

To view City Council's
2016/2017 Strategic Priorities
and
Individual Priorities,

please visit our website at

cityofpage.org/government/councilpriorities

or stop in at the City Clerk's Office in City Hall for a copy.

Thank you

**PAGE CITY COUNCIL
SPECIAL MEETING MINUTES
MARCH 3, 2015**

A Special Meeting of the Page City Council was held at 5:30 p.m. on March 3, 201, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan, Scott Sadler, Levi Tappan, Korey Seyler and Dennis Warner were present. There was a moment of meditation. Mayor Diak led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Clerk, Kim Larson.

EXECUTIVE SESSION

Pursuant to ARS § 38-431.03 (A) (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting.

City Attorney Applicant: Joshua Smith

Motion made by Councilor Tappan to enter into Executive Session at 5:33 p.m. The motion was duly seconded and passed upon a vote.

Mayor Diak reconvened the Regular City Council Meeting at 5:47 p.m.

Discussion and possible action by the City Council pertaining to City Attorney Applicant Joshua Smith.

Motion made by Vice Mayor Kocjan to offer City Attorney applicant Joshua Smith a contract based on the discussion in Executive Session. The motion was duly seconded and passed upon a vote.

ADJOURN

The meeting was adjourned at 5:48 p.m.

Kim L. Larson
City Clerk

William R. Diak
Mayor

Page City Council Special Meeting-March 3, 2016

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Special Meeting, held on the 3rd day of March, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 23rd day of March, 2016

Kim Larson, City Clerk

**PAGE CITY COUNCIL
REGULAR MEETING MINUTES
MARCH 9, 2016**

A Regular Meeting of the Page City Council was held at 6:30 p.m. on March 9, 2016, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Scott Sadler, Levi Tappan (entered at 6:32 p.m.), Korey Seyler and Dennis Warner were present. Councilor Mike Bryan was excused. There was a moment of meditation. Deputy City Clerk Sue Kennedy led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Dyches; Police Chief, Frank Balkcom; Community Development Director, Kim Johnson; Deputy City Clerk, Sue Kennedy; and City Clerk, Kim Larson.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

There was no discussion by the City Council.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

Councilor Seyler stated that he had completed writing his individual priorities, and provided a summary of them.

MINUTES

Special City Council Meeting – February 17, 2016

Regular City Council Meeting – February 24, 2016

Motion made by Vice Mayor Kocjan to approve the minutes. The motion was duly seconded and passed upon a vote.

CONSENT AGENDA

MINUTES

Community Center Board-January 6, 2016

Community Development Advisory Board-January 26, 2016

Planning and Zoning Commission-February 2, 2016

INFORMATION

City of Page Monthly Cash Allocation Variance Report

Motion made by Vice Mayor Kocjan to approve the consent agenda. The motion was duly seconded and passed upon a vote.

Page City Council Regular Meeting-March 9, 2016

PUBLIC HEARINGS

None

HEAR FROM THE CITIZENS

Michelle Hockley, Page resident, expressed concern about safety issues related to the city park such as water backflow and park maintenance, as well as other safety concerns that she and her husband have brought forth, which have not been addressed.

UNFINISHED BUSINESS

None scheduled

NEW BUSINESS

None scheduled

BID AWARDS

Discussion and possible action by the City Council pertaining to an award of bid for a Zoning Code and Zoning Map Update for the Community Development Department

At the November 18, 2015 Regular City Council Meeting, Council authorized the Planning and Zoning Commission to solicit proposals for professional zoning services to update the Zoning Ordinance and Zoning Map.

There were a total of seven (7) Request for Proposals (RFP) received and opened on January 21, 2016 at 4:30 p.m. There were six (6) proposals scored and tabulated and one (1) proposal was eliminated, due to an unreasonable project budget. The references were checked for the top two scoring firms.

After reviewing and scoring the proposals, the Planning and Zoning Commission came to a consensus to recommend Michael Baker International, based in Phoenix, who had an average score of 84 of 100 points and a budget of \$59,901.00. The second highest scoring firm was Weaver Planning, based in Minnesota with Arizona subcontractors, who had an average score of 77 out of 100 points and a budget of \$39,885.00.

At the March 1, 2016 Planning & Zoning Commission Meeting, the Commission voted to recommend to the City Council to authorize Staff to enter into a professional services agreement with Michael Baker International for professional zoning services.

Community Development Director Kim Johnson gave an overview of the steps that have led up to this point in the process, and stated that \$40,000 is in the FY 15/16 budget for this project.

Councilor Warner asked if this project would cross into the next budget cycle. Kim Johnson stated that the project could take from 12 to 18 months to complete and that the remaining \$19,901 would be appropriated out of the FY 16/17 budget.

Page City Council Regular Meeting-March 9, 2016

Motion made by Councilor Warner to authorize Staff to enter into a professional services agreement with Michael Baker International, with a not to exceed budget of \$59,901.00 for professional zoning services to update the Zoning Ordinance and Zoning map. The motion was duly seconded and passed upon a vote.

BUSINESS FROM THE MAYOR

None scheduled

BUSINESS FROM THE MANAGER

None scheduled.

BUSINESS FROM THE CITY ATTORNEY

None scheduled

BUSINESS FROM THE COUNCIL

None scheduled

BOARDS & COMMISSIONS

Discussion by the City Council pertaining to reports by Board Liaisons

Councilor Tappan, Community Center Board, stated that the board had met the night before and there is concern about the condition of the parking lot at the Community Center; there are large holes and curled up asphalt that make walking unsafe. He asked that this be remembered during this upcoming budget season.

Councilor Warner, Parks and Recreation Advisory Board, stated that the kick off meeting for the parks Master Plan garnered a large turnout. He relayed that there was great enthusiasm and interest about the planning process, and encouraged participation. He stated that there is a website where people can provide input.

City Manager Crystal Dyches pointed out that the related website would be available online soon, and be in the new City Newsletter that will be sent out the following week. There will also be two additional community meetings scheduled for May 2, 2016 and July 11, 2016.

Discussion and possible action by the City Council pertaining to an appointment to the Page Community Development Advisory Board

Motion made by Councilor Tappan to appoint Nate Marble to the Page Community Development Advisory Board with a term ending June 2016. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to an appointment to the Page Parks and Recreation Advisory Board

Motion made by Councilor Warner to appoint Paul Ostapuk to the Page Parks and Recreation Advisory Board with a term ending June 2017. The motion was duly

Page City Council Regular Meeting-March 9, 2016

seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to an appointment to the Page Planning and Zoning Commission

Motion made by Councilor Seyler to appoint Lyle Dimbatt to the Page Planning and Zoning Commission with a term ending June 2017. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to an appointment to the Page Airport Board

Motion made by Councilor Warner to appoint Steve Blevins to the Page Airport Board with a term ending June 2016. The motion was duly seconded and passed upon a vote.

DEPARTMENTS

None scheduled

CLAIMS

None scheduled

ADJOURN

The meeting was adjourned at 6:57 p.m.

Sue Kennedy
Deputy City Clerk

William R. Diak
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 9th day of March, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 23rd day of March, 2016

Sue Kennedy, Deputy City Clerk

**PAGE PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
MONDAY, JANUARY 4, 2016**

A Regular Meeting of the Page Parks and Recreation Advisory Board was held at 5:30 p.m. on January 4, 2016 in the Council Chambers at City Hall in Page, Arizona. Vice Chair Angie Crim presided.

1. CALL TO ORDER

Vice Chair Angie Crim called the meeting to order at 5:35 p.m.

2. ROLL CALL

Susan Pilkington, Angie Crim, Mandi Lotze, Steve Mongrain and Mike Woods were present. Brian Carey was absent. City Council Liaison, Dugan Warner was present.

Staff members present: Community Development Director, Kim Johnson, Planning and Zoning Director, Robin Crowther.

3. MINUTES

Special Meeting December 10, 2015

Steve Mongrain questioned if the board is moving ahead with trail signage and if using the signs to reference other areas in the city had been discussed more. Kim Johnson said this isn't part of this design maybe in the future.

Motion made by Susan Pilkington to approve the minutes. The motion was duly seconded by Mandi Lotz and passed upon a unanimous vote.

4. HEAR FROM THE CITIZENS

None

5. UNFINISHED BUSINESS

(A) Discussion/Possible Action-Park Master Plan Request for Proposals

Kim Johnson said the Board was provided with the proposals in December to be reviewed and rated by the subcommittee. The proposals scoring the highest were Landmark design and Planet.

Kim Johnson stated that Landmark has good references and also has a good record of getting rehired. Landmark had provided a range of costs depending on the scope of work.

Planets' references also spoke highly of the company and they would also rehire. Kim Johnson said the only negative thing about Planet was attention to details as there were a lot of typos in their work. Planet was ahead in reference points but taking points off for details would bring the two closer together.

Planet didn't offer a survey so it would probably be more money if the board wants a survey done. Steve Mongrain thought Planet did a lot with the internet in lieu of a survey.

Angie Crim asked about time lines and Planet did not submit a time line. Landmarks time line was July and they do not have projects in Arizona. Planet has worked with City of Flagstaff.

Angie Crim said that typos aren't such a big deal. Kim Johnson said it can be an issue if they can't write a sentence. Susan Pilkington stated that typos could be due to cut and paste

Parks and Recreation Regular Meeting-January 4, 2016

preparation. Kim Johnson stated that the reference said the quality of the project from Planet was excellent but it was little things like typos.

Mike Woods said if a survey is important then it may be concerning if Planet doesn't offer it. Susan Pilkington thought Planet had creative ways to get ideas other than a survey. Angie Crim asked if we are required to do a survey. Kim Johnson said we will get community input. Kim Johnson said Planet does use the internet more to get public input. Angie Crim asked if a survey could be handed out at public places to locals. Dugan Warner said the problem with any survey is not getting all input. Mandi Lotz asked if we can do things as a board to get input. Kim Johnson said we can discuss options with the business chosen.

Steve Mongrain thinks Planet is economically driven; they have an understanding of 3 million visitors a year to Page and knowledge of the Navajo people. Angie Crim said the creativity of Planet is worth more than worrying about typos.

Steve Mongrain asked who the project manager is and Kim Johnson said she would be and have input from Debbie Winlock.

Motion made by Angie Crim to hire Planet for the Park Master Plan to move forward. The motion was duly seconded by Steve Mongrain and passed upon a unanimous vote.

6. NEW BUSINESS

(A) Discussion/Possible Action-Resort Partnering Opportunity
None.

(C) Next/Future Meeting Date/s

The next meeting will be Monday, February 1, 2016.

ADJOURN

Motion made by Mike Woods to adjourn the meeting at 6:17p.m. The motion was duly seconded by Steve Mongrain and passed upon a unanimous vote.


Kim Johnson *Robin Crowther*
Community Development Director
Planning & Zoning


Brian Carey
Chair

**PAGE UTILITY ENTERPRISES
REGULAR BOARD MEETING
February 9, 2016**

CALL TO ORDER: The regular meeting of the Page Utility Board was called to order at 5:31 p.m. by Chairman Rick Yanke. The meeting was held in the Utility Conference Room, 640 Haul Road, Page, Arizona.

ROLL CALL: Board members present: Chairman Yanke, Tony Ferrando, Jeff Jones, Ken Sichi and Council Liaison/Vice Mayor John Kocjan. Shayne Jones was excused.

Staff present: General Manager, Bryan Hill; Finance Director, Catherine Foley; and Executive Secretary, Donna Roberts.

Also present: City Attorney, Joe Estes.

MOMENT OF SILENCE: The Board observed a moment of silence.

APPROVAL OF MINUTES: The January 12, 2016 regular meeting minutes were unanimously approved upon a motion by J. Jones and second by Ferrando.

**HEAR FROM THE
CITIZENS:** None.

UNFINISHED BUSINESS: Discussion/Possible Action – Insurance Proposal: Bryan reported back with the answers to questions the Board had asked at the January meeting. He mentioned there is a premium decrease of \$16,952 from last year's costs.

Motion by J. Jones, seconded by Sichi, to recommend renewal of the insurance policies as presented by Hurtado & Associates and forward to City Council for approval.

The motion carried unanimously.

Discussion – Budget: Bryan reviewed the 2016-2017 budget until the scheduled executive session at 6:00 p.m.

Motion by Sichi, seconded by Ferrando, to recess into executive session at 6:01 p.m. for a telephonic conference with Scott Rhodes, legal counsel from Jennings, Strouss & Salmon regarding Utility Safety Practices and the Water Services Agreement.

The motion carried with a unanimous vote.

EXECUTIVE SESSION: Pursuant to A.R.S. §38-431.03(A)(3), the Board may vote to go into executive session for the purpose of obtaining legal advice from the Attorney for the Board relating to Utility Safety Practices.

Pursuant to A.R.S. §38-431.03(A)(3), the Board may vote to go into executive session for the purpose of obtaining legal advice from the Attorney for the Board relating to the Water Services Agreement.

Reconvene: Chairman Yanke reconvened the meeting at 6:36 p.m. City Attorney, Joe Estes, left at this time.

Budget discussions resumed. Bryan asked that Board members provide their input prior to next month's meeting.

Discussion/Possible Action – Utility Safety Practices: Motion by J. Jones, seconded by Sichi, for Chairman Yanke to send the letter to Cable One as discussed in executive session.

The motion carried unanimously.

NEW BUSINESS: Discussion/Possible Action – Bid #200 Greenthaven Lateral Upgrade: The competitive sealed Bids for the Greenthaven Lateral Upgrade were due at 4:00 p.m. on February 3, 2016. A total of three (3) proposals were received and provided Bid results as follows:

Company	Base Bid
Niels Fugal Sons Co.	\$219,459.94
MP Nexlevel, LLC	\$259,917.69
Networx Cabling Systems, Inc. dba NCS, Inc.	\$257,833.10

The proposals were reviewed by staff. Staff recommended that the contract be awarded to Niels Fugal Sons Company. Their total base bid fell within the bid description as well as their qualifications package.

Motion by Ferrando, seconded by Sichi, to recommend Council award Bid #200 to Niels Fugal Company & Sons in the amount of \$219,459.94.

The motion carried unanimously.

Discussion/Possible Action – Bid #203 PME 11 Pad Mount Switchgear: No action was taken by the Board since the lowest bid received for the switchgear was \$14,730, which is within the General Manager's purchasing authority.

Discussion/Possible Action – Water Services Agreement: The Board directed Bryan to work with S3cott Rhodes with regard to the water services agreement.

REPORTS: General Manager's Reports: Bryan reviewed the January reports.

Financial Report: Catherine presented the December financials.

Committee Reports: None.

Chairman's Report: None.

ANNOUNCEMENTS: The next Board meeting will be March 8, 2016.

ADJOURNMENT: With no further business, Chairman Yanke adjourned the meeting at 8:06 p.m.

APPROVED:


Chairman, Page Utility Enterprises Board



Request for City Council Action

Title:	Public Hearing for Danny Chao dba Clarion Inn for a Series 11 (Hotel/Motel) Liquor License		
Meeting Date:	March 23, 2016	Agenda Item Number:	
Agenda Section:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input type="checkbox"/> New Business <input type="checkbox"/> Other	Action:	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
Originating Department:	City Clerk's Office	Supporting Documents:	Liquor License Application
Prepared By:	Kim L. Larson <i>[Signature]</i>	Presented By:	Mayor Diak
Reviewed By:		Approved By:	
Proposed Action:	Motion to open the Public Hearing / Motion to close the Public Hearing		

BACKGROUND:

The City Clerk's Office received an Arizona Department of Liquor Licenses and Control Application for a Series #11 (Hotel/Motel) Liquor License for Danny Chao dba Clarion Hotel. In accordance with A.R.S. 4-201 (b) this public hearing has been scheduled to hear comments in favor or opposing the issuance of this of Liquor License.

Action on this item will be taken under the New Business portion of the agenda.

ATTACHMENT:

Application for a Series #11 (Hotel/Motel) Liquor License from Danny Chao dba Clarion Inn.

FISCAL IMPACT:

None

SUGGESTED MOTION(S):

I move to open the Public Hearing.

I move to close the Public Hearing.



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007
 www.azliquor.gov
 (602) 542-5141

Application for Liquor License
 Type or Print with Black Ink

SECTION 1 This application is for a:

- Interim Permit (Complete Section 5)
- New License** (Complete Sections 2, 3, 4, 13, 14, 15, 16)
- Person Transfer (Complete Section 2, 3, 4, 12, 13, 14, 16)
- Location Transfer (Bars and Liquor Stores Only)
 (Complete Section 2, 3, 4, 11, 13, 14, 16)
- Probate/ Will Assignment/ Divorce Decree
 (Complete Sections 2, 3, 4, 9, 13, 14, 16)
 (Fee not required)
- Government (Complete Sections 2, 3, 4, 10, 13, 16)
- Seasonal

SECTION 2 Type of Ownership:

- J.T.W.R.O.S. (Complete Section 6)
- Individual** (Complete Section 6)
- Partnership (Complete Section 6)
- Corporation (Complete Section 7)
- Limited Liability Co (Complete Section 7)
- Club (Complete Section 8)
- Government (Complete Section 10)
- Trust (Complete Section 6)
- Tribe (Complete Section 6)
- Other (Explain) _____

SECTION 3 Type of license

1. Type of License: Hotel/Motel series 11

LICENSE # 11033056

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE

A service fee of \$25 will be charged for all dishonored checks (A.R.S. § 44-6852)

SECTION 4 Applicants

1. Individual Owner/Agent's Name: Chao Danny P 1039800
Last First Middle

2. Owner Name: Danny Chao
(Ownership name for type of ownership checked on section 2)

3. Business Name: Clarion Inn B1056135
(Exactly as it appears on the exterior of premises)

4. Business Location Address: 751 S Navajo Dr Page AZ 86040 USA Coconino
(Do not use PO Box) Street City State Zip Code County

5. Mailing Address: PO Box 4450 Page AZ 86040
(All correspondence will be mailed to this address) Street City State Zip Code

6. Business Phone: 928-645-9000 Daytime Contact Phone: 626-228-8384

7. Email Address: dchao@saturn.bz

8. Is the Business located within the incorporated limits of the above city or town? Yes No

9. Does the Business location address have a street address for a City or Town but is actually in the boundaries of another City, Town or Tribal Reservation? Yes No

If Yes, what City, Town or Tribal Reservation is this Business located in: _____

10. Total Price paid for Series 6 Bar, Series 7 Beer & Wine Bar or Series 9 Liquor Store (license only) \$ _____

Fees: <u>100.00</u>	<u>50.00</u>	<u>22.00</u>	<u>172.00</u>
Application	Interim Permit	Site Inspection	Finger Prints
Is Arizona Statement of Citizenship & Alien Status for State Benefits complete? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			Total of All Fees
Accepted by: <u>SG</u>	Date: <u>2-9-16</u>	License # <u>11033056</u>	

SECTION 5 Interim Permit

- If you intend to operate business when your application is pending you will need an interim permit pursuant to ARS § 4-203.01
- There **MUST** be a valid license of the same type you are applying for currently issued to the location or for the replacement of a Hotel/Motel license with a Restaurant license pursuant to A.R.S. § 4-203.01.

1. Enter license number currently at the location: _____
 2. Is the license currently in use? Yes No If no, how long has it been out of use? _____

Attach a copy of the license currently issued at this location to this application.

I, _____ declare that I am the CURRENT OWNER, AGENT, OR CONTROLLING
 (Print Full Name) PERSON on the stated license and location.

X _____
 (Signature)

State _____ County of _____
 The foregoing instrument was acknowledged before me this

_____ day of _____
 Day Month Year

My Commission Expires on: _____ Date _____ (Signature of Notary Public)

SECTION 6 Individual, Partnership, J.T.W.R.O.S, Trust, Tribe Ownerships

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE, AN "APPLICANT" TYPE FINGERPRINT CARD AND \$22 PROCESSING FEE FOR EACH CARD.

Individual

Last	First	Middle	%Owned	Mailing Address	City	State	Zip Code
CHAO	DANNY		100	PO Box 4450	Payson	AZ	86040

Is any person other than above, going to share in profit/losses of the business? Yes No
 If Yes, give name, current address, and telephone number of person(s). Use additional sheets if necessary.

Last	First	Middle	Mailing Address	City	State	Zip Code	Phone #

Partnership

Name of Partnership: _____

General-Limited	Last	First	Middle	%Owned	Mailing Address	City	State	Zip Code
<input type="checkbox"/> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/>								

J.T.W.R.O.S (Joint Tenant with Rights of Survivorship)

Name of J.T.W.R.O.S: _____

Last	First	Middle	Mailing Address	City	State	Zip Code

SECTION 6 - continued

TRUST

Name of Trust: _____

Last	First	Middle	Mailing Address	City	State	Zip Code

TRIBE

Name of Tribal Ownership: _____

Last	First	Middle	Mailing Address	City	State	Zip Code

SECTION 7 Corporations/ Limited Liability Co

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE AN "APPLICANT" TYPE FINGERPRINT CARD AND \$22 PROCESSING FEE FOR EACH CARD.

- Corporation Complete Questions 1, 2, 3, 4, 5, 6, and 7
- L.L.C. Complete Questions 1, 2, 3, 4, 5, 6, and 7

- Name of Corporation/ L.L.C.: _____
- Date Incorporated/Organized: _____ State where Incorporated/Organized: _____
- AZ Corporation or AZ L.L.C File No: _____ Date authorized to do Business in AZ: _____
- Is Corp/L.L.C. Non Profit? Yes No
- List Directors, Officers, Members in Corporation/L.L.C:

Last	First	Middle	Title	Mailing Address	City	State	Zip Code

(Attach additional sheet if necessary)

6. List all Stockholders / percentage owners who own 10% or more:

Last	First	Middle	%Owned	Mailing Address	City	State	Zip Code

(Attach additional sheet if necessary)

7. If the corporation/ L.L.C are owned by another entity, attach an Organizational **FLOWCHART** showing the structure of the ownership. Attach additional sheets as needed in order to disclose the Officers, Directors, Members, Managers, Partners, Stockholders and percentage owners of those entities.

SECTION 12 Person to Person Transfer

Questions to be completed by Current Licensee (Bar and Liquor Stores Only- Series, 06, 07, and 09)

1. Individual Owner / Agent Name: _____ Entity: _____
Last First Middle (Individual, Agent, Etc)

2. Ownership Name: _____
(Exactly as it appears on license)

3. Business Name: _____
(Exactly as it appears on license)

4. Business Location Address: _____
Street City State Zip

5. License Type: _____ License Number: _____

6. Current Mailing Address: _____
Street City State Zip

7. Have all creditors, lien holders, interest holders, etc. been notified? Yes No

8. Does the applicant intend to operate the business while this application is pending? Yes No

If yes, complete Section 5 (**Interim Permit**) of this application; attach fee, and current license to this application.

9. I, (Print Full Name) _____ hereby authorize the department to process this Application to transfer the privilege of the license to the applicant provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, (Print Full Name) _____, declare that I am the **CURRENT OWNER, MEMBER, PARTNER STOCKHOLDER or LICENSEE** of the stated license. I have read the above Section 12 and confirm that all statements are true, correct, and complete.

X _____
(Signature of CURRENT Individual Owner/Agent)

NOTARY

State of _____ County of _____
State County

The foregoing instrument was acknowledged before me this _____ day of _____, _____.
Day Month Year

My commission expires on _____
Day/ Month/Year Signature of NOTARY PUBLIC

SECTION 13 Proximity to Church or School

Questions to be completed by all in-state applicants **EXCLUDING** those applying for a Series 5 Government, Series 11 Hotel/Motel, and Series 12 Restaurant licenses.

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

- a) Restaurant license (§ 4-205.02)
- b) Hotel/motel license (§ 4-205.01)
- c) Government license (§ 4-205.03)
- d) Fenced playing area of a golf course (§ 4-207(B)(5))

1. Distance to nearest School: _____ Name of School: _____
 (if less than one (1) mile note footage) Address: _____

2. Distance to nearest Church: _____ Name of Church: _____
 (if less than one (1) mile note footage) Address: _____

SECTION 14 Business Financials

1. I am the: Lessee Sub-lessee Owner Purchaser Management Company

2. If the premise is leased give lessors: Name: _____
 Address: _____
Street City State Zip

3. Monthly Rent/ Lease Rate: \$ _____

4. What is the remaining length of the lease? _____ yrs _____ months

5. What is the penalty if the lease is not fulfilled? \$ _____ or other: _____
 (Give details-attach additional sheet if necessary)

6. Total money borrowed for the Business not including lease? \$ 0
 Please List Lenders/People you owe money to for business.

Last	First	Middle	Amount Owed	Mailing Address	City	State	Zip

(Attach additional sheet if necessary)

7. What type of business will this license be used for (be specific)?

Hotel (series 11)

8. Has a license or a transfer license for the premises on this application been denied by the state with in the past (1) year? Yes No If yes, attach explanation.

9. Does any spirituous liquor manufacture, wholesaler, or employee have an interest in your business? Yes No

10. Is the premises currently license with a liquor license? Yes No

If yes, give license number and licensee's name:

License #: _____ Individual Owner /Agent Name: _____
(Exactly as it appears on license)

SECTION 15 Restaurant or hotel/motel license applicants

1. Is there an existing Restaurant or Hotel/Motel Liquor License at the proposed location? Yes No

2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.

3. All Restaurant and Hotel/Motel applicants must complete a Restaurant Operation Plan form provided by the Department of Liquor Licenses and Control.

4. As stated in A.R.S. § 4-205.02. (H)(2), a Restaurant is an establishment which derives at least forty (40) percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from sales of food and spirituous liquor on the licensed premises. By applying for this Restaurant Hotel/Motel, I certify that I understand that I must maintain a minimum of forty (40) percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit form with this application.


(Applicant's Signature)

5. I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing; specify why the extension is necessary; and the new inspection date you are requesting.


(Applicant's Initials)

SECTION 16 Diagram of Premises

Check ALL boxes that apply to your business:

- Entrances/Exits Liquor storage areas **Patio:** Contiguous
- Walk-up windows Drive-through windows Non Contiguous

1. Is your licensed premises currently closed due to construction, renovation or redesign? Yes No

If yes, what is your estimated completion date? _____
Month/Day/Year

2. **Restaurants and Hotel/Motel** applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Place for diagram is on section 16 number 6.

3. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored on the premises unless it is a restaurant (see # 3 above).

4. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises such as parking lots, living quarters, etc.

As stated in A.R.S. § 4-207.01 (B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to the boundaries, entrances, exits, added or deleted doors, windows, service windows or increase or decrease to the square footage after submitting this initial diagram.


(Applicant's Initials)

SECTION 16 Diagram of Premises – continued

6. On the diagram please show only the areas where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, hi-top tables, dining tables, dining chairs, dance floor, stage, game room, and the kitchen. DO NOT include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of the premises is attached to this application, please write the words "DIAGRAM ATTACHED" in the box provided for the diagram on the application.

DIAGRAM OF PREMISES

DIAGRAM Attached

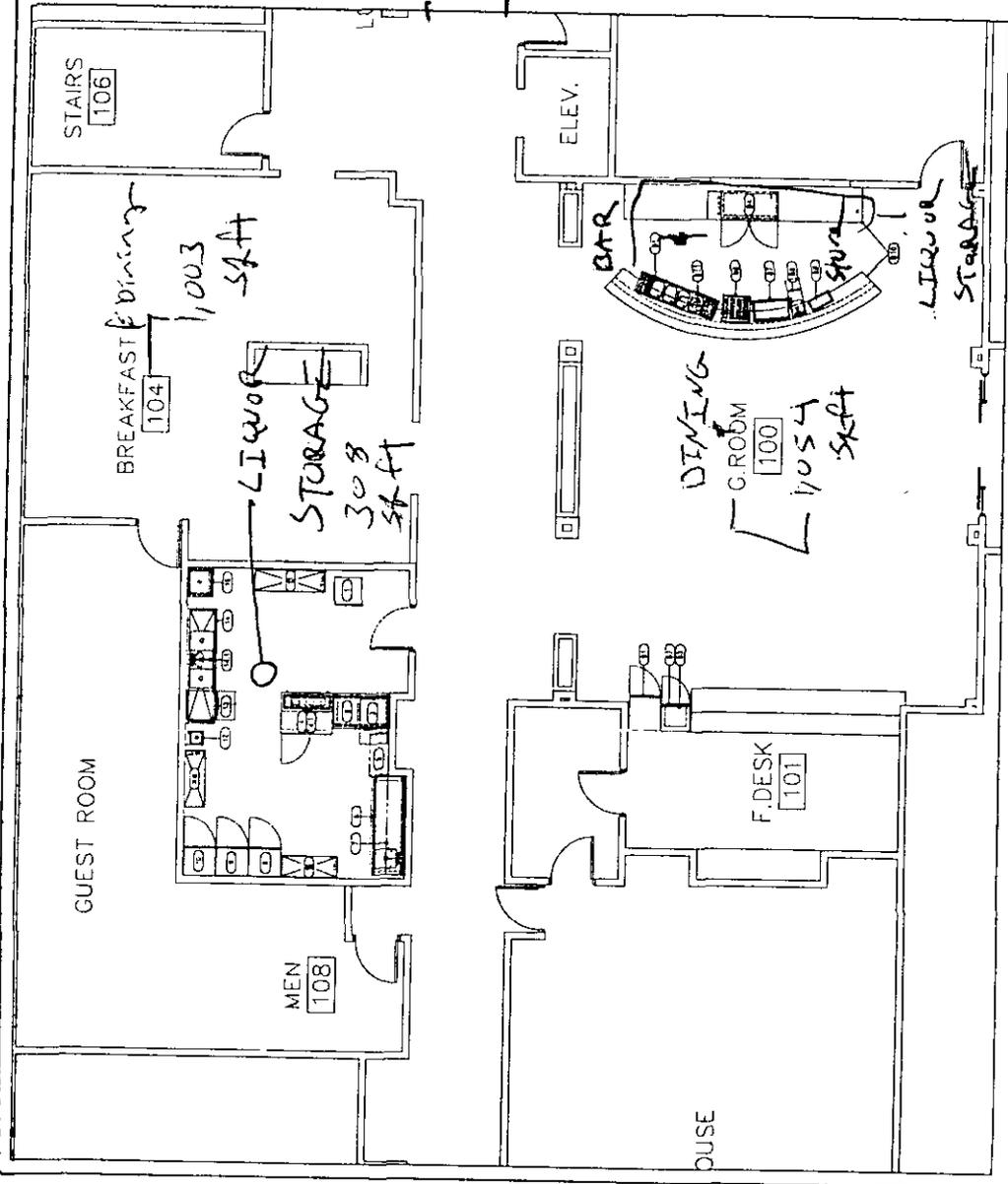
GENERAL NOTE

1. This drawing is a preliminary drawing and is not to be used for construction. It is subject to change without notice.
2. All dimensions are in feet and inches. All dimensions are to the center of the member unless otherwise noted.
3. All materials, finishes, and fixtures are to be as specified in the schedule and specifications. All materials, finishes, and fixtures are to be of the highest quality and are to be installed in accordance with the manufacturer's instructions.
4. All work is to be in accordance with the applicable building codes and regulations. All work is to be completed in a timely manner and in accordance with the project schedule.
5. All work is to be completed in accordance with the applicable building codes and regulations. All work is to be completed in a timely manner and in accordance with the project schedule.
6. All work is to be completed in accordance with the applicable building codes and regulations. All work is to be completed in a timely manner and in accordance with the project schedule.
7. All work is to be completed in accordance with the applicable building codes and regulations. All work is to be completed in a timely manner and in accordance with the project schedule.

EQUIPMENT SCHEDULE

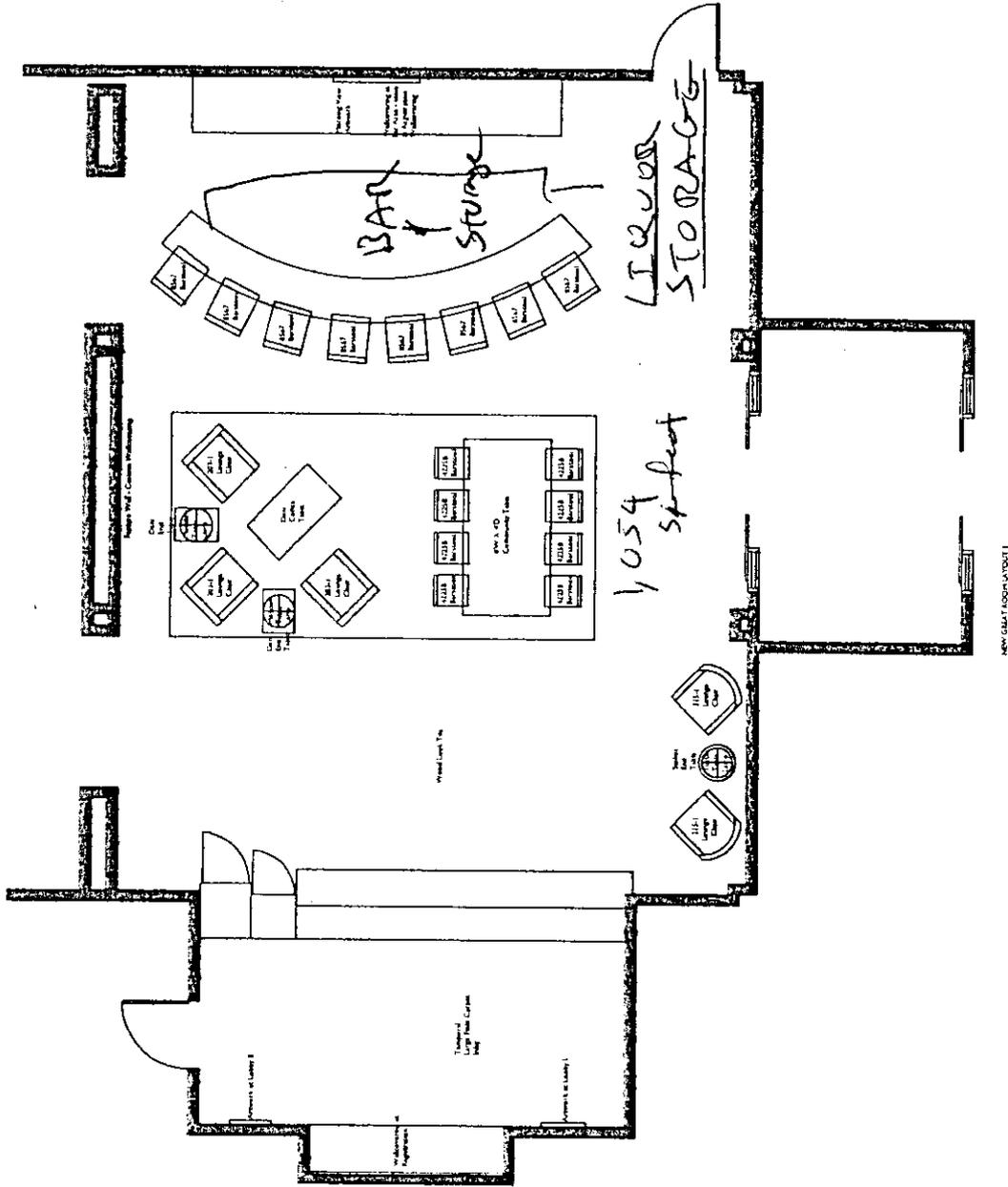
NO.	DESCRIPTION	QUANTITY	UNIT	REMARKS
1	STAIRS	1	UNIT	106
2	BREAKFAST DINING	1	AREA	104
3	LIQUOR STORAGE	1	AREA	303
4	DINING G. ROOM	1	AREA	100
5	F. DESK	1	AREA	101
6	MEN	1	AREA	108
7	BAR	1	AREA	
8	STORAGE	1	AREA	
9	LIQUOR	1	AREA	
10	STORAGE	1	AREA	
11	ELEV.	1	UNIT	
12	STAIRS	1	UNIT	
13	LIQUOR	1	AREA	
14	STORAGE	1	AREA	
15	ELEV.	1	UNIT	
16	STAIRS	1	UNIT	
17	LIQUOR	1	AREA	
18	STORAGE	1	AREA	
19	ELEV.	1	UNIT	
20	STAIRS	1	UNIT	
21	LIQUOR	1	AREA	
22	STORAGE	1	AREA	
23	ELEV.	1	UNIT	
24	STAIRS	1	UNIT	
25	LIQUOR	1	AREA	
26	STORAGE	1	AREA	
27	ELEV.	1	UNIT	
28	STAIRS	1	UNIT	
29	LIQUOR	1	AREA	
30	STORAGE	1	AREA	
31	ELEV.	1	UNIT	
32	STAIRS	1	UNIT	
33	LIQUOR	1	AREA	
34	STORAGE	1	AREA	
35	ELEV.	1	UNIT	
36	STAIRS	1	UNIT	
37	LIQUOR	1	AREA	
38	STORAGE	1	AREA	
39	ELEV.	1	UNIT	
40	STAIRS	1	UNIT	
41	LIQUOR	1	AREA	
42	STORAGE	1	AREA	
43	ELEV.	1	UNIT	
44	STAIRS	1	UNIT	
45	LIQUOR	1	AREA	
46	STORAGE	1	AREA	
47	ELEV.	1	UNIT	
48	STAIRS	1	UNIT	
49	LIQUOR	1	AREA	
50	STORAGE	1	AREA	
51	ELEV.	1	UNIT	
52	STAIRS	1	UNIT	
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54	STORAGE	1	AREA	
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60	STAIRS	1	UNIT	
61	LIQUOR	1	AREA	
62	STORAGE	1	AREA	
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70	STORAGE	1	AREA	
71	ELEV.	1	UNIT	
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80	STAIRS	1	UNIT	
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90	STORAGE	1	AREA	
91	ELEV.	1	UNIT	
92	STAIRS	1	UNIT	
93	LIQUOR	1	AREA	
94	STORAGE	1	AREA	
95	ELEV.	1	UNIT	
96	STAIRS	1	UNIT	
97	LIQUOR	1	AREA	
98	STORAGE	1	AREA	
99	ELEV.	1	UNIT	
100	STAIRS	1	UNIT	

EXIT

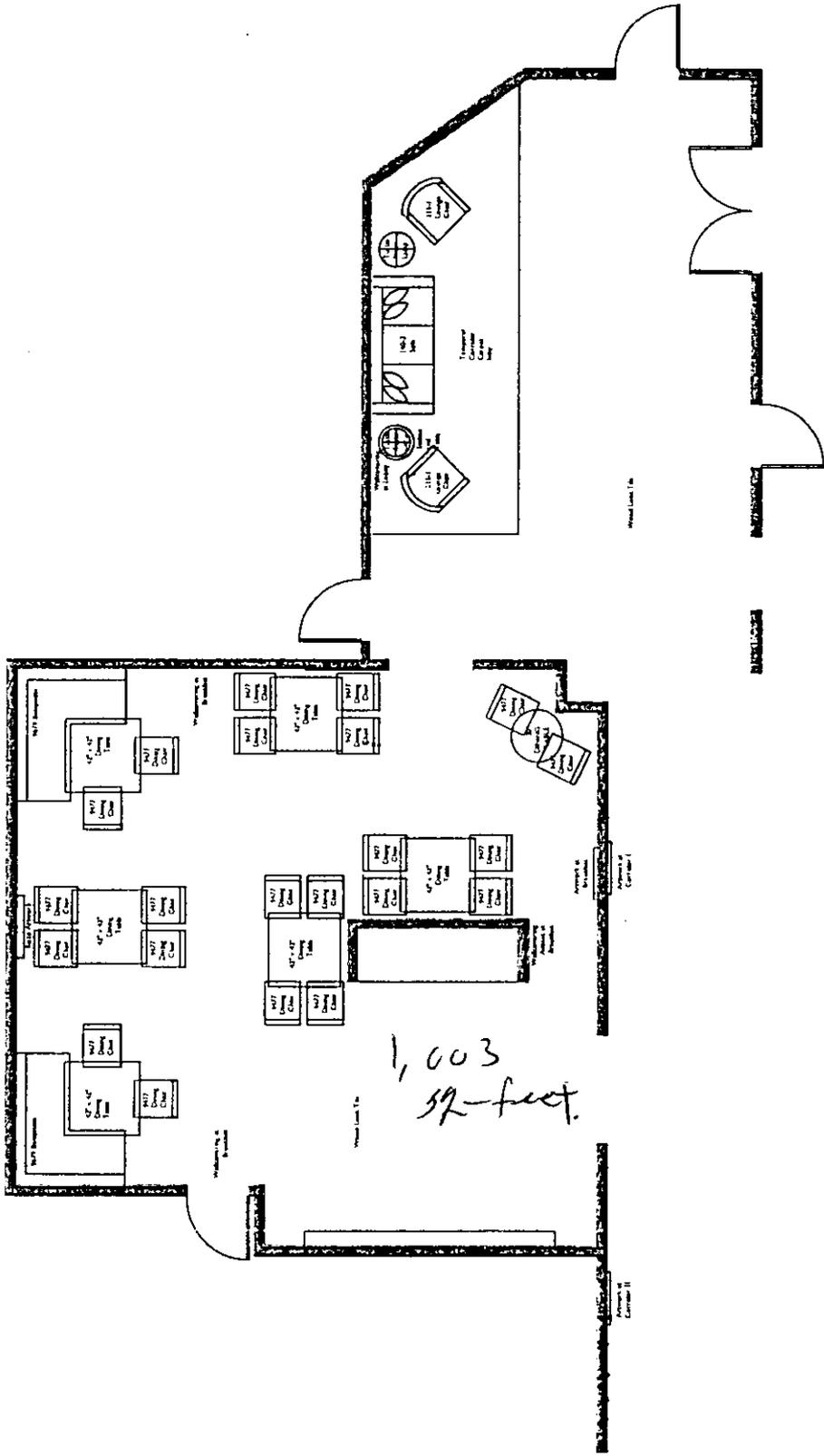


Total sqft: 2,365
Dining + kitchen
sqft

PRELIMINARY DRAWING
 NOT TO BE USED
 FOR CONSTRUCTION



NEW GMAI FLOOR LAYOUT 1



SECTION 17 SIGNATURE BLOCK

I, (Print Full Name) Danny Chao, hereby declare that I am the Owner/Agent filing this application as stated in Section 4 # 1. I have read this application and verify all statements to be true, correct and complete.

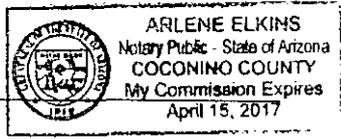
X (Signature) [Handwritten Signature]

State of Arizona County of Cocconino

The foregoing instrument was acknowledged before me this

5th of July, 2014
Day Month Year

My commission expires on:



[Handwritten Signature]
Signature of NOTARY PUBLIC

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



Request for City Council Action

Title:	Request for Liquor License Series #11 for Danny Chao dba Clarion Inn		
Meeting Date:	March 23, 2016	Agenda Item Number:	
Agenda Section:	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Other	Action:	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
Originating Department:	City Clerk's Office <i>KL</i>	Supporting Documents:	None
Prepared By:	Kim L. Larson	Presented By:	Mayor Diak
Reviewed By:		Approved By:	
Proposed Action:	Approve the Arizona Department of Liquor Licenses and Control Application for a Series 11 (Hotel/Motel) Liquor License for Danny Chao dba Clarion Inn		

BACKGROUND:

The City Clerk's Office received an Arizona Department of Liquor Licenses and Control Application for a Series 11 (Hotel/Motel) Liquor License for Danny Chao dba Clarion Inn. As required by Arizona Revised Statutes, the Public Hearing was held during an earlier portion of this meeting.

The Arizona Department of Liquor Licenses and Control will be notified of the action taken and will make the final determination.

ATTACHMENTS:

None

SUGGESTED MOTION(S):

I move to approve the Arizona Department of Liquor Licenses and Control Application for a Series 11 (Hotel/Motel) Liquor License Danny Chao dba Clarion Inn.



Request for City Council Action

Title:	Arizona Department of Liquor Licenses and Control – Special Event License-Powell Museum & Visitor Center		
Meeting Date:	March 23, 2016	Agenda Item Number:	
Agenda Section:	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Other	Action:	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
Originating Department:	City Clerk's Dept.	Supporting Documents:	Application for Special Event License
Prepared By:	Kim Larson, City Clerk	Presented By:	Mayor Diak
Reviewed By:	Crystal Dyches, City Manger	Approved By:	
Proposed Action:	Approve Special Event License Application		

BACKGROUND:

Billie Gayle Wright, on behalf of the Powell Museum & Visitor Center, has requested City Council approval for a Special Event License (Colorado River Discovery - Tales from a Downriver Campfire Event).

A Special Event License does not require a public hearing; however the Arizona Department of Liquor Licenses and Control requires City Council's recommendation.

The Arizona Department of Liquor Licenses and Control will be notified of the action taken and will make the final determination.

BUDGET IMPACT: N/A

ATTACHMENTS:

- Application for Special Event License
- Premises Diagram

ALTERNATIVES CONSIDERED: N/A

ADVISORY BOARD RECOMMENDATION: N/A

SUGGESTED MOTION:

I move to approve the Arizona Department of Liquor Licenses and Control Application for a Special Event License-Powell Museum & Visitor Center (Colorado River Discovery – Tales from Downriver Campfire Event).



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLIC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Powell Museum & Visitor Center

SECTION 2 Non-Profit/IRS Tax Exempt Number: 51-0182822

SECTION 3 The organization is a: (check one box only)
 Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No
Colorado River Discovery 20137339 928-645-9175
Name of Business License Number Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.
 Place license in non-use
 Dispense and serve all spirituous liquors under retailer's license
 Dispense and serve all spirituous liquors under special event
 Split premise between special event and retail location

(IF NOT USING RETAIL LICENSE, SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISE TO SUSPEND THE LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF PREMISE, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISE.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Colorado River Discovery
 Address of Location: 130 6th Ave. Page Coconino AZ 86040
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Wright Billie Gayle 4-26-60
Last First Middle Date of Birth
 2. Applicant's mailing address: P.O. Box 547 Page AZ 86040
Street City State Zip
 3. Applicant's home/cell phone: (928) 221-2464 Applicant's business phone: (928) 645-9496
 4. Applicant's email address: director@powellmuseum.org

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 0
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Powell MUSEUM # Percentage: 25%

Address P.O. Box 547 Page AZ 86040
Street City State Zip

Name State 48 Percentage: 75%

Address 614 N. Navajo Dr. Page AZ 86040
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

Number of Police _____ Number of Security Personnel _____ Fencing Barriers

Explanation: The place where this event will be held, at Colorado River Discovery, will be completely fenced in during the event. A professional bartender will be in charge of the bar, and will check ID's, etc.

SECTION 11 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>April 22</u>	<u>Friday</u>	<u>6 PM</u>	<u>midnight</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, (Print Full Name) Billie Wright declare that I am an Officer, Director or Chairperson of the organization filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X [Signature] Signature Title/ Position Director Date 3/15/16 Phone Number 928-645-9496

The foregoing instrument was acknowledged before me this 15th Day March Month 2016 Year

State AZ County of Coconino

My Commission Expires on: 9/02/2018 Date [Signature] Signature of Notary Public

OFFICIAL SEAL
HALEY SIMPSON
 NOTARY PUBLIC - STATE OF ARIZONA
 COCONINO COUNTY
 My commission expires Sept. 02, 2018.

SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, (Print Full Name) Billie Wright declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X [Signature] Signature Title/ Position Director Date 3/15/16 Phone Number 928-645-9496

The foregoing instrument was acknowledged before me this 15th Day March Month 2016 Year

State AZ County of Coconino

My Commission Expires on: Sept 02 2018 Date [Signature] Signature of Notary Public

OFFICIAL SEAL
HALEY SIMPSON
 NOTARY PUBLIC - STATE OF ARIZONA
 COCONINO COUNTY
 My commission expires Sept. 02, 2018.

Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section.

I, _____ (Government Official) _____ (Title) recommend APPROVAL DISAPPROVAL

On behalf of _____ (City, Town, County) _____ Signature _____ Date _____ Phone _____

SECTION 16 For Department of Liquor Licenses and Control use only.

APPROVAL DISAPPROVAL BY: _____ DATE: ____/____/____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

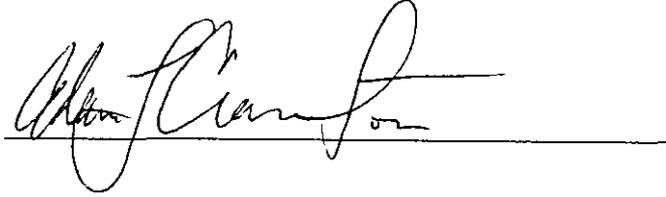
D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

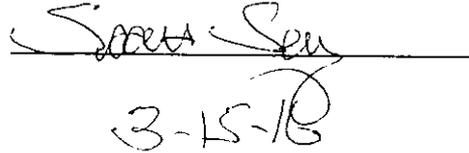
State 48 Tavern (614 N. Navajo Dr. Page, AZ 86040) agrees to provide the alcohol and manage the bar and bar area during the Tales from a Downriver Campfire Storytelling Festival.

Adam Cranston, State 48



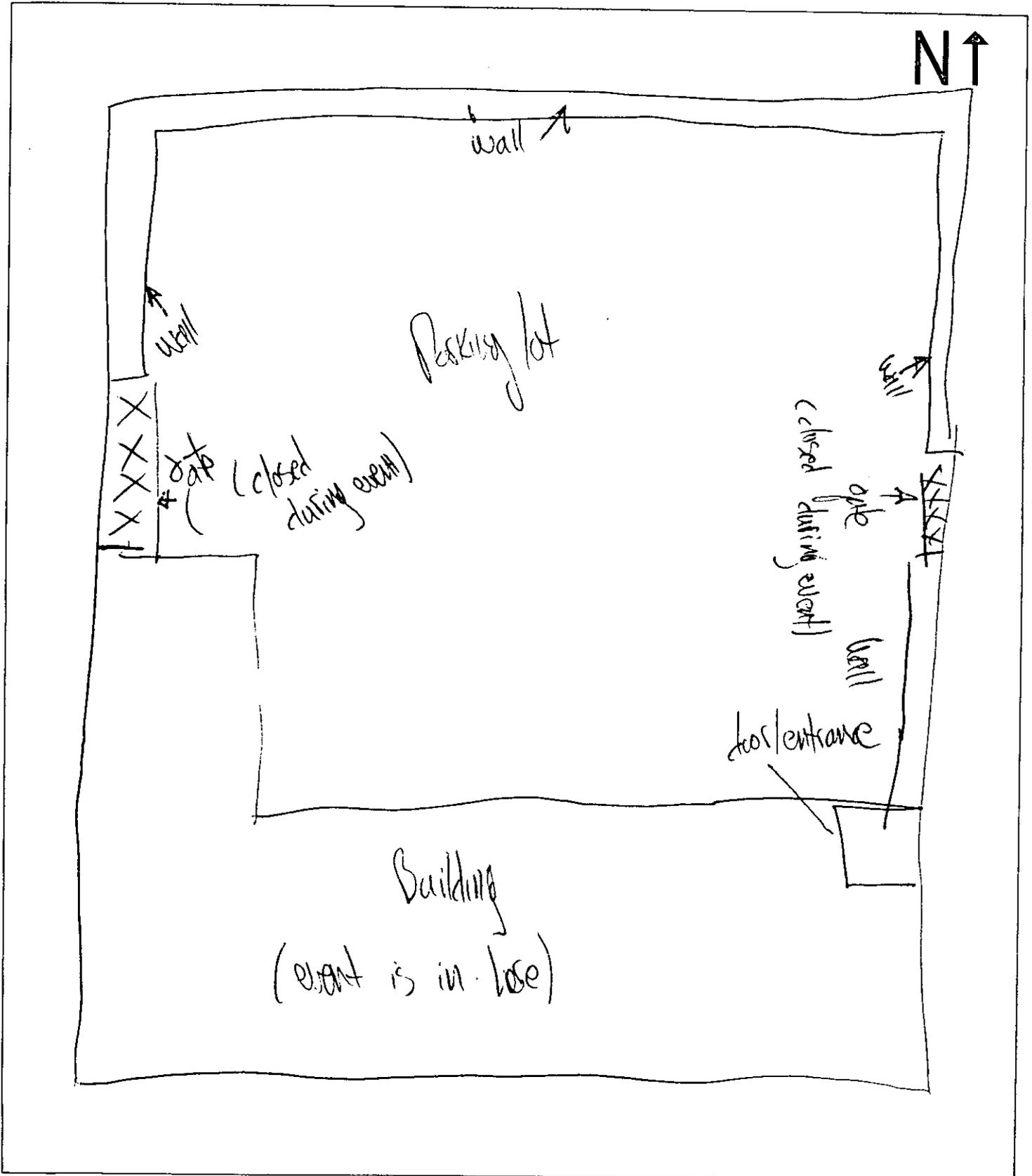
A handwritten signature in black ink, appearing to read "Adam Cranston", written over a horizontal line.

~~Ferris~~ Shores, Colorado River Discovery
Scott Seyler



A handwritten signature in black ink, appearing to read "Scott Seyler", written over a horizontal line. Below the signature is the date "3-15-18".

SECTION 12 license premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.





Request for City Council Action

Title:	Arizona Department of Liquor Licenses and Control – Special Event License-AZ4NORML		
Meeting Date:	March 23, 2016	Agenda Item Number:	
Agenda Section:	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Other	Action:	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
Originating Department:	City Clerk’s Dept.	Supporting Documents:	Application for Special Event License
Prepared By:	Kim Larson, City Clerk	Presented By:	Mayor Diak
Reviewed By:	Crystal Dyches, City Manger	Approved By:	
Proposed Action:	Approve Special Event License Application		

BACKGROUND:

Jon C. Gettel, on behalf of the AZ4NORML, has requested City Council approval for a Special Event License (The Kind Relief, Inc. – 4th Annual 420 Smoked Out BBQ and Music Fest Event).

A Special Event License does not require a public hearing; however the Arizona Department of Liquor Licenses and Control requires City Council’s recommendation.

The Arizona Department of Liquor Licenses and Control will be notified of the action taken and will make the final determination.

BUDGET IMPACT: N/A

ATTACHMENTS:

- Application for Special Event License
- Premises Diagram

ALTERNATIVES CONSIDERED: N/A

ADVISORY BOARD RECOMMENDATION: N/A

SUGGESTED MOTION:

I move to approve the Arizona Department of Liquor Licenses and Control Application for a Special Event License-AZ4NORML (Kind Relief, Inc. – 4th Annual 420 Smoked Out BBQ and Music Fest Event).



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLIC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: AZ 4 NORML

SECTION 2 Non-Profit/IRS Tax Exempt Number: 14-188 7130

SECTION 3 The organization is a: (check one box only)
 Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

Name of Business _____ License Number _____ Phone (Include Area Code) _____

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(IF NOT USING RETAIL LICENSE, SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISE TO SUSPEND THE LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF PREMISE, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISE.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: The Kind Relief INC.
 Address of Location: 1500 Coppernite Page Coconino AZ 86040
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Gettel Jon C 10/03/70
Last First Middle Date of Birth
 2. Applicant's mailing address: 2954 N. Campbell Ave #324 Tucson AZ 85719
Street City State Zip
 3. Applicant's home/cell phone: 520 247-3457 Applicant's business phone: () _____
 4. Applicant's email address: jon@az4norml.org

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 0
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name AZ4NORML Percentage: 25%

Address 2954 N Campbell Ave ste 324 Tucson, AZ 85719
Street City State Zip

Name The Kind Relief INC Percentage: 75%

Address 1500 Coffeyville Page, AZ 86040
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

**Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
 "NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL
 EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"**

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

2 Number of Police 2 Number of Security Personnel Fencing Barriers

Explanation: All Event goers will be ID'd at entrance and given wristbands for over 21 and Mark back of hand for minors. There will also be security personnel stationed at Beer Garden Entrance to ensure no minor enters

SECTION 11 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

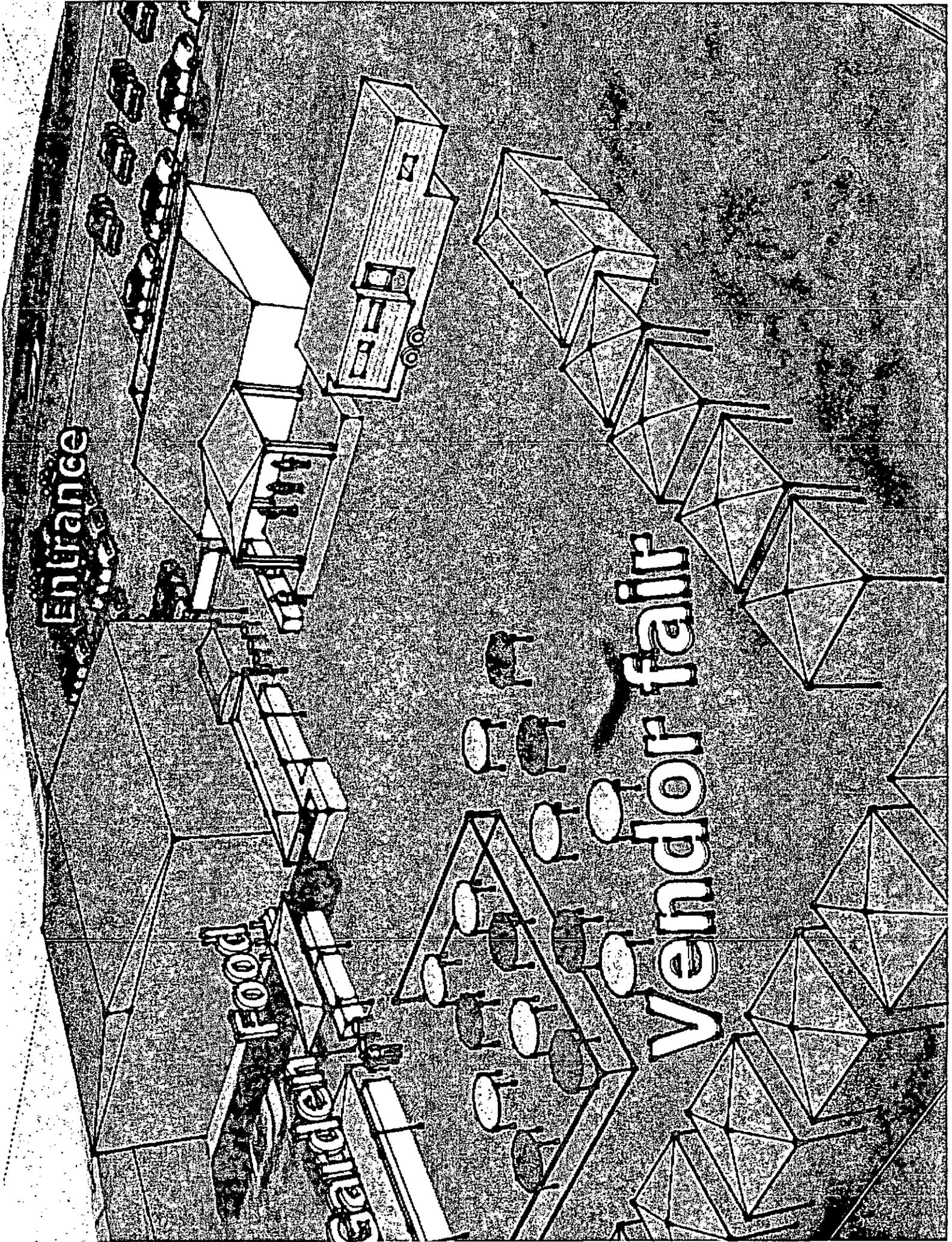
	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>4-16-16</u>	<u>SATURDAY</u>	<u>12pm</u>	<u>8pm</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

Entrance

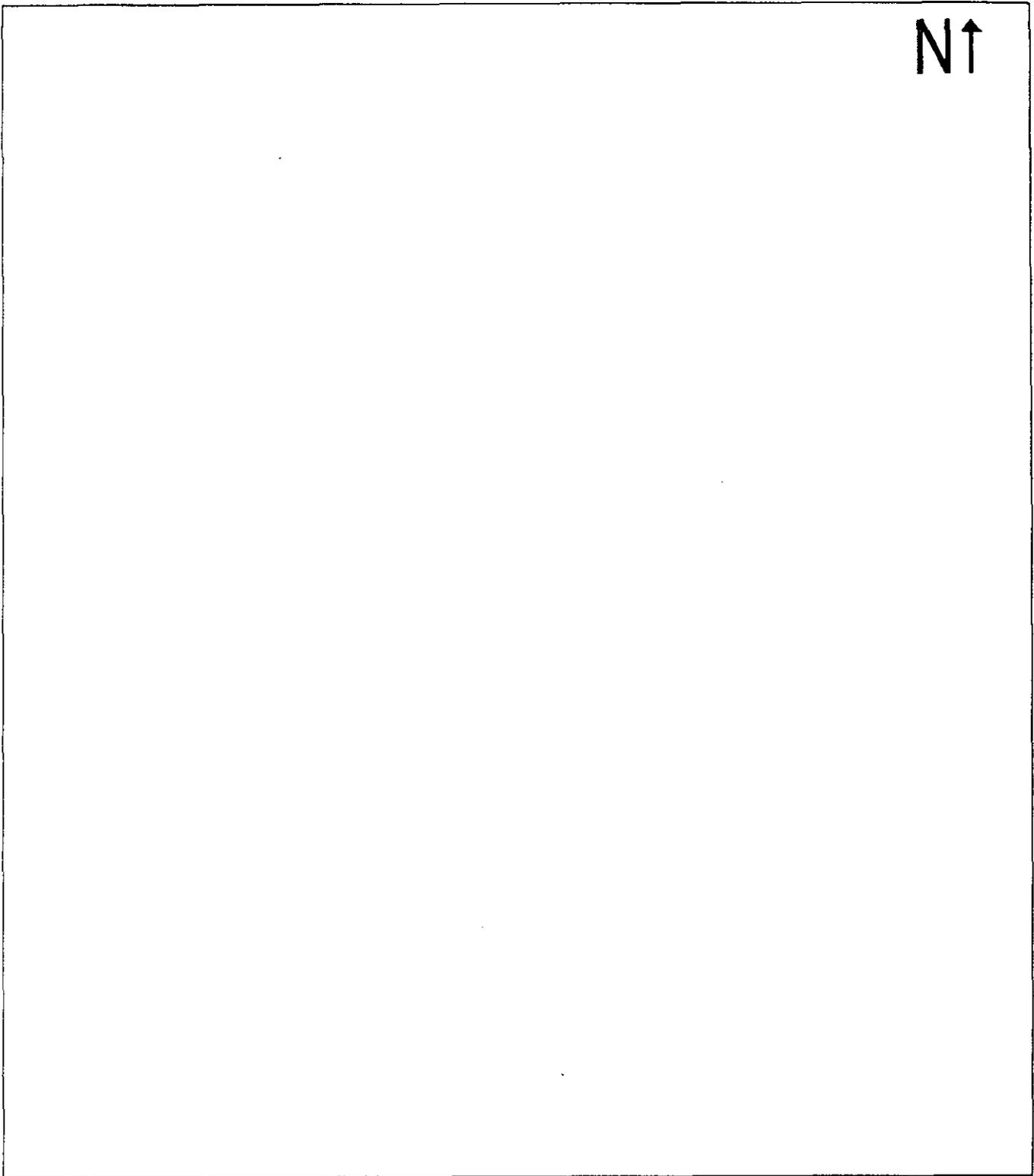
FOOD

GARDEN

vendor fair



SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

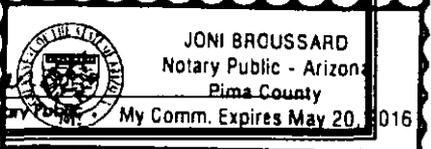
I, (Print Full Name) Jon C. Gettel declare that I am an Officer, Director or Chairperson of the organization filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X [Signature] Director 3/5/16 520 247 3457
 Signature Title/ Position Date Phone Number

The foregoing instrument was acknowledged before me this 7th March 2016
 Day Month Year

State Arizona County of Pima

My Commission Expires on: 5/20/2016 Joni Broussard
 Date Signature of Notary Public



SECTION 14 This section is to be completed only by the applicant named in Section 9.

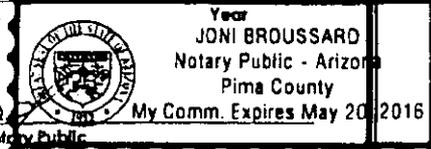
I, (Print Full Name) Jon C. Gettel declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X [Signature] Director 3/5/16 520 247 3457
 Signature Title/ Position Date Phone Number

The foregoing instrument was acknowledged before me this 7th March 2016
 Day Month Year

State Arizona County of Pima

My Commission Expires on: 5/20/2016 Joni Broussard
 Date Signature of Notary Public



Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section.

I, _____ recommend APPROVAL DISAPPROVAL
 (Government Official) (Title)

On behalf of _____
 (City, Town, County) Signature Date Phone

SECTION 16 For Department of Liquor Licenses and Control use only.

APPROVAL DISAPPROVAL BY: _____ DATE: ____/____/____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter, prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



Request for City Council Action

Title:	Request for Liquor License Series #11 for Danny Chao dba Clarion Inn		
Meeting Date:	March 23, 2016	Agenda Item Number:	
Agenda Section:	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Other	Action:	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
Originating Department:	City Clerk's Office <i>[Signature]</i>	Supporting Documents:	None
Prepared By:	Kim L. Larson	Presented By:	Mayor Diak
Reviewed By:		Approved By:	
Proposed Action:	Approve the Arizona Department of Liquor Licenses and Control Application for a Series 11 (Hotel/Motel) Liquor License for Danny Chao dba Clarion Inn		

BACKGROUND:

The City Clerk's Office received an Arizona Department of Liquor Licenses and Control Application for a Series 11 (Hotel/Motel) Liquor License for Danny Chao dba Clarion Inn. As required by Arizona Revised Statutes, the Public Hearing was held during an earlier portion of this meeting.

The Arizona Department of Liquor Licenses and Control will be notified of the action taken and will make the final determination.

ATTACHMENTS:

None

SUGGESTED MOTION(S):

I move to approve the Arizona Department of Liquor Licenses and Control Application for a Series 11 (Hotel/Motel) Liquor License Danny Chao dba Clarion Inn.



Request for City Council Action

Title:	Partnership with National Park Service Glen Canyon National Recreation Area to develop a design/build plan for Horseshoe Bend area.		
Meeting Date:	March 23, 2016	Agenda Item Number:	
Agenda Section:	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input checked="" type="checkbox"/> Old Business <input type="checkbox"/> New Business <input type="checkbox"/> Other:	Action:	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
Originating Department:	Administration	Supporting Documents:	Request Letter Work Session Minutes
Prepared By:	City Manager	Presented By:	City Manager
Reviewed By:	City Manager	Approved By:	City Manager
Proposed Action:	Motion to authorize the City Manager to work with National Park Service Staff to develop an Intergovernmental Agreement for the project and an RFP for design services for future City Council consideration.		

BACKGROUND: At the January 27, 2016 City Council Work Session, representatives of the National Park Service presented options for making improvements to Horseshoe Bend. Billy Shott, Superintendent of the Glen Canyon National Recreation Area summarized three options as follows:

1. Do nothing - wait and see if the Centennial Grant is approved.
2. Do some pre-work - implement a plan agreement with information such as how wide the trail should be, how many tourists to accommodate, etcetera.
3. Preferred option - start by getting design work done, in-house or hired out, enter into an agreement, and split the cost for the design work.

Since that time, Mr. Shott has informed me that the Centennial Grant funding is not an option for improvements made to non-park service property; but has identified other possible funding options. Mr. Shott has drafted a request for Council Consideration to:

- 1) Collaborate to find a park/landscape design group which through contract could develop a top shelf design plan for the Horseshoe Bend area.
- 2) Form an agreement and implementation/development team. The agreement need not represent a long term or binding obligation. Rather, it will commit our organizations to identifying roles, responsibilities, and individuals who will represent the City and NPS in determining contract scope and specifications with the design group while managing the project collaboratively.
- 3) Implement improvements at Horseshoe Bend through each organization's means. Using the resources available to each of us to complete the project to the agreed design can take place at a pace which is advantageous to each organization.

Representatives from the City met with Mr. Shott on Tuesday to discuss the request, and are planning to meet with NPS staff members, including the Truda Peters, Realty Specialist & Right-of-Way Coordinator on Wednesday, prior to the City Council Meeting.

RECOMMENDATION: Motion to authorize the City Manager to work with National Park Service Staff to develop an Intergovernmental Agreement for the project and an RFP for design services for future City Council consideration.



United States Department of the Interior

NATIONAL PARK SERVICE
Glen Canyon National Recreation Area
Rainbow Bridge National Monument
P.O. Box 1507
Page, Arizona 86040
(928) 608-6200



IN REPLY REFER TO:

March 7, 2016

To City of Page,

On behalf of the National Park Service (NPS) and the Glen Canyon NRA thank you for allowing us to present and discuss the future potential development of the Horseshoe Bend Trail at the February City Council meeting. Horseshoe Bend, both the river stretch and the canyon rim viewing access are important resources to the park, community and visiting public. Due to the features growing popularity and increased visitation the NPS feels it is urgent to make improvements at the site to address natural resource damage and public safety concerns. At your planning meeting I was not surprised to hear that the City of Page has similar concerns. Current traffic flow and parking design conditions will present future public safety issues and I understand the Council also recognizes the importance of having a well-designed access plan for the landscape which strikes the right balance between development and aesthetic.

We feel that our primary objective was met at the City Council meeting which was to re-establish each organization's commitment to address these issues as partners. To assist in this direction I presented a preferred option which we believe is low risk, equitable and strategic. To briefly recap this option it includes:

1) Collaborate to find a park/landscape design group which through contract could develop a top shelf design plan for the Horseshoe Bend area. This design plan includes:

A) A comprehensive scope; including the parking lot, trail features and route, viewing features, and infrastructure which meet our shared standards and vision.

B) Design beyond concept. A design plan that is detailed and specific enough that it could be turned over to any construction entity so that it could be built to specification over time, independently, without significant oversight.

C) Identified options for future development. By taking advantage of this collaboration we can determine a shared vision regarding potential future development such as increased visitor services, use features, and trail development.

D) Procurement with City of Page funds and NPS non-appropriated funds equally. It is important to the NPS that the contract with the design group is through the city. This strategic approach not only simplifies the agreement but we believe is also a more efficient way to obtain a contract while also opening up additional funding sources for construction and maintenance.

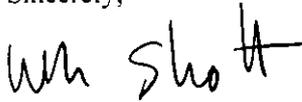
2) Form an agreement and implementation/development team. The agreement need not represent a long term or binding obligation. Rather, it will commit our organizations to identifying roles, responsibilities, and individuals who will represent the City and NPS in determining contract scope and specifications with the design group while managing the project collaboratively.

3) Finally, implement improvements at Horseshoe Bend through each organization's means. Using the resources available to each of us to complete the project to the agreed design can take place at a pace which is advantageous to each organization.

We are currently exploring resources which may assist us in pursuits of this option such as agreement facilitators and partnership liaisons. I also understand the city is currently working on a broad park and recreation development plan in which this project could be a portion of. In addition, to assist in answering the board's questions regarding land leases/sales/swaps I have invited our agencies Land Specialist to visit Page later this month.

Horseshoe Bend is a high priority for the NPS; both as a spectacular landscape and in terms of improvement projects. I know Horseshoe Bend is also important to the City of Page and I am excited that both of our organizations could re-affirm our shared interests in management of the area. I sincerely hope we can take advantage of this interest and through this proposed option or approach we can protect Horseshoe Bend for the enjoyment and future benefit of visitors and local community.

Sincerely,

A handwritten signature in black ink, appearing to read "Wm Shott". The signature is written in a cursive, slightly slanted style.

William Shott
Superintendent
Glen Canyon National Recreation Area
National Park Service

**PAGE CITY COUNCIL
WORK SESSION MEETING MINUTES
JANUARY 27, 2016**

A Work Session Meeting of the Page City Council was held at 5:00 p.m. on January 27, 2016, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan, Levi Tappan, Korey Seyler, and Dennis Warner were present. Councilor Scott Sadler was excused.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Dyches; City Attorney, Joe Estes; Community Development Director, Kim Johnson; Public Works Director, Cliff Linker; Deputy City Clerk, Sue Kennedy; and City Clerk, Kim Larson.

Mayor Diak introduced City staff present.

Glen Canyon National Park Service employees were present at the Work Session to discuss Horseshoe Bend. Park Superintendent William (Billy) Shott introduced himself and asked the following to introduced themselves: Acting Deputy Superintendent, Lindy Mihata; Chief of Facilities, Chris Cook; Chief of Administration, Business and Technology, Chad Nelson; Acting Chief of Science and Resource Management, John Spence; Assistant Superintendent, Teri Tucker; Chief of Interpretation and Education in Parks, Christianna Admiral; and Acting Chief Ranger, Mari Sias.

Discussion only by the City Council pertaining to the Horseshoe Bend Parking Lot

Community Development Director Kim Johnson stated that she was looking for interim recommendations to remedy the safety concerns at Horseshoe Bend. She then reviewed the Community Development Department Memorandum dated January 27, 2016 (attached hereto and by this reference made a part of herein).

There was discussion. The consensus was made after discussion with the Park Service regarding the Centennial Grant for Horseshoe Bend.

The consensus of City Council was to have the Park Service review the conceptual plan, as soon as possible, to verify the interim solution would not conflict with the long-range plans.

Discussion only by the City Council pertaining to a presentation by the National Park Service regarding the Centennial Grant for Horseshoe Bend

Park Service Superintendent William Shott said the primary objection was to partner with the City of Page and to come up with strategies to move forward and create long-term planning for Horseshoe Bend.

Christianna Admiral gave a brief background about the Centennial Grant. The Centennial Grant is for the 100th birthday of the National Park Service, which is August 25, 2016. As part of the mission for the Centennial Grant, the Park Service is to connect with partners to find ways to serve a century of visitors together, and partnership funding is available for special projects through the Centennial Grant.

WORK SESSION MINUTES – JANUARY 27, 2016

Ms. Admiral reviewed the amount of visitors going to Horseshoe Bend and the improvements that were needed, along with the safety concerns.

Teri Tucker spoke regarding the plans to improve Horseshoe Bend and how to move forward. She stated that combining the Rim View Trail and Horseshoe Bend was included in the 2009 Trail Design Proposal.

Superintendent Shott discussed funding options. He said there was one of two options available, the Centennial Funding requiring partner matching funds, and the other option through the Helium Act.

He said there have already been two Centennial proposals funded and he heard that the Centennial Grant application for Horseshoe Bend scored high, however he was still waiting to hear if it was approved.

Mr. Shott gave three options regarding how to move forward as follows:

1. Do nothing - wait and see if the Centennial Grant is approved.
2. Do some pre-work - implement a plan agreement with information such as how wide the trail should be, how many tourists to accommodate, etcetera.
3. Preferred option - start by getting design work done, in-house or hired out, enter into an agreement, and split the cost for the design work.

There was lengthy discussion.

Gary Ladd, Page resident, stated concerns regarding the size of the parking lot and that it needed to be enlarged as soon as possible. He also stated concerns that the proposed parking lot plans were not large enough to accommodate the amount of traffic at Horseshoe Bend.

The consensus of the City Council was to have Staff work with the Glen Canyon National Park Service toward option 3.

There was discussion pertaining to an Intergovernmental Agreement being prepared for option 3.

The meeting was adjourned at 6:30 p.m.

Kim Larson
City Clerk

William R. Diak
Mayor

WORK SESSION MINUTES – JANUARY 27, 2016

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Work Session Meeting, held on the 27th day of January, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 10th day of February, 2016

Kim Larson, City Clerk