	CHANGE
10-448-1101	SALARIES	84,071	84,071	88,590	88,876	0.3%
10-448-1105	OVERTIME	469	-	1,000	1,000	0.0%
10-448-1201	INDUSTRIAL INSURANCE	1,526	2,182	2,810	3,135	11.6%
10-448-1202	MEDICAL INSURANCE	16,616	19,614	20,085	17,384	-13.4%
10-448-1203	FICA	6,170	6,099	6,579	6,646	1.0%
10-448-1204	ASRS	9,419	9,702	10,392	10,309	-0.8%
10-448-1205	UNEMPLOYMENT	-	-	350	-	-100.0%
TOTAL PERSONNEL		\$ 118,270	\$ 121,669	\$ 129,806	\$ 127,350	-1.9%
OPERATING:						
10-448-2101	OPERATING SUPPLIES	330	287	500	500	0.0%
10-448-2102	UNIFORM ALLOWANCE	557	573	600	600	0.0%
10-448-2104	CLOTHING ALLOWANCE	-	-	200	200	0.0%
10-448-2115	EQUIPMENT REPAIR/MAINT.	861	596	900	900	0.0%
10-448-2590	CONTRACT SERVICES	5,818	3,286	3,500	3,500	0.0%
10-448-2601	FUEL	107,646	101,959	123,000	123,000	0.0%
10-448-2603	VEHICLE REPAIR/MAINTENANCE	17,770	18,540	20,000	20,000	0.0%
10-448-2607	OIL	6,692	4,476	5,300	5,300	0.0%
10-448-2608	HEAVY EQUIPMENT REPAIR	14,366	13,973	18,000	20,000	11.1%
10-448-2610	TIRES	7,958	8,061	7,000	7,000	0.0%
10-448-2700	TRAVEL, MEALS AND SCHOOLS	-	-	100	200	100.0%
10-448-2804	SUBSCRIPTIONS/MEMBERSHIPS	1,500	1,646	1,500	1,500	0.0%
10-448-9901	FUTURE CAPITAL PURCHASES	10,000	10,000	15,000	-	-100.0%
TOTAL OPERATING		\$ 173,497	\$ 163,397	\$ 195,600	\$ 182,700	-6.6%
TOTAL EXPENDITURES		\$ 291,767	\$ 285,065	\$ 325,406	\$ 310,050	-4.7%

CURRENT AND PROPOSED EXPENDITURES

- (2603) Vehicle Repair and Maintenance includes costs for light duty vehicle maintenance and repair.
- (2608) Heavy Equipment Repair includes costs for maintenance of heavy trucks and equipment.
- (2601) Fuel covers cost of fleet fuel; cost are volatile and can increase unexpectedly.

FUND 10 – GENERAL: ENGINEERING

DEPARTMENT DESCRIPTION

The Engineering Department has been combined with Public Works Administration. This section is for historical purposes only.

GENERAL FUND 10	ENGINEERING - 461				
EXPENDITURE SUMMARY:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-461-xxxx PERSONNEL	-	-	-	-	0.0%
10-461-xxxx OPERATING	386	6,619	41,000	-	-100.0%
TOTAL EXPENDITURES	\$ 386	\$ 6,619	\$ 41,000	\$ -	-100.0%

GENERAL FUND 10	ENGINEERING - 461				
PERSONNEL:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
10-461-2402 CELL PHONES	386	-	-	-	0.0%
10-461-9720 GRANT CITY MATCH	-	6,619	41,000	-	-100.0%
TOTAL OPERATING	\$ 386	\$ 6,619	\$ 41,000	\$ -	-100.0%
TOTAL EXPENDITURES	\$ 386	\$ 6,619	\$ 41,000	\$ -	-100.0%

FUND 10 – GENERAL: PARKS MAINTENANCE

GENERAL FUND 10		PARKS MAINTENANCE - 462				
EXPENDITURE SUMMARY:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
10-462-xxxx	PERSONNEL	257,297	226,838	243,756	249,528	2.4%
10-462-xxxx	OPERATING	9,697	36,094	40,000	39,600	-1.0%
TOTAL EXPENDITURES		\$ 266,994	\$ 262,932	\$ 283,756	\$ 289,128	1.9%

DEPARTMENT DESCRIPTION

The Parks and Cemetery Department is responsible for the repair, maintenance and development of City parks, street-side and desert landscaping, facility grounds as well as airport landscaping (outside of air operations areas), trails, cemetery and the Sports Complex's grounds, equipment, all irrigation systems and weed control. Maintenance personnel are assigned specific maintenance divisions throughout the City and funded according to the needs of their areas. Department personnel are responsible for snow and ice control on facility walkways, perpetual care of the cemetery, burials, and setting stones.

SCOPE OF ACTIVITIES

- Maintenance of 20 acres of lawns, 3.7 miles of street-side landscaping, 2.7 acres of desert landscaping.
- Provide Cemetery services.
- Upkeep of sidewalks adjoining City owned facilities and property, including Elm St. shopping center.
- Maintenance and weed control on the City's trail system.
- Maintain recreation grounds to play standards (softball, soccer, football).

DEPARTMENTAL GOALS

- Thorough ongoing inspection and maintenance ensure the condition and safety of parks and grounds equipment.
- Provide training for recreational grounds maintenance requirements per sport use.
- Train and certify personnel for herbicide dispensing.
- Develop a plan to upgrade playground equipment.
- Repair lighting in Golliard Park and remove old field lights.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Includes \$200,000 in the Capital Projects Fund for upgrades to playground and park equipment for John C. Page Memorial Park.
- Includes \$14,000 in the Capital Projects Fund for mower replacement.
- Includes funding for seasonal part-time employee, to cover anticipated cost for additional trash pickup.
- Includes an additional \$1,200 to Contract Services for increased cost associated with inspection, testing and maintenance of irrigation backflow devices, required by the City's water department report to ADEQ.
- Includes a \$3,000 increase in the Operating Supplies line item for changes related to refuse collection for parks and grounds.

PERSONNEL LEVELS

- 1 FTE - Maintenance Supervisor
- 3 FTE - Maintenance personnel

FUND 10 – GENERAL: PARKS MAINTENANCE

FY 2015-16 PRIORITIES AND OBJECTIVES

- Upgrade park equipment (tables, benches, trash receptacles, playgrounds, lighting).
- Provide clean and safe parks and grounds.
- Upgrades and weed abatement on the City's trail system.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Reduced water consumption in parks and grounds by desert landscaping and irrigation modifications.
- ✓ Expand cemetery by three blocks.

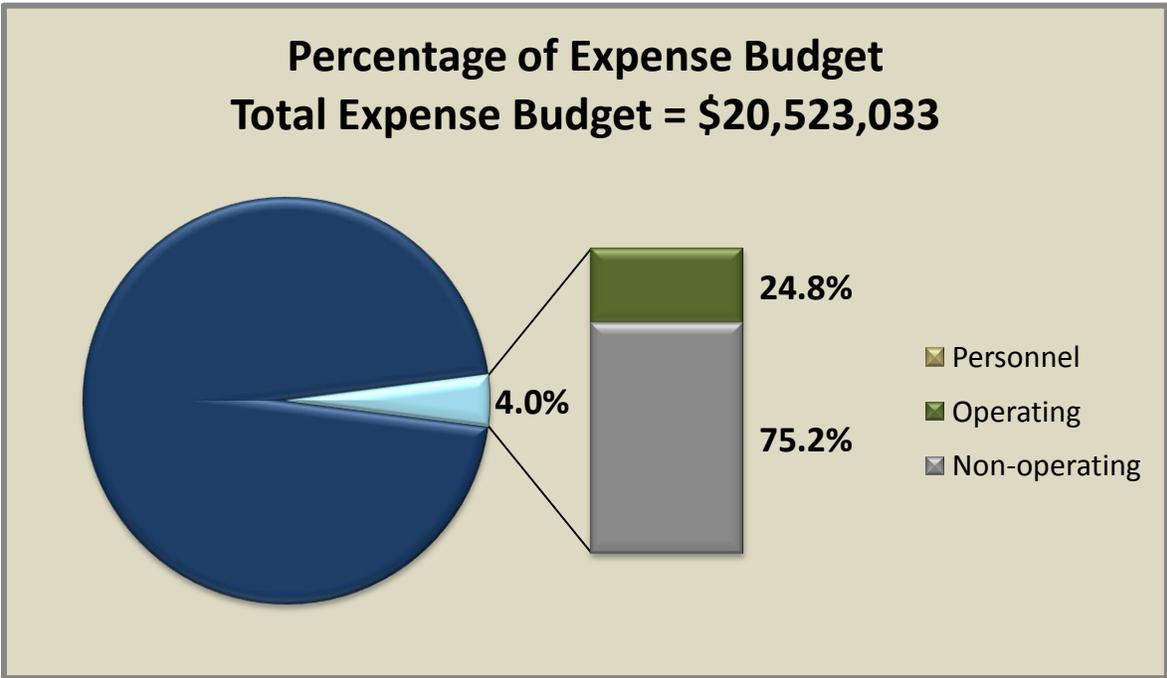
GENERAL FUND 10		PARKS MAINTENANCE - 462				
		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:						
10-462-1101	SALARIES	188,978	163,282	168,353	169,036	0.4%
10-462-1105	OVERTIME	2,088	2,400	1,948	1,800	-7.6%
10-462-1201	INDUSTRIAL INSURANCE	3,880	4,757	5,570	6,583	18.2%
10-462-1202	MEDICAL INSURANCE	27,393	25,499	34,860	40,052	14.9%
10-462-1203	FICA	14,106	12,237	12,569	12,462	-0.9%
10-462-1204	ASRS	20,852	18,664	19,755	19,595	-0.8%
10-462-1205	UNEMPLOYMENT	-	-	700	-	-100.0%
TOTAL PERSONNEL		\$ 257,297	\$ 226,838	\$ 243,756	\$ 249,528	2.4%
OPERATING:						
10-462-2101	OPERATING SUPPLIES	2,297	4,662	5,000	8,000	60.0%
10-462-2102	UNIFORM ALLOWANCE	1,294	1,182	1,500	1,200	-20.0%
10-462-2103	SAFETY SUPPLIES	459	530	700	1,000	42.9%
10-462-2104	CLOTHING ALLOWANCE	-	-	500	400	-20.0%
10-462-2115	EQUIPMENT REPAIR/MAINT.	4,994	5,388	6,500	6,500	0.0%
10-462-2590	CONTRACT SERVICES	-	190	1,000	2,200	120.0%
10-462-2600	SANITATION FACILITIES/SERVICES	-	16,458	18,800	18,800	0.0%
10-462-2700	TRAVEL, MEALS AND SCHOOLS	-	-	-	1,000	100.0%
10-462-2750	EQUIPMENT RENTAL	-	-	500	500	0.0%
10-462-9909	CAPITAL IMPROVE-PARK RENOVAT	653	7,683	5,500	-	-100.0%
TOTAL OPERATING		\$ 9,697	\$ 36,094	\$ 40,000	\$ 39,600	-1.0%
TOTAL EXPENDITURES		\$ 266,994	\$ 262,932	\$ 283,756	\$ 289,128	1.9%

CURRENT AND PROPOSED EXPENDITURES

- (2101) Operating Supplies includes tools, dog sanitation equipment and supplies, trash bags, chemicals, and miscellaneous supplies.
- (2115) Equipment Repair and Maintenance covers costs associated to repairing and maintaining grounds, parks, and landscaped areas, along with irrigation system components.
- (2600) Sanitation Facilities and Maintenance covers cost of portable sanitation units to city parks and facilities.



HIGHWAY USER FUND



FUND 15 – HIGHWAY USER FUND

HIGHWAY USER FUND 15	HURF - 459				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
15-459-xxxx PERSONNEL	214,828	241,704	339,653	-	-100.0%
15-459-xxxx OPERATING	257,973	241,725	1,195,140	204,400	-82.9%
15-459-xxxx NON-OPERATING	-	-	-	619,000	100.0%
TOTAL EXPENDITURES	\$ 472,801	\$ 483,429	\$1,534,793	\$ 823,400	-46.4%

DEPARTMENT DESCRIPTION

The Street Department is responsible for the maintenance and repair of City streets, parking lots sidewalks and storm drainage. The department is funded by Highway User Revenue Funds which are distributed between street maintenance operations and capital improvement. Areas include asphalt and concrete maintenance, traffic markings, signs and signals, snow and ice control, street sweeping, maintaining storm drains, weed abatement as well as providing limited landfill operations. The Street Department provides all heavy equipment and heavy truck operations for the City and assists other departments with their needs as well as providing for the maintenance needs of the City's landfill post closure requirements.

SCOPE OF ACTIVITIES

- Maintain approximately 51 miles of streets, adjoining sidewalks, and parking lots.
- Maintain storm drains and drainage channels.
- Provide interdepartmental heavy equipment/trucking activities including landfill operations.
- Maintain markings, signage, and traffic signals in accordance with the Federal Highway Administration's Manual of Uniform Traffic Control Devices.

DEPARTMENTAL GOALS

- To continue street improvements through rehabilitation and reconstruction.
- Create and implement a maintenance plan for streets and sidewalks.
- Continue to secure NACOG/State grant funding for street rehabilitation.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Includes \$600,000 in the Capital Projects Fund for street improvements, including reconstruction of Valley Court and to chip seal Haul and Coppermine Roads.
- Includes \$11,000 in the Capital Projects Fund to purchase asphalt hot box to assist in asphalt maintenance.
- Includes \$8,000 in the Capital Projects Fund to purchase spreader for snow and ice control.

PERSONNEL LEVELS

- 0 FTE (Street Personnel have been moved to Public Works Administration and will be paid by the General Fund).

FY 2015-16 PRIORITIES AND OBJECTIVES

- Continue with streets reconstruction, and rehabilitation as planned.
- Plan for streets and sidewalks improvements in Lake Powell Mobile Home Village.
- Replace street signs and upgrade to new Highway specifications with assistance of grant.
- Continue implementation of thermoplastic markings for crosswalks.

FUND 15 – HIGHWAY USER FUND

2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Installed thermoplastic markings as to Arizona Department of Transportation (ADOT) provided grant funds in the amount of \$36,000.
- ✓ Reconstructed Tower Butte Street and Poplar Street with addition of ADA sidewalk radius.
- ✓ Funded City portion of ADOT grant reconstructing South Navajo; initiated grant process for Elm St improvements.

FUND 15 – HIGHWAY USER FUND

HIGHWAY USER FUND 15		HURF - 459				
		2012-13	2013-14	2014-15	2015-16	%
PERSONNEL:		ACTUAL	ACTUAL	BUDGET	BUDGET	CHANGE
15-459-1101	SALARIES	154,879	169,299	230,221	-	-100.0%
15-459-1105	OVERTIME	767	1,101	2,031	-	-100.0%
15-459-1201	INDUSTRIAL INSURANCE	9,373	15,137	24,704	-	-100.0%
15-459-1202	MEDICAL INSURANCE	20,924	24,698	40,170	-	-100.0%
15-459-1203	FICA	11,541	12,615	17,217	-	-100.0%
15-459-1204	ASRS	17,343	18,854	24,436	-	-100.0%
15-459-1205	UNEMPLOYMENT	-	-	875	-	-100.0%
TOTAL PERSONNEL		\$ 214,828	\$ 241,704	\$ 339,653	\$ -	-100.0%
OPERATING:						
15-459-2101	OPERATING SUPPLIES	5,078	4,703	6,000	8,000	33.3%
15-459-2102	UNIFORM ALLOWANCE	782	826	1,200	1,200	0.0%
15-459-2103	SAFETY SUPPLIES	-	893	600	600	0.0%
15-459-2104	CLOTHING ALLOWANCE	-	-	400	300	-25.0%
15-459-2114	STREET REPAIR	17,171	9,378	18,000	20,000	11.1%
15-459-2117	SIDEWALK, CURB AND GUTTER	11,640	12,836	15,000	15,000	0.0%
15-459-2118	STREET LIGHTING	128,170	131,954	133,000	125,000	-6.0%
15-459-2590	CONTRACT SERVICES	664	266	3,500	3,500	0.0%
15-459-2601	FUEL	15,611	13,433	20,000	20,000	0.0%
15-459-2603	VEHICLE REPAIR/MAINTENANCE	9,438	12,467	9,000	10,000	11.1%
15-459-2700	TRAVEL, MEALS AND SCHOOLS	417	467	440	800	81.8%
15-459-2801	RENTALS	-	-	-	-	0.0%
15-459-9896	INTEREST EXPENSE	1,455	-	-	-	0.0%
15-459-9901	FUTURE CAPITAL PURCHASES	-	-	-	-	0.0%
15-459-9902	LIABILITY/PROPERTY INSURANCE	33,952	-	-	-	0.0%
15-459-9904	CAPITAL EQUIPMENT	-	9,130	88,000	-	-100.0%
15-459-9925	CAPITAL PROJ-STREETS REHAB & M	33,593	45,373	900,000	-	-100.0%
TOTAL OPERATING		\$ 257,973	\$ 241,725	\$ 1,195,140	\$ 204,400	-82.9%
NON-OPERATING:						
15-459-9720	TRANSFERS TO CAPITAL PROJECTS	-	-	-	619,000	100.0%
TOTAL NON-OPERATING		\$ -	\$ -	\$ -	\$ 619,000	100.0%
TOTAL EXPENDITURES		\$ 472,801	\$ 483,429	\$ 1,534,793	\$ 823,400	-46.4%

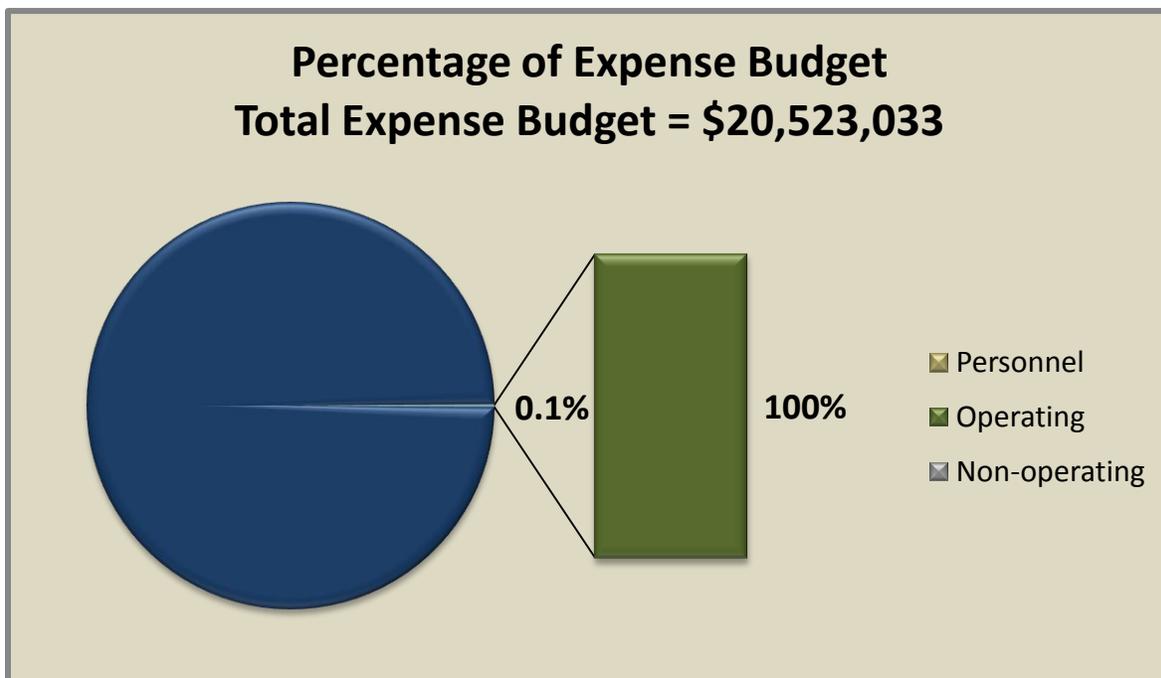
FUND 15 – HIGHWAY USER FUND

CURRENT AND PROPOSED EXPENDITURES

- (2101) Operating Supplies includes tools, striping, sign and signal components.
- (2114) Street Repair includes regular operations of maintaining streets with patching materials.
- (2117) Sidewalk, Curb and Gutter includes minor repairs and replacement of sidewalks, curb and gutters, and ADA ramp installation and replacement.
- (2118) Street Lighting covers the cost of Dusk-to-Dawn lighting.
- (2601) Fuel includes fuel for trucks and equipment used in department operations.
- (2603) Vehicle Repair and Maintenance covers costs for repairs and maintenance of equipment.
- (9720) Transfer to Capital Projects covers costs associated with capital street improvements and equipment.



SUBSTANCE ABUSE FUND



FUND 16 – SUBSTANCE ABUSE FUND

SATF FUND 16		SATF - 480				
EXPENDITURE SUMMARY:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
16-480-xxxx	PERSONNEL	-	-	-	-	0.0%
16-480-xxx	OPERATING	9,701	8,243	12,000	25,000	108.3%
TOTAL EXPENDITURES		\$ 9,701	\$ 8,243	\$ 12,000	\$ 25,000	108.3%

DEPARTMENT DESCRIPTION

The City of Page Substance Abuse Task Force is hereby established to foster the health and well being of the Citizens of the City of Page, Arizona by coordinating efforts to establish and strengthen programs to reduce and prevent substance abuse in the community.

SCOPE OF ACTIVITIES

- Gather and evaluate information concerning existing and potential alcohol or drug issues in the community that affect the health and well being of citizens.
- The City of Page Substance Abuse Task Force shall allocate the money it receives to fund itself and local organizations for the purpose of education, creating prevention or treatment projects and programs, or enhancing existing projects and programs designed to prevent or treat substance abuse.
- Gather information concerning existing programs designed to effectuate community alcohol and drug abuse prevention in the community and using this information; create prevention programs based on the needs of the community.
- Coordinate with other agencies, both public and private, in the assessment, development, and implementation of programs for alcohol and drug abuse education or prevention.
- Utilize information gathered, set goals, perform tasks and disseminates information and make recommendations to the Mayor and City Council, the public, and law enforcement agencies operating within the City.

DEPARTMENTAL GOALS

- Submit a monthly report, which may be in the form of minutes of meetings or any other report the Task Force deems necessary, to the Mayor and City Council, of the activities, funding and other possible discussions or actions.
- Investigate sources of funding and submit grant proposals.
- Gather quarterly or yearly statistics from the Police, Fire, Hospital Emergency Room, on the numbers of Substance Abuse arrests, transports to hospital, treatment, and admits.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Includes \$9,200 in funding for Community Outreach Programs including Students Against Destructive Decisions (SADD), Page Regional Domestic Violence Services, Page Unified School District, Page Public Library and Dance Ensemble.
- Includes \$6,000 for a dual purpose dog for Page Police Department and \$1500 for maintenance for the dog.
- Includes \$8,300 for grant writer for Drug Free Communities grant.

PERSONNEL LEVELS

- 0 FTE

FUND 16 – SUBSTANCE ABUSE FUND

FY 2015-16 PRIORITIES AND OBJECTIVES

- Apply for Drug Free Communities grant.

SATF FUND 16	SATF - 480				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:					
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
16-480-9940 SUBSTANCE ABUSE EXPENSES	9,701	8,243	12,000	25,000	108.3%
TOTAL OPERATING	\$ 9,701	\$ 8,243	\$ 12,000	\$ 25,000	108.3%
TOTAL EXPENDITURES	\$ 9,701	\$ 8,243	\$ 12,000	\$ 25,000	108.3%

CURRENT AND PROPOSED EXPENDITURES

- (9940) Substance Abuse Expenses includes all Substance Abuse Task Force expenses.



TRANSIENT FUND

This fund was combined with Donation Fund 36. This page is for historical purposes only.

TRANSIENT FUND 17	TRANSIENT FUND - 439				
PERSONNEL:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
17-439-9814 TRANSIENT EXPENDITURES	179	-	-	-	0.0%
TOTAL OPERATING	\$ 179	\$ -	\$ -	\$ -	0.0%
NON-OPERATING:					
17-439-9814 TRANSIENT EXPENDITURES	-	-	2,250	-	-100.0%
TOTAL NON-OPERATING	\$ -	\$ -	\$ 2,250	\$ -	-100.0%
TOTAL EXPENDITURES	\$ 179	\$ -	\$ 2,250	\$ -	-100.0%

COMMUNITY CENTER DONATION FUND

This fund was combined with Donation Fund 36. This page is for historical purposes only.

PCC DONATION FUND 18	COMMUNITY CENTER DONATIONS - 433				
PERSONNEL:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
18-433-9941 COMM CENTER DONATION EXP	-	3,872	-	-	0.0%
TOTAL OPERATING	\$ -	\$ 3,872	\$ -	\$ -	0.0%
NON-OPERATING:					
18-433-9941 COMM CENTER DONATION EXP	-	-	40,000	-	-100.0%
TOTAL NON-OPERATING	\$ -	\$ -	\$ 40,000	\$ -	-100.0%
TOTAL EXPENDITURES	\$ -	\$ 3,872	\$ 40,000	\$ -	-100.0%



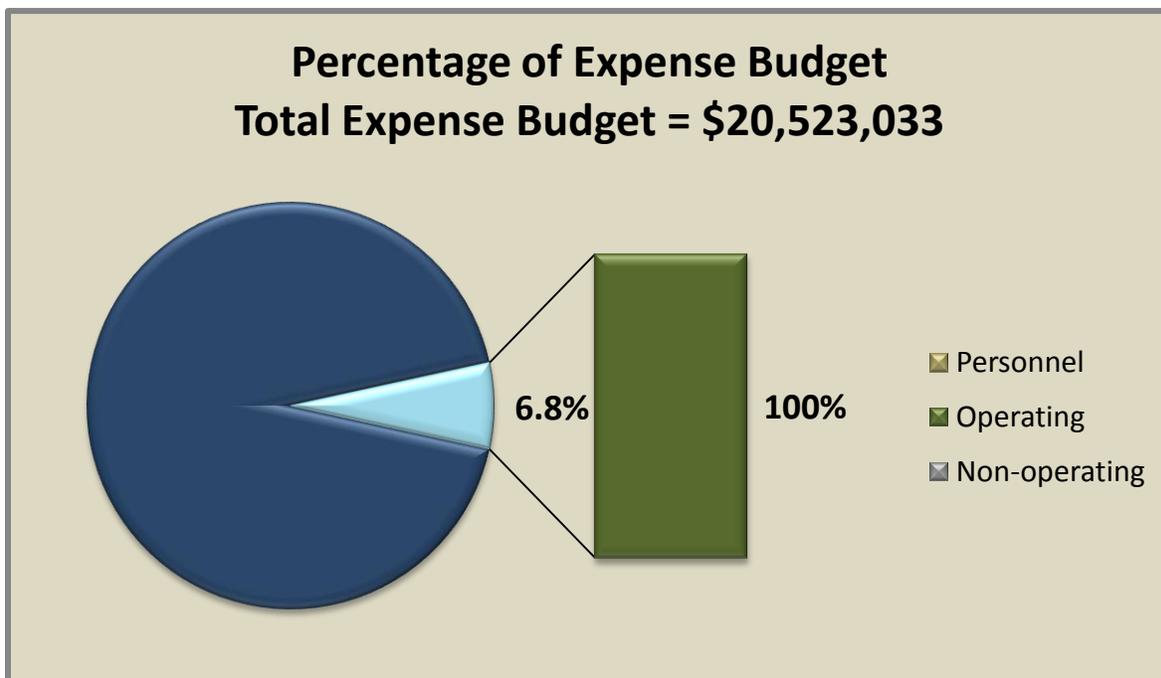
YOUTH CENTER DONATION FUND

This fund was combined with Donation Fund 36. This page is for historical purposes only.

YOUTH DONATION FUND 19	YOUTH CENTER DONATIONS - 434				
PERSONNEL:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
19-434-9941 PAGE YOUTH DONATION EXPENSE	503	132	-	-	0.0%
TOTAL OPERATING	\$ 503	\$ 132	\$ -	\$ -	0.0%
NON-OPERATING:					
19-434-9941 PAGE YOUTH DONATION EXPENSE	-	-	7,560	-	-100.0%
TOTAL NON-OPERATING	\$ -	\$ -	\$ 7,560	\$ -	-100.0%
TOTAL EXPENDITURES	\$ 503	\$ 132	\$ 7,560	\$ -	-100.0%



DEBT SERVICE FUND



FUND 20 – DEBT SERVICE

DEBT SERVICE FUND 20	DEBT SERVICE - 406				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
20-406--xxxx PERSONNEL	-	-	-	-	0.0%
20-406--xxxx OPERATING	1,031,505	1,270,580	2,390,750	1,391,250	-41.8%
TOTAL EXPENDITURES	\$1,031,505	\$1,270,580	\$2,390,750	\$1,391,250	-41.8%

DEPARTMENT DESCRIPTION

The Debt Service Fund is a separate fund within the City's chart of accounts. This fund accounts for all of the bond debt payments that the City makes within the fiscal year. Currently, the City of Page has two separate bonds. One is for our Municipal Airport and the other one is the 2011 Series Bond that was restructured in October 2011. These bonds were initially issued for various projects within the City that include the purchase and construction of the airport terminal building; construction of the public safety facility; improvements to the water treatment plant, construction of the Page Public Library; and cost associated with closing our landfill, to name the major projects.

SCOPE OF ACTIVITIES

- To make precise and timely payments for our bond debt.

DEPARTMENTAL GOALS

- Early retirement of the 2011 Series Bond by first call date in July 2021

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Land Sale revenue will no longer be transferred to the Debt Service Fund per City Council Request

PERSONNEL LEVELS

- 0 FTE

FY 2015-16 PRIORITIES AND OBJECTIVES

- Transfer 85% of 1% of the sales tax to make the debt payment on the 2011 series bond or into the LGIP account for early retirement.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Transferred \$1,000,000 toward the early payoff of the bond debt in July 2021.

FUND 20 – DEBT SERVICE

DEBT SERVICE FUND 20	DEBT SERVICE - 406				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:					
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
20-406-9890 PRINCIPAL-2011 BOND RESTRUCT	350,000	600,000	730,000	755,000	3.4%
20-406-9891 INTEREST-2011 BOND RESTRUCT	480,938	473,938	459,000	440,000	-4.1%
20-406-9894 PRINCIPAL-AIRPORT	176,866	176,724	184,000	185,000	0.5%
20-406-9896 INTEREST/FISCAL CHARGE-AIRPOR	20,952	17,168	15,000	9,000	-40.0%
20-406-9899 ADMINISTRATION FEES	2,750	2,750	2,750	2,250	-18.2%
20-406-9925 BOND IRREVOCABLE TRUST ACCT	-	-	1,000,000	-	-100.0%
TOTAL OPERATING	\$ 1,031,505	\$ 1,270,580	\$ 2,390,750	\$ 1,391,250	-41.8%
TOTAL EXPENDITURES	\$1,031,505	\$1,270,580	\$2,390,750	\$1,391,250	-41.8%

CURRENT AND PROPOSED EXPENDITURES

- (9890) Principal 2011 Bond Restructuring - annual principal payment on the 2011 Series Bond.
- (9891) Interest 2011 Bond Restructuring - annual interest payment on the 2011 Series Bond.
- (9894) Principal Airport - annual principal payment on the Airport Bond.
- (9896) Interest Airport - annual interest payment on the Airport Bond.
- (9925) Bond Irrevocable Trust - City Council directed funding be set aside in an LGIP account to pay off the 2011 Series Bond at the earliest call date (2021). This fiscal year, this amount is included in the Interfund Transfers budget.



FIRE DONATION FUND

This fund was combined with Donation Fund 36. This page is for historical purposes only.

FIRE DONATION FUND 21	FIRE DONATIONS - 438				
PERSONNEL:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
21-438-9805 FIRE DONATIONS EXPENDITURES	-	279	-	-	0.0%
TOTAL OPERATING	\$ -	\$ 279	\$ -	\$ -	0.0%
NON-OPERATING:					
21-438-9805 FIRE DONATIONS EXPENDITURES	-	-	180	-	-100.0%
TOTAL NON-OPERATING	\$ -	\$ -	\$ 180	\$ -	-100.0%
TOTAL EXPENDITURES	\$ -	\$ 279	\$ 180	\$ -	-100.0%



PROJECT GRADUATION FUND

This fund was combined with Donation Fund 36. This page is for historical purposes only.

PROJECT GRAD FUND 22	PROJECT GRADUATION - 447				
PERSONNEL:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
22-447-9943 PROJECT GRAD EXPENDITURES	4,688	6,000	-	-	0.0%
TOTAL OPERATING	\$ 4,688	\$ 6,000	\$ -	\$ -	0.0%
NON-OPERATING:					
22-447-9943 PROJECT GRAD EXPENDITURES	-	-	8,050	-	-100.0%
TOTAL NON-OPERATING	\$ -	\$ -	\$ 8,050	\$ -	-100.0%
TOTAL EXPENDITURES	\$ 4,688	\$ 6,000	\$ 8,050	\$ -	-100.0%



POLICE GRANT FUND

This fund was combined with Miscellaneous Grant Fund 25. This page is for historical purposes only.

POLICE GRANT FUND 23	POLICE GRANTS - 437				
PERSONNEL:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
23-437-9945 METRO GRANT EXPENSES	-	63,708	-	-	0.0%
23-437-9949 BULLET PROOF VEST GRANT EXP	637	1,851	-	-	0.0%
23-437-9951 911 GRANT	498	304	-	-	0.0%
23-437-9954 RECOVERY ACT-JAG EXPENSES	4,212	-	-	-	0.0%
TOTAL OPERATING	\$ 5,346	\$ 65,863	\$ -	\$ -	0.0%
NON-OPERATING:					
23-437-9944 POLICE GRANT EXPENSE	-	-	500	-	-100.0%
TOTAL NON-OPERATING	\$ -	\$ -	\$ 500	\$ -	-100.0%
TOTAL EXPENDITURES	\$ 5,346	\$ 65,863	\$ 500	\$ -	-100.0%



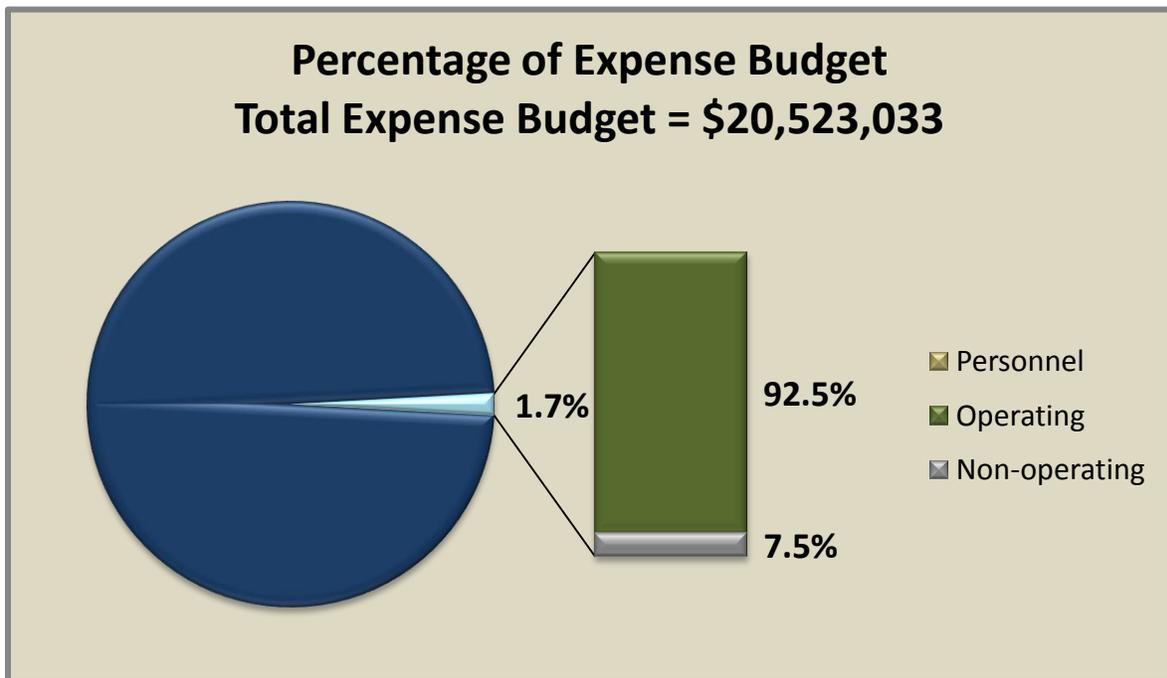
SCHOOL RESOURCE OFFICER FUND

There will not be funding in FY 2015-16 for a School Resource Officer. This page is for historical purposes only.

SRO FUND 24	SRO FUND - 440				
PERSONNEL:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
24-440-1101 SALARIES	32,593	19,322	-	-	0.0%
24-440-1105 OVERTIME	-	-	-	-	0.0%
24-440-1201 INDUSTRIAL INSURANCE	946	778	-	-	0.0%
24-440-1202 MEDICAL INSURANCE	7,121	3,969	-	-	0.0%
24-440-1203 FICA	2,383	1,423	-	-	0.0%
24-440-1206 PSPRS	6,020	4,002	-	-	0.0%
TOTAL PERSONNEL	\$ 49,063	\$ 29,494	\$ -	\$ -	0.0%
OPERATING:					
24-440-9945 SRO EXPENDITURES	-	-	-	-	0.0%
TOTAL OPERATING	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL EXPENDITURES	\$ 49,063	\$ 29,494	\$ -	\$ -	0.0%



MISCELLANEOUS GRANTS FUND



FUND 25 – MISCELLANEOUS GRANTS FUND

MISC GRANTS FUND 25	MISC GRANTS - 4xx				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
25-4xx-xxxx PERSONNEL	-	-	-	-	0.0%
25-4xx-xxxx OPERATING	61,077	50,693	371,865	308,865	-16.9%
25-4xx-xxxx NON-OPERATING	18,930	18,561	16,000	25,000	56.3%
TOTAL EXPENDITURES	\$ 80,007	\$ 69,254	\$ 387,865	\$ 333,865	-13.9%

DEPARTMENT DESCRIPTION

The Miscellaneous Grants Fund is used to account for many of the grant funds received by the City. Grant amounts are normally required to be tracked separately by State or Federal regulations and funds are specifically restricted for certain operating and/or equipment expenses. Grants are obtained through Federal, State and County organizations as well as private entities.

SCOPE OF ACTIVITIES

- Search and apply for grants that will assist in replacing needed equipment or offering additional City services.
- Reconcile individual grants on a monthly basis to verify all expenses have been properly charged and applicable reimbursements have been received.
- Monitor individual grants to ensure all reporting and procurement requirements are followed.
- Review grant submittals for their cash match requirements and their potential impact on the operating budget.

DEPARTMENTAL GOALS

- Obtain grants to assist in equipment replacement and community enhancement without incurring additional maintenance costs.
- Successfully execute and close all grants by adhering to regulations and performance requirements outlined within the scope of each award.
- Submit and receive all reimbursements in a timely manner to avoid restraints on cash reserves.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Increased Fire Department Grant Expenses line item by \$20,000 to accommodate Assistance to Firefighter Grant for Exhaust System.
- Increased Miscellaneous Grants line item by \$121,000 to accommodate all individual department requests for unknown grants. In the past, each department budgeted separately.
- Increased Interfund Transfers line item by \$5,000 to accommodate reconciliations in progress.
- Decreased Metro Grant fund by \$40,000.

PERSONNEL LEVELS

- 0 FTE

FY 2015-16 PRIORITIES AND OBJECTIVES

- Continue current community services offered at the Page Community Center and Page Public Library.
- Utilize all grant funds received in the most effective manner to serve the needs of the City.
- Research and receive new grants.

FUND 25 – MISCELLANEOUS GRANTS FUND

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Served approximately 30,000 meals for senior citizens and children through Area Agency on Aging and Head Start meal programs offered at the Page Community Center.
- ✓ Partnered in providing Glen Canyon Lecture Series; provided education and activities to adults and children at the Page Public Library as well as a summer reading program that included over 200 children and 189 adults.
- ✓ Purchased two bulletproof vests (at 50% of cost) for two patrol officers.
- ✓ Purchased a variety of sports equipment for football and softball recreation programs.

MISC GRANTS FUND 25	MISC GRANTS - 4xx				
PERSONNEL:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
25-419-9760 FIRE DEPT. GRANT EXPENSES	-	-	50,000	70,000	40.0%
25-420-9000 21 CENTURY SPORTS OFCLS EXP	8,000	-	-	-	0.0%
25-420-9700 RECREATION GRANTS	893	4,164	5,000	-	-100.0%
25-420-9751 21 CENTURY SUMMER SCHL EXP	-	-	-	5,000	100.0%
25-421-9000 MISCELLANEOUS GRANTS	-	-	50,000	106,000	112.0%
25-425-9900 MISC GRANT EXPENSE	-	-	30,000	-	-100.0%
25-425-9955 COLLABORATIVE/CULTURAL GRANT	-	-	19,000	10,000	-47.4%
25-425-9980 YOUNG ADULT/CHILDREN'S PROG	-	-	5,000	5,000	0.0%
25-425-9984 LIBRARY OUTREACH TRAINING	-	-	7,000	7,000	0.0%
25-425-9985 LIBRARY OUTREACH GRANT	-	-	30,000	28,000	-6.7%
25-433-9800 NACOG GRANT EXP- MEALS	22,615	18,221	24,000	24,000	0.0%
25-433-9825 HEAD START EXPENSES	29,569	28,308	30,000	30,000	0.0%
25-433-9885 NACOG- STIMULUS EXPENSES	-	-	2,865	2,865	0.0%
25-437-9944 POLICE GRANT EXPENSE	-	-	75,000	18,000	-76.0%
25-437-9945 METRO GRANT EXPENSES	-	-	40,000	-	-100.0%
25-437-9949 BULLET PROOF VEST GRANT EXP	-	-	3,000	3,000	0.0%
25-437-9951 911 GRANT	-	-	1,000	-	-100.0%
TOTAL OPERATING	\$ 61,077	\$ 50,693	\$ 371,865	\$ 308,865	-16.9%
NON-OPERATING:					
25-433-9712 TRANSFER TO GENERAL FUND	18,930	18,561	16,000	25,000	56.3%
TOTAL NON-OPERATING	\$ 18,930	\$ 18,561	\$ 16,000	\$ 25,000	56.3%
TOTAL EXPENDITURES	\$ 80,007	\$ 69,254	\$ 387,865	\$ 333,865	-13.9%

FUND 25 – MISCELLANEOUS GRANTS FUND

CURRENT AND PROPOSED EXPENDITURES

- (9800) Community Meal Programs - NACOG monies are received each year to fund the Area Agency on Aging and Head Start Meal Programs at the Page Community Center.
- (9985) Library Outreach Grant funding is received each year from the Flagstaff County Library to fund the various outreach and cultural programs offered at the Page Public Library.
- (9949) Bulletproof Vest Grant funds are obtained from the Department of Justice to cover 50% of associated costs to provide bulletproof vests to a specified number of patrol officers.
- (9900) Miscellaneous Grants funds are budgeted to spend for grants that come available during the budget year.
- (9712) Transfer to General Fund is budgeted to move NACOG funds to the General Fund to offset meal preparation salaries paid out of the Page Community Center.



LIBRARY DONATION FUND

This fund was combined with Donation Fund 36. This page is for historical purposes only.

LIBRARY DONATION FUND 26	LIBRARY DONATION FUND - 449				
PERSONNEL:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
26-449-9946 LIBRARY DONATION FUND EXPENSES	6,465	1,789	-	-	0.0%
26-449-9947 PAL EXPENSES	-	142	-	-	0.0%
TOTAL OPERATING	\$ 6,465	\$ 1,931	\$ -	\$ -	0.0%
NON-OPERATING:					
26-449-9946 LIBRARY DONATION FUND EXPENSES	-	-	4,000	-	-100.0%
TOTAL NON-OPERATING	\$ -	\$ -	\$ 4,000	\$ -	-100.0%
TOTAL EXPENDITURES	\$ 6,465	\$ 1,931	\$ 4,000	\$ -	-100.0%

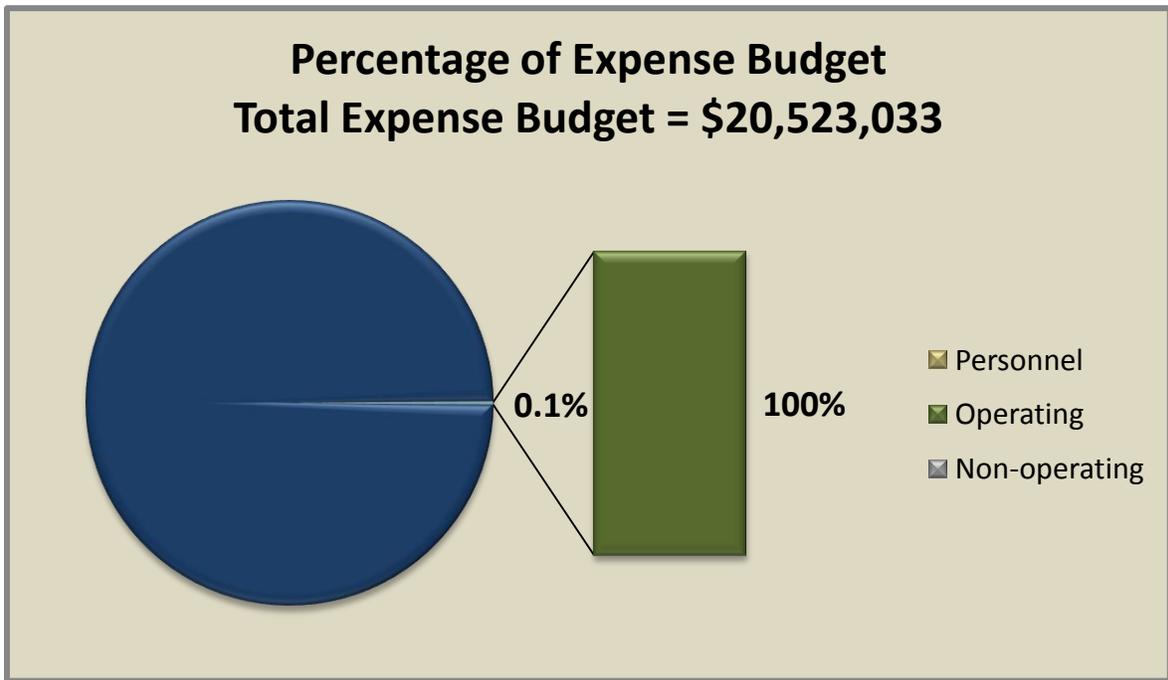
LIBRARY GRANT FUND

This fund was combined with Miscellaneous Grant Fund 25. This page is for historical purposes only.

LIBRARY GRANT FUND 30	LIBRARY GRANTS - 476				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:					
30-476-1101 SALARIES	-	107,016	5,035	-	-100.0%
30-476-1201 INDUSTRIAL INSURANCE	-	349	12	-	-100.0%
30-476-1202 MEDICAL INSURANCE	-	15,032	-	-	0.0%
30-476-1203 FICA	-	8,302	385	-	-100.0%
30-476-1204 ASRS	-	11,193	-	-	0.0%
30-476-1205 UNEMPLOYMENT	-	-	175	-	-100.0%
TOTAL PERSONNEL	\$ -	\$ 141,891	\$ 5,607	\$ -	-100.0%
OPERATING:					
30-476-9955 COLLABORATIVE/CULTURAL GRANT	7,291	5,134	-	-	0.0%
30-476-9965 TECH TRAINING EXPENDITURES	1,247	-	-	-	0.0%
30-476-9966 GATES FOUNDATION GRANT EXP	271	-	-	-	0.0%
30-476-9967 EARLY LITERACY EXPENSES	252	-	-	-	0.0%
30-476-9977 CHILDREN'S AIDE EXPENSES	35,673	-	-	-	0.0%
30-476-9980 YOUNG ADULT/CHILDRENS PROGRAM	978	3,322	-	-	0.0%
30-476-9984 LIBRARY OUTREACH TRAINING	1,850	3,150	-	-	0.0%
30-476-9985 LIBRARY OUTREACH GRANT	29,155	16,882	-	-	0.0%
30-476-9988 COUNTY FUNDED SALARIES	101,730	-	-	-	0.0%
TOTAL OPERATING	\$ 178,447	\$ 28,488	\$ -	\$ -	0.0%
NON-OPERATING:					
30-476-2712 TRANSFER TO GENERAL FUND	-	-	5,000	-	-100.0%
30-476-9945 MISC GRANT EXPENSES	-	-	20,000	-	-100.0%
TOTAL NON-OPERATING	\$ -	\$ -	\$ 25,000	\$ -	-100.0%
TOTAL EXPENDITURES	\$ 178,447	\$ 170,379	\$ 30,607	\$ -	-100.0%



JCEF FUND



FUND 32 – JCEF FUND

JCEF FUND 32	JCEF - 425				
EXPENDITURE SUMMARY:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
32-425-xxxx PERSONNEL	-	-	-	-	0.0%
32-425-xxxx OPERATING	6,558	8,013	30,000	30,000	0.0%
TOTAL EXPENDITURES	\$ 6,558	\$ 8,013	\$ 30,000	\$ 30,000	0.0%

DEPARTMENT DESCRIPTION

Judicial Collection Enhancement Fund (JCEF) AZ Rev Stat 12/116 is monies received from the court's time payment fee of \$20 a portion of which is deposited into a court account for any court enhancement project. The courts are allowed to use up to \$2,500 for expenditures from this account without permission of the Administrative Office of the Courts (AOC). Any amount over that must be requested and approved either by a local or state grant to the Supreme Court AOC. The Magistrate Court applies for a local grant each year to cover the court's maintenance agreement with the AOC for our computers and printer. The amount each year for the maintenance contract is \$5,750. JCEF funds do not impact the general fund.

PERSONNEL LEVELS

- 0 FTE

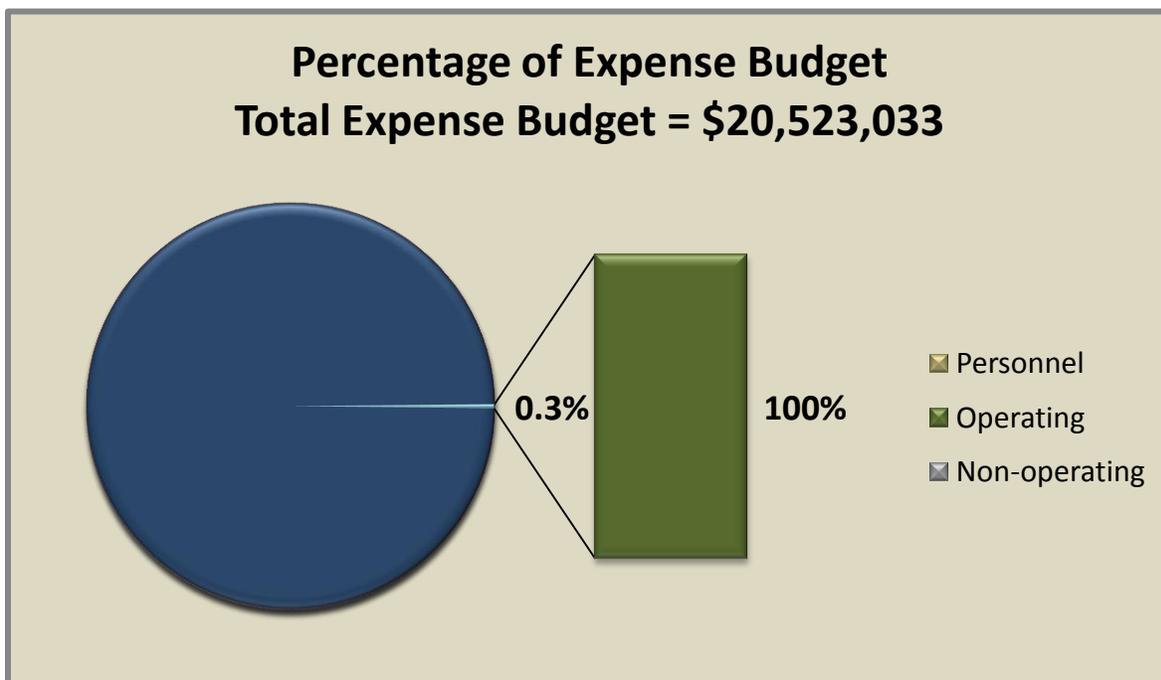
JCEF FUND 32	JCEF - 425				
PERSONNEL:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
32-425-2400 JCEF EXPENSES	6,558	8,013	30,000	30,000	0.0%
TOTAL OPERATING	\$ 6,558	\$ 8,013	\$ 30,000	\$ 30,000	0.0%
TOTAL EXPENDITURES	\$ 6,558	\$ 8,013	\$ 30,000	\$ 30,000	0.0%

CURRENT AND PROPOSED EXPENDITURES

- (2400) JCEF Expenses covers maintenance contract and other approved requests.



DONATIONS FUND



FUND 36 – DONATIONS FUND

DONATIONS FUND 36	MISC DONATIONS - 433				
EXPENDITURE SUMMARY:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
36-433-xxxx PERSONNEL	-	-	-	-	0.0%
36-433-xxxx OPERATING	-	6,048	53,300	52,800	-0.9%
TOTAL EXPENDITURES	\$ -	\$ 6,048	\$ 53,300	\$ 52,800	-0.9%

DEPARTMENT DESCRIPTION

The Donation Fund accounts for all citizen donations received by the City of Page that are specified to support individual departments or programs. Donation funds support the purchase of supplies to offer extra activities, entertainment and community enhancement to the public throughout the year. In addition, they support providing hotel accommodations for transients in emergency situations.

SCOPE OF ACTIVITIES

- Provide extra activities and entertainment for citizens of all ages.
- Provide support for transient emergencies.
- Monitor purchases to ensure appropriate spending of citizen funds.
- Maintain the Page Memorial Wall aesthetics.

DEPARTMENTAL GOALS

- To utilize all citizen donations in the most appropriate and effective manner.

PERSONNEL LEVELS

- 0 FTE

FY 2015-16 PRIORITIES AND OBJECTIVES

- Provide funding for Project Graduation.
- Provide funding for Library Services.
- Provide funding for Community Center senior citizen travel.
- Review procedures relating to donation funds.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Consolidated the general ledger by combining several donation funds.
- ✓ Provided staff and transportation for senior citizens to visit the Grand Canyon and attend a dinner cruise at Lake Powell Resorts.
- ✓ Provided inflatable jump houses and food for 2014 Project Graduation with the help of local businesses.

FUND 36 – DONATIONS FUND

DONATIONS FUND 36		MISC DONATIONS - 433				
PERSONNEL:		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
TOTAL PERSONNEL		\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:						
36-433-2200	MEMORIAL PLAZA	-	6,048	1,500	2,000	33.3%
36-433-2225	LP BLVD STREET BANNERS	-	-	-	-	0.0%
36-433-2250	TRANSIENT EXPENSES	-	-	300	300	0.0%
36-433-2275	COMMUNITY CTR DONATION EXP	-	-	20,000	20,000	0.0%
36-433-2280	YOUTH CENTER DONATION EXP	-	-	7,000	7,500	7.1%
36-433-2285	FIRE DONATION EXPENSES	-	-	500	-	-100.0%
36-433-2290	PROJECT GRADUATION EXPENSES	-	-	9,000	8,000	-11.1%
36-433-2295	LIBRARY DONATION EXPENSES	-	-	15,000	15,000	0.0%
36-433-2296	TRANSFER TO GENERAL FUND	-	-	-	-	0.0%
TOTAL OPERATING		\$ -	\$ 6,048	\$ 53,300	\$ 52,800	-0.9%
TOTAL EXPENDITURES		\$ -	\$ 6,048	\$ 53,300	\$ 52,800	-0.9%

CURRENT AND PROPOSED EXPENDITURES

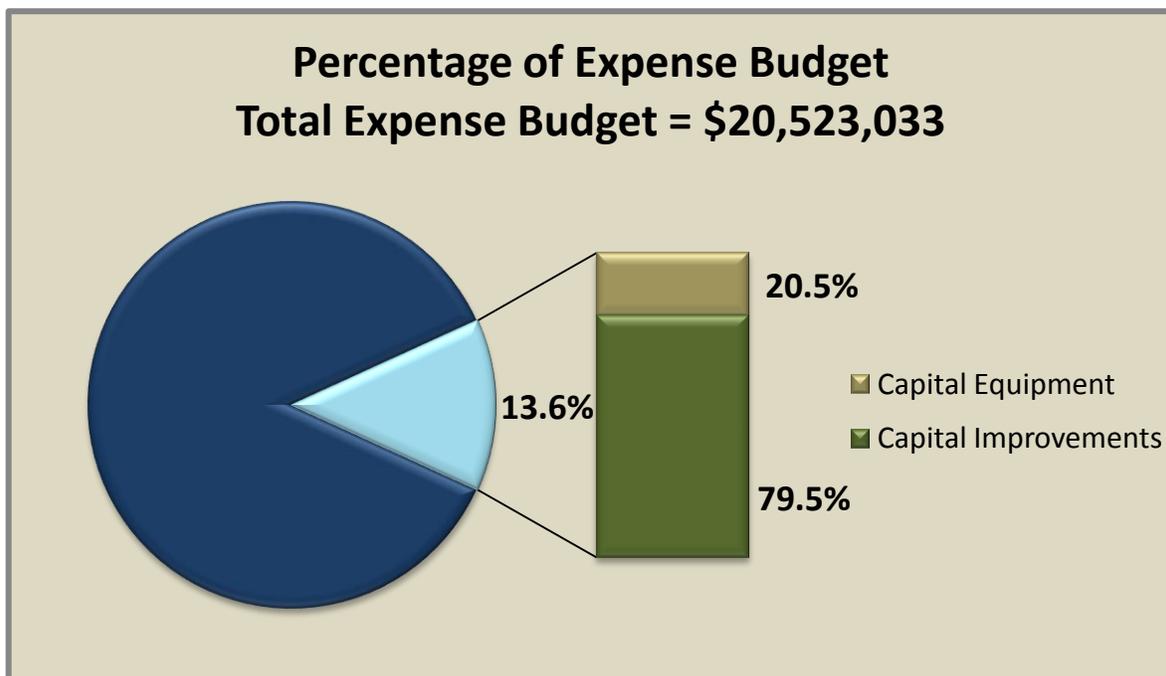
- (2250) Transient expenses include funds to provide assistance with emergency transient accommodations throughout the year.
- (2275) Community Center Donation Expenses include funds used to enhance community programs offered through Page Community Center.
- (2290) Project Graduation includes funds to provide evening activities for high school seniors at Project Graduation.
- (2295) Library Donation Expenses include funds used to enhance community programs offered through Page Public Library.



CAPITAL PROJECTS FUND

The Capital Projects Fund includes all purchases of \$5,000 or more for equipment, improvements, and infrastructure. The following categories are included:

- Capital Equipment - Equipment Replacement and Purchase
- Capital Improvements - Infrastructure, Buildings, and Improvements



FUND 40 – CAPITAL PROJECTS

CAPITAL PROJECT FUND 40	CAPITAL - 4xx				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
40-4xx-xxxx PERSONNEL	-	-	-	-	0.0%
40-4xx-xxxx OPERATING	1,915,411	193,868	2,922,150	2,793,901	-4.4%
40-4xx-xxxx NON-OPERATING	33,468	840	-	-	0.0%
TOTAL EXPENDITURES	\$1,948,880	\$ 194,708	\$2,922,150	\$2,793,901	-4.4%

DEPARTMENT DESCRIPTION

The Capital Projects Fund is the fund that supports new infrastructure improvements, major capital acquisitions, and equipment replacement. Sources of income include general revenues (via inter fund transfers), Federal grants, and Highway User Revenue Funds. Capital projects include infrastructure, equipment purchases or construction resulting in or making improvements to a capitalized asset costing more than \$5,000.

SCOPE OF ACTIVITIES

- Identify, plan, schedule, finance, track and monitor capital projects to ensure cost effectiveness.
- Track all assets valued at \$5,000 or more according to the Fixed Asset Policy.

DEPARTMENTAL GOALS

- Establish sufficient funding to keep up with needed capital improvements and equipment replacement in future years.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- In past years, capital outlay was budgeted within individual department operating. Beginning FY 2015-16, all capital outlay will be paid from the Capital Project Fund.

PERSONNEL LEVELS

- 0 FTE

FY 2015-16 PRIORITIES AND OBJECTIVES

- Provide sufficient funding to support FY 2015-16 capital outlay needs and plan for funding of ten-year capital projects/equipment improvement plan.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

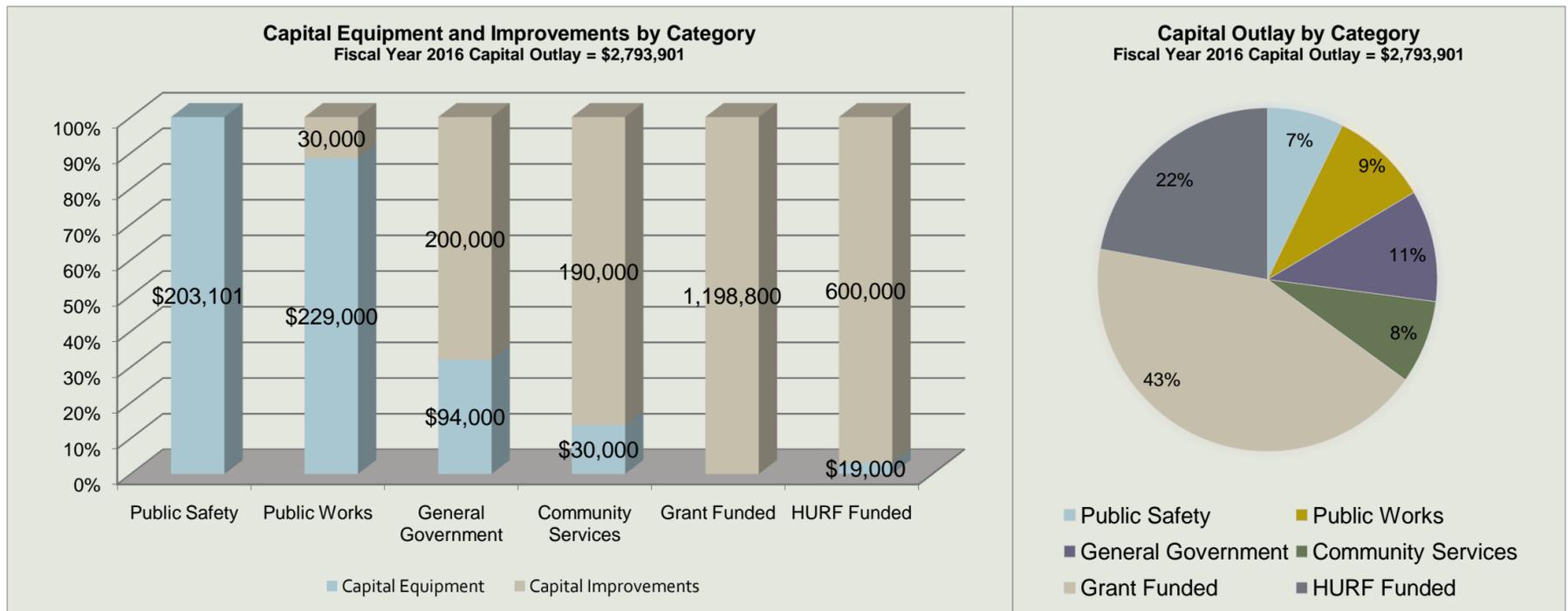
- ✓ Completed construction of the General Aviation Apron Strengthening at Page Municipal Airport.
- ✓ Completed Wildlife Hazard Assessment at Page Municipal Airport.

FUND 40 – CAPITAL PROJECTS

CAPITAL PROJECTS FUND 40		CAPITAL - 4xx				
		2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:						
TOTAL PERSONNEL		\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:						
40-480-9800	PUBLIC WORKS - STREETS	-	-	-	19,000	100.0%
40-480-9805	PUBLIC WORKS	-	-	-	229,000	100.0%
40-480-9810	PUBLIC SAFETY - FIRE	-	-	-	107,847	100.0%
40-480-9815	PUBLIC SAFETY - POLICE	-	-	-	95,254	100.0%
40-480-9820	COMMUNITY SERVICES	-	-	-	30,000	100.0%
40-480-9825	COMMUNITY DEVELOPMENT	-	-	-	30,000	100.0%
40-480-9830	GENERAL GOVERNMENT	-	-	-	64,000	100.0%
40-480-9953	AIRPORT	-	-	-	-	0.0%
40-485-4010	AIP-24 / E1F29 2011-2015	32,472	-	-	-	0.0%
40-485-4011	AIP-25 / E9F55 2012-	10,990	40,278	-	-	0.0%
40-485-4012	AIP-26	1,733,963	-	-	-	0.0%
40-485-4014	AIP-27	-	40,618	70,500	-	-100.0%
40-485-4015	AIP-28	-	-	1,720,000	-	-100.0%
40-485-9800	PUBLIC WORKS - STREETS	-	-	-	600,000	100.0%
40-485-9805	PUBLIC WORKS	-	-	-	30,000	0.0%
40-485-9810	PUBLIC SAFETY - FIRE	-	-	-	-	0.0%
40-485-9815	PUBLIC SAFETY - POLICE	-	-	-	-	0.0%
40-485-9820	COMMUNITY SERVICES	-	-	-	190,000	100.0%
40-485-9825	COMMUNITY DEVELOPMENT	-	-	-	100,000	0.0%
40-485-9830	GENERAL GOVERNMENT	-	-	-	100,000	100.0%
40-485-9953	AIRPORT IMPROVEMENTS	-	-	1,067,191	1,198,800	12.3%
40-485-9954	CDBG EXPENSES	137,986	112,972	-	-	0.0%
40-485-9975	FUTURE CAPITAL FUND EXPENSES	-	-	64,459	-	-100.0%
TOTAL OPERATING		\$ 1,915,411	\$ 193,868	\$ 2,922,150	\$ 2,793,901	-4.4%
NON-OPERATING:						
40-485-9715	TRANSFERS TO GENERAL FUND	33,468	840	-	-	0.0%
TOTAL NON-OPERATING		\$ 33,468	\$ 840	\$ -	\$ -	0.0%
TOTAL EXPENDITURES		\$1,948,880	\$ 194,708	\$2,922,150	\$2,793,901	-4.4%

FUND 40 - CAPITAL PROJECTS

Fiscal Year	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	10-Year Total
Income											
Transfer from General Fund	\$573,397	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$5,973,397
Transfer from HURF	\$619,000	\$55,000	\$80,000	\$29,000	\$50,000						\$833,000
Transfer from Airport	\$64,000	\$10,000	\$100,000	\$16,000	\$230,000						\$420,000
Transfer from Land	\$405,000										\$405,000
Transfer from Community Development	\$100,000										\$100,000
Transfer from Cemetery	\$15,000	\$65,000	\$75,000	\$15,000				\$50,000			\$220,000
Grant Revenue	\$1,168,800	\$90,000	\$1,000,000	\$144,000	\$2,070,000						\$4,472,800
Total Income	\$2,945,197	\$820,000	\$1,855,000	\$804,000	\$2,950,000	\$600,000	\$600,000	\$650,000	\$600,000	\$600,000	\$12,424,197
Total expenses	\$2,793,901	\$3,587,047	\$1,824,347	\$644,000	\$2,888,300	\$572,900	\$461,000	\$403,450	\$232,200	\$1,075,000	\$14,482,145
Net Increase/Decrease	↑ \$151,296	↓ -\$2,767,047	↑ \$30,653	↑ \$160,000	↑ \$61,700	↑ \$27,100	↑ \$139,000	↑ \$246,550	↑ \$367,800	↓ -\$475,000	↓ -\$2,057,948
Fund Balance - \$304,704	\$456,000	(\$2,311,047)	(\$2,280,394)	(\$2,120,394)	(\$2,058,694)	(\$2,031,594)	(\$1,892,594)	(\$1,646,044)	(\$1,278,244)	(\$1,753,244)	(\$1,753,244)



Capital Outlay - Equipment Replacement and Purchase

General Government											
Council Chambers -Audio Equip.	\$26,000										\$26,000
Council Chambers - Tablets		\$5,000									\$5,000
Gen Svcs -Department vehicles			\$32,000		\$40,000						\$72,000
Finance - Caselle Software Upgrade		\$15,000									\$15,000
IT - Phase II Fiber upgrade	\$18,000										\$18,000
IT - Phase III Fiber upgrade		\$60,000									\$60,000
IT - Off site Data Backup systems	\$20,000				\$20,000						\$40,000
IT - City workstation upgrades I & II		\$55,000	\$55,000			\$55,000	\$55,000				\$220,000
IT - City Office Suite upgrades I & II		\$27,000	\$27,000			\$27,000	\$27,000				\$108,000
IT - Firewalls and security hardware				\$15,000				\$15,000			\$30,000
IT - Network infrastructure upgrades				\$10,000				\$10,000			\$20,000
IT - Main UPS repair/replacement				\$30,000				\$30,000			\$60,000
IT - City server upgrades					\$50,000				\$50,000		\$100,000
IT - City phone system upgrades						\$175,000					\$175,000
Comm. Dev - Department Vehicle		\$35,000									\$35,000
Comm Dev. - Software Integration	\$30,000										\$30,000
Total	\$94,000	\$197,000	\$114,000	\$55,000	\$90,000	\$195,000	\$82,000	\$82,000	\$55,000	\$50,000	\$1,014,000
Community Services											
PCC - Phone system upgrade		\$7,000									\$7,000
PCC - Kitchen appliances			\$6,000								\$6,000
PCC - Delivery Van						\$150,000					\$150,000
Library - Computer Upgrades							\$20,000				\$20,000
Recreation - Field Equipment			\$8,000		\$5,000		\$8,000		\$5,000		\$26,000
Golf - Mower Leases	\$30,000	\$30,000	\$30,000	\$30,000							\$120,000
Total	\$30,000	\$37,000	\$44,000	\$30,000	\$5,000	\$150,000	\$28,000	\$0	\$5,000	\$0	\$329,000

FUND 40 - CAPITAL PROJECTS

Fiscal Year	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	10-Year Total
Public Safety - Police											
<u>Patrol:</u>											\$0
Department vehicle (SUV)	\$55,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$1,045,000
K9 Dog		\$6,000					\$15,000				\$21,000
Spillman Server		\$40,000							\$40,000		\$80,000
Spillman Software					\$40,000						\$40,000
Laptops	\$40,254		\$12,000			\$12,000			\$12,000		\$76,254
VieVu		\$29,000									\$29,000
E-citation/accident		\$50,000									\$50,000
CRO vehicle w/ transport cage		\$40,000									\$40,000
<u>Communications:</u>											\$0
Telephone upgrades		\$7,200	\$3,500		\$1,300	\$3,900	\$6,000	\$1,450	\$4,200		\$27,550
Audiolog Recorder		\$25,000									\$25,000
Radio console							\$150,000				\$150,000
Spillman CAD		\$8,000									\$8,000
Radio Repeater		\$19,000	\$19,000								\$38,000
Radio Comparator/Receiver				\$22,000	\$22,000						\$44,000
Radio Base/Receiver						\$10,000	\$10,000				\$20,000
<u>Investigations:</u>						\$10,000					\$10,000
Cameras						\$10,000					\$10,000
Recording equipment		\$10,000						\$10,000			\$20,000
Laptops			\$6,000			\$6,000			\$6,000		\$18,000
											\$0
Total	\$95,254	\$344,200	\$150,500	\$132,000	\$173,300	\$161,900	\$291,000	\$121,450	\$172,200	\$110,000	\$1,751,804
Public Safety - Fire											
Zoll Cardiac Monitor	\$30,000				\$40,000						\$70,000
Stryker Power Gurney		\$20,000		\$23,000							\$43,000
Re-Chassis ambulance			\$120,000					\$150,000			\$270,000
Command Vehicle				\$70,000			\$60,000				\$130,000
2011 Pierce Pumper Lease	\$77,847	\$77,847	\$77,847								\$233,541
Communication system upgrades		\$10,000		\$20,000		\$20,000					\$50,000
SCBA					\$100,000						\$100,000
Pumper										\$600,000	\$600,000
											\$0
Total	\$107,847	\$107,847	\$197,847	\$113,000	\$140,000	\$20,000	\$60,000	\$150,000	\$0	\$600,000	\$1,496,541
Public Works											
<u>Central Garage:</u>											\$0
Department vehicle				\$40,000							\$40,000
Tire machine						\$8,000					\$8,000
<u>Building Maintenance:</u>											\$0
Department vehicle			\$38,000								\$38,000
Bucket truck				\$50,000							\$50,000
Elevator Compliance					\$5,000					\$5,000	\$10,000
<u>Parks Maintenance:</u>											\$0
Mower	\$14,000										\$14,000
Litter Vac		\$15,000									\$15,000
Department vehicle (1-ton)		\$38,000				\$38,000					\$76,000
Trails Maintenance ATV			\$5,000		\$5,000						\$10,000
Parks - Playground Equipment	\$200,000	\$20,000	\$120,000	\$20,000	\$120,000					\$10,000	\$490,000
<u>Cemetery:</u>											\$0
West end development - irrigation	\$15,000										\$15,000
West end development - blocks								\$50,000			\$50,000
Curb and Gutter		\$65,000									\$65,000
Mower				\$15,000							\$15,000
											\$0
Total	\$229,000	\$138,000	\$163,000	\$125,000	\$130,000	\$46,000	\$0	\$50,000	\$0	\$15,000	\$896,000

FUND 40 - CAPITAL PROJECTS

Fiscal Year	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	10-Year Total
Capital Outlay - Infrastructure, Buildings and Improvements											
General Government											
Justice Court Improvements	\$100,000										\$100,000
Airport - Twy Connector/electrical	\$1,198,800										\$1,198,800
Airport - NW Taxilane		\$100,000	\$1,000,000								\$1,100,000
Airport - A2 Relocation				\$60,000	\$300,000						\$360,000
Airport - Main Apron Rehab				\$100,000	\$2,000,000						\$2,100,000
Comm Dev - N. Navajo Wall	\$100,000										\$100,000
											\$0
Total	\$1,398,800	\$100,000	\$1,000,000	\$160,000	\$2,300,000	\$0	\$0	\$0	\$0	\$0	\$4,958,800
Community Services											
Library Facility Upgrade	\$190,000	\$8,000									\$198,000
Library Expansion										\$300,000	\$300,000
											\$0
Total	\$190,000	\$8,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$498,000
Public Safety											
Parking structure / parking lot		\$100,000									\$100,000
											\$0
Total	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Public Works											
Cemetery parking lot expansion			\$75,000								\$75,000
Central Garage Relocation	\$30,000	\$2,500,000									\$2,530,000
Total	\$30,000	\$2,500,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,605,000
Capital Outlay - Highway User Equipment and Improvements											
HURF Equipment											
Sand spreader	\$8,000										\$8,000
Asphalt hot box	\$11,000										\$11,000
Dump truck			\$80,000								\$80,000
Department vehicle w/ service bed		\$35,000									\$35,000
Bucket lift vehicle					\$50,000						\$50,000
Snow plow				\$4,000							\$4,000
Track skidloader				\$25,000							\$25,000
											\$0
Total HURF Equipment	\$19,000	\$35,000	\$80,000	\$29,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$213,000
HURF Street Improvements											
Elm Street overlay-ADOT administered		\$20,000									\$20,000
Street Projects	\$600,000										\$600,000
											\$0
Total Hurf Improvements	\$600,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$620,000
Total HURF	\$619,000	\$55,000	\$80,000	\$29,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$833,000

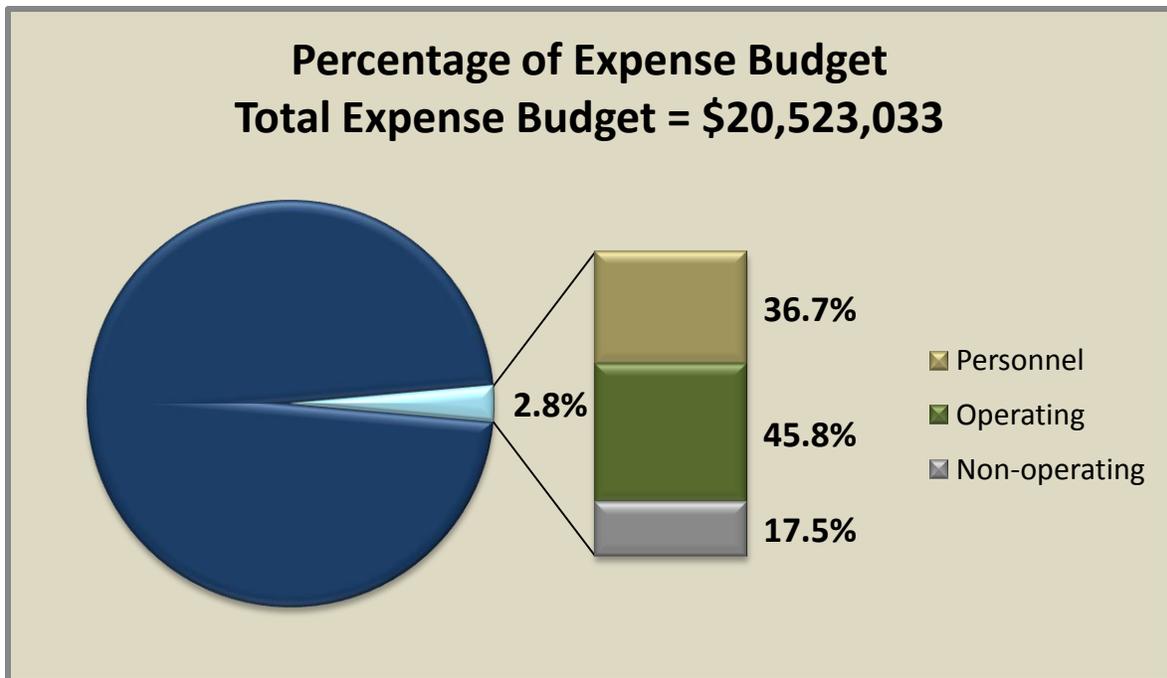
BALLOON REGATTA FUND

At the request of the Balloon Regatta Committee, the Fund will no longer be managed by the City of Page. This page is for historical information only.

BALLOON REGATTA FUND 41	BALLOON REGATTA - 486				
PERSONNEL:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
41-486-3220 FUEL/PROPANE	7,448	5,971	8,000	-	-100.0%
41-486-3230 RETAIL ITEMS	1,635	8,507	5,000	-	-100.0%
41-486-3240 EDUCATION MATERIALS	112	135	300	-	-100.0%
41-486-3250 PILOT GLOW HONORARIUMS	4,600	4,804	5,100	-	-100.0%
41-486-3260 PILOT SPONSOR/MEDIA RECEPTION	2,966	1,661	1,700	-	-100.0%
41-486-3270 ENTERTAINMENT/MEALS	237	1,689	1,700	-	-100.0%
41-486-3280 BALLOON REG OPERATIONS EXP	571	1,548	2,300	-	-100.0%
41-486-3290 PILOT/SPONSOR PACKS	8,830	9	4,500	-	-100.0%
41-486-3300 CONTINGENCY	-	-	1,000	-	-100.0%
TOTAL OPERATING	\$ 26,400	\$ 24,325	\$ 29,600	\$ -	-100.0%
NON-OPERATING:					
41-486-3295 TRANSFER TO TOURISM	-	1,125	-	-	0.0%
TOTAL NON-OPERATING	\$ -	\$ 1,125	\$ -	\$ -	0.0%
TOTAL EXPENDITURES	\$ 26,400	\$ 25,450	\$ 29,600	\$ -	-100.0%



COMMUNITY DEVELOPMENT FUND



FUND 42 – COMMUNITY DEVELOPMENT FUND

EXPENDITURE SUMMARY:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
42-486-xxxx PERSONNEL	20,913	90,212	146,231	209,445	43.2%
42-486-xxxx OPERATING	118,932	233,580	393,769	259,950	-34.0%
42-486-xxxx NON-OPERATING	-	-	-	100,000	100.0%
TOTAL EXPENDITURES	\$ 139,845	\$ 323,792	\$ 540,000	\$ 569,395	5.4%

DEPARTMENT DESCRIPTION

The City Council has identified Community Development as a top priority in the 2015 Strategic Plan. The Community Development Department is responsible for planning, encouraging, and managing Page's physical growth and development.

The department is responsible for the functions of Economic Development, Community Planning and Zoning, Code Compliance, Building Safety and Tourism. The department defines future development through long-range planning and land use and zoning regulations, with an emphasis on orderly and efficient growth and suitable redevelopment to make the community more sustainable in terms of land use, development, downtown redevelopment, and neighborhood and resource preservation. The Community Development Department also reviews residential, commercial, public facilities, and industrial development proposals for compliance with the subdivision and zoning ordinances, and provides incentives for developments that create jobs and tax base or satisfy specified goals or unmet needs in the community.

SCOPE OF ACTIVITIES

- Implement economic development processes that assist in the development of strong local economy conditions that have a positive impact on area property values.
- Oversee capital improvements and administer grants.
- Encourage residents' and business owners' efforts to maintain the physical environment through standards set in local ordinances.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Includes funding of the Community Development Director.
- Includes \$20,000 in the Economic Development line item for yet-to-be-determined projects.
- Includes \$100,000 in the Capital Projects Fund for the North Navajo Wall Project

PERSONNEL LEVELS

- 1 FTE - Community Development Director
- 1 FTE - Tourism Director

FY 2015-16 PRIORITIES AND OBJECTIVES

- Collaborate with economic development partners to develop and support common economic objectives; promote local job creation and retention; and provide information on relocation, land sales and business recruitment.
- Initiate a process to develop a master plan for Horseshoe Bend and the Amphitheater.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Completed Northern Arizona University (NAU) Visitor Study.
- ✓ Working agreement with the Powell Museum to be the Official Visitor Center.

FUND 42 – COMMUNITY DEVELOPMENT FUND

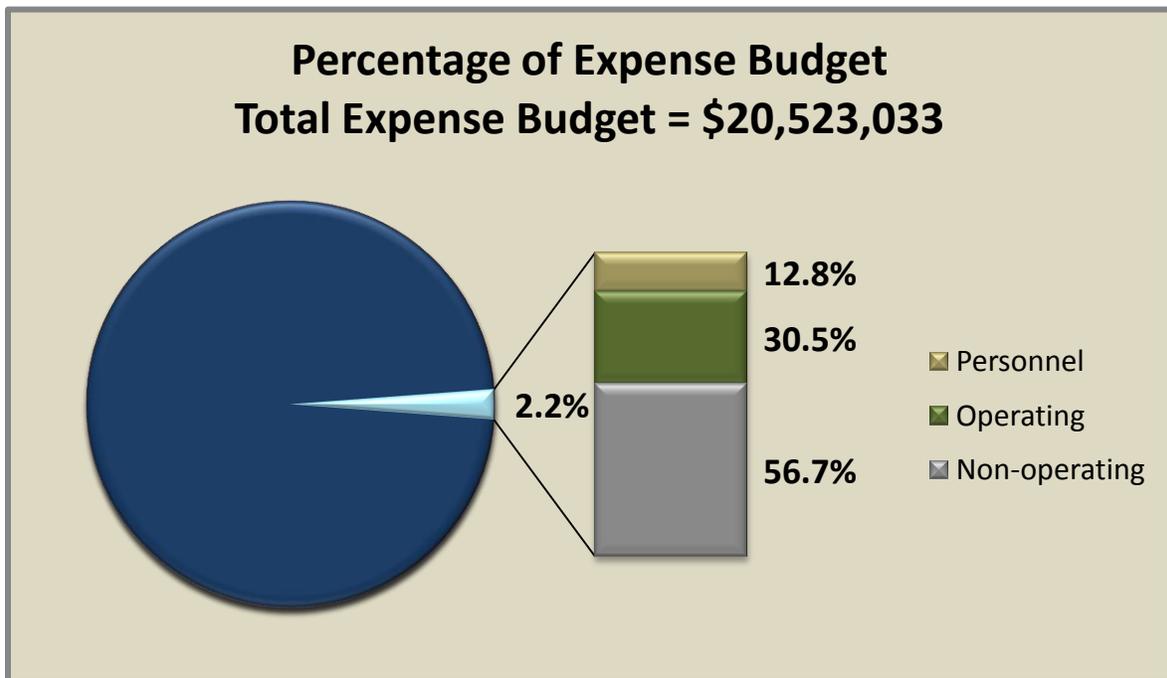
COMMUNITY DEV. FUND 42		COMMUNITY DEVELOPMENT - 486				
		2012-13	2013-14	2014-15	2015-16	%
PERSONNEL:		ACTUAL	ACTUAL	BUDGET	BUDGET	CHANGE
42-486-1101	SALARIES	18,606	62,668	105,000	147,500	40.5%
42-486-1201	INDUSTRIAL INSURANCE	81	2,198	1,751	434	-75.2%
42-486-1202	MEDICAL INSURANCE	1,689	13,496	22,075	33,869	53.4%
42-486-1203	FICA	204	4,617	5,090	10,724	110.7%
42-486-1204	ASRS	333	7,232	12,140	16,918	39.4%
42-486-1205	UNEMPLOYMENT	-	-	175	-	-100.0%
TOTAL PERSONNEL		\$ 20,913	\$ 90,212	\$ 146,231	\$ 209,445	43.2%
OPERATING:						
42-486-2101	OPERATING SUPPLIES	962	3,076	2,000	2,650	32.5%
42-486-2403	POSTAGE	62	1,087	1,500	1,500	0.0%
42-486-2404	UTILITIES	660	637	600	600	0.0%
42-486-2510	EVENTS	7,564	36,500	26,645	53,000	98.9%
42-486-2512	TOURISM BRANDING	9,846	15,482	15,000	-	-100.0%
42-486-2540	MARKETING & PROMOTION	29,634	56,513	55,190	50,000	-9.4%
42-486-2560	TOURISM BUREAU OPERATIONS	3,739	-	-	-	0.0%
42-486-2590	CONTRACT SERVICES	13,569	9,131	43,983	55,000	25.0%
42-486-2700	TRAVEL, MEALS & SCHOOLS	4,446	10,919	16,000	12,500	-21.9%
42-486-2804	SUBSCRIPTIONS/MEMBERSHIPS	450	1,775	1,185	2,700	127.8%
42-486-3285	ECONOMIC DEVELOPMENT	-	-	6,500	20,000	207.7%
42-486-3290	FAMILIARIZATION TOURS	-	-	1,000	2,000	100.0%
42-486-3300	BEAUTIFICATION	-	-	65,000	-	-100.0%
42-486-9600	CONTINGENCY	-	20,000	88,157	-	-100.0%
42-486-9865	MUSEUM/VISITOR CENTER	30,000	30,000	45,000	45,000	0.0%
42-486-9866	CHAMBER OF COMMERCE	5,000	20,000	15,000	15,000	0.0%
42-486-9901	FIREWORKS	9,000	15,717	11,009	-	-100.0%
42-486-9905	LAKE POWELL CONCERT ASSN	4,000	4,000	-	-	0.0%
42-486-9906	COCO COMMUNITY COLLEGE	-	6,500	-	-	0.0%
42-486-9910	WINGS & WHEELS	-	2,242	-	-	0.0%
TOTAL OPERATING		\$ 118,932	\$ 233,580	\$ 393,769	\$ 259,950	-34.0%
NON-OPERATING:						
42-486-9915	TRANSFER TO CAPITAL PROJECTS	-	-	-	100,000	100.0%
TOTAL NON-OPERATING		\$ -	\$ -	\$ -	\$ 100,000	100.0%
TOTAL EXPENDITURES		\$ 139,845	\$ 323,792	\$ 540,000	\$ 569,395	5.4%

CURRENT AND PROPOSED EXPENDITURES

- (3300) Beautification has been moved to Economic Development (3285).
- (9901) Fireworks has been moved to Events (2510).



AIRPORT FUND



FUND 46 – AIRPORT

AIRPORT FUND 46	AIRPORT - 489				
EXPENDITURE SUMMARY:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
46-489-xxxx PERSONNEL	39,973	1,034	-	59,012	100.0%
46-489-xxxx OPERATING	321,974	108,759	334,150	139,600	-58.2%
46-489-xxxx NON-OPERATING	198,818	194,855	200,000	259,000	29.5%
TOTAL EXPENDITURES	\$ 560,764	\$ 304,649	\$ 534,150	\$ 457,612	-14.3%

DEPARTMENT DESCRIPTION

The City of Page owns a commercial service airport located within the municipal boundaries. The facility is situated on a 536 acre parcel bordering Lake Powell. The airport is served by two runways. Runway 15-33 is 5,950 feet in length; and the crosswind runway 07-25 is 2,200 feet in length. Runway 07-25 does not have runway lighting and is only recommended during high wind conditions. The Airport is served by three full service fixed based operators, American Aviation, Classic Aviation and Lake Powell Jet Center. Charter service and air tours of the Grand Circle are provided by American Aviation, Grand Canyon Airlines, and Westwind Aviation.

SCOPE OF ACTIVITIES

- Ensure the airport meets all Federal Aviation Administration (FAA) and Arizona Department of Transportation (ADOT) Aeronautics rules and regulations.
- Ensure that the facility is safe and free of hazards.
- Ensure preventive maintenance is performed on a timely basis and that communication facilities are operable.
- Ensure that all rental contracts are properly administered.
- Oversee capital improvements and administer grants.

DEPARTMENTAL GOALS

- Provide physical maintenance of the terminal, maintenance hangar and airport property to include proper repairs and scheduled maintenance to maximize the life of public investments.
- Ensure the airport meets all FAA and ADOT Aeronautics rules and regulations.
- Ensure that the facility is safe and free of hazards.
- Ensure preventive maintenance is performed on a timely basis and that communication facilities are operable.
- Ensure that all rental contracts are properly administered.
- Oversee capital improvements and administer grants.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Maintenance Worker's compensation was moved to Airport Budget.
- The Airport Manager (.10 FTE) compensation was added to the Airport Budget.
- Includes \$20,000 in Buildings Repair and Maintenance line item to paint the interior of the terminal and to repair leaking windows and drywall.
- Includes \$1,256,800 in the Capital Projects Fund for Federal Aviation Administration and Arizona Department of Transportation grants to upgrade airport lighting and taxiway to Runway 7-25.

FUND 46 – AIRPORT

PERSONNEL LEVELS

- 1 FTE - Maintenance Worker
- .10 FTE - Airport Manager

FY 2015-16 PRIORITIES AND OBJECTIVES

- Implement required training mentioned in our 2015 Part 139 Inspection.
- Hold annual meeting with tenants.
- Implement drainage solutions.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ Continued routine maintenance of all airport property.
- ✓ Completed construction of General Aviation Apron strengthening (phase 5). This project totaled approximately \$1.1 million, of which, 4.47% was the City's share of expenditures.

FUND 46 - AIRPORT

AIRPORT FUND 46		AIRPORT - 489				
		2012-13	2013-14	2014-15	2015-16	%
PERSONNEL:		ACTUAL	ACTUAL	BUDGET	BUDGET	CHANGE
46-489-1101	SALARIES	21,351	-	-	42,946	100.0%
46-489-1105	OVERTIME	-	-	-	300	100.0%
46-489-1201	INDUSTRIAL INSURANCE	593	-	-	1,530	100.0%
46-489-1202	MEDICAL INSURANCE	8,975	1,034	-	6,250	100.0%
46-489-1203	FICA	1,496	-	-	3,261	100.0%
46-489-1204	ASRS	2,278	-	-	4,725	100.0%
46-489-1205	UNEMPLOYMENT	5,280	-	-	-	100.0%
TOTAL PERSONNEL		\$ 39,973	\$ 1,034	\$ -	\$ 59,012	100.0%
OPERATING:						
46-489-2101	OPERATING SUPPLIES	3,029	1,502	1,000	500	-50.0%
46-489-2115	EQUIPMENT REPAIR/MAINT.	2,736	476	3,000	3,000	0.0%
46-489-2125	BUILDINGS REPAIR/MAINT.	3,955	2,649	50,000	20,000	-60.0%
46-489-2404	UTILITIES	81,475	61,518	80,000	80,000	0.0%
46-489-2590	CONTRACT SERVICES	36,107	24,111	35,000	25,000	-28.6%
46-489-2601	FUEL	1,316	1,720	1,500	1,500	0.0%
46-489-2603	VEHICLE REPAIR/MAINTENANCE	280	358	1,000	1,000	0.0%
46-489-2700	TRAVEL, MEALS AND SCHOOLS	2,407	1,214	1,000	1,000	0.0%
46-489-2804	SUBSCRIPTIONS/MEMBERSHIPS	170	-	-	100	100.0%
46-489-2820	AIRFIELD MAINTENANCE	2,901	5,719	5,000	3,000	-40.0%
46-489-9720	GRANT CITY MATCH	183,096	2,934	136,650	-	-100.0%
46-489-9850	LIABILITY/PROPERTY INSURANCE	4,500	-	5,000	4,500	-10.0%
46-489-9862	MISC EXPENSE	-	6,559	-	-	0.0%
46-489-9901	CAPITAL EQUIPMENT	-	-	15,000	-	-100.0%
TOTAL OPERATING		\$ 321,974	\$ 108,759	\$ 334,150	\$ 139,600	-58.2%
NON-OPERATING:						
46-489-9718	TRANSFER TO DEBT SERVICE	198,818	194,855	200,000	195,000	-2.5%
46-489-9719	TRANSFER TO CAPITAL FUND	-	-	-	64,000	100.0%
TOTAL NON-OPERATING		\$ 198,818	\$ 194,855	\$ 200,000	\$ 259,000	29.5%
TOTAL EXPENDITURES		\$ 560,764	\$ 304,649	\$ 534,150	\$ 457,612	-14.3%

CURRENT AND PROPOSED EXPENDITURES

- (2115) Equipment Repair and Maintenance includes costs for repair and replacement of furniture and fixtures.
- (2125) Buildings Repair and Maintenance covers the cost of maintenance and repairs.

FUND 46 – AIRPORT

CURRENT AND PROPOSED EXPENDITURES (CONTINUED)

- (2590) Contract Services includes costs associated with janitorial service and Arizona Department of Environmental Quality (ADEQ) permits.
- (9719) Transfer to Capital Fund includes city matching grant requirements for capital improvements.

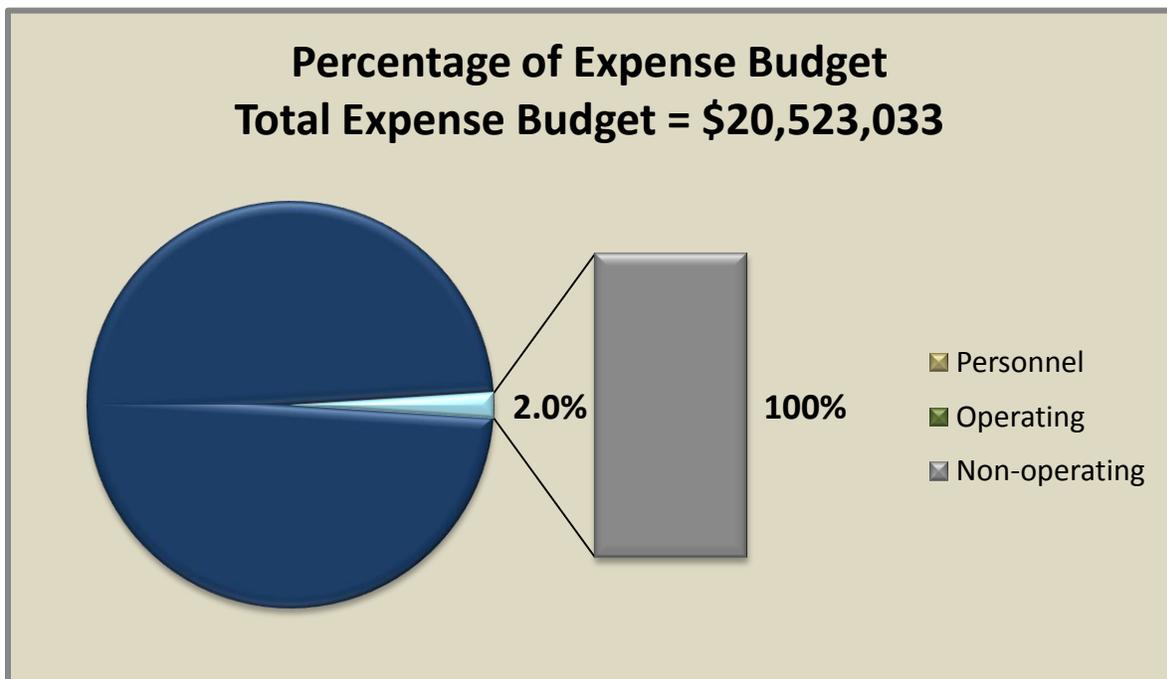
AIRPORT EVENTS FUND

The Airport Events Funds will be managed within the Community Development Fund beginning Fiscal Year 2015-16. This page is for historical purposes only.

AIRPORT FUND 46	AIRPORT - 489				
PERSONNEL:	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
47-490-4200 AIRPORT EVENTS EXPENSES	6,845	6,507	7,000	-	-100.0%
47-490-9800 TRANSFER TO AIRPORT	-	531	-	-	0.0%
TOTAL OPERATING	\$ 6,845	\$ 7,038	\$ 7,000	\$ -	-100.0%
NON-OPERATING:					
47-490-9850 TRANSFER TO COMMUNITY DEV	-	-	-	2,887	100.0%
TOTAL NON-OPERATING	\$ -	\$ -	\$ -	\$ 2,887	100.0%
TOTAL EXPENDITURES	\$ 6,845	\$ 7,038	\$ 7,000	\$ 2,887	-58.8%



LAND FUND



FUND 48 – LAND FUND

LAND FUND 48	LAND - 488				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
48-488-xxxx PERSONNEL	-	-	-	-	0.0%
48-488-xxxx OPERATING	380,000	-	-	-	0.0%
48-488-xxxx NON-OPERATING	-	246,030	250,000	405,000	62.0%
TOTAL EXPENDITURES	\$ 380,000	\$ 246,030	\$ 250,000	\$ 405,000	62.0%

DEPARTMENT DESCRIPTION

This fund tracks all land sale transactions for the City of Page.

PERSONNEL LEVELS

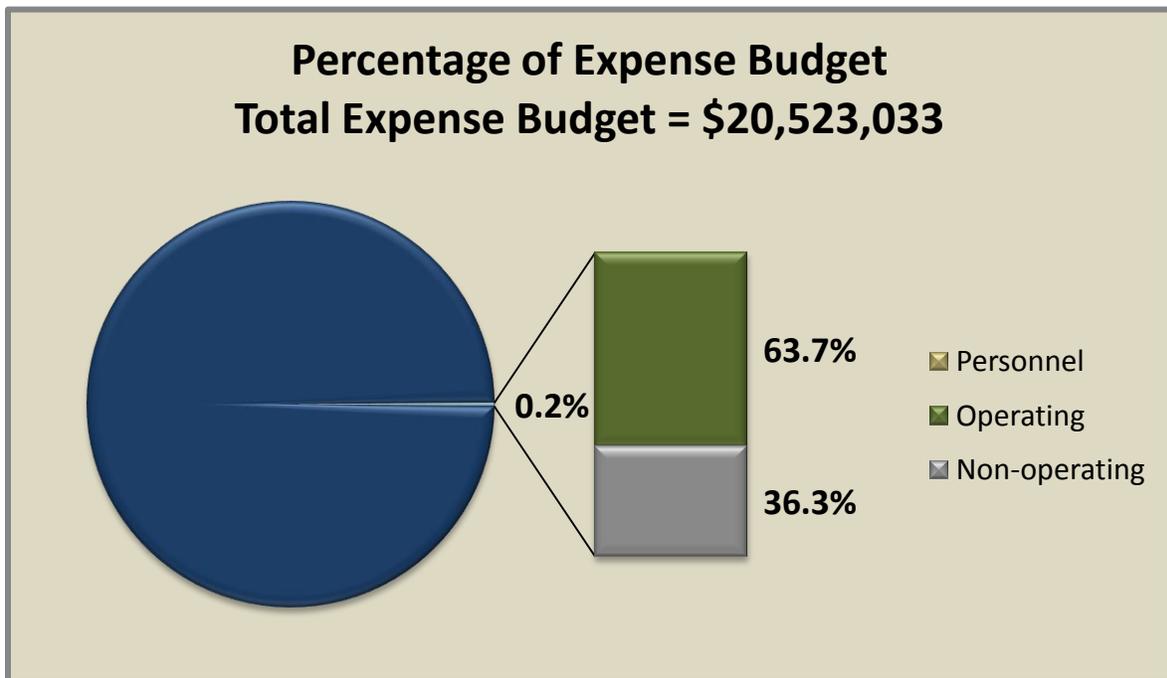
- 0 FTE

LAND FUND 48	LAND - 488				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:					
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
48-488-9895 LAND SALE REVENUE REFUNDED	380,000	-	-	-	0.0%
TOTAL OPERATING	\$ 380,000	\$ -	\$ -	\$ -	0.0%
NON-OPERATING:					
48-488-9712 TRANSFER TO DEBT SERVICE	-	246,030	250,000	-	-100.0%
48-488-9715 TRANSFER TO CAPITAL FUND	-	-	-	405,000	100.0%
TOTAL NON-OPERATING	\$ -	\$ 246,030	\$ 250,000	\$ 405,000	62.0%
TOTAL EXPENDITURES	\$ 380,000	\$ 246,030	\$ 250,000	\$ 405,000	62.0%

CURRENT AND PROPOSED EXPENDITURES

- (9712) In January 2013, the City Council directed that all future land sales shall be applied toward the City's bond debt reduction as stated in Resolution 1106-13. At the May 13, 2015 Budget Work session, City Council showed interest in redirecting future land sales.
- (9715) Transfer to Capital Fund includes the transfer from Land Fund to the Capital Projects Fund per Council request.

PERPETUAL CARE FUND



FUND 57 – PERPETUAL CARE

CEMETERY FUND 57	CEMETERY - 456				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
57-456-xxxx PERSONNEL	-	-	-	-	0.0%
57-456-xxxx OPERATING	17,071	14,784	96,000	26,300	-72.6%
57-456-xxxx NON-OPERATING	-	-	-	15,000	100.0%
TOTAL EXPENDITURES	\$ 17,071	\$ 14,784	\$ 96,000	\$ 41,300	-57.0%

DEPARTMENT DESCRIPTION

The Perpetual Care Cemetery Fund provides for materials for services and maintenance of cemetery grounds as well as improvements to those grounds and equipment. Maintenance and interment services are performed by Park Maintenance personnel.

SCOPE OF ACTIVITIES

- Provide cemetery interment services.
- Establish schedules, and methods for the operation and maintenance of the cemetery.
- Implement and monitor policies and procedures.

DEPARTMENTAL GOALS

- Installation of curbs around blocks and paved roads.
- Expansion of parking area.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Includes \$15,000 in the Capital Projects Fund for the expansion of irrigation into the west side development for future use.

PERSONNEL LEVELS

- 0 FTE

FY 2015-16 PRIORITIES AND OBJECTIVES

- Continue to provide well maintained grounds.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ New equipment purchased for interment use.

FUND 57 – PERPETUAL CARE

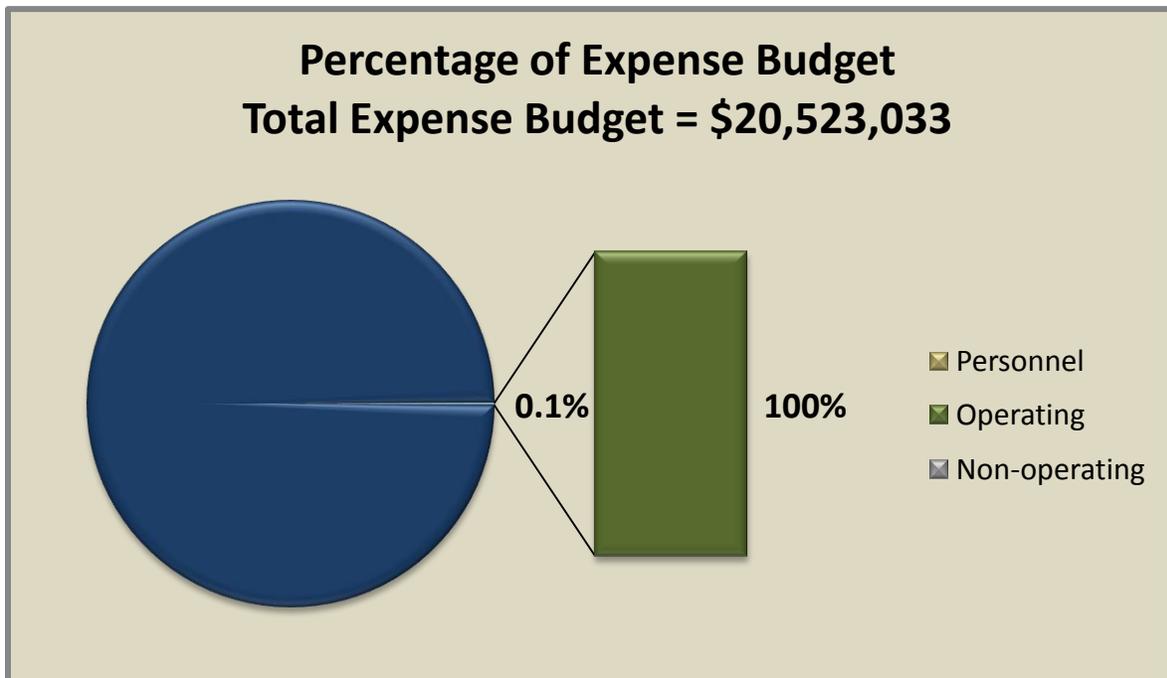
CEMETERY FUND 57	CEMETERY - 456				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:					
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
57-456-9690 LIABILITY/PROPERTY INSURANCE	4,071	9,001	20,000	20,000	0.0%
57-456-9904 CAPITAL EQUIPMENT	13,000	-	70,000	-	-100.0%
57-456-9925 UTILITIES	-	5,783	6,000	6,300	5.0%
TOTAL OPERATING	\$ 17,071	\$ 14,784	\$ 96,000	\$ 26,300	-72.6%
NON-OPERATING:					
57-456-9650 TRANSFER TO CAPITAL FUND	-	-	-	15,000	100.0%
TOTAL NON-OPERATING	\$ -	\$ -	\$ -	\$ 15,000	100.0%
TOTAL EXPENDITURES	\$ 17,071	\$ 14,784	\$ 96,000	\$ 41,300	-57.0%

CURRENT AND PROPOSED EXPENDITURES

- (9690) Miscellaneous Expense covers costs related to the cemetery improvements such as curbs and gutters, sprinklers, and fertilizers.
- (9925) Utilities includes utility costs associated with the care of the cemetery.



VOLUNTEER FIRE PENSION FUND



FUND 72 – VOLUNTEER FIRE PENSION

FIRE PENSION FUND 72	VOLUNTEER FIRE PENSION - 428				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
EXPENDITURE SUMMARY:					
72-428-xxxx PERSONNEL	-	-	-	-	0.0%
72-428-xxxx OPERATING	5,862	9,478	62,700	22,700	-63.8%
TOTAL EXPENDITURES	\$ 5,862	\$ 9,478	\$ 62,700	\$ 22,700	-63.8%

DEPARTMENT DESCRIPTION

The City of Page has a several volunteer firefighters. These volunteers/reserves serve the community and assist the full time department as needed with fire and rescue calls. This fund is created as a special revenue fund that tracks the pension contributions that the volunteers and the City make into the plan.

SCOPE OF ACTIVITIES

- This fund tracks all of the financial deposits and withdrawals into the pension plan.

DEPARTMENTAL GOALS

- To have accurate financial accounting for the pension plan.

FY 2015-16 BUDGET HIGHLIGHTS

Significant changes are as follows:

- Reduced pension payments to \$20,000.

FY 2014-15 MAJOR OBJECTIVES ACCOMPLISHED

- ✓ We accurately reported and tracked the financial transactions for the year.

FIRE PENSION FUND 72	VOLUNTEER FIRE PENSION - 428				
	2012-13 ACTUAL	2013-14 ACTUAL	2014-15 BUDGET	2015-16 BUDGET	% CHANGE
PERSONNEL:					
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	0.0%
OPERATING:					
72-428-2852 PENSION PAYMENTS	5,862	6,940	60,000	20,000	-66.7%
72-428-2854 FISCAL AGENT FEES	-	2,538	2,700	2,700	0.0%
TOTAL OPERATING	\$ 5,862	\$ 9,478	\$ 62,700	\$ 22,700	-63.8%
TOTAL EXPENDITURES	\$ 5,862	\$ 9,478	\$ 62,700	\$ 22,700	-63.8%

CURRENT AND PROPOSED EXPENDITURES

- (2852) Pension Payments covers withdrawal of funds from the volunteer's pension plan.