

**PAGE UTILITY ENTERPRISES  
REGULAR BOARD MEETING  
June 9, 2015**

**CALL TO ORDER:** The regular meeting of the Page Utility Board was called to order at 5:31 p.m. by Chairman Rick Yanke. The meeting was held in the Utility Conference Room, 640 Haul Road, Page, Arizona.

**ROLL CALL:** Board members present: Chairman Yanke, Tony Ferrando, Jeff Jones, Shayne Jones, Ken Sichi, and Council Liaison/Vice Mayor John Kocjan.

Staff present: General Manager, Bryan Hill; Todd Savage, Assistant General Manager; Matt Wood, Engineer; Finance Director, Catherine Foley; and Executive Secretary, Donna Roberts.

Also present: City Attorney, Joe Estes.

**MOMENT OF SILENCE:** The Board observed a moment of silence.

**APPROVAL OF MINUTES:** The April 14, 2015 regular meeting minutes were unanimously approved upon a motion by J. Jones and second by S. Jones.

The May 13, 2015 regular meeting minutes were unanimously approved upon a motion by J. Jones and second by S. Jones.

**HEAR FROM THE  
CITIZENS:** None.

**UNFINISHED BUSINESS:** Discussion/Possible Action – Bid #15-02-W – Waterline Replacement: This is a continuation of the Bureau home area waterline replacements. The project's scope is to install a new water main along Date Street from the intersection of Date Street and Second Avenue to the intersection of Date Street and First Avenue and then along Gum Street to Elm Street. Also included will be the installation of two new fire hydrants and 22 new customer service laterals. There will also be two short sections of water main installed on Third Avenue and Fourth Avenue which will tie in all the new lines and eliminate 'new line' to 'old line' connections. Matt answered questions during the discussion.

In conclusion, Bryan explained that four contractors attended the mandatory pre-bid meeting but only one contractor, Construction & Mining Services, Inc. (CMSI), bid the project. The other three contractors indicated they did not bid because they had other projects going on or they had issues with bonding. CMSI has performed well for the Utility in the past and has completed the last two waterline replacement projects on time and within budget.

Motion by S. Jones, seconded by Ferrando, to award Bid #15-02-W to CMSI in the amount of \$261,126.00 and forward to City Council for approval.

The motion carried unanimously.

**Discussion/Possible Action – Water & Wastewater Rate Study:** The Board discussed the rate study cost variance. After discussion, Bryan was directed to agree to pay the additional invoice of \$11,038.00 if the consultant confirmed that this amount would include the cost of the visit to Page and presentation to the City Council.

**Discussion/Possible Action – Budget:** There was discussion regarding the Joint Board and Council Work Session held in May. Staff presented unchanged budgets for water, sewer and garbage. The electric budget reflected the amount as directed by Council.

Motion by Chairman Yanke, seconded by S. Jones, to approve the revised budget and forward to Council.

The motion carried unanimously.

**NEW BUSINESS:**

**Discussion/Possible Action – Write Off Bad Debts:** Catherine briefly reviewed the status of the bad and doubtful debts, which also included deceased and bankrupt customers. Staff is recommending to write off the deceased and bankrupt accounts and to and make provision for the doubtful debts as presented by staff.

Motion by S. Jones, seconded by Ferrando, to write off the deceased account balance of \$5,423.85 and the bankruptcy account balance of \$2,472.48.

The motion carried with a unanimous vote.

**Discussion/Possible Action – Street Light Objection:** The General Manager explained the LED street light pilot deployment. He added that the completion of the LED pilot ceased due to an objection from a member of the P&Z Board. The Board considered the objection and, against the compelling business need to move forward, directed the General Manager to proceed with the LED pilot deployment and LED installation as needed unless otherwise directed by Page City Council.

**Discussion/Possible Action – Main Water Pump Replacement:** Bryan explained it has become necessary to replace the main water pump. Pioneer Equipment Inc., in Phoenix is the only authorized industrial/municipal/water/wastewater representative in Arizona for this equipment. There was discussion.

Motion by Chairman Yanke, seconded by J. Jones, to approve purchase of a heavy duty industrial pump from Pioneer Equipment, Inc., in the amount of \$42,981.02 per Sales Quote #2150840.

The motion carried unanimously.

**REPORTS:**

**General Manager's Report:** Bryan reviewed the April and May reports.

**Financial Report:** There was brief discussion on the March and April financials.

**Committee Reports:** None.

**Chairman's Report:** None.

Motion by S. Jones, seconded by Sichi, to recess into executive session at 6:38 p.m.

The motion carried unanimously. The audience was excused at this time.

**EXECUTIVE SESSION:** Pursuant to A.R.S. §38-431.03(A)(3), the Board may vote to go into executive session for discussion or consultation for legal advice with the Attorney for the Board relating to National Park Service Right-of-Way.

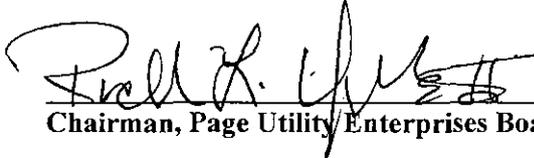
**Reconvene:** Chairman Yanke reconvened the meeting at 7:20 p.m.

**New Business Cont'd:** Discussion/Possible Action – National Park Service Right-of-Way: No discussion.

**ANOUNCEMENTS:** The next meeting will be on July 21, 2015.

**ADJOURNMENT:** With no further business, Chairman Yanke adjourned the meeting at 7:21 p.m.

**APPROVED:**

  
Chairman, Page Utility Enterprises Board