

**PAGE UTILITY ENTERPRISES
REGULAR BOARD MEETING
September 13, 2016**

CALL TO ORDER: The regular meeting of the Page Utility Board was called to order at 5:30 p.m. by Chairman Rick Yanke. The meeting was held in the Utility Conference Room, 640 Haul Road, Page, Arizona.

ROLL CALL: Board members present: Chairman Yanke, Tony Ferrando, Jeff Jones, Ken Sichi, and Council Liaison / Vice Mayor John Kocjan. Shayne Jones was excused.

Staff present: General Manager, Bryan Hill; Finance Director, Catherine Foley; Engineer, Matt Wood; Engineer Tech, Phil Faulk; and Executive Secretary, Donna Roberts.

Also present was City Attorney, Joshua Smith.

MOMENT OF SILENCE: The Board observed a moment of silence.

At this time, Chairman Yanke rearranged the agenda to discuss the Unfinished Business agenda item for the WWTP Headworks Project next in order to accommodate Matt Wood.

UNFINISHED BUSINESS: Discussion/Possible Action – WWTP Headworks Project: Bryan gave a brief overview of the proposal received from Fann Environmental for estimated costs to rehabilitate the existing headworks facility for Page's Wastewater Treatment Plant. The cost to replace existing components and use the existing concrete structures is estimated at \$180,000. The cost to obtain, design and install headworks from Prescott with new concrete structures was proposed at \$325,000.

Motion by Chairman Yanke, seconded by Ferrando, to approve the proposal from Fann Environmental and forward to City Council for approval.

The motion carried by a unanimous vote.

Matt Wood left the meeting at 5:40 p.m.

Chairman Yanke then rearranged the agenda to discuss New Business for approval of Bid #209 next in order to accommodate Phil Faulk.

NEW BUSINESS: Discussion/Possible Action – Bid #209 Powell Substation PME-10 Padmount Switchgear: Competitive sealed bids for the purchase of eight SCADA Ready, four Position, Motor Operated, Padmount Switchgear and eight Padmount Gear Mounting Box for the Powell Substation 21.6kV Switching Modification Projects were due September 1, 2016. Three proposals were received and provided bid results as follows:

Company	Base Bid
Border States Electric	\$724,139.20 plus tax
Anixter	\$743,536.00 plus tax
Codale Electric	\$769,160.00 plus tax

The bids were evaluated by Intermountain Consumer Professional Engineers, Inc., (ICPE) based on cost and conformity to specification requirements. ICPE recommends that the purchase of the SCADA Ready, Four Position, Padmount Switchgear and Mounting Boxes be through Border States Electric.

Motion by Chairman Yanke, seconded by Sichi, to recommend awarding the purchase of Padmount Switchgear for the Powell Substation to Border States Electric in the amount of \$724,139.20 plus sales tax of \$40,551.80 for a total of \$764,691.00 and forward to City Council for approval.

The motion carried unanimously.

APPROVAL OF MINUTES: The August 9, 2016 regular meeting minutes were unanimously approved upon a motion by J. Jones and second by Sichi.

**HEAR FROM THE
CITIZENS:** None.

Unfinished Business Cont'd: Discussion/Possible Action – PUE Rates – Council Recommended: There was brief discussion regarding the correspondence dated August 23, 2016 from the Mayor which communicated City Council's proposed utility rate changes.

After discussion, a motion was made by J. Jones, seconded by Ferrando, to not take action with regard to the rates.

The motion carried unanimously.

Discussion/Possible Action – Electric, Water & Sewer Rules & Regulations: City Attorney, Joshua Smith, presented the agenda item. The Board reviewed the suggested changes to the Utilities' Rules & Regulations.

Motion by J. Jones, seconded by Sichi, to accept the modifications to the Rules & Regulations as presented.

The motion carried unanimously.

New Business Cont'd: Discussion/Possible Action – WAPA Contract Revision No. 8 to Exhibit A: Bryan presented Revision No. 8 to Exhibit A to WAPA Contract No. 04-SLC-0514 which revises the *Full Requirements Electrical Service Fee* for Fiscal Year 2017. He explained that this revision reduces the annual service fee from \$46,404.91/year for Fiscal Year 2016 to \$41,446.36/year. Staff recommends approval of this revision.

Motion by J. Jones, seconded by Ferrando, to approve Revision No. 8 to Exhibit A of Western Area Power Administration Contract No. 04-SLC-0514 as presented.

The motion carried with a unanimous vote.

Discussion/Possible Action – Bid #208 Powell Substation Steel Structures: Competitive sealed bids for the purchase of structural steel for the Powell Substation 21.6kV Switching Modification Projects were due September 1, 2016. Four proposals were received and provided bid results as follows:

Company	Base Bid	Delivery
Stoddard Steel	\$39,803.33	4 Weeks
Border States Electric	\$40,402.56	12 Weeks
Dis-Tran	\$45,009.00	13 Weeks
Western	\$47,854.00	10 Weeks

The bids were evaluated by Intermountain Consumer Professional Engineers, Inc., (ICPE) based on cost and conformity to specification requirements. ICPE recommends the purchase of structural steel be through Stoddard Steel for a total price of \$39,803.33 which includes sales tax. It is noted that Stoddard Steel has supplied structural steel for past PUE substation projects without issues.

Motion by Sichi, seconded by J. Jones, to award Bid #208 to Stoddard Steel in the amount of \$39,803.33.

The motion carried with a unanimous vote.

Discussion/Possible Action – Street Lights: Bryan reported on the current International Dark-Sky Association (IDA) standard for dark-sky-friendly lighting. He provided information on the costs for two different lights. There was brief discussion.

REPORTS:

General Manager's Reports: Bryan reviewed the August reports.

Financial Report: Catherine presented the July financials.

Committee Reports: None.

Chairman's Report: None.

ANOUNCEMENTS:

The next meeting will be October 18, 2016.

ADJOURNMENT:

With no further business, Chairman Yanke adjourned the meeting at 6:37 p.m.

APPROVED:


Chairman, Page Utility Enterprises Board