

PAGE UTILITY ENTERPRISES
REGULAR BOARD MEETING
April 8, 2014

- CALL TO ORDER:** The regular meeting of the Page Utility Board was called to order at 5:39 p.m. by Chairman Rick Yanke. The meeting was held in the Utility Conference Room, 640 Haul Road, Page, Arizona.
- ROLL CALL:** Board members present: Chairman Yanke, Tony Ferrando, Jeff Jones, Ken Sichi, and Vice Mayor John Kocjan. Shayne Jones was excused.
- Staff present: General Manager, Bryan Hill; Finance Director, Catherine Foley; Engineer, Matt Wood; and Executive Secretary, Donna Roberts.
- Also present: City Attorney, Joe Estes and City Councilor, Scott Sadler.
- MOMENT OF SILENCE:** The Board observed a moment of silence.
- APPROVAL OF MINUTES:** The March 11, 2014 regular meeting minutes were unanimously approved upon a motion by J. Jones and second by Ferrando.
- HEAR FROM THE CITIZENS:** None.
- UNFINISHED BUSINESS:** Discussion/Possible Action – Waterline Replacement Addition of Scope of Change Order: In response to the Board’s request at last month’s meeting to look at the problem area on Bureau Street near the City’s Public Works Department, staff contacted the contractor for Bid #14-01-W to request a change order for additional work. The purpose for this change order is to replace a section of pipe which has had several repairs to it in the past. The contractor has agreed to keep the unit prices the same as previously submitted for the Bid #14-01-W.
- Motion by J. Jones, seconded by Ferrando, to approve the change order to Bid #14-01-W in the amount of \$73,778 to Apache Underground & Excavating for additional work.
- After discussion, the motion carried with a unanimous vote.
- Discussion/Update – Bid #190 – Slavens Substation Transformer: Bryan reported on Council’s approval of this bid at their March 26, 2014 meeting.
- Discussion/Possible Action – Budget: Motion by Ferrando, seconded by J. Jones, to forward the budget to Council.
- The motion carried unanimously.
- NEW BUSINESS:** Discussion/Possible Action – Fann Job Order Contract Renewal: The Job Order Contract with Fann Environmental expired on March 5, 2014. The original contract has the option to extend the contract for two

years, one year at a time. Staff recommends extending the Job Order Contract for one year for repairs and/or improvements to Wastewater & Water Treatments Plants/Systems.

The Board unanimously approved the extension of the Fann Job Order Contract for one year with a motion by Chairman Yanke and second by Ferrando.

Discussion – Legal Opinion on Sewer Damage Claims: No discussion.

Discussion/Possible Action – Bid #192 – Substation Relay & Control Panels: Motion by Sichi, seconded by Ferrando, to award Bid #192 to Specialty Electrics, Inc., in the amount of \$90,970 plus tax.

The motion carried unanimously.

Discussion – Hoover Allocation Application: Bryan explained the process necessary to apply for the Hoover Allocation.

After brief discussion, it was the consensus of the Board to move forward with Jennings, Strouss & Salmon, PLC engaged with the Hoover Allocation application.

Discussion/Possible Action – PUE Rates: Motion by J. Jones, seconded by Chairman Yanke, to maintain the current rates and forward this recommendation to Council.

The motion carried with a unanimous vote.

REPORTS:

General Manager's Report: Bryan reviewed the March Report.

Ken Sichi recommended that each Utility department address Hantavirus safety procedures at a future safety meeting.

Financial Report: The Board reviewed the February financials.

Committee Reports: None.

Chairman's Report: None.

Motion by Ferrando, seconded by Chairman Yanke, to enter into executive session at 7:01 p.m.

The motion carried unanimously. Councilor Sadler left the meeting at this time.

EXECUTIVE SESSION:

Legal Opinion on Sewer Damage Claims: – Pursuant to A.R.S. §38-431.03(A)(3), the Board may vote to go into executive session for

discussion with the Attorney for the Board for the purpose of obtaining legal advice relating to the Legal Opinion on Sewer Damage Claims.

Reconvene: Chairman Yanke reconvened the regular meeting at 7:44 p.m.

ANNOUNCEMENTS: None.

ADJOURNMENT: With no further business, Chairman Yanke adjourned the meeting at 7:45 p.m.

APPROVED:


Chairman, Page Utility Enterprises Board