

To view City Council's  
*2015 Strategic Priorities*  
and

*Individual Priorities,*

please visit our website at

**[cityofpage.org/government/councilpriorities](http://cityofpage.org/government/councilpriorities)**

or stop in at the City Clerk's Office in City Hall for a copy.

Thank you

**PAGE CITY COUNCIL  
REGULAR MEETING MINUTES  
DECEMBER 2, 2015**

A Regular Meeting of the Page City Council was held at 6:30 p.m. on December 2, 2015, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, Councilors Mike Bryan, Scott Sadler, David Tennis and Dennis Warner were present. Councilor Tappan appeared telephonically for the Executive Sessions. There was a moment of meditation. Mayor Diak led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, J. Crystal Dyches; City Attorney, Joe Estes; IT Director, Mike Bergner; Page Utilities General Manager, Bryan Hill; Community Development Director, Kim Johnson; and City Clerk, Kim Larson.

**PRIORITY LIST**

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

There was no discussion by the City Council.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

There was no discussion by the City Council.

**MINUTES**

Work Session Meeting – November 18, 2015

Regular City Council Meeting – November 18, 2015

Motion made by Vice Mayor Kocjan to approve the minutes. The motion was duly seconded and passed upon a vote.

**CONSENT AGENDA**

**MINUTES**

Page Utility Enterprises Board – October 13, 2015

Community Development Advisory Board – October 27, 2015

**INFORMATION**

Motion made by Vice Mayor Kocjan to approve the consent agenda. The motion was duly seconded and passed upon a vote.

**Page City Council Regular Meeting-December 2, 2015**

**PUBLIC HEARINGS**

None

**HEAR FROM THE CITIZENS**

No citizens addressed the City Council.

**UNFINISHED BUSINESS**

None scheduled

**NEW BUSINESS**

None scheduled

**BID AWARDS**

None scheduled

**BUSINESS FROM THE MAYOR**

None scheduled

Mayor Diak moved the following agenda items to this portion of the agenda.

**BUSINESS FROM THE CITY ATTORNEY**

None scheduled

**BOARDS & COMMISSIONS**

Discussion by the City Council pertaining to reports by Board Liaisons

Councilor Warner, Parks and Recreation Advisory Board, stated that Board Member Aimee D'Avignon did a three week System for Observing Play and Recreation in Communities (SOPARC) assessment of the John C. Page Memorial Park. He stated that the assessment provided useful information pertaining to park usage. The assessment was done on different days of the week and times. The park is divided into four quadrants, Parcel A, the main historic area, Parcels B and C, additional grass area, and D, the skate park and basketball court. The assessment revealed the following: The Park received moderate usage, primarily with people sleeping in the park, there was not a lot of use by families, Parcels B and C were only used by people sleeping in the park, and Parcel D received high usage at the skate park. Councilor Warner then referred to a letter written by a young man requesting the City repair and replace equipment at the skate park.

**DEPARTMENTS**

None scheduled

**CLAIMS**

None scheduled

**Page City Council Regular Meeting-December 2, 2015**

**BUSINESS FROM THE COUNCIL  
EXECUTIVE SESSION**

Pursuant to ARS § 38-431.03 (A) (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting.

**Page Electric Utility General Manager, Bryan T. Hill Employment Agreement**

Motion made by Councilor Sadler to enter into executive session at 6:45 p.m. The motion was duly seconded and passed upon a vote.

Mayor Diak reconvened the Regular City Council Meeting at 7:10 p.m.

Discussion and possible action by the City Council pertaining to Page Electric Utility General Manager, Bryan T. Hill Employment Agreement

Motion made by Vice Mayor Kocjan, to accept the Page Utility Enterprises Board recommendation for Bryan T. Hill's contract. The motion was duly seconded and passed upon a vote.

**BUSINESS FROM THE MANAGER  
EXECUTIVE SESSION**

Pursuant to ARS § 38-431.03 (A) (3) the City Council may go into executive session with the City Attorney for legal advice regarding the implementation of the City Council's 2016 Strategic Plan for community and economic development

Motion made by Vice Mayor Kocjan to enter into executive session 7:14 p.m. The motion was duly seconded and passed upon a vote.

Mayor Diak reconvened the Regular City Council Meeting at 7:44 p.m.

**ADJOURN**

The meeting was adjourned at 7:45 p.m.

**PAGE PARKS AND RECREATION ADVISORY COMMITTEE  
REGULAR MEETING MINUTES  
MONDAY, MARCH 16, 2015**

A Regular Meeting of the Page Parks and Recreation Advisory Committee was held at 5:30 p.m. on March 16, 2015, in the Council Chambers at City Hall in Page, Arizona. Susan Pilkington, Angie Crim, Aimee D'Avignon, Brian Carey, and Mandi Lotze were present. Councilor Dennis Warner was present.

Staff members present: City Manager, J. Crystal Prentice

City Clerk, Kim Larson, gave the oath of office to newly appointed Susan Pilkington, Angie Crim, Aimee D'Avignon, Brian Carey, and Angie Crim.

City Manager, Crystal Prentice called the meeting to order.

**MINUTES**

None

**HERE FROM THE CITIZENS**

No citizens addressed the Parks and Recreation Advisory Board.

**UNFINISHED BUSINESS**

None scheduled

**NEW BUSINESS**

Staff overview of City Parks, Recreation Programs, City Council Priorities, Budget Process and possible discussion by the Parks and Recreation Board

City Manager, Crystal Prentice explained that the Park Advisory Board will act in an advisory and review capacity to the City Council regarding the operations of the parks, and shall have the responsibility to advise the Council in the establishment of the rules and regulations, consistent with state authority, as may be necessary or advisable for the operation and management of the park system, including playgrounds, recreational facilities, playing and sports fields, trails and programs for the City of Page, the same to be confirmed by the Council before they are placed in effect; in the establishment of recreational facilities and recommend all proposed construction on the park property and to request repair or removal of structures not maintained in accordance with regulations as to construction or location; to make other recommendations as may be necessary or advisable for the safe and efficient management, operation and maintenance of the park system; and to promote public parks, trails, recreation programs and sporting or other recreational events for City of Page.

City Manager, Crystal Prentice explained that all board and commission meetings are open meetings subject to the Arizona Open Meeting Law and provided a packet of information about the Arizona Open Meeting Law.

## **Parks and Recreation Advisory Board Regular Meeting-**

City Manager, Crystal Prentice identified the City's parks and recreational facilities, they included: John C. Page Memorial Park (includes Skate Park and Basketball Courts); Golliard Park (Includes Dog Park); Vermillion View Park; Children's Park; Elm Street Park; Page Sports Complex; Page Tennis Courts; Rim View Trail. The City Manager explained that the City's Recreation Department offers a variety of year round activities, sports and special events for both the youth and adults in the community of page. Youth programs include: youth basketball, softball, soccer and flag football and Adult programs include: basketball, slowpitch softball, soccer, and flag football.

### Discussion and possible action by the Parks and Recreation Board pertaining to appointing Chair and Vice Chair for a term of one year

A motion made by Mandi Lotze to nominate Susan Pilkington as Chair of the Parks and Recreation Advisory Board. The motion was duly seconded and passed upon a vote.

Susan Pilkington presided for the rest of the meeting.

A motion made by Brian Carey to nominate Angie Crim as Vice Chair of the Parks and Recreation Advisory Board. The motion was duly seconded and passed upon a vote.

### Discussion and possible action by the Parks and Recreation Board pertaining to agenda items for the next Board Meeting

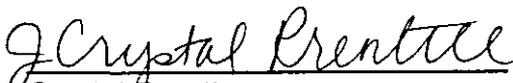
The Board asked to have a tour of the parks, recreation and open spaces; City Manager Prentice said she would make arrangements for the tour. The Board discussed when to schedule the tour and agreed to meet at 3:30 p.m. at City Hall preceding the Monday, April 6, 2015 Meeting.

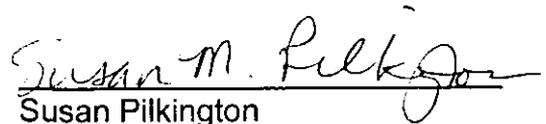
Chair Pilkington asked staff to add an agenda item on Board Priorities/Recommendations for discussion on the next meeting, so that the committee can share their ideas for improving operation and management of the park system, including playgrounds, recreational facilities, playing and sports fields, trails and programs.

The committee shared their motivations for serving on the Parks and Recreation Advisory Board.

### **ADJOURN**

The meeting was adjourned at 6:30 p.m.

  
Crystal Prentice  
City Manager

  
Susan Pilkington  
Chair

**PAGE PARKS AND RECREATION ADVISORY COMMITTEE  
REGULAR MEETING MINUTES  
MONDAY, APRIL 6, 2015**

A Regular Meeting of the Page Parks and Recreation Advisory Committee was held at 5:40 p.m. on April 6, 2015, in the Council Chambers at City Hall in Page, Arizona. Susan Pilkington, Angie Crim, Aimee D'Avignon, Brian Carey, and Mandi Lotze were present. Councilor Dennis Warner was present.

Staff members present: City Manager, J. Crystal Prentice

Chair Susan Pilkington called the meeting to order.

**MINUTES**

A motion made by Brian Carey to approve the March 16, 2015 meeting minutes. The motion was duly seconded and passed upon a vote.

**HERE FROM THE CITIZENS**

No citizens addressed the Parks and Recreation Advisory Board.

**UNFINISHED BUSINESS**

None scheduled

**NEW BUSINESS**

Discussion and possible action by the Parks and Recreation Board pertaining to park improvements and recreation programs.

The Parks and Recreation Advisory Board discussed the condition, including the safety and maintenance of each park and facility they toured and provided input on the changes they would like to see to enhance the park or facility. The final report is attached.

Discussion and possible action by the Parks and Recreation Board pertaining to agenda items for the next Board Meeting.

The Parks and Recreation Board asked for the following to be added to the next agenda.

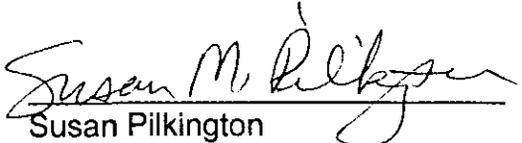
- Discussion and possible action to recommend master planning for city parks.
- Discussion and possible action to recommend Rimview Trail improvements.
- Discussion and possible action related to Off Road Vehicle use.
- Discussion and possible action for parks donation fund, fundraising and applying for grants.
- Staff update on park improvements.

**ADJOURN**

**Parks and Recreation Advisory Board Regular Meeting-**

The meeting was adjourned at 6:50 p.m.

  
\_\_\_\_\_  
Crystal Prentice  
City Manager

  
\_\_\_\_\_  
Susan Pilkington  
Chair

**PAGE PARKS AND RECREATION ADVISORY COMMITTEE  
REGULAR MEETING MINUTES  
MONDAY, MAY 4, 2015**

A Regular Meeting of the Page Parks and Recreation Advisory Committee was held at 5:30 p.m. on May 4, 2015, in the Council Chambers at City Hall in Page, Arizona. Chair Susan Pilkington presided. Vice Chair Angie Crim, Members Aimee D'Avignon, Brian Carey, and Mandi Lotze were present. Councilor Dennis Warner was present.

Staff members present: City Manager, J. Crystal Prentice  
Tourism Director, Lee McMichael

Chair Susan Pilkington called the meeting to order.

**MINUTES**

Motion made by Aimee D'Avignon to approve the April 6, 2015 meeting minutes. The motion was duly seconded and passed upon a vote.

**HERE FROM THE CITIZENS**

No citizens addressed the Parks and Recreation Advisory Board.

**UNFINISHED BUSINESS**

Staff update on FY16 Budget and park improvements.

City Manager, Crystal Prentice reported that at the City Council workshop held on April 22, 2015 to review the FY 16 Preliminary Budget, the City Council asked staff to increase the Park Improvement Capital line item to \$200,000. She did note that this budget was still subject to change anytime between now and the public hearing scheduled prior to the adoption on the final budget on July 8, 2015.

The City Manager provided a report on progress Public Works staff have made in improving the parks in April; they included:

**GOLLIARD PARK**

- Dog Park fence repairs including modifications to large dog run gate
- New infant swing
- Play ground equipment area raked out

**CITY PARK**

- 7 New Picnic tables on new concrete pads
- New infant swing
- 2 New trash container tops
- Ongoing graffiti abatement
- Tree trimming to remove falling branch hazards

## **Parks and Recreation Advisory Board Regular Meeting- May 5, 2015**

### **CHILDRENS PARK**

- New infant swing
- Spring loaded equipment raised to improve movement
- Slide sanded to remove graffiti and rough spots

### **VERMILION VIEW PARK**

- New infant swing
- Tire swing secured
- New grill attached to BBQ stump
- Daily graffiti abatement

The City Manager explained that the Public Works Parks Department has reprioritized tasks in order to emphasize equipment maintenance and graffiti abatement.

### **NEW BUSINESS**

#### Discussion and possible action to recommend master planning for city parks.

The City Manager explained that she had been in contact with Coconino County Administrator Cynthia Seelhammer and Parks and Recreation Director Judy Weiss to see if the City of Page could utilize County Park Staff to assist us in developing a Park Master Plan for John C. Page Memorial Park. The City Manager will report back to the committee as this discussion moves forward.

The City Manager said a second option would be to solicit a Request for Proposal for Consulting Services for a Park Master Plan of Memorial Park. This would include: Identifying the recreation and park uses to meet the leisure needs of the community served by the park; identifying locations for specific recreation facilities and improvements; developing construction estimates; and identifying possible funding opportunities for the future construction of the park.

The consensus of the Parks and Recreation Advisory Board was to ask staff to work with Coconino County to move forward on a Master Plan for Memorial Park improvements. No motion was made.

#### Discussion and possible action to recommend Rimview Trail improvements.

Tourism Director Lee McMichael explained that the Tourism Board had hired Alpine Trails to conduct a Rim View Trail Assessment on May 5, 2014. The Council had provided direction to staff to investigate the first three priorities listed in the report. The City Manager explained that the City's liability carrier recommended against implementing the road crossings due to liability concerns.

## **Parks and Recreation Advisory Board Regular Meeting- May 5, 2015**

Aimee D'Avignon and Brian Carey agreed to sit on a subcommittee to work with Tourism Director, Lee McMichaels to review the report and make a recommendation to the committee about how to proceed. No motion was made.

### Discussion and possible action related to Off Road Vehicle use.

The City Manager included in the agenda packet Ordinance 620-14 which allows off-road use in certain public areas. Bryan Carey offered to coordinate a meeting with City staff, State Park staff and the Coordinator of the Arizona State Parks Off-Highway Vehicle Program.

A motion made by Mandi Lotze to authorize Bryan Carey to contact the Coordinator of the Arizona State Parks Off-Highway Vehicle Program on behalf of the Advisory Committee. The motion was duly seconded and passed upon a vote.

### Discussion and possible action for parks donation fund, fundraising and applying for grants.

The Parks and Recreation Advisory Board agreed to discuss this item at a future date. No motion was made.

### Discussion and possible action to review draft Ordinance 644-15 adopting of a new chapter 15 of the Code of the City of Page pertaining to city boards, commissions and authorities.

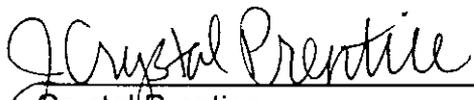
The Parks and Recreation Advisory Board briefly discussed Ordinance 644-15. The City Manager invited the board to forward any comments they may have for City Council consideration. No motion was made.

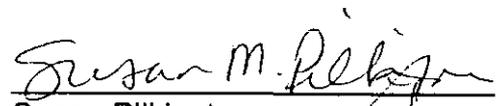
### Discussion and possible action by the Parks and Recreation Board pertaining to agenda items for the next Board Meeting.

The Parks and Recreation Board asked for the following to be added to the next agenda: SOPARC (System for Observing Play and Recreation in Communities) presented by Aimee D'Avignon.

## **ADJOURN**

The meeting was adjourned at 7:05 p.m.

  
Crystal Prentice  
City Manager

  
Susan Pilkington  
Chair

**PAGE PARKS AND RECREATION ADVISORY COMMITTEE  
REGULAR MEETING MINUTES  
MONDAY, JUNE 1, 2015**

A Regular Meeting of the Page Parks and Recreation Advisory Committee was held at 5:30 p.m. on June 1, 2015, in the Council Chambers at City Hall in Page, Arizona. Vice Chair Angie Crim presided, Members Aimee D'Avignon, and Mandi Lotze were present. Councilor Dennis Warner was present.

Board members absent: Susan Pilkington (excused), Brian Carey (excused)

Staff members present: City Manager, J. Crystal Prentice  
Community Development Director, Kim Johnson

Vice Chair Angie Crim called the meeting to order.

**MINUTES**

Motion made by Aimee D'Avignon to approve the May 4, 2015 meeting minutes. The motion was duly seconded and passed upon a vote.

**HERE FROM THE CITIZENS**

Larry Clark (Pueblo Ave) mentioned that some of the new improvements looked good and let the Committee know he had painted the fire hydrant at John C. Memorial Park.

Buddy Greisch (Navajo Drive) encouraged the Committee to get more members of the community involved. He mentioned that signs located adjacent to the roadways that identified the Rimview Trail would be helpful to visitors. He shared his concerns about the desert area south of Wal-Mart that is full of empty bottles and attracts nuisance behavior. He said that bathrooms should be reopened in the Park. He asked the City to be consistent noting that signs with rules vary from park to park. He suggested moving Navajo Village closer to the business district. He encouraged the City to do better promoting events such as the ultra marathon, and suggested a City newsletter.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Discussion and possible action to recommend master planning for city parks.

The City Manager explained that she had been in contact with Coconino County Administrator Cynthia Seelhammer and Parks and Recreation Director Judy Weiss to see if the City of Page could utilize County Park Staff to assist us in developing a Park Master Plan for John C. Page Memorial Park. Recreation Director Judy Weiss recommended the City hire an outside, professional consultant to do a City-wide parks master plan as well as a plan for this particular park (see attached memo). City Manager Prentice said she would invite Director Weiss to the next Park and Recreation

Advisory Committee Meeting and has further discussions with the County Manager.

Motion made by Aimee D'Avignon to direct staff to invite Director Weiss to the July Park and Recreation Advisory Committee Meeting. The motion was duly seconded and passed upon a vote.

Discussion and possible action to recommend Rimview Trail improvements.

Aimee D'Avignon reported that Brian Carey and Tourism Director, Lee McMichael met to discuss Rim Trail improvements. She said the first order of business was to increase signage particularly at the trailheads. Staff is working on getting additional information for the committee to consider. Councilmember Warner encouraged the subcommittee to invite members of the Tourism Board to be a part of the subcommittee, and said Ryan Zimmer expressed interest.

No motion was made.

Discussion and possible action related to Off Road Vehicle use.

Brian Carey was absent, the discussion was postponed.

Presentation, discussion and possible action SOPARC (System for Observing Play and Recreation in Communities) assessment.

Aimee D'Avignon reported that the County would be participating in an assessment over the next year in Page's recreation areas, using SOPARC. SOPARC is a validated direct observation tool for assessing park and recreation areas, including park users' physical activity levels, gender, activity modes/types, and estimated age and ethnicity groupings. It also collects information on park activity area characteristics (e.g., accessibility, usability, supervision, and organization). Ms. D'Avignon said she would share the observations with the Committee.

**ADJOURN**

The meeting was adjourned at 6:25 p.m.

  
\_\_\_\_\_  
Crystal Prentice  
City Manager

  
\_\_\_\_\_  
for Vice Chair Angie Crim  
Chair

May 28, 2015

TO: CYNTHIA SEELHAMMER, COUNTY MANAGER  
LARRY DANNENFELDT, DEPUTY COUNTY MANAGER

FROM: JUDY WEISS, PARKS AND RECREATION DIRECTOR

RE: OUTLINE OF COUNTY ASSISTANCE TO MASTER PLANNING, JOHN C. PAGE PARK IN PAGE, AZ

I spoke to Crystal Prentice, Page City Manager on May 13, 2015 in response to an inquiry for County Parks and Recreation assistance in master planning a community park in Page. Here is some general process advice that I could share and my recommendation on how best Page can proceed.

### **PAGE PROJECT**

The City of Page has several park facilities. The subject park, John C Page Park, is an 8 acre community park in the center of town. It contains public recreation buildings: A senior/community center, and youth center. There is a large grassy area used for community gatherings. Outdoor amenities include an above ground skatepark which has been improved within the last 3 years, and 3 lighted basketball courts. There is minimal parking but to the southeast there is a school complex that has a regulation size, all purpose track and lighted football field with bleacher seating; and further east another large complex that has two ballfields and another track facility. To the northwest is commercial property - a Family Dollar Store and a Safeway. All large community events take place at this park.

The request is for assistance with master site planning of the John C. Page Park.

### **GENERAL PROCESS OUTLINE**

Master site planning requires a holistic, systems view of the park system in a community. Important components to consider:

- Public desire. Each community is different. Understanding demographics, park service areas, citizen preference in context of the system is critical: A thorough public involvement process will answer these questions.
- Levels of service/community standards. Standards for amenities, maintenance and general aesthetics should be set for the community. This will aid in facility planning and future financial planning.
- Type of recreational amenities. Park classification, proximity to schools or complementary agencies (i.e. boys and girls club, YMCA) need investigation to meet public demand and avoid redundant facilities.
- Inventory of existing facilities. Master planning an existing park is a different exercise than planning undeveloped park property. Having an inventory of all community recreation facilities and amenities contained within each is a critical planning component. Condition of the amenities and an understanding of facility life cycle would be helpful.
- Connectivity in terms of citizen access to each park, and connectivity of any trail system(s) that might be developed or are existing.
- Financial condition. The community's ability to pay for capital improvements and the subsequent maintenance and operation of a public park in context of all of the other components will drive planning.



**PAGE PARKS AND RECREATION ADVISORY COMMITTEE  
REGULAR MEETING MINUTES  
MONDAY, JULY 20, 2015**

A Regular Meeting of the Page Parks and Recreation Advisory Committee was held at 5:30 p.m. on July 20, 2015, in the Council Chambers at City Hall in Page, Arizona. Chair Susan Pilkington presided, Members Brian Carey, Angie Grim present. Councilor Dennis Warner was present.

Board members absent: Aimee D'Avignon, and Mandi Lotze were excused

Staff members present: City Manager, J. Crystal Prentice  
Community Development Director, Kim Johnson  
Public Works Manager, Cliff Linker

Chair Susan Pilkington called the meeting to order.

**MINUTES**

Motion made by Brian Carey to approve the June 1, 2015 meeting minutes. The motion was duly seconded and passed upon a vote.

**HERE FROM THE CITIZENS**

None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**Presentation by Coconino County Park Director Judy Weiss.**

Coconino County Parks and Recreation Director Judy Weiss presented the attached Park Planning Process Powerpoint Presentation.

**Discussion and possible action to recommend master planning for City parks.**

The Committee discussed at length whether to recommend a master plan for the entire park system as recommended by Ms. Weiss or to complete an individual park site plan for John C. Page Memorial Park.

A motion made by Angie Crim to direct staff to direct staff to bring back recommended language for the Committee to consider that includes a recommendation to begin planning for a master plan of the park system. The motion was duly seconded and passed upon a vote.

**Update and discussion on the Rim Trail subcommittee meeting.**

Brian Carey reported that and Community Development Director, Kim Johnson, Tourism

Director, Lee McMichael, Tourism board member Ryan Zimmer, Councilmember Dennis Warner, Mike Woods and Parks and Recreation board member Aimee D'Avignon met to discuss Rim Trail improvements. Mr. Carey indicated that the discussed the City Council identified top three priorities for the trail improvements.

No motion was made.

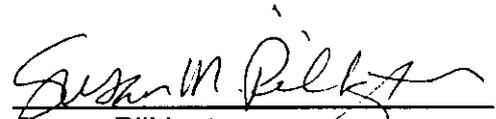
**Staff and Committee Updates.**

The City Manager reported that Park personnel had installed all new basketball nets at the Memorial Park basketball courts, a new bracket for the tire swing at Vermilion Park, a BBQ grill at Golliard Park, new chains on the swings at the City Park, a new trash can on overlook above the golf course, and three new signs on the trail, "NO MOTORIZED VEHICLES" for access points on the trail. Ms. Prentice also said staff restriped the basketball courts; removed the old fence in front of Vermilion Park, boulders and the old asphalt path at Golliard Park, and the trees on trail above the golf course. Staff also completed daily trash and graffiti removal in all the parks and City areas; sprayed for weeds and completed the edging and mowing of the parks and City-owned property; and enlisted fifty volunteers to cleanup glass and debris on the Rim Trail.

**ADJOURN**

The meeting was adjourned at 6:48 p.m.

  
\_\_\_\_\_  
Crystal Prentice  
City Manager

  
\_\_\_\_\_  
Susan Pilkington  
Chair

# Park Planning Process

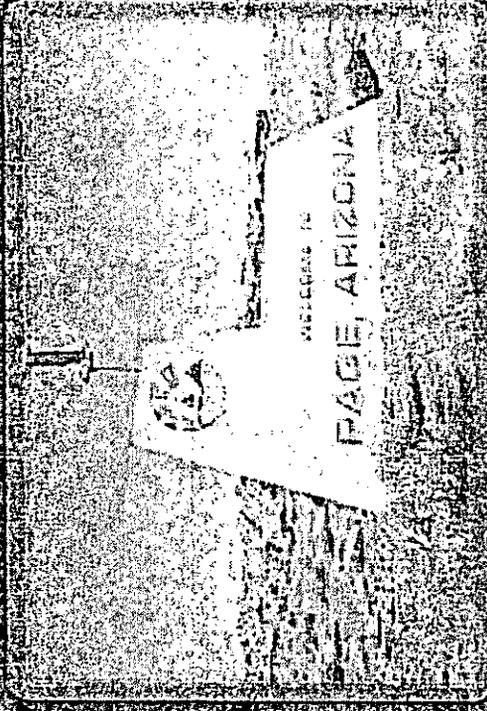
RECREATION ADVISORY BOARD, PAGE, AZ

JULY 20, 2015

## Purpose

To provide assistance to the City of Page:

- Park System Master Planning
- Park Site Master Planning
- Planning process
- Recommendations on potential next steps



# Background

Coconino County Parks and Recreation Director, 2011 – Present  
Assistant Parks and Recreation Director, City of El Paso, Texas  
Parks and Recreation Director, City of Scottsdale, Arizona

Certified Parks and Recreation Executive

Executive Committee, American Academy of Park and Recreation Administration  
Former chair/member of the Commission on Parks and Recreation Accreditation (CAPRA)

Former chair/member of the National Certification Board

Former president of the Arizona Parks and Recreation Association (APRA)

## Assumptions

- Several park facilities are developed within the City
- A public swimming pool is open to the public
- Staff is limited to maintenance staff in Public Works and recreation staff
- The Recreation Advisory Board is new
- The Rim Trail circumnavigates the City and is managed by the Recreation Department
- Sports programming is strong at the Page Sports Complex
- No system master plan or park site master plans exist
- Some funding has been allocated to park planning and/or development

# Planning Process – Parks System Phase I

- **Public Engagement**
  - Surveys, public meetings, social media – what does the public want?
- **Current and future community demographics**
  - What is and what will be the make-up of the community?
- **Trends Analysis**
  - Trends within the profession
  - Fads vs traditional amenities
- **Community Inventory**
  - What is here already that can be renovated, re-purposed, or partnered?



## Planning Process – Parks System Phase I (cont'd)

- Needs Assessment

- What are the service gaps? Are there other organizations or facilities that can complement to meet a need?

- Evaluation of organizational capacity

- What is the capacity of the City organization to manage these responsibilities. With a plan in place, can it be implemented?

- Evaluation of financial resources for sustainability

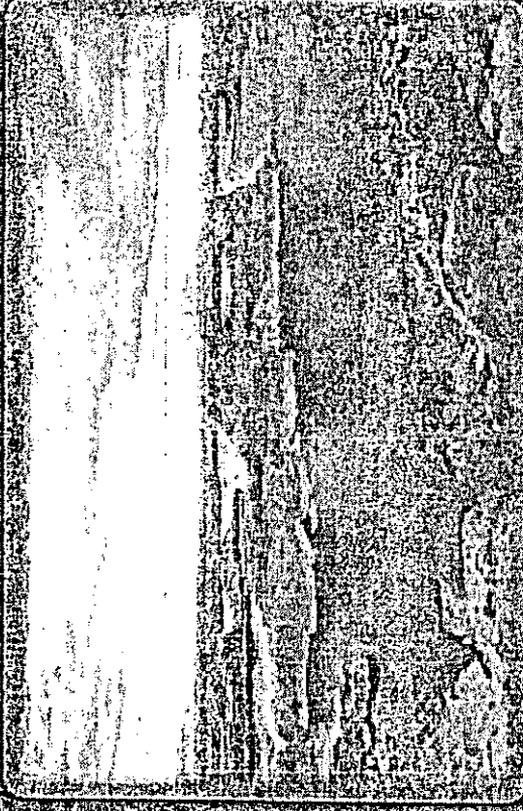
- Parks are expensive to operate and maintain

- Evaluation of linkages with other City planning document

- An effort should be made to coordinate and link with other City planning documents

# Planning Process – Parks System Phase II

- **Levels of Service/Community Standards**
  - Discussion/consensus with public
  - Matched with on-going financial resources
- **Types of recreational amenities**
  - Active/Passive
- **Connectivity**
  - Trails system, bikeways, park service area standards
- **Expertise**
  - Professional staff
  - Consultant



# Planning Process – Site Plans

Typically, individual park site planning is done AFTER the park system master planning efforts. Many of the questions about community standards, citizen demand, and service gaps have been answered.

Site planning process (priority order):

- Funding is in place
- Public Engagement
- Systems Master Plan review
- Consultant is hired
- Renderings
- Public Engagement
- Public dialog, Recreation Advisory Board recommendation, Council approval = Master Site Plan
- Construction documents
- Operational plan
- Construction



# Recommendations

- Consider the development of a parks and recreation department or hiring a parks and recreation director/professional.
- Consider development of a request for proposal for a consultant to complete a Parks Systems Master Plan for the City of Page.
- Analyze various funding sources for a sustainable parks and trails system.



**PAGE PARKS AND RECREATION ADVISORY BOARD  
REGULAR MEETING MINUTES  
MONDAY, AUGUST 31, 2015**

A Regular Meeting of the Page Parks and Recreation Advisory Board was held at 5:00 p.m. on August 31, 2015, in the Council Chambers at City Hall in Page, Arizona. Angie Krim presided.

**1. CALL TO ORDER**

Vice Chair Angie Crim called the meeting to order at 5:00 p.m.

**2. WELCOME NEW MEMBERS**

New members Mike Woods and Steve Mongrain were welcomed to the Board. Member Woods serves on the Rim Trail Subcommittee and was appointed for his involvement on this subcommittee. Member Mongrain is recently retired and has been serving on the Golf Advisory Board, so when that board was abolished, he was appointed to the PRAB.

**3. ROLL CALL**

Members Present: Vice Chair Angie Crim, Aimee D'Avignon, Brian Carey, Mike Woods, Steven Mongrain, and Councilor Dennis Warner were present.

Staff Present: Kimberly Johnson, Cliff Linker

**4. MINUTES**

July 20, 2015-There were no changes to the minutes.

Motion to Approve by Carey, Second by Mongrain. Motion carried 5-0.

**5. HEAR FROM THE CITIZENS**

No citizens spoke.

**6. UNFINISHED BUSINESS**

None.

**7. NEW BUSINESS**

(A). Discussion/Possible Action to Recommend Master Planning for City Parks.

The Board discussed that there needs to be a strong public participation emphasis during plan development.

Motion by Carey to recommend to the City Council to authorize staff to develop a Request for Proposals and solicit proposals to prepare a Park Master Plan with phasing options for the City of Page, Second by Woods. Motion carried 5-0.

- (B). Discussion/Possible Action to Recommend Park & Recreation Advisory Board By-laws.

The Board discussed that the Golf Course should be added to the responsibilities of the Board.

Motion by Carey to recommend to the City Council approval of the Park and Recreation Advisory Board Bylaws, with the inclusion of the Golf Course to the responsibilities of the Board, Second by D'Avignon. Motion carried 5-0.

- (C). Discussion/Possible Action Regarding the Broadcast of the Park & Recreation Advisory Board Meetings.

The Board discussed that the meetings would be broadcast on Channel 4, a dedicated local cable channel. Various board members voiced their opinion on the issue.

Motion by Carey to support broadcast of Board meetings, Second by D'Avignon. Motion carried, 4-1 (Mongrain-Nay).

- (D). Staff Update and Discussion of Rim Trail Subcommittee Meeting.

Staff and Member Carey provided an update of the Committee's activities. There was discussion and consensus to have a joint meeting with the Community Development Advisory Board to consider action on recommendations to the City Council for portions of the project. A tentative date of September 22 was identified for the joint meeting.

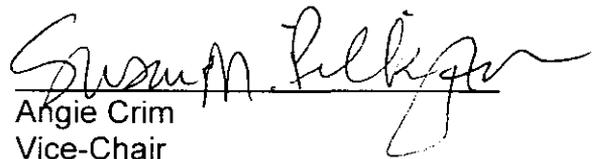
- (E). Staff Update on Horseshoe Bend Grant Application/Partnership with National Park Service.

Staff and Councilor Warner provided an update regarding the U.S. Park Service Centennial Grant program, as well as parking issues at the Bend and the Park Service's informal study of parking characteristics and payment of fees related to this location.

## ADJOURN

The meeting was adjourned at 6:15 p.m.

\_\_\_\_\_  
Kimberly Johnson  
Community Development Director

61   
Angie Crim  
Vice-Chair

**PAGE PLANNING AND ZONING COMMISSION  
REGULAR MEETING MINUTES  
October 6, 2015**

A Regular Meeting of the Page Planning and Zoning Commission was held at 5:30 p.m. on October 6, 2015, in the Council Chambers at City Hall in Page, Arizona. Chair Leroy Wicklund presided. Commissioners Rob Peterson, Bubba Ketchersid, and R. B. Ward were present. Vice Chair Bill Justice was excused. City Council Liaison, Scott Sadler was present.

Chair Leroy Wicklund called the meeting to order at 5:30 p.m.

Staff members present: Community Development Director Kim Johnson, Planning and Zoning Director, Robin Crowther.

**MINUTES**

Regular Planning and Zoning Commission Meeting-August 4, 2015

Motion made by Commissioner R.B. Ward to approve the minutes. The motion was duly seconded by Commissioner Rob Peterson and passed upon a vote.

**COMMUNICATIONS**

None

**HEAR FROM THE CITIZENS**

Richard Kidman 1308 Rim View Dr, spoke about the requirement of only onsite parking for vacation home rentals. Street parking should be considered during the day especially for guests visiting the VHR or loading and unloading boats.

Jake Burton 573 Mustang, spoke about vacation home renters and how they are not a threat to the community. However some monthly renters have been harassing his vacation renters and his property.

**PUBLIC HEARING**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

- A. Discussion and possible action regarding a VHR Conditional Use Permit (CUP 15-8.11) Richard Wilson.

Motion made by Commissioner R.B. Ward to approve CUP 15-8.11. The motion was duly seconded by Commissioner Rob Peterson and passed upon a vote.

## **Planning and Zoning Regular Meeting-October 6, 2015**

- B. Discussion and possible action regarding a VHR Conditional Use Permit (CUP 15-7.20) S. U. Red Rock Holdings LLC, Ken Lord.

Motion made by Commissioner Rob Peterson to approve CUP 15-7.20. The motion was duly seconded by Commissioner Bubba Ketchersid and passed upon a vote.

- C. Discussion and possible action regarding renewal of a VHR Conditional Use Permit (CUP 14-6.19) Scenic View Properties LLC, Dawnell Robertson.

Richard Kidman 1308 Rim View, explained that a police call to the residence was a call about excessive noise. The group was watching a ball game on TV with the front door open and a person walking by reported it. There was no citation and the officers said just close the front door.

Jake Burton 573 Mustang, stated that these same people wanted to rent his VHR and he had said no because police were called at their other location. He had no idea that it was an unnecessary call.

Motion made by Commissioner Bubba Ketchersid to approve renewal CUP 14-6.19. The motion was duly seconded by Commissioner Rob Peterson and passed upon a vote.

- D. Discussion and possible action regarding renewal of a VHR Conditional Use Permit (CUP14-7.23) Vacation Time Properties, Jake Burton.

Jake Burton explained that a police call about a suspect vehicle was probably made by a neighbor that calls when he doesn't recognize vehicles parked in the area.

Motion made by Commissioner R.B. Ward to approve renewal CUP 14-7.23. The motion was duly seconded and passed upon a vote.

- E. Discussion and possible action regarding a Conditional Use Permit for Outdoor Vending (CUP 15-8.17) Los Magicos (Sonoran Dogs) Robert Gutierrez.

Motion made by Commissioner Rob Peterson to approve outdoor vending CUP 15-8.17. The motion was duly seconded by Commissioner R.B. Ward and passed upon a vote.

- F. Discussion and possible action regarding a VHR Conditional Use Permit (CUP 15-9.14) Tracy Marino.

Questions came up about the parking being offered and if it was on cement or pavement. Community Development Director Kim Johnson stated it must be on pavement since the Planning and Zoning ordinance states this and the City Council priority is to bring properties into compliance.

## Planning and Zoning Regular Meeting-October 6, 2015

Richard Kidman 1308 Rim View stated, the City Attorney a few months ago had said the City cannot enforce vacation home rentals to not park on gravel if the City doesn't enforce it for every property in the city.

Motion made by Commissioner Bubba Ketchersid to approve CUP 15-9.14 with the condition that no more than 2 vehicles can park at the home unless other concrete or paved spaces are provided. The motion was duly seconded and passed upon a 3-1 vote with Commissioners Bubba Ketchersid, Rob Peterson and Chair Leroy Wicklund voting in favor and Commissioner R.B. Ward voting against.

### G. Discussion and possible action regarding Zoning Ordinance update.

Commissioner R.B. Ward stated that he needed to leave the meeting which means there would not be a quorum for agenda item G.

Motion made to table agenda item G until the next meeting was made by Commissioner Bubba Ketchersid. The motion was duly seconded by Commissioner R.B. Ward and passed upon a vote.

## ADJOURN

Motion made by Commissioner Bubba Ketchersid to adjourn the meeting at 6:25 p.m. The motion was duly seconded by Commissioner R.B. Ward and passed upon a vote.



Robin Crowther  
Planning and Zoning Director



Leroy Wicklund  
Chair



*Request for City Council Action*

<b>Title:</b>	Approval of New Airport Hangar Leases		
<b>Meeting Date:</b>	12-16-15	<b>Agenda Item Number:</b>	
<b>Agenda Section:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input type="checkbox"/> New Business <input type="checkbox"/> Other	<b>Action: Proclamation</b>	<input checked="" type="checkbox"/> Motion approve with consent agenda <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
<b>Originating Department:</b>	City Manager	<b>Supporting Documents:</b>	In City Clerk's Office
<b>Prepared By:</b>	Lona Shugart	<b>Presented By:</b>	City Manager
<b>Reviewed By:</b>	City Manager	<b>Approved By:</b>	City Manager
<b>Proposed Action:</b>	Approve of New Airport Hangar Leases with the Consent Agenda		

**BACKGROUND:** Over the past several months airport hangars have changed ownership. City Council action is required for approval of the new leases.

- Vernon and Cheryl Randel – Hangar S3
- Brian Price – Hangar 2I
- Charles Guschewsky – Hangar B215
- Hualapai Investments – Hangar 6A
- Randall Maydew – Hangar 3F

**BUDGET IMPACT:**

- Hangar S3 - \$1,260.00 per year
- Hangar 2I - \$477.00 per year
- Hangar B215 - \$1,080.00 per year
- Hangar 6A - \$1,512.00 per year
- Hangar 3F - \$477.00 per year

CITY OF PAGE  
MONTHLY CASH ALLOCATION COMPARISON

		<u>Sep-15</u>	<u>Oct-15</u>
01-1110200	LGIP - GENERAL SAVINGS ACCT	5,603,338.11	5,312,634.80
01-1110300	CASH A/P CHECKING (COMBINED)	3,960,015.19	3,372,841.73
01-1110400	CASH P/R CHECKING (COMBINED)	138,724.14	47,188.47
01-1110600	U.S. BANK INVESTMENT ACCT	2,485,000.00	3,476,966.57
01-1170000	ACCTS RECV CASH CLEARING ACCT	0.00	0.00
01-1175000	UTILITY CASH CLEARING ACCT	0.00	0.00
15-1120300	LGIP - HURF SAVINGS ACCT	1,138,800.65	1,485,666.89
20-1520600	LGIP - SERIES 2011 BOND RESRV	2,418,669.09	2,418,907.70
32-1120400	JCEF SAVINGS ACCOUNT	59,445.56	59,582.26
72-1120700	FIRE PENSION SAVINGS	23,683.54	25,436.84
72-1121100	FIRE PENSION-INVESTMENT ACCT	433,818.38	455,220.71
		<u>16,261,494.66</u>	<u>16,654,445.97</u>

<u>FUND</u>		<u>Sep-15</u>	<u>Oct-15</u>
10	ALLOCATION TO GENERAL FUND	9,251,067.63	9,044,924.31
15	ALLOCATION TO HIGHWAY USER FUND	935,691.84	1,438,127.37
16	ALLOCATION TO SUBSTANCE ABUSE FUND	27,866.85	24,526.89
20	ALLOCATION TO DEBT SERVICE FUND	2,929,840.31	3,035,260.35
25	ALLOCATION TO MISCELLANEOUS GRANTS	45,002.44	42,625.22
30	ALLOCATION TO LIBRARY MISCELLANEOUS GRANTS	0.00	0.00
32	ALLOCATION TO JCEF FUND	59,584.85	59,836.94
36	ALLOCATION TO DONATION FUND	61,475.94	61,310.66
40	ALLOCATION TO CAPITAL PROJECTS FUND	739,403.40	696,527.82
41	ALLOCATION TO BALLOON REGATTA FUND	0.00	0.00
42	ALLOCATION TO TOURISM & PROMOTION FUND	518,042.42	523,122.28
46	ALLOCATION TO AIRPORT FUND	957,650.24	969,163.09
47	ALLOCATION TO AIRPORT EVENTS FUND	0.00	0.00
48	ALLOCATION TO LAND FUND	0.00	0.00
50	ALLOCATION TO PAGE UTILITY ENTERPRISES	-2,249.07	-2,121.30
51	ALLOCATION TO WATER FUND	-1,385.21	-696.35
52	ALLOCATION TO SEWER FUND	-1,245.85	-859.78
57	ALLOCATION TO CEMETERY FUND	284,166.45	287,408.84
72	ALLOCATION TO FIRE PENSION FUND	456,582.42	475,289.63
		<u>16,261,494.66</u>	<u>16,654,445.97</u>



*Request for City Council Action*

<b>Title:</b>	Mutual Aid Agreement between the Coconino County Victim Witness Services and the Page Police Department.		
<b>Meeting Date:</b>	December 16, 2015	<b>Agenda Item Number:</b>	
<b>Agenda Section:</b>	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Other	<b>Action:</b>	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
<b>Originating Department:</b>	Page Police Department	<b>Supporting Documents:</b>	Mutual Aid Agreement
<b>Prepared By:</b>	Chief of Police, F.Balkcom	<b>Presented By:</b>	Chief F. Balkcom Sr
<b>Reviewed By:</b>		<b>Approved By:</b>	
<b>Proposed Action:</b>	Motion to accept the Mutual Aid Agreement between the Coconino County Victim Witness Services and the Page Police Department.		

**BACKGROUND:**

Victim Witness Services for Coconino County and Page Police Department. This memorandum of Understanding (“MOU”) is entered into by Victim Witness Services for Coconino County (“VWS”) and Page Police Department (“PPD”). The MOU formalizes the commitment of the parties to work together to provide trauma-informed services to victims of crime and/or crisis in the greater Page area and to improve the overall response to crime and crisis in Page. The parties share the goal of preventing crime and crisis in the community, and responding appropriately community members who have been victimized.

**BUDGET IMPACT:**

The Page Police Department will supply a work area and telephone landline for the advocates at the Police Department. All other costs will be incurred by the Grant.

**ALTERNATIVES CONSIDERED:**

N/A

**ADVISORY BOARD RECOMMENDATION:**

N/A

**STAFF RECOMMENDATION:**

I move to accept the Mutual Aid Agreement between the Coconino County Victim Witness Services and the Page Police Department.

## MEMORANDUM OF UNDERSTANDING

### Victim Witness Services for Coconino County and Page Police Department

This memorandum of Understanding (“MOU”) is entered into by Victim Witness Services for Coconino County (“VWS”) and Page Police Department (“PPD”). The MOU formalizes the commitment of the parties to work together to provide trauma-informed services to victims of crime and/or crisis in the greater Page area and to improve the overall response to crime and crisis in Page. The parties share the goal of preventing crime and crisis in the community, and responding appropriately community members who have been victimized.

#### **I. Description of the Partner Agencies**

VWS is a 501c3 non-profit, community-based organization whose mission is to offer compassionate support and resources to victims, witnesses and survivors of crime and crisis through effective response and community outreach. Those services include 24-hour on-scene crisis response, system advocacy, case management, after-care and community education and training for professionals.

PPD is Law Enforcement agency dedicated to Community Oriented policing by providing the highest quality police service to our diverse community. With a primary mission of protecting lives and property, and the belief that people are our most valuable resource, the men and women of the PPD strive to serve the Page community with Courage, Compassion and Integrity.

#### **II. History of Previous Collaboration**

PPD and VWS have previously collaborated for over 10 years in serving victims of crime and crisis through services coordination, victim compensation and collaborative intervention.

#### **III. The Role of VWS**

VWS agrees to provide the following additional services to the greater Page area:

- a) Provide, one Crime Victim Advocate to focus on making services accessible to and appropriate for community members of the greater Page area who have experienced crime and/or crisis.
- b) The Executive Director for VWS will travel to Page on weekly, to bi-weekly basis for the 6 months to ensure that services are being established correctly. After that, the travel calendar will be revisited.
- c) The Crime Victim Advocate shall staff a satellite office with regular and published office hours. Staffing shall only be maintained by individuals who are professional employees of VWS or volunteers who meet the educational training standards for VWS staff

(currently 80 hours of training upfront and 40 hours of continuing education annually). The Crime Victim Advocate may also perform some services for Page at the main VWS office located in Downtown Flagstaff. This will include services which require coordination for the felony court process, usage of DAMION database, to receive additional training and to maintain a connection with the Flagstaff VWS. VWS will pay for all travel expenses.

- d) Provide confidential trauma informed crisis intervention, court advocacy, follow-up counseling, case management and information and referral and accompaniment to medical, legal and administrative services as requested by victims of crime and/or crisis.
- e) Provide victims of crime and/or crisis with information about how to report a crime to local law enforcement and offer to assist victims of crime and/or crisis with filing a complaint or report.
- f) Provide victims of crime and/or crisis with assistance in safety planning and in Orders of Protection.
- g) The Crime Victim Advocate will coordinate additional training opportunities for Page partner agencies on topics which may include the physical and emotional effects of crime and crisis on victims (including sexual assault, dating/domestic violence and stalking), the neurobiology of trauma, and appropriate methods for interviewing and communicating with victims.
- h) Meet regularly with partner agencies and travel to the NWCCRT (North West Coordinated Community Response Team to Domestic Violence and Sexual Assault) meetings held in Page bi-monthly and skype into the Flagstaff CCRT meetings held in Flagstaff held bi-monthly.
- i) Provide printed and online materials about options victims of crime and/or crisis, including information about how to report a crime to local law enforcement, safety issues with that reporting, safety planning, available resources and “next steps” . PPD will assist VWS in the education of the Page community regarding the availability of such its services.
- j) Conduct victim satisfaction surveys or use other methods to assess the effectiveness of the services provided to students and employees.
- k) Conduct a community needs assessment to inform Page practices.

#### **IV. The Role of PPD**

PPD agrees to:

- a) Identify a central point of contact for VWS staff to facilitate referrals for confidential services and ensure that individual's availability to meet regularly with the VWS Crime Victim Advocate. During the initial MOU, this will be Sergeant Ann Lange.
- b) Provide a physical, private office space on campus in an appropriate location. Basic office furniture, including a "land line" will be provided by PPD. (Computers and other electronic equipment will be provided by VWS.)
- c) Provide at least 20 hours of education to the VWS Crime Victim Advocate (or other appropriate staff) about: Page resources that are available to victims of crime and crisis. This will include availability of those offices and services. This training will include such topics as crime victim protocols of PPD, applicable policies and procedures and prohibitions against retaliation for reporting of such incidents.
- d) Collaborate with VWS on prevention approach and activities.

#### **V. Confidentiality**

VWS and PPD affirm the importance of providing victims of crime and/or crisis with options for confidential services and support. All services provided by VWS to victims of crime and/or crisis will be kept confidential except in the following circumstances:

- 1.) The client provides information regarding abuse of a child. For purposes of this policy, abuse is defined as neglect of or failure to protect the physical, sexual, emotional, psychological, or financial well-being a child. If VWS Staff or Volunteers are uncertain whether the information provided involves child abuse, the Staff or Volunteer is directed to contact a direct supervisor.
- 2.) A child is in a home during a domestic violence call, even if the child is not physically endangered or harmed, and even if the child is sleeping.
- 3.) The client provided information regarding abuse of a vulnerable adult. For purposes of this policy, abuse is defined as neglect of or failure to protect the physical, sexual, emotional, psychological, or financial well-being of a vulnerable adult. If VWS Staff or Volunteers are uncertain whether the information provided involves vulnerable adult abuse, the Staff or Volunteer is directed to contact a direct supervisor.
- 4.) A client discloses a plan to hurt him/herself or another person.

5.) VWS Staff or Volunteer knows that a client intends to or has given perjured testimony under oath.

6.) The client provides information that is exculpatory (that is, strongly tends to show that the alleged perpetrator or criminal defendant is not guilty of the offense).

7.) The client consents in writing to disclosure of a communication or other confidential information.

**Informing Clients and Obtaining Acknowledgement**

In addition, VWS's policy is to inform each client in writing of its confidentiality policy and its exceptions and to obtain a signed acknowledgement from the client indicating that he/she has been informed of and understands the policy and its exceptions. During a crisis response, a notification form may be used in lieu of a signed acknowledgement form.

**VI. General Provisions**

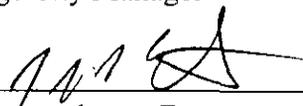
This MOU is a contract for services. The individual or individuals who provide these services will for all purposes be employees of VWS. The resignation or termination of any VWS employee will not change the contractual obligations of VWS with regard to the MOU.

Nothing in this MOU prohibits or limits members of the Fredonia community from accessing all services provided to the community generally by VWS. Further, this is a MOU, not a legally binding contract. Either VWS or PPD can choose at any given time, with 2 months notice, to sever this MOU.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Page Police Department Chief of Police

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Executive Director, Victim Witness Services of Coconino County

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Page City Manager

 \_\_\_\_\_ Date: 12/10/15  
Approved as to Form  
Joe Estes, Page City Attorney



*Request for City Council Action*

<b>Title:</b>	South Central Communications Antenna Site Lease Agreement		
<b>Meeting Date:</b>	December 16, 2015	<b>Agenda Item Number:</b>	
<b>Agenda Section:</b>	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Other	<b>Action:</b>	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
<b>Originating Department:</b>	Administration	<b>Supporting Documents:</b>	
<b>Prepared By:</b>	City Manager	<b>Presented By:</b>	City Manager
<b>Reviewed By:</b>	City Manager	<b>Approved By:</b>	City Manager
<b>Proposed Action:</b>	Motion to authorize the City Manager to enter into an Antenna Site Lease Agreement with South Central Communications.		

**BACKGROUND:** South Central Communications has requested a lease agreement to construct and install telecommunications equipment to provide a transmission site at the Page Public Library for Wireless Internet.

The request includes approximately 1½ square feet of interior space and for a power supply box and approximately one hundred twenty eight (128) square feet of space on the walls protruding above the roofline as shown in Exhibit A, for the placement of telecommunications facilities, including antennas, transmission and utility wires, cables, fiber, conduit, pipes, radios, electronic equipment. There will be no roof penetrations.

**BUDGET IMPACT:** The lease calls for a \$150 monthly lease payment. Lease requires the City to pay for electricity for the battery backup.

**STAFF RECOMMENDATION:** Motion to authorize the City Manager to enter into an Antenna Site Lease Agreement with South Central Communications.

**South Central Communications  
Antenna Site Lease Agreement**

This agreement made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ made by and between SOUTH CENTRAL COMMUNICATIONS, INC. ("South Central Communications" or "LESSEE") whose address is 45 N. 100 W. Escalante, UT 84726, and City of Page, Arizona (hereinafter referred to as "LESSOR"), whose address is P.O. Box 1180 Page, AZ, 86040.

**RECITALS**

WHEREAS, South Central Communications desires to construct and install telecommunications facilities to provide a Wireless Internet Transmission Site on property owned by the LESSOR as more particularly described below; and

WHEREAS, LESSOR is willing and able to lease space for the LESSEE's facilities and provide power to South Central Communications; and

NOW, THEREFORE, in consideration of the premises recited above and the respective promises, covenants and conditions contained herein, the parties hereto agree as follows:

1. **Premises.** LESSOR currently owns a parcel of land ("Land") at 479 S. Lake Powell Blvd, upon which LESSOR owns and operates a public library ("Owner's Facilities") in the city of Page, County of Coconino, State of Arizona (the Land and the Owner's Facilities are collectively the "Property"). Subject to the terms and conditions herein, LESSOR agrees to lease to LESSEE, and LESSEE agrees to lease from LESSOR, approximately 1 ½ square feet of interior space and for a power supply box and approximately one hundred twenty eight (128) square feet of space on the walls protruding above the roofline as shown in Exhibit A, attached hereto, for the placement of telecommunications facilities, including but not limited to: antennas, transmission and utility wires, cables, fiber, conduit, pipes, radios, electronic equipment, ("LESSEE's Facilities"). The space leased to LESSEE shall be referred to as the "Premises".
2. **Construction.** LESSOR grants to LESSEE the right to erect, install, construct, maintain, and operate LESSEE's Facilities on the Property. In connection therewith, LESSEE has the right to do all work necessary to prepare, maintain and alter the Premises for LESSEE's business operations, including but not limited to installing transmission lines connecting the antennas to the transmitters and receivers. LESSEE agrees to obtain approval from LESSOR prior to performing any work on or alterations to the Premises and to abide by all construction requirements imposed by LESSOR. Title to LESSEE's Facilities shall be held by LESSEE. LESSEE's Facilities shall remain LESSEE's personal property and are not fixtures. LESSEE has the right to remove all LESSEE's Facilities at its sole expense at any time.

3. **Access.** LESSEE, including its employees, agents, and subcontractors may access the exterior property to access LESSEE's Facilities without notice to LESSOR, twenty-four (24) hours per day, seven (7) days per week, every day of the year for the purpose of constructing, installing, operating, maintaining, or repairing LESSEE's Facilities.
4. **Power.** LESSOR shall provide all power required by LESSEE at the Premises to LESSEE at no cost to LESSEE.
5. **Term.** The term of this Agreement shall be two (2) years commencing on the date of this Agreement ("Commencement Date"). This agreement shall automatically renew for additional one (1) year periods ("Renewal Term(s)") on the same terms and conditions as set forth herein, unless either party notifies the other of its intention not to renew at least thirty (30) days prior to expiration of the current term.
6. **Rent.** Within fifteen (15) business days of the Commencement Date and on the first day of each month of the Term or Renewal Term, South Central Communications shall pay to LESSOR the amount of \$150 per month as rent ("Rent"). The Rent for any fractional month at the beginning or end of the Term or Renewal Term shall be prorated. Rent shall be payable at:

P.O. Box 1180  
Page, AZ 86040

7. **Maintenance.** Each party shall be responsible for maintaining its own system. Each party shall use its best efforts not to interrupt nor do anything that would cause damage to the other parties' system. Neither party shall be liable for damage to the property or system of the other unless said damage is caused by gross negligence of the party or its employees or agents.
8. **Non-Interference.** LESSOR agrees that the LESSEE's use of the Premises do not, and will not, interfere with LESSOR's use of the Property. If any measurable adverse interference is caused by LESSOR or anyone now or in the future holding a property interest from or under LESSOR, LESSOR agrees to the extent within LESSOR's reasonable control, to cause the elimination of such interference in a prompt and timely manner, not to exceed twenty-four (24) hours.
9. **Termination.** This Agreement may be terminated without further liability as follows: (a) by either party on thirty (30) days prior written notice upon a default of any covenant or term hereof the other party, which default is not cured within thirty (30) days of receipt of written notice of default, provided that the grace period for any monetary default is ten (10) days from receipt of written notice,

and, provided further, that any non-monetary default which cannot be cured within such thirty (30) day period shall not be a default hereunder so long as such defaulting party diligently pursues to cure such default upon receipt of notice thereof; or (b) by LESSEE for any reason or for no reason.

10. **Insurance.** The LESSEE shall carry during the term of this Agreement, at its own cost and expense, the following insurance: (i) "All Risk" property insurance which insures the insuring party's property for its full replacement cost; and (ii) comprehensive general liability insurance with a commercial general liability endorsement having a minimum limit of liability of \$1,000,000, with a combined limit for bodily injury and/or property damage for any one occurrence, and (iii) excess/umbrella coverage of \$1,000,000.

11. **Miscellaneous Provisions.**

- a. Interpretation. The agreement shall be deemed to be made, to be exercised and performed according to its terms and conditions, and shall be construed in accordance with the laws of the State of Arizona. Whenever the context of this agreement so requires, the singular shall include the plural, the plural shall include the singular and the whole shall include any part of thereof and all genders. All terms defined in the agreement shall have such defined meanings when used herein. The paragraph and subparagraph headings contained herein are for the convenience and reference and reference only and are not intended to define or limit the scope of any provision of this agreement.
- b. No Waiver. No Covenant, term or condition of this agreement shall be deemed waived unless it is in writing, signed by the parties to be charged.
- c. Indemnification. Each party (the "Indemnifying Party") will indemnify, defend and hold harmless the other party ("Indemnified Party") from and against any loss, cost, claim, liability, damage, expense (including reasonable attorney's fees) to the third parties, relating to or arising out of gross negligence or willful misconduct by the Indemnifying Party in the performance of this Agreement, except in cases arising from the negligent or other tortuous misconduct of the Indemnified Party or the Indemnified Party's employees, agents or invitee.
- d. Representations and Warranties. There are no representations or warranties between the parties except as are expressly set forth in this agreement.
- e. Severability. The provisions of this agreement shall be deemed independent and severable, and the invalidity or partial invalidity or unenforceable of any one provision or portion thereof shall not affect the validity or enforceability of any other provision or part thereof.

- f. Assignment; Successors in Interest. LESSEE may assign or transfer all or any part of its interest in this Agreement or in the Premises to its parent company, any subsidiary or affiliate, or any successor in interest. This Agreement shall be binding on and inure to the benefit of the successor and permitted assignees of the respective parties.
- g. Counterparts. This agreement may be excused in any number of counterparts; each of which when so executed and delivered shall be deemed an original, but all such counterparts together shall constitute only one instrument.
- h. Notice. Any notice or demand required to be given herein shall be made by certified or regular mail, or recognized overnight courier to the addresses listed below:

LESSEE:

South Central Communications, Inc.  
P.O. Box 555  
Escalante, UT 84726

LESSOR:

City of Page, Arizona  
P.O. Box 1180  
Page, AZ 86040

- i. Costs of Enforcement. In the event either party initiates legal action to enforce the terms and conditions of this Agreement, the prevailing party, as determined by the court, shall be entitled to recover its costs and expenses of such legal action, including reasonable attorney's fees, from the other party, in addition to such other relief to which it may be entitled.

DATED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

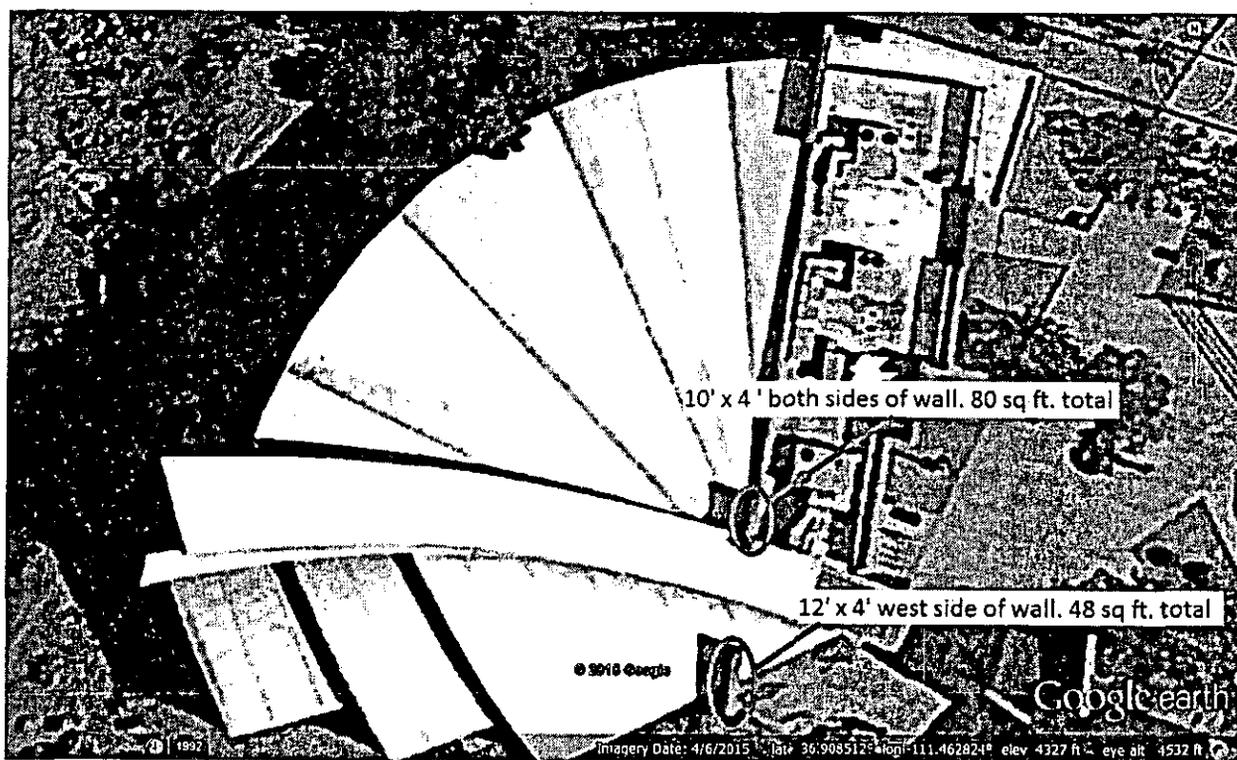
\_\_\_\_\_  
**SOUTH CENTRAL COMMUNICATIONS, INC.**  
Michael East  
Chief Executive Officer

\_\_\_\_\_  
**CITY OF PAGE, ARIZONA**  
J. Crystal Dyches  
City Manager

\_\_\_\_\_  
**ATTEST: Kim Larson, City Clerk**

  
\_\_\_\_\_  
**APPROVED AS TO FORM: City Attorney**

Exhibit A



## **South Central Communications**

### **Page City Library Internet Relay Site Proposal**

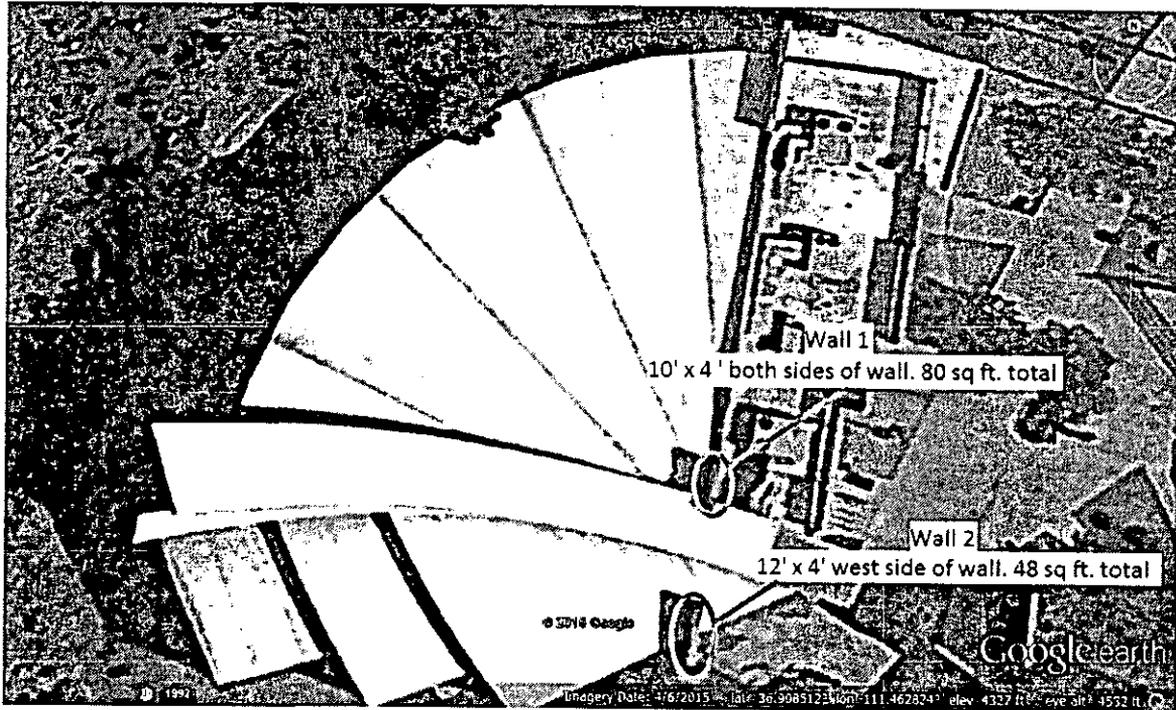
In October, 2015, an agreement was made between Page City/PUE and South Central Communications to extend a fiber optic cable from Buckskin Mountain to Grenehaven, thereby allowing for improved Internet bandwidth into the area. It is anticipated that this network buildout will likely require at least two years. In the Interim, in order to help alleviate the bandwidth congestion currently being faced by the Page area, South Central has opted to construct a microwave network to provide Internet service to local businesses and some residential areas. This microwave network will provide a total of 1 gigabit per second of full-duplex bandwidth to the area. We anticipate that this microwave network will be operational within the first quarter of 2016.

As part of this effort to improve Internet service in Page sooner, rather than later, South Central is requesting that Page city allow us to utilize the roof of the Page City Library in order to receive and transmit Internet traffic. If the lease agreement we have presented to Page City is approved, this building will serve as one of three primary relay sites, receiving an Internet signal transmitted from Phinger Point, and then retransmitting it to nearby businesses and residences. This system will also be used to provide Internet service to the library building itself, as well as Coconino Community College next door.

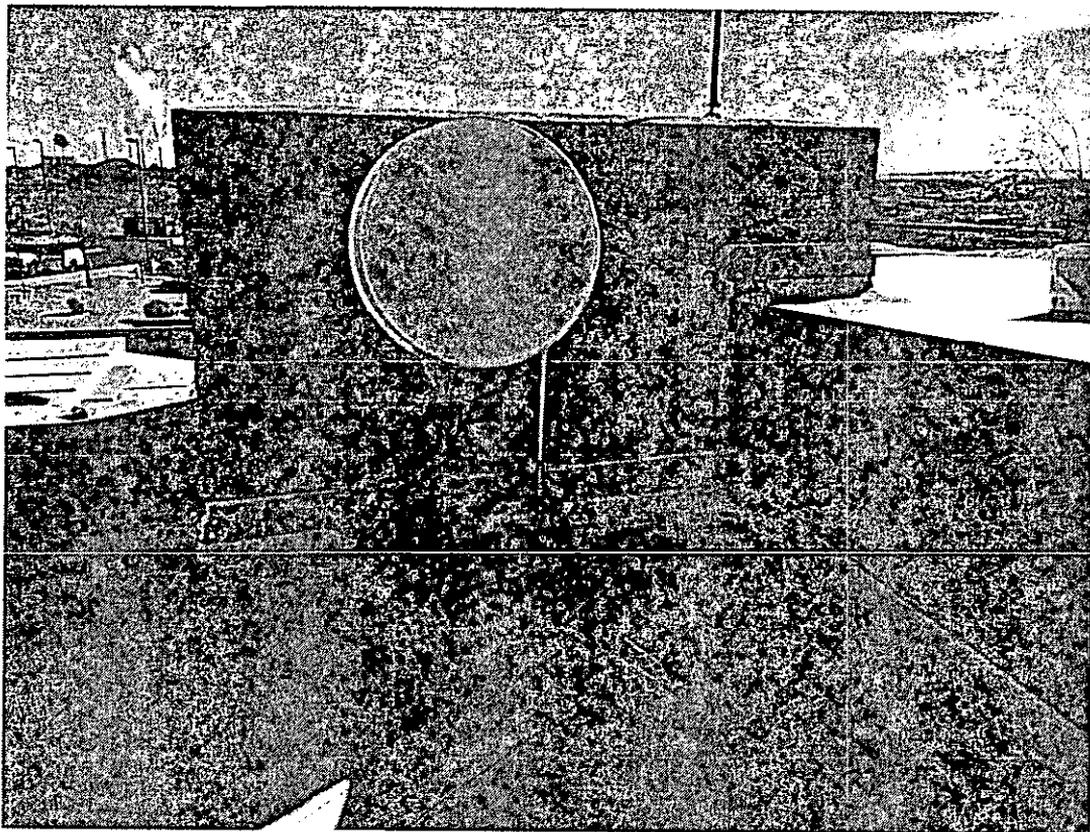
This system will require the installation of a number of microwave antennas on the roof of the building, as well as some electronics. We intend to install a small wall-mounted equipment box, no larger than 1.5 square feet inside the building in the network closet. Three cables will extend from that box to the equipment on the roof. On the roof itself, we plan to utilize two brick walls that extend above the roofline of the building for mounting antennas and a second small equipment box. These walls were chosen for two reasons. First, upon meeting with Cliff Linker, Public Works Director for the City of Page, he expressed concern for the membrane roof on the building, stating that he would prefer not to have anything mounted to, or sitting on the roof itself. Mounting equipment to these walls will ensure that the integrity of the roof is not compromised. Secondly, we are concerned about the aesthetics of the building. By mounting the antennas to these two walls, we can keep most of the antennas and other equipment below the top of the wall, thereby making them far less noticeable from the ground. There are two masts (steel pipes) that will need to protrude no more than six feet above the top of one wall. These masts will be required in order to transmit toward the south without the roof impeding line-of-sight. The various antennas we will be using, along with information on sizes and example photos are included in the accompanying pages.

At South Central, we are excited to be part of the solution to a problem that we know has frustrated Page businesses and residents for many years, and we wish to solicit the Council's assistance in this effort by approving the lease agreement for use of the library. Thank you for your time and attention.

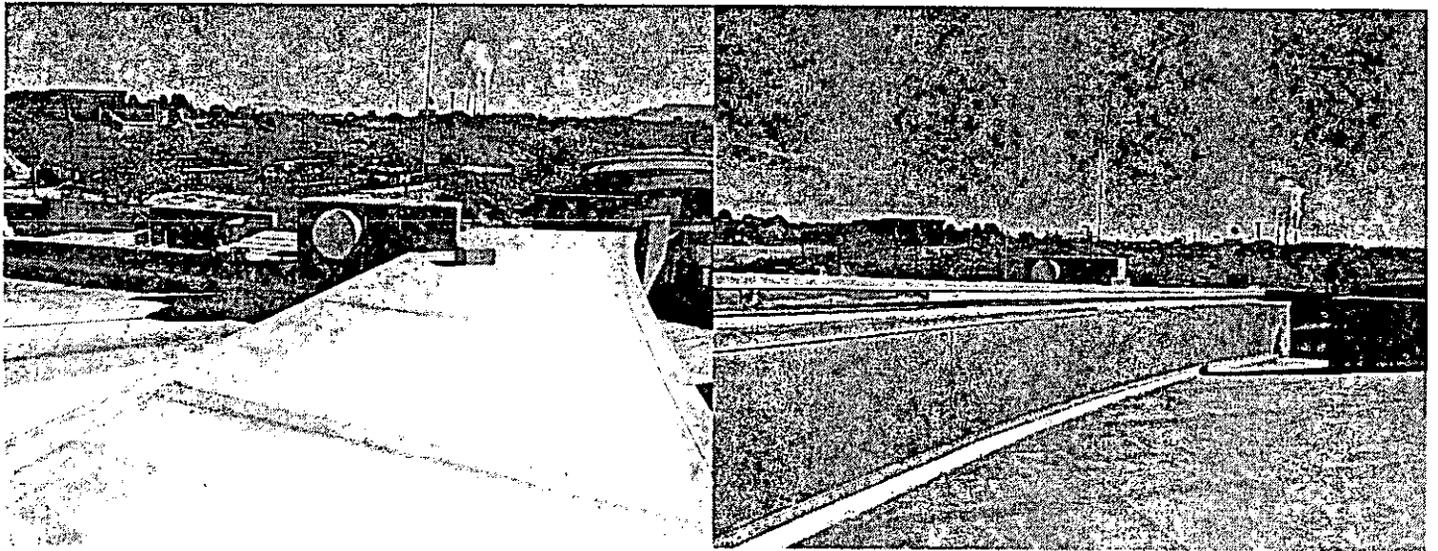
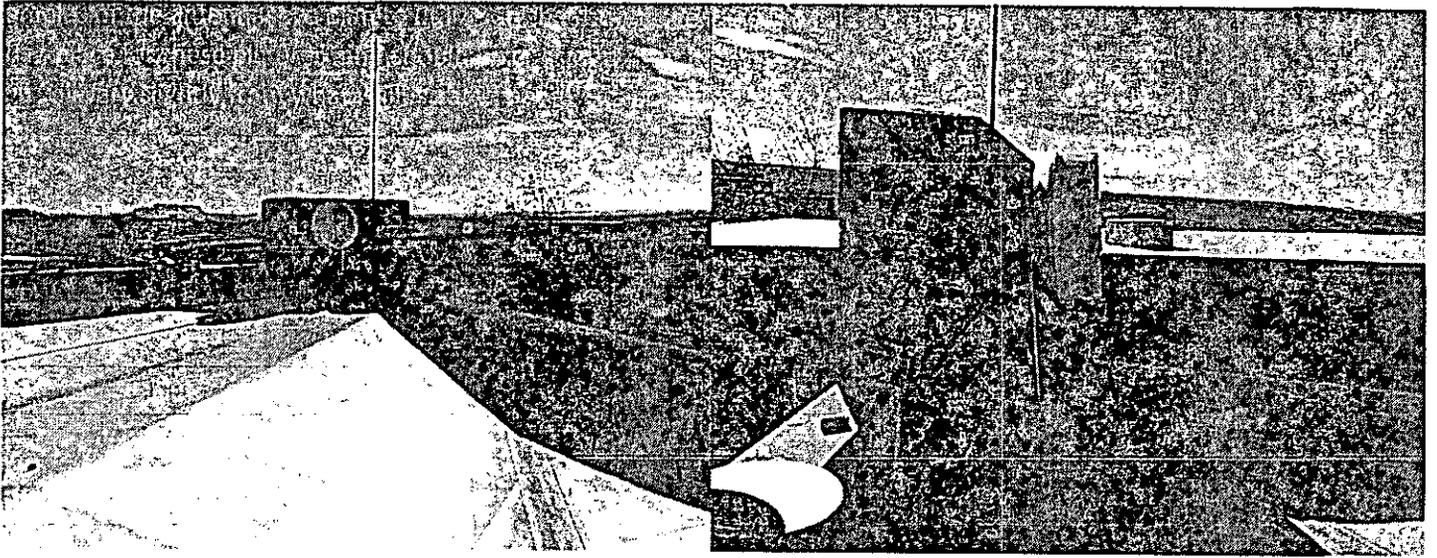
The following pages contain examples of the antennas we plan to utilize on the roof of the Page City Library. The antennas were temporarily held in place for these pictures, and should be considered representative of what we are proposing. Final implementation will vary slightly from what is illustrated here.



Above: This is the aerial view of the library roof. This image corresponds with Exhibit A, included in the lease agreement. The walls on which we intend to mount antennas are highlighted by the red ovals.



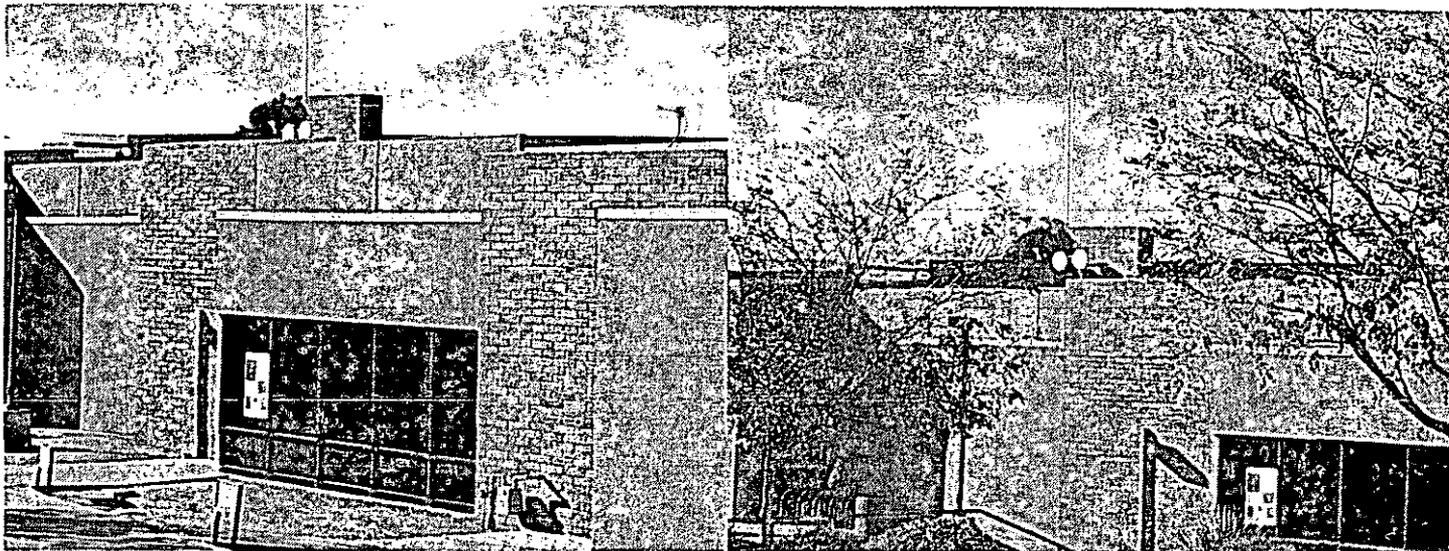
Above: This is the 3-foot microwave dish that will receive the signal from Phinger Point. It would be mounted to the west face of Wall 1, as shown in the aerial view. It is the largest of the antennas we plan to utilize at the library. As illustrated, we intend to mount this antenna entirely below the top of the wall, thereby minimizing its visibility.



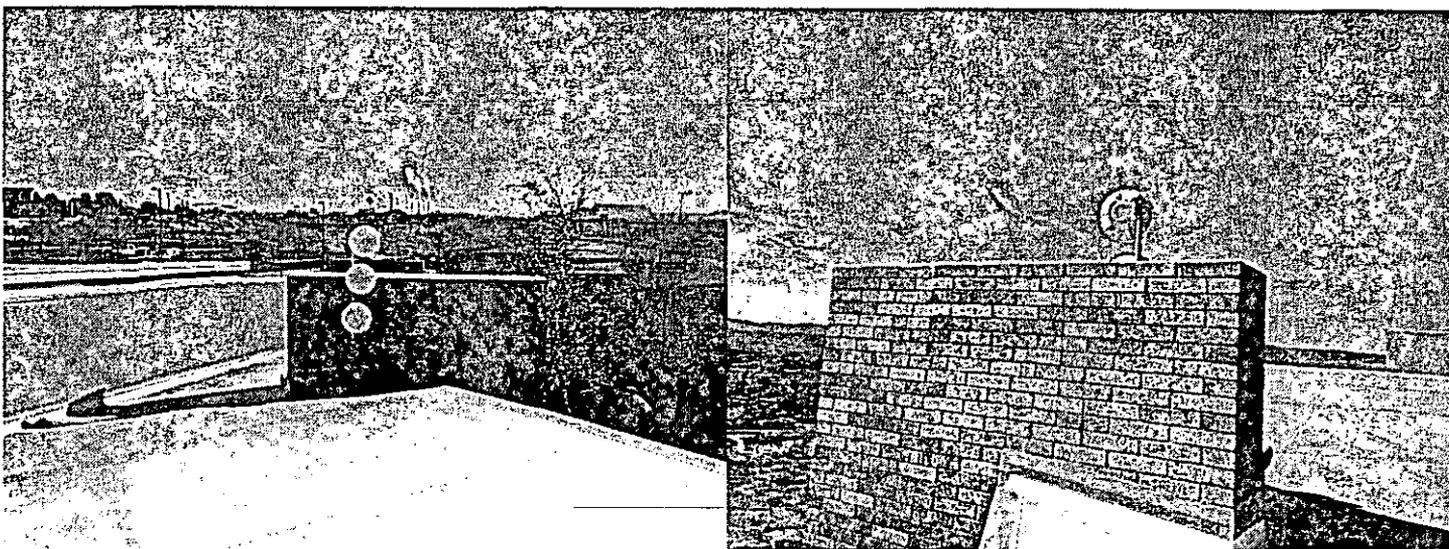
Above: 3-foot antenna at varying angles and distances, illustrating the size of the antenna in relationship to the building.



Left: These are the type of antennas we intend to mount to the east face of wall 1. We plan to install a horizontal pipe along the length of this wall, on which to mount antennas. These antennas will be between 16 and 18 inches in diameter, and will transmit the signal to businesses or other relay sites in the industrial area of the city. While two antennas are shown in this photo, we may eventually have up to four antennas on this wall.



**Above: Photos representing these antennas from differing angles, taken from the parking lot.**



**Above: These photos are of wall 2. The photo on the left is the west face of the wall where we would be mounting the antennas. While one mast is shown in the photo, we plan to mount two masts to this wall. They may extend up to six feet above the top of the wall. These antennas are 16 to 18 inches in diameter and will transmit to businesses in the area. The photo on the right is the east face of wall 2. Nothing will be mounted to this side.**



*Request for City Council Action*

<b>Title:</b>	Discussion and Possible Action as to New Lease Agreement with Navajo Heritage Foundation		
<b>Meeting Date:</b>	December 16, 2015	<b>Agenda Item Number:</b>	
<b>Agenda Section:</b>	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Other	<b>Action:</b>	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
<b>Originating Department:</b>	City Attorney	<b>Supporting Documents:</b>	New Lease Agreement
<b>Prepared By:</b>	City Attorney	<b>Presented By:</b>	City Attorney
<b>Reviewed By:</b>	City Attorney	<b>Approved By:</b>	City Attorney
<b>Proposed Action:</b>	Motion to authorize the City Manager to execute the Land Lease Agreement between the City of Page and the Navajo Heritage Foundation, Inc.		

**BACKGROUND:** The lease agreement for the Navajo Village expires on December 31, 2015. During the February 11, 2015 Council meeting, City Council directed staff to prepare a new lease agreement through the end of 2015. The new lease agreement continues the requirement that the use of the property is to promote Navajo culture and educational experiences and to promote tourism for the City, while addressing Council's concerns regarding the hours of operation, promotion efforts and to insure the property is open to the public and provides a benefit to the City. The new lease agreement requires the Navajo Heritage Foundation to coordinate the promotion and use of the property with the City of Page Tourism Board and City Tourism Department. The new lease agreement also provides for the ability to review Navajo Heritage Foundation's books and records as desired by Council.

**BUDGET IMPACT:** Minimal, additional revenue of 65.50 per month.

**ALTERNATIVES CONSIDERED:** N/A

**ADVISORY BOARD RECOMMENDATION:** N/A

**STAFF RECOMMENDATION:**

- I move to authorize the City Manager to execute the Land Lease Agreement between the City of Page and the Navajo Heritage Foundation, Inc.

## LAND LEASE AGREEMENT

THIS LAND LEASE AGREEMENT (the “**Lease**”) is made and entered into this \_\_\_ day of December, 2015, by and between the CITY OF PAGE, an Arizona municipal corporation organized and existing under the laws of the State of Arizona (the “**Lessor**”), and the NAVAJO HERITAGE FOUNDATION, INC., an Arizona non-profit corporation (the “**Lessee**”).

### **RECITALS:**

- A. WHEREAS, Lessee is a private “IRC Section 501(c)(3) Organization” that provides cultural and educational experiences that portray Navajo culture;
- B. WHEREAS, Lessor is the owner of certain Real Property located at 1253 Coppermine Rd., Page, Arizona 86040, APN 80210019, consisting of approximately 6.6 acres (the “**Property**”), which is the subject of a Lease for Real Property Agreement entered into between Lessor and Lessee originally executed on March 10, 2005, and extended by amendment and will expire on December 31, 2015;
- C. WHEREAS, Lessee desires to continue to operate the facilities it has constructed on the Property portraying the Navajo culture and lifestyle;
- D. WHEREAS, Lessor is in the process of determining the long term use of the Property and the surrounding lands owned by Lessor and therefore does not wish to encumber the Property with a long term lease agreement at this time;
- E. WHEREAS, Lessor has concerns with regards to the hours of operation, promotion efforts and use of the Property by Lessee to insure that the Property is open to the public and provides a benefit to Lessor by attracting additional visitors to the community; and

NOW THEREFORE, in consideration of the rents to be paid, the covenants and agreements to be performed by Lessee pursuant to this Lease and other good and valuable consideration, the receipt of which is hereby acknowledged, Lessor hereby leases unto Lessee, upon the terms and conditions hereinafter set forth in this Lease, those certain premises located in the City of Page, State of Arizona, more particularly described below in Article II.

### **WITNESSETH:**

#### **1. Term.**

- 1.1 Initial Term. The term of this Lease shall commence immediately following the adoption of this Lease by the City Council of Page and shall extend until December 31, 2016, subject to the terms hereof.
- 1.2 Holding Over. In the event Lessee remains in possession of the Property after the expiration of this Lease and without the execution of a new lease, it shall be deemed

to be occupying said premises as a Lessee from month to month at a rate equal to the rate herein provided, and otherwise subject to all the conditions, provisions and obligations of this Lease insofar as the same are applicable to a month to month tenancy.

## 2. **Property and Privileges.**

- 2.1 Property. The Lessor does hereby lease to Lessee and Lessee does hereby lease from Lessor approximately 6.6 acres the Property, located at 1253 Coppermine Rd., Page, Arizona 86040, APN 80210019, as more particularly described and depicted as follows:

Subdivision: PAGE (BLOCK 196 LOT 8) INST 3366269  
Block: 196 Lot: 8 Sixteenth: SE Quarter: NE Section: 05  
Township: 40N Range: 09E Sixteenth: SW Quarter: NW  
Section: 04 Township: 40N Range: 09E

- 2.2 Use of Property. The Property shall be used for operation of a Navajo cultural center, intended to depict the life and culture of the Navajo people and to foster tourism for the City of Page.
- 2.3 Promotion of Use. Lessee shall coordinate the promotion and use of the Property with the City of Page Tourism Board and City Tourism Department to better foster tourism and use of the Property.

## 3. **Lease Rates and Fees.**

- 3.1 Property Base Rate. Lessee shall, for the lease of the Property and the privilege granted under Section 2 herein, pay to the Lessor the sum of Sixty-Five Dollars and 50/100 (\$65.50) per month from the commencement of the Lease. Payments of said rate shall be payable in advance on the first day of each month.
- 3.2 Late Payment. Lessee hereby acknowledges that late payment by Lessee to Lessor of Rent and other sums due hereunder will cause Lessor to incur costs not contemplated by this Lease, the exact amount of which will be extremely difficult to ascertain. Such costs include, but are not limited to, processing and accounting charges, and late charges which may be imposed on Lessor by the terms of any mortgage or trust deed covering the Property. Accordingly, if any installment of Rent or any other sum due from Lessee shall not be received by Lessor or Lessor's designee within ten (10) days after such amount shall be due, Lessee shall pay to Lessor a late charge of Fifteen Dollar and 00/100 (\$15.00). The parties hereby agree that such late charge represents a fair and reasonable estimate of the costs Lessor will incur by reason of late payment by Lessee. Acceptance of such late charge by Lessor shall in no event constitute a waiver of Lessee's default with respect to such overdue amount, nor prevent Lessor from exercising any of the other rights and remedies granted

hereunder.

#### 4. **Improvements.**

4.1 Construction Improvements. Lessee has constructed the following buildings, structures, and improvements upon the Property:

- (a) 3 - Hogahns
- (b) 3 - Shade Houses
- (c) Bread Oven
- (d) Trading Post Building

Any additional buildings, structures, or improvements shall require written approval by Lessor prior to construction. Lessee hereby acknowledges that any construction of improvements shall be at Lessee's own risk. Furthermore, Lessee acknowledges that it will be solely responsible for all utilities, repairs, maintenance, construction, remodeling, landscaping, upgrades, taxes, and existing defects to the Property. Lessor shall not be responsible for the maintenance or repair of landscaping, irrigation systems, parking lots or driveways that serve the Property. Lessor understands that this location used to be the old Gun Club Shooting Range.

4.2 Removal of Improvements. Upon the termination of this Lease for whatever reason, whether by expiration thereof, or by termination as provided for herein, Lessee shall, at Lessee's sole expense, remove all buildings, structures, and improvements and restore the Property to its original condition within a reasonable time, not to exceed one-hundred twenty (120) days. In the event Lessee fails to remove all buildings, structures, and improvements within one-hundred twenty (120) days, Lessor shall consider all buildings, structures, and improvements abandoned and may proceed to remove all such improvements and restore the Property to its original condition at the expense of Lessee.

4.3 Use of Amphitheater. Lessee acknowledges that this Lease does not include the use of the adjacent improved Amphitheater, stage and associated improvements and that if Lessee desires to use the Amphitheater, Lessee will coordinate such use with Lessor and such use shall be done under a Special Event Permit issued by the City of Page.

#### 5. **Rules and Regulations.**

5.1 Compliance with all Law. The Lessee shall observe and comply with all laws, ordinances, rules, and regulations of the United States of America, the State of Arizona, the County of Coconino, and the City of Page, and all agencies and departments thereof, which may be applicable to its operations, now in effect or hereafter promulgated.

- 5.2 Nuisance. Lessee shall not use or permit the use of the Property in any manner that will tend to create waste or a nuisance. Lessee, at Lessee's expense, shall keep in a good, sanitary, and safe order, condition, and repair, the Property. Lessee shall be responsible for maintaining in a state of good repair the access road to the Property.
- 5.3 Special Events. Lessee acknowledges that Lessor uses the adjacent properties for special events throughout the year, which events could include, but are not limited to, outdoor concerts and motor-cross races. Lessee understands and accepts that these special events can create additional noise, dust and/or congestion in or around the Property, and that Lessor's use of such adjacent properties for such special events shall not create any legal cause of action against Lessor or be deemed a breach of this Lease.

## 6. **Indemnity and Insurance.**

- 6.1 Indemnity. The Lessee does hereby covenant and agree to indemnify, defend, and hold harmless Lessor, its officials, agents, employees, and representatives from and against any and all fines, suits, claims, demands, defense costs, liability, actions, and/or causes of action of any kind and nature for personal injury or death or property damage arising out of or in connection with any activity or operation of the Lessee on the Property or in connection with Lessee's use of the Property; provided, however, that the Lessee shall not be liable for any injury, damage, or loss occasioned by the gross negligence or willful misconduct of the Lessor, its agents or employees. The Lessee further agrees to and shall indemnify and hold the Lessor harmless from and against all liability, loss, damage, costs, or expenses (including reasonable attorney fees and court costs) arising from or in any way related to worker's Compensation claims, Unemployment Compensation claims, or Unemployment Disability Compensation claims or employees of Lessee and/or its contractors and subcontractors or claims under similar such laws and obligations.
- 6.2 Comprehensive General Liability Insurance. In addition to the indemnity required in Section 6.1 of this Lease, Lessee shall procure and maintain throughout the term of this Lease a policy or policies of insurance, naming and protecting the Lessee, all Lessee's employees from and against all claims, demands, losses, actions, and judgments for damages or injury to persons or property arising out of or in connection with Lessee's use of the Property. This Comprehensive General Liability Insurance shall have limits of liability of not less than One Million Dollars (\$1,000,000) per occurrence. Said policy or policies shall name the City of Page, its officers, agents, and employees as additional insureds. All insurance shall be primary and non-contributory with any other coverage available to the City of Page, et al.
- 6.3 Certificates of Insurance. Lessee shall file with the City Clerk and City Manager prior to or simultaneously with execution of this agreement, Certificates of insurance. All Certificates of Insurance shall provide that such insurance coverage will not be canceled or reduced without at least sixty (60) days prior written notice to Lessor.

The amount and type of insurance coverage requirements set forth within this Lease shall in no way be construed as limiting the scope of the foregoing indemnity.

All insurance companies shall be A.M. Best rated A-VI or better. An umbrella or Following Form Excess Liability Policy may be used to complete the One Million Dollar (\$1,000,000) limits required.

**7. Assignment, Subletting, and Encumbrances.**

- 7.1 Assignment/Subletting. Lessee shall not voluntarily or by operation of law assign, transfer, mortgage, sublet or otherwise transfer or encumber all or any part of Lessee's interest in this Lease or in the Property, without Lessor's prior written consent, which Lessor shall not unreasonably withhold. Any attempted assignment, transfer, mortgage, encumbrance or subletting without such consent shall be void.
- 7.2 Lessee's Remaining Obligation. Regardless of Lessor's consent, no subletting or assignment shall release Lessee of Lessee's obligation or alter the primary liability of Lessee to pay the Rent and to perform all other obligations to be performed by Lessee hereunder. The acceptance of Rent by Lessor from any other person shall not be deemed to be a waiver by Lessor of any provision hereof. Consent to one assignment or subletting shall not be deemed to be a waiver by Lessor of any provision hereof.
- 7.3 Limitations on Right to Encumber. Neither the Lessee nor any successors-in-interest to the Lessee shall engage in any financing or any other transaction creating any general leasehold mortgage or other encumbrance or lien upon the Property without the prior written consent of the Lessor.

**8. Termination.**

- 8.1 Cancellation of Lease Due to Conflict of Interest. This Lease is subject to cancellation for a conflict of interest pursuant to A.R.S. §38-511, the pertinent provisions of which are incorporated into this Lease by reference.
- 8.2 Termination of Lease For Cause. If, through any cause, Lessee shall fail to fulfill its obligations under this Lease, or if Lessee shall violate any of the covenants, provisions, or stipulations of this Lease, Lessor shall thereupon have the right to terminate this Lease by giving written notice to Lessee of such termination and specifying the effective date thereof, at least ten (10) days before the effective date of such termination. Furthermore, in the event a termination of the Lease for cause is determined to have been without legal right, then the termination shall be deemed to have been for convenience.
- 8.3 Termination For Convenience. Lessor or Lessee may terminate this Lease, without penalty or further obligation, at any time by giving the other party written notice of such termination and specifying the effective date thereof, at least ninety (90) days before the

effective date of such termination; provided, however, that Lessee retains the obligation(s) as set forth in Section 4.2.

- 8.4 Termination not an Exclusive Remedy. In the event Lessee shall fail to fulfill its obligations under this Lease, or if Lessee shall violate any of the covenants, provisions, or stipulations of this Lease, Lessor may pursue any other remedy now or hereafter available to Lessor under the laws or judicial decisions of the State of Arizona.

**9. Miscellaneous Provisions.**

- 9.1 Books and Records. Lessee, within 30 days request from Lessor, shall provide Lessor access to Lessee's books and records necessary to verify Lessor's non-profit status and the nature and extent of the services being provided by Lessor in connection with the Property.
- 9.2 As Is Acceptance; No Warranty. Lessee hereby accepts the Property in its condition existing as of the date of the execution of the original lease agreement, March 10, 2005, subject to all applicable zoning, municipal, county and state laws, and federal laws, ordinances and regulations governing and regulating the use of the Property, and accepts this Lease subject to all matters disclosed thereby. Lessee acknowledges that Lessor has made no representation or warranty as to the suitability of the Property for the conduct of Lessee's operation.
- 9.3 Damage by Casualty. Lessee waives the entire right of recovery Lessee may have had against the Lessor on account of loss or damage occasioned to the Property arising from any cause which could be insured against by fire and extended coverage insurance whether or not such insurance is in force.
- 9.4 Legal Relationship. Nothing herein contained shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent or of partnership or of joint venture between the parties hereto, it being understood and agreed that neither the method of computation of Rent, nor any other provision contained herein, nor any acts of the parties herein, shall be deemed to create any relationship between the parties hereto other than the relationship of Lessor and Lessee.
- 9.5 Binding Effect. Subject to any provisions hereof restricting assignment or subletting by Lessee and subject to the provisions hereof, this Lease shall extend to and be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.
- 9.6 Waiver. No waiver by Lessor of any provision hereof shall be deemed a waiver of any other provision hereof or of any subsequent breach by Lessee of the same or any other provision. Lessor's consent to or approval of any act shall not be deemed to render unnecessary the obtaining of Lessor's consent to or approval of any

subsequent act by Lessee. The acceptance of Rent hereunder by Lessor shall not be waiver of any preceding breach by Lessee of any provision hereof, other than the failure of Lessee to pay the particular Rent so accepted, regardless of Lessor's knowledge of such preceding breach at the time of acceptance of such Rent.

- 9.7 Severability. If any part of this Lease shall be held unenforceable, the remainder of this Lease shall nevertheless remain in full force and effect.
- 9.8 Choice of Law. Any dispute arising from this agreement shall be decided in accordance with the laws of Arizona with venue in Coconino County.
- 9.9 Cumulative Remedies. No remedy or election hereunder shall be deemed exclusive but shall, wherever possible, be cumulative with all other remedies at law or in equity.
- 9.10 Notices. Any notice desired or required to be served by either party upon the other or any notice provided for in this Lease shall be in writing and shall be deemed given upon hand-delivery or, if mailed, three (3) business days after being deposited in the United States mail, certified, return receipt requested, to the party whom addressed, as set forth herein below:

Lessor: City Manager  
City of Page  
P.O. Box 1180  
Page, Arizona 86040

Lessee: President  
Navajo Heritage Foundation, Inc.  
P.O. Box 2464  
Page, Arizona 86040

- 9.11 Entire Agreement. This instrument contains all of the agreements and conditions made between the parties to this Lease and may not be modified orally or in any other manner than by an agreement in writing signed by all the parties to this Lease or their respective successors in interest. No prior agreement or understanding pertaining to any such matter shall be effective. This Lease may be modified, in writing only, signed by the parties in interest at the time of the modification.
- 9.12 Covenants and Conditions. Each provision of this Lease shall be deemed both a covenant and a condition.
- 9.13 Headings. The headings are for convenience or reference only and shall not affect the interpretation of this Lease in any manner.
- 9.14 Counterparts. This Lease may be executed in counterparts, each of which shall be

deemed an original, all of which together shall constitute one and the same agreement.

IN WITNESS WHEREOF, the parties have duly executed this Lease as of the date first above written.

CITY OF PAGE

NAVAJO HERITAGE FOUNDATION, INC.

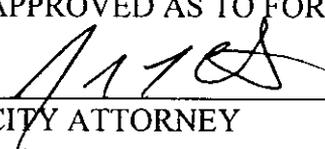
BY: \_\_\_\_\_  
CITY MANAGER

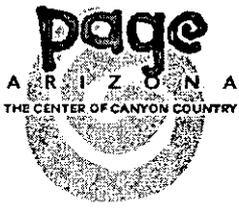
BY: \_\_\_\_\_  
ITS: \_\_\_\_\_

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY CLERK

  
\_\_\_\_\_  
CITY ATTORNEY



*Request for City Council Action*

<b>Title:</b>	Rezone of Page Eye Center parcel# 80012026W from RM to CBD		
<b>Meeting Date:</b>	December 16, 2015	<b>Agenda Item Number:</b>	
<b>Agenda Section:</b>	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Other	<b>Action:</b>	<input type="checkbox"/> Motion <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance
<b>Originating Department:</b>	Planning and Zoning	<b>Supporting Documents:</b>	Ordinance 627-15 Location Map Existing/Proposed Zoning Map
<b>Prepared By:</b>	Robin Crowther	<b>Presented By:</b>	Kim Johnson
<b>Reviewed By:</b>	City Manager	<b>Approved By:</b>	City Manager
<b>Proposed Action:</b>	Motion to introduce Ordinance 627-15 by title only for its first reading. Motion to pass Ordinance 627-15 to its second reading.		

**BACKGROUND:**

Stonefeather Enterprises LLC is requesting rezoning of its property located at 420 North Navajo Drive. The property is occupied by the Page Eye Center, and is currently zoned RM, Multi-Family Residential District. The request is to rezone the property to CBD, Central Business District. Medical offices are allowed only as a Conditional Use in the RM district, and as a Permitted Use in the CBD.

A Conditional Use Permit was issued for the current medical clinic use of the property in 2014. Conditional Uses are subject to annual review and are required to pay an annual “renewal” fee. The applicant is asking that the property be zoned to the CBD which is the same district as the adjacent property to the east, which is also occupied by a medical office use. The Land Use Plan designates this property as DB, Downtown Business, and the property is occupied by a Downtown Business land use. There is an adjacent corner lot to the west, owned by the applicant that is zoned Multi Family Residential which will continue to serve as a buffer between the Central Business District and the adjacent lower density R1-7 zone.

The subject property is compliant with the terms of its Conditional Use Permit and all other zoning requirements.

**BUDGET IMPACT: N/A**

**ALTERNATIVES CONSIDERED: N/A**

**ADVISORY BOARD RECOMMENDATION:**

At the December 1, 2015 P&Z meeting, the Planning and Zoning Commission held a public hearing on the proposed rezoning, and there were no comments by the public. The Commission voted to recommend rezoning parcel# 80012026W, Page Eye Center (Stonefeather Enterprises LLC) 420 N. Navajo from RM Multi-family residential to CBD Central Business District (4-0).

**STAFF RECOMMENDATION:**

- Motion to introduce Ordinance 627-15 by title only for its first reading.
- Motion to pass Ordinance 627-15 to its second reading

**ORDINANCE NO. 627-15**

**AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, PROVIDING FOR THE REZONING OF PARCEL NO. 800-12-026W CONSISTING OF APPROXIMATELY 20,473 SQUARE FEET OF LOT AREA, GENERALLY LOCATED SOUTH OF NORTH NAVAJO DRIVE AND EAST OF 4<sup>TH</sup> AVENUE, FROM A ZONING DESIGNATION OF RM, MULTI-FAMILY RESIDENTIAL TO THE ZONING DESIGNATION OF CBD, CENTRAL BUSINESS DISTRICT.**

**WHEREAS, the City of Page Planning and Zoning Commission held a public hearing on Zoning Case No. ZON 15-10.11 on December 1, 2015, for the purposes of considering the rezoning of Parcel No. 800-12-026W, generally located on the south side of North Navajo Drive just east of 4<sup>th</sup> Avenue and consisting of approximately 20,473 square feet of lot area, from a zoning designation of RM, Multi-Family Residential to a zoning designation of CBD, Central Business District; and**

**WHEREAS, due and proper notice of such public hearing before the City of Page Planning and Zoning Commission was given in the time, form, substance and manner provided by law; and**

**WHEREAS, the City of Page Planning and Zoning Commission has unanimously recommended the adoption of Zoning Case No. ZON 15-10.11 as aforesaid; and**

**WHEREAS, the Mayor and Common Council desire to accept the recommendation of the City of Page Planning and Zoning Commission and rezone No. 800-12-026W, generally located on the south side of North Navajo Drive just east of 4<sup>th</sup> Avenue and consisting of approximately 20,473 square feet of lot area, from a zoning designation of RM, Multi-Family Residential to a zoning designation of CBD, Central Business District.**

**NOW, THEREFORE, BE IT FURTHER ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, as follows:**

**The parcel of land consisting of approximately 20,473 square feet of lot area, identified as Parcel No. 800-12-026W, generally located on the south side of North Navajo Drive just east of 4<sup>th</sup> Avenue, with the following legal description:**

**Subdivision: PAGE TOWNSITE (BLOCK 3 AMENDED) CASE 6 MAP  
33 Block: 3 Lot: 14 Sixteenth: NW Quarter: NE Section: 31 Township:  
41N Range: 09E according to the Plat thereof on file and of record  
through the Coconino County Assessor.**

Ordinance No. 627-15  
Page 2

is hereby rezoned from a zoning designation of RM, Multi-Family Residential to a zoning designation of CBD, Central Business District as provided in the City of Page Zoning Ordinance.

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA this \_\_\_\_ day of \_\_\_\_\_, 2015, by the following vote:

Ayes \_\_\_\_\_  
Nays \_\_\_\_\_  
Abstentions \_\_\_\_\_  
Absent \_\_\_\_\_

CITY OF PAGE

By \_\_\_\_\_  
Mayor

ATTEST:

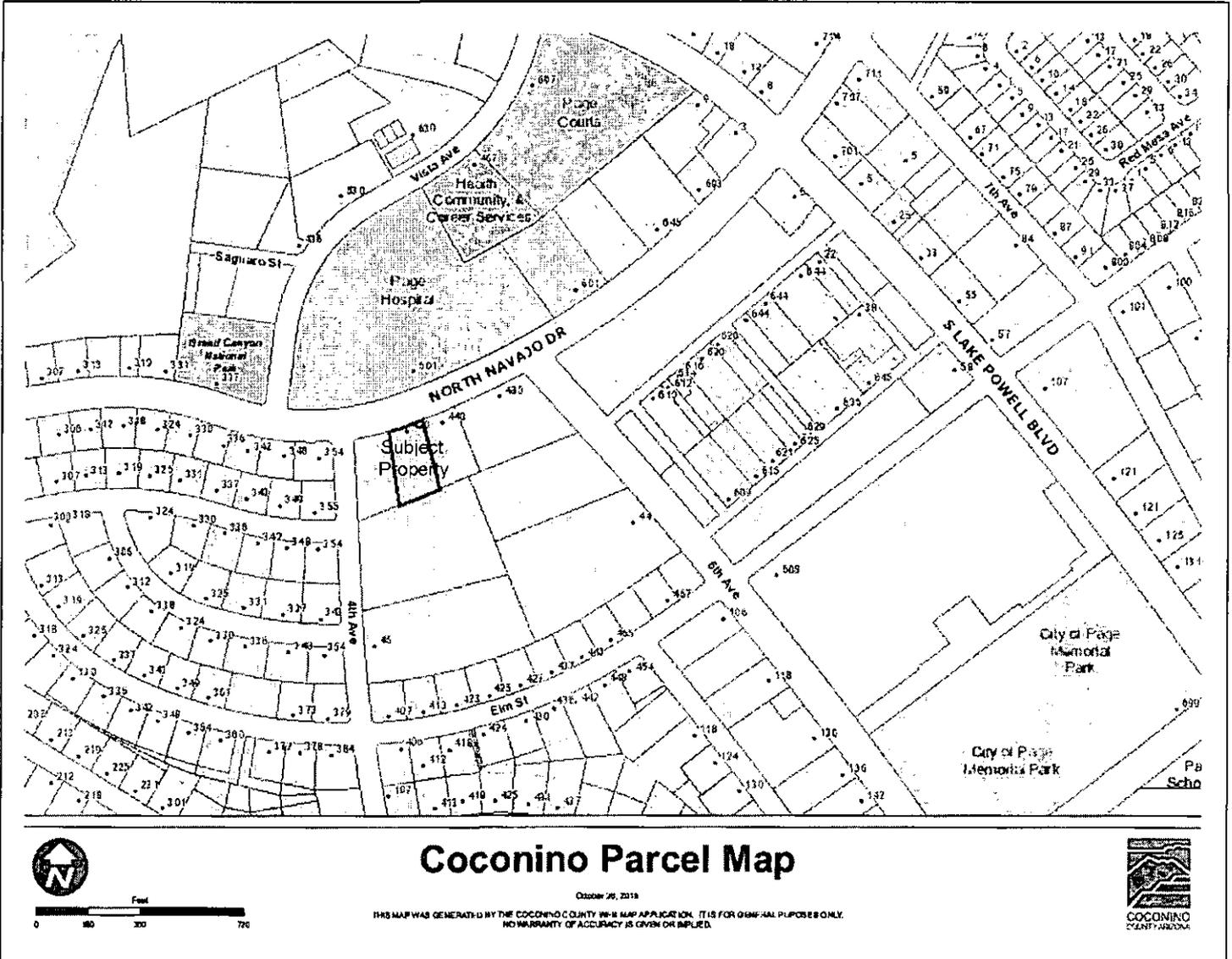
\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

  
\_\_\_\_\_  
CITY ATTORNEY

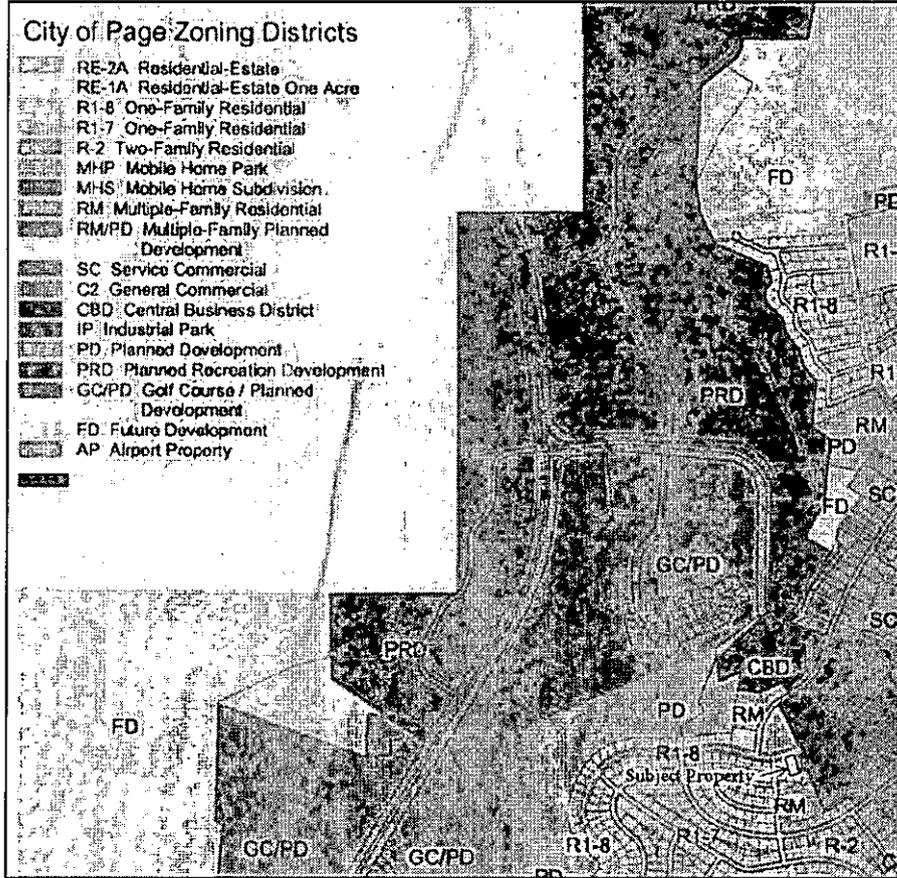
# Ordinance 627-15: Rezoning-Page Eye Center

## Location Map:

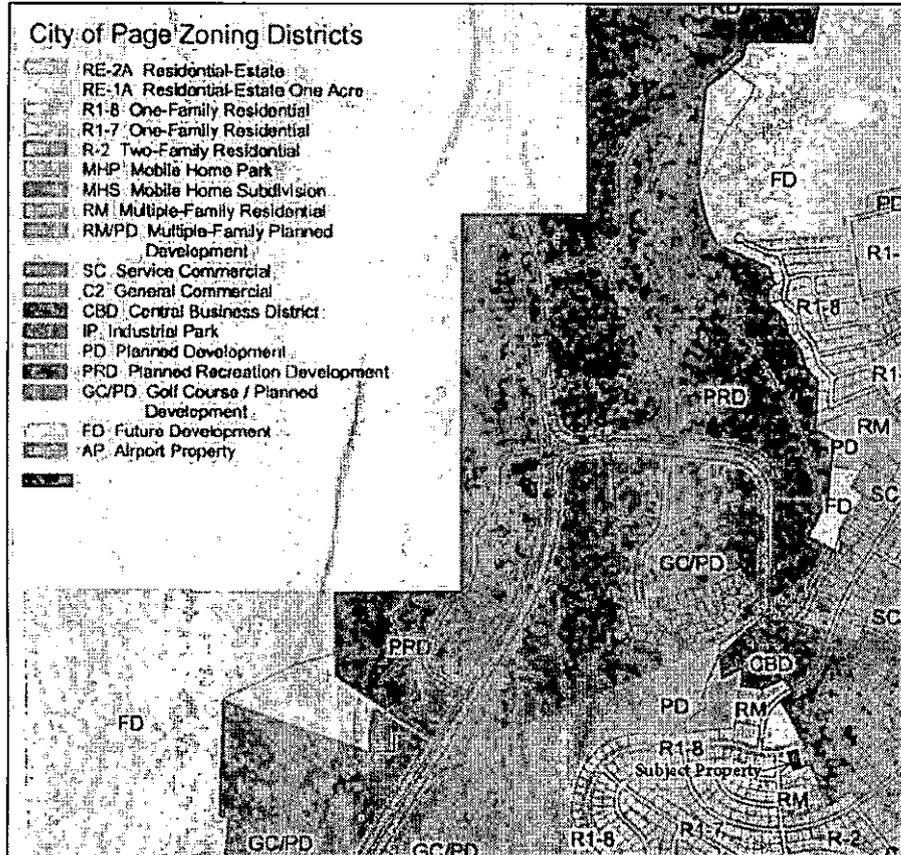


# Ordinance 627-15: Rezoning-Page Eye Center

## Before Rezoning:



## After Rezoning:





***Request for City Council Action***

<b>Title:</b>	Highway User Revenue Fund (HURF)-Resolution 1151-15		
<b>Meeting Date:</b>	December 16, 2015	<b>Agenda Item Number:</b>	
<b>Agenda Section:</b>	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input checked="" type="checkbox"/> New Business <input type="checkbox"/> Other	<b>Action:</b>	<input type="checkbox"/> Motion <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
<b>Originating Department:</b>	Mayor	<b>Supporting Documents:</b>	Resolution 1151-15
<b>Prepared By:</b>	City Clerk Kim Larson	<b>Presented By:</b>	Mayor Diak
<b>Reviewed By:</b>		<b>Approved By:</b>	
<b>Proposed Action:</b>	Motion to introduce Resolution 1151-15 by title only Motion to adopt Resolution 1151-15		

**BACKGROUND:**

The League of Cities and Towns has requested that the cities and towns in Arizona pass a resolution supporting the restoration of HURF allocations to all cities and towns and the State Highway Fund.

**STAFF RECOMMENDATION:**

**Motion to introduce Resolution 1151-15 by title only**

**Motion to adopt Resolution 1151-15**

**RESOLUTION NO. 1151-15**

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, FOR THE RESTORATION OF HIGHWAY USER REVENUE FUNDS (HURF).**

**WHEREAS, transportation revenue streams have declined due to better vehicle fuel efficiency, reduced vehicle miles traveled, reduced motor vehicle sales, and fuel taxes not being adjusted for inflation for over twenty years; and**

**WHEREAS, Highway User Revenue Funding (HURF) distributions to local governments in northern Arizona have declined as much as 27% over the past five years; and**

**WHEREAS, the State has diverted over \$1.9 billion in highway and road funding to pay for an increasingly larger portion of Department of Public Safety (DPS) operations since 2001; and**

**WHEREAS, despite an annual statutory cap of \$20 million, approximately \$104 million in HURF was diverted to fund DPS operations in the current fiscal year; and**

**WHEREAS, continued HURF diversions will result in long-term economic impacts to the state and local governments through increased system maintenance and preservation expenses, cause the deferral or cancellation of planned transportation infrastructure investments, negatively impact highway safety, and increase vehicle maintenance and repair costs for both the general public and businesses; and**

**WHEREAS, eliminating the diversion of transportation funding is vital for developing and maintaining the quality infrastructure needed to protect public safety, support jobs and economic growth, and enhance the overall quality of life for Arizonans.**

**NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Page, Coconino County, Arizona, that the Arizona Governor and State Legislature are respectfully requested to:**

- Discontinue the use of HURF resources for purposes other than road activities and restore those funds to state and local government transportation departments.**
- Work with stakeholders to identify and enact revenue enhancements for the existing HURF distribution system.**
- Identify and enact policies that improve efficient utilization of transportation resources.**

Resolution No. 1151-15  
Page 2

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA this \_\_\_\_ day of December, 2015, by the following vote:

Ayes \_\_\_\_\_  
Nays \_\_\_\_\_  
Abstentions \_\_\_\_\_  
Absent \_\_\_\_\_

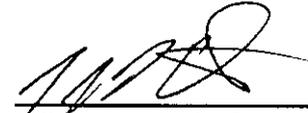
CITY OF PAGE

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

  
\_\_\_\_\_  
CITY ATTORNEY



*Request for City Council Action*

<b>Title:</b>	Planning & Zoning Commission Board Appointment		
<b>Meeting Date:</b>	December 16, 2015	<b>Agenda Item Number:</b>	
<b>Agenda Section:</b>	<input type="checkbox"/> Consent <input type="checkbox"/> Public Hearings <input type="checkbox"/> Old Business <input type="checkbox"/> New Business <input checked="" type="checkbox"/> Other Boards	<b>Action:</b>	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
<b>Originating Department:</b>	Clerk's Office	<b>Supporting Documents:</b>	Applications
<b>Prepared By:</b>	City Clerk, Kim Larson	<b>Presented By:</b>	Mayor Diak
<b>Reviewed By:</b>	City Clerk, Kim Larson	<b>Approved By:</b>	City Clerk, Kim Larson
<b>Proposed Action:</b>	Motion to appoint _____ to the Planning and Zoning Commission		

**BACKGROUND:** There are two vacancies on the Planning and Zoning Commission. Applications have been received from John R. Mayes, Steve Blevins, Shelley Johnstone, and Lyle Dimbatt.

**BUDGET IMPACT:**  
None

**ALTERNATIVES CONSIDERED:**  
N/A

**ADVISORY BOARD RECOMMENDATION:**  
N/A

**STAFF RECOMMENDATION:**  
I move to appoint \_\_\_\_\_ to the Planning and Zoning Commission with a term ending June 2018.

I move to appoint \_\_\_\_\_ to the Planning and Zoning Commission with a term ending June 2018.



RECEIVED  
 CITY OF PAGE  
 CITY CLERK'S OFFICE  
 15 NOV -5 AM 11:46

**CITY OF PAGE  
 BOARD  
 APPOINTMENT APPLICATION**

Name: John R. Mayes	Date: 11-5-15
Street Address: 243 N. Navajo Dr	P.O. Box: 836
City: Page	State, Zip: AZ 86040
Work Phone: Ø	Fax:
Home Phone: cell 702 239 2150	E-Mail: JRMayer9@aol.com

Boards upon which you wish to serve: (You may apply for up to two Boards. Please rate interest in each Board for which you wish to apply by indicating a 1 or a 2 with 1 being first choice.)

ADVISORY BOARDS AND COMMISSIONS	CITY AUTHORITIES
<input type="checkbox"/> Airport Advisory Board	<input type="checkbox"/> Substance Abuse Task Force
<input type="checkbox"/> Community Center Advisory Board	<input type="checkbox"/> Page Utility Enterprises
<input type="checkbox"/> Library Advisory Board	<input type="checkbox"/> Board of Adjustment
<input type="checkbox"/> Parks and Recreation Advisory Board	
<input checked="" type="checkbox"/> Planning and Zoning Commission	
<input type="checkbox"/> Public Safety Personnel Retirement System Board	
<input checked="" type="checkbox"/> Community Development Advisory Board	
<input type="checkbox"/> Youth Advisory Commission	

Brief statement of your qualifications for and/or reasons for applying for these Boards.

See Attached

Signature: \_\_\_\_\_

**Brief statement of your qualifications for and/or reasons for applying for these Boards.**

Having moved to Page in 1957, at the age of 6yrs, I have literally watched Page grow from nothing but a plateau dessert into the City it has grown to be at the present. To say that I am extremely interested in the efforts of working as a team member in efficiently planning the continued expansion of our property recourses, would be an understatement. It is vitally important to the community of Page that our precious commodity (our land) is planned out in such a way that would benefit everyone now, and our future generations.

I have approximately 30 years of experience working for the City of Carson City Nevada Municipality. The last 10 years of my tenure were spent working in the position of Risk Manager. I worked directly with the Mayor, City Manager, District Attorney's Office, and the Board of Supervisors. I worked with all the managers and directors on a daily basis. I prepared the annual budget for Worker's Compensation and the Cities Property and Liability Insurance, and publicly presented it to the Board of Supervisors. I enjoyed a good rapport with everyone I worked with.

Signature:

*John R. Mayes*

Board(s) for which you are applying:

- Planning and Zoning Commission
- Community Development Advisory Board

1. Tell us about yourself (experience, knowledge, etc.) and why you are interested in serving on these Boards.



I have 30 years experience working within a city municipality, which included 10 years working in wastewater reclamation as a certified operator. The next 10 years, I worked in the position of Environmental Control Officer. I was then promoted to the position of Safety Manager for the City of Carson City, and, after learning the insurance business, I was promoted to the position of Risk Manager.

2. What do you think the relationship should be between the City Council and this Board?

Any Board to the City Council should be made up of dedicated, reliable, and honest team players. The members must be willing to work together for the benefit of the City Council, and most importantly, for the citizens of Page. These members should never be contentious or have hidden agendas. Member's should agree to disagree and continue to work through all items of concern until the very best solution is reached.

- 
3. What do you hope to accomplish by being on this Board and what innovations or ideas do you have that you think might help this Board become more customer oriented.

Before I can accomplish anything on the two Boards that I am seeking to be a part of, I will need to jump right into the middle of whatever initiatives/items of concern that are presently on the table. I will listen, learn, and take direction from those who are knowledgeable. I will then be in a position to offer ideas, and recommendations for solutions. At present, I do not have any specific agendas except to become involved in a positive way and to be a reliable and dedicated team player. I will draw from my past 38 years experience as a professional in City Government and the private Corporate Resort Industry. I hope to have the opportunity to share some of the experience and knowledge that I have gained both from a city municipality and resort operations. I have worked for Forever Resorts for the past 7 years and have gained much experience in the importance of tourism. A resort operation is solely dependent upon tourism. Page is largely





dependent on tourism, and there are many different ways a team of board members could consider in order to attract additional tourist to our City of page.

4. What positive and negative issues do you foresee if you are appointed this Board?

I do not foresee any negative issues at this time. I will need to listen and learn about all the present issues before I can determine how I can positively contribute to the solutions of whatever issues are presently at hand. I will work hard to attain the solutions to all issues that arise.

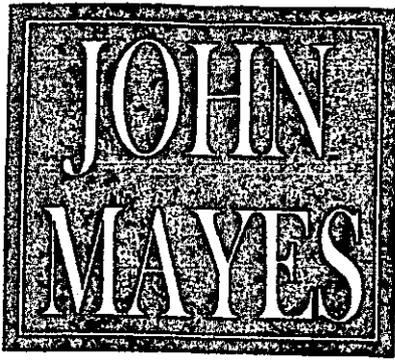
5. Tell us why we should be interested in appointing you to this Board?

(Please see attached Resumes)



For the past 7 years, I have held the position of Director of Environmental & Safety Director for Forever Resorts Inc. I have always been a public servant in one capacity or another. I understand and know the importance of working together for the benefit of the whole. I am loyal, dedicated, and I am very much a people person. I am not afraid to stand up for what I believe to be in the best interest of whatever I am representing, i.e., Page City Council, and the citizens of Page. I know that I have enough professional background to be a valuable team member on the Planning and Zoning Commission and the Tourism Board.





## Safety, Risk & Environmental Management

PO Box 836  
243 Navajo Drive  
Page, Arizona 86040  
cell: (702) 239-2150  
email: jrmayes9@aol.com

### Personal Statement

With my background in both the government and private sectors of the Safety, Risk and Environmental Management fields I have developed an impressive base of knowledge and skills in auditing existing systems for compliance, developing new systems for the future, and negotiating to find fair and equitable relationships with regulators, insurance companies and workers organizations. I do my work with a high degree of personal integrity and pride while mentoring those who work for me to do their best as well.

### Work History

#### City of Carson City, NV

1973 -2001

- ◆ Waste Water Reclamation Operator
- ◆ Environmental Control Officer
- ◆ City Safety Manager
- ◆ City Risk Manager (Directly reporting to the City Manager and the Mayor)

At the time I left the City government my responsibilities included Risk management in all of the Public Works departments, working directly with the District Attorney on insurance liabilities and lawsuits, issuing RFP's for property and liability insurance, developing and implementing safety and risk programs for city agencies and departments, coordinating the City's compliance to the Americans with Disabilities Act, and administering Workman's Compensation programs. My direct reports managed the Health Benefits for all employees of the City and audited all safety programs.

#### Forever Resorts, Scottsdale, AZ

2002 - 2008

- ◆ Director of Environmental Program/Risk Management

In this position my responsibilities included maintaining environmental management systems, maintaining Federal, state and local regulatory requirements, managing and training personnel at the numerous Forever Resort properties to maintain Forever Resorts standards as well as those of environmental standards ISO 14001 and the safety British Standard 18000.

### Professional Designations

- ◆ Certified Public Risk Manager
- ◆ Hazardous Materials Responder
- ◆ Nevada Water Pollution Control Certification
- ◆ Business and Safety Advisory Board
- ◆ Page City Planning and Zoning Board Member



RECEIVED  
CITY OF PAGE  
CITY CLERK'S OFFICE

15 NOV -5 PM 1:19

CITY OF PAGE  
BOARD  
APPOINTMENT APPLICATION

Name: Steve Blevins	Date: 11/5/2015
Street Address: 237 Aero Ave.	P.O. Box: 4973
City: Page	State, Zip:
Work Phone: 928-645-1858	Fax: 86040
Home Phone: <sup>cell</sup> 928-660-1375	E-Mail: blevinshd@gmail.com

Boards upon which you wish to serve: (You may apply for up to two Boards. Please rate interest in each Board for which you wish to apply by indicating a 1 or a 2 with 1 being first choice.)

ADVISORY BOARDS AND COMMISSIONS	CITY AUTHORITIES
<input type="checkbox"/> Airport Advisory Board	<input type="checkbox"/> Substance Abuse Task Force
<input type="checkbox"/> Community Center Advisory Board	<input type="checkbox"/> Page Utility Enterprises
<input type="checkbox"/> Library Advisory Board	<input type="checkbox"/> Board of Adjustment
<input type="checkbox"/> Parks and Recreation Advisory Board	
<input checked="" type="checkbox"/> Planning and Zoning Commission	
<input type="checkbox"/> Public Safety Personnel Retirement System Board	
<input type="checkbox"/> Community Development Advisory Board	
<input type="checkbox"/> Youth Advisory Commission	

Brief statement of your qualifications for and/or reasons for applying for these Boards.

<p>I have 25 years experience in the building and construction industry. I want to promote orderly growth for The city of Page. Always keeping safety, health and general welfare in mind.</p> <p>Signature: <i>Steve Blevins</i></p>
---

Questionnaire for Board Candidates

Name: <u>Steve Blevins</u>
Board(s) for which you are applying: <u>Planning and Zoning.</u>

1. Tell us about yourself (experience, knowledge, etc.) and why you are interested in serving on this Board.
<u>I am 57 years old, I have lived in page AZ For 3 years But have been coming to page since 1975. To help promote orderly growth for the City of Page. Promote and develop within the citys General Plan. To make the City of Page the best it can be, for Tourism and full time residents.</u>

2. What do you think the relationship should be between the City Council and this Board?
<u>It should be a great working relationship between the board and council with the board making recommendations to the council.</u>

3. What do you hope to accomplish by being on this Board and what innovations or ideas do you have that you think might help this Board become more customer oriented?

To help the city of Page become a better place to live and for tourists to visit.

4. What positive and negative issues do you foresee if you are appointed to this Board?

I am very open minded, I only want what is best for all involved, Nothing Negative

5. Tell us why we should be interested in appointing you to this Board?

I truly have the citizens of page best interest at heart their health, safety, convenience and general welfare. as well as the tourists that visit here every year.

(If you need more space, please continue on the back of this form and refer to the question number.)



RECEIVED  
CITY OF PAGE  
CITY CLERK'S OFFICE

15 DEC -3 AM 9:54

CITY OF PAGE  
BOARD  
APPOINTMENT APPLICATION

Name: Shelley Johnstone	Date: 12-3-2015
Street Address: 1644 Moki Ct	P.O. Box: 686
City: Page	State, Zip: AZ, 86040
Work Phone: 928-640-6898	Fax:
Home Phone:	E-Mail: ShelleyCombsangel@gmail.com

Boards upon which you wish to serve: (You may apply for up to two Boards. Please rate interest in each Board for which you wish to apply by indicating a 1 or a 2 with 1 being first choice.)

ADVISORY BOARDS AND COMMISSIONS	CITY AUTHORITIES
<input type="checkbox"/> Airport Advisory Board	<input type="checkbox"/> Substance Abuse Task Force
<input type="checkbox"/> Community Center Advisory Board	<input type="checkbox"/> Page Utility Enterprises
<input type="checkbox"/> Library Advisory Board	<input type="checkbox"/> Board of Adjustment
<input type="checkbox"/> Parks and Recreation Advisory Board	
<input checked="" type="checkbox"/> Planning and Zoning Commission	
<input type="checkbox"/> Public Safety Personnel Retirement System Board	
<input type="checkbox"/> Community Development Advisory Board	
<input type="checkbox"/> Youth Advisory Commission	

Brief statement of your qualifications for and/or reasons for applying for these Boards.

I am interested in learning more about the city and helping out. I think this would be a good fit for me and a new challenge

Signature: Shelley Johnstone

Questionnaire for Board Candidates

Name: Shelley Johnston
Board(s) for which you are applying: Planning and zoning Commission

1. Tell us about yourself (experience, knowledge, etc.) and why you are interested in serving on this Board.

I have lived here for 3 years and I have decided I would like to get more involved in what is going on in the City of Page. Since I have opened my business Pampered Pets I have gotten interested in the Planning & Zoning of Page

2. What do you think the relationship should be between the City Council and this Board?

I think both the City Council and this board should work with each other for the best results for Page.

3. What do you hope to accomplish by being on this Board and what innovations or ideas do you have that you think might help this Board become more customer oriented?

I hope by being on this board I can learn more about the city and what I can do to help make it better.

4. What positive and negative issues do you foresee if you are appointed to this Board?

As of right now I don't see any future issues. I need to learn more about the planning and zoning before I could see any issues.

5. Tell us why we should be interested in appointing you to this Board?

I feel like I can help with the board as I learn more. Having fresh views on things, I have the desire to learn more about this area of the City of Page

(If you need more space, please continue on the back of this form and refer to the question number.)



RECEIVED  
CITY OF PAGE  
CITY CLERK'S OFFICE

15 DEC -9 PM 1:59

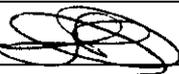
**CITY OF PAGE  
BOARD  
APPOINTMENT APPLICATION**

Name: <u>Luhe Dumbatt</u>	Date: <u>12/9/15</u>
Street Address: <u>920 EL MIRAGE</u>	P.O. Box: <u>4301</u>
City: <u>PAGE</u>	State, Zip: <u>86040</u>
Work Phone:	Fax:
Home Phone: <u>928-645-2390</u>	E-Mail: <u>Dumbatt@Cable.com.net</u>

Boards upon which you wish to serve: (You may apply for up to two Boards. Please rate interest in each Board for which you wish to apply by indicating a 1 or a 2 with 1 being first choice.)

ADVISORY BOARDS AND COMMISSIONS		CITY AUTHORITIES
<input type="checkbox"/>	Airport Advisory Board	Substance Abuse Task Force
<input type="checkbox"/>	Community Center Advisory Board	Page Utility Enterprises
<input type="checkbox"/>	Library Advisory Board	Board of Adjustment
<input type="checkbox"/>	Parks and Recreation Advisory Board	
<input checked="" type="checkbox"/>	Planning and Zoning Commission	
<input type="checkbox"/>	Public Safety Personnel Retirement System Board	
<input type="checkbox"/>	Community Development Advisory Board	
<input type="checkbox"/>	Youth Advisory Commission	

Brief statement of your qualifications for and/or reasons for applying for these Boards.

<u>HEARD THERE WAS A VACANCY AND WANTED TO</u>
<u>OFFER ASSISTANCE IN A MEANINGFUL AREA.</u>
Signature: 

Questionnaire for Board Candidates

Name: <u>LYLE DIMMITT</u>
Board(s) for which you are applying: <u>PEZ</u>

1. Tell us about yourself (experience, knowledge, etc.) and why you are interested in serving on this Board.
<u>PROVIDING SOME ASSISTANCE TO COUNCIL</u>
<u>IN AN AREA THAT PROVIDES BENEFICIAL</u>
<u>IMPACT TO THIS GREAT COMMUNITY</u>

2. What do you think the relationship should be between the City Council and this Board?
<u>THIS BOARD SERVES AT THE COUNCIL'S</u>
<u>PLEASURE.</u>

3. What do you hope to accomplish by being on this Board and what innovations or ideas do you have that you think might help this Board become more customer oriented?

clear information to the customers & citizens with  
an open mind to ideas and possible  
change

4. What positive and negative issues do you foresee if you are appointed to this Board?

No negatives

5. Tell us why we should be interested in appointing you to this Board?

to assist council in their perspective  
objective to continue to improve this  
city.

(If you need more space, please continue on the back of this form and refer to the question number.)