

**PAGE UTILITY ENTERPRISES
REGULAR BOARD MEETING
November 10, 2015**

- CALL TO ORDER:** The regular meeting of the Page Utility Board was called to order at 5:30 p.m. by Chairman Rick Yanke. The meeting was held in the Utility Conference Room, 640 Haul Road, Page, Arizona.
- ROLL CALL:** Board members present: Chairman Yanke, Tony Ferrando, Jeff Jones, Shayne Jones, Ken Sichi and Council Liaison/Vice Mayor John Kocjan.
- Staff present: General Manager, Bryan Hill; Finance Director, Catherine Foley; and Executive Secretary, Donna Roberts.
- MOMENT OF SILENCE:** The Board observed a moment of silence.
- APPROVAL OF MINUTES:** The October 13, 2015 regular meeting minutes were unanimously approved upon a motion by J. Jones and second by S. Jones.
- HEAR FROM THE CITIZENS:** Jon Jones from Canyon Country Communications offered to be of assistance to the Utility with regard to the fiber project.
- UNFINISHED BUSINESS:** Discussion/Possible Action – Water & Wastewater Rates: Bryan placed this item on the agenda for discussion and direction. All information has been provided to Council; any further action must be made by Council regarding changes to water and wastewater rates. He added if there were to be any proposed changes during the annual rate hearing, the Ordinance has a lengthy process of public notifications which must be followed.
- Vice Mayor Kocjan indicated that Council may possibly deal with this in January. Chairman Yanke commented that something needs to be done because we cannot keep putting Band-Aids on the problems. He asked Donna to check on the rate hearing procedures and get back to him.
- At this time, Chairman Yanke rearranged the agenda to discuss New Business next and move the General Manager's review to the end.
- NEW BUSINESS:** Discussion – Plant Projects: Bryan explained that Council had conducted a workshop in early October, at which concern was expressed at the lack of a master plan for infrastructure upgrades. They mentioned both the City of Page and the Utilities. Bryan confirmed that the Electric Utility has had a plan in place for ten years for all underground-cable replacement. The Water Utility is in the middle of a four year plan for waterline replacement which should be completed in the next budget year. Capital projects in the Water Plant extend out to 2024. When the waterline replacement is completed the next project planned is updating and upgrading the electrical switchgear at the pump plant at the Dam. Pond 1 rebuild is estimated to be a \$1.3 million project and Pond 7 needs a new liner. Work also needs to be done to increase treated water storage and capacity.

Bryan reviewed the current project list for both the Water Plant and the Wastewater Plant and explained that there were both capital and maintenance projects on the list. He added that staff is starting to implement a weekly work order system. He explained that there were significant needs in the Wastewater Plant but there was little money available for capital improvements.

REPORTS:

General Manager's Reports: Bryan reviewed the October reports.

Financial Report: Catherine presented the August financials. She added all funds have met budget.

Committee Reports: None.

Chairman's Report: None.

Motion by Ferrando, seconded by Sichi, to recess into executive session at 6:18 p.m.

The motion carried unanimously. Staff and audience were excused.

EXECUTIVE SESSION:

Pursuant to A.R.S. §38-431.03(A)(1), the Board may vote to go into executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, resignation or dismissal of a public officer, appointee or employee of a public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting. Bryan Hill - General Manager's Review.

Reconvene:

Chairman Yanke reconvened the meeting at 7:31 p.m. Staff rejoined the meeting.

**Unfinished Business
Cont'd:**

Discussion/Possible Action – General Manager's Review: Motion by Chairman Yanke, seconded by S. Jones, to recommend Council approval of a one year contract extension to November 30, 2017 for Bryan Hill.

The motion carried unanimously.

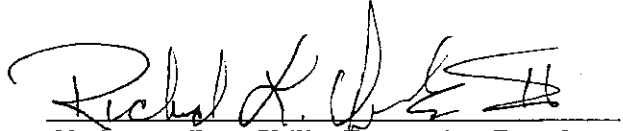
ANOUNCEMENTS:

None.

ADJOURNMENT:

With no further business, Chairman Yanke adjourned the meeting at 7:35 p.m.

APPROVED:



Richard K. [unclear]
Chairman, Page Utility Enterprises Board