

**PAGE UTILITY ENTERPRISES
REGULAR BOARD MEETING
June 10, 2014**

CALL TO ORDER: The regular meeting of the Page Utility Board was called to order at 5:30 p.m. by Chairman Rick Yanke. The meeting was held in the Utility Conference Room, 640 Haul Road, Page, Arizona.

ROLL CALL: Board members present: Chairman Yanke, Tony Ferrando, Jeff Jones, Shayne Jones, Ken Sichi, and Vice Mayor John Kocjan.

Staff present: General Manager, Bryan Hill; Assistant General Manager, Todd Savage; and Executive Secretary, Donna Roberts.

Also present: City Attorney, Joe Estes.

MOMENT OF SILENCE: The Board observed a moment of silence.

APPROVAL OF MINUTES: The April 8, 2014 Rate Hearing minutes and the April 8, 2014 regular meeting minutes were unanimously approved upon a motion by J. Jones and second by S. Jones.

**HEAR FROM THE
CITIZENS:** None.

UNFINISHED BUSINESS: Discussion/Possible Action – Budget: No discussion.

NEW BUSINESS: Discussion/Possible Action – Bid #14-02-W Date Street Waterline Replacement: This project is to install a new water main from the intersection of Date Street and Cedar Street to the intersection of Date Street and Third Avenue and then along Third Avenue to the intersection of Cedar Street.

Motion by J. Jones, seconded by Ferrando, to award Bid #14-02-W to Construction & Mining Services, Inc. (CMSI) for a total of \$319,622 and forward to City Council for approval.

After discussion, the motion carried unanimously.

Discussion/Possible Action – Bid #193 – Slavens Substation Regulator Bypass Switches: Motion by S. Jones, seconded by Chairman Yanke, to approve the purchase from S&C Electric Company, c/o Young Power Equipment for a total of \$14,983.35 for three regulator bypass switches.

The motion carried unanimously.

Discussion/Possible Action – Ordinance No. 610-14: This item was placed on the agenda at the request of Vice Mayor Kocjan in order to obtain the Board's concurrence. Ordinance No. 610-14 would amend Section 2-8-4(D) of the City Code and would increase the Utilities General Manager's purchasing authority limit to \$20,001.

After discussion, a motion was made by J. Jones, seconded by Sichi, to approve the Ordinance as presented for Council approval.

The motion carried unanimously.

Discussion/Possible Action – Water & Sewer Rules & Regulations: Bryan explained that these amendments were only to mirror the electric regulations.

After discussion, a motion was made by Chairman Yanke, seconded by S. Jones, to accept the amendments as presented and modified.

The motion carried unanimously.

Discussion/Possible Action – Electric Regulations: Motion by S. Jones, seconded by Ferrando, to approve the amendments to the Rules & Regulations as presented and modified.

The motion carried with a unanimous vote.

Discussion/Possible Action – Water Storage Tank Cleaning: Every five years the Utility hires a dive team to inspect and vacuum the sediment in the water storage tank. Staff requested and received four quotes, the lowest was from Midco Diving & Marine Services, Inc. in the amount of \$6,425. Bryan explained that Midco submitted an invoice for \$13,375 which was an additional \$6,950 over the quote for work not approved by management. It was the consensus of the Board to only pay the amount quoted and send a letter.

Motion by S. Jones, seconded by Sichi, to send a letter from the Chairman with regard to Invoice 1791 to Midco Diving & Marine Services, Inc.

The motion carried unanimously.

REPORTS:

General Manager's Report: Bryan briefly reviewed the April and May Reports.

Financial Report: There was no discussion on the March and April financials.

Committee Reports: None.

Chairman's Report – General Water and Sewer Questions and Answers: Information only.

ANNOUNCEMENTS:

Chairman Yanke mentioned the next Board meeting will be July 8th.

ADJOURNMENT:

With no further business, Chairman Yanke adjourned the meeting at 6:48 p.m.

APPROVED:



Chairman, Page Utility Enterprises Board