

FIRST QUARTER FINANCIAL REPORT

FOR THE PERIOD ENDED SEPTEMBER 30, 2016



Fiscal Year 2017

CITY OF PAGE

Vision Statement

The City of Page is a clean, financially responsible, diverse and vibrant community that respects the quality of its environment, fosters a sense of community and family, encourages a healthful, active lifestyle and supports a wide-range of business opportunities to promote a prosperous economy.

INTRODUCTION

Quarterly financial reporting is being prepared by the City of Page as a means of providing the community, Council and the organization with an overview of financial information for the General Government Funds. Quarterly financial reporting is a priority identified by Council during previous strategic planning work sessions.

The primary information provided in the quarterly report is a comparison of the annual budget amounts to actual revenues and expenditures for operating departments. Prior year comparisons are also included in some areas.

All financial information is based on preliminary, unaudited information reported from the municipal financial system as of the report date. Seasonal variations or special occurrences in municipal operations may affect the proportion of revenues achieved or expenditures incurred to date.

Notations for this quarter include the following:

*There were various personnel vacancies filled, including, one full-time Patrol Officer, one full-time Finance position, one part-time Library position, and one part-time Recreation position.

*Capital Purchases made this quarter:

- Fire Department - Pierce Pumper Lease payment (\$78,000)
- General Government - Server and Network Cards (\$5,000)

*Capital Projects expenses this quarter:

- Airport- AIP 29 Electrical Upgrade (\$53,000) - **Project Complete**

*Interfund transfers to Debt Service this quarter: \$2.7M

- \$2.6M from General Funds
- \$47,000 from Sewer Funds from Page Utility
- \$23,000 from Refuse Funds from Page Utility

ALL FUNDS - REVENUES AND EXPENSES (EXCLUDES ENTERPRISE FUNDS)

Total cash balance ended with \$21.1M in the 1st Quarter of FY2017, an increase of \$4.9M or 30% from prior year.

REVENUE

Total revenues received Increased by \$647K or 9% over prior year. Through the first quarter 76% of total revenue has been expended, compared to the prior year 78% of total revenue being expended.

Highlights

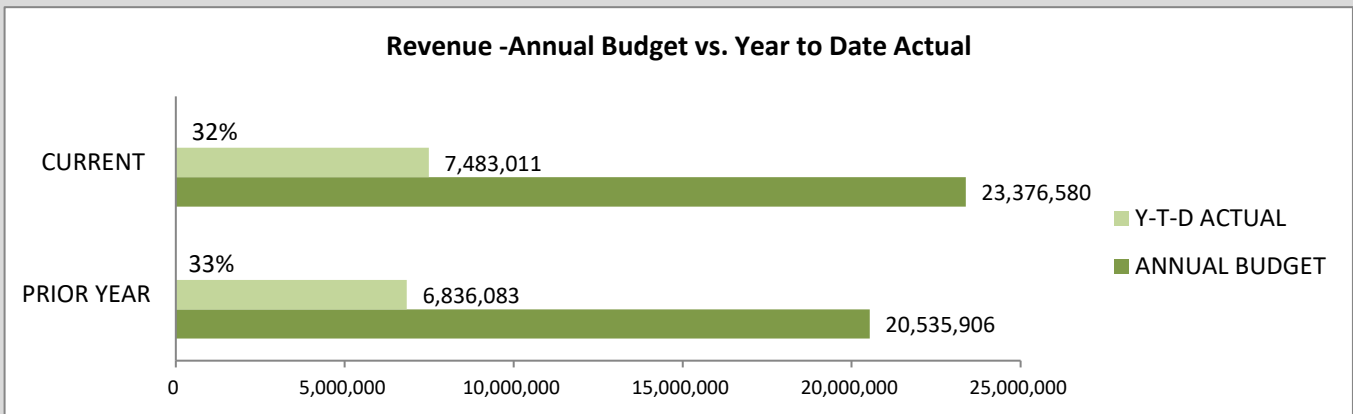
- FY2017 Revenue Budget \$23.3M, increased by \$2.8M or 13% over prior year.
- Variance in revenue between FY16 to FY17 (9% increase) not as substantial compared between FY15 to FY16 (42% for same period (June-September)).
- \$1.9M (85% of City Sales Tax Revenue) plus \$550,000 (FY2016 excess) was transferred to the Debt Service Fund for the 2020 bond call, an increase of \$1M from prior year.

EXPENSE

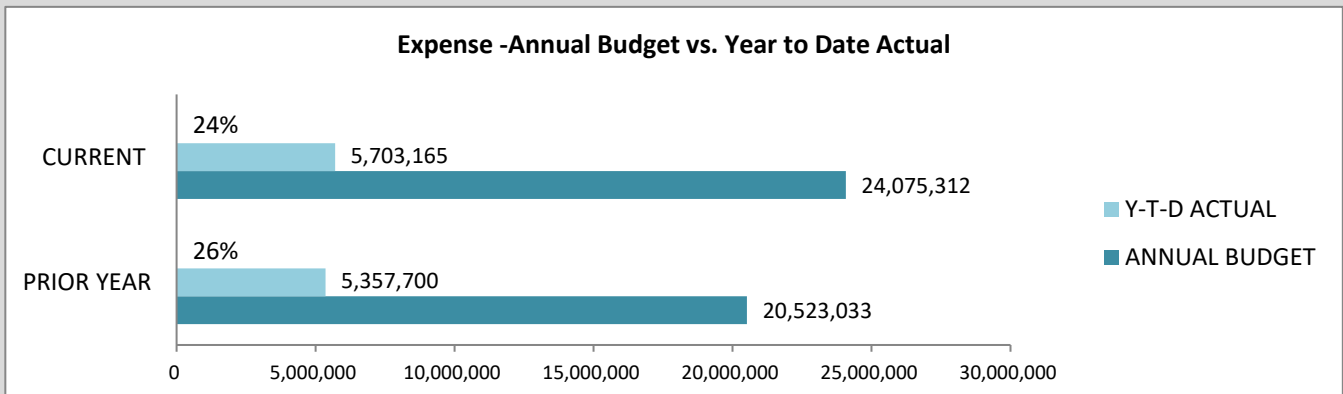
Highlights

- FY2017 Expense Budget \$24M, increased by \$3.5M or 17% over prior year.
- \$138K spent on Capital expenses this quarter, decrease of \$289K from prior year same period
- \$77K in lease payments for Fire Department made this quarter.
- \$35K of \$70K has been paid to Museum/Visitor Center, \$25K increase from prior year.
- \$40K withdrawn from Voluntary Pension Fund by retired employee.

TOTAL YTD REVENUE \$ 7,483,011



TOTAL YTD EXPENSE \$ 5,703,165



**CITY OF PAGE
FISCAL YEAR 2017
SUMMARY BY FUND
ENDING SEPTEMBER 30, 2016**

ALL FUNDS (EXCLUDES ENTERPRISE FUNDS)

| FUND | | PRIOR YEAR EXPENSE | CURRENT EXPENSE | PRIOR YEAR REVENUE | CURRENT REVENUE | PRIOR YEAR NET +/- | CURRENT NET +/- | *CASH BALANCE | |
|--------------|-------------------------|-----------------------|--------------------|-----------------------|--------------------|-----------------------|--------------------|--------------------|--------------------|
| | | | | | | | | AS OF 9/30/2015 | AS OF 9/30/2016 |
| | 10 GENERAL FUND | (4,110,398) | (5,081,624) | 3,636,157 | 3,744,020 | (474,242) | (1,337,604) | 9,251,068 | 10,689,782 |
| 3 | 15 HIGHWAY USER FUND | (298,792) | (28,910) | 142,513 | 151,102 | (156,280) | 122,192 | 935,692 | 1,994,879 |
| | 16 SUBSTANCE ABUSE | (11,816) | 0 | 1,727 | 1,208 | (10,089) | 1,208 | 27,867 | 20,575 |
| 2/6 | 20 DEBT SERVICE FUND | (97,157) | (98,571) | 1,789,692 | 2,727,259 | 1,692,536 | 2,628,687 | 2,929,840 | 5,349,867 |
| | 25 MISC. GRANTS | (9,967) | (17,921) | 3,828 | 8,782 | (6,139) | (9,139) | 45,002 | 38,264 |
| | 32 JCEF FUND | (373) | (2,625) | 1,158 | 1,321 | 785 | (1,304) | 59,585 | 54,521 |
| 1 | 36 DONATION FUNDS | (1,119) | (2,328) | 1,069 | 1,371 | (50) | (957) | 61,476 | 51,288 |
| | 40 CAPITAL PROJECT FUND | (427,818) | (138,453) | 850,457 | 424,364 | 422,639 | 285,911 | 739,403 | 502,326 |
| | 42 COMM DEVELOPMENT | (100,484) | (101,716) | 154,103 | 109,741 | 53,619 | 8,026 | 518,042 | 510,107 |
| | 46 AIRPORT | (138,283) | (42,598) | 119,345 | 116,366 | (18,938) | 73,768 | 957,650 | 1,188,279 |
| 5 | 47 AIRPORT EVENTS FUND | (2,887) | 0 | 0 | 0 | (2,887) | 0 | 0 | 0 |
| | 48 LAND | (152,958) | (150,072) | 152,958 | 150,072 | 0 | 0 | 0 | 0 |
| 3 | 57 CEMETERY | (1,817) | (1,884) | 9,064 | 11,645 | 7,247 | 9,761 | 284,166 | 294,183 |
| 4 | 72 FIRE PENSION | (3,832) | (36,464) | (25,988) | 35,760 | (29,819) | (704) | 456,582 | 476,493 |
| TOTAL | | (5,357,700) | (5,703,165) | 6,836,083 | 7,483,011 | 12,193,783 | 13,186,176 | 16,266,375 | 21,170,564 |

NOTES:

- 1: NET GAIN FROM PRIOR YEAR REFLECTS TRANSFERS IN FROM VARIOUS FUNDS
- 2: FY16 and FY17 ADDITIONAL TRANSFER TO DEBT SERVICE PER ORDINANCE 616-14 AND RESOLUTION 1105-13 \$1,400,000
- 3: NET GAIN DUE TO UNEXPENDED CAPITAL BUDGET
- 4: NET LOSS DUE TO UNREALIZED LOSS IN MARKET VALUES
- 5: FUNDS TRANSFERRED TO COMMUNITY DEVELOPMENT FUND ACCOUNT
- 6: Balance does not include Reserve Fund for Airport-\$85,083

*BALANCES DO NOT INCLUDE FUNDS USED FOR ACCOUNTS PAYABLE REIMBURSEMENTS FROM PAGE UTILITY

GENERAL FUND

General Fund cash balance ended with \$12.1M the 1st Quarter of FY2017, an increase of \$2.9M or 31% from prior year.

REVENUE

General fund revenues increased by \$107K or 3% over prior year same period.

Highlights

- City Sales taxes increased by \$48K or 1.7% over prior year
- Taxes and Fees decreased by \$7K or 6.7%
- Other revenue increased \$52K or 15%

EXPENSE

General fund expenses increased by \$971K or 23% over prior year. Total expenses in General Fund were \$5M, utilizing 32% of budget amount.

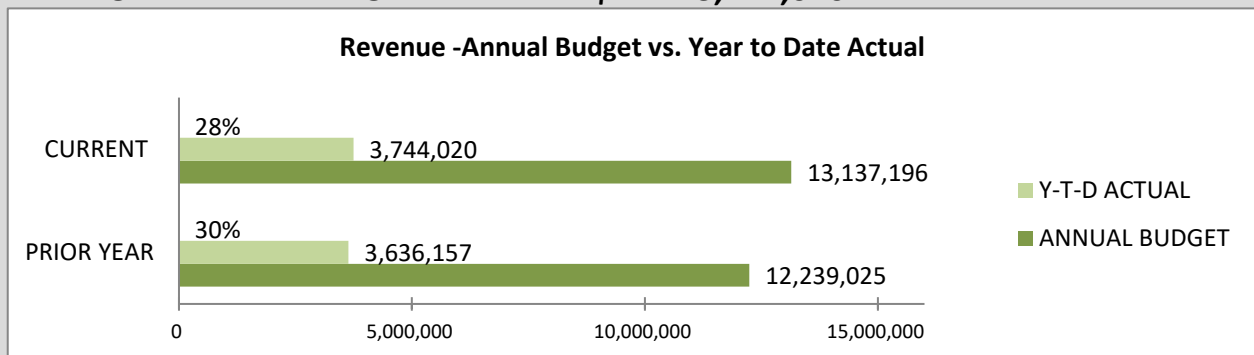
Expense Highlights

- Expenditures for debt coverage this quarter was \$2.6M, an increase of \$1M from prior year same period.
- Personnel expenses were \$1.1M, and increase of \$47K from prior year same period.
- Positions in several departments not yet filled.
Economic Development Coordinator, Director of Public Works, and Patrol Officers.

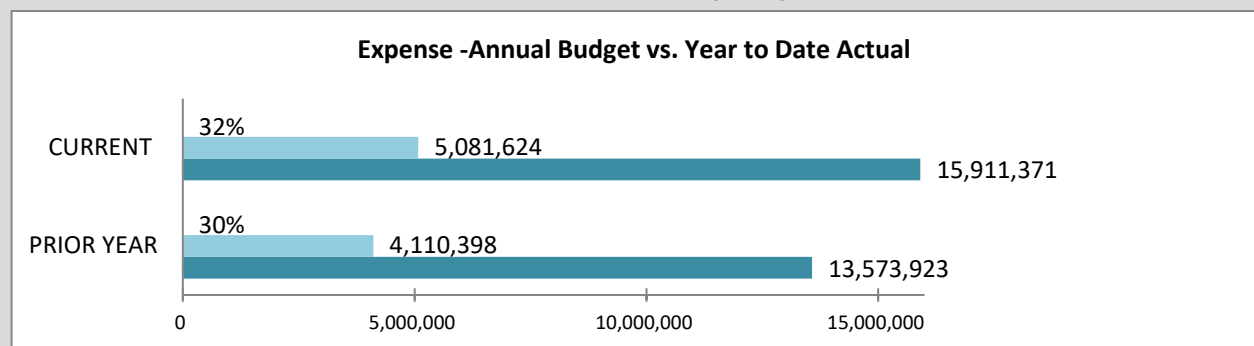
No transfers in. Transfers out, made to provide support to other funds, increased by \$2M

- \$1M increase for Bond Debt
- \$843K increase for Capital Expenses
- \$150K increase for Community Development

GENERAL FUND YTD REVENUE \$ 3,744,020



GENERAL FUND YTD EXPENSE \$ 5,081,624



CITY OF PAGE
FISCAL YEAR 2017
GENERAL FUND SUMMARY BY DEPARTMENT
ENDING SEPTEMBER 30, 2016

| | PRIOR YEAR | % OF REVENUE | YTD ACTUAL | % OF REVENUE | VARIANCE | % |
|--------------------------------------|------------------|-----------------|--------------------|-----------------|------------------|--------------|
| <u>REVENUE</u> | | | | | | VARIANCE |
| TAXES | 2,791,355 | 76.8 | 2,839,459 | 75.8 | 48,104 | 1.7 |
| TAXES & FEES | 103,350 | 2.8 | 96,380 | 2.6 | (6,970) | (6.7) |
| INTERGOVERNMENTAL | 395,072 | 10.9 | 409,248 | 10.9 | 14,176 | 3.6 |
| NON-OPERATING | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 |
| OTHER | 346,380 | 9.5 | 398,933 | 10.7 | 52,553 | 15.2 |
| TOTAL FUND REVENUE | 3,636,157 | 100.0 | 3,744,020 | 100.0 | 107,863 | 3.0 |
| <u>EXPENDITURES</u> | | | | | | |
| CITY ADMINISTRATION | 51,873 | 1.4 | 62,311 | 1.7 | 10,438 | 20.1 |
| CITY COUNCIL | 21,760 | 0.6 | 27,934 | 0.7 | 6,174 | 28.4 |
| 7 CITY CLERK | 21,918 | 0.6 | 37,048 | 1.0 | 15,130 | 69.0 |
| CITY ATTORNEY | 34,734 | 1.0 | 43,732 | 1.2 | 8,997 | 25.9 |
| 1/2 INTERFUND TRANSFERS | 2,138,724 | 58.8 | 2,741,723 | 73.2 | 603,000 | 28.2 |
| COMMUNITY SERVICES ADMIN | 18,239 | 0.5 | 24,696 | 0.7 | 6,458 | 35.4 |
| PAGE ADULT COMMUNITY CENTER | 16,357 | 0.4 | 19,243 | 0.5 | 2,886 | 17.6 |
| 3 GENERAL SERVICES | 166,654 | 4.6 | 140,648 | 3.8 | (26,006) | (15.6) |
| POLICE DEPT. ADMINISTRATION | 59,043 | 1.6 | 70,348 | 1.9 | 11,305 | 19.1 |
| PATROL | 408,642 | 11.2 | 407,861 | 10.9 | (781) | (0.2) |
| COMMUNICATIONS | 86,866 | 2.4 | 113,194 | 3.0 | 26,327 | 30.3 |
| 5 INVESTIGATIONS | 42,808 | 1.2 | 104,139 | 2.8 | 61,331 | 143.3 |
| FIRE DEPARTMENT | 371,241 | 10.2 | 425,811 | 11.4 | 54,570 | 14.7 |
| 3 HUMAN RESOURCE/RISK MANG. | 52,323 | 1.4 | 106,842 | 2.9 | 54,519 | 104.2 |
| FINANCE | 93,172 | 2.6 | 98,163 | 2.6 | 4,991 | 5.4 |
| MAGISTRATE | 73,221 | 2.0 | 87,285 | 2.3 | 14,064 | 19.2 |
| LIBRARY | 81,058 | 2.2 | 105,775 | 2.8 | 24,717 | 30.5 |
| 4 PLANNING & ZONING | 15,663 | 0.4 | 34,755 | 0.9 | 19,092 | 121.9 |
| BUILDING & CODE COMPLIANCE | 18,507 | 0.5 | 21,923 | 0.6 | 3,417 | 18.5 |
| CENTRAL GARAGE | 56,144 | 1.5 | 56,043 | 1.5 | (102) | (0.2) |
| 6 INFORMATION TECHNOLOGY | 27,360 | 0.8 | 75,517 | 2.0 | 48,157 | 176.0 |
| BUILDINGS MAINTENANCE | 52,511 | 1.4 | 57,102 | 1.5 | 4,591 | 8.7 |
| PUBLIC WORKS ADMINISTRATION | 83,001 | 2.3 | 98,531 | 2.6 | 15,529 | 18.7 |
| PARKS MAINTENANCE | 64,531 | 1.8 | 67,257 | 1.8 | 2,726 | 4.2 |
| RECREATION | 46,997 | 1.3 | 50,480 | 1.3 | 3,483 | 7.4 |
| GOLF COURSE MTCE | 7,051 | 0.2 | 3,264 | 0.1 | (3,788) | (53.7) |
| TOTAL FUND EXPENDITURES | 4,110,398 | 113.0 | 5,081,624 | 135.7 | 971,226 | 23.6 |
| NET REVENUE OVER EXPENDITURES | (474,242) | (13.0) | (1,337,604) | (35.7) | (863,363) | 182.1 |

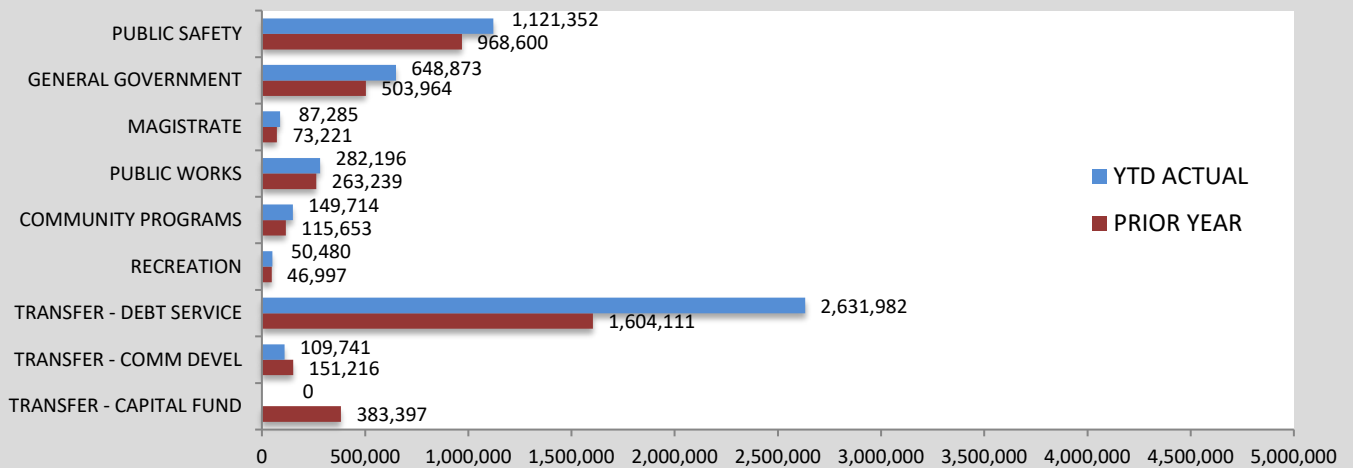
NOTES:

- 1 FY17 ADDITIONAL TRANSFER TO DEBT SERVICE PER ORDINANCE 616-14 AND RESOLUTION 1105-13 \$2,400,000
- 2 TRANSFER TO CAPITAL PROJECTS FUND FOR CAPITAL PURCHASES FY16- \$384,000
- 3 COMPENSATED ABSENCES EXPENSE MOVED TO HUMAN RESOURCES \$49,800
- 4 CONTRACT SERVICES FOR ZONING MAP UPDATE
- 5 INCREASES OVER LAST YEAR DUE TO RE-STRUCTURE OF ADMINISTRATION FOR INVESTIGATIONS DEPARTMENT
- 6 INCREASES OVER LAST YEAR DUE TO FILLING OF POSITIONS AND TRAINING
- 7 INCREASES OVER LAST YEAR DUE TO ELECTION YEAR

**CITY OF PAGE
FISCAL YEAR 2017
GENERAL FUND EXPENDITURES BY CATEGORY
ENDING SEPTEMBER 30, 2016**

| GENERAL FUND EXPENDITURES | PRIOR YEAR | YTD ACTUAL | VARIANCE |
|---|-------------------|-------------------|-----------------|
| PUBLIC SAFETY (Patrol, Communications, Fire, Comm. Resource, Investigations) | 968,600 | 1,121,352 | 152,753 |
| GENERAL GOVERNMENT (City Manager, Council, Clerk, Attorney, Transit, Gen. Services, HR, P&Z, Building Safety, IT, Finance) | 503,964 | 648,873 | 144,909 |
| MAGISTRATE | 73,221 | 87,285 | 14,064 |
| PUBLIC WORKS (Garage, Building Maint., Parks Maintenance, Engineering, Golf Maint.) | 263,239 | 282,196 | 18,957 |
| COMMUNITY PROGRAMS (Library, Community Center) | 115,653 | 149,714 | 34,060 |
| RECREATION | 46,997 | 50,480 | 3,483 |
| TRANSFER - DEBT SERVICE | 1,604,111 | 2,631,982 | 1,027,871 |
| TRANSFER - COMMUNITY DEVELOPMENT | 151,216 | 109,741 | (41,474) |
| TRANSFER - CAPITAL FUND | 383,397 | - | (383,397) |
| GENERAL FUND EXPENDITURES | 4,110,398 | 5,081,624 | 971,226 |
| ALL OTHER FUND EXPENDITURES | 1,247,302 | 621,541 | (625,761) |
| TOTAL FUND EXPENDITURES (EXCLUDES ENTERPRISE FUNDS) | 5,357,700 | 5,703,165 | 345,465 |

**General Fund Y-T-D Expenses by Category
with Prior Year Comparison**



PRIOR YEAR

YTD ACTUAL

