



**MEETING NOTICE
CITY OF PAGE
CITY COUNCIL**

CITY COUNCIL REGULAR MEETING
CITY HALL, 697 VISTA AVENUE
PAGE, ARIZONA

**FEBRUARY 10, 2016
6:30 P.M.**

NOTICE OF PUBLIC MEETING AND AGENDA

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Mayor Bill Diak

Vice Mayor John Kocjan Councilor Scott Sadler Councilor Korey Seyler
Councilor Mike Bryan Councilor Levi Tappan Councilor Dennis Warner

5. PRIORITY LIST

5.1 Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

5.2 Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

6. MINUTES

Work Session Meeting – December 16, 2015
Work Session Meeting – January 27, 2016
Regular City Council Meeting – January 27, 2016

7. CONSENT AGENDA

The Consent Portion of the Agenda is a means of expediting routine matters that must be acted on by Council. All items approved will be done by one undebatable motion passed unanimously. Any item may be removed for debate on request of any member of Council. Items removed from the Consent Portion become the first items of business of the Regular Agenda.

7.1 MINUTES

Page Volunteer Firefighter Pension Board–January 14, 2015
Airport Advisory Board–August 10, 2015
Airport Advisory Board–October 12, 2015
Community Development Advisory Board–December 15, 2015

7.2 INFORMATION

City of Page Monthly Cash Allocation Variance Report

8. PUBLIC HEARINGS

None

9. HEAR FROM THE CITIZENS

Members of the public may address the City Council on matters that are not listed on the City Council agenda. The City Council cannot discuss or take legal action on any matters during the Call to the Public, unless the matters are properly noticed for discussion and legal action. At the conclusion of the Call to the Public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. Citizens may also use Information Request Forms, which are available. All City Council meetings are recorded.

10. UNFINISHED BUSINESS

None scheduled

11. NEW BUSINESS

11.1 Discussion and possible action by the City Council pertaining to the purchase of a 2016 Chevy Tahoe 4WD for the Police Department

11.2 Discussion and possible action by the City Council pertaining to accepting a 2006 Ford F150 seized vehicle from Northern Arizona Street Crimes Task Force

11.3 Discussion and possible action by the City Council pertaining to retaining Hinton Burdick PLLC for auditing services for FY2016

12. BID AWARDS

None scheduled

13. BUSINESS FROM THE MAYOR

None scheduled

14. BUSINESS FROM THE MANAGER

None scheduled

15. BUSINESS FROM THE CITY ATTORNEY

None scheduled

16. BUSINESS FROM THE COUNCIL

16.1 Discussion and possible action by the City Council pertaining to the sewer rates

16.2 EXECUTIVE SESSION

Pursuant to ARS § 38-431.03 (A)(1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting

Contract for legal services with Joseph D. Estes

Discussion and possible action by the City Council pertaining to a contract for legal services with Joseph D. Estes

17. BOARDS & COMMISSIONS

17.1 Discussion by the City Council pertaining to reports by Board Liaisons

17.2 Discussion and possible action by the City Council pertaining to a Board Appointment for the Airport Advisory Board

18. DEPARTMENTS

None scheduled

19. CLAIMS

None

ADJOURN

FOR YOUR INFORMATION

Next Regular Meeting Wednesday, February 24, 2016, 6:30 p.m.

Pursuant to A.R.S. 38.431.02, notice is hereby given to the members of the City Council and to the general public that the Page City Council will hold a meeting open to the public. Supporting documents and Staff reports, which were furnished to the City Council, with this agenda, are available for review at www.cityofpage.org or at the City Clerk's Office. Council Members of the City of Page City Council will attend either in person or by telephonic conference. City Council may vote to go into Executive Session for the purpose of obtaining legal advice from the City Attorney on any item listed on the agenda, pursuant to A.R.S. 38-431.03 (A)(3). City Council may modify the agenda order, if necessary. This agenda may be subject to change up to 24 hours prior to the meeting.

Persons with disabilities should call Kim Larson, City Clerk, at 645-4221 (TDD 645-4216) for program and services information and accessibility.

NOTICE TO PARENTS: *Parents and legal guardians have the right to consent before the City of Page makes a video or voice recording of a minor child A.R.S. §1-602.A.9. City Council meetings are recorded and may be viewed on Cable One, Channel 4. If you permit your child to participate in the City Council Meeting, a recording will be made. If your child is seated in the audience, your child may be recorded, but you may request that your child be seated in a designated area to avoid recording. Please submit your request to the City Clerk at 928-645-4221.*

If you would like to receive City Council agendas via email, please send your email address to cityclerk@cityofpage.org or call 645-4221.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following places: City Hall Bulletin Board located at 697 Vista Avenue, Page, Arizona, Justice Building Bulletin Board located at 547 Vista Avenue, Page, Arizona, U. S. Post Office Lobby located at 44 Sixth Avenue, Page, Arizona, on the ____ day of February, 2016, at _____ p.m. in accordance with the statement filed by the City of Page City Council with the City Clerk.

DATED this ____ day of February, 2016.

CITY OF PAGE

By: _____
CITY CLERK'S OFFICE

To view City Council's
2016/2017 Strategic Priorities
and
Individual Priorities,

please visit our website at

cityofpage.org/government/councilpriorities

or stop in at the City Clerk's Office in City Hall for a copy.

Thank you

**PAGE CITY COUNCIL
WORK SESSION MEETING MINUTES
DECEMBER 16, 2015**

A Work Session Meeting of the Page City Council was held at 5:30 p.m. on December 16, 2015, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan, Scott Sadler, Levi Tappan, and Dennis Warner were present. Councilor David Tennis was excused.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Dyches; City Attorney, Joe Estes; Community Development Director, Kim Johnson; Page Utility Enterprises General Manager, Bryan Hill, Tourism Director, Lee McMichael; and City Clerk, Kim Larson.

Mayor Diak moved the agenda items as follows:

Discussion by the City Council pertaining to potential changes to the City's Board of Adjustment

City Attorney Joe Estes stated that there are two options to have the City Council serve as the Board of Adjustment:

- 1) The Zoning Code includes the establishment of the Board of Adjustment and states that, in the absence of a Board of Adjustment or by desire of the Council, Council may act as the Board of Adjustment. In such case, the Council shall meet as a Board of Adjustment and not take action as a Board at a Regular Council Meeting. The Council acting as a Board shall adhere to the applicable rules listed in the Zoning Code.
- 2) Amend the Zoning Code by ordinance. The Planning and Zoning Commission will hold a public hearing, and then City Council will adopt an ordinance to amend the Zoning Code.

Mr. Estes asked the City Council if they wanted to go through the process of amending the Zoning Code or work with what was already in place in the Zoning Code, where City Council can act as the Board of Adjustment.

Mayor Diak said that this was being addressed because it has been hard to get a quorum for the meetings.

City Attorney Estes stated that there was also the philosophy and mindset that the decisions are the final determination, and some feel that those decisions need to go before the City Council. He then stated that there are cities where the City Council acts as Board of Adjustment, and smaller cities might have the City Council acting as Board of Adjustment and larger cities would have a Board of Adjustment.

There was discussion.

The consensus of the City Council was to have the City Attorney prepare a Resolution to have City Council act as the Board of Adjustment and not change the Zoning Code.

Discussion by the City Council pertaining to the City Council Priorities

City Manager Crystal Dyches stated that when the 2015 priorities were set, there were five (5) priority areas, and the objectives were to take 3-5 years to accomplish. Each year the priorities are to be reviewed and new goals/priorities identified and objectives set. She stated that not everything the City hoped to achieve in 2015 was accomplished. The goals were ambitious, and many of the objectives were community development related. However, the City did not have a Community Development Director until mid-year and a Director of Engineering has not been hired to date.

Ms. Dyches stated that the 2016 Strategic Priorities and goals are the same, however when looking at the objectives, the timeline of one calendar year, and the current resources, she was concerned. Ms. Dyches asked City Council to identify Council's highest priorities, perhaps amend the timeline, and/or consider additional resources. She stated that there are approximately 26 objectives for next year, with the same department being the lead on many of them. Kim Johnson, Director of Community Development, has a staff of three (3) and there are 11 major projects. Direction was requested by the City Manager.

There was discussion.

City Council reviewed each priority and the top priorities were selected as shaded below. City Manager Crystal Dyches said that every priority would be addressed; however she needed City Council to select the top priorities.

INFRASTRUCTURE IMPROVEMENT

The City Council is committed to maintaining and improving public infrastructure and City facilities to preserve both the physical character and livability of the community.

Goal: Maintain and improve critical City infrastructure, including streets, sidewalks, parks, trails and facilities to support economic growth and improve quality of life in Page.

	Objective	Action	Lead
1	Provide City Council with options for relocating central garage.	Staff is currently working with Rosenberg and Associates on a feasibility study to relocate Central Garage.	Crystal Dyches, City Manager
2	Establish a plan to address parking safety at Horseshoe Bend	National Park Service Centennial Grant	Crystal Dyches, City Manager
3	Create a plan to address deferred maintenance on City facilities and	Develop and implement a facilities and equipment maintenance plan by	Cliff Linker

	equipment.	establishing tasks and schedules, determining seasonal and cyclical maintenance needs and provide a method of insuring that maintenance will be regularly preformed.	Public Works Manager
4	Draft a Pavement Management Program (PMP) for inclusion in the Capital Improvement Plan.	Develop and implement a Pavement Management Policy is to establish a Pavement Management Program (PMP) that systematically evaluates the street network to maximize the pavement life span.	Cliff Linker, Public Works Manager
5	Establish adequate, fair, and equitable water and sewer rates.		Bryan Hill, Director of Public Utilities
6	In coordination with Page Utility Enterprises, create a multi-year Capital Improvement Plan to accommodate economic growth and development and maintain and extend the life of the City's infrastructure.	Create a CIP that outlines current capital and infrastructure projects, future anticipated needs, and future costs to the community. The plan should address both repair and replacement of existing infrastructure and purchase of capital equipment as well as the development of new facilities to accommodate future growth and/or improve services.	Cliff Linker, Public Works Manager Bryan Hill, Director of Public Utilities

COMMUNITY DEVELOPMENT

A pleasant environment is a source of pride for its residents and an important component of the quality of life in an area. Community aesthetics take on an economic meaning, encouraging tourism and business recruitment. Community Development is a process by which local decision-makers and residents work together to leverage resources to increase business development and job opportunities; and attract capital to improve the physical, social and environmental conditions in the community.

Goal: Implement economic development processes that assist in the development of a strong local economy; protect neighborhoods from blighting and deteriorating conditions that have a negative impact on area property values; and encourage residents and business owner's efforts to maintain the physical environment through standards set in local ordinances.

	Objective	Action	Lead
1	Adopt a proactive approach to code enforcement.	Update Nuisance and Zoning Codes, establish, equip, and staff the Code Enforcement Division, and implement a proactive code enforcement program.	Kim Johnson, Com. Dev. Director

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2	Develop a strategy for the development and maintenance of Block 17.	Research land use and funding options. Investigate the value of pursuing visioning/design assistance through free resources offered by various agencies.	City Attorney Cliff Linker Public Works Manager Kim Johnson, Com. Dev. Director
3	Research incentives to encourage new home construction.	Investigate community housing needs through a housing and market study. Work with community, regional, state and federal partners to identify programs available for rural housing needs. Pursue available programs and local resources for housing incentive programs.	Kim Johnson, Com. Dev. Director
4	Incorporate design and landscape standards into City Code.	Review existing Gateway standards, site plan design and review requirements, and landscape and lighting standards in conjunction with the Zoning Code Update.	Kim Johnson, Com. Dev. Director
5	Conduct Research and prepare the groundwork to initiate a Master Streetscape Plan that will develop and establish goals, strategies, and policies for streetscape development and determine technical feasibility and implementation costs associated with a streetscape enhancement program.	Research successful streetscape programs and possible planning and implementation grant funding sources. Establish project scope and develop an RFP for professional services to develop a Master Streetscape Plan that establishes goals, strategies, and policies for streetscape development, and analyzes technical feasibility and implementation costs associated with a streetscape enhancement program.	Kim Johnson, Community Development Director
6	Initiate a process to develop a master plan for the Amphitheater.	Implement the recommendations of the City-wide Park Master Plan related to the Amphitheater.	Kim Johnson, Com. Dev. Director
7	Research incentives to encourage job creation and expand tax base.	Work with community, regional, state and federal partners to identify programs available for rural economic development needs. Pursue available programs and local resources for incentive programs.	Kim Johnson, Com. Dev. Director
8	Begin review of the City's General Plan in preparation for 2019	Review existing documents and maps to identify needed changes.	Kim Johnson, Com. Dev.

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	update.		Director
9	Implement an economic development strategies with greater emphasis on economic development and grant writing.	Review the Community Development Department structure to determine necessary shifts in responsibility or additional staffing. Continue to shift the focus of the Community Development Advisory Board to the broader mission of Community Development, through training and education of staff and board members.	Kim Johnson, Com. Dev. Director

HIGH PERFORMING ORGANIZATION

The City of Page strives to develop a high performing organization through continuous system and process improvements; the commitment to make time to do the “work of leadership”; and the encouragement of City employees to exercise their leadership and talents at every level of the organization.

Goal: To create an environment that supports engaged, high performing employees; enable the City to recruit, retain and compete for talent; and ensure retention of institutional knowledge.

	Objective	Action	Lead
1	Develop, implement and monitor employee performance measures.	<ul style="list-style-type: none"> • Identify critical activities to be measured; • Establish Performance Goals or Benchmarks; • Establish Performance Measures; • Collect Data; and • Report Performance. 	Crystal Dyches, City Manager
2	Develop a Recruitment and Retention plan.	<p>Develop a Recruitment and Retention Plan which includes:</p> <ul style="list-style-type: none"> • Workforce Planning (Recruitment Strategies, Retention Strategies and Employee Development) • Classification and Salary Plan which provide recommendations for a compensation system plan that is internally fair and externally competitive. 	Kay Eddelmon Human Resource Coordinator Director of Finance, Linda Watson City Manager, Crystal Dyches
3	Update Public Safety policies and procedures.	Update Public Safety policies and procedures.	Chief of Police, Frank Balkcom Sr.

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			Fire Chief; Jeff Reed
4	<p>Create a culture of safety which is based on a shared belief system where safety is integral in every part of our organization.</p> <p><i>"We are committed to a safe, injury-free workplace by integrating safety into our daily decisions and work processes."</i></p>	<ul style="list-style-type: none"> • Reduce occupational hazards through direct interventions. • Define Specific Roles and responsibilities for safety and health at all levels of the organization. • Ensure reporting of injuries, first aids, and near misses. • Increase the visibility of recognizing safety accomplishments. • Each division will set and report of safety priorities. 	<p>Kay Eddelmon, Human Resource Coordinator</p> <p>Department Manager: Linda Watson</p>
5	<p>Research the benefits/cost of installing GPS on City and PUE Vehicles.</p>	<p>Research the benefits/cost of installing GPS on City and PUE Vehicles.</p>	<p>Cliff Linker, Public Works Manager</p> <p>Bryan Hill, Director of Public Utilities</p>

FISCAL RESPONSIBILITY

The City is committed to maintaining fiscal stability to ensure the delivery of high quality services. This requires an efficient, transparent financial system; accurate and reliable forecasting of revenues; control of expenses; and an expanded tax base.

Goal: Operate in a fiscally prudent manner, assuring the most efficient expenditure of public funds.

	Objective	Action	Lead
1	<p>Prepare annual update of the City's ten-year Capital Improvement Program.</p>	<p>The following should be addressed in this planning effort:</p> <ul style="list-style-type: none"> • Financial responsibility • Improved transportation • Coordination with utilities • Expansion of parks and recreation facilities • Economic development implications • Environmental issues • Community aesthetics and image <p>The process for the CIP's development is divided into three key components, culminating in the presentation of a Capital Improvement Plan to the Mayor and City Council for</p>	<p>Finance Director Linda Watson</p>

		<p>approval.</p> <p>1. Needs Assessment. Future needs are outlined utilizing the General Plan and taking growth patterns into consideration.</p> <p>2. Financial Analysis. Examination of the city's recent revenues, expenditures, current debt, and bonding capacity need to be included in the financial analysis.</p> <p>3. Capital Improvement Plan Policies. The plan document includes policies, an implementation section, and outlines how the CIP will be updated on an annual basis.</p>	
2	Develop a long term financial plan to maintain financial accountability and sustainability	Develop a long term financial plan to complement to the strategic planning process, which will allow us to determine how the resources available can be tied to the future goals.	Finance Director Linda Watson

QUALITY OF LIFE

The City strives to enhance the overall quality of life for our residents and visitors by offering high quality recreation and leisure activities and improving parks, trails, streetscapes and open spaces in Page.

Goal: Maximize resources that enhance the quality of life for our residents and visitors.

	Objective	Action	Lead
1	Provide and maintain quality parks, trails and open spaces, amenities, equipment, and programs to meet the leisure and recreational needs of those living, working, and visiting the community.	Support, prioritize and implement recommendations of the Park Master Plan	Kim Johnson, Com. Dev. Director Debbie Winlock, Com. Services Director Cliff Linker, Public Works Manager
2	Develop quality, organized recreation programming for youth and adult participants	Evaluate recreation programs and processes in an effort to increase participant satisfaction. Coordinate use of school and city facilities, equipment and staff.	Debbie Winlock, Com. Services Director
3	Establish unique	Individual Department Managers	Individual Department

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	opportunities for volunteers to contribute to the City, while enriching city programs and services through volunteer involvement and participation.	work with volunteers who assist the City's workforce to enhance services to the public by performing tasks beyond the capacity and scope of current City employees, including Advisory Boards, library, recreation programs, Police and Fire. Create a webpage that lists volunteer opportunities and standardize an "opportunity request form."	Managers Kim Larson, City Clerk
4	Develop recognition program for business and community leaders.	Develop recognition program for business and community leaders.	Economic Development/Tourism Coordinator

The meeting was adjourned at 6:24 p.m.

Kim Larson
City Clerk

William R. Diak
Mayor

**PAGE CITY COUNCIL
WORK SESSION MEETING MINUTES
JANUARY 27, 2016**

A Work Session Meeting of the Page City Council was held at 5:00 p.m. on January 27, 2016, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan, Levi Tappan, Korey Seyler, and Dennis Warner were present. Councilor Scott Sadler was excused.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Dyches; City Attorney, Joe Estes; Community Development Director, Kim Johnson; Public Works Director, Cliff Linker; Deputy City Clerk, Sue Kennedy; and City Clerk, Kim Larson.

Mayor Diak introduced City staff present.

Glen Canyon National Park Service employees were present at the Work Session to discuss Horseshoe Bend. Park Superintendent William (Billy) Shott introduced himself and asked the following to introduced themselves: Acting Deputy Superintendent, Lindy Mihata; Chief of Facilities, Chris Cook; Chief of Administration, Business and Technology, Chad Nelson; Acting Chief of Science and Resource Management, John Spence; Assistant Superintendent, Teri Tucker; Chief of Interpretation and Education in Parks, Christianna Admiral; and Acting Chief Ranger, Mari Sias.

Discussion only by the City Council pertaining to the Horseshoe Bend Parking Lot

Community Development Director Kim Johnson stated that she was looking for interim recommendations to remedy the safety concerns at Horseshoe Bend. She then reviewed the Community Development Department Memorandum dated January 27, 2016 (attached hereto and by this reference made a part of herein).

There was discussion. The consensus was made after discussion with the Park Service regarding the Centennial Grant for Horseshoe Bend.

The consensus of City Council was to have the Park Service review the conceptual plan, as soon as possible, to verify the interim solution would not conflict with the long-range plans.

Discussion only by the City Council pertaining to a presentation by the National Park Service regarding the Centennial Grant for Horseshoe Bend

Park Service Superintendent William Shott said the primary objection was to partner with the City of Page and to come up with strategies to move forward and create long-term planning for Horseshoe Bend.

Christianna Admiral gave a brief background about the Centennial Grant. The Centennial Grant is for the 100th birthday of the National Park Service, which is August 25, 2016. As part of the mission for the Centennial Grant, the Park Service is to connect with partners to find ways to serve a century of visitors together, and partnership funding is available for special projects through the Centennial Grant.

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Ms. Admiral reviewed the amount of visitors going to Horseshoe Bend and the improvements that were needed, along with the safety concerns.

Teri Tucker spoke regarding the plans to improve Horseshoe Bend and how to move forward. She stated that combining the Rim View Trail and Horseshoe Bend was included in the 2009 Trail Design Proposal.

Superintendent Shott discussed funding options. He said there was one of two options available, the Centennial Funding requiring partner matching funds, and the other option through the Helium Act.

He said there have already been two Centennial proposals funded and he heard that the Centennial Grant application for Horseshoe Bend scored high, however he was still waiting to hear if it was approved.

Mr. Shott gave three options regarding how to move forward as follows:

1. Do nothing - wait and see if the Centennial Grant is approved.
2. Do some pre-work - implement a plan agreement with information such as how wide the trail should be, how many tourists to accommodate, etcetera.
3. Preferred option - start by getting design work done, in-house or hired out, enter into an agreement, and split the cost for the design work.

There was lengthy discussion.

Gary Ladd, Page resident, stated concerns regarding the size of the parking lot and that it needed to be enlarged as soon as possible. He also stated concerns that the proposed parking lot plans were not large enough to accommodate the amount of traffic at Horseshoe Bend.

The consensus of the City Council was to have Staff work with the Glen Canyon National Park Service toward option 3.

There was discussion pertaining to an Intergovernmental Agreement being prepared for option 3.

The meeting was adjourned at 6:30 p.m.

Kim Larson
City Clerk

William R. Diak
Mayor

WORK SESSION MINUTES – JANUARY 27, 2016

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Work Session Meeting, held on the 27th day of January, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 10th day of February, 2016

Kim Larson, City Clerk

COMMUNITY DEVELOPMENT DEPARTMENT MEMORANDUM

MEETING DATE: January 27, 2016
TO: Mayor and City Council
FROM: Kimberly Johnson, Community Development Director
Cliff Linker, Public Works Manager
SUBJECT: Horseshoe Bend Parking Lot
ATTACHMENTS: Schematic Parking Lot Layout

BACKGROUND

Horseshoe Bend is a prized amenity in the Page Community and on the Tourism circuit. This natural amenity has been identified as a priority by the City Council, City of Page Community Development Advisory Board, City of Page Park and Recreation Advisory Board, and the National Park Service.

According to the National Park Service, there are an estimated 5,000 visitors daily during the peak visitation season of May through October, with an average of 1.2 million people estimated to visit the Horseshoe Bend Overlook annually.

In addition to accessibility issues on the trail and overlook, parking and access thereto has been identified as a major concern and safety issue. The current parking lot is minimally improved with no striping or designation of stalls, and no designated area for bus and oversize vehicle parking. This causes drivers to park in a chaotic manner, including buses, which often take more space than they need and impede adequate circulation. Further, because the parking is not well organized, drivers often park along the access drive and along Highway 89.

In a memo from the City Manager to the Mayor and City Council dated September 8, 2015, the following recommendations were made:

- Redesign parking lot to improve flow, increase parking, and separate passenger/commercial vehicles.
- Increased monitoring.
- Improved signage.

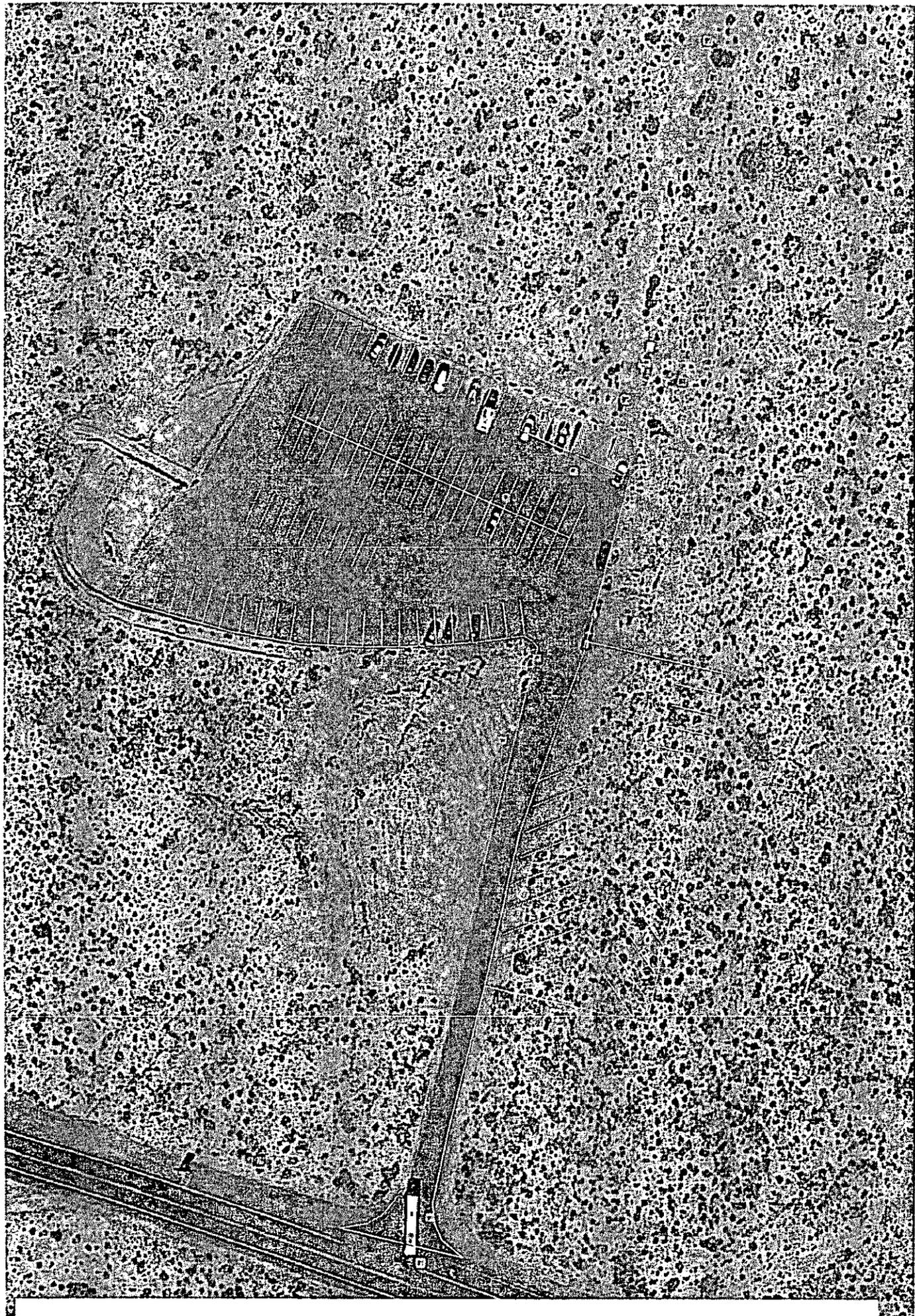
Staff has taken these recommendations under further consideration and developed a plan for interim improvements to the parking lot which will improve circulation, delineate parking stalls, direct drivers, and provide a parking area for buses and oversize vehicles. This plan involves the following elements:

- Expansion of the parking lot to the north to provide a bus and oversize vehicle parking and maneuvering area. If this project is undertaken in-house the associated costs would be approximately as follows:
 - Parking lot expansion:
 - Earth work and Base course installation-\$5.94 per cubic yard **\$17,820.00**
 - Finish course
 - Crushed Asphalt R.A.P. would be at **no cost**, as the City already has this resource, just the cost to haul within house equipment and labor; or
 - ABC base course 2400 tons @ \$25.00 per ton **\$60,000.00**
 - 3-4 weeks to get the project done with in-house labor
- Signage \$1,000
- Bumper blocks for parking 106 @ \$54.94 each **\$5,823.54**

This project has an estimated cost of between \$25,000 and \$85,000 depending on the materials used. Most of the proposed work will establish the groundwork for a permanent solution in the future, and the bumper blocks can be reused in a permanent future project if desired.

REQUESTED COUNCIL DIRECTION

Staff would like to hear from the Mayor and City Council thoughts on making interim improvements to the parking area at Horseshoe Bend.



**PAGE CITY COUNCIL
REGULAR MEETING MINUTES
JANUARY 27, 2016**

A Regular Meeting of the Page City Council was held at 6:37 p.m. on January 27, 2016, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan, Levi Tappan, Korey Seyler and Dennis Warner were present. Councilor Scott Sadler was excused. There was a moment of meditation. City Attorney Joe Estes led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Dyches; City Attorney, Joe Estes; IT Director, Mike Bergner; Page Utilities General Manager, Bryan Hill; Police Chief, Frank Balkcom; Deputy City Clerk, Sue Kennedy; and City Clerk, Kim Larson.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

There was no discussion by the City Council.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

Councilor Seyler stated he was working on his priority list.

MINUTES

Regular City Council Meeting-January 13, 2016

Motion made by Vice Mayor Kocjan to approve the minutes. The motion was duly seconded and passed upon a vote.

CONSENT AGENDA

MINUTES

Community Center Advisory Board-November 4, 2015

Subdivision Committee-December 1, 2015

Page Utility Enterprises Rate Hearing-December 15, 2015

Page Utility Enterprises-December 15, 2015

INFORMATION

Resignation-Korey Seyler-Community Development Advisory Board

Motion made by Vice Mayor Kocjan to approve the consent agenda. The motion was duly seconded and passed upon a vote.

PUBLIC HEARINGS

None

Page City Council Regular Meeting-January 27, 2016

HEAR FROM THE CITIZENS

No citizens addressed the City Council.

UNFINISHED BUSINESS

None scheduled

NEW BUSINESS

Discussion and possible action by the City Council pertaining to the approval of Western Area Power Administration's Peak Reliability, Inc. Service Agreement-Resolution 1156-16

The Western Area Power Administration, as a subsection of the Department of Energy, has implemented another department, Peak Reliability, Inc. ("Peak") to administer and oversee reliability coordination functions for the Peak Reliability Coordinator Area. Peak is amending its assessment methodology to allocate the costs to Balancing Authorities and Transmission Operators instead of Load Serving Entities-Resolution 1156-16.

Page Utility Enterprises General Manager Bryan Hill gave an overview of the entities involved, how they will function together, and what the agreement accomplishes.

Motion made by Vice Mayor Kocjan to introduce Resolution 1156-16 by title only. The motion was duly seconded and passed upon a vote.

The Deputy City Clerk introduced Resolution 1156-16 by title only.

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, AUTHORIZING AND APPROVING THE AGREEMENT BETWEEN THE UNITED STATES DEPARTMENT OF ENERGY WESTERN AREA POWER ADMINISTRATION ROCKY MOUNTAIN REGION AND THE CITY OF PAGE FOR PAYMENT OF PEAK RELIABILITY, INC. CHARGES.

There was discussion.

Motion made by Vice Mayor Kocjan to adopt Resolution 1156-16. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to authorization to solicit a Request for Proposal (RFP) for a comprehensive class and compensation study

As a part of the 2016/17 City Council Priorities, the City Council has identified "development of a recruitment and retention plan" has a high priority. Part of the recruitment and retention plan will include recommendations for a compensation system plan that is internally fair and externally competitive.

The scope of services would include a classification, compensation, competency components. The final deliverable would be a report that includes the following:

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- A. Executive Summary that describes the processes and methodology used to analyze employment, salary and benefit data in order to conduct this compensation study.

- B. Document findings and recommendations related to job descriptions, existing job titles and position classifications:
 - 1. Confirm that the duties listed reflect the City's current needs. Provide insight regarding reporting relationships and span of control based on individual department operations and responsibilities.
 - 2. Confirm that job titles and classifications are consistent with the work performed by the incumbent employees.
 - 3. Update all job descriptions to include the critical skills and competencies required for each position. Confirm that all job descriptions are in compliance with state and federal mandates.
 - 4. Where applicable, reclassify positions and provide an updated classification schedule that identifies exempt and non-exempt titles for all City departments.
 - 5. Identify obsolete job titles.
 - 6. For each position deemed obsolete, recommend new titles and provide corresponding job descriptions.

- C. Provide a salary comparison table that compares City of Page salaries, for all positions, to other municipalities of similar size, population, budget, employee workforce and governance.
 - 1. Provide a summary describing how Page salaries compare to other municipalities.
 - 2. In cases where comparable positions do not exist in other municipalities, compare Page position to similar positions in other industries.
 - 3. Based on salary survey results, draft a compensation schedule that includes recommendations to update the City's current pay schedule.
 - 4. Provide a separate listing of positions where salaries are significantly lower than the market. Propose a strategy to phase in salary changes needed to help mitigate employee retention concerns.

In order to conduct the citywide classification and compensation in the most expedient manner possible, staff recommends a one-time expenditure of approximately \$65,000-85,000 for a full classification and total compensation study. Funding of \$222,261 was included in the budget under Human Resources/Risk Management 10-441-2830.

City Manager Crystal Dyches stated that the current state of our employee classification

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and compensation plan is in need of review and restructure, and that using available in-house staff resources for conducting a study is not feasible.

Ms. Dyches showed a short power point presentation that outlined the components of the study, and the resulting benefits to the City of Page. She stated that staff is recommending drafting a Request for Proposal (RFP) to solicit proposals from outside qualified consulting firms to conduct the survey and analysis of all City positions, and provide a full report.

Councilor Warner stated that the process can be accomplished in two parts, with the Classification component being the priority that would clean up and organize our structure, and that the second part, Compensation, could be addressed later.

Mayor Diak stated that the City's need to make pay and recruitment more equitable is directly addressed in the City Council's 2016/17 Strategic Priorities under "High Performing Organization", Objectives 5.1 and 5.2.

There was lengthy discussion.

Councilor Warner stated that establishing performance measures and standards for City employees is an integral part of what a study should accomplish, and is the most important result for a high functioning organization.

Ms. Dyches stated that establishing performance measures is already being done, and that she does not need a consultant for that.

There was further discussion regarding dividing the above components "A", "B", and "C" into multi-bid options.

Motion made by Mayor Diak to authorize the City Manager to draft an RFP and solicit proposals for a comprehensive class and compensation study.

Councilor Tappan asked if the motion could be amended to include a 3-bid option: "A" and "B", "C" only, and "A" "B" and "C".

There was discussion.

Mayor Diak withdrew his motion in favor of an amended motion.

Motion made by Councilor Tappan to authorize the City Manager to draft an RFP and solicit proposals for a comprehensive class study and compensation study with a 3-bid

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option.

The motion was duly seconded and passed 4-2 with Mayor Diak and Councilors Tappan, Seyler, and Bryan voting for, and Vice Mayor Kocjan and Councilor Warner voting against.

Discussion and possible action by the City Council pertaining to authorization to enter into a contract with Rosenberg and Associates regarding the Central Garage/Public Works Relocation Site Plan

The City's Central Garage is located at 714 N. Navajo Drive. The City Council had identified the relocation of the Central Garage as a high priority in the 2016/17 Strategic Priorities. Last autumn, City Manager Crystal Dyches contacted Rosenberg and Associates about completing a Feasibility Study for the relocation of the Central Garage and Public Works Facility. The first phase, which included conducting a needs assessment, equipment assessment, and limited site analysis for a proposed new Public Works Facility has been completed. The plan considered two sites. Site 1: Bureau of Reclamation property (located at 800 block of Bureau Street) and Site 2: Aqua Avenue property (known as Doland Field, located in the 800 block of Aqua Avenue).

Both sites were reviewed by the consultants, and based on the site review and analysis of the project needs, both properties appear to be adequate in size to service the proposed site uses. The next phase would be to complete a conceptual site and building floor plan. The estimated cost is \$10,250 for Site 1 and \$14,150 for Site 2.

City Manager Crystal Dyches gave an overview of the site plans and process, and was available for questions.

Councilor Warner stated that the emphasis of the Feasibility Study is on relocating Public Works, but it is Council's priority to relocate Central Garage. He also stated that building on Doland Field may impact the City's future development of water storage, it being the prime location for water tanks due to its elevation.

Ms. Dyches said she could research the possibility of moving just the Central Garage, and not the rest of Public Works, but that the current Public Works facility is run down and inadequate. She also stated that PUE General Manager Bryan Hill has confirmed that Doland Field has enough acreage for the entire relocation, and all water storage tanks needed in the foreseeable future.

Councilor Warner stated that in order to accomplish City Council's Priority to relocate Central Garage, the proposed conceptual site plan is not enough and needs to be a complete professional building and design plan so the project can actually get started.

There was discussion.

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Motion made by Councilor Bryan to authorize the City Manager to put out an RFP for design plans for Public Works/Central Garage at Doland Field site.

The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to authorization to research the purchase of one 2016 Chevy Tahoe 4WD with police equipment and police package

The Page Police has budgeted for the purchase of a Police car for this fiscal year and came before City Council to obtain the authority to research the purchase of one 2016 Chevy Tahoe 4WD with Police Equipment and Police Package.

Mayor Diak removed the agenda item at the request of Police Chief Balkcom. There were no objections and the item was removed.

BID AWARDS

Discussion and possible action by the City Council pertaining to an award of bid for the Car Rental Enterprise Airport Lease Agreement-Resolution 1157-16

Lake Powell Car Rental Companies, LLC, an Avis System licensee ("LPCRC"), currently leases counter space and non-exclusive parking spaces for the operation of a car rental business at the Page Municipal Airport, which lease agreement expires on February 1, 2016. The lease was put out for sealed bid and LPCRC was the only company that responded to the request for bids. LPCRC's bid continues to provide for a 10% of gross revenue as the calculation for the maximum amount of rental payment but provides for a reduced amount of a guaranteed minimum of \$18,000 per year (the prior lease agreement provided for a guaranteed minimum of \$22,000 per year). There were no other bids submitted for the rental space.

City Attorney Joe Estes introduced the item.

Motion made by Vice Mayor Kocjan to introduce Resolution 1157-16 by title only. The motion was duly seconded and passed upon a vote.

The Deputy City Clerk introduced Resolution 1157-16 by title only.

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA APPROVING THE LEASE OF CERTAIN REAL PROPERTY OWNED BY THE CITY OF PAGE, PURSUANT TO A SEALED BID FROM LAKE POWELL CAR RENTAL COMPANIES, LLC AND THE TERMS OF THE LEASE AGREEMENT; AND AUTHORIZING THE MAYOR TO EXECUTE SAID LEASE AGREEMENT.

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Motion made by Vice Mayor Kocjan to adopt Resolution 1157-16. The motion was duly seconded and passed upon a vote.

BUSINESS FROM THE MAYOR

None scheduled

BUSINESS FROM THE MANAGER

None scheduled

BUSINESS FROM THE CITY ATTORNEY

None scheduled

BUSINESS FROM THE COUNCIL

None scheduled

BOARDS & COMMISSIONS

Discussion by the City Council pertaining to reports by Board Liaisons

Mayor Diak, Library Advisory Board, reported that the Board met the previous Thursday, and had many items and activities of interest:

- The Page Public Library received a Five-Star Library Award, judged throughout the state by statistics for visitation within communities of a certain size.
- The Library has worked with the County and had new WiFi installed, which is working much better.
- The Library received a County grant to be utilized for upgrades and renovations in the children's department.
- Kai Scott was recently appointed as the newest Library Board member.
- On February 4th, the Library will host a Chamber of Commerce Mixer in conjunction with Stromboli's.
- On February 11th, the Library is hosting their annual Open House for their Friends of the Library fundraiser.
- On February 25th, the Library will host a Makers Fair, a showing of hobbies and crafts throughout the library.

Mayor Diak stated that Councilor Seyler will need a Council Liaison assignment in the near future.

DEPARTMENTS

Discussion and possible action by the City Council pertaining to a presentation of the Page Police Department Annual Report

Police Chief Frank Balkcom began by saying that the Police Department evaluated what they accomplished to date in the areas of their challenges, their services, partnerships,

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and community engagement, and produced a 2015 Annual Report.

Chief Balkcom showed a power point presentation that showcased what the department has done during the past year, and presented graphs and statistics regarding crime in Page.

Communications Manager Charlene Gustaveson continued by presenting information about the Communications Center, their equipment upgrades, the personnel shortages, the resulting new hires, and their phone call volumes.

Chief Balkcom spoke about demographics and staffing, comparing the number of employees over the last 6 years.

Administrative Assistant Cassandra Klain presented the 2015/16 Operating Budget in comparison with the prior year.

Lieutenant Larry Jones, Support Services, presented Criminal Investigations including the Property and Evidence Unit, Records, and Communications.

Chief Balkcom spoke briefly about the new victim witness advocate project and program.

Lieutenant Tim Lange, Patrol, reviewed the Patrol Operations and statistics including the Canine Operations. He continued with Domestic Violence, DUI, and Animal Control statistics.

Chief Balkcom closed with a review of the FY 2015 Police Department Grants, Agreements, and the Police Department's numerous neighborhood involvement events.

CLAIMS

None scheduled

ADJOURN

The meeting was adjourned at 8:39 p.m.

Sue Kennedy
Deputy City Clerk

William R. Diak
Mayor

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CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 27th day of January, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 10th day of February, 2016

Sue Kennedy, Deputy City Clerk

Meeting Minutes

January 14, 2015

Page Volunteer Firefighter Pension Board

City Hall Conference Room

697 Vista Ave.,

Page, AZ 86040

An Annual Meeting of the Page Volunteer Firefighter Pension Board was held at 5:30 p.m. on January 14, 2015, in the City Hall Building, in Page, Arizona.

CALL TO ORDER: 8:35 PM

President Charlene Gustaveson called the meeting to order

ROLL CALL: Present President Charlene Gustaveson, FF/EMS James Byrom
Treasurer Linda Watson, VP Linda Jensen, Chief Jeff Reed, Secretary Diana
Maris, and Mayor Bill Diak

MINUTES:

Board meeting minutes dated September 10, 2013 were reviewed. James Byrom made a motion to approve the minutes of September 10, 2013. Mayor Bill Diak made a second to that motion. The minutes were approved upon a unanimous vote and signed following same.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Discussion and review regarding the most current quarterly statement from TD Ameritrade: Linda provided a hand out for the 3rd Quarter Pension & Benefit

Plan. There was discussion, as the final annual report was not yet available. Linda anticipated receiving the final report from TD Ameritrade by month end. No further action required. Mayor Bill Diak made a motion to accept the quarterly statement as reviewed; a second was made by Linda Jensen. All approved.

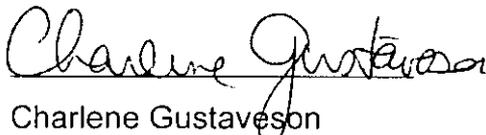
Discussion and possible action regarding the Fiscal Year 2014 Report as prepared by Innes & Associates:

Linda Watson distributed the Secretary's Report of Fire Fighters Relief and Pension Fund to all attendees present. Linda Watson also provided a handout for the Annual Report from Innes for the Board to review. It was reviewed with some discussion. Motion was made by Mayor Bill Diak to accept the reports as reviewed and a second was made by Linda Jensen. No further action required.

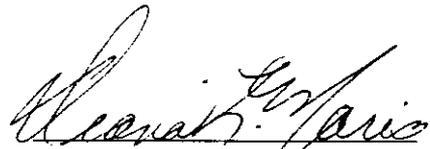
Discussion and review of current withdrawal transactions and bank balances for the Volunteer Firefighter & Pension Account: Linda passed around for review a copy of the bank activity for the quarter, explaining to the board what the withdrawals were for and where the funding for the withdrawals came from. No further action required.

NEXT MEETING: A date was not set for the next meeting.

ADJOURN: Motion was made by Diana Maris to adjourn meeting at 6:03 PM the motion was duly seconded by Mayor Bill Diak and adjourned by vote.



Charlene Gustavson
Board President



Diana Maris
Board Secretary

**AIRPORT ADVISORY BOARD
REGULAR MEETING MINUTES
AUGUST 10, 2015**

A Regular Meeting of the Airport Advisory Board was held at 5:30 p.m. on August 10, 2015, in the Page City Council Chambers, Page, Arizona. Vice-Chair Dave Simmons, Members, Ronald Macdonald, James Hunt, Leroy Wicklund, Clifford Biggs and City Council Liaison, Dugan Warner were present. Chair, Deedee Sadler and Member Chris Large were absent.

Staff Members present: Airport Administrator, Lona Shugart.

Vice-Chair Dave Simmons called the meeting to order.

MINUTES

Regular Airport Board Meeting-July 13, 2015

A motion was made by Member Wicklund to approve the minutes and they passed upon a unanimous vote.

HEAR FROM THE CITIZENS

No citizens addressed the Airport Advisory Board

CITY COUNCIL ACTIONS

None scheduled

UNFINISHED BUSINESS

Discussion and possible action by the Board pertaining to the location of a compass rose for the north apron

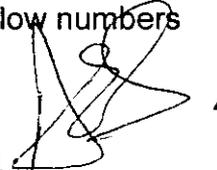
Member Biggs visited the two suggested locations for the compass rose. Option 1 located in the northeast corner near the port-a-ports does not have enough room for an airplane, and Option 2 located on the north apron near the helicopter and large jet parking might be too busy with the other traffic. The Board asked if a location halfway between Option 1 and Option 2 would be viable, and to get confirmation on this new location from the airport engineer. A motion was made by Member Wicklund to table this item until the next meeting. The motion passed upon a unanimous vote.

NEW BUSINESS

Discussion and possible action by the Board pertaining to Great Lakes Airlines

Mayor Diak has been in contact with Great Lakes Airlines President, Doug Voss, regarding the poor air service in Page, Arizona. Mr. Voss has made the following improvements for Page air service:

- Two pilots are based out of Phoenix and dedicated to Page
- Added one new flight Phoenix/Page
- Working with FAA to change the number of hours needed to pilot a plane
- Working on notifying passengers their flights have been cancelled
- Discontinue booking flights that have low numbers


1

Members Hunt and Biggs would like Great Lakes Airlines to drop the additional flight and have 100% dependability on the remaining flights.

Mayor Diak will share the Boards concerns with Mr. Voss and inform the Board of his responses.

BID AWARDS

None scheduled

AIRPORT ACTIVITIES COMMITTEE

None scheduled

FBO MANAGERS REPORT

None scheduled

AIRPORT DIRECTORS REPORT

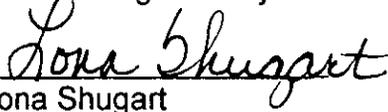
None scheduled

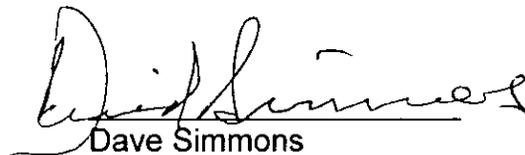
BOARD MEMBERS REPORT

None scheduled

ADJOURN

The meeting was adjourned at 6:30 p.m.


Lona Shugart
Airport Administrator


Dave Simmons
Vice-Chair

**AIRPORT ADVISORY BOARD
REGULAR MEETING MINUTES
OCTOBER 12, 2015**

A Regular Meeting of the Airport Advisory Board was held at 5:30 p.m. on October 12, 2015, in the Page City Council Chambers, Page, Arizona. Vice-Chair Dave Simmons, Members, Ronald Macdonald, Leroy Wicklund, Clifford Biggs, Christopher Large and City Council Liaison, Dugan Warner was present. Member James Hunt was absent.

Staff Members present: Airport Director, Rick Olson and Airport Administrator, Lona Shugart.

Vice-Chair Dave Simmons called the meeting to order.

MINUTES

Regular Airport Board Meeting-August 10, 2015

A motion was made by Member Biggs to approve the minutes and they passed upon a unanimous vote.

HEAR FROM THE CITIZENS

Larry Clark addressed the Airport Advisory Board regarding the Page Hospital Helipad. The Helipad was in poor condition and after he brought it to the hospitals attention, the hospital has brought it into compliance.

CITY COUNCIL ACTIONS

None scheduled

UNFINISHED BUSINESS

Discussion and possible action by the Board pertaining to the location of a compass rose for the north apron

Rich Graham from C&S Companies gave the City a recommended location for the Compass Rose. The Board concurred with the location. Member Wicklund motioned to have the 99's paint the Compass Rose in the spring. Member Large seconded the motion and it passed upon a vote.

NEW BUSINESS

Discussion and possible action by the Board pertaining to electing a new board chairman

Member Large nominated Dave Simmons. Member Macdonald seconded the motion and it passed upon a vote.

Discussion and possible action by the Board pertaining to the Wildlife Hazard Management Plan

The Wildlife Hazard Management Plan has been sent to the FAA for approval. Once it is approved it will be incorporated into the Airport Certificate Manual.

Discussion and possible action by the board pertaining to the Active Pilot Certificates Held

This was an information item only.

Discussion and possible action by the board pertaining to the Calendar Year 2014 Enplanement Data to Determine Fiscal Year 2016 AIP Funding
This was an information item only.

Discussion and possible action by the board pertaining to the Electrical Upgrades and Runway 7 Taxiway Connector projects
The project started construction on October 5, 2015 and should be finished by November 12, 2015.

Discussion and possible action by the board pertaining to the AZAA Fall Conference
Airport Director Rick Olson attended the conference on behalf of the City of Page. Mr. Olson advised the Board that the status of Federal and State grant availability was discussed and it appears the City of Page will continue to receive significant grants in the future.

Discussion and possible action by the board pertaining to the ACIP update
Airport Director Rick Olson gave a brief overview of the next five years of proposed projects. This will be put on the next agenda for approval by the Board.

BID AWARDS
None scheduled

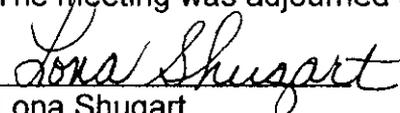
AIRPORT ACTIVITIES COMMITTEE
None scheduled

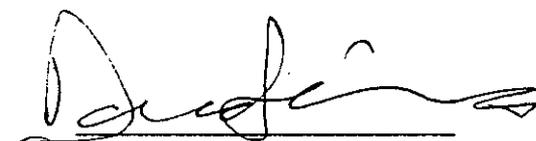
FBO MANAGERS REPORT
None scheduled

AIRPORT DIRECTORS REPORT
None scheduled

BOARD MEMBERS REPORT
None scheduled

ADJOURN
The meeting was adjourned at 6:37 p.m.


Lona Shugart
Airport Administrator


Dave Simmons
Vice-Chair

**COMMUNITY DEVELOPMENT ADVISORY BOARD
MEETING MINUTES
DECEMBER 15, 2015**

The regular meeting of the Page Community Development Advisory Board was held at 5:30 p.m. on December 15, 2015, in the Council Chambers at the City Hall in Page, Arizona. Chairman Ryan Zimmer presided. Members Bubba Kitchersid, Gay Ann Ward, Vice Chair Lee Ann Warner and Richard Buck were present. Community Director Kimberly Johnson, Tourism Director Lee McMichael and City Council liaison Mike Bryan were present. Members Korey Seyler and Dennis Hinchey were absent.

Chair Zimmer called the meeting to order.

HEAR FROM THE CITIZENS

No citizens addressed the Board.

MINUTES

Regular Community Development Advisory Board Meeting – November 17, 2015

Motion made by Member Ketchersid to approve and duly seconded by Chair Zimmer and unanimously passed upon a vote.

REPORTS/PRESENTATIONS

Tourism Director Report – Lee McMichael

Director McMichael gave a monthly report and financials.

OLD BUSINESS

Discussion and possible action concerning the Tourism Marketing plans

Both the one and five year plans were discussed. Members discussed creating top priorities from the one year goals listed and give more specifics about them. Councilman Bryan suggested a form of written tasks with a plan implementing those goals. It was decided to continue discussion with revised plans based on these suggestions at the next meeting.

Discussion and possible action concerning the Event Funding Policy and Application

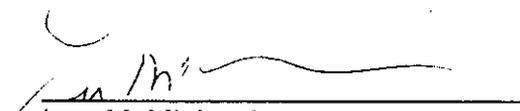
Discussion revolved around the current special event permit. Suggestions were made to add to the permit with information concerning assistance for events. There was discussion about a separate sheet of information with packages offered or adding a box to check asking for assistance with events. It was decided to continue discussion at the next meeting.

NEW BUSINESS

None

ADJOURN

The meeting was adjourned at 6:51p.m.



Lee McMichael
Tourism Director



Ryan Zimmer
Chairman

CITY OF PAGE
MONTHLY CASH ALLOCATION COMPARISON

	Nov-15	Dec-15	
01-1110200	LGIP - GENERAL SAVINGS ACCT	3,643,600.83	3,967,290.48
01-1110300	CASH A/P CHECKING (COMBINED)	3,480,122.96	3,030,615.59
01-1110400	CASH P/R CHECKING (COMBINED)	47,443.48	125,777.93
01-1110600	U.S. BANK INVESTMENT ACCT	5,976,336.02	5,976,988.26
01-1170000	ACCTS RECV CASH CLEARING ACCT	0.00	0.00
01-1175000	UTILITY CASH CLEARING ACCT	0.00	0.00
15-1120300	LGIP - HURF SAVINGS ACCT	1,504,138.11	1,552,302.34
20-1520600	LGIP - SERIES 2011 BOND RESRV	2,419,153.05	2,419,574.36
32-1120400	JCEF SAVINGS ACCOUNT	57,208.19	57,614.44
72-1120700	FIRE PENSION SAVINGS	22,534.64	24,605.36
72-1121100	FIRE PENSION-INVESTMENT ACCT	456,241.75	447,195.92
	17,606,779.03	17,601,964.68	

FUND	Nov-15	Dec-15	
10	ALLOCATION TO GENERAL FUND	9,868,500.44	10,150,461.38
15	ALLOCATION TO HIGHWAY USER FUND	1,489,896.52	1,534,742.64
16	ALLOCATION TO SUBSTANCE ABUSE FUND	22,399.82	21,252.86
20	ALLOCATION TO DEBT SERVICE FUND	3,138,572.91	3,021,841.33
25	ALLOCATION TO MISCELLANEOUS GRANTS	45,093.30	45,939.88
30	ALLOCATION TO LIBRARY MISCELLANEOUS GRANTS	0.00	0.00
32	ALLOCATION TO JCEF FUND	57,429.91	56,053.34
36	ALLOCATION TO DONATION FUND	61,112.05	61,667.07
40	ALLOCATION TO CAPITAL PROJECTS FUND	693,007.91	492,180.88
41	ALLOCATION TO BALLOON REGATTA FUND	0.00	0.00
42	ALLOCATION TO TOURISM & PROMOTION FUND	490,931.21	488,802.00
46	ALLOCATION TO AIRPORT FUND	984,469.37	978,344.84
47	ALLOCATION TO AIRPORT EVENTS FUND	0.00	0.00
48	ALLOCATION TO LAND FUND	0.00	0.00
50	ALLOCATION TO PAGE UTILITY ENTERPRISES	-1,990.11	-1,424.81
51	ALLOCATION TO WATER FUND	-878.41	-790.46
52	ALLOCATION TO SEWER FUND	-870.80	-996.15
57	ALLOCATION TO CEMETERY FUND	281,763.71	283,778.79
72	ALLOCATION TO FIRE PENSION FUND	477,341.20	470,111.09
	17,606,779.03	17,601,964.68	