

THIRD QUARTER FINANCIAL REPORT

FOR THE PERIOD ENDED MARCH 31, 2016



Fiscal Year 2016

CITY OF PAGE

Vision Statement

The City of Page is a clean, financially responsible, diverse and vibrant community that respects the quality of its environment, fosters a sense of community and family, encourages a healthful, active lifestyle and supports a wide-range of business opportunities to promote a prosperous economy.

INTRODUCTION

Quarterly financial reporting is being prepared by the City of Page as a means of providing the community, Council and the organization with an overview of financial information for the General Government Funds. Quarterly financial reporting is a priority identified by Council during previous strategic planning worksessions.

The primary information provided in the quarterly report is a comparison of the annual budget amounts to actual revenues and expenditures for operating departments. Prior year comparisons are also included in some areas.

All financial information is based on preliminary, unaudited information reported from the municipal financial system as of the report date. Seasonal variations or special occurrences in municipal operations may affect the proportion of revenues achieved or expenditures incurred to date.

Notations for this quarter include the following:

*Personnel vacancies filled this quarter include: two full time Police Officers; five full time EMT/Firefighters; one full time Recreation Division Director; one full time City Attorney; one part time Children's Library Aide. Seven full time positions were vacated this quarter along with one part time position.

In addition, a warm welcome to Councilmember Korey Seyler who joined our City Council this quarter, filling the vacancy left by former Councilmember David Tennis.

*Payment in the amount of \$52,188.81 was made this quarter to Hatch Industries for the completion of the precast concrete wall on North Navajo Drive.

*Software program called iWorQ, was purchased for Community Development and Public Works. This program will assist the departments with code enforcement, permit tracking, as well as fleet and facilities management.

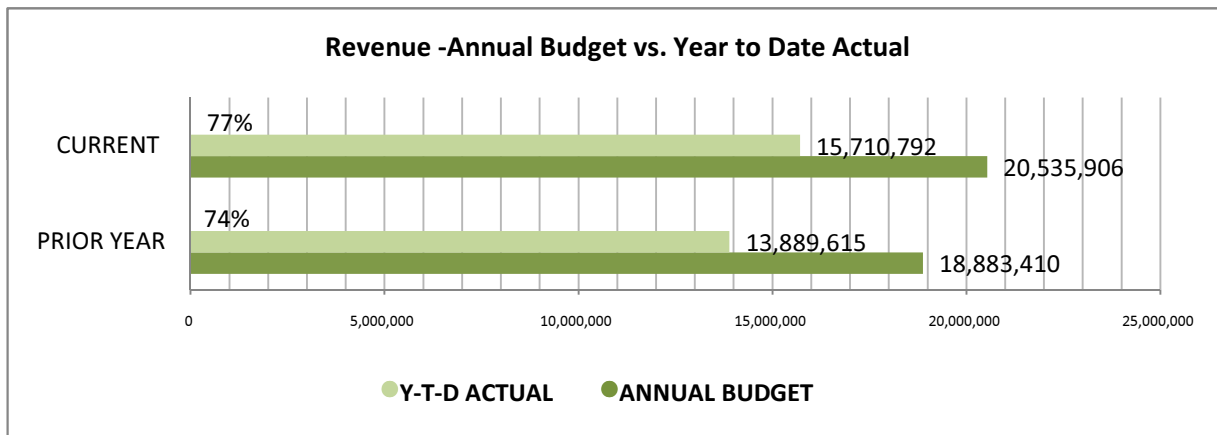
*During the FY16 budget process, several donation and grant funds were combined along with restructuring and creating several new departments. This will result in fluctuations from prior year figures in some departments.

ALL FUNDS (EXCLUDES ENTERPRISE FUNDS)

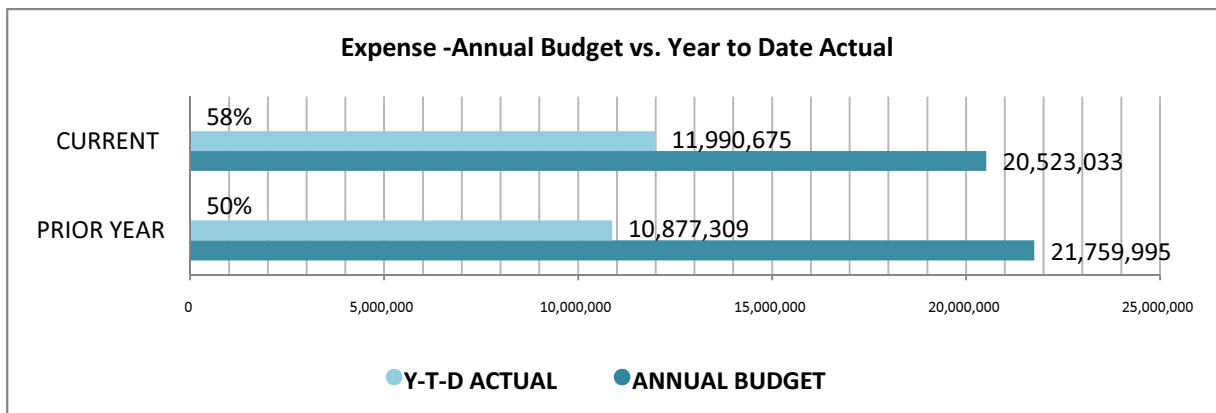
Revenues received year-to-date are 77% of annual budget. Through the third quarter, 76% of total revenue has been expended.

Expenditures year-to-date are 58% of annual budget, which is a 8% increase over the prior year. The Navajo Wall was completed in March 2016. Total Y-T-D expense for the wall, inclusive of engineering costs, is \$111.752.69

TOTAL YTD REVENUE \$ 15,710,792



TOTAL YTD EXPENSE \$ 11,990,675



GENERAL FUND

General Fund revenues are showing an increase of 11% over the prior year. City Sales Tax continues to increase, as well as collections for all types of permits (building, site plan, conditional use, special events & fire permits).

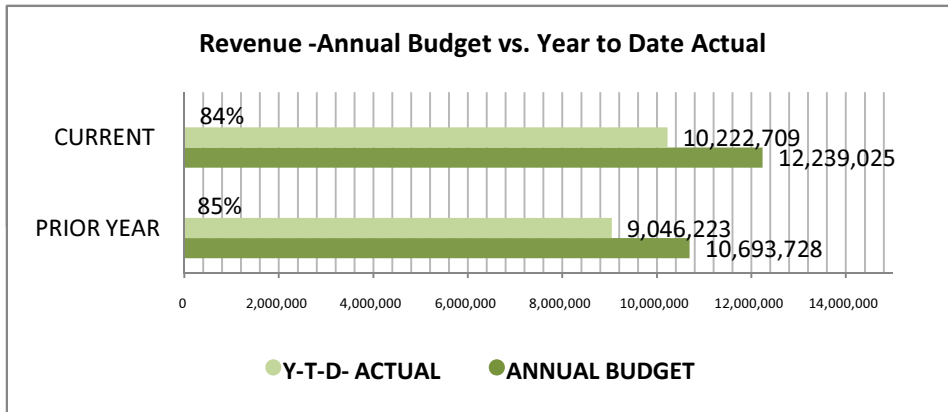
In September, the Council invested \$6 Million of the City's reserves with TVI Investments. This investment has proven to bring in more interest revenue than the City has seen in several years. At the end of the quarter, the City received approximately \$15,000 in interest revenue, in comparison to the total of \$5,656 the City received for fiscal year 2015.

Through the third quarter, 88% of the General Fund revenue has been expended. Expenditures year-to-date have increased over the prior year due to the increase in debt coverage.

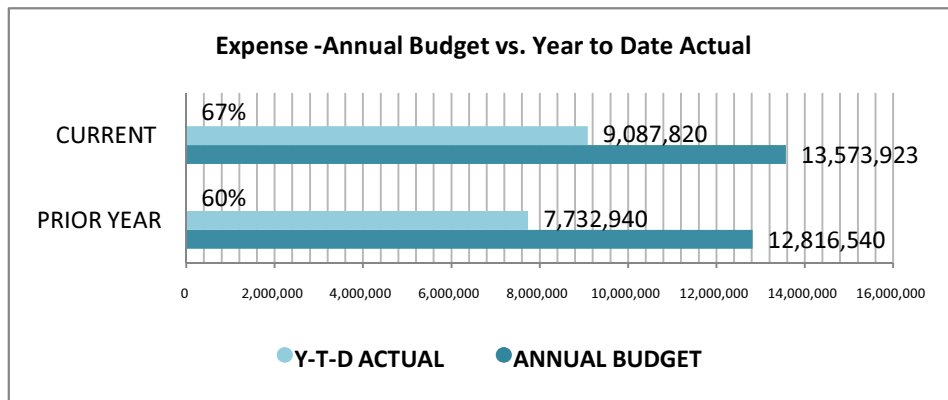
Interfund transfers in the amount of \$186,149 were made this quarter from the General Fund to Debt Service for the bi-annual bond payments, as well as \$79,381 in transfers to the Community Development Fund.

Nine full-time vacancies were filled, as well as one part-time position.

GENERAL FUND YTD \$ 10,222,709



GENERAL FUND YTD \$ 9,087,820



**CITY OF PAGE
FISCAL YEAR 2016
SUMMARY BY FUND
ENDING MARCH 31, 2016**

FUND	PRIOR YEAR	CURRENT	PRIOR YEAR	CURRENT	CURRENT	*CASH BALANCE	*CASH BALANCE
	EXPENSE	EXPENSE	REVENUE	REVENUE	NET GAIN/LOSS	AS OF 3/31/2015	AS OF 3/31/2016
10 GENERAL FUND	(7,732,940)	(9,087,820)	9,046,223	10,222,709	1,134,888	8,485,233	10,210,116
8 15 HIGHWAY USERS FUND	(533,033)	(430,148)	485,524	527,006	96,857	1,537,712	1,671,378
16 SUBSTANCE ABUSE FUND	(8,560)	(23,300)	4,464	3,815	(19,484)	37,539	18,472
1 17 TRANSIENT FUND	(2,240)	0	0	0	0	0	0
1 18 COMMUNITY CENTER DONATION FUND	(38,353)	0	0	0	0	0	0
1 19 PAGE YOUTH CENTER DONATION FUND	(7,559)	0	0	0	0	0	0
4 20 DEBT SERVICE FUND	(424,860)	(415,582)	1,999,960	2,494,357	2,078,775	1,831,554	3,428,849
1 21 FIRE DONATIONS	(166)	0	0	0	0	0	0
1 22 PROJECT GRADUATION	(8,073)	0	0	0	0	0	0
2 23 POLICE DEPARTMENT GRANTS	0	0	0	0	0	0	0
24 SRO GRANT	0	0	0	0	0	0	0
25 MISCELLANEOUS GRANTS	(68,153)	(49,611)	77,280	45,540	(4,071)	18,402	47,070
1 26 LIBRARY DONATION	(3,526)	0	0	0	0	0	0
2 30 LIBRARY GRANTS	(13,356)	0	0	0	0	3,722	0
32 JCEF FUND	(3,813)	(8,062)	3,855	3,647	(4,415)	61,145	54,384
3 36 DONATION FUNDS	(14,718)	(5,554)	75,466	2,269	(3,286)	64,334	58,121
5 40 CAPITAL PROJECTS	(1,094,993)	(1,071,308)	1,021,102	1,462,280	390,972	295,272	673,513
7 41 BALLOON REGATTA	(22,302)	0	22,750	0	0	35,991	0
42 TOURISM AND PROMOTION	(235,116)	(374,387)	304,614	346,770	(27,617)	428,742	436,807
46 AIRPORT	(312,881)	(337,991)	439,676	435,636	97,645	899,973	1,051,253
47 AIRPORT EVENTS	0	(2,887)	0	0	(2,887)	2,887	0
48 LAND	(213,400)	(152,958)	357,700	152,958	0	144,300	0
5 57 CEMETERY	(81,369)	(21,681)	18,959	23,893	2,212	272,034	279,166
6 72 FIRE PENSION	(57,897)	(9,385)	32,045	(10,087)	(19,472)	480,219	466,930
TOTAL	(10,877,309)	(11,990,675)	13,889,615	15,710,792	3,720,118	14,599,060	18,396,058

NOTES:

- 1: FUND BALANCE TRANSFERRED TO FUND 36
- 2: FUND BALANCE TRANSFERRED TO FUND 25
- 3: NET GAIN FROM PRIOR YEAR REFLECTS TRANSFERS IN FROM VARIOUS FUNDS
- 4: FY16 ADDITIONAL TRANSFER TO DEBT SERVICE PER ORDINANCE 616-14 AND RESOLUTION 1105-13 - \$1,400,000
- 5: NET GAIN DUE TO UNEXPENDED CAPITAL BUDGET
- 6: NET LOSS DUE TO UNREALIZED LOSS IN MARKET VALUES
- 7: FUND BALANCE RETURNED TO PAGE LAKE POWELL BALLOON REGATTA
- 8: NET LOSS DUE TO TRANSFER OUT FOR CAPITAL EXPENDITURES

* BALANCES DO NOT INCLUDE FUNDS USED FOR ACCOUNTS PAYABLE REIMBURSEMENTS FROM PAGE UTILITY

**CITY OF PAGE
FISCAL YEAR 2016
GENERAL FUND SUMMARY BY DEPARTMENT
ENDING MARCH 31, 2016**

<u>REVENUE</u>	<u>PRIOR YEAR</u>	<u>% OF REVENUE</u>	<u>YTD ACTUAL</u>	<u>% OF REVENUE</u>	<u>VARIANCE</u>	<u>% VARIANCE</u>
TAXES	6,375,652	70.5	7,168,201	70.1	792,549	12.4
TAXES & FEES	263,977	2.9	313,589	3.1	49,612	18.8
INTERGOVERNMENTAL	1,281,382	14.2	1,327,180	13.0	45,798	3.6
NON-OPERATING	0	0.0	0	0.0	0	0.0
OTHER	1,125,211	12.4	1,413,739	13.8	288,528	25.6
TOTAL FUND REVENUE	9,046,223	100.0	10,222,709	100.0	1,176,486	13.0
 <u>EXPENDITURES</u>						
CITY ADMINISTRATION	163,012	1.8	164,798	1.6	1,786	1.1
MAYOR & COUNCIL	53,768	0.6	51,838	0.5	(1,930)	(3.6)
CITY CLERK	72,305	0.8	81,082	0.8	8,777	12.1
CITY ATTORNEY	121,520	1.3	121,811	1.2	292	0.2
1/2 INTERFUND TRANSFERS	1,591,191	17.6	2,703,625	26.4	1,112,434	69.9
8 COMMUNITY SERVICES ADMIN	0	0.0	63,406	0.6	63,406	0.0
PAGE ADULT COMMUNITY CENTER	57,762	0.6	53,895	0.5	(3,867)	(6.7)
RECREATION	95,333	1.1	111,553	1.1	16,220	17.0
LIBRARY	319,221	3.5	277,090	2.7	(42,131)	(13.2)
3 GENERAL SERVICES	476,409	5.3	387,947	3.8	(88,461)	(18.6)
8 POLICE DEPARTMENT ADMIN	0	0.0	197,208	1.9	197,208	0.0
7 PATROL	1,392,012	15.4	1,226,553	12.0	(165,459)	(11.9)
COMMUNICATIONS	287,377	3.2	295,348	2.9	7,971	2.8
5 COMMUNITY RESOURCE	68,966	0.8	0	0.0	(68,966)	(100.0)
9 INVESTIGATIONS	69,721	0.8	148,642	1.5	78,921	113.2
4 FIRE DEPARTMENT	1,292,543	14.3	1,197,891	11.7	(94,653)	(7.3)
3 HUMAN RESOURCE/RISK MANG.	229,219	2.5	429,726	4.2	200,507	87.5
10 FINANCE	244,846	2.7	272,840	2.7	27,995	11.4
MAGISTRATE	231,195	2.6	240,210	2.3	9,016	3.9
7 INFORMATION TECHNOLOGY	227,759	2.5	115,738	1.1	(112,021)	(49.2)
7 PLANNING & ZONING	1,504	0.0	54,018	0.5	52,515	3492.8
BUILDING & CODE COMPLIANCE	56,784	0.6	59,914	0.6	3,129	5.5
8 PUBLIC WORKS ADMINISTRATION	0	0.0	264,218	2.6	264,218	0.0
CENTRAL GARAGE	191,048	2.1	181,945	1.8	(9,103)	(4.8)
7 BUILDINGS MAINTENANCE	215,314	2.4	154,268	1.5	(61,046)	(28.4)
6 ENGINEERING	37,506	0.4	0	0.0	(37,506)	100.0
PARKS MAINTENANCE	191,393	2.1	214,276	2.1	22,883	12.0
GOLF COURSE MTCE	45,232	0.5	17,980	0.2	(27,252)	(60.2)
TOTAL FUND EXPENDITURES	7,732,940	85.5	9,087,820	88.9	1,354,880	17.5
 NET REVENUE OVER EXPENDITURES	 1,313,282	 14.5	 1,134,888	 11.1	 (178,394)	 (13.6)

NOTES:

- 1 FY16 ADDITIONAL TRANSFER TO DEBT SERVICE PER ORDINANCE 616-14 AND RESOLUTION 1105-13 - \$1,400,000
- 2 TRANSFER TO CAPITAL PROJECTS FUND FOR CURRENT YEAR CAPITAL PURCHASES - \$384,000
- 3 COMPENSATED ABSENCES EXPENSE MOVED TO HUMAN RESOURCES - \$49,800
- 4 DECREASE DUE TO CAPITAL PURCHASES BEING EXPENDED FROM CAPITAL PROJECTS FUND INSTEAD OF INDIVIDUAL DEPARTMENTS
- 5 NO BUDGET FOR FY16 - INCLUDED IN INVESTIGATIONS AND BUILDING/CODE COMPLIANCE DEPARTMENTS
- 6 NO BUDGET FOR FY16 - INCLUDED IN PUBLIC WORKS ADMIN DEPARTMENT
- 7 CHANGES IN PERSONNEL VACANCIES, INDIVIDUAL BENEFIT ELECTIVES, OR UNEMPLOYMENT
- 8 NEW DEPARTMENT CREATED IN FY16
- 9 INCREASE OVER LAST YEAR DUE TO RE-STRUCTURE OF ADMINISTRATION FOR INVESTIGATIONS DEPT.
- 10 CONTRACT SERVICES FOR FINANCE INCREASED IN FY 16 DUE TO CHARGES IMPOSED BY STATE OF AZ FOR TPT COLLECTION

**CITY OF PAGE
FISCAL YEAR 2016
GENERAL FUND EXPENDITURES BY CATEGORY
ENDING MARCH 31, 2016**

<u>GENERAL FUND EXPENDITURES</u>	<u>PRIOR YEAR</u>	<u>YTD ACTUAL</u>	<u>VARIANCE</u>
PUBLIC SAFETY (PD Administration, Patrol, Communications, Fire, Investigations)	3,110,619	3,065,641	(44,977)
GENERAL GOVERNMENT (City Manager, Council, Clerk, Attorney, Transit, Gen. Services, HR, P&Z, Building Safety, IT, Finance)	1,647,126	1,739,712	92,586
MAGISTRATE	231,195	240,210	9,016
PUBLIC WORKS (PW Administration, Garage, Building Maint., Parks Maintenance, Engineering, Golf Maint.)	680,494	832,687	152,193
COMMUNITY PROGRAMS (Community Services Admin, Library, Community Center)	376,984	394,392	17,408
RECREATION	95,333	111,553	16,220
TRANSFER - DEBT SERVICE	1,288,615	1,976,408	687,793
TRANSFER - TOURISM	302,576	343,820	41,244
TRANSFER - MISC	-	383,397	383,397
GENERAL FUND EXPENDITURES	7,732,940	9,087,820	1,354,880
ALL OTHER FUND EXPENDITURES	3,144,369	2,902,854	(241,515)
TOTAL FUND EXPENDITURES (EXCLUDES ENTERPRISE FUNDS)	10,877,309	11,990,675	1,113,365

