

To view City Council's
2015 Strategic Priorities
and

Individual Priorities,

please visit our website at

cityofpage.org/government/councilpriorities

or stop in at the City Clerk's Office in City Hall for a copy.

Thank you

**PAGE CITY COUNCIL
WORK SESSION MEETING MINUTES
AUGUST 12, 2015**

A Work Session Meeting of the Page City Council was held at 5:30 p.m. on August 12, 2015, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan, Scott Sadler, Levi Tappan (arrived at 5:32 p.m.), David Tennis and Dennis Warner were present

Mayor Diak called the meeting to order.

Staff members present: Finance Director, Linda Watson; City Manager, Crystal Prentice; Deputy City Clerk, Sue Kennedy; and City Clerk, Kim Larson.

Discussion by the City Council pertaining to a presentation by Michael Preble with Camargo Capital for City of Page investment options

Mayor Diak introduced Michael Preble.

Mr. Preble thanked the City Council for inviting him. He stated that he has been in Investment Management for 11 years and he reviewed his investment experience and how he became familiar with investments for municipalities and the Local Government Investment Pool. Mr. Preble shared a Power Point presentation (attached) that tells about Camargo Capital and the service they provide.

Mr. Preble expressed that Camargo Capital pays close attention to their customers' portfolios and how they work very close with them. He explained bonds, and talked about investment grade corporate papers and investment options.

Mr. Preble then asked City Council if they had any questions.

There was discussion.

Finance Director Linda Watson stated that she would like direction from City Council.

There was discussion.

City Manager Crystal Prentice stated that she would make a recommendation as to when a work session to discuss investment options would be scheduled.

The meeting was adjourned at 6:19 p.m.

Kim L. Larson
City Clerk

William R. Diak
Mayor

Camargo | CAPITAL

Prepared for: Sample Municipality Overview

Camargo Capital LLC

Securities offered through Foothill Securities, Inc. Member FINRA and SIPC.
Investment advisory services offered through Camargo Capital LLC, a Registered Investment
Advisor.
Camargo Capital, LLC and Foothill Securities, Inc. are not affiliated.

Firm Overview

Camargo | CAPITAL

Uniquely positioned at the center of your financial needs

About Camargo Capital

- Camargo Capital is an independent investment and wealth management firm based in Phoenix, AZ. Our unique structure helps us effectively manage the complex situations of our clients. Camargo provides advice and guidance that goes well beyond traditional investment management through our Family Office, Municipality & Public Entity, and Institutional, Non-profit and Foundation divisions.

Municipality & Public Entity Division

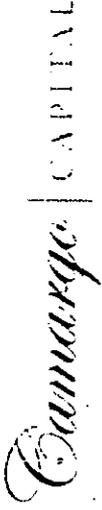
- Camargo provides a personal touch to an institutional framework to deliver a prudent, customized and objective solution to help our clients preserve capital, maintain liquidity and maximize return.
- Our risk oversight and analysis process makes us extremely unique and helps us deliver above market returns to our clients.

MUNICIPALITY & PUBLIC ENTITY SERVICES

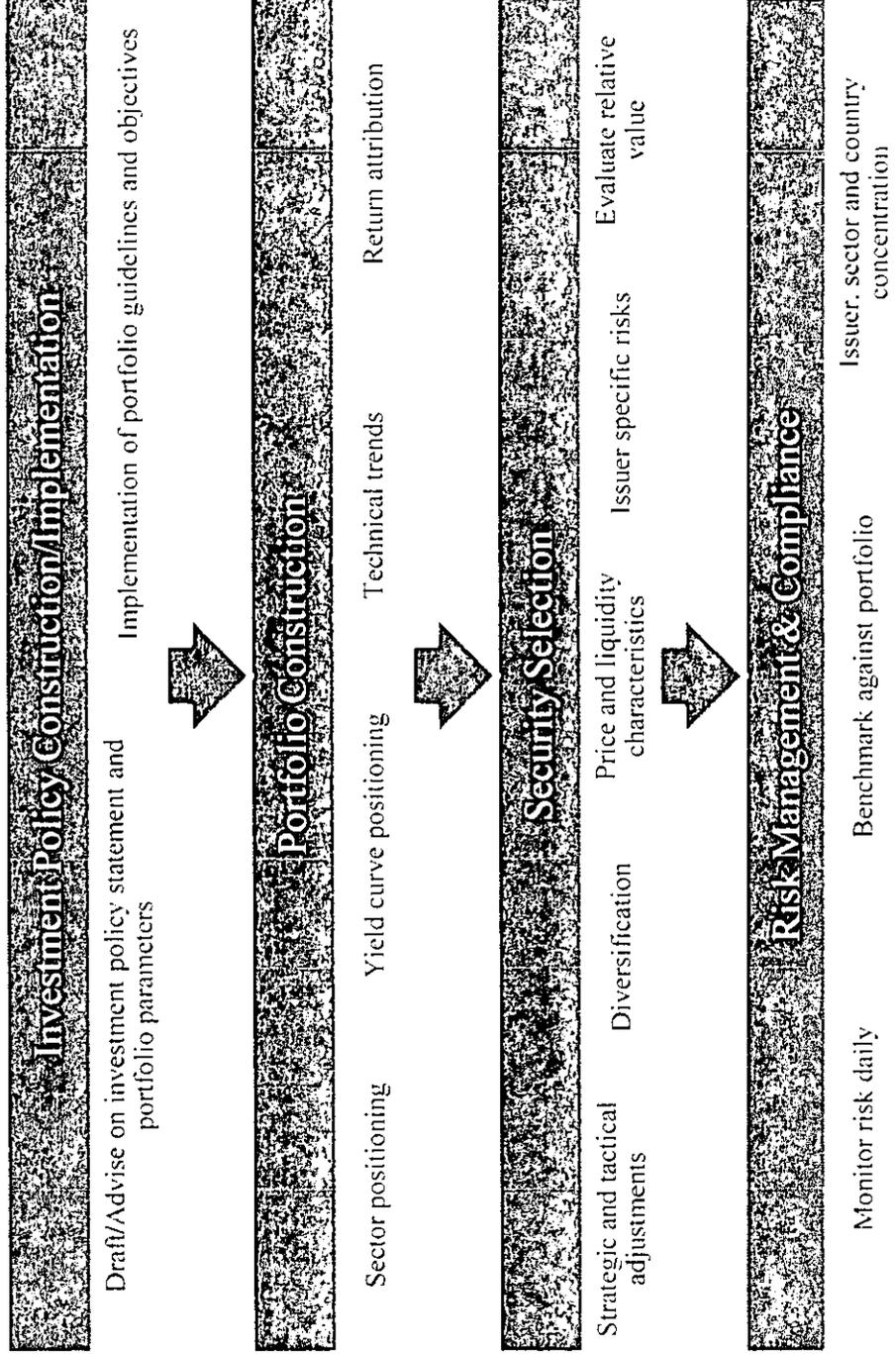
Municipality Services

- Investment Advisory
- Cash Management
- Investment Banking
- Lending
- Tax & Legal
- Core/Edge Services

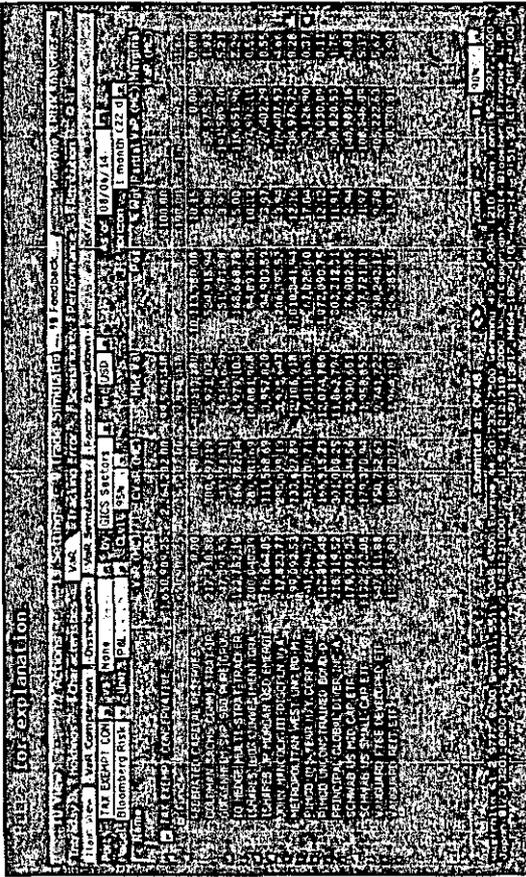
Investment Process



An Institutional Framework



Deep Insight, Deep Conversations

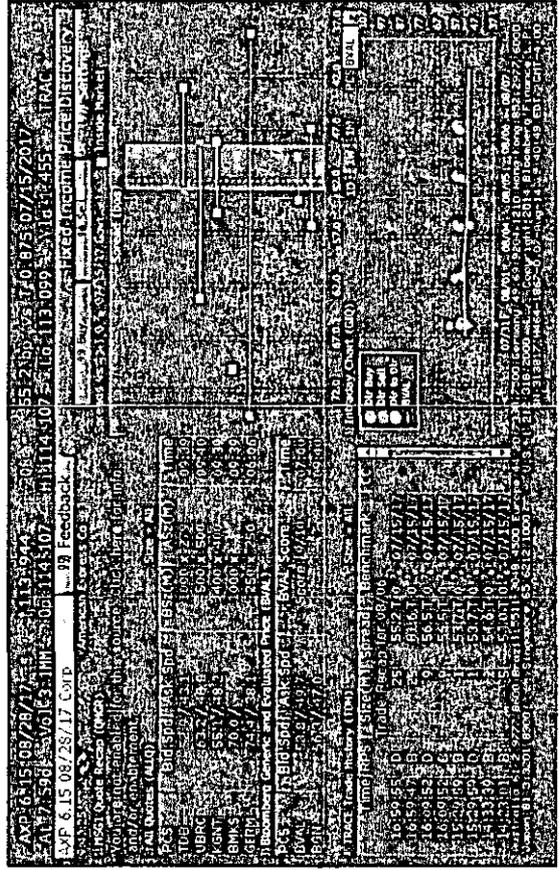


Providing a clear vision of risk

Sophisticated analysis is done at both the portfolio and security level to recognize the value at risk and evaluate the worst case scenario. It is important to us that we remain ahead of market movements and use these tools to assist our clients in truly understanding their portfolio, the risks within it, and how to manage them. Profound insight into managing your portfolio allows us to quantify that risk and adjust accordingly at a level in which you are comfortable.

In depth fixed income analysis

We rely on real time market data and trend analysis to help us be proactive and provide extreme value when entering, monitoring or exiting securities. We can price a fixed income security using spreads to a benchmark issue or benchmark curve and calculate risk, hedge ratios and cost of carry. This data also assists us in understanding the current market risks and factors while we manage and control risk; ultimately providing returns well above our benchmarks.



**PAGE CITY COUNCIL
REGULAR MEETING MINUTES
AUGUST 12, 2015**

A Regular Meeting of the Page City Council was held at 6:30 p.m. on August 12, 2015, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan, Scott Sadler, Levi Tappan, David Tennis and Dennis Warner were present. There was a moment of meditation. City Manager Crystal Prentice led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Prentice; City Attorney, Joe Estes; IT Director, Mike Bergner; Page Utilities General Manager, Bryan Hill; Deputy City Clerk, Sue Kennedy; and City Clerk, Kim Larson.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

There was no discussion by the City Council.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

There was no discussion by the City Council.

MINUTES

Special City Council Meeting-July 15, 2015

Work Session City Council Meeting-July 22, 2015

Regular City Council Meeting-July 22, 2015

Motion made by Vice Mayor Kocjan to approve the minutes. The motion was duly seconded and passed upon a vote.

CONSENT AGENDA

MINUTES

Lake Powell National Golf Course Advisory Board-February 2, 2015

Page Tourism Board-April 28, 2015

Page Tourism Board-July 6, 2015

Page Utility Enterprises Board-June 9, 2015

Page Substance Abuse Task Force-June 17, 2015

Page Planning and Zoning Commission-July 7, 2015

Page Planning and Zoning Commission-July 21, 2015

INFORMATION

Proclamation-Child Support Awareness Month

Page City Council Regular Meeting-August 12, 2015

Motion made by Vice Mayor Kocjan to approve the consent agenda. The motion was duly seconded and passed upon a vote.

PUBLIC HEARINGS

Arizona Department of Liquor Licenses and Control Applications for a Series 12 (Restaurant) Liquor License for Adam Lee Cranston / State 48 Tavern L.L.C. dba State 48 Tavern

The City Clerk’s Office received an Arizona Department of Liquor Licenses and Control Application for a Series #12 (Restaurant) Liquor License for Adam Lee Cranston / State 48 Tavern L.L.C. dba State 48 Tavern. In accordance with A.R.S. 4-201 (b) this public hearing has been scheduled to hear comments in favor or opposing the issuance of this Liquor License.

Motion made by Vice Mayor Kocjan to open the Public Hearing. The motion was duly seconded and passed upon a vote.

Proponents

None

Opponents

None

Motion made by Vice Mayor Kocjan to close the Public Hearing. The motion was duly seconded and passed upon a vote.

HEAR FROM THE CITIZENS

Larry Clark, 1608 Pueblo, stated concerns regarding the amount of traffic Horseshoe Bend has been receiving, with vehicles parking along the side of the highway and anywhere there is room to park. He stated that this area is dangerous for pedestrians and motorists. He suggested that the Arizona Department of Transportation put up road signs and reduce the speed limit. He also suggested improving the Horseshoe Bend parking lot.

Kevin Wentworth, no address provided, stated concerns pertaining to the consequences of the King Gold Mine spill in Silverton, Colorado; and requested police records on an assault case.

Mr. Wentworth, was advised that he can go to the City Clerk’s Office and submit an information request for records.

UNFINISHED BUSINESS

None scheduled

NEW BUSINESS

Discussion and possible action by the City Council pertaining to an Arizona Department

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of Liquor Licenses and Control Application for a Series 12 (Restaurant) Liquor License for Adam Lee Cranston / State 48 Tavern L.L.C. dba State 48 Tavern

The City Clerk's Office received an Arizona Department of Liquor Licenses and Control Application for a Series 12 (Restaurant) Liquor License for Adam Lee Cranston / State 48 Tavern L.L.C. dba State 48 Tavern. As required by Arizona Revised Statutes, the Public Hearing was held during an earlier portion of this meeting.

Motion made by Councilor Warner to approve the Arizona Department of Liquor Licenses and Control Application for a Series 12 (Restaurant) Liquor License for Adam Lee Cranston / State 48 Tavern L.L.C. dba State 48 Tavern. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to an adoption agreement for K-9 Bruiser-Resolution 1149-15

Officer Mendez was the officer-handler for the City of Page Police Department's K-9 Black Labrador Retriever, Bruiser #599. Officer Mendez resigned from the Page Police Department and moved out of State. Following Officer Mendez' departure, Bruiser #599 was retired from service due to age, potential service life, and certification and training costs for a new officer-handler. It would be more cost effective for the Police Department to obtain a new K-9, which can be trained as a dual purpose dog that would have a full service life. Cassandra Klain, Administrative Assistant for the Chief of Police expressed an interest to adopt Bruiser #599 as her personal pet.

City Attorney Joe Estes presented the item.

Motion made by Councilor Warner to introduce Resolution 1149-15 by title only. The motion was duly seconded and passed upon a vote.

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, AUTHORIZING THE CITY OF PAGE TO ENTER INTO AN ADOPTION AGREEMENT WITH CASSANDRA KLAIN FOR THE ADOPTION OF A RETIRED POLICE CANINE.

Motion made by Vice Mayor Kocjan to adopt Resolution 1149-15. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to an Assignment of Ground Lease from Zapata's A.C.C. to State 48 Tavern, LLC

Zapata's has a twenty (20) year ground lease for the sidewalk frontage in front of its restaurant, consisting of approximately 154.64 square feet. Zapata's recently acquired the adjoining building and expanded its restaurant, and on April 8, 2015 obtained an amendment to the ground lease to extend its lease of the sidewalk to include that portion of the sidewalk that is in front of the newly acquired building, an additional 154.64 square feet. Zapata's has entered into an agreement with State 48 Tavern, LLC

Page City Council Regular Meeting-August 12, 2015

for the restaurant and now desires to assign the ground lease and amendment thereto to State 48 Tavern, LLC.

There was discussion.

Motion made by Councilor Sadler to approve the Assignment of Ground Lease Agreement between the City of Page and Zapata's A.C.C. to State 48 Tavern, LLC and authorize the Mayor to execute the necessary documents. The motion was duly seconded and passed upon a vote.

BID AWARDS

None scheduled

BUSINESS FROM THE MAYOR

Mayor Diak rearranged the agenda by moving the update regarding Great Lakes Aviation before the award presentation.

Discussion only pertaining to an update regarding Great Lakes Aviation

Mayor Diak stated that he attended the August 10, 2015 Airport Board Meeting where he gave an update pertaining to a discussion he had with Doug Voss, CEO of Great Lakes Aviation. He stated that there have been several discussions pertaining to how to better the service. He stated that as of August 1, 2015 the pilots that service Page are domiciled in Phoenix. Mayor Diak went over the flight schedules, what flights were flown and how many were cancelled. He stated that the Airport Board made a recommendation for him to ask Doug Voss to have the pre-cancelled flights removed from the flight schedule. He asked the City Council if they had any recommendations.

Mayor Diak also gave a brief update on the service Boutique Air was providing for the City of Show Low, and read from a National News Report the number of complaints filed against airlines overall, which have increased due to cancellations, delayed flights and missed connections.

There was discussion.

The consensus of the City Council was to request that the pre-cancelled flights be removed from the flight schedule.

Present "Certificate of Achievement for Excellence in Financial Reporting" award to the Finance Department

Mayor Diak presented Linda Watson, Director of Finance, with a Certificate and Award of Financial Reporting Achievement from the Government Finance Officers Association. He stated that the comprehensive annual financial report for the fiscal year ending June 30, 2014 qualified for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental

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accounting and financial reporting, and its attainment represents a significant accomplishment for the City of Page. Mayor Diak commended Linda Watson and the Finance Department for all of their hard work.

BUSINESS FROM THE MANAGER

None scheduled

BUSINESS FROM THE CITY ATTORNEY

None scheduled

BUSINESS FROM THE COUNCIL

Discussion and possible action by the City Council pertaining to the Fourth Quarter Financial Report

This item was removed from the agenda.

BOARDS & COMMISSIONS

Discussion by the City Council pertaining to reports by Board Liaisons

Councilor Bryan, Community Development Advisory Board, stated that the lodging tax in February, a shoulder month, was up 91.6%, and that the lodging tax for 2015 was up by 32% from last year. He gave an update pertaining to the Sounds of Summer. He stated that through July 27, 2015 the event had attracted 1,150 people, which is an estimated cost of \$8.00 per person, with an average attendance of 32 people per performance.

Discussion and possible action by the City Council pertaining to an appointment to the Page Public Library Board

There are two (2) vacancies on the Page Public Library Board. An application to be on the Board was received from Cheri Brown.

Motion made by Mayor Diak to appoint Cheri Brown to the Page Public Library Board with a term ending June 2018. The motion was duly seconded and passed upon a vote.

Discussion and possible action by the City Council pertaining to amending the Planning and Zoning Commission Bylaws, Sections 2.1 Regular Meetings and 2.6 Order of Business

At the August 4, 2015 Planning and Zoning Commission Meeting, the Commission voted to approve the following amendments to the Planning and Zoning Commission Bylaws.

- Section 2.1 Regular Meetings.
 - Change regular meeting to first Tuesday of each month;

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- Change meeting time from 6:30 p.m. to 5:30 p.m. to reflect current practice. The Commission had already changed its meeting time, however the By-laws were not amended and approved by City Council.
- Section 2.6 Order of Business. Change the order of business to reflect current practice as follows:
 - Call to Order-**No Change**
 - Roll Call-**No Change**
 - Priority List. Commission May consider items on the priority list. Commission may add or remove items. ***This item is not on the current Agenda, and will be added for future meetings. It should be noted that the Commission has not currently identified its own Priorities; however, may in the future.***
 - Approval of Minutes-**No Change**
 - Audience and Communications-***The By-laws will be changed to reflect current language on agendas which is "Communications" and "Hear from the Citizens", and to give each its own number.***
 - ***The By-Laws will be changed to include a Public Hearing section to reflect current practice, and to give it a number.***
 - Unfinished Business-**No Change except numbering**
 - New Business-**No Change except numbering**
 - Questions and/or Discussion-***This section is being eliminated due to current open meeting law standards.***
 - Adjournment-**No Change except numbering**

Motion made by Councilor Sadler to approve amendments to the Planning and Zoning Commission By-laws as recommended. The motion was duly seconded and passed upon a vote.

DEPARTMENTS

Discussion and possible action by the City Council pertaining to the purchase of a Zoll X-Series Cardiac Monitor for the Page Fire Department

The Page Fire Department budgeted \$30,000.00 this fiscal year to upgrade a cardiac monitor. After a thorough product research and a presentation from Zoll for a cardiac monitor, the Page Fire Department requested the approval to purchase a Zoll X-Series Cardiac monitor.

City Manager Crystal Prentice presented the agenda item. She stated that the equipment is vital for responding to emergency medical calls. The Page Fire Department currently has one active ambulance that is not equipped with a monitor and that statistics support that keeping up to date with the most modern training and

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technology gives the patients the best chance of survival.

Motion made by Councilor Sadler to authorize the purchase of a Zoll X-Series Cardiac Monitor for the Page Fire Department in the amount of \$28,625.19. The motion was duly seconded and passed upon a vote.

CLAIMS

None scheduled

ADJOURN

The meeting was adjourned at 7:27 p.m.

Kim L. Larson
City Clerk

William R. Diak
Mayor

**LAKE POWELL NATIONAL GOLF COURSE
ADVISORY BOARD
REGULAR MEETING MINUTES
APRIL 20, 2015**

A Meeting of the Lake Powell National Golf Course Advisory Board was held at 5:30 p.m. on April 20, 2015, in the Conference Room at City Hall in Page, Arizona. Chair Joey Landrin presided. Vice Chair Lynn Hunter, Board Members Michael Wright and Steve Mongrain were present. Council Liaison Michael Bryan was also present. Board Member Thomas Nelson was absent.

Chair Landrin called the meeting to order.

Staff members present: Finance Analyst, Kendra Holcomb

MINUTES

Lake Powell National Golf Course Advisory Board Meeting-February 2, 2015
Hearing no objections, the minutes stand approved.

HEAR FROM THE CITIZENS

Michael Bryan addressed another citizen (Larry Clark) in the audience concerning the initial involvement of the Advisory Board on recent decisions regarding the clubhouse renovations.

UNFINISHED BUSINESS

Discussion and possible action by the Advisory Board pertaining to private golf cart use
Vice Chair Hunter updated the Advisory Board on his recent discussions with Aramark and City Staff regarding the use of private golf carts. It was explained there may be some concerns to implementing the use of private golf carts. There was discussion regarding insurance liability, accessibility, and the number of golfers that might utilize this service. There was a consensus by the Advisory Board to request that Council Liaison Bryan present the possibility of private golf cart use to the City Council. Motion was made by Board Member Wright. Chair Landrin seconded the motion and it passed upon a vote. Discussion continued.

Discussion by the Advisory Board pertaining to clubhouse remodel

Vice Chair Hunter updated the Advisory Board. The clubhouse renovations have begun and Aramark staff communicated that they were hoping to have the bathrooms completed by April 27th.

NEW BUSINESS

Discussion and possible action by the Advisory Board pertaining to update from ad hoc committee regarding course improvements and assessments

There was no update from the ad hoc committee. There was discussion regarding the necessity of the golf course in disposing the effluent water.

Lake Powell National Golf Course Advisory Board Meeting-April 20, 2015

Discussion and possible action by the Advisory Board pertaining to golf rounds and financial reports

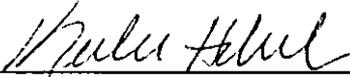
There was brief discussion regarding the financial reports. There was a consensus that the Advisory Board would like an overview of expenses paid by the City, Aramark, and Page Utility Enterprises.

Discussion and possible action by the Advisory Board pertaining to scheduling next meeting

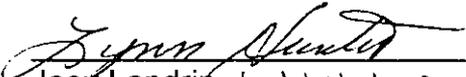
There was a consensus to schedule the next meeting of the Advisory Board on Monday, June 15, 2015 at 5:30 p.m.

ADJOURN

The meeting was adjourned at 6:10 p.m.



Kendra Holcomb
Finance Analyst



Joey Landrin LYNN HUNTER
Chairperson (ACTING)

**LAKE POWELL NATIONAL GOLF COURSE
ADVISORY BOARD
REGULAR MEETING MINUTES
JUNE 15, 2015**

A Meeting of the Lake Powell National Golf Course Advisory Board was held at 5:30 p.m. on June 15, 2015, in the Conference Room at City Hall in Page, Arizona. Vice Chair Lynn Hunter presided. Board Members Michael Wright, Steve Mongrain, and Thomas Nelson were present. Council Liaison Michael Bryan was also present.

Vice Chair Hunter called the meeting to order.

Staff members present: Finance Analyst, Kendra Holcomb

MINUTES

Lake Powell National Golf Course Advisory Board Meeting-April 20, 2015

Hearing no objections, the minutes stand approved.

HEAR FROM THE CITIZENS

No citizens addressed the Advisory Board.

UNFINISHED BUSINESS

Discussion by the Advisory Board pertaining to clubhouse remodel update

The clubhouse renovations are complete and final payments have been made. The Advisory Board was in agreement that the renovations were a positive improvement.

NEW BUSINESS

Discussion by the Advisory Board pertaining to Ordinance 622-15 draft of Page City Code Chapter 15

Ordinance 622-15 will effectively repeal several chapters of the Page City Code pertaining to various advisory boards and commissions and combine them into one chapter. The City Manager has requested suggestions and input from advisory boards. There was discussion. There was a consensus by the Advisory Board to suggest that Board Members be involved in any pertinent contract reviews pertaining to their area of advisement. Board Members will review further and notify staff of any other comments they may find. Discussion continued.

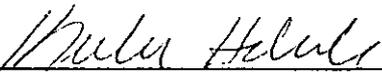
Discussion and possible action by the Advisory Board pertaining to scheduling next meeting

There was a consensus to schedule the next meeting of the Advisory Board on Monday, July 20, 2015 at 5:30 p.m.

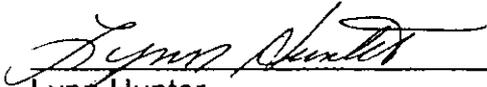
ADJOURN

The meeting was adjourned at 5:57 p.m.

Lake Powell National Golf Course Advisory Board Meeting-June 15, 2015



Kendra Holcomb
Finance Analyst



Lynri Hunter
Vice Chairperson

**AIRPORT ADVISORY BOARD
REGULAR MEETING MINUTES
JULY 13, 2015**

A Regular Meeting of the Airport Advisory Board was held at 5:30 p.m. on July 13, 2015, in the Page City Council Chambers, Page, Arizona. Chair Deedee Sadler, Vice-Chair Dave Simmons, Members, Ronald Macdonald, James Hunt, Leroy Wicklund, Chris Large, Clifford Biggs and City Council Liaison, Dugan Warner were present.

Staff Members present: Airport Director, Rick Olson and Airport Administrator, Lona Shugart.

Chair Deedee Sadler called the meeting to order.

MINUTES

Regular Airport Board Meeting-May 11, 2015

A motion was made by Member Wicklund to approve the minutes and they passed upon a unanimous vote.

HEAR FROM THE CITIZENS

No citizens addressed the Airport Advisory Board

CITY COUNCIL ACTIONS

None scheduled

UNFINISHED BUSINESS

Discussion and possible action by the Board pertaining to the procurement and location of a compass rose for the north apron

Member Biggs has been in contact with the Red Rockettes 99's Chapter Air Marking. The 99's have provided a proposed budget to paint the compass rose. The 99's will need a location and a surveyor/engineer mark magnetic North. A motion by Member Wicklund was made to proceed with the 99's proposal for a compass rose on the north apron and seconded by Member Large. The motion passed upon a unanimous vote.

NEW BUSINESS

Discussion by the Board pertaining to the American Aviation accident of May 10, 2014

Airport Director Rick Olson stated since the last Airport Board Meeting the City has met with the legal counsel and the City has zero liability.

Discussion and possible action by the Board pertaining to the Capital Improvement Plan 2016-2020

Airport Director Rick Olson will meet later this week with the Federal Aviation Administration (FAA) and Arizona Department of Transportation (ADOT) to discuss future projects. He will give an update at the next meeting.

Discussion and possible action by the Board pertaining to the summer 2015 construction projects

Discussion and possible action by the Board pertaining to airing the Airport Board meetings on the PEG (Page Educational Government) channel

Councilman Warner stated that a group would like all meeting televised on the local public channel. This item is on the agenda to determine if the board would like the meetings televised. There would be some training involved, but the equipment is already in place. A motion was made by Member Wicklund to send back to the City Manager that the Board does not have an issue televising the Airport Board Meetings and seconded by Member Biggs. The motion carried upon a unanimous vote.

BID AWARDS

None scheduled

AIRPORT ACTIVITIES COMMITTEE

None scheduled

FBO MANAGERS REPORT

None scheduled

AIRPORT DIRECTORS REPORT

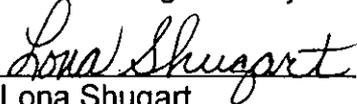
None scheduled

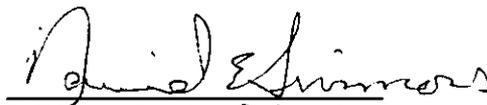
BOARD MEMBERS REPORT

None scheduled

ADJOURN

The meeting was adjourned at 6:15 p.m.


Lona Shugart
Airport Administrator


~~Deedee Sadler~~ DAVE SIMMONS
~~Chair~~ VICE-CHAIR

**LAKE POWELL NATIONAL GOLF COURSE
ADVISORY BOARD
REGULAR MEETING MINUTES
JULY 20, 2015**

A Meeting of the Lake Powell National Golf Course Advisory Board was held at 5:30 p.m. on July 20, 2015, in the Conference Room at City Hall in Page, Arizona. Vice Chair Lynn Hunter presided. Board Members Michael Wright and Steve Mongrain were present. Board Member Thomas Nelson and Council Liaison Michael Bryan were absent.

Vice Chair Hunter called the meeting to order.

Staff members present: Finance Analyst, Kendra Holcomb

MINUTES

Lake Powell National Golf Course Advisory Board Meeting-June 15, 2015

Hearing no objections, the minutes stand approved.

HEAR FROM THE CITIZENS

No citizens addressed the Advisory Board.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Discussion and possible action by the Advisory Board pertaining to Aramark proposal for use of private golf carts

In response to the Advisory Board's request to implement the use of private golf carts at Lake Powell National Golf Course, Aramark provided the City Manager with a list of guidelines, fees, etc. they would like to adhere to. The Advisory Board was in agreement with all guidelines except the annual trail fee of \$1,250. There was discussion. Board Member Mongrain made a motion to approve the guidelines replacing bullet point #7 with the alternate statement provided. The motion was seconded and passed upon a vote.

Discussion and possible action by the Advisory Board pertaining to Ordinance 622-15

Ordinance 622-15 is set to go before Council on July 22, 2015. This ordinance will effectively repeal several chapters of the Page City Code pertaining to various advisory boards and combine them into one chapter. This ordinance will dissolve the Lake Powell National Golf Course Advisory Board, but will also provide slots for two additional members to the Parks and Recreation Board. There was discussion.

Discussion and possible action by the Advisory Board pertaining to course conditions, maintenance/remodeling projects and events

There was brief discussion regarding ongoing maintenance projects at the golf course.

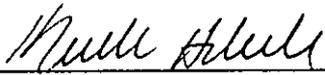
Lake Powell National Golf Course Advisory Board Meeting-July 20, 2015

Discussion and possible action by the Advisory Board pertaining to scheduling next meeting

There was a consensus for staff to contact the Advisory Board in regards to scheduling further meetings.

ADJOURN

The meeting was adjourned at 5:51 p.m.



Kendra Holcomb
Finance Analyst



Lynn Hunter
Acting Chairperson

**PAGE UTILITY ENTERPRISES
REGULAR BOARD MEETING
July 21, 2015**

CALL TO ORDER: The regular meeting of the Page Utility Board was called to order at 5:30 p.m. by Chairman Rick Yanke. The meeting was held in the Utility Conference Room, 640 Haul Road, Page, Arizona.

ROLL CALL: Board members present: Chairman Yanke, Tony Ferrando, Jeff Jones, Ken Sichi, and Council Liaison/Vice Mayor John Kocjan. Shayne Jones was excused.

Staff present: General Manager, Bryan Hill; Todd Savage, Assistant General Manager; Finance Director, Catherine Foley; and Executive Secretary, Donna Roberts.

Also present: City Attorney, Joe Estes.

MOMENT OF SILENCE: The Board observed a moment of silence.

APPROVAL OF MINUTES: The June 9, 2015 regular meeting minutes were unanimously approved upon a motion by J. Jones and second by Ferrando.

**HEAR FROM THE
CITIZENS:** None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Discussion/Possible Action – Customer Request: Discussion only.

Discussion/Possible Action – Broadcast Meetings: Bryan explained this item was placed on the agenda at the request of the City Council. He also shared correspondence which had been received via email one hour prior to the meeting.

After discussion, the Board directed staff to advise City Council they were not in favor of broadcasting meetings.

Discussion/Possible Action – Fiber Connectivity with Page Utility Enterprises Offices: Moved to end of the agenda.

Discussion/Possible Action – Performance Stipends: Motion by Chairman Yanke, seconded by Sichi to approve per staff recommendation.

REPORTS: General Manager's Reports: Bryan reviewed the June reports.

Financial Report: Catherine presented the May Financials.

Committee Reports: None.

Chairman's Report: None.

Motion by Ferrando, seconded by Sichi, to recess into executive session at 6:23 p.m.

The motion carried unanimously. The audience was excused at this time.

EXECUTIVE SESSION: Pursuant to A.R.S. §38-431.03(A)(4), the Board may vote to go into executive session for discussion or consultation with the City Attorney in order to consider its position and instruct its attorney regarding the Utility's position regarding contracts that are the subject of negotiations for the purpose of exploring fiber connectivity with the Page Utility Enterprises offices.

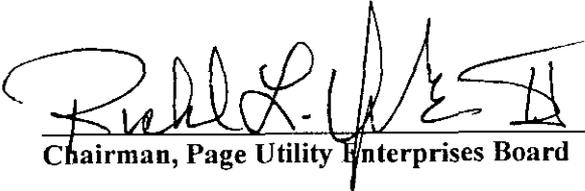
Reconvene: Chairman Yanke reconvened the meeting at 7:05 p.m.

New Business Cont'd: Discussion/Possible Action – Fiber Connectivity with Page Utility Enterprises Offices: No discussion or action taken.

ANOUNCEMENTS: The next meeting will be on August 11, 2015.

ADJOURNMENT: With no further business, Chairman Yanke adjourned the meeting at 7:06 p.m.

APPROVED:


Chairman, Page Utility Enterprises Board

CITY OF PAGE
MONTHLY CASH ALLOCATION COMPARISON

		<u>May-15</u>	<u>Jun-15</u>
01-1110200	LGIP - GENERAL SAVINGS ACCT	7,875,184.70	7,503,263.69
01-1110300	CASH A/P CHECKING (COMBINED)	3,845,667.57	3,873,016.95
01-1110400	CASH P/R CHECKING (COMBINED)	50,071.90	266,504.04
01-1170000	ACCTS RECV CASH CLEARING ACCT	0.00	0.00
01-1175000	UTILITY CASH CLEARING ACCT	0.00	0.00
15-1120300	LGIP - HURF SAVINGS ACCT	1,633,386.64	1,654,797.75
20-1520600	LGIP - SERIES 2011 BOND RESRV	1,000,203.57	1,000,276.04
32-1120400	JCEF SAVINGS ACCOUNT	58,316.20	58,628.72
72-1120700	FIRE PENSION SAVINGS	15,571.37	17,657.85
72-1121100	FIRE PENSION-INVESTMENT ACCT	473,201.00	468,965.27
		<u>14,951,602.95</u>	<u>14,843,110.31</u>

<u>FUND</u>		<u>May-15</u>	<u>Jun-15</u>
10	ALLOCATION TO GENERAL FUND	8,401,405.26	8,606,221.62
15	ALLOCATION TO HIGHWAY USER FUND	1,885,614.50	2,365,797.34
16	ALLOCATION TO SUBSTANCE ABUSE FUND	38,434.44	37,956.07
20	ALLOCATION TO DEBT SERVICE FUND	2,045,223.57	1,185,167.50
25	ALLOCATION TO MISCELLANEOUS GRANTS	21,651.77	19,347.43
30	ALLOCATION TO LIBRARY MISCELLANEOUS GRANTS	3,722.09	0.00
32	ALLOCATION TO JCEF FUND	58,816.66	58,628.72
36	ALLOCATION TO DONATION FUND	61,889.68	61,641.87
40	ALLOCATION TO CAPITAL PROJECTS FUND	269,847.27	274,316.22
41	ALLOCATION TO BALLOON REGATTA FUND	0.00	0.00
42	ALLOCATION TO TOURISM & PROMOTION FUND	453,345.66	479,843.83
46	ALLOCATION TO AIRPORT FUND	946,715.57	985,621.99
47	ALLOCATION TO AIRPORT EVENTS FUND	2,886.96	2,886.96
48	ALLOCATION TO LAND FUND	0.00	0.00
50	ALLOCATION TO PAGE UTILITY ENTERPRISES	-1,723.91	0.00
51	ALLOCATION TO WATER FUND	-821.44	0.00
52	ALLOCATION TO SEWER FUND	-1,128.52	0.00
57	ALLOCATION TO CEMETERY FUND	277,172.28	279,278.90
72	ALLOCATION TO FIRE PENSION FUND	488,551.11	486,401.86
		<u>14,951,602.95</u>	<u>14,843,110.31</u>

Airport Board

Mon 8/10/2015 3:21 PM

From: Deedee Sadler

To: Larson, Kim, lona@cityofpage.org



Good afternoon Kim and Lona. I will not be at the meeting tonight. With that being said, I am submitting my resignation from the Airport Board. I have been honored to serve and hope to once again in the future.

At this time, I am involved in putting together the Balloon Regatta and my evenings are precious to me. I wish to spend that time leisurely.

Once again, I appreciate the opportunity to serve and look forward to the opportunity at a future time.

--

Deedee Sadler

~~~~~

## Request to resign

Wed 8/19/2015 10:50 AM

**From:** William Cendese

**To:** cityclerk@cityofpage.org



---

Please accept my resignation from the drug task force! It has been s privilege to serve on this committe.

Ivan Cendese

Sent from my iPhone

**PROCLAMATION  
GRANDFAMILY/KINSHIP CARE MONTH**

*WHEREAS, this year during the month of September, Grandfamily/Kinship Care Month is observed, Page, Arizona is proud to recognize the children and their grandparents and other relatives who raise them in kinship care and who ensure their safety, promote their well-being and establish a stable household for these young people to thrive, and;*

*WHEREAS, nationally 2.7 million children are living with grandparents and other relatives in kinship care of which over 104,715 caregivers reside in Arizona, and;*

*WHEREAS, relationships with family are crucial for children, it is our responsibility to promote and preserve kinship, sibling, and other familial connections for children in Arizona, and*

*WHEREAS, Arizonians join to honor famous kinship caregivers such as President George Washington, as well those grandparents and relatives residing in urban, rural and suburban households in every county of Arizona who "famously" step forward out of love and loyalty to care for relatives when the child's biological parents are no longer able to do so, and;*

*WHEREAS, Arizonians join to honor famous youth who were raised in kinship care such as Maya Angelou, Sandra Day O'Conner, and Barack Obama as well as those children residing in urban, rural and suburban households in every county of Arizona who through the unconditional support of grandparents and other relatives, have successfully addressed the emotional trauma of losing their parents, and;*

*WHEREAS, the public becomes increasingly aware of challenges faced by children, grandparents and other relatives in kinship care to work in partnership with the education, legal, social services, mental health, justice and other systems to access services that can enable kinship youth to flourish in all facets of their life, and;*

*WHEREAS, nationally Grandfamilies/Kinship Caregivers save tax payers more than 6.5 billion dollars a year, and;*

*WHEREAS, one in eleven of all children and one in five black children will live with a kinship family sometime during their childhood, kinship care provides the best opportunity to retain the child's cultural heritage and community ties.*

*NOW, THEREFORE, the Mayor and City Council of the City of Page do hereby proclaim September 2015 to be Grandfamily/Kinship Care month in the City of Page, Arizona.*

ATTEST:

\_\_\_\_\_  
Kim L. Larson, City Clerk

\_\_\_\_\_  
William R. Diak, Mayor



## Request for City Council Action

|                                |                                                                                                                                                                                                                   |                              |                                                                                                                         |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Title:</b>                  | Mower Lease Reimbursement                                                                                                                                                                                         |                              |                                                                                                                         |
| <b>Meeting Date:</b>           | August 26, 2015                                                                                                                                                                                                   | <b>Agenda Item Number:</b>   |                                                                                                                         |
| <b>Agenda Section:</b>         | <input type="checkbox"/> Consent<br><input type="checkbox"/> Public Hearings<br><input type="checkbox"/> Old Business<br><input checked="" type="checkbox"/> New Business<br><input type="checkbox"/> Other _____ | <b>Action:</b>               | <input checked="" type="checkbox"/> Motion<br><input type="checkbox"/> Resolution<br><input type="checkbox"/> Ordinance |
| <b>Originating Department:</b> | Administration                                                                                                                                                                                                    | <b>Supporting Documents:</b> |                                                                                                                         |
| <b>Prepared By:</b>            | City Manager                                                                                                                                                                                                      | <b>Presented By:</b>         | City Manager                                                                                                            |
| <b>Reviewed By:</b>            | City Manager                                                                                                                                                                                                      | <b>Approved By:</b>          | City Manager                                                                                                            |
| <b>Proposed Action:</b>        | Motion to authorize the City Manager to reimburse Aramark for the monthly lease payments for the Groundskeeper and Reelmaster rough mowers used to maintain the Lake Powell National Golf Course.                 |                              |                                                                                                                         |

**BACKGROUND:** In June 2012, the City entered into a five year Professional Services Agreement for Management, Operation and Maintenance of the Lake Powell National Golf Course with ARAMARK Sports and Entertainment Services, LLC. In May, the City Council amended the agreement, some changes included:

1. Paragraph 1(c) of the Agreement is amended to read as follows: "ARAMARK shall be solely responsible for all regular maintenance of the golf course. ARAMARK shall negotiate, purchase, and pay all fuel, oil, supplies, equipment, replacement parts, labor, professional services, and insurance (as outlined in Appendix "A"), and other items as may be reasonably necessary to operate Lake Powell National Golf Course. **The City agrees to be responsible for the reimbursement or replacement of grounds keeping equipment only, as approved by the City Council through the City's annual fiscal budgetary process, with the City's fiscal year beginning on July 1<sup>st</sup> of each year.** Any requests for reimbursement or replacement for such grounds keeping equipment must be submitted to the City no less than 90 days prior to the commencement of the next fiscal year."
  
2. Paragraph 5 of the Agreement is amended to read as follows: "This Agreement shall be made effective as of the 10<sup>th</sup> day of June, 2015 and expire, with no penalty, further obligation, or liability, other than those expressly stated herein, the 31<sup>th</sup> day of December 2020, unless terminated as provided for herein. This Amendment, together with the Agreement, shall automatically be extended under the same terms and conditions for two (2) five (5) year period unless ARAMARK gives the City written notice of its election not to extend the Agreement at any time prior to one (1) year before the expiration of this Agreement. If this Agreement expires or is terminated for any reason whatsoever, the City agrees to purchase, or cause a successor management company to purchase, the then-existing inventory, which is in saleable condition, at cost and the then-existing golf carts at fair market value."

Aramark has requested the City reimburse them for monthly lease payments for the Groundskeeper and Reelmaster rough mowers used to maintain the Lake Powell National Golf Course.

**BUDGET IMPACT:** The FY 16 includes \$30,000 in the Capital Outlay - Equipment Replacement and Purchase for mower leases.

| 150864 - Groundskeeper                             | 1st 12 Months     | 2nd 12 months     | 3rd 12 months     | 4th 12 months     |
|----------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Monthly Lease Payments (includes Admin & Interest) | \$1,388.39        | \$1,356.04        | \$1,324.30        | \$1,291.95        |
| Tax on Lease (9.90%)                               | \$137.45          | \$134.25          | \$131.11          | \$127.90          |
| Program Fees                                       | \$4.00            | \$4.00            | \$4.00            | \$4.00            |
| Tax on Program Fees (9.90%)                        | \$0.40            | \$0.40            | \$0.40            | \$0.40            |
| <b>Total</b>                                       | <b>\$1,530.24</b> | <b>\$1,494.68</b> | <b>\$1,459.80</b> | <b>\$1,424.25</b> |

| 150865 - Reelmaster | 1st 12 Months | 2nd 12 months | 3rd 12 months | 4th 12 months |
|---------------------|---------------|---------------|---------------|---------------|
|---------------------|---------------|---------------|---------------|---------------|

|                                                    |            |            |            |            |
|----------------------------------------------------|------------|------------|------------|------------|
| Monthly Lease Payments (includes Admin & Interest) | \$1,275.90 | \$1,244.66 | \$1,213.97 | \$1,182.73 |
| Tax on Lease (9.90%)                               | \$126.31   | \$123.22   | \$120.18   | \$117.09   |
| Program Fees                                       | \$4.00     | \$4.00     | \$4.00     | \$4.00     |
| Tax on Program Fees (9.90%)                        | \$0.40     | \$0.40     | \$0.40     | \$0.40     |
| Total                                              | \$1,406.61 | \$1,372.28 | \$1,338.55 | \$1,304.22 |

STAFF RECOMMENDATION: Motion to authorize the City Manager to reimburse Aramark for the monthly lease payments for the Groundskeeper and Reelmaster rough mowers used to maintain the Lake Powell National Golf Course.



## *Request for City Council Action*

|                                |                                                                                                                                                                                                             |                              |                                                                                                                         |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Title:</b>                  | Annual Maintenance Agreement with Spillman Technologies, Inc.                                                                                                                                               |                              |                                                                                                                         |
| <b>Meeting Date:</b>           | August 26, 2015                                                                                                                                                                                             | <b>Agenda Item Number:</b>   |                                                                                                                         |
| <b>Agenda Section:</b>         | <input type="checkbox"/> Consent<br><input type="checkbox"/> Public Hearings<br><input type="checkbox"/> Old Business<br><input checked="" type="checkbox"/> New Business<br><input type="checkbox"/> Other | <b>Action:</b>               | <input checked="" type="checkbox"/> Motion<br><input type="checkbox"/> Resolution<br><input type="checkbox"/> Ordinance |
| <b>Originating Department:</b> | Police Department                                                                                                                                                                                           | <b>Supporting Documents:</b> | Invoice to follow                                                                                                       |
| <b>Prepared By:</b>            | Kim Larson, City Clerk                                                                                                                                                                                      | <b>Presented By:</b>         | Mike Bergner                                                                                                            |
| <b>Reviewed By:</b>            | Cassandra Klain                                                                                                                                                                                             | <b>Approved By:</b>          | Chief Balkcom                                                                                                           |
| <b>Proposed Action:</b>        | Motion to approve the Annual Maintenance Agreement Invoice from Spillman Technologies, Inc. in the amount of (TBD)                                                                                          |                              |                                                                                                                         |

**BACKGROUND:**

The Police Department has an annual maintenance contract with Spillman Technologies, Inc. The contract includes all software upgrades and enhancements with telephone and on-line training and support. Additionally, the Police Department receives regular software patches to remedy “bugs” or problems reported to customers. Maintenance fees cover technical support, and dedicated account representatives that will assist with any unresolved issues, along with access to regional and national user groups.

**BUDGET IMPACT:** Invoice to follow. The FY 15-16 Budget includes \$26,600.00 for the Spillman Annual Maintenance Agreement, line item 10.421.2900.

**STAFF RECOMMENDATION:**

Motion to approve the Annual Maintenance Agreement invoice from Spillman Technologies, Inc. in the amount of \$\_\_\_\_\_.

SPILLMAN TECHNOLOGIES, INC.  
ANNUAL MAINTENANCE INVOICE

TO FOLLOW



## Request for City Council Action

|                                |                                                                                                                                                                                                             |                              |                                                                                                                         |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Title:</b>                  | Approval of FAA AIP Grant Agreement No. 3-04-0025-029-2015                                                                                                                                                  |                              |                                                                                                                         |
| <b>Meeting Date:</b>           | 8-26-15                                                                                                                                                                                                     | <b>Agenda Item Number:</b>   |                                                                                                                         |
| <b>Agenda Section:</b>         | <input type="checkbox"/> Consent<br><input type="checkbox"/> Public Hearings<br><input type="checkbox"/> Old Business<br><input checked="" type="checkbox"/> New Business<br><input type="checkbox"/> Other | <b>Action:</b>               | <input checked="" type="checkbox"/> Motion<br><input type="checkbox"/> Resolution<br><input type="checkbox"/> Ordinance |
| <b>Originating Department:</b> | City Manager                                                                                                                                                                                                | <b>Supporting Documents:</b> | Partial Grant Application                                                                                               |
| <b>Prepared By:</b>            | Lona Shugart                                                                                                                                                                                                | <b>Presented By:</b>         | City Manager                                                                                                            |
| <b>Reviewed By:</b>            | City Manager                                                                                                                                                                                                | <b>Approved By:</b>          | City Manager                                                                                                            |
| <b>Proposed Action:</b>        | Approve Authorization for Services                                                                                                                                                                          |                              |                                                                                                                         |

**BACKGROUND:** On August 18, 2015, bids for Airfield Electrical Upgrades and Runway 7 Taxiway Connector were opened. The low bid for Airfield Electrical Upgrades was \$347,213.00 and the low bid for the Runway 7 Taxiway Connector was \$442,170.00. Added to the bids are Authorization for Services No. 6 and No. 7 in the amount of \$172,518.00 plus \$5,000 for Sponsorship. The total of these costs are \$966,901.00. with the FAA share at 918,555.00. This is the amount of the FAA Grant Agreement for AIP 29. City Council approval is requested for this FAA Grant Agreement in the amount of \$918,555.00.

**BUDGET IMPACT:**

|               |                     |
|---------------|---------------------|
| FAA (95%)     | \$918,555.00        |
| ADOT (2.5%)   | \$24,173.00         |
| CITY (2.5%)   | <u>\$24,173.00</u>  |
| <b>TOTAL:</b> | <b>\$966,901.00</b> |

**SUGGESTED MOTION(S):**

- I move to accept the FAA Grant Offer, "Based on Bids", in the amount of \$966,901.00 and authorize the City Manager to sign the Grant Agreement.
- I move to authorize the City Manager to apply to ADOT for matching funds and execute the required documents.
- I move to authorize the City Manager to coordinate and execute the Notice of Award, and the Notice to Proceed.

**Application for Federal Assistance SF-424**

|                                                                                                                                                                                 |  |                                                                                                                                                   |                                        |                                                                                     |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|--|
| * 1. Type of Submission<br><input type="checkbox"/> Preapplication<br><input checked="" type="checkbox"/> Application<br><input type="checkbox"/> Changed/Corrected Application |  | * 2. Type of Application<br><input checked="" type="checkbox"/> New<br><input type="checkbox"/> Continuation<br><input type="checkbox"/> Revision |                                        | * If Revision, select appropriate letter(s):<br>- Select One -<br>* Other (Specify) |  |
| * 3. Date Received:                                                                                                                                                             |  |                                                                                                                                                   | 4. Application Identifier:<br>PGA      |                                                                                     |  |
| 5a. Federal Entity Identifier:<br>3-04-0025                                                                                                                                     |  |                                                                                                                                                   | * 5b. Federal Award Identifier:<br>O26 |                                                                                     |  |
| <b>State Use Only:</b>                                                                                                                                                          |  |                                                                                                                                                   |                                        |                                                                                     |  |
| 6. Date Received by State:                                                                                                                                                      |  |                                                                                                                                                   | 7. State Application Identifier:       |                                                                                     |  |
| <b>8. APPLICANT INFORMATION:</b>                                                                                                                                                |  |                                                                                                                                                   |                                        |                                                                                     |  |
| * a. Legal Name: Page Municipal Airport                                                                                                                                         |  |                                                                                                                                                   |                                        |                                                                                     |  |
| * b. Employer/Taxpayer Identification Number (EIN/TIN):<br>86-0295443                                                                                                           |  |                                                                                                                                                   | *c. Organizational DUNS:<br>074480781  |                                                                                     |  |
| <b>d. Address:</b>                                                                                                                                                              |  |                                                                                                                                                   |                                        |                                                                                     |  |
| * Street1: 697 Vista Avenue<br>Street 2: P.O. Box 1180<br>* City: Page<br>County: Coconino<br>* State: Arizona<br>Province:<br>Country: U.S.A.                                  |  |                                                                                                                                                   |                                        |                                                                                     |  |
| *Zip/ Postal Code: 86040                                                                                                                                                        |  |                                                                                                                                                   |                                        |                                                                                     |  |
| <b>e. Organizational Unit:</b>                                                                                                                                                  |  |                                                                                                                                                   |                                        |                                                                                     |  |
| Department Name:<br>Page Municipal Airport                                                                                                                                      |  |                                                                                                                                                   | Division Name:                         |                                                                                     |  |
| <b>f. Name and contact information of person to be contacted on matters involving this application:</b>                                                                         |  |                                                                                                                                                   |                                        |                                                                                     |  |
| Prefix: Ms.<br>Middle Name:                                                                                                                                                     |  | First Name: Crystal                                                                                                                               |                                        |                                                                                     |  |
| * Last Name: Prentice<br>Suffix:                                                                                                                                                |  |                                                                                                                                                   |                                        |                                                                                     |  |
| Title: City Manager                                                                                                                                                             |  |                                                                                                                                                   |                                        |                                                                                     |  |
| Organizational Affiliation:                                                                                                                                                     |  |                                                                                                                                                   |                                        |                                                                                     |  |
| * Telephone Number: (928) 645-8861                                                                                                                                              |  |                                                                                                                                                   | Fax Number: (928) 645-4237             |                                                                                     |  |
| * Email: citymanager@cityofpage.org                                                                                                                                             |  |                                                                                                                                                   |                                        |                                                                                     |  |

**Application for Federal Assistance SF-424**

\*9. Type of Applicant 1: Select Applicant Type:

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

- Select One -

Type of Applicant 3: Select Applicant Type:

- Select One -

\* Other (specify):

\* 10. Name of Federal Agency:

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

\*12. Funding Opportunity Number: N/A

Title:

13. Competition Identification Number: N/A

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Page, Coconino County, Arizona

\* 15. Descriptive Title of Applicant's Project:

Airfield Electrical Upgrades and Runway 7 Connector Taxiway Construction

**Attach supporting documents as specified in agency instructions.**



**Application for Federal Assistance SF-424**

**\*Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

N/A

**PART III – BUDGET INFORMATION – CONSTRUCTION**

**SECTION A – GENERAL**

1. Federal Domestic Assistance Catalog Number: 20-106  
 2. Functional or Other Breakout: N/A

**SECTION B – CALCULATION OF FEDERAL GRANT**

| Cost Classification                                      | Use only for revisions |                     | Total Amount Required |
|----------------------------------------------------------|------------------------|---------------------|-----------------------|
|                                                          | Latest Approved Amount | Adjustment + or (-) |                       |
| 1. Administration expense                                | \$                     | \$                  | \$ 5,000.00           |
| 2. Preliminary expense                                   |                        |                     |                       |
| 3. Land, structures, right-of-way                        |                        |                     |                       |
| 4. Architectural engineering basic fees                  |                        |                     |                       |
| 5. Other Architectural engineering fees                  |                        |                     |                       |
| 6. Project inspection fees                               |                        |                     | 172,518.00            |
| 7. Land development                                      |                        |                     |                       |
| 8. Relocation Expenses                                   |                        |                     |                       |
| 9. Relocation payments to Individuals and Businesses     |                        |                     |                       |
| 10. Demolition and removal                               |                        |                     |                       |
| 11. Construction and project improvement                 |                        |                     | 789,383.00            |
| 12. Equipment                                            |                        |                     |                       |
| 13. Miscellaneous                                        |                        |                     |                       |
| 14. Total (Lines 1 through 13)                           |                        |                     | 966,901.00            |
| 15. Estimated Income (if applicable)                     |                        |                     |                       |
| 16. Net Project Amount (Line 14 minus 15)                |                        |                     | 966,901.00            |
| 17. Less: Ineligible Exclusions                          |                        |                     |                       |
| 18. Add: Contingencies                                   |                        |                     |                       |
| 19. Total Project Amt. (Excluding Rehabilitation Grants) |                        |                     | 966,901.00            |
| 20. Federal Share requested of Line 19                   |                        |                     | 918,555.00            |
| 21. Add Rehabilitation Grants Requested (100 Percent)    |                        |                     |                       |
| 22. Total Federal grant requested (lines 20 & 21)        |                        |                     | 918,555.00            |
| 23. Grantee share                                        |                        |                     | 24,173.00             |
| 24. Other shares                                         |                        |                     | 24,173.00             |
| 25. Total Project (Lines 22, 23 & 24)                    | \$                     | \$                  | \$ 966,901.00         |

| <b>SECTION C – EXCLUSIONS</b>                                     |                                     |                                            |
|-------------------------------------------------------------------|-------------------------------------|--------------------------------------------|
| Classification                                                    | Ineligible for Participation<br>(1) | Excluded From Contingency Provision<br>(2) |
| a.                                                                | \$                                  | \$                                         |
| b.                                                                |                                     |                                            |
| c.                                                                |                                     |                                            |
| d.                                                                |                                     |                                            |
| e.                                                                |                                     |                                            |
| f.                                                                |                                     |                                            |
| g. Totals                                                         | \$                                  | \$                                         |
| <b>SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE</b> |                                     |                                            |
| <b>27. Grantee Share</b>                                          |                                     |                                            |
| a. Securities                                                     |                                     | \$                                         |
| b. Mortgages                                                      |                                     |                                            |
| c. Appropriations (By Applicant)                                  |                                     |                                            |
| d. Bonds                                                          |                                     |                                            |
| e. Tax Levies                                                     |                                     |                                            |
| f. Non Cash                                                       |                                     |                                            |
| g. Other (Explain)                                                |                                     |                                            |
| h. TOTAL - Grantee share                                          |                                     | 24,173.00                                  |
| <b>28. Other Shares</b>                                           |                                     |                                            |
| a. State                                                          |                                     | 24,173.00                                  |
| b. Other                                                          |                                     |                                            |
| c. Total Other Shares                                             |                                     | 24,173.00                                  |
| <b>29. TOTAL</b>                                                  |                                     | <b>\$ 48,346.00</b>                        |
| <b>SECTION E – REMARKS</b>                                        |                                     |                                            |
|                                                                   |                                     |                                            |

**PART IV – PROGRAM NARRATIVE (Attach – See Instructions)**

**PART IV**  
**PROGRAM NARRATIVE**  
*(Suggested Format)*

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROJECT :</b> Airfield Electrical Upgrades and Runway 7 Connector Taxiway Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>AIRPORT :</b> (PGA) Page Municipal Airport                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>1. Objective:</b><br>Project consists of constructing a new taxiway from the north apron to the end of Runway 7. The only taxiway that currently serves Runway 7-25 is Taxiway A, the parallel taxiway for Runway 15-33. When this runway is used, aircraft typically land from the 26 end and will then back taxi to Taxiway A. If there are multiple aircraft, such as air tour aircraft that need to land in quick succession, the back taxiing creates a safety concern and causes pilots to circle around until aircraft have cleared the runway. Also part of this project is the upgrade of all NAVAIDS on the airport. Existing runway and taxiway edge lights, guidance signs and distance remaining signs will be replaced with new equipment. The existing conduit, conductor, and vault building equipment will also be evaluated and replaced as necessary. |
| <b>2. Benefits Anticipated:</b><br>This taxiway will improve operational safety for aircraft using Runway 7-25. It will also allow the runway to handle more aircraft because they can rapidly exit the runway without back taxiing.<br><br>The existing lighting system is near life end, and the replacement of existing equipment is critical, particularly since the Page Municipal Airport is a Part 139 airport with a large number of private aircraft utilizing the airport at night.                                                                                                                                                                                                                                                                                                                                                                               |
| <b>3. Approach:</b> (See approved Scope of Work in Final Application)<br>Our approach to completing this proposed project will be consistent with typical procedures for projects of this type. All surveys, plan preparation, commissioning and maintenance shall be performed in accordance with all applicable FAA Standards.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>4. Geographic Location:</b><br>Page Municipal, Airport is located within the City of Page at Lat 36°55'33"N and Long 111°26'54"W.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>5. If Applicable, Provide Additional Information:</b><br>N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>6. Sponsor's Representative:</b> (include address & telephone number)<br>Ms. Crystal Prentice, City Manager<br>697 Vista Avenue, P.O. Box 1180<br>Page, Arizona 86040<br>citymanager@cityofpage.org<br>P: (928) 645-8861<br>F: (928) 645-4237                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

CIP/PRE-APPLICATION DATA SHEET

AIRPORT: (PGA) Page Municipal Airport LOCAL PRIORITY: \_\_\_\_\_ UPDATED: \_\_\_\_\_

WORK ITEM: Airfield Electrical Upgrades and Runway 7 Connector Taxiway Construction

SKETCH:

# SEE ATTACHED

**JUSTIFICATION:** This taxiway will improve operational safety for aircraft using Runway 7-25. It will also allow the runway to handle more aircraft because they can rapidly exit the runway without back taxiing. The existing lighting system is near life end, and the replacement of existing equipment is critical, particularly since the Page Municipal Airport is a Part 139 airport with a large number of private aircraft utilizing the airport at night.

SPONSOR'S SIGNATURE: JCRentee DATE: 8/18/15

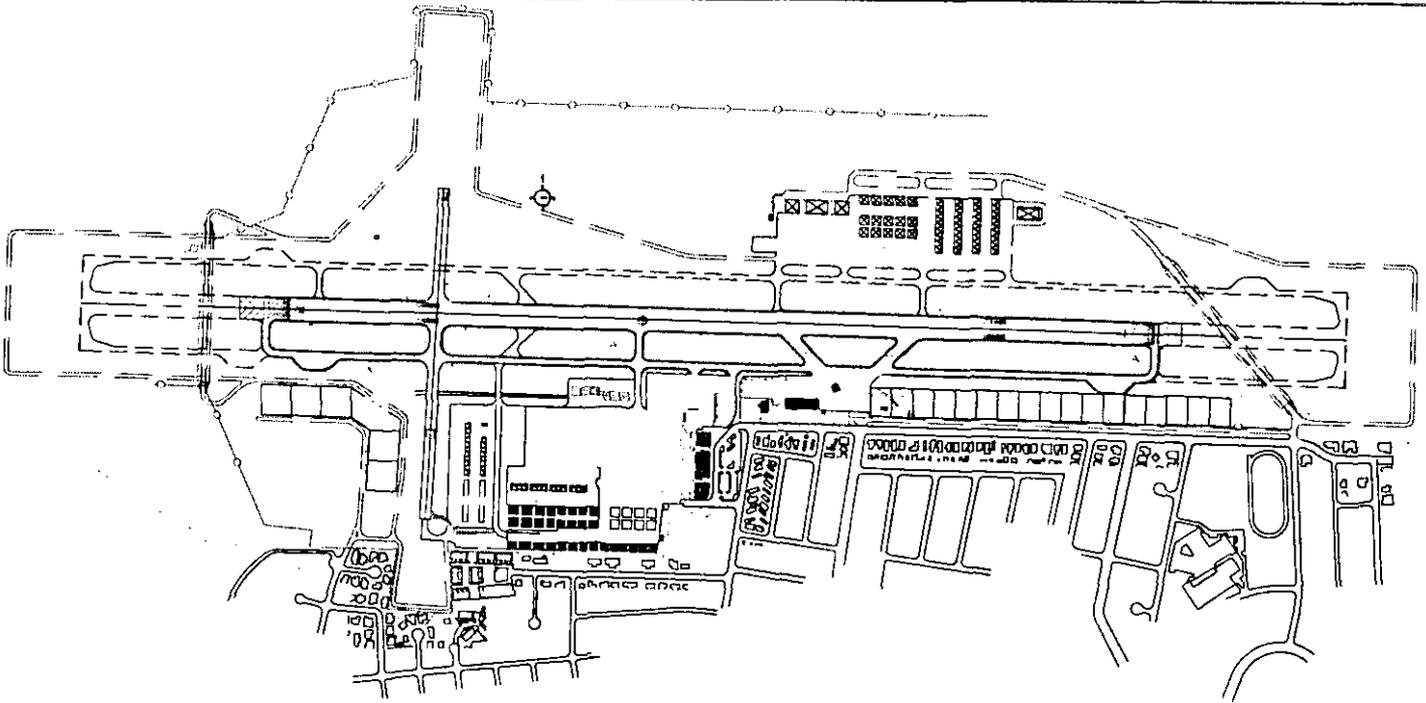
COST ESTIMATE: \_\_\_\_\_ Item (Excavation, Paving, etc.) \_\_\_\_\_

|                 |            |                 |            |                   |    |
|-----------------|------------|-----------------|------------|-------------------|----|
| ADMINISTRATION: | \$ 5,000   | 1: Construction | \$ 789,383 | 4:                | \$ |
| ENGINEERING:    | \$         | 2:              | \$         | 5:                | \$ |
| INSPECTION:     | \$ 172,518 | 3:              | \$         | TOTAL: \$ 966,901 |    |

ADO USE:  
 PREAPP NO: \_\_\_\_\_ GRANT NO: \_\_\_\_\_ NPIAS CODE: \_\_\_\_\_ WORK CODE: \_\_\_\_\_ FAA PRIOR: \_\_\_\_\_ FED \$ \_\_\_\_\_

# PAGE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM  
ACIP FY 2015



## LEGEND

-  ELECTRICAL UPGRADES AND RUNWAY 7 CONNECTOR
-  TAXIWAY CONSTRUCTION





## *Request for City Council Action*

|                                |                                                                                                                                                                                                             |                              |                                                                                                                         |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Title:</b>                  | Authorization for Construction Management Services No. 6                                                                                                                                                    |                              |                                                                                                                         |
| <b>Meeting Date:</b>           | 8-26-15                                                                                                                                                                                                     | <b>Agenda Item Number:</b>   |                                                                                                                         |
| <b>Agenda Section:</b>         | <input type="checkbox"/> Consent<br><input type="checkbox"/> Public Hearings<br><input type="checkbox"/> Old Business<br><input checked="" type="checkbox"/> New Business<br><input type="checkbox"/> Other | <b>Action:</b>               | <input checked="" type="checkbox"/> Motion<br><input type="checkbox"/> Resolution<br><input type="checkbox"/> Ordinance |
| <b>Originating Department:</b> | City Manager                                                                                                                                                                                                | <b>Supporting Documents:</b> | Authorization No. 6                                                                                                     |
| <b>Prepared By:</b>            | Lona Shugart                                                                                                                                                                                                | <b>Presented By:</b>         | City Manager                                                                                                            |
| <b>Reviewed By:</b>            | City Manager                                                                                                                                                                                                | <b>Approved By:</b>          | City Manager                                                                                                            |
| <b>Proposed Action:</b>        | Approve Authorization for Services                                                                                                                                                                          |                              |                                                                                                                         |

**BACKGROUND:** At the August 22, 2012 meeting, the City Council approved a General Services Agreement with C & S Companies, subject to the specific scope of services attached to an "Authorization for Services" for each project.

Under AIP 29, the Authorization for Services No. 6 is for Construction Management Services for the Airfield Electrical Upgrades project.

**BUDGET IMPACT:**

|               |                    |
|---------------|--------------------|
| FAA (95%)     | \$70,923.20        |
| ADOT (2.5%)   | \$ 1,866.40        |
| CITY (2.5%)   | <u>\$ 1,866.40</u> |
| <b>TOTAL:</b> | <b>\$74,656.00</b> |

**SUGGESTED MOTION:**

- I move to approve the Authorization for Services No. 6 with C & S Companies for Construction Management Services associated with the Airfield Electrical Upgrades Project in the amount of \$74,656.00.

**AUTHORIZATION FOR SERVICES NO. 6**  
**CONSTRUCTION MANAGEMENT SERVICES OF**  
**PAGE MUNICIPAL AIRPORT**  
**AIRFIELD ELECTRICAL UPGRADES PROJECT**  
**GENERAL AIRPORT CONSULTING SERVICES CONTRACT**  
**BETWEEN**  
**CITY OF PAGE & C&S ENGINEERS, INC.**

**ARTICLE I AGREEMENT**

In accordance with the General Airport Consulting Services Contract, dated the 22<sup>nd</sup> day of August, 2012, the provisions of which agreement is hereby incorporated herein as if it had been set forth in full, CONSULTANT will perform the Scope of Services detailed in Schedule A for the purpose of performing construction management services associated with the Airfield Electrical Upgrades Project at the Page Municipal Airport.

**ARTICLE II COMPENSATION AND PAYMENT**

For the performance of the services identified in Schedule A, CONSULTANT shall be paid on a rate basis amount by the CITY in accordance with the schedule outlined in Schedule B for a not-to-exceed fee of \$74,656.00. Partial payments shall be made to the CONSULTANT throughout the project based on approved monthly invoices detailing the portion of each work task that is complete.

The Consultant shall not proceed with the services of work until written authorization in the form of a Notice to Proceed is received from the CITY.

**ARTICLE III TIME OF PERFORMANCE**

The services of the CONSULTANT described in Schedule A are to commence on written notice to proceed and shall be completed shall be completed in accordance with the Contractor's agreed upon construction schedule.

**Binding Upon Successors:** This Agreement shall be binding upon the undersigned parties, their successors, partners, assigns and legal representatives.

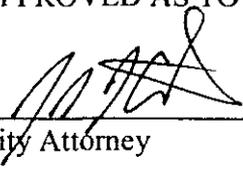
PASSED APPROVED AND ADOPTED by the Mayor and Council of the City of Page this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
City Clerk

  
\_\_\_\_\_  
City Attorney

C&S ENGINEERS, INC.  
A PROFESSIONAL CORPORATION

BY: \_\_\_\_\_  
Department Manager

## SCHEDULE A

### SCOPE OF WORK

**Project Title:** Airfield Electrical Upgrades Project  
**Airport Name:** Page Municipal Airport  
**Services Provided:** Construction Management

#### **Project Description:**

The CONSULTANT shall provide required construction management services for the Airfield Electrical Upgrades Project (the "Project"). The Project will be performed and constructed by the SPONSOR with grant assistance from the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) and the Arizona State Department of Transportation (ADOT).

C&S will provide bidding and contract award services prior to construction and construction observation, design support and quality assurance testing services during construction. Once construction is complete, C&S will produce record drawings and final construction report and assist the City with the grant closeout process.

Services to be provided by the CONSULTANT shall include civil and geotechnical engineering services, as applicable, required to accomplish the following items ("Basic Services"):

#### **BID PHASE**

The Bid Phase is that time frame between completion of the design process and beginning of actual construction when the SPONSOR publicly advertises and receives bids, awards contracts to the lowest responsible bidder, and executes a construction contract to perform the work with the successful contractor(s). The CONSULTANT shall assist the SPONSOR during this Phase as required.

The specific services to be provided or furnished for this Phase of the Project are the following:

1. Assist the SPONSOR in the advertisement of the Project and issuance of bid documents.
2. Receive and respond as required to questions from potential bidders regarding the Contract Documents.
3. Schedule and conduct pre-bid conference(s) if requested by the SPONSOR and advise the SPONSOR on matters relating to design. Prepare meeting minutes of the pre-bid conference(s).
4. Prepare addenda to the bid documents after advertisement and prior to bidding as required upon the SPONSOR's approval.
5. Attend bid opening. Upon receipt of bids, perform bid reviews. The bid review shall include items such as a check of the contractor's bid extensions, bid security, execution of bid, non-collusive bidding certificate, EEO certification, statement of surety's intent, addenda receipt, "Buy American" certificate, subcontractors and suppliers list, Disadvantaged Business Enterprise (DBE) certification, eligibility certification, corporate bidder's certification, non-discrimination statement and non-segregated facilities certificate. Request evidence of competency and evidence of financial responsibility from the contractor. Review contractor's list of personnel, list of equipment, and financial statement. Formal contact of the contractor's references shall be made upon SPONSOR's request or if the contractor has no past working relationship with the CONSULTANT, the SPONSOR, the FAA, or ADOT.

6. Prepare a final bid tabulation, recommendation/rejection of award to the SPONSOR, and a sample award letter. Request concurrence of award from the FAA and the ADOT.
7. Upon award of contract, prepare conformed copies of contracts; coordinate contractor's execution of contract; review contractor's bonds, insurance certificates, and DBE plan; review contractor's submission with SPONSOR; coordinate SPONSOR's execution of the contract; and assist in distributing copies of executed contracts to the contractor, the FAA and ADOT.
8. Coordinate Notice to Proceed (NTP) for construction. Contact FAA for permission to issue NTP. Prepare a sample NTP letter for the SPONSOR to send to the contractor.

### **CONSTRUCTION CONTRACT ADMINISTRATION PHASE**

The Construction Contract Administration Phase shall consist of observation of the construction to become generally familiar with the progress and quality of the Contractor's work to determine if the work is proceeding in general conformity with the Contract Documents. In addition, the CONSULTANT shall aid the SPONSOR by acting as its liaison and Project coordinator with ADOT and the FAA during the construction of the Project. Construction Contract Administration includes the following services:

1. Provide consultation and advice to the SPONSOR during construction, including the holding of a pre-construction conference, weekly construction coordination meetings, and other meetings required during the course of construction. Prepare and distribute minutes of all meetings.
2. Review, approve, or take other appropriate action on all Contractor-required submittals, such as construction schedules and phasing programs, shop drawings, product data, catalog cuts, and samples.
3. Review alternative construction methods proposed by the Contractor and advise the SPONSOR of the impact of these methods on the schedule and quality of the Project.
4. Prepare supplemental drawings and change orders necessary to execute the work properly within the intended scope. Assist the SPONSOR in resolving contractor claims and disputes.
5. Provide interpretation of the Contract Document requirements and advise the Contractor of these on behalf of the SPONSOR when necessary.
6. Furnish the SPONSOR one reproducible set of the record drawings for the completed Project taken from the annotated record drawings prepared by the resident inspector based upon Contractor-provided information.
7. Prepare reimbursement request packages; coordinate their execution by the SPONSOR; and submit to the funding agencies.
8. Conduct pre-final and final inspections of the completed Project with the SPONSOR's airport personnel, the FAA, ADOT and the Contractor.
9. Issue certificates of construction completion to the SPONSOR, the FAA, and ADOT.
10. Perform an orderly closeout of the Project as required by the SPONSOR, the FAA, and ADOT.

## **CONSTRUCTION OBSERVATION PHASE**

The construction observation phase shall consist of construction observation by a full-time inspector and supporting staff who will also:

1. Maintain a Project record in accordance with requirements of the FAA and ADOT for aviation capital projects.
2. Review documents and submissions by Contractor(s) pertaining to scheduling and advise the SPONSOR as to their acceptability.
3. Observe the Work to determine general conformity with the Contract Documents and to ascertain the need for correction or rejection of the Work. Neither the activities of the inspector and/or supporting staff nor the presence of any of them at a construction/Project site shall relieve Contractor nor make Consultant responsible for, Contractor's obligations, duties, and responsibilities, including, but not limited to, construction means, methods, sequences, techniques, or procedures necessary for performing, superintending, or coordinating the Work in accordance with the Contract Documents and any health or safety precautions or measures required by regulatory agencies.
4. Attend and conduct pre-construction and pre-installation conferences; weekly progress meetings; and final inspection of the completed Project.
5. Observe testing and inspection. Arrange for, conduct, or witness field, laboratory, or shop tests of construction materials as required by the plans and specifications for the Project; monitor the suitability of materials on the Project site or brought to the Project site to be used in construction; interpret the contract plans and specifications and check the construction activities for general compliance with the design intent; measure, compute, or check quantities of Work performed and quantities of materials in-place for partial and final payments to the Contractor.
6. Prepare and submit inspection reports of construction activity and problems encountered as required by the SPONSOR, ADOT, and the FAA.
7. Prepare, review, and approve monthly and final payments to Contractor(s).

## **RESPONSIBILITIES/DUTIES OF INSPECTION STAFF**

In general, the on-site inspection staff is responsible for monitoring construction activity on a project and documenting their observations in a formal project record.

Inspection activity generally consists of the following records and duties:

1. Inspector's Daily Reports
2. Summary of Inspector's Daily Reports
3. Preparation of FAA Weekly Reports
4. Contractor Daily Reports
5. Preparation of Material Acceptance Reports
6. Preparation of Certification and Testing Log Book
7. Prepare statement of days charged on a weekly basis
8. Conduct Wage Rate Interviews with prime/subcontractors employees
9. Conduct Project meetings with Sponsor and Contractors
10. Field measure quantities on a daily basis
11. Collect and monitor weekly payrolls for Davis Bacon Act Compliance
12. Preparation of Periodic Payment Request for Contractor
13. Record deviations from the contract plans for preparation of record drawings
14. Preparation and review of Change Orders/Force Account Work

The Construction Observer will assist the SPONSOR and Contractor regarding construction activity as it relates to aircraft operations and coordination of Notice to Airmen (NOTAMS) as required.

**END OF SCHEDULE**



**ARCHITECTURAL/ENGINEERING  
COST SUMMARY  
SCHEDULE "B"  
CONSTRUCTION PHASE**

PROJECT NAME: AIRFIELD ELECTRICAL UPGRADES PROJECT  
 PROJ DESCRIPTION: Construction observation, testing and design support for the Airfield Electrical Upgrades Project  
 CLIENT: CITY OF PAGE  
 CLIENT MANAGER: Rick Olson, Airport Director

DATE: 29-May-15  
 A/E: C & S ENGINEERS, INC.  
 PROJECT NO: K26 015.001  
 C&S CONTACT: RICHARD GRAHAM

**I. ESTIMATE OF DIRECT SALARY COSTS:**

| TITLE                                      | BILLING RATE OF PAY (\$/HR) | @ | ESTIMATED HOURS | ESTIMATED COST     |
|--------------------------------------------|-----------------------------|---|-----------------|--------------------|
| A. SERVICE GROUP MANAGER                   | \$250.00                    | X | 0               | \$0.00             |
| B. DEPARTMENT MANAGER                      | \$175.00                    | X | 19              | \$3,325.00         |
| C. MANAGING ENGINEER                       | \$140.00                    | X | 178             | \$24,920.00        |
| D. CHIEF/PRINCIPAL ENGINEER                | \$175.00                    | X | 0               | \$0.00             |
| E. SENIOR PROJECT ENGINEER                 | \$125.00                    | X | 0               | \$0.00             |
| F. PROJECT ENGINEER                        | \$120.00                    | X | 0               | \$0.00             |
| G. STAFF ENGINEER                          | \$120.00                    | X | 0               | \$0.00             |
| H. SENIOR DESIGNER                         | \$110.00                    | X | 15              | \$1,650.00         |
| I. DESIGNER                                | \$80.00                     | X | 0               | \$0.00             |
| J. CADD OPERATOR                           | \$65.00                     | X | 0               | \$0.00             |
| K. ADMINISTRATIVE ASSISTANT                | \$55.00                     | X | 40              | \$2,200.00         |
| L. GRANTS ADMINISTRATOR                    | \$80.00                     | X | 0               | \$0.00             |
| M. MANAGER AIRPORT PLANNING                | \$0.00                      | X | 0               | \$0.00             |
| N. SENIOR PLANNER                          | \$0.00                      | X | 0               | \$0.00             |
| O. PLANNER                                 | \$0.00                      | X | 0               | \$0.00             |
| P. STAFF PLANNER                           | \$0.00                      | X | 0               | \$0.00             |
| Q. ENVIRONMENTAL SCIENTIST                 | \$0.00                      | X | 0               | \$0.00             |
| R. SENIOR CONSTRUCTION SUPERVISOR          | \$0.00                      | X | 0               | \$0.00             |
| S. CONSTRUCTION SUPERVISOR                 | \$175.00                    | X | 0               | \$0.00             |
| T. RESIDENT ENGINEER                       | \$0.00                      | X | 0               | \$0.00             |
| U. SENIOR INSPECTOR                        | \$115.00                    | X | 107             | \$12,305.00        |
| <b>TOTAL ESTIMATED DIRECT SALARY COST:</b> |                             |   |                 | <b>\$44,400.00</b> |

**II. ESTIMATE OF DIRECT EXPENSES:**

|    |                  |            |                  |            |               |
|----|------------------|------------|------------------|------------|---------------|
| A. | TRAVEL, BY AUTO: | 10 TRIPS @ | 600 MILES/TRIP @ | \$0.445 =  | \$2,670.00    |
| B. | TRAVEL, BY AIR:  | 0 TRIPS @  | 0 PERSONS @      | \$0.00 =   | \$0.00        |
| C. | PER DIEM:        | 11 DAYS @  | 1 PERSONS @      | \$94.00 =  | \$1,034.00    |
| D. | MISCELLANEOUS:   |            |                  | =          | <u>\$0.00</u> |
|    |                  |            |                  | Subtotal = | \$3,704.00    |

**TOTAL ESTIMATE OF DIRECT EXPENSES: \$3,704.00**

**III. SUBCONTRACTS:**

|    |                     |                                     |                           |                    |
|----|---------------------|-------------------------------------|---------------------------|--------------------|
| A. | ELECTRICAL ENGINEER | <u>COMPANY NAME</u><br>JK ENGINEERS | <u>TYPE</u><br>RATE BASIS | <u>\$26,552.00</u> |
|----|---------------------|-------------------------------------|---------------------------|--------------------|

**TOTAL COST OF SBO'S: \$26,552.00**

**IV. TOTALS:**

|    |                                                                                    |                    |
|----|------------------------------------------------------------------------------------|--------------------|
| A. | <b>MAXIMUM TOTAL COST FOR DESIGN SERVICES, AGREEMENT TOTAL &amp; FAA ELIGIBLE:</b> | <b>\$74,656.00</b> |
|----|------------------------------------------------------------------------------------|--------------------|

**C&S ENGINEERS, INC.**  
**ARCHITECTURAL/ENGINEERING**  
**WORK SUMMARY**

PROJECT: AIRFIELD ELECTRICAL UPGRADES PROJECT  
 SERVICES: CONSTRUCTION MANAGEMENT  
 CLIENT: CITY OF PAGE  
 CLIENT MGR: Rick Olson, Airport Director

Date: 5/29/15  
 Service Group Mgr: MICHAEL HOTALING  
 Facility Manager: LANCE McINTOSH  
 Project Manager: RICHARD GRAHAM  
 Project Number: K26.015.001

| CONT NO. | PHASE NO. | TASK                                | ADMIN ASST | SEN DES | MAN ENG | DEPT MAN | SEN INSP | DIRECT COSTS | SERVICES BY OTHERS | TOTALS   | TOTAL HOURS PER TASK |
|----------|-----------|-------------------------------------|------------|---------|---------|----------|----------|--------------|--------------------|----------|----------------------|
|          |           | 400 BIDDING SERVICES                | 10         |         | 30      |          |          | \$534.00     |                    | \$5,284  | 40                   |
|          |           | 401 REVIEW & CONTRACT AWARD         | 10         |         | 5       | 2        |          |              |                    | \$1,600  | 17                   |
|          |           | 402 PRE-CONSTRUCTION CONFERENCE     |            |         | 15      |          |          | \$267.00     |                    | \$2,367  | 15                   |
|          |           | 403 CONSTRUCTION OBSERVATION        |            |         |         |          | 107      | \$1,568.00   |                    | \$13,873 | 107                  |
|          |           | 404 DESIGN SUPPORT                  |            |         | 108     | 13       |          | \$1,335.00   |                    | \$18,730 | 121                  |
|          |           | 405 AS-BUILT/RECORD DRAWINGS        |            | 10      | 10      | 2        |          |              |                    | \$2,850  | 22                   |
|          |           | 406 PROJECT CLOSURE                 | 20         | 5       | 10      | 2        |          |              |                    | \$3,400  | 37                   |
|          |           | 781 SBO - QUALITY ASSURANCE TESTING |            |         |         |          |          |              | \$26,552.00        | \$26,552 |                      |
|          |           |                                     | 40         | 15      | 178     | 19       | 107      | \$3,704.00   | \$26,552.00        | \$74,856 | 359                  |

## FEE SCHEDULE

PROJECT NAME: AIRFIELD ELECTRICAL UPGRADES PROJECT  
 SERVICES: CONSTRUCTION MANAGEMENT  
 PROJ LOCATION: PAGE MUNICIPAL AIRPORT  
 PROJ DESCRIPTION: Construction observation, testing and design support for the Airfield Electrical Upgrades Project

SERVICE GROUP MGR: MICHAEL HOTALING  
 PROJECT MANAGER: RICHARD GRAHAM  
 DEPT. MANAGER: LANCE McINTOSH

CLIENT: CITY OF PAGE  
 CLIENT ADDRESS: 697 Vista Ave.  
 Page, AZ 86040

DIRECT LABOR RATES: (2013)

PROJECT NUMBER: K26 015 001

CLIENT MANAGER: Rick Olson, Airport Director

DATE: May 29, 2015

| BILLING RATES 2013             |              |          | GENERAL FACTORS |  |  |
|--------------------------------|--------------|----------|-----------------|--|--|
| LABOR CATEGORY                 | BILLING RATE | OVERTIME | MULTIPLIER = 1  |  |  |
| SERVICE GROUP MANAGER          | \$250.00     | \$0.00   |                 |  |  |
| DEPARTMENT MANAGER             | \$175.00     | \$0.00   |                 |  |  |
| MANAGING ENGINEER              | \$140.00     | \$0.00   |                 |  |  |
| CHIEF/PRINCIPAL ENGINEER       | \$175.00     | \$0.00   |                 |  |  |
| SENIOR PROJECT ENGINEER        | \$125.00     | \$0.00   |                 |  |  |
| PROJECT ENGINEER               | \$120.00     | \$0.00   |                 |  |  |
| STAFF ENGINEER                 | \$120.00     | \$0.00   |                 |  |  |
| SENIOR DESIGNER                | \$110.00     | \$0.00   |                 |  |  |
| DESIGNER                       | \$80.00      | \$95.00  |                 |  |  |
| CADD OPERATOR                  | \$65.00      | \$80.00  |                 |  |  |
| ADMINISTRATIVE ASSISTANT       | \$55.00      | \$0.00   |                 |  |  |
| GRANTS ADMINISTRATOR           | \$80.00      | \$0.00   |                 |  |  |
| MANAGER AIRPORT PLANNING       | \$0.00       | \$0.00   |                 |  |  |
| SENIOR PLANNER                 | \$0.00       | \$0.00   |                 |  |  |
| PLANNER                        | \$0.00       | \$0.00   |                 |  |  |
| STAFF PLANNER                  | \$0.00       | \$0.00   |                 |  |  |
| ENVIRONMENTAL SCIENTIST        | \$0.00       | \$0.00   |                 |  |  |
| SENIOR CONSTRUCTION SUPERVISOR | \$0.00       | \$0.00   |                 |  |  |
| CONSTRUCTION SUPERVISOR        | \$175.00     | \$0.00   |                 |  |  |
| RESIDENT ENGINEER              | \$0.00       | \$0.00   |                 |  |  |
| SENIOR INSPECTOR               | \$115.00     | \$115.00 |                 |  |  |

| ALLOWABLE PER DIEM RATES (ADOT) 2006 |         |       |                |
|--------------------------------------|---------|-------|----------------|
| CITY                                 | LODGING | MEALS | TOTAL MAX RATE |
| FLAG/GC (OCT)                        | \$61    | \$39  | \$120          |
| FLAG/GC (NOV-FEB)                    | \$65    | \$39  | \$104          |
| FLAG/GC (MAR-SEP)                    | \$81    | \$39  | \$120          |
| KAYENTA                              | \$71    | \$49  | \$120          |
| PHOENIX (OCT-DEC)                    | \$103   | \$54  | \$157          |
| PHOENIX (JAN-MAR)                    | \$141   | \$54  | \$195          |
| PHOENIX (APR-MAY)                    | \$109   | \$54  | \$163          |
| PHOENIX (JUN-AUG)                    | \$74    | \$54  | \$128          |
| PHOENIX (SEPT)                       | \$103   | \$54  | \$157          |
| SEDONA                               | \$107   | \$59  | \$166          |
| SEDONA                               | \$118   | \$59  | \$177          |
| SEDONA                               | \$107   | \$59  | \$166          |
| SIERRA VISTA                         | \$66    | \$34  | \$100          |
| TUCSON                               | \$83    | \$44  | \$127          |
| TUCSON                               | \$119   | \$44  | \$163          |
| TUCSON                               | \$83    | \$44  | \$127          |
| YUMA                                 | \$71    | \$34  | \$105          |
| NOT LISTED                           |         |       |                |
| DEFAULT RATE                         | \$60    | \$34  | \$94           |

**OUT OF POCKET EXPENSES**

TRAVEL, BY AUTO (PER MILE): \$0.445 /MILE  
 PER DIEM: \$94.00 /DAY

**SERVICES BY OTHERS**

A. ELECTRICAL ENGINEER \$26,552.00 RATE BASIS

APPROVED BY:

\_\_\_\_\_  
 (GROUP MANAGER AUTHORIZATION)

\_\_\_\_\_  
 (DATE)



## Request for City Council Action

|                                |                                                                                                                                                                                                             |                              |                                                                                                                         |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Title:</b>                  | Authorization for Construction Management Services No. 7                                                                                                                                                    |                              |                                                                                                                         |
| <b>Meeting Date:</b>           | 8-26-15                                                                                                                                                                                                     | <b>Agenda Item Number:</b>   |                                                                                                                         |
| <b>Agenda Section:</b>         | <input type="checkbox"/> Consent<br><input type="checkbox"/> Public Hearings<br><input type="checkbox"/> Old Business<br><input checked="" type="checkbox"/> New Business<br><input type="checkbox"/> Other | <b>Action:</b>               | <input checked="" type="checkbox"/> Motion<br><input type="checkbox"/> Resolution<br><input type="checkbox"/> Ordinance |
| <b>Originating Department:</b> | City Manager                                                                                                                                                                                                | <b>Supporting Documents:</b> | Authorization No. 7                                                                                                     |
| <b>Prepared By:</b>            | Lona Shugart                                                                                                                                                                                                | <b>Presented By:</b>         | City Manager                                                                                                            |
| <b>Reviewed By:</b>            | City Manager                                                                                                                                                                                                | <b>Approved By:</b>          | City Manager                                                                                                            |
| <b>Proposed Action:</b>        | Approve Authorization for Services                                                                                                                                                                          |                              |                                                                                                                         |

**BACKGROUND:** At the August 22, 2012 meeting, the City Council approved a General Services Agreement with C& S Companies, subject to the specific scope of services attached to an "Authorization for Services" for each project.

Under AIP 29, the Authorization for Services No. 7 is for Construction Management Services for the Runway 7 Connector Taxiway Project.

**BUDGET IMPACT:**

|               |                    |
|---------------|--------------------|
| FAA (95%)     | \$92,968.90        |
| ADOT (2.5%)   | \$ 2,446.55        |
| CITY (2.5%)   | <u>\$ 2,446.55</u> |
| <b>TOTAL:</b> | <b>\$97,862.00</b> |

**SUGGESTED MOTION:**

- I move to approve the Authorization for Services No. 7 with C & S Companies for Construction Management Services associated with the Airfield Electrical Upgrades Project in the amount of \$97,862.00.

**AUTHORIZATION FOR SERVICES NO. 7**  
**CONSTRUCTION MANAGEMENT SERVICES OF**  
**PAGE MUNICIPAL AIRPORT**  
**RUNWAY 7 CONNECTOR TAXIWAY PROJECT**  
**GENERAL AIRPORT CONSULTING SERVICES CONTRACT**  
**BETWEEN**  
**CITY OF PAGE & C&S ENGINEERS, INC.**

**ARTICLE I AGREEMENT**

In accordance with the General Airport Consulting Services Contract, dated the 22<sup>nd</sup> day of August, 2012, the provisions of which agreement is hereby incorporated herein as if it had been set forth in full, CONSULTANT will perform the Scope of Services detailed in Schedule A for the purpose of performing construction management services associated with the Runway 7 Connector Taxiway Project at the Page Municipal Airport.

**ARTICLE II COMPENSATION AND PAYMENT**

For the performance of the services identified in Schedule A, CONSULTANT shall be paid on a rate basis amount by the CITY in accordance with the schedule outlined in Schedule B for a not-to-exceed fee of \$97,862.00. Partial payments shall be made to the CONSULTANT throughout the project based on approved monthly invoices detailing the portion of each work task that is complete.

The Consultant shall not proceed with the services of work until written authorization in the form of a Notice to Proceed is received from the CITY.

**ARTICLE III TIME OF PERFORMANCE**

The services of the CONSULTANT described in Schedule A are to commence on written notice to proceed and shall be completed shall be completed in accordance with the Contractor's agreed upon construction schedule.

**Binding Upon Successors:** This Agreement shall be binding upon the undersigned parties, their successors, partners, assigns and legal representatives.

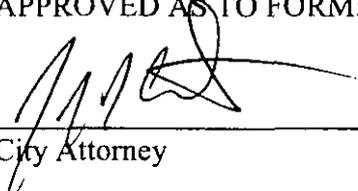
PASSED APPROVED AND ADOPTED by the Mayor and Council of the City of Page this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
City Clerk

  
\_\_\_\_\_  
City Attorney

C&S ENGINEERS, INC.  
A PROFESSIONAL CORPORATION

BY: \_\_\_\_\_  
Department Manager

## SCHEDULE A

### SCOPE OF WORK

**Project Title:** Runway 7 Connector Taxiway  
**Airport Name:** Page Municipal Airport  
**Services Provided:** Construction Management

**Project Description:**

The CONSULTANT shall provide required construction management services for the Runway 7 Connector Taxiway Project (the "Project"). The Project will be performed and constructed by the SPONSOR with grant assistance from the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) and the Arizona State Department of Transportation (ADOT).

C&S will provide bidding and contract award services prior to construction and construction observation, design support and quality assurance testing services during construction. Once construction is complete, C&S will produce record drawings and final construction report and assist the City with the grant closeout process.

Services to be provided by the CONSULTANT shall include civil and geotechnical engineering services, as applicable, required to accomplish the following items ("Basic Services"):

**BID PHASE**

The Bid Phase is that time frame between completion of the design process and beginning of actual construction when the SPONSOR publicly advertises and receives bids, awards contracts to the lowest responsible bidder, and executes a construction contract to perform the work with the successful contractor(s). The CONSULTANT shall assist the SPONSOR during this Phase as required.

The specific services to be provided or furnished for this Phase of the Project are the following:

1. Assist the SPONSOR in the advertisement of the Project and issuance of bid documents.
2. Receive and respond as required to questions from potential bidders regarding the Contract Documents.
3. Schedule and conduct pre-bid conference(s) if requested by the SPONSOR and advise the SPONSOR on matters relating to design. Prepare meeting minutes of the pre-bid conference(s).
4. Prepare addenda to the bid documents after advertisement and prior to bidding as required upon the SPONSOR's approval.
5. Attend bid opening. Upon receipt of bids, perform bid reviews. The bid review shall include items such as a check of the contractor's bid extensions, bid security, execution of bid, non-collusive bidding certificate, EEO certification, statement of surety's intent, addenda receipt, "Buy American" certificate, subcontractors and suppliers list, Disadvantaged Business Enterprise (DBE) certification, eligibility certification, corporate bidder's certification, non-discrimination statement and non-segregated facilities certificate. Request evidence of competency and evidence of financial responsibility from the contractor. Review contractor's list of personnel, list of equipment, and financial statement. Formal contact of the contractor's references shall be made upon SPONSOR's request or if the contractor has no past working relationship with the CONSULTANT, the SPONSOR, the FAA, or ADOT.

6. Prepare a final bid tabulation, recommendation/rejection of award to the SPONSOR, and a sample award letter. Request concurrence of award from the FAA and the ADOT.
7. Upon award of contract, prepare conformed copies of contracts; coordinate contractor's execution of contract; review contractor's bonds, insurance certificates, and DBE plan; review contractor's submission with SPONSOR; coordinate SPONSOR's execution of the contract; and assist in distributing copies of executed contracts to the contractor, the FAA and ADOT.
8. Coordinate Notice to Proceed (NTP) for construction. Contact FAA for permission to issue NTP. Prepare a sample NTP letter for the SPONSOR to send to the contractor.

#### **CONSTRUCTION CONTRACT ADMINISTRATION PHASE**

The Construction Contract Administration Phase shall consist of observation of the construction to become generally familiar with the progress and quality of the Contractor's work to determine if the work is proceeding in general conformity with the Contract Documents. In addition, the CONSULTANT shall aid the SPONSOR by acting as its liaison and Project coordinator with ADOT and the FAA during the construction of the Project. Construction Contract Administration includes the following services:

1. Provide consultation and advice to the SPONSOR during construction, including the holding of a pre-construction conference, weekly construction coordination meetings, and other meetings required during the course of construction. Prepare and distribute minutes of all meetings.
2. Review, approve, or take other appropriate action on all Contractor-required submittals, such as construction schedules and phasing programs, shop drawings, product data, catalog cuts, and samples.
3. Review alternative construction methods proposed by the Contractor and advise the SPONSOR of the impact of these methods on the schedule and quality of the Project.
4. Prepare supplemental drawings and change orders necessary to execute the work properly within the intended scope. Assist the SPONSOR in resolving contractor claims and disputes.
5. Provide interpretation of the Contract Document requirements and advise the Contractor of these on behalf of the SPONSOR when necessary.
6. Furnish the SPONSOR one reproducible set of the record drawings for the completed Project taken from the annotated record drawings prepared by the resident inspector based upon Contractor-provided information.
7. Prepare reimbursement request packages; coordinate their execution by the SPONSOR; and submit to the funding agencies.
8. Conduct pre-final and final inspections of the completed Project with the SPONSOR's airport personnel, the FAA, ADOT and the Contractor.
9. Issue certificates of construction completion to the SPONSOR, the FAA, and ADOT.
10. Perform an orderly closeout of the Project as required by the SPONSOR, the FAA, and ADOT.

## **CONSTRUCTION OBSERVATION PHASE**

The construction observation phase shall consist of construction observation by a full-time inspector and supporting staff who will also:

1. Maintain a Project record in accordance with requirements of the FAA and ADOT for aviation capital projects.
2. Review documents and submissions by Contractor(s) pertaining to scheduling and advise the SPONSOR as to their acceptability.
3. Observe the Work to determine general conformity with the Contract Documents and to ascertain the need for correction or rejection of the Work. Neither the activities of the inspector and/or supporting staff nor the presence of any of them at a construction/Project site shall relieve Contractor nor make Consultant responsible for, Contractor's obligations, duties, and responsibilities, including, but not limited to, construction means, methods, sequences, techniques, or procedures necessary for performing, superintending, or coordinating the Work in accordance with the Contract Documents and any health or safety precautions or measures required by regulatory agencies.
4. Attend and conduct pre-construction, pre-paving and pre-installation conferences; weekly progress meetings; and final inspection of the completed Project.
5. Observe testing and inspection. Arrange for, conduct, or witness field, laboratory, or shop tests of construction materials as required by the plans and specifications for the Project; monitor the suitability of materials on the Project site or brought to the Project site to be used in construction; interpret the contract plans and specifications and check the construction activities for general compliance with the design intent; measure, compute, or check quantities of Work performed and quantities of materials in-place for partial and final payments to the Contractor.
6. Prepare and submit inspection reports of construction activity and problems encountered as required by the SPONSOR, ADOT, and the FAA.
7. Prepare, review, and approve monthly and final payments to Contractor(s).

## **RESPONSIBILITIES/DUTIES OF INSPECTION STAFF**

In general, the on-site inspection staff is responsible for monitoring construction activity on a project and documenting their observations in a formal project record.

Inspection activity generally consists of the following records and duties:

1. Inspector's Daily Reports
2. Summary of Inspector's Daily Reports
3. Preparation of FAA Weekly Reports
4. Contractor Daily Reports
5. Preparation of Material Acceptance Reports
6. Preparation of Certification and Testing Log Book
7. Prepare statement of days charged on a weekly basis
8. Conduct Wage Rate Interviews with prime/subcontractors employees
9. Conduct Project meetings with Sponsor and Contractors
10. Field measure quantities on a daily basis
11. Collect and monitor weekly payrolls for Davis Bacon Act Compliance
12. Preparation of Periodic Payment Request for Contractor
13. Record deviations from the contract plans for preparation of record drawings
14. Preparation and review of Change Orders/Force Account Work

The Construction Observer will assist the SPONSOR and Contractor regarding construction activity as it relates to aircraft operations and coordination of Notice to Airmen (NOTAMS) as required.

**END OF SCHEDULE**



**ARCHITECTURAL/ENGINEERING  
COST SUMMARY  
SCHEDULE "B"  
CONSTRUCTION PHASE**

PROJECT NAME: RUNWAY 7 CONNECTOR TAXIWAY PROJECT  
 PROJ DESCRIPTION: Construction observation, testing and design support for the Runway 7 Connector Taxiway Project  
 CLIENT: CITY OF PAGE  
 CLIENT MANAGER: Rick Olson, Airport Director

DATE: 29-May-15  
 A/E: C & S ENGINEERS, INC.  
 PROJECT NO: K26.016.001  
 C&S CONTACT: RICHARD GRAHAM

**I. ESTIMATE OF DIRECT SALARY COSTS:**

| TITLE                                      | BILLING RATE OF PAY (\$/HR) | @ | ESTIMATED HOURS | ESTIMATED COST     |
|--------------------------------------------|-----------------------------|---|-----------------|--------------------|
| A. SERVICE GROUP MANAGER                   | \$250.00                    | X | 0               | \$0.00             |
| B. DEPARTMENT MANAGER                      | \$175.00                    | X | 25              | \$4,375.00         |
| C. MANAGING ENGINEER                       | \$140.00                    | X | 200             | \$28,000.00        |
| D. CHIEF/PRINCIPAL ENGINEER                | \$175.00                    | X | 0               | \$0.00             |
| E. SENIOR PROJECT ENGINEER                 | \$125.00                    | X | 0               | \$0.00             |
| F. PROJECT ENGINEER                        | \$120.00                    | X | 0               | \$0.00             |
| G. STAFF ENGINEER                          | \$120.00                    | X | 10              | \$1,200.00         |
| H. SENIOR DESIGNER                         | \$110.00                    | X | 25              | \$2,750.00         |
| I. DESIGNER                                | \$80.00                     | X | 0               | \$0.00             |
| J. CADD OPERATOR                           | \$65.00                     | X | 0               | \$0.00             |
| K. ADMINISTRATIVE ASSISTANT                | \$55.00                     | X | 40              | \$2,200.00         |
| L. GRANTS ADMINISTRATOR                    | \$80.00                     | X | 0               | \$0.00             |
| M. MANAGER AIRPORT PLANNING                | \$0.00                      | X | 0               | \$0.00             |
| N. SENIOR PLANNER                          | \$0.00                      | X | 0               | \$0.00             |
| O. PLANNER                                 | \$0.00                      | X | 0               | \$0.00             |
| P. STAFF PLANNER                           | \$0.00                      | X | 0               | \$0.00             |
| Q. ENVIRONMENTAL SCIENTIST                 | \$0.00                      | X | 0               | \$0.00             |
| R. SENIOR CONSTRUCTION SUPERVISOR          | \$0.00                      | X | 0               | \$0.00             |
| S. CONSTRUCTION SUPERVISOR                 | \$175.00                    | X | 0               | \$0.00             |
| T. RESIDENT ENGINEER                       | \$0.00                      | X | 0               | \$0.00             |
| U. SENIOR INSPECTOR                        | \$115.00                    | X | 348             | \$39,790.00        |
| <b>TOTAL ESTIMATED DIRECT SALARY COST:</b> |                             |   |                 | <b>\$78,315.00</b> |

**II. ESTIMATE OF DIRECT EXPENSES:**

|    |                  |            |                  |            |   |               |
|----|------------------|------------|------------------|------------|---|---------------|
| A. | TRAVEL, BY AUTO: |            |                  |            |   |               |
|    |                  | 17 TRIPS @ | 600 MILES/TRIP @ | \$0.445    | = | \$4,539.00    |
| B. | TRAVEL, BY AIR:  |            |                  |            |   |               |
|    |                  | 0 TRIPS @  | 0 PERSONS @      | \$0.00     | = | \$0.00        |
| C. | PER DIEM:        |            |                  |            |   |               |
|    |                  | 32 DAYS @  | 1 PERSONS @      | \$94.00    | = | \$3,008.00    |
| D. | MISCELLANEOUS:   |            |                  |            | = | <u>\$0.00</u> |
|    |                  |            |                  | Subtotal = |   | \$7,547.00    |

**TOTAL ESTIMATE OF DIRECT EXPENSES: \$7,547.00**

**III. SUBCONTRACTS:**

|    |                           |                            |                           |             |
|----|---------------------------|----------------------------|---------------------------|-------------|
| A. | QUALITY ASSURANCE TESTING | <u>COMPANY NAME</u><br>WTI | <u>TYPE</u><br>RATE BASIS | \$12,000.00 |
|----|---------------------------|----------------------------|---------------------------|-------------|

**TOTAL COST OF SBO'S: \$12,000.00**

**IV. TOTALS:**

|    |                                                                                    |                    |
|----|------------------------------------------------------------------------------------|--------------------|
| A. | <b>MAXIMUM TOTAL COST FOR DESIGN SERVICES, AGREEMENT TOTAL &amp; FAA ELIGIBLE:</b> | <b>\$97,862.00</b> |
|----|------------------------------------------------------------------------------------|--------------------|

**C&S ENGINEERS, INC.  
ARCHITECTURAL/ENGINEERING  
WORK SUMMARY**

PROJECT: RUNWAY 7 CONNECTOR TAXIWAY PROJECT  
 SERVICES: CONSTRUCTION MANAGEMENT  
 CLIENT: CITY OF PAGE  
 CLIENT MGR: Rick Olson, Airport Director

Date: 5/29/15  
 Service Group Mgr: MICHAEL HOTALING  
 Facility Manager: LANCE McINTOSH  
 Project Manager: RICHARD GRAHAM  
 Project Number: K26.018.001

| CONT NO. | PHASE NO. | TASK                            | ADMIN ASST | SEN DES | STAFF ENG | MAN ENG | DEPT MAN | SEN INSP | DIRECT COSTS | SERVICES BY OTHERS | TOTALS   | TOTAL HOURS PER TASK |
|----------|-----------|---------------------------------|------------|---------|-----------|---------|----------|----------|--------------|--------------------|----------|----------------------|
|          | 400       | BIDDING SERVICES                | 10         |         |           | 30      |          |          | \$534.00     |                    | \$5,284  | 40                   |
|          | 401       | REVIEW & CONTRACT AWARD         | 10         |         |           | 5       | 2        |          |              |                    | \$1,600  | 17                   |
|          | 402       | PRE-CONSTRUCTION CONFERENCE     |            |         |           | 15      |          | 15       | \$267.00     |                    | \$4,092  | 30                   |
|          | 403       | CONSTRUCTION OBSERVATION        |            |         |           |         |          | 321      | \$4,877.00   |                    | \$41,792 | 321                  |
|          | 404       | DESIGN SUPPORT                  |            |         |           | 130     | 19       |          | \$1,869.00   |                    | \$23,394 | 149                  |
|          | 405       | AS-BUILT/RECORD DRAWINGS        |            | 20      | 5         | 10      | 2        | 10       |              |                    | \$5,700  | 47                   |
|          | 406       | PROJECT CLOSURE                 | 20         | 5       | 5         | 10      | 2        |          |              |                    | \$4,000  | 42                   |
|          | 791       | SBO - QUALITY ASSURANCE TESTING |            |         |           |         |          |          |              | \$12,000.00        | \$12,000 |                      |
|          |           |                                 | 40         | 25      | 10        | 200     | 25       | 346      | \$7,547.00   | \$12,000.00        | \$97,862 | 646                  |

## FEE SCHEDULE

PROJECT NAME: RUNWAY 7 CONNECTOR TAXIWAY PROJECT  
 SERVICES: CONSTRUCTION MANAGEMENT  
 PROJ LOCATION: PAGE MUNICIPAL AIRPORT  
 PROJ DESCRIPTION: Construction observation, testing and design support for the Runway 7 Connector Taxiway Project

SERVICE GROUP MGR: MICHAEL HOTALING  
 PROJECT MANAGER: RICHARD GRAHAM  
 DEPT. MANAGER: LANCE McINTOSH

CLIENT: CITY OF PAGE  
 CLIENT ADDRESS: 597 Vista Ave.  
 Page, AZ 85040

DIRECT LABOR RATES: (2013)  
 PROJECT NUMBER: K26 016 001

CLIENT MANAGER: Rick Olson, Airport Director

DATE: May 29, 2015

| BILLING RATES                  | 2013         | GENERAL FACTORS |                                      |                   |
|--------------------------------|--------------|-----------------|--------------------------------------|-------------------|
| LABOR CATEGORY                 | BILLING RATE | OVERTIME        |                                      |                   |
| SERVICE GROUP MANAGER          | \$250.00     | \$0.00          |                                      |                   |
| DEPARTMENT MANAGER             | \$175.00     | \$0.00          |                                      |                   |
| MANAGING ENGINEER              | \$140.00     | \$0.00          | MULTIPLIER = 1                       |                   |
| CHIEF/PRINCIPAL ENGINEER       | \$175.00     | \$0.00          |                                      |                   |
| SENIOR PROJECT ENGINEER        | \$125.00     | \$0.00          |                                      |                   |
| PROJECT ENGINEER               | \$120.00     | \$0.00          |                                      |                   |
| STAFF ENGINEER                 | \$120.00     | \$0.00          |                                      |                   |
| SENIOR DESIGNER                | \$110.00     | \$0.00          |                                      |                   |
| DESIGNER                       | \$80.00      | \$95.00         |                                      |                   |
| CADD OPERATOR                  | \$65.00      | \$80.00         |                                      |                   |
| ADMINISTRATIVE ASSISTANT       | \$55.00      | \$0.00          |                                      |                   |
| GRANTS ADMINISTRATOR           | \$80.00      | \$0.00          |                                      |                   |
| MANAGER AIRPORT PLANNING       | \$0.00       | \$0.00          |                                      |                   |
| SENIOR PLANNER                 | \$0.00       | \$0.00          |                                      |                   |
| PLANNER                        | \$0.00       | \$0.00          |                                      |                   |
| STAFF PLANNER                  | \$0.00       | \$0.00          |                                      |                   |
| ENVIRONMENTAL SCIENTIST        | \$0.00       | \$0.00          |                                      |                   |
| SENIOR CONSTRUCTION SUPERVISOR | \$0.00       | \$0.00          |                                      |                   |
| CONSTRUCTION SUPERVISOR        | \$175.00     | \$0.00          |                                      |                   |
| RESIDENT ENGINEER              | \$0.00       | \$0.00          |                                      |                   |
| SENIOR INSPECTOR               | \$115.00     | \$115.00        |                                      |                   |
|                                |              |                 | ALLOWABLE PER DIEM RATES (ADOT) 2006 |                   |
|                                |              |                 | CITY                                 | TOTAL<br>MAX RATE |
|                                |              |                 | LODGING                              | MEALS             |
|                                |              |                 | FLAG/GC (OCT)                        | \$120             |
|                                |              |                 | FLAG/GC (NOV-FEB)                    | \$104             |
|                                |              |                 | FLAG/GC (MAR-SEP)                    | \$120             |
|                                |              |                 | KAYENTA                              | \$120             |
|                                |              |                 | PHOENIX (OCT-DEC)                    | \$157             |
|                                |              |                 | PHOENIX (JAN-MAR)                    | \$195             |
|                                |              |                 | PHOENIX (APR-MAY)                    | \$183             |
|                                |              |                 | PHOENIX (JUN-AUG)                    | \$128             |
|                                |              |                 | PHOENIX (SEPT)                       | \$157             |
|                                |              |                 | SEDONA                               | \$188             |
|                                |              |                 | SEDONA                               | \$177             |
|                                |              |                 | SEDONA                               | \$188             |
|                                |              |                 | SIERRA VISTA                         | \$100             |
|                                |              |                 | TUCSON                               | \$127             |
|                                |              |                 | TUCSON                               | \$183             |
|                                |              |                 | TUCSON                               | \$127             |
|                                |              |                 | YUMA                                 | \$105             |
|                                |              |                 | NOT LISTED                           |                   |
|                                |              |                 | DEFAULT RATE                         | \$94              |

**OUT OF POCKET EXPENSES**

TRAVEL, BY AUTO (PER MILE): \$0.445 /MILE  
 PER DIEM: \$94.00 /DAY

**SERVICES BY OTHERS**

A. QUALITY ASSURANCE TESTING \$12,000.00 RATE BASIS

APPROVED BY:

\_\_\_\_\_  
 (GROUP MANAGER AUTHORIZATION)

\_\_\_\_\_  
 (DATE)



*Request for City Council Action*

|                                |                                                                                                                                                                                                             |                              |                                                                                                                         |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Title:</b>                  | Purchase of a K-9 dual purpose dog and training                                                                                                                                                             |                              |                                                                                                                         |
| <b>Meeting Date:</b>           | August 26, 2015                                                                                                                                                                                             | <b>Agenda Item Number:</b>   |                                                                                                                         |
| <b>Agenda Section:</b>         | <input type="checkbox"/> Consent<br><input type="checkbox"/> Public Hearings<br><input type="checkbox"/> Old Business<br><input checked="" type="checkbox"/> New Business<br><input type="checkbox"/> Other | <b>Action:</b>               | <input checked="" type="checkbox"/> Motion<br><input type="checkbox"/> Resolution<br><input type="checkbox"/> Ordinance |
| <b>Originating Department:</b> | Police Department                                                                                                                                                                                           | <b>Supporting Documents:</b> | Statement of Funding                                                                                                    |
| <b>Prepared By:</b>            | Cassandra Klain                                                                                                                                                                                             | <b>Presented By:</b>         | Frank Balkcom                                                                                                           |
| <b>Reviewed By:</b>            | Frank Balkcom                                                                                                                                                                                               | <b>Approved By:</b>          | Frank Balkcom                                                                                                           |
| <b>Proposed Action:</b>        | <b>Motion to approve the purchase of a new K-9 dual purpose dog for the Page Police Department, and obtain training for the K-9 and the officer/handler.</b>                                                |                              |                                                                                                                         |

**BACKGROUND:**

At the August 19, 2015 Substance Abuse Task Force Meeting, the Task Force approved to grant funds to help support the Page Police Department K-9 program. These funds are to be used to purchase a new K-9 dual purpose dog, training for the officer/handler and K-9, and travel expenses for their training. This program will enhance the Police Department Officer Safety concerns by deploying the dog for building searches and high profile violent offender contacts. The K-9 will also be used for narcotic searches and assistance with Narcotic Search Warrants as well as Drug Interdiction. The K-9 will also be used to assist other regional agencies as needed.

**BUDGET IMPACT:**

The Page Substance Abuse Task Force granted the Page Police Department the sum of \$19,618.00.

**STAFF RECOMMENDATION:**

Motion to approve the purchase of a new K-9 dual purpose dog for the Page Police Department, and obtain training for the K-9 and the officer/handler.



# ADLERHORST INTERNATIONAL, INC.

3951 Vernon Ave.  
 Riverside, CA 92509  
 (951) 685-2430

## Invoice

|           |           |
|-----------|-----------|
| DATE      | INVOICE # |
| 8/20/2015 | 53345     |

|                                                        |
|--------------------------------------------------------|
| <b>BILL TO</b>                                         |
| Page Police Department<br>928-645-4360<br>928-640-0448 |

|                |
|----------------|
| <b>SHIP TO</b> |
|                |

|             |       |           |
|-------------|-------|-----------|
| P.O. NUMBER | TERMS | DUE DATE  |
|             |       | 8/20/2015 |

| QUANTITY                | DESCRIPTION                                                                                                                                    | PRICE EACH | HANDLER | K-9 | AMOUNT     |
|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------|-----|------------|
| 1                       | Police Service Dog<br>- German Shepherd or Malinois                                                                                            | 9,600.00   |         |     | 9,600.00T  |
| 1                       | Security and Shipping Surcharge<br>Because of rising prices due to the security and shipping of our canines from Europe into the United States | 250.00     |         |     | 250.00     |
| <b>Subtotal</b>         |                                                                                                                                                |            |         |     | \$9,850.00 |
| <b>Sales Tax (8.0%)</b> |                                                                                                                                                |            |         |     | \$768.00   |

All Merchandise Subject to CA. Sales Tax

|                         |                    |
|-------------------------|--------------------|
| <b>Total</b>            | <b>\$10,618.00</b> |
| <i>Payments/Credits</i> | <i>\$0.00</i>      |
| <b>Balance Due</b>      | <b>\$10,618.00</b> |



*Request for City Council Action*

|                                |                                                                                                                                                                                                                        |                              |                                                                                                                         |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Title:</b>                  | Bid Award for Runway 7 Connector Taxiway                                                                                                                                                                               |                              |                                                                                                                         |
| <b>Meeting Date:</b>           | 8-26-15                                                                                                                                                                                                                | <b>Agenda Item Number:</b>   |                                                                                                                         |
| <b>Agenda Section:</b>         | <input type="checkbox"/> Consent<br><input type="checkbox"/> Public Hearings<br><input type="checkbox"/> Old Business<br><input type="checkbox"/> New Business<br><input checked="" type="checkbox"/> Other Bid Awards | <b>Action:</b>               | <input checked="" type="checkbox"/> Motion<br><input type="checkbox"/> Resolution<br><input type="checkbox"/> Ordinance |
| <b>Originating Department:</b> | City Manager                                                                                                                                                                                                           | <b>Supporting Documents:</b> | Letter/Bid Tabulations                                                                                                  |
| <b>Prepared By:</b>            | Lona Shugart                                                                                                                                                                                                           | <b>Presented By:</b>         | City Manager                                                                                                            |
| <b>Reviewed By:</b>            | City Manager                                                                                                                                                                                                           | <b>Approved By:</b>          | City Manager                                                                                                            |
| <b>Proposed Action:</b>        | Approve Authorization for Services                                                                                                                                                                                     |                              |                                                                                                                         |

**BACKGROUND:**

The Runway 7 Connector Taxiway Project went out for advertisement on July 22<sup>nd</sup> and 29<sup>th</sup> 2015. The bids were opened on August 18, 2015. The lowest responsible bidder recommended by C & S Companies is J. Banicki Construction, Inc. with a bid of \$442,170.00.

**BUDGET IMPACT:**

|               |                     |
|---------------|---------------------|
| FAA (95%)     | \$420,061.50        |
| ADOT (2.5%)   | \$11,054.25         |
| CITY (2.5%)   | <u>\$11,054.25</u>  |
| <b>TOTAL:</b> | <b>\$442,170.00</b> |

**SUGGESTED MOTION(S):**

- I move to grant the Runway 7 Connector Taxiway Project bid award to J. Banicki Construction, Inc. in the amount of \$442,170.00.



C&S Companies  
9200 E. Pima Center Pkwy.  
Suite 240  
Scottsdale, AZ 85258  
p: (602) 997-7536  
f: (602) 997-7592  
www.cscos.com

August 19, 2015

Mr. Rick Olson  
Airport Director  
City of Page  
697 Vista Ave.  
Page, Arizona 86040

Re: Runway 7 Connector Taxiway Project  
ADOT E5S3J

Dear Mr. Olson,

We have reviewed the bids received on August 18, 2015, for the above referenced project. Two bid proposals were received as follows:

|                               | <b>Total</b>        |
|-------------------------------|---------------------|
| J. Banicki Construction, Inc. | \$442,170.00        |
| Rummel Construction Co.       | \$468,745.95        |
| <i>Engineer's Estimate</i>    | <i>\$436,840.00</i> |

The apparent low bidder, J. Banicki Construction, Inc., Tempe, Arizona, has a current and active Type 'A' General Engineering License No.091410 with no valid complaints on file for a two-year reporting period. Based on our review of the bid documents submitted, we recommend that the project be awarded to **J. Banicki Construction, Inc.** of Tempe, Arizona for **\$442,170.00**.

Attached, please find the Bid Tabulation sheet. If you have any questions, feel free to call.

Best regards,

C&S COMPANIES, INC.

Richard D. Graham, P.E.  
Sr. Project Engineer

\Attachments

CITY OF PAGE  
PAGE MUNICIPAL AIRPORT  
RUNWAY 7 CONNECTOR TAXIWAY  
FAA AIP NO. 3-04-0025-29

BIDS OPENED: AUGUST 18, 2016

| ITEM NO.        | FAA SPEC NO. | DESCRIPTION                                              | QUANTITY | UNIT | ENGINEER'S ESTIMATE<br>C&S ENGINEERS, INC. |               | J. BANICKI CONSTRUCTION, INC. |               | RUMMEL CONSTRUCTION, INC. |               |
|-----------------|--------------|----------------------------------------------------------|----------|------|--------------------------------------------|---------------|-------------------------------|---------------|---------------------------|---------------|
|                 |              |                                                          |          |      | UNIT PRICE                                 | EXTENSION     | UNIT PRICE                    | EXTENSION     | UNIT PRICE                | EXTENSION     |
| <b>BASE BID</b> |              |                                                          |          |      |                                            |               |                               |               |                           |               |
| 1               | M-200        | MOBILIZATION                                             | 1        | LS   | \$ 73,000.00                               | \$ 73,000.00  | \$ 37,000.00                  | \$ 37,000.00  | \$ 57,000.00              | \$ 57,000.00  |
| 2               | M-100        | MAINTENANCE AND PROTECTION OF TRAFFIC                    | 1        | LS   | \$ 20,000.00                               | \$ 20,000.00  | \$ 30,000.00                  | \$ 30,000.00  | \$ 18,500.00              | \$ 18,500.00  |
| 3               | M-150        | PROJECT SURVEY AND STAKEOUT                              | 1        | LS   | \$ 20,000.00                               | \$ 20,000.00  | \$ 10,000.00                  | \$ 10,000.00  | \$ 28,000.00              | \$ 28,000.00  |
| 4               | P-150        | COMPLIANCE WITH POLLUTION, EROSION AND SILTATION CONTROL | 1        | LS   | \$ 10,000.00                               | \$ 10,000.00  | \$ 10,000.00                  | \$ 10,000.00  | \$ 24,000.00              | \$ 24,000.00  |
| 5               | P-151        | CLEARING AND GRUBBING                                    | 2        | ACRE | \$ 2,000.00                                | \$ 4,000.00   | \$ 3,000.00                   | \$ 6,000.00   | \$ 10,000.00              | \$ 20,000.00  |
| 6               | P-152        | EMBANKMENT IN PLACE                                      | 4,000    | CY   | \$ 15.00                                   | \$ 60,000.00  | \$ 11.00                      | \$ 44,000.00  | \$ 7.50                   | \$ 30,000.00  |
| 7               | GTP-12       | SAWCUT AND REMOVE EXISTING AC PAVEMENT                   | 30       | SY   | \$ 50.00                                   | \$ 1,500.00   | \$ 90.00                      | \$ 2,700.00   | \$ 100.00                 | \$ 3,000.00   |
| 8               | P-209        | 11" THICK CRUSHED AGGREGATE BASE COURSE                  | 755      | SY   | \$ 25.00                                   | \$ 18,875.00  | \$ 50.00                      | \$ 37,750.00  | \$ 45.00                  | \$ 33,975.00  |
| 9               | GTP-13       | SOIL STERILANT                                           | 755      | SY   | \$ 2.00                                    | \$ 1,510.00   | \$ 5.00                       | \$ 3,775.00   | \$ 5.19                   | \$ 3,918.45   |
| 10              | P-802        | BITUMINOUS PRIME COAT                                    | 755      | SY   | \$ 5.00                                    | \$ 3,775.00   | \$ 8.00                       | \$ 4,530.00   | \$ 2.50                   | \$ 1,887.50   |
| 11              | P-401        | 2" BITUMINOUS SURFACE COURSE, GRADATION 2                | 755      | SY   | \$ 50.00                                   | \$ 37,750.00  | \$ 40.00                      | \$ 30,200.00  | \$ 40.00                  | \$ 30,200.00  |
| 12              | P-620        | PAINT STRIPING (YELLOW REFLECTORIZED)                    | 310      | SF   | \$ 10.00                                   | \$ 3,100.00   | \$ 1.50                       | \$ 465.00     | \$ 1.50                   | \$ 465.00     |
| 13              | P-620        | PAINT SURFACE PAINTED HOLD POSITION SIGN MARKINGS        | 15       | EA   | \$ 750.00                                  | \$ 11,250.00  | \$ 740.00                     | \$ 11,100.00  | \$ 800.00                 | \$ 12,000.00  |
| 14              | P-620        | OBLITERATE EXISTING PAVEMENT MARKINGS                    | 3,150    | SF   | \$ 10.00                                   | \$ 31,500.00  | \$ 1.80                       | \$ 5,670.00   | \$ 2.00                   | \$ 6,300.00   |
| 15              | P-620        | PAINT ENHANCED TAXIWAY CENTERLINE MARKINGS               | 8        | EA   | \$ 2,000.00                                | \$ 16,000.00  | \$ 1,600.00                   | \$ 12,800.00  | \$ 2,015.00               | \$ 16,120.00  |
| 16              | P-620        | PAINT RUNWAY HOLD POSITION MARKINGS                      | 8        | EA   | \$ 1,000.00                                | \$ 8,000.00   | \$ 1,400.00                   | \$ 11,200.00  | \$ 1,600.00               | \$ 12,800.00  |
| 17              | D-701        | 36 INCH DIAMETER CORRUGATED POLYETHYLENE PIPE            | 96       | LF   | \$ 80.00                                   | \$ 7,680.00   | \$ 130.00                     | \$ 12,480.00  | \$ 215.00                 | \$ 20,640.00  |
| 18              | D-701        | 42 INCH DIAMETER CORRUGATED POLYETHYLENE PIPE            | 230      | LF   | \$ 100.00                                  | \$ 23,000.00  | \$ 210.00                     | \$ 48,300.00  | \$ 178.00                 | \$ 40,940.00  |
| 19              | D-751        | CATCH BASIN                                              | 4        | EA   | \$ 12,000.00                               | \$ 48,000.00  | \$ 17,000.00                  | \$ 68,000.00  | \$ 14,000.00              | \$ 56,000.00  |
| 20              | GTP-16       | DUMPED RIP RAP                                           | 55       | CY   | \$ 100.00                                  | \$ 5,500.00   | \$ 160.00                     | \$ 8,800.00   | \$ 240.00                 | \$ 13,200.00  |
| 21              | GTP-15       | FURNISH AND INSTALL L-853 EDGE REFLECTORS                | 12       | EA   | \$ 200.00                                  | \$ 2,400.00   | \$ 200.00                     | \$ 2,400.00   | \$ 150.00                 | \$ 1,800.00   |
| 22              | GTP-14       | WATERLINE REALIGNMENT AND CONCRETE ENCASEMENT            | 1        | LS   | \$ 15,000.00                               | \$ 15,000.00  | \$ 15,000.00                  | \$ 15,000.00  | \$ 20,000.00              | \$ 20,000.00  |
| 23              | GTP-9        | MISCELLANEOUS REMOVALS AND OTHER WORK                    | 1        | LS   | \$ 15,000.00                               | \$ 15,000.00  | \$ 30,000.00                  | \$ 30,000.00  | \$ 20,000.00              | \$ 20,000.00  |
| <b>TOTAL</b>    |              |                                                          |          |      |                                            | \$ 438,840.00 |                               | \$ 442,170.00 |                           | \$ 448,748.96 |

CITY OF PAGE  
 PAGE MUNICIPAL AIRPORT  
 RUNWAY 7 CONNECTOR TAXIWAY  
 FAA AIP NO. 3-04-0025-29

BIDS OPENED: AUGUST 18, 2015

| ITEM NO. | FAA SPEC NO. | DESCRIPTION                                                                          | QUANTITY | UNIT | ENGINEER'S ESTIMATE<br>C&S ENGINEERS, INC. |           | J. BANICKI CONSTRUCTION, INC. |           | RUMMEL CONSTRUCTION, INC.   |           |
|----------|--------------|--------------------------------------------------------------------------------------|----------|------|--------------------------------------------|-----------|-------------------------------|-----------|-----------------------------|-----------|
|          |              |                                                                                      |          |      | UNIT PRICE                                 | EXTENSION | UNIT PRICE                    | EXTENSION | UNIT PRICE                  | EXTENSION |
|          |              | CONTRACTOR'S CERTIFICATION OF ELIGIBILITY                                            |          |      |                                            |           | YES                           |           | YES                         |           |
|          |              | NON-COLLUSIVE BIDDING CERTIFICATE                                                    |          |      |                                            |           | YES                           |           | YES                         |           |
|          |              | RESOLUTION FOR CORPORATE BIDDERS                                                     |          |      |                                            |           | YES                           |           | YES                         |           |
|          |              | BUY AMERICAN PREFERENCES & CERTIFICATE                                               |          |      |                                            |           | YES                           |           | YES                         |           |
|          |              | CERTIFICATION OF NON-SEGREGATED FACILITIES                                           |          |      |                                            |           | YES                           |           | YES                         |           |
|          |              | CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION |          |      |                                            |           | YES                           |           | YES                         |           |
|          |              | CERTIFICATE OF INSURABILITY                                                          |          |      |                                            |           | YES                           |           | YES                         |           |
|          |              | CONTRACTORS IMMIGRATION WARRANTY                                                     |          |      |                                            |           | YES                           |           | YES                         |           |
|          |              | CERTIFICATION FOR RECEIPT OF ADDENDA (2 ADDENDUMS)                                   |          |      |                                            |           | YES                           |           | YES                         |           |
|          |              | STATEMENT OF SURETY'S INTENT                                                         |          |      |                                            |           | YES                           |           | YES                         |           |
|          |              | CONTRACTOR'S STORM WATER POLLUTION PREVENTION PLAN CERTIFICATION                     |          |      |                                            |           | YES                           |           | YES                         |           |
|          |              | DISADVANTAGED BUSINESS ENTERPRISE REQUIREMENTS                                       |          |      |                                            |           | YES - CONTRACT GOAL           |           | YES - CONTRACT GOAL         |           |
|          |              | LIST OF SUBCONTRACTORS                                                               |          |      |                                            |           | YES                           |           | YES                         |           |
|          |              | SAFETY PLAN COMPLIANCE DOCUMENT (SPCD) AND CERTIFICATION                             |          |      |                                            |           | YES                           |           | YES                         |           |
|          |              | CONTRACTOR LICENSE CHECK                                                             |          |      |                                            |           | 091410 A - CURRENT            |           | 114845A & 114846B - CURRENT |           |
|          |              | BID BOND                                                                             |          |      |                                            |           | YES                           |           | YES                         |           |

*Request for City Council Action*

|                                |                                                                                                                                                                                                                               |                              |                                                                                                                         |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Title:</b>                  | Bid Award for Airfield Electrical Upgrades                                                                                                                                                                                    |                              |                                                                                                                         |
| <b>Meeting Date:</b>           | 8-26-15                                                                                                                                                                                                                       | <b>Agenda Item Number:</b>   |                                                                                                                         |
| <b>Agenda Section:</b>         | <input type="checkbox"/> Consent<br><input type="checkbox"/> Public Hearings<br><input type="checkbox"/> Old Business<br><input type="checkbox"/> New Business<br><input checked="" type="checkbox"/> Other <b>BID AWARDS</b> | <b>Action:</b>               | <input checked="" type="checkbox"/> Motion<br><input type="checkbox"/> Resolution<br><input type="checkbox"/> Ordinance |
| <b>Originating Department:</b> | City Manager                                                                                                                                                                                                                  | <b>Supporting Documents:</b> | Letter/Bid Tabulations                                                                                                  |
| <b>Prepared By:</b>            | Lona Shugart                                                                                                                                                                                                                  | <b>Presented By:</b>         | City Manager                                                                                                            |
| <b>Reviewed By:</b>            | City Manager                                                                                                                                                                                                                  | <b>Approved By:</b>          | City Manager                                                                                                            |
| <b>Proposed Action:</b>        | Approve Authorization for Services                                                                                                                                                                                            |                              |                                                                                                                         |

**BACKGROUND:**

The Airfield Electrical Upgrades went out for advertisement on July 22<sup>nd</sup> and 29<sup>th</sup> 2015. The bids were opened on August 18, 2015. The lowest responsible bidder recommended by C & S Companies is Rural Electric with a bid of \$347,213.00.

**BUDGET IMPACT:**

|               |                     |
|---------------|---------------------|
| FAA (95%)     | \$329,852.35        |
| ADOT (2.5%)   | \$ 8,680.32         |
| CITY (2.5%)   | <u>\$ 8,680.33</u>  |
| <b>TOTAL:</b> | <b>\$347,213.00</b> |

**SUGGESTED MOTION(S):**

- I move to grant the Airfield Electrical Upgrades bid award to Rural Electric in the amount of \$347,213.00.



**C&S Companies**  
9200 E. Pima Center Pkwy.  
Suite 240  
Scottsdale, AZ 85258  
p: (602) 997-7536  
f: (602) 997-7592  
www.cscos.com

August 19, 2015

Mr. Rick Olson  
Airport Director  
City of Page  
697 Vista Ave.  
Page, Arizona 86040

Re: Airfield Electrical Upgrades Project  
ADOT E5S3B

Déar Mr. Olson,

We have reviewed the bids received on August 18, 2015, for the above referenced project. Four bid proposals were received as follows:

|                            | <b>Total</b>        |
|----------------------------|---------------------|
| Rural Electric             | \$347,213.00        |
| AJP Electric               | \$359,200.00        |
| Pavex Corp.                | \$375,920.00        |
| Utility Construction       | \$467,414.00        |
| <i>Engineer's Estimate</i> | <i>\$399,500.00</i> |

The apparent low bidder, Rural Electric, Inc., Mesa, Arizona, has a current and active Type 'A' General Engineering License No.075367 with no valid complaints on file for a two-year reporting period. Based on our review of the bid documents submitted, we recommend that the project be awarded to **Rural Electric, Inc.** of Mesa, Arizona for **\$347,213.00**.

Attached, please find the Bid Tabulation sheet. If you have any questions, feel free to call.

Best regards,

C&S COMPANIES, INC.

Richard D. Graham, P.E.  
Sr. Project Engineer

\Attachments

CITY OF PAGE  
PAGE MUNICIPAL AIRPORT  
AIRFIELD ELECTRICAL UPGRADES  
FAA AIP NO. 3-04-0025-29

BIDS OPENED: AUGUST 16, 2016

| ITEM NO.        | FAA SPEC NO. | DESCRIPTION                                                                                  | QUANTITY | UNIT | ENGINEER'S ESTIMATE<br>C&S ENGINEERS, INC. |                      | RURAL ELECTRIC, INC. |                      | AJP ELECTRIC, INC. |                      |
|-----------------|--------------|----------------------------------------------------------------------------------------------|----------|------|--------------------------------------------|----------------------|----------------------|----------------------|--------------------|----------------------|
|                 |              |                                                                                              |          |      | UNIT PRICE                                 | EXTENSION            | UNIT PRICE           | EXTENSION            | UNIT PRICE         | EXTENSION            |
| <b>BASE BID</b> |              |                                                                                              |          |      |                                            |                      |                      |                      |                    |                      |
| 1               | M-200        | MOBILIZATION                                                                                 | 1        | LS   | \$ 19,000.00                               | \$ 19,000.00         | \$ 30,000.00         | \$ 30,000.00         | \$ 50,000.00       | \$ 50,000.00         |
| 2               | M-100        | MAINTENANCE AND PROTECTION OF TRAFFIC                                                        | 1        | LS   | \$ 40,000.00                               | \$ 40,000.00         | \$ 21,245.00         | \$ 21,245.00         | \$ 25,000.00       | \$ 25,000.00         |
| 3               | GTP-9        | MISCELLANEOUS REMOVALS AND OTHER WORK                                                        | 1        | LS   | \$ 25,000.00                               | \$ 25,000.00         | \$ 9,650.00          | \$ 9,650.00          | \$ 5,000.00        | \$ 5,000.00          |
| 4               | L-108        | NO. 8 AWG L-824C CABLE                                                                       | 63,000   | LF   | \$ 1.20                                    | \$ 75,600.00         | \$ 1.08              | \$ 68,040.00         | \$ 1.20            | \$ 75,600.00         |
| 5               | L-108        | COUNTERPOISE, PLOWED/TRENCHED SEPARATE FROM CONDUIT                                          | 200      | LF   | \$ 1.00                                    | \$ 200.00            | \$ 7.40              | \$ 1,480.00          | \$ 10.00           | \$ 2,000.00          |
| 6               | L-108        | EQUIPMENT SAFETY GROUND SYSTEM, EQUIPMENT GROUND ROD AND CONNECTION                          | 2        | EA   | \$ 100.00                                  | \$ 200.00            | \$ 118.00            | \$ 236.00            | \$ 100.00          | \$ 200.00            |
| 7               | L-110        | 1-2" SCH. 40 PVC DUCT, TRENCHED, UNENCASED                                                   | 200      | LF   | \$ 9.00                                    | \$ 1,800.00          | \$ 11.00             | \$ 2,200.00          | \$ 10.00           | \$ 2,000.00          |
| 8               | L-125        | MEDIUM INTENSITY TAXIWAY LIGHT, L-861T - EXISTING BASE                                       | 204      | EA   | \$ 450.00                                  | \$ 91,800.00         | \$ 332.00            | \$ 67,728.00         | \$ 350.00          | \$ 71,400.00         |
| 9               | L-125        | MEDIUM INTENSITY TAXIWAY LIGHT, L-861T - NEW BASE MOUNTED                                    | 2        | EA   | \$ 950.00                                  | \$ 1,900.00          | \$ 942.00            | \$ 1,884.00          | \$ 800.00          | \$ 1,600.00          |
| 10              | L-125        | REMOVE AND RELOCATE EXISTING MEDIUM INTENSITY TAXIWAY LIGHT, REPLACE FIXTURE WITH LED L-861T | 4        | EA   | \$ 950.00                                  | \$ 3,800.00          | \$ 1,036.00          | \$ 4,144.00          | \$ 800.00          | \$ 3,200.00          |
| 11              | L-125        | MEDIUM INTENSITY RUNWAY LIGHT, L-861 - EXISTING BASE                                         | 53       | EA   | \$ 450.00                                  | \$ 23,850.00         | \$ 412.00            | \$ 21,836.00         | \$ 400.00          | \$ 21,200.00         |
| 12              | L-125        | MEDIUM INTENSITY RUNWAY LIGHT, L-861 - NEW BASE, 12" HIGH                                    | 5        | EA   | \$ 950.00                                  | \$ 4,750.00          | \$ 1,102.00          | \$ 5,510.00          | \$ 800.00          | \$ 4,000.00          |
| 13              | L-125        | MEDIUM INTENSITY RUNWAY THRESHOLD LIGHT, L-861E - EXISTING BASE                              | 16       | EA   | \$ 450.00                                  | \$ 7,200.00          | \$ 420.00            | \$ 6,720.00          | \$ 400.00          | \$ 6,400.00          |
| 14              | L-125        | SIGN PANEL REPLACEMENT                                                                       | 20       | EA   | \$ 150.00                                  | \$ 3,000.00          | \$ 390.00            | \$ 7,800.00          | \$ 400.00          | \$ 8,000.00          |
| 15              | L-125        | LED GUIDANCE SIGN RETROFIT KIT OR NEW LED SIGN - 1 MODULE SIGN - SIZE 4                      | 4        | EA   | \$ 2,000.00                                | \$ 8,000.00          | \$ 1,620.00          | \$ 6,480.00          | \$ 1,500.00        | \$ 6,000.00          |
| 16              | L-125        | LED GUIDANCE SIGN RETROFIT KIT OR NEW LED SIGN - 1 MODULE SIGN - SIZE 2                      | 2        | EA   | \$ 1,300.00                                | \$ 2,600.00          | \$ 1,140.00          | \$ 2,280.00          | \$ 1,100.00        | \$ 2,200.00          |
| 17              | L-125        | LED GUIDANCE SIGN RETROFIT KIT OR NEW LED SIGN - 2 MODULE SIGN - SIZE 2                      | 14       | EA   | \$ 1,750.00                                | \$ 24,500.00         | \$ 1,480.00          | \$ 20,720.00         | \$ 1,200.00        | \$ 16,800.00         |
| 18              | L-125        | LED GUIDANCE SIGN RETROFIT KIT OR NEW LED SIGN - 3 MODULE SIGN - SIZE 2                      | 10       | EA   | \$ 2,100.00                                | \$ 21,000.00         | \$ 1,760.00          | \$ 17,600.00         | \$ 1,500.00        | \$ 15,000.00         |
| 19              | L-125        | LED GUIDANCE SIGN RETROFIT KIT OR NEW LED SIGN - 4 MODULE SIGN - SIZE 2                      | 2        | EA   | \$ 2,450.00                                | \$ 4,900.00          | \$ 2,045.00          | \$ 4,090.00          | \$ 1,800.00        | \$ 3,600.00          |
| 20              | L-125        | NEW LED SIGN - TWO - 3 MODULE SIGNS, SIZE 2 - REPLACING EXISTING 6 MODULE SIGN               | 2        | EA   | \$ 4,200.00                                | \$ 8,400.00          | \$ 10,610.00         | \$ 21,220.00         | \$ 5,000.00        | \$ 16,000.00         |
| 21              | L-125        | REIL - RUNWAY END IDENTIFIER LIGHT                                                           | 2        | EA   | \$ 16,000.00                               | \$ 32,000.00         | \$ 13,175.00         | \$ 26,350.00         | \$ 12,000.00       | \$ 24,000.00         |
| <b>TOTAL</b>    |              |                                                                                              |          |      |                                            | <b>\$ 399,600.00</b> |                      | <b>\$ 347,213.06</b> |                    | <b>\$ 399,200.00</b> |

CITY OF PAGE  
PAGE MUNICIPAL AIRPORT  
AIRFIELD ELECTRICAL UPGRADES  
FAA AIP NO. 3-04-0025-28

BIDS OPENED: AUGUST 18, 2016

| ITEM NO. | FAA SPEC NO. | DESCRIPTION                                                                          | QUANTITY | UNIT | ENGINEER'S ESTIMATE<br>C&S ENGINEERS, INC. |           | RURAL ELECTRIC, INC.               |           | AJP ELECTRIC, INC.   |           |
|----------|--------------|--------------------------------------------------------------------------------------|----------|------|--------------------------------------------|-----------|------------------------------------|-----------|----------------------|-----------|
|          |              |                                                                                      |          |      | UNIT PRICE                                 | EXTENSION | UNIT PRICE                         | EXTENSION | UNIT PRICE           | EXTENSION |
|          |              | CONTRACTOR'S CERTIFICATION OF ELIGIBILITY                                            |          |      |                                            |           | YES                                |           | YES                  |           |
|          |              | NON-COLLUSIVE BIDDING CERTIFICATE                                                    |          |      |                                            |           | YES                                |           | YES                  |           |
|          |              | RESOLUTION FOR CORPORATE BIDDERS                                                     |          |      |                                            |           | YES                                |           | YES                  |           |
|          |              | BUY AMERICAN PREFERENCES & CERTIFICATE                                               |          |      |                                            |           | YES                                |           | YES                  |           |
|          |              | CERTIFICATION OF NON-SEGREGATED FACILITIES                                           |          |      |                                            |           | YES                                |           | YES                  |           |
|          |              | CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION |          |      |                                            |           | YES                                |           | YES                  |           |
|          |              | CERTIFICATE OF INSURABILITY                                                          |          |      |                                            |           | YES                                |           | YES                  |           |
|          |              | CONTRACTORS IMMIGRATION WARRANTY                                                     |          |      |                                            |           | YES                                |           | YES                  |           |
|          |              | CERTIFICATION FOR RECEIPT OF ADDENDA (1 ADDENDUM)                                    |          |      |                                            |           | YES                                |           | YES                  |           |
|          |              | STATEMENT OF SURETY'S INTENT                                                         |          |      |                                            |           | YES                                |           | YES                  |           |
|          |              | CONTRACTOR'S STORM WATER POLLUTION PREVENTION PLAN CERTIFICATION                     |          |      |                                            |           | YES                                |           | YES                  |           |
|          |              | DISADVANTAGED BUSINESS ENTERPRISE REQUIREMENTS                                       |          |      |                                            |           | YES - CONTRACT GOAL                |           | YES - CONTRACT GOAL  |           |
|          |              | LIST OF SUBCONTRACTORS                                                               |          |      |                                            |           | YES                                |           | YES                  |           |
|          |              | SAFETY PLAN COMPLIANCE DOCUMENT (SPCD) AND CERTIFICATION                             |          |      |                                            |           | YES                                |           | YES                  |           |
|          |              | CONTRACTOR LICENSE CHECK                                                             |          |      |                                            |           | 075367(A) & 074573 (C11) - CURRENT |           | 145006 (A) - CURRENT |           |
|          |              | B/D BOND                                                                             |          |      |                                            |           | YES                                |           | YES                  |           |

CITY OF PAGE  
PAGE MUNICIPAL AIRPORT  
AIRFIELD ELECTRICAL UPGRADES  
FAA AIP NO. 3-04-0026-29

BIDS OPENED: AUGUST 18, 2016

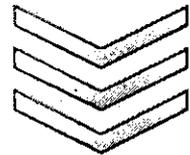
| ITEM NO.        | FAA SPEC NO. | DESCRIPTION                                                                                  | QUANTITY | UNIT | PAVEX CORP.  |               | UTILITY CONSTRUCTION COMPANY, INC. |               |
|-----------------|--------------|----------------------------------------------------------------------------------------------|----------|------|--------------|---------------|------------------------------------|---------------|
|                 |              |                                                                                              |          |      | UNIT PRICE   | EXTENSION     | UNIT PRICE                         | EXTENSION     |
| <b>BASE BID</b> |              |                                                                                              |          |      |              |               |                                    |               |
| 1               | M-200        | MOBILIZATION                                                                                 | 1        | LS   | \$ 30,000.00 | \$ 30,000.00  | \$ 23,117.00                       | \$ 23,117.00  |
| 2               | M-100        | MAINTENANCE AND PROTECTION OF TRAFFIC                                                        | 1        | LS   | \$ 7,000.00  | \$ 7,000.00   | \$ 4,500.00                        | \$ 4,500.00   |
| 3               | GTP-9        | MISCELLANEOUS REMOVALS AND OTHER WORK                                                        | 1        | LS   | \$ 5,000.00  | \$ 5,000.00   | \$ 1,133.00                        | \$ 1,133.00   |
| 4               | L-108        | NO. 8 AWG L-824C CABLE                                                                       | 63,000   | LF   | \$ 1.00      | \$ 63,000.00  | \$ 2.17                            | \$ 136,710.00 |
| 5               | L-108        | COUNTERPOISE, PLOWED/TRENCHED SEPARATE FROM CONDUIT                                          | 200      | LF   | \$ 4.00      | \$ 800.00     | \$ 6.50                            | \$ 1,300.00   |
| 6               | L-108        | EQUIPMENT SAFETY GROUND SYSTEM, EQUIPMENT GROUND ROD AND CONNECTION                          | 2        | EA   | \$ 200.00    | \$ 400.00     | \$ 373.00                          | \$ 746.00     |
| 7               | L-110        | 1-2" SCH. 40 PVC DUCT, TRENCHED, UNENCASED                                                   | 200      | LF   | \$ 7.00      | \$ 1,400.00   | \$ 8.90                            | \$ 1,780.00   |
| 8               | L-125        | MEDIUM INTENSITY TAXIWAY LIGHT, L-861T - EXISTING BASE                                       | 204      | EA   | \$ 360.00    | \$ 73,440.00  | \$ 452.00                          | \$ 92,208.00  |
| 9               | L-125        | MEDIUM INTENSITY TAXIWAY LIGHT, L-861T - NEW BASE MOUNTED                                    | 2        | EA   | \$ 1,500.00  | \$ 3,000.00   | \$ 1,035.00                        | \$ 2,070.00   |
| 10              | L-125        | REMOVE AND RELOCATE EXISTING MEDIUM INTENSITY TAXIWAY LIGHT, REPLACE FIXTURE WITH LED L-861T | 4        | EA   | \$ 2,000.00  | \$ 8,000.00   | \$ 1,180.00                        | \$ 4,720.00   |
| 11              | L-125        | MEDIUM INTENSITY RUNWAY LIGHT, L-861 - EXISTING BASE                                         | 53       | EA   | \$ 600.00    | \$ 31,800.00  | \$ 818.00                          | \$ 43,354.00  |
| 12              | L-125        | MEDIUM INTENSITY RUNWAY LIGHT, L-861 - NEW BASE, 12" HIGH                                    | 5        | EA   | \$ 1,900.00  | \$ 9,500.00   | \$ 1,404.00                        | \$ 7,020.00   |
| 13              | L-125        | MEDIUM INTENSITY RUNWAY THRESHOLD LIGHT, L-861E - EXISTING BASE                              | 16       | EA   | \$ 700.00    | \$ 11,200.00  | \$ 954.00                          | \$ 15,264.00  |
| 14              | L-125        | SIGN PANEL REPLACEMENT                                                                       | 20       | EA   | \$ 80.00     | \$ 1,600.00   | \$ 622.00                          | \$ 12,440.00  |
| 15              | L-125        | LED GUIDANCE SIGN RETROFIT KIT OR NEW LED SIGN - 1 MODULE SIGN - SIZE 4                      | 4        | EA   | \$ 2,450.00  | \$ 9,800.00   | \$ 2,439.00                        | \$ 9,756.00   |
| 16              | L-125        | LED GUIDANCE SIGN RETROFIT KIT OR NEW LED SIGN - 1 MODULE SIGN - SIZE 2                      | 2        | EA   | \$ 1,710.00  | \$ 3,420.00   | \$ 1,794.00                        | \$ 3,588.00   |
| 17              | L-125        | LED GUIDANCE SIGN RETROFIT KIT OR NEW LED SIGN - 2 MODULE SIGN - SIZE 2                      | 14       | EA   | \$ 2,260.00  | \$ 31,640.00  | \$ 2,202.00                        | \$ 30,828.00  |
| 18              | L-125        | LED GUIDANCE SIGN RETROFIT KIT OR NEW LED SIGN - 3 MODULE SIGN - SIZE 2                      | 10       | EA   | \$ 3,360.00  | \$ 33,600.00  | \$ 2,513.00                        | \$ 25,130.00  |
| 19              | L-125        | LED GUIDANCE SIGN RETROFIT KIT OR NEW LED SIGN - 4 MODULE SIGN - SIZE 2                      | 2        | EA   | \$ 3,930.00  | \$ 7,860.00   | \$ 2,847.00                        | \$ 5,694.00   |
| 20              | L-125        | NEW LED SIGN - TWO - 3 MODULE SIGNS, SIZE 2 - REPLACING EXISTING 6 MODULE SIGN               | 2        | EA   | \$ 8,400.00  | \$ 16,800.00  | \$ 11,028.00                       | \$ 22,056.00  |
| 21              | L-125        | REIL - RUNWAY END IDENTIFIER LIGHT                                                           | 2        | EA   | \$ 13,330.00 | \$ 26,660.00  | \$ 12,000.00                       | \$ 24,000.00  |
| <b>TOTAL</b>    |              |                                                                                              |          |      |              | \$ 376,920.00 |                                    | \$ 447,414.00 |

CITY OF PAGE  
PAGE MUNICIPAL AIRPORT  
AIRFIELD ELECTRICAL UPGRADES  
FAA AIP NO. 3-04-0025-29

BIDS OPENED: AUGUST 18, 2018

| ITEM NO. | FAA SPEC NO. | DESCRIPTION                                                      | QUANTITY | UNIT | PAVEX CORP.                                               |           | UTILITY CONSTRUCTION COMPANY, INC.                        |           |
|----------|--------------|------------------------------------------------------------------|----------|------|-----------------------------------------------------------|-----------|-----------------------------------------------------------|-----------|
|          |              |                                                                  |          |      | UNIT PRICE                                                | EXTENSION | UNIT PRICE                                                | EXTENSION |
|          |              | CONTRACTOR'S CERTIFICATION OF ELIGIBILITY                        |          |      | YES                                                       |           | YES                                                       |           |
|          |              | NON-COLLUSIVE BIDDING CERTIFICATE                                |          |      | YES                                                       |           | YES                                                       |           |
|          |              | RESOLUTION FOR CORPORATE BIDDERS                                 |          |      | YES                                                       |           | YES                                                       |           |
|          |              | BUY AMERICAN PREFERENCES & CERTIFICATE                           |          |      | YES                                                       |           | YES                                                       |           |
|          |              | CERTIFICATION OF NON-SEGREGATED FACILITIES                       |          |      | YES                                                       |           | YES                                                       |           |
|          |              | CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND |          |      | YES                                                       |           | YES                                                       |           |
|          |              | CERTIFICATE OF INSURABILITY                                      |          |      | YES                                                       |           | YES                                                       |           |
|          |              | CONTRACTORS IMMIGRATION WARRANTY                                 |          |      | YES                                                       |           | YES                                                       |           |
|          |              | CERTIFICATION FOR RECEIPT OF ADDENDA (1 ADDENDUM)                |          |      | YES                                                       |           | YES                                                       |           |
|          |              | STATEMENT OF SURETY'S INTENT                                     |          |      | YES                                                       |           | YES                                                       |           |
|          |              | CONTRACTOR'S STORM WATER POLLUTION PREVENTION PLAN CERTIFICATION |          |      | YES                                                       |           | YES                                                       |           |
|          |              | DISADVANTAGED BUSINESS ENTERPRISE REQUIREMENTS                   |          |      | YES - 0%                                                  |           | YES - CONTRACT GOAL                                       |           |
|          |              | LIST OF SUBCONTRACTORS                                           |          |      | YES                                                       |           | YES                                                       |           |
|          |              | SAFETY PLAN COMPLIANCE DOCUMENT (SPCD) AND CERTIFICATION         |          |      | YES (SIGNED - SUPPLEMENTAL INFORMATION WAS NOT FILLED IN) |           | YES (SIGNED - SUPPLEMENTAL INFORMATION WAS NOT FILLED IN) |           |
|          |              | CONTRACTOR LICENSE CHECK                                         |          |      | 079187 (A) - CURRENT                                      |           | 124023 (A) - CURRENT                                      |           |
|          |              | BID BOND                                                         |          |      | YES                                                       |           | YES                                                       |           |

**FOURTH QUARTER FINANCIAL REPORT**  
**FOR THE PERIOD ENDED JUNE 30, 2015**  
**\*PRELIMINARY\***



**Fiscal Year 2015**

**CITY OF PAGE**

*Vision Statement*

The City of Page is a clean, financially responsible, diverse and vibrant community that respects the quality of its environment, fosters a sense of community and family, encourages a healthful, active lifestyle and supports a wide-range of business opportunities to promote a prosperous economy.

## **INTRODUCTION**

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Quarterly financial reporting is being prepared by the City of Page as a means of providing the community, Council and the organization with an overview of financial information for the General Government Funds. Quarterly financial reporting is a priority identified by Council during previous strategic planning worksessions.

The primary information provided in the quarterly report is a comparison of the annual budget amounts to actual revenues and expenditures for operating departments. Prior year comparisons are also included in some areas.

All financial information is based on preliminary, unaudited information reported from the municipal financial system as of the report date. Seasonal variations or special occurrences in municipal operations may affect the proportion of revenues achieved or expenditures incurred to date.

Notations for this quarter include the following:

\*There were various personnel vacancies filled including one full-time Library position, one full-time and one reserve firefighter, one full-time patrol officer, and one full-time Community Development Director. There were seven full-time positions vacated this quarter.

\*The following Capital purchases were made: Honda UTV for parks/trail maintenance, Swenson sand spreader for Public Works, fiber installation connecting airport to Aqua Avenue, Lake Powell National Golf Course Clubhouse Renovation was completed in the amount of \$74,000 and the Page Fire Department Roof Replacement was completed in the amount of \$31,000.

\* The South Navajo Rehabilitation was started as well as a pavement replacement project which includes areas on Poplar Street, 15th Avenue, Valley Court, Tower Butte, and San Francisco. These projects are scheduled to be completed before Fall 2015.

\*Design for airfield electrical upgrades and a connector taxiway at the airport are nearly complete and bids are being accepted for a prefabricated concrete wall on North Navajo. Both projects are expected to commence in fiscal year 2016.

\*A budget transfer was approved by Council to accommodate an interfund transfer to Debt Service for a prior period land sale in the amount of \$144,300.

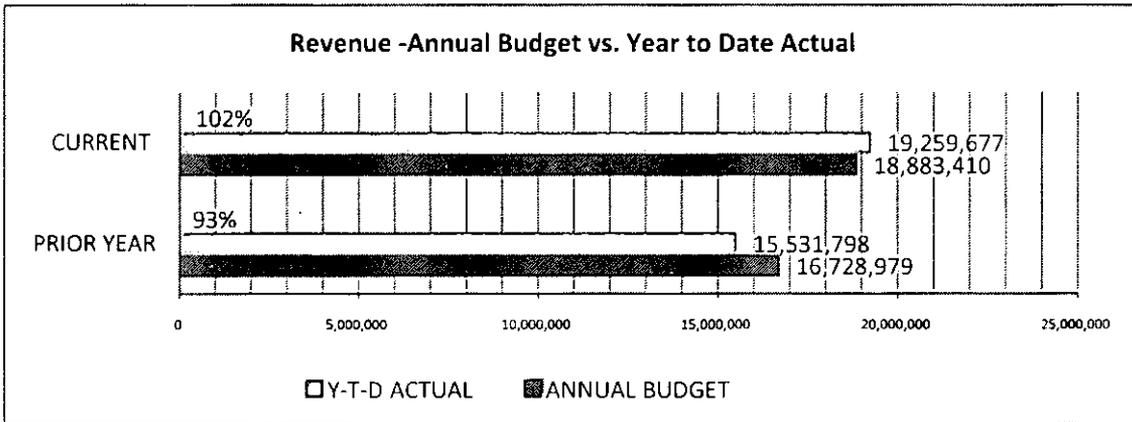
\*City sales tax revenue ending FY2015 totaled \$9.01 million.

**ALL FUNDS (EXCLUDES ENTERPRISE FUNDS)**

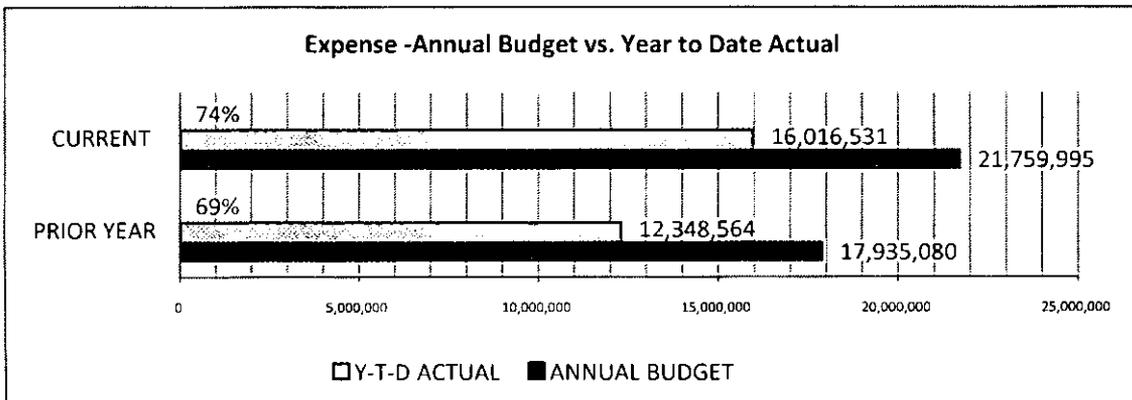
Revenues received year-to-date are 102% of annual budget and expenditures are 74% of annual budget. 83% of total revenue has been expended, which is a slight increase from the prior year.

Approximately \$3 million of unexpended expense budgets are mainly due to the cancellation of acceptance for Grand Canyon Airport entitlement funds and an anticipated expense to place debt reduction funds into an irrevocable trust. Council opted to separate debt reduction funds by holding them in a separate Local Government Investment Pool account.

**TOTAL YTD REVENUE                    \$ 19,259,677**



**TOTAL YTD EXPENSE                    \$ 16,016,531**



## GENERAL FUND

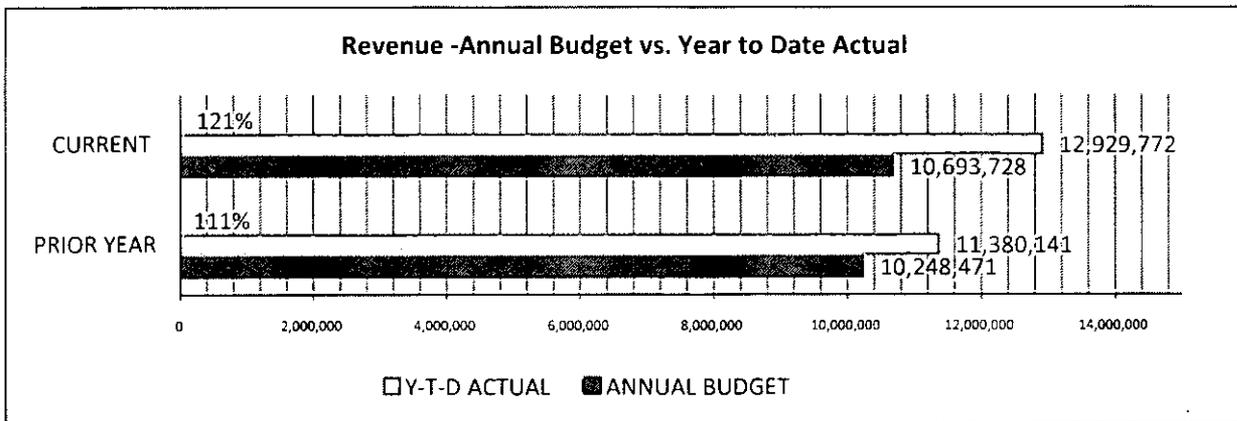
General Fund revenues exceeded budget by 21% and 84% of revenues have been expended year-to-date. This provides an increase to reserves of \$2 million. City Sales Tax trends have continued to increase as well as revenues for rescue services.

Expenditures year-to-date have increased over the prior year due to the increase in debt coverage.

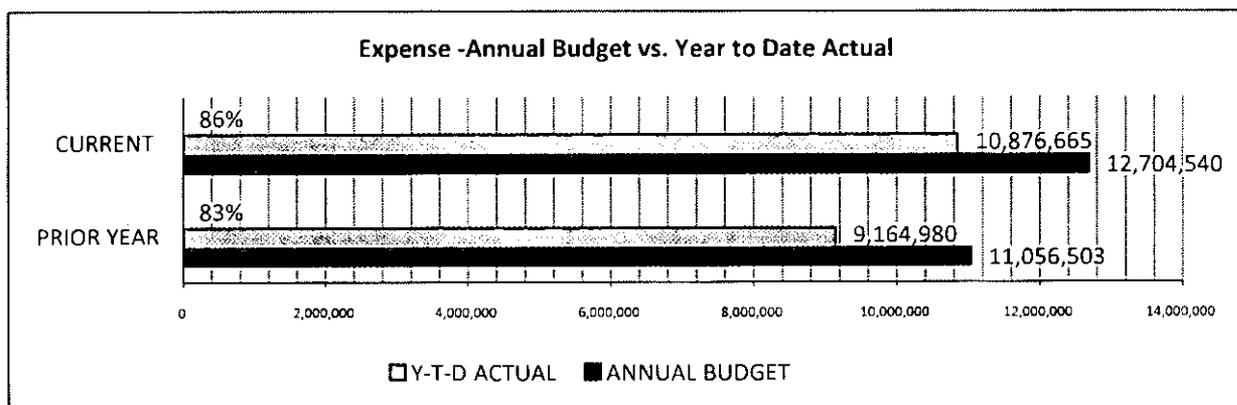
Transfers in the amount of \$1.4 million have been made from the General Fund to Debt Service for the bi-annual bond payments, as well as \$415,000 in transfers to the Community Development Fund and a \$300,000 transfer to the Highway User Fund.

There is a continued amount of fluctuation in department salaries/benefits, due to the ongoing personnel turnover. Four full-time vacancies were filled, as well as one reserve firefighter.

### GENERAL FUND YTD REVENUE \$ 12,929,772



### GENERAL FUND YTD EXPENSE \$ 10,876,665



**CITY OF PAGE  
FISCAL YEAR 2015  
SUMMARY BY FUND  
ENDING JUNE 30, 2015**

| FUND                                 | PRIOR YEAR<br>EXPENSE | CURRENT<br>EXPENSE  | PRIOR YEAR<br>REVENUE | CURRENT<br>REVENUE | PRIOR YEAR<br>NET GAIN/LOSS | CURRENT<br>NET GAIN/LOSS | *CASH BALANCE<br>AS OF<br>6/30/2014 | *CASH BALANCE<br>AS OF<br>6/30/2015 |
|--------------------------------------|-----------------------|---------------------|-----------------------|--------------------|-----------------------------|--------------------------|-------------------------------------|-------------------------------------|
| 10 GENERAL FUND                      | (9,164,980)           | (10,876,665)        | 11,380,141            | 12,929,772         | 2,215,161                   | 2,053,107                | 6,568,209                           | 8,609,380                           |
| 5 15 HIGHWAY USERS FUND              | (483,429)             | (1,069,025)         | 711,674               | 1,058,323          | 228,245                     | (10,701)                 | 1,603,366                           | 2,365,797                           |
| 16 SUBSTANCE ABUSE FUND              | (8,243)               | (9,553)             | 4,732                 | 5,874              | (3,511)                     | (3,679)                  | 41,987                              | 37,956                              |
| 1 17 TRANSIENT FUND                  | 0                     | (2,240)             | 300                   | 0                  | 300                         | (2,240)                  | 2,240                               | 0                                   |
| 1 18 COMMUNITY CENTER DONATION FUND  | (3,872)               | (38,353)            | 1,673                 | 0                  | (2,199)                     | (38,353)                 | 38,753                              | 0                                   |
| 1 19 PAGE YOUTH CENTER DONATION FUND | (132)                 | (7,559)             | 218                   | 0                  | 87                          | (7,559)                  | 7,559                               | 0                                   |
| 4 20 DEBT SERVICE FUND               | (1,270,580)           | (1,384,329)         | 1,527,034             | 2,477,949          | 256,454                     | 1,093,619                | 246,109                             | 1,307,121                           |
| 1 21 FIRE DONATIONS                  | (279)                 | (166)               | 300                   | 0                  | 21                          | (166)                    | 166                                 | 0                                   |
| 1 22 PROJECT GRADUATION              | (6,000)               | (8,073)             | 0                     | 0                  | (6,000)                     | (8,073)                  | 8,073                               | 0                                   |
| 2 23 POLICE DEPARTMENT GRANTS        | 0                     | (343)               | 65,970                | 0                  | 65,970                      | (343)                    | 343                                 | 0                                   |
| 24 SRO GRANT                         | (29,494)              | 0                   | 29,494                | 0                  | 0                           | 0                        | 582                                 | 0                                   |
| 25 MISCELLANEOUS GRANTS              | (69,254)              | (104,738)           | 70,091                | 146,604            | 836                         | 41,866                   | 7,100                               | 16,189                              |
| 1 26 LIBRARY DONATION                | (1,931)               | (3,526)             | 4,003                 | 0                  | 2,072                       | (3,526)                  | 3,526                               | 0                                   |
| 2 30 LIBRARY GRANTS                  | (170,379)             | (17,078)            | 136,356               | 0                  | (34,023)                    | (17,078)                 | 21,399                              | 0                                   |
| 32 JCEF FUND                         | (8,013)               | (7,443)             | 5,704                 | 5,139              | (2,310)                     | (2,304)                  | 60,571                              | 58,629                              |
| 3 36 DONATION FUNDS                  | (6,048)               | (20,944)            | 9,264                 | 78,884             | 3,216                       | 57,940                   | 3,242                               | 61,642                              |
| 5 40 CAPITAL PROJECTS                | (194,708)             | (1,234,959)         | 293,556               | 1,148,336          | 98,848                      | (86,623)                 | 368,915                             | 274,316                             |
| 7 41 BALLOON REGATTA                 | (25,450)              | (58,793)            | 24,839                | 23,250             | (611)                       | (35,542)                 | 35,542                              | 0                                   |
| 42 TOURISM AND PROMOTION             | (323,792)             | (312,297)           | 384,840               | 417,477            | 61,048                      | 105,179                  | 374,549                             | 479,844                             |
| 46 AIRPORT                           | (304,649)             | (357,881)           | 546,960               | 541,496            | 242,311                     | 183,615                  | 775,550                             | 985,622                             |
| 47 AIRPORT EVENTS                    | (7,038)               | 0                   | 1,893                 | 0                  | (5,145)                     | 0                        | 2,887                               | 2,887                               |
| 48 LAND                              | (246,030)             | (357,700)           | 246,030               | 357,700            | 0                           | 0                        | 0                                   | 0                                   |
| 5 57 CEMETERY                        | (14,784)              | (86,119)            | 34,874                | 29,795             | 20,090                      | (56,325)                 | 334,945                             | 279,279                             |
| 6 72 FIRE PENSION                    | (9,478)               | (58,747)            | 51,852                | 39,078             | 42,374                      | (19,670)                 | 506,071                             | 486,402                             |
| <b>TOTAL</b>                         | <b>(12,348,564)</b>   | <b>(16,016,531)</b> | <b>15,531,798</b>     | <b>19,259,677</b>  | <b>3,183,234</b>            | <b>3,243,146</b>         | <b>11,011,685</b>                   | <b>14,965,063</b>                   |

NOTES:

- 1: NET LOSS REFLECTS BALANCE TRANSFER TO FUND 36 (PER 6/11/14 COUNCIL APPROVAL)
- 2: NET LOSS REFLECTS BALANCE TRANSFER TO FUND 25 (PER 6/11/14 COUNCIL APPROVAL)
- 3: NEW FUND CREATED FROM BALANCE TRANSFERS TO TRACK VARIOUS DEPARTMENT DONATIONS
- 4: FY15 ADDITIONAL TRANSFER TO DEBT SERVICE PER ORDINANCE 616-14 AND RESOLUTION 1105-13 - \$750,000
- 5: NET LOSS DUE TO CAPITAL PURCHASE UTILIZING FUND BALANCE
- 6: NET LOSS DUE TO INCREASE IN VOLUNTEER PENSION REFUNDS
- 7: NET LOSS DUE TO CLOSURE OF BALLOON REGATTA FUND

\* BALANCES DO NOT INCLUDE FUNDS USED FOR ACCOUNTS PAYABLE REIMBURSEMENTS FROM PAGE UTILITY

**CITY OF PAGE  
FISCAL YEAR 2015  
GENERAL FUND SUMMARY BY DEPARTMENT  
ENDING JUNE 30, 2015**

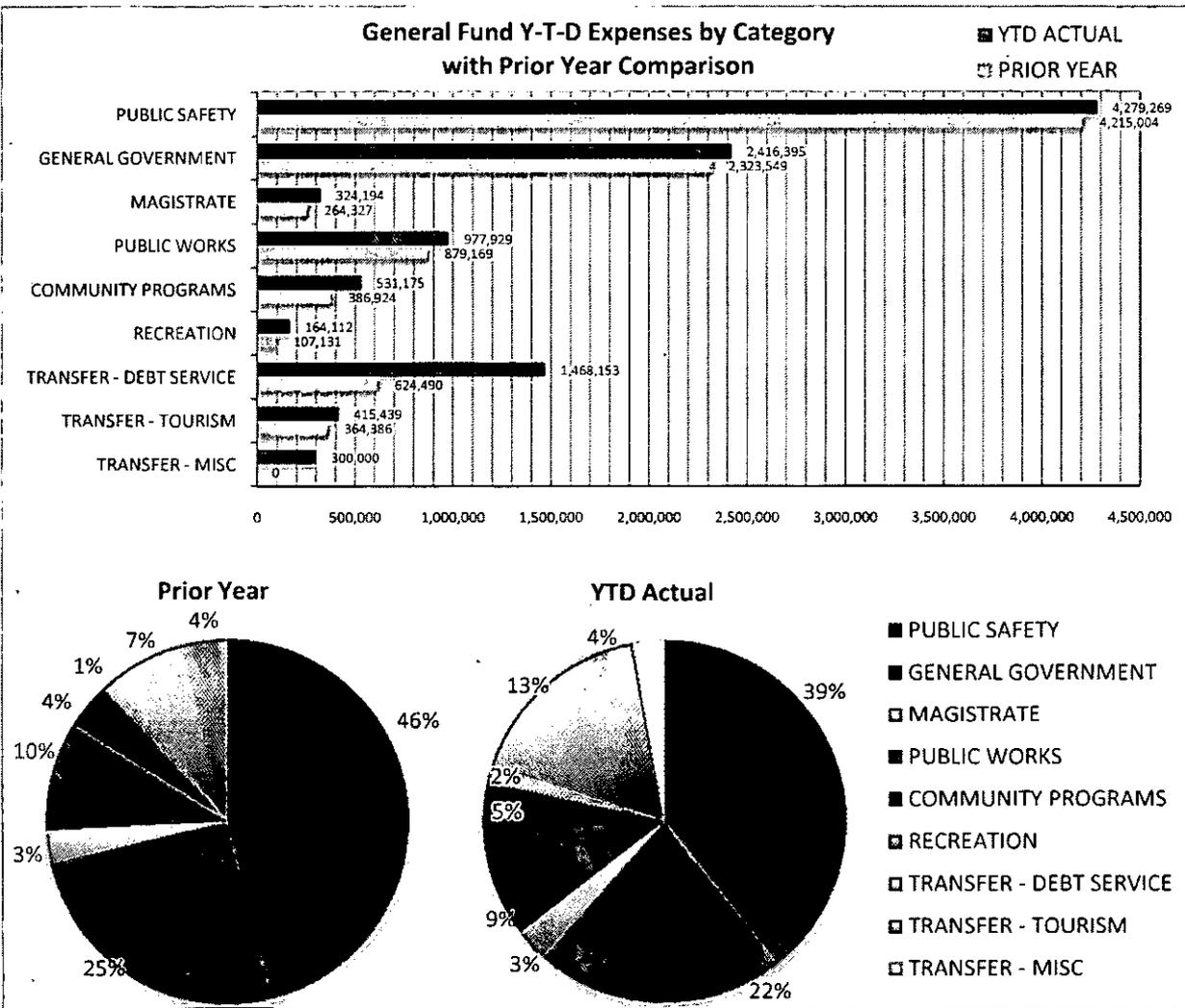
| <u>REVENUE</u>                           | <u>PRIOR YEAR</u>    | <u>% OF REVENUE</u> | <u>YTD ACTUAL</u>    | <u>% OF REVENUE</u> | <u>VARIANCE</u>      | <u>% VARIANCE</u> |
|------------------------------------------|----------------------|---------------------|----------------------|---------------------|----------------------|-------------------|
| TAXES                                    | 7,854,872            | 69.0                | 9,014,013            | 69.7                | 1,159,141            | 14.8              |
| TAXES & FEES                             | 387,970              | 3.4                 | 418,195              | 3.2                 | 30,225               | 7.8               |
| INTERGOVERNMENTAL                        | 1,723,676            | 15.1                | 1,831,903            | 14.2                | 108,226              | 6.3               |
| NON-OPERATING                            | 19,401               | 0.2                 | 15,244               | 0.1                 | (4,157)              | 0.0               |
| 8 OTHER                                  | 1,394,222            | 12.3                | 1,650,418            | 12.8                | 256,196              | 18.4              |
| <b>TOTAL FUND REVENUE</b>                | <b>11,380,141</b>    | <b>100.0</b>        | <b>12,929,772</b>    | <b>100.0</b>        | <b>1,549,631</b>     | <b>13.6</b>       |
| <br><u>EXPENDITURES</u>                  |                      |                     |                      |                     |                      |                   |
| CITY MANAGER                             | 222,543              | 2.0                 | 224,610              | 1.7                 | 2,068                | 0.9               |
| MAYOR & COUNCIL                          | 74,149               | 0.7                 | 71,676               | 0.6                 | (2,473)              | (3.3)             |
| CITY CLERK                               | 85,025               | 0.7                 | 101,989              | 0.8                 | 16,964               | 20.0              |
| CITY ATTORNEY                            | 173,506              | 1.5                 | 168,231              | 1.3                 | (5,276)              | (3.0)             |
| 1/2 INTERFUND TRANSFERS                  | 988,876              | 8.7                 | 2,183,592            | 16.9                | 1,194,716            | 120.8             |
| PAGE ADULT COMMUNITY CENTER              | 94,740               | 0.8                 | 82,255               | 0.6                 | (12,485)             | (13.2)            |
| 3/4 GENERAL SERVICES                     | 1,017,901            | 8.9                 | 814,129              | 6.3                 | (203,773)            | (20.0)            |
| 7 PATROL                                 | 1,635,419            | 14.4                | 1,886,080            | 14.6                | 250,661              | 15.3              |
| COMMUNICATIONS                           | 417,648              | 3.7                 | 389,325              | 3.0                 | (28,323)             | (6.8)             |
| COMMUNITY RESOURCE                       | 84,947               | 0.7                 | 73,723               | 0.6                 | (11,224)             | (13.2)            |
| 7 INVESTIGATIONS                         | 340,234              | 3.0                 | 118,676              | 0.9                 | (221,558)            | (65.1)            |
| 7 FIRE DEPARTMENT                        | 1,736,756            | 15.3                | 1,811,465            | 14.0                | 74,709               | 4.3               |
| 4 HUMAN RESOURCE/RISK MANG.              | 73,727               | 0.6                 | 296,608              | 2.3                 | 222,881              | 302.3             |
| FINANCE                                  | 318,934              | 2.8                 | 330,129              | 2.6                 | 11,195               | 3.5               |
| 7 MAGISTRATE                             | 264,327              | 2.3                 | 324,194              | 2.5                 | 59,866               | 22.6              |
| 5 LIBRARY                                | 292,184              | 2.6                 | 448,920              | 3.5                 | 156,736              | 53.6              |
| PLANNING & ZONING                        | 2,679                | 0.0                 | 3,099                | 0.0                 | 421                  | 15.7              |
| BUILDING & SAFETY                        | 74,252               | 0.7                 | 78,053               | 0.6                 | 3,801                | 5.1               |
| 9 CENTRAL GARAGE                         | 285,065              | 2.5                 | 261,505              | 2.0                 | (23,560)             | (8.3)             |
| 7 INFORMATION TECHNOLOGY                 | 280,834              | 2.5                 | 327,871              | 2.5                 | 47,037               | 16.7              |
| 7 BUILDINGS MAINTENANCE                  | 254,704              | 2.2                 | 327,499              | 2.5                 | 72,795               | 28.6              |
| 6 ENGINEERING                            | 6,619                | 0.1                 | 39,135               | 0.3                 | 32,516               | 100.0             |
| PARKS MAINTENANCE                        | 262,932              | 2.3                 | 276,905              | 2.1                 | 13,973               | 5.3               |
| RECREATION                               | 107,131              | 0.9                 | 164,112              | 1.3                 | 56,981               | 53.2              |
| GOLF COURSE MTCE                         | 69,848               | 0.6                 | 72,884               | 0.6                 | 3,036                | 4.3               |
| <b>TOTAL FUND EXPENDITURES</b>           | <b>9,164,980</b>     | <b>80.5</b>         | <b>10,876,665</b>    | <b>84.1</b>         | <b>1,711,685</b>     | <b>18.7</b>       |
| <br><b>NET REVENUE OVER EXPENDITURES</b> | <br><b>2,215,161</b> | <br><b>19.5</b>     | <br><b>2,053,107</b> | <br><b>15.9</b>     | <br><b>(162,054)</b> | <br><b>(7.3)</b>  |

NOTES:

- 1 FY15 ADDITIONAL TRANSFER TO DEBT SERVICE PER ORDINANCE 616-14 AND RESOLUTION 1105-13 - \$750,000
- 2 ONE TIME TRANSFER TO HIGHWAY USER FUND - \$300,000
- 3 EMPLOYEE BONUS PAY ISSUED AUGUST 2013 - APPROXIMATELY \$168,000
- 4 GENERAL LIABILITY INSURANCE MOVED FROM GEN. SERVICES TO HUMAN RESOURCE/RISK MNGMT. BUDGET
- 5 COUNTY FUNDED PERSONNEL POSITIONS MOVED TO GENERAL FUND (BI-ANNUAL IGA AMOUNTS ARE INCLUSIVE OF PERSONNEL FUNDING)
- 6 PORTION OF GRANT MATCH FOR SOUTH NAVAJO REHABILITATION
- 7 CHANGES IN PERSONNEL VACANCIES, INDIVIDUAL BENEFIT ELECTIVES, OR UNEMPLOYMENT
- 8 INCREASE IN RESCUE SERVICE REVENUES - \$156,000 YTD
- 9 DECREASE IN FUEL COST - APPROXIMATELY (\$20,000)

**CITY OF PAGE  
FISCAL YEAR 2015  
GENERAL FUND EXPENDITURES BY CATEGORY  
ENDING JUNE 30, 2015**

| <u>GENERAL FUND EXPENDITURES</u>                                                                                                     | <u>PRIOR YEAR</u> | <u>YTD ACTUAL</u> | <u>VARIANCE</u>  |
|--------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|------------------|
| <b>PUBLIC SAFETY</b><br>(Patrol, Communications, Fire, Comm. Resource, Investigations)                                               | 4,215,004         | 4,279,269         | 64,265           |
| <b>GENERAL GOVERNMENT</b><br>(City Manager, Council, Clerk, Attorney, Transit, Gen. Services, HR, P&Z, Building Safety, IT, Finance) | 2,323,549         | 2,416,395         | 92,845           |
| <b>MAGISTRATE</b>                                                                                                                    | 264,327           | 324,194           | 59,866           |
| <b>PUBLIC WORKS</b><br>(Garage, Building Maint., Parks Maintenance, Engineering, Golf Maint.)                                        | 879,169           | 977,929           | 98,760           |
| <b>COMMUNITY PROGRAMS</b><br>(Library, Community Center)                                                                             | 386,924           | 531,175           | 144,251          |
| <b>RECREATION</b>                                                                                                                    | 107,131           | 164,112           | 56,981           |
| <b>TRANSFER - DEBT SERVICE</b> (Monthly transfers effective October 2013)                                                            | 624,490           | 1,468,153         | 843,663          |
| <b>TRANSFER - TOURISM</b>                                                                                                            | 364,386           | 415,439           | 51,053           |
| <b>TRANSFER - MISC</b>                                                                                                               | -                 | 300,000           | 300,000          |
| <b>GENERAL FUND EXPENDITURES</b>                                                                                                     | <b>9,164,980</b>  | <b>10,876,665</b> | <b>1,711,685</b> |
| <b>ALL OTHER FUND EXPENDITURES</b>                                                                                                   | <b>3,183,584</b>  | <b>5,139,866</b>  | <b>1,956,283</b> |
| <b>TOTAL FUND EXPENDITURES</b> (EXCLUDES ENTERPRISE FUNDS)                                                                           | <b>12,348,564</b> | <b>16,016,531</b> | <b>3,667,967</b> |





*Request for City Council Action*

|                                |                                                                                                                                                                                                                                                     |                              |                                                                                                                         |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Title:</b>                  | Parks and Recreation Advisory Board Appointments                                                                                                                                                                                                    |                              |                                                                                                                         |
| <b>Meeting Date:</b>           | August 26, 2015                                                                                                                                                                                                                                     | <b>Agenda Item Number:</b>   |                                                                                                                         |
| <b>Agenda Section:</b>         | <input type="checkbox"/> Consent<br><input type="checkbox"/> Public Hearings<br><input type="checkbox"/> Old Business<br><input type="checkbox"/> New Business<br><input checked="" type="checkbox"/> Other Business from Council Board Appointment | <b>Action:</b>               | <input checked="" type="checkbox"/> Motion<br><input type="checkbox"/> Resolution<br><input type="checkbox"/> Ordinance |
| <b>Originating Department:</b> | City Clerk                                                                                                                                                                                                                                          | <b>Supporting Documents:</b> | Board Applications                                                                                                      |
| <b>Prepared By:</b>            | City Clerk Kim Larson                                                                                                                                                                                                                               | <b>Presented By:</b>         | Mayor Diak                                                                                                              |
| <b>Reviewed By:</b>            |                                                                                                                                                                                                                                                     | <b>Approved By:</b>          |                                                                                                                         |
| <b>Proposed Action:</b>        | Motion to appoint _____ to the Parks and Recreation Advisory Board for a term ending June 2018<br><br>Motion to appoint _____ to the Parks and Recreation Advisory Board for a term ending June 2017                                                |                              |                                                                                                                         |

**BACKGROUND:**

Ordinance 622-15 went into effect August 22, 2015, which changed the Parks and Recreation Advisory Board members from 5 to 7 members. There are now two vacancies on the Board. Applications for the Parks and Recreation Advisory Board were received from Michael A. Woods and Steve Mongrain.

**BUDGET IMPACT:**

N/A

**ALTERNATIVES CONSIDERED:**

N/A

**ADVISORY BOARD RECOMMENDATION:**

N/A

**STAFF RECOMMENDATION:**

I move to appoint \_\_\_\_\_ to the Parks and Recreation Advisory Board with a term ending June 2018.

I move to appoint \_\_\_\_\_ to the Parks and Recreation Advisory Board with a term ending June 2017.

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 CITY CLERK'S OFFICE  
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## CITY OF PAGE BOARD APPOINTMENT APPLICATION

|                                            |                                     |
|--------------------------------------------|-------------------------------------|
| <b>Name:</b> Michael A Woods               | <b>Date:</b> August 10, 2015        |
| <b>Street Address:</b> 1514 Rim View Drive | <b>P.O. Box</b> 2404                |
| <b>City:</b> Page                          | <b>State Zip:</b> 86040             |
| <b>Work Phone</b>                          | <b>Fax:</b>                         |
| <b>Home Phone:</b> 928-614-1949            | <b>E-Mail:</b> woodshed48@gmail.com |

**Boards upon which you wish to serve: (You may apply for more than one Board. Please rate interest in each Board for which you wish to apply by indicating 1-12 with 1 being first choice.)**

|                                                           |                                                                       |
|-----------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Airport Board                    | <input type="checkbox"/> Page Utility Enterprises Board               |
| <input type="checkbox"/> Board of Adjustment              | <input type="checkbox"/> Page Community Center Board                  |
| <input type="checkbox"/> Golf Advisory Board              | <input type="checkbox"/> Planning and Zoning Commission               |
| <input type="checkbox"/> Industrial Development Authority | <input type="checkbox"/> Public Safety Retirement Board-Police & Fire |
| <input type="checkbox"/> Library Board                    | <input type="checkbox"/> Page Tourism Board                           |
| <input type="checkbox"/> Municipal Property Corporation   | <input type="checkbox"/> Substance Abuse Task Force                   |

**Brief statement of your qualifications for and/or reasons for applying for these Boards.**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p>****Parks and Recreation Board**** I served on the Page City Council (8 yrs) and as Mayor (2 yrs) and am familiar with the needs and issues of the city. I am retired, so should have the time to devote to the position. I was an engineer as my career, and understand the technical issues of items that would come before a board, and can work with others to come to solutions, or to make recommendations to higher authority. I am currently working on the Rim Trail Subcommittee. I would be pleased to be considered.</p> |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| <b>Signature:</b> s/ Michael A. Woods                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |

## Questionnaire for Board Candidates

|                                                                          |
|--------------------------------------------------------------------------|
| <b>Name:</b> Michael A Woods                                             |
| <b>Board(s) for which you are applying:</b><br>Park and Recreation Board |

|                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. Tell us about yourself (experience, knowledge, etc.) and why you are interested in serving on this Board.</b>                                                                                                                            |
| I was on the Page City Council for 10 years. As part of that body, I was instrumental in getting the Rim Trail designated as a dedicated City Trail. I was also on council when we developed the golf course, and set up the Master            |
| Plan for developing areas around the City, and setting aside areas around it. The Council also set up agreements with Page Schools for the use of fields for recreation, using intergovernmental agreements.                                   |
| I have raised 4 children, who participated in the recreational programs sponsored by the City, and I volunteered my time, to ensure that they had a quality experience. I have also been involved with grandchildren in recreation activities. |
| I was also instrumental in getting soccer added to the high school sports curriculum, as part of a parents group.                                                                                                                              |
| Since the time I was on council, I have remained interested in keeping our city a quality place to live and to visit.                                                                                                                          |
|                                                                                                                                                                                                                                                |

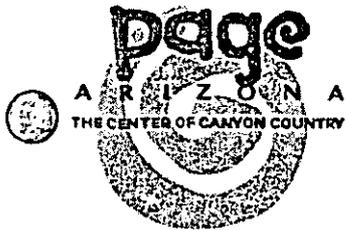
|                                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>2. What do you think the relationship should be between the City Council and this Board?</b>                                                                                                                                             |
| The Board is appointed to develop ideas and make recommendations to the City Council. If the Board is unified and make quality recommendations, then the Council can make improvements to the City with less time and effort on their part. |
|                                                                                                                                                                                                                                             |
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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>3. What do you hope to accomplish by being on this Board and what innovations or ideas do you have that you think might help this Board become more customer oriented?</b> |
| I would work to have the Board develop both new ideas and those submitted by Council, into good, quality improvements for the City.                                           |
| To be customer oriented, the Board would need to poll citizens, visit citizens, work with groups throughout the city, and just listen.                                        |
|                                                                                                                                                                               |
|                                                                                                                                                                               |
|                                                                                                                                                                               |

|                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>4. What positive and negative issues do you foresee if you are appointed to this Board?</b>                                                                                                                                                                                                                                                                                                                                            |
| If a dynamic board is appointed, and the Council can develop trust that the Board recommendations are in the best interest of the City, then good things can happen. If the Board won't work for the better good, and decides to try to have personal projects outweigh the better good, then not much would come from this Board. I good work diligently to ensure a strong, unbiased Board was working to make the City a better place. |
|                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                           |

|                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>5. Tell us why we should be interested in appointing you to this Board?</b>                                                                                                                                                               |
| I have a great amount of knowledge of what the City does and how it should work. I have continued to study issues that come before the city after my time on Council. I feel that I have the time and dedication to be a part of this Board. |
|                                                                                                                                                                                                                                              |
|                                                                                                                                                                                                                                              |

(If you need more space, please continue on the back of this form and refer to the question number.)



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 CITY CLERK'S OFFICE

### CITY OF PAGE BOARD APPOINTMENT APPLICATION

|                                          |                                        |
|------------------------------------------|----------------------------------------|
| Name: <i>STEVE MONGRAIN</i>              | Date: <i>7-26-15</i>                   |
| Street Address: <i>206 S. NAVAJO DR.</i> | P.O. Box <i>1483</i>                   |
| City: <i>PAGE</i>                        | State Zip: <i>86040</i>                |
| Work Phone <i>702 339 2101</i>           | Fax:                                   |
| Home Phone:                              | E-Mail: <i>stevenmary@cableone.net</i> |

Boards upon which you wish to serve: (You may apply for more than one Board. Please rate interest in each Board for which you wish to apply by indicating 1-12 with 1 being first choice.)

|                                                           |                                                                              |
|-----------------------------------------------------------|------------------------------------------------------------------------------|
| <input type="checkbox"/> Airport Board                    | <input type="checkbox"/> Page Community Center Board                         |
| <input type="checkbox"/> Board of Adjustment              | <input type="checkbox"/> Planning and Zoning Commission                      |
| <input type="checkbox"/> Golf Advisory Board              | <input type="checkbox"/> Public Safety Retirement Board-Police & Fire        |
| <input type="checkbox"/> Industrial Development Authority | <input checked="" type="checkbox"/> Page Parks and Recreation Advisory Board |
| <input type="checkbox"/> Library Board                    | <input type="checkbox"/> Page Tourism Board                                  |
| <input type="checkbox"/> Municipal Property Corporation   | <input type="checkbox"/> Substance Abuse Task Force                          |
| <input type="checkbox"/> Page Utility Enterprises Board   |                                                                              |

Brief statement of your qualifications for and/or reasons for applying for these Boards.

|                                                     |
|-----------------------------------------------------|
| <i>WITH THE MERGING OF THE GOLF COURSE</i>          |
| <i>ADVISORY BOARD INTO PARKS &amp; REC., I WISH</i> |
| <i>TO APPLY FOR AN OPEN SEAT ON THE</i>             |
| <i>PARKS &amp; REC. ADVISORY BOARD</i>              |
| Signature: <i>Stm</i>                               |



**3. What do you hope to accomplish by being on this Board and what innovations or ideas do you have that you think might help this Board become more customer oriented?**

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**4. What positive and negative issues do you foresee if you are appointed to this Board?**

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**5. Tell us why we should be interested in appointing you to this Board?**

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**(If you need more space, please continue on the back of this form and refer to the question number.)**