

**PAGE CITY COUNCIL
REGULAR MEETING MINUTES
APRIL 27, 2016**

A Regular Meeting of the Page City Council was held at 6:35 p.m. on April 27, 2016 in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan, Scott Sadler, Levi Tappan, Korey Seyler and Dennis Warner were present. There was a moment of meditation. Councilor Sadler led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Dyches; City Attorney, Joshua Smith; Interim IT Director, Gene Martel; Page Utilities General Manager, Bryan Hill; Police Chief, Frank Balkcom; Deputy City Clerk, Sue Kennedy; and City Clerk, Kim Larson.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

There was no discussion by the City Council.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

There was not discussion by the City Council.

MINUTES

Work Session Meeting-April 6, 2016

Special City Council Meeting-April 6, 2016

Regular City Council Meeting-April 13, 2016

Motion made by Vice Mayor Kocjan to approve the minutes. The motion was duly seconded and passed upon a vote.

CONSENT AGENDA

MINUTES

Airport Advisory Board-February 8, 2016

Page Parks and Recreation Advisory Board-March 7, 2016

INFORMATION

Midway West Carnival Contract

Motion made by Vice Mayor Kocjan to approve the consent agenda. The motion was duly seconded and passed upon a vote.

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PUBLIC HEARINGS

Arizona Department of Liquor Licenses and Control Applications for a Series 9 (Liquor Store) Liquor License and Sampling Privileges for Kendra Holcomb / Whiskey Waters LLC dba Fred's Liquor Store

The City Clerk's Office received an Arizona Department of Liquor Licenses and Control Application for a Series #9 (Liquor Store) Liquor License and Sampling Privileges for Kendra Holcomb / Whiskey Waters LLC dba Fred's Liquor Store. In accordance with A.R.S. 4-201 (b) this public hearing has been scheduled to hear comments in favor or opposing the issuance of this of Liquor License.

Motion made by Vice Mayor Kocjan to open the Public Hearing. The motion was duly seconded and passed upon a vote.

Opponents

None

Proponents

None

Motion made by Vice Mayor Kocjan close the Public Hearing. The motion was duly seconded and passed upon a vote.

HEAR FROM THE CITIZENS

No citizens addressed the City Council

UNFINISHED BUSINESS

None scheduled

NEW BUSINESS

Discussion and possible action by the City Council pertaining to an Arizona Department of Liquor Licenses and Control Application for a Series 9 (Liquor Store) Liquor License with Sampling Privileges for Kendra Holcomb / Whiskey Waters LLC dba Fred's Liquor Store

The City Clerk's Office received an Arizona Department of Liquor Licenses and Control Application for a Series 9 (Liquor Store) Liquor License and a Sampling Privileges Form for Kendra Holcomb / Whiskey Waters LLC dba Fred's Liquor Store. As required by Arizona Revised Statutes, the Public Hearing was held during an earlier portion of this meeting.

The Arizona Department of Liquor Licenses and Control will be notified of the action taken and will make the final determination.

Councilor Warner recused himself 6:40 p.m.

Motion made by Councilor Sadler to approve the Arizona Department of Liquor Licenses and

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Control Application for a Series 9 (Liquor Store) Liquor License with Sampling Privileges for Kendra Holcomb / Whiskey Waters LLC dba Fred's Liquor Store. The motion was duly seconded.

There was discussion

Motion passed 6-1 with Mayor Diak, Vice Mayor Kocjan, Councilors Seyler, Bryan, Tappan and Sadler in favor and Councilor Warner abstained.

Councilor Warner returned to the dais at 6:43 p.m.

Discussion and possible action by the City Council pertaining to entering into an Intergovernmental Agreement with the National Park Service for Horseshoe Bend

At the March 23, 2016 Regular City Council Meeting, the City Council considered a request from the National Park Service (NPS) Glen Canyon Recreation Area, Billy Shott to:

- 1) Collaborate to find a park/landscape design group which through contract could develop a top shelf design plan for the Horseshoe Bend area.*
- 2) Form an agreement and implementation/development team. The agreement need not represent a long term or binding obligation. Rather, it would commit our organizations to identifying roles, responsibilities, and individuals who would represent the City and NPS in determining contract scope and specifications with the design group while managing the project collaboratively.*
- 3) Implement improvements at Horseshoe Bend through each organization's means. Using the resources available to each entity to complete the project to the agreed design and can take place at a pace which is advantageous to each organization.*

At the March 23, 2016 Regular City Council Meeting, the City Council authorized the City Manager to work with the National Park Service staff to develop an Intergovernmental Agreement for the project and a Request for Proposal for design services, for future City Council consideration.

City Manager Crystal Dyches presented the agenda item.

Motion made by Councilor Seyler to authorize the Mayor to execute the Intergovernmental Agreement between the National Park Service and City of Page to collaborate to develop a Request for Proposal for a mutually agreeable design plan for the Horseshoe Bend area. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to entering into a Intergovernmental Agreement with Coconino County for the remodel of the Magistrate Court and Justice Court Building

The City's Magistrate Court and the County's Justice Court share a courtroom and administrative area in the co-owned facility located at 547 Vista Avenue. The occupied space of

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the premises has become overcrowded and lacks important security measures and the unoccupied areas of the premises require remodeling before they can be used to alleviate overcrowding and provide additional court security.

The original scope of a comprehensive remodeling project was determined in a collaborative process facilitated by contractor FM Solutions; however due to budgetary issues and project delays caused by the recession, the original remodeling project was re-scoped into two phases. Staff recommended moving forward with Phase I as outlined below:

- Minimize demolition/new construction to accommodate immediate need;
- Provide staff restrooms, and a hearing/multipurpose room;
- Remodel current restroom (new fixtures/finishes);
- Provide access to bathrooms for all courts staff via exterior or secure hallway accessible from lobby.
- Provide rooftop package unit to provide cooling to Hearing/Multipurpose room, corridor and restrooms.
- Replace existing HVAC unit with 5-ton unit (in accordance with full plan).

The project will provide immediate security and use improvements while advancing improvements that would be used by the City if Phase II is completed in the future. Staff believes it is in the best interests of the citizens of the City of Page and of Coconino County to remodel and improve the Municipal and Justice Court facility and for each governmental entity to share in the allocation of costs and space as set forth in the IGA. If approved, the project is expected to begin within 8-weeks.

The Phase I project costs are estimated to be \$237,977. The City shall pay \$100,000 toward the total cost of the Phase I project, plus the City's portion of any overage cost.

City Manager Crystal Dyches presented the agenda item.

Councilor Sadler asked where the funds were budgeted, and if the funds would be from FY 2015/2016 budget.

City Manager Crystal Dyches stated the funds were in Capital Improvements, and that if the project was approved by City Council, the project would then go before the County Commissioners. Once approved, Susan Brown, Director of Coconino County Facilities Management, indicated to the City that the project could begin as soon as in 8-weeks. Ms. Dyches stated the project would have to be 50% complete before the City would pay \$100,000, therefore some of the funds may have to come from FY 2016/2017.

There was discussion.

Motion made by Vice Mayor Kocjan to authorize the Mayor to execute the Intergovernmental Agreement with Coconino County. The motion was duly seconded and passed upon a vote.

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BID AWARDS

Discussion and possible action by the City Council pertaining to an award of Bid #16-01-W Bureau Block Waterline Replacement project for Page Utility Enterprises

Page Utility Enterprises staff advertised for qualified contractors to bid on the Bureau Block Waterline Replacement project. The project's scope was to install new water laterals under Vista Avenue and North Navajo and to tie into the existing mains along those streets. There will also be a short section of main installed on the Bureau Street and a short section of main installed between and behind the old Page Electric buildings. There will be a total of 19 new service laterals and 2 new fire hydrants. The project will eliminate the old cast iron pipe which is serving the businesses between Vista Avenue, Poplar Street, North Navajo Drive, and 7th Avenue.

Page Utility Enterprises received two bids, which were opened on April 4, 2016 at 4:00 p.m. Two of the three companies that attended the mandatory pre-bid meeting submitted bids. The low bid was submitted by Construction & Mining Services, Inc., from Cedar City, Utah. The tabulated bids are as follows:

COMPANY	BASE BID
Construction & Mining Services, Inc. (CMSI) Cedar City, Utah	\$196,615.00
Navopache Equipment Services, Show Low, Arizona	\$328,578.00

CMSI has successfully completed several cable replacement projects for the Electrical Utility, performed the most recent waterline replacement for the Water Utility, and has consistently demonstrated solid construction practices.

At the April 12, 2012 Regular PUE Board Meeting, the Board reviewed staff's summary and recommendation. The Board voted unanimously to recommend that Page City Council award the bid to Construction & Mining Services, Inc., in the amount of \$196,615.00.

Bryan Hill presented the agenda item. He stated that this was part of the ongoing effort to replace the old cast iron piping. He demonstrated on a color coded map of Page the areas that have been worked on, and the proposed project area.

There was discussion.

Motion made by Vice Mayor Kocjan to award Bid #16-01-W Bureau Block Waterline Replacement to Construction & Mining Services, Inc., in the amount of \$196,615.00. The motion was duly seconded and passed upon a vote.

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BUSINESS FROM THE MAYOR

None scheduled

BUSINESS FROM THE MANAGER

None scheduled

BUSINESS FROM THE CITY ATTORNEY

None scheduled

BUSINESS FROM THE COUNCIL

None scheduled

BOARDS & COMMISSIONS

Discussion by the City Council pertaining to reports by Board Liaisons

Councilor Bryan, Community Development Advisory Board, stated the following: The Board was working on an Event Application, using the framework provided by Councilor Warner; the Visitor Center/John Wesley Powell Museum would be coming before Council to request funding; that the overall economic growth, measured by tax revenue, is abnormally strong; and that City Council will be receiving an agenda item requesting the contract with United Sports Association for softball tournaments be terminated. Councilor Bryan then advised City Council that the board was concerned that many of the important duties of the Economic/Tourism Coordinator were not being addressed since the position had not been filled yet.

Councilor Seyler, Planning and Zoning Commission, stated that volunteers are needed for the Zoning Code Task Force.

DEPARTMENTS

Discussion and possible action by the City Council pertaining to appointing a Zoning Code Task Force

At the March 9, 2016 Regular City Council Meeting, the City Council authorized Staff to enter into a Professional Services Agreement with Michael Baker and Associate to update the City of Page Zoning and Zoning Map. As part of the Zoning Code update process, staff recommended a Zoning Code Task Force be appointed to carry out the primary work of review and discussion of proposed language and the digital zoning map.

The Task Force should be comprised of seven to nine individuals that represent the viewpoint of various elements of the community, as they will be in a strong position to offer constructive ideas during drafting of the new code.

Over the past few months Staff reached out to the public in various ways to solicit members for the Zoning Code Task Force. The outreach resulted in a list of 8 individuals that have expressed a desire to serve on the board, as follows:

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Levi Tappan, City Council
Korey Seylor, City Council
LeRoy Wicklund, Planning and Zoning Commission
Rob Peterson, Planning and Zoning Commission
Jim Arnold, Lake Powell Construction-At Large
Ron MacDonald-At Large
Nancy Walter-At Large
Bruce Muraida-At Large

At the March 2016 Planning and Zoning Advisory Board Meeting, the Board recommended LeRoy Wicklund and Rob Peterson to represent the Planning and Zoning Commission on the Zoning Code Task Force.

Community Development Director Kim Johnson presented the agenda item.

Motion made by Councilor Sadler to appoint Councilor Levi Tappan to serve on the Zoning Code Task Force. The motion was duly seconded and passed 6-1 with Mayor Diak, Vice Mayor Kocjan, Councilors Bryan, Seyler, Sadler and Warner voting in favor and Councilor Tappan abstained.

Motion made by Councilor Tappan to appoint Councilor Korey Seyler to serve on the Zoning Code Task Force. The motion was duly seconded and passed 6-1 with Mayor Diak, Vice Mayor Kocjan, Councilors Bryan, Tappan, Sadler and Warner voting in favor and Councilor Seyler abstained.

Motion made by Mayor Diak to appoint Planning and Zoning Commission Member LeRoy Wicklund to serve on the Zoning Code Task Force. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Sadler to appoint Bruce Muraida to serve on the Zoning Code Task Force. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Warner to appoint Jim Arnold to serve on the Zoning Code Task Force. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Sadler to appoint Nancy Walter to serve on the Zoning Code Task Force. The motion was duly seconded and passed upon a vote.

Motion made by Councilor Warner to appoint Planning and Zoning Commission Member Rob Peterson to serve on the Zoning Code Task Force. The motion was duly seconded and passed upon a vote.

Motion made by Mayor Diak to appoint Ron Macdonald to serve on the Zoning Code Task Force. The motion was duly seconded and passed upon a vote.

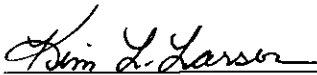
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CLAIMS

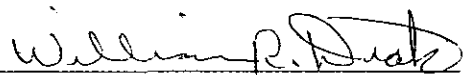
None scheduled

ADJOURN

The meeting was adjourned at 7:10 p.m.



Kim L. Larson
City Clerk



William R. Diak
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 27th day of April, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 11th day of May, 2016



Kim Larson, City Clerk