

**PAGE CITY COUNCIL
REGULAR MEETING MINUTES
OCTOBER 26, 2016**

A Regular Meeting of the Page City Council was held at 6:30 p.m. on October 26, 2016, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan, Scott Sadler, Levi Tappan, Korey Seyler and Dennis Warner were present. There was a moment of meditation. Deputy City Clerk Sue Kennedy led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Attorney, Joshua Smith; Page Utilities General Manager, Bryan Hill; and Deputy City Clerk, Sue Kennedy.

Mayor Diak welcomed approximately 15 Boy Scouts that were present in the audience from a variety of troops in the Lake Powell District. The Boy Scouts were working toward their Citizenship in the Community Merit Badges by attending a City Council meeting.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

There was no discussion by the City Council.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

There was no discussion by the City Council.

MINUTES

Work Session Meeting-October 12, 2016

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Motion made by Vice Mayor Kocjan to approve the minutes. The motion was duly seconded and passed upon a vote.

CONSENT AGENDA

MINUTES

INFORMATION

City of Page Monthly Cash Allocation Variance Report

Motion made by Vice Mayor Kocjan to approve the consent agenda. The motion was duly seconded and passed upon a vote.

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PUBLIC HEARINGS

None

HEAR FROM THE CITIZENS

No citizens addressed the City Council.

UNFINISHED BUSINESS

None scheduled

NEW BUSINESS

Discussion and possible action by the City Council pertaining to an award for the Headworks facility project

Waste water (sewage) is gathered throughout the City of Page through the utility's Waste Water Collection System. The Waste Water Collection System then deposits all Waste Water into the 'Headworks', the initial stage (system) of the Waste Water Treatment Plant (WWTP). The Headworks accept all the raw Waste Water and pre-processes by removing grit, removing large solids and adding chlorine. Page's Headworks is deteriorated, imposes a capacity restriction on the plant, and is marginally functional by design at our current flows and configuration.

The City of Prescott is willing to gift the Headworks hardware from their recently abandoned Headworks in exchange for demolition. The cost of this demolition is \$38,000.00. FANN Environmental, the Contractor competitively awarded Page's Job Order Contract, has submitted a packaged proposal to perform this demolition required by Prescott, provide design engineering services for a new Headworks facility in Page, and to construct the new Headworks.

If Page were to replace the deteriorated hardware in the existing Headworks, the cost would be approximately \$180,000.00. This path would continue to impose a limit on plant capacity and the inflicted operational design deficiencies. If Page were to move forward with the FANN proposal using Prescott's Headworks hardware, the proposed cost to Page is to not exceed \$325,000.00 and acts to remedy these specific restrictions and deficiencies. If Page were to wait and construct a new Headworks in the future with new Hardware to accomplish the same objective the cost would be approximately \$700,000.00 in 2016 Dollars.

During the regularly scheduled monthly PUE Board meeting conducted on September 13, 2016, the PUE Board reviewed Staff's recommendations and FANN's proposal. The Board voted unanimously to recommend that Page City Council award FANN Environmental the project.

Funding for this project \$250,000.00 is provided by Fund 52 Capital Additions and Replacements FY16/17 52-000.3621, the time for demolition, engineering and construction is anticipated to go into FY 17/18 and accordingly \$75,000.00 will need to

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be provided by FY 17/18.

Page Utility Enterprises General Manager Bryan Hill reviewed the state of the Headworks facility in Page, the process by which FANN Environmental was selected, and the opportunity to acquire used hardware to construct Page's new Headworks facility.

He reviewed the cost options and addressed Councils questions.

Councilor Seyler asked how long the used hardware will last.

Mr. Hill stated that it is mostly made of stainless steel, in good shape, and is expected to last approximately 30 years. He went on to say that this opportunity to use Prescott's used hardware is a unique circumstance that does not present itself often, and will save a substantial amount of money.

There was discussion.

Motion made by Vice Mayor Kocjan to award FANN Environmental the Design–Build of a new Headworks facility at the Page Waste Water Treatment Plant using Hardware from the City of Prescott as proposed, not to exceed \$325,000.00. The motion was duly seconded and passed upon a vote.

BID AWARDS

None scheduled

BUSINESS FROM THE MAYOR

None scheduled

BUSINESS FROM THE MANAGER

None scheduled

BUSINESS FROM THE CITY ATTORNEY

None scheduled

BUSINESS FROM THE COUNCIL

Discussion and possible action by the City Council pertaining to preparing a Resolution to re-establish an appointed Board of Adjustment

At the January 13, 2016, Regular City Council Meeting, the Council adopted Resolution 1154-16, which allowed the City Council to act as the Board of Adjustment.

At the League of Cities and Towns Annual Conference, the Mayor and a few Councilors attended a session on City Zoning Issues. At that session, it was determined that it is ill-advised for a Council to serve as the Board of Adjustment.

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Councilor Warner stated that the presenting attorney for this session at the conference said that although it is legal for a Council to rule on Zoning Issues, it is not wise.

Councilor Bryan agreed that there is an inherent conflict of interest, but wanted a Board of Adjustment that would be available to operate efficiently and quickly.

Councilor Warner stated that there is a need to choose members that have zoning expertise and would be available for meetings.

Mayor Diak stated that a five (5) member board would be a good choice as it is easier to attain a quorum.

There was discussion about whether Council should be the judge on City Zoning issues, as it exists to serve the public.

Councilor Warner asked City Attorney Josh Smith for input. Mr. Smith stated that decisions regarding zoning variances can legally be made in either structure.

There was discussion.

Motion made by Councilor Bryan to direct Staff to reintroduce a Resolution reinstating the Board of Adjustment for a future Council meeting. The motion was duly seconded.

Councilor Sadler asked that the City Clerk's Office poll Arizona's cities and towns as to whether they have a separate Board of Adjustment.

The motion passed upon a vote with Mayor Diak, Vice Mayor Kocjan, and Councilors Warner, Sadler, and Bryan voting for, and Councilors Seyler and Tappan voting against.

The following items were more moved to this part of the agenda:

BOARDS & COMMISSIONS

Discussion by the City Council pertaining to reports by Board Liaisons

Councilor Warner, Parks and Recreation Advisory Board, stated that there was an Open House the prior Monday night (October 24, 2016), with the presentation of the final draft of the Page Citywide Parks Master Plan and the John C. Page Memorial Park Master Plan. The Board's next meeting will take place the following Monday at noon (October 31, 2016); they will finalize the plans and present them to City Council at the November 9, 2016 meeting.

He stated that the Board has worked extremely hard and has done a fantastic job of taking the consultants plan and making it work.

Mayor Diak, Substance Abuse Task Force, stated that local students representing

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Freshman Focus, the Powwow, and the Youth Council gave presentations which were excellent and received applause.

DEPARTMENTS

None scheduled

CLAIMS

None scheduled

BUSINESS FROM THE COUNCIL (continued)

EXECUTIVE SESSION

Pursuant to ARS § 38-431.03 (A (A) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting.

City Manager, Crystal Dyches Appointment Agreement

Motion made by Councilor Sadler to enter into Executive Session at 7:12 p.m. The motion was duly seconded and passed upon a vote.

Mayor Diak reconvened the Regular City Council Meeting at 7:35 p.m.

Discussion and possible action by the City Council pertaining to City Manager, Crystal Dyches: approval/ratification of Appointment Agreement as written/signed

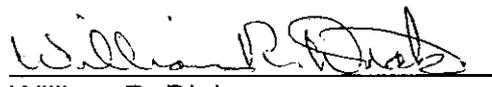
Motion made by Vice Mayor Kocjan to approve Crystal Dyches' amended contract and authorize the Mayor to sign the documents as discussed in Executive Session. The motion was duly seconded and passed upon a vote.

ADJOURN

The meeting was adjourned at 7:45 p.m.



Sue Kennedy
Deputy City Clerk



William R. Diak
Mayor

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CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 26th day of October, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 9th day of November, 2016

A handwritten signature in black ink, appearing to read 'S. Kennedy', is written over a horizontal line.

Sue Kennedy, Deputy City Clerk