

**PAGE CITY COUNCIL
REGULAR MEETING MINUTES
APRIL 13, 2016**

A Regular Meeting of the Page City Council was held at 6:30 p.m. on April 13, 2016, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan, Scott Sadler, Levi Tappan, Korey Seyler and Dennis Warner were present. There was a moment of meditation. City Manager J. Crystal Dyches led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Dyches; City Attorney, Josh Smith Police Chief, Frank Balkcom, Police Lieutenant, Larry Jones; Communications Manager, Charlene Gustaveson; Deputy City Clerk, Sue Kennedy; and City Clerk, Kim Larson.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

Councilor Bryan commended the City Manager for her efforts in keeping City Council informed on the status of the Strategic Priorities.

Councilor Warner commended the City Manager for the Spring 2016 newsletter that was sent to the citizens.

Councilor Tappan stated that in reference to Code Enforcement, he had received several comments from citizens that their neighborhood was getting cleaned up.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

There was no discussion by the City Council.

MINUTES

Work Session Meeting-March 23, 2016

Regular City Council Meeting-March 23, 2016

Motion made by Vice Mayor Kocjan to approve the minutes. The motion was duly seconded and passed upon a vote.

CONSENT AGENDA

MINUTES

Community Development Advisory Board Meeting – February 23, 2016

Community Development Advisory Board Meeting – March 14, 2016

Planning and Zoning Commission Meeting – March 1, 2016

INFORMATION

Proclamation – PowerTalk21@ Day

Page City Council Regular Meeting-April 13, 2016

Proclamation – Recognizing National Telecommunicator Week
City of Page Monthly Cash Allocation Variance Report
Resignation – Nate Marble – Community Development Advisory Board

Motion made by Vice Mayor Kocjan to approve the consent agenda. The motion was duly seconded and passed upon a vote.

PUBLIC HEARINGS

None

HEAR FROM THE CITIZENS

No citizens addressed the City Council.

UNFINISHED BUSINESS

None scheduled

NEW BUSINESS

Appreciation plaque presentation to previous City Council Member David Tennis

Mayor Diak presented David Tennis with an appreciation plaque for his service as City Councilor from May 2011 through December 2015.

Discussion and possible action by the City Council pertaining to a Proclamation designating April 2015 as Fair Housing Month

Communities receiving federal funds through the State's Community Block Development Grant (CDBG) program must Affirmatively Further Fair Housing (AFFH) efforts. The minimum requirements to comply with the AFFH regulations require a community to 1) Adopt a Fair Housing Proclamation or Resolution; 2) display a Fair Housing Poster in a public area of City Hall; 3) and undertake an additional action. A poster and Fair Housing brochures are available in the main lobby at City Hall.

Mayor Diak read the proclamation as follows:

FAIR HOUSING MONTH

WHEREAS, The Civil Rights Act of 1968, commonly known as the Federal Fair Housing Act, and the Fair Housing Amendments Act of 1988 prohibit discrimination in the sale, rental, leasing and financing of housing or land to be used for the construction of housing or in the provision of brokerage services on the basis of: race, color, religion, sex, handicap, familial status or national origin; and

WHEREAS, The 1968 and 1988 Federal Fair Housing Acts declare that it is a national policy to ensure equal opportunities in housing; and

WHEREAS, April has traditionally been designated as Fair Housing Month in the United

Page City Council Regular Meeting-April 13, 2016

States.

NOW, THEREFORE, I William Diak, Mayor of the City of Page, Arizona, do hereby proclaim April 2016 as

“FAIR HOUSING MONTH”

In Page, Arizona and do hereby urge all residents of this community to comply with and show their support for the letter and spirit of the Fair Housing Acts.

Motion made by Vice Mayor Kocjan to proclaim April 2016 Fair Housing Month in Page and hereby urge all residents of this community to comply with and show support for the letter and spirit of the Fair Housing Acts. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to renewing a lease agreement with Transportation Safety Administration (TSA) at the Page Municipal Airport

The General Services Administration (GSA) has prepared the new Transportation Safety Administration (TSA) lease which expires May 14, 2016 at the Page Municipal Airport. The lease requires approval by the City Council.

City Manager Crystal Dyches presented the agenda item.

Motion made by Vice Mayor Kocjan to approve the GSA/TSA Lease at the Page Municipal Airport and authorize the Mayor to execute the contract. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to a firework display contract with Fireworks Productions of Arizona

Fireworks Production of Arizona has submitted a proposal for the 2016 4th of July display. Fireworks Productions of Arizona will supply the fireworks, tax, equipment, transportation, FAA notification, lead pyrotechnician, crew, general liability insurance, automobile insurance, and Workman’s Compensation Insurance.

City Manager Crystal Dyches presented the agenda item.

Motion made by Councilor Bryan to approve the Fireworks Display Contract with Fireworks Productions of Arizona and authorize the City Manager to execute the contract in the amount of \$14,000.00. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to retaining “Interim Public Management” to provide an interim IT Director

Page City Council Regular Meeting-April 13, 2016

Since IT Director Mike Bergner retired, the City has not had any qualified candidates apply for the position. Currently, the City's IT support is down to a single technician. The City Manager contacted Tim Pickering, founder of Interim Public Management (IPM), who provides tenured local government professionals and are ready to serve for as long as needed, (commonly 6 to 9 months).

IPM will provide an IT Director who would manage the day-to-day operations of the IT Department. The IT Director would assess the technology needs, make recommendations, and with the approval of the City Manager and Council, implement the requisite changes.

City Manager Crystal Dyches presented the agenda item.

There was lengthy discussion by the City Council regarding the need to have an initial assessment and to begin implementing the recommendations, the lack of system audits, and the need to continue looking for an IT Director. The City Council also requested a presentation after 30 days, and monthly updates on the agenda thereafter.

Motion made by Councilor Warner to authorize the City Manager to contract with Interim Public Management for an Interim IT Director.

Mayor Diak took a moment to announce that the Girl Scouts were present at the City Council Meeting, and that he had spent time with them earlier during the day talking about City government and had given them a tour of City Hall.

Discussion and possible action by the City Council pertaining to extending the Revocable License for Land Use for the parking lot at the Community Behavioral Health Services and the tennis courts

At the Regular City Council Meeting on April 14, 2011, City Council approved a Land Use Agreement, whereas the licensee, Community Behavioral Health Services (CBHS), agreed to construct an asphalt parking lot to be used by CBHS and the Tennis Courts, with CBHS being responsible for improving/developing and maintaining the parking lot.

The Land Use Agreement was for five (5) years, expiring April 14, 2016. CBHS requested to have the Land Use Agreement extended for another term of five (5) years.

City Manager Crystal Dyches presented the agenda item.

Motion made by Councilor Tappan to approve and authorize the Mayor to sign the Extension of Revocable License for Land Use with Community Behavioral Health Services for a term of five (5) years. The motion was duly seconded and passed upon a vote.

Page City Council Regular Meeting-April 13, 2016

BID AWARDS

Discussion and possible action by the City Council pertaining to an award of proposal for a comprehensive class and compensation study

As part of the 2016/2017 City Council Priorities, the City Council has identified "development of a recruitment and retention plan" has a high priority. The study will assist the City in creating an equitable salary and benefit structure that will enable the City to attract and retain qualified employees.

At the January 27, 2016 Regular City Council Meeting, the City Council authorized the City Manager to solicit proposals for a comprehensive class and compensation study that allowed for three options: 1) Classification Study; 2) Compensation Survey, and 3) Classification and Compensation Study. The City received five (5) proposals, which were reviewed by the City Manager and Human Resources Coordinator. The proposals ranged from \$21,600 to \$84,969. Staff recommended Evergreen Solutions, LLC based out of Tallahassee, Florida.

City Manager Crystal Dyches presented the agenda item.

Ms. Dyches gave several scenarios of inequities among City employees and stated that during the last 15 months the City lost 36 full time employees out of 106, which was a turnover rate of 33.9%, and then referenced the large amount of part-time employees who had also left the City's employment. She then stated that the class specifications are outdated, the position descriptions have not been looked at, and the City has difficulty recruiting employees.

Councilor Bryan stated that one of the priorities was to recruit and retain employees. He then stated that when the results come in, that there could be significant changes in salaries for the employees and that Council needs to be prepared.

There was discussion regarding the housing marking and how difficult it was to find a place to live in the City of Page.

Discussion continued.

Motion made by Councilor Tappan to award a contract for a comprehensive class and compensation study to Evergreen Solutions, LLC and authorize the City Manager to execute the contract. The motion was duly seconded.

There was discussion.

The motion passed upon a vote.

BUSINESS FROM THE MAYOR

None scheduled

Page City Council Regular Meeting-April 13, 2016

BUSINESS FROM THE MANAGER

None scheduled

BUSINESS FROM THE CITY ATTORNEY

None scheduled

BUSINESS FROM THE COUNCIL

None scheduled

BOARDS & COMMISSIONS

Discussion by the City Council pertaining to reports by Board Liaisons

Councilor Seyler, Planning and Zoning Commission, stated that the current Zoning Code is extremely outdated and that staff is putting together a task force to update the Zoning Code. Two members from the Planning and Zoning Commission have volunteered, and other volunteers are needed.

Councilor Warner, Parks and Recreation Advisory Board, stated that a Parks Master Plan Study for park improvements, and specifically John C. Memorial Park, is underway. The Board would like to get the word out that more public input is being requested. A website has been established for public input, and two meetings for public input will be scheduled.

Vice Mayor Kocjan, Page Utility Enterprises Board, stated that PUE is near the end of the restoration of water pipe replacement but one of the phases did not have the old pipe, and therefore does not need to be replaced. PUE can move onto the next phase.

Discussion and possible action by the City Council pertaining to an appointment of Airport Board liaison

Councilor Sadler was the Board liaison for the Planning and Zoning Commission, however due to his new work schedule he would not be available to attend all of the meetings. Mayor Diak accommodated this by appointing newly appointed Councilmember Seyler to the Planning and Zoning Commission. Mayor Diak then asked Councilor Warner if he would mind stepping down as Board liaison from the Airport Board, as he was also the Board liaison to the Parks and Recreation Advisory Board, so that Councilor Sadler could serve as Board liaison to the Airport Board.

Mayor Diak asked if the members of Council supported his recommendation to have Councilor Sadler serve as Board liaison to the Airport Advisory Board.

Motion made by Councilor Bryan to appoint Councilor Sadler as Board liaison to the Airport Advisory Board. The motion was duly seconded and passed upon a 6-1 vote with Mayor Diak, Vice Mayor Kocjan, Councilors Tappan, Bryan, Warner, and Seyler voting in favor and Councilor Sadler abstained.

Page City Council Regular Meeting-April 13, 2016

DEPARTMENTS

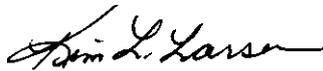
None scheduled

CLAIMS

None scheduled

ADJOURN

The meeting was adjourned at 7:44 p.m.



Kim L. Larson
City Clerk



William R. Diak
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 13th day of April, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 27th day of January, 2016



Kim Larson, City Clerk