

**PAGE PARKS AND RECREATION ADVISORY COMMITTEE  
REGULAR MEETING MINUTES  
MONDAY, JUNE 1, 2015**

A Regular Meeting of the Page Parks and Recreation Advisory Committee was held at 5:30 p.m. on June 1, 2015, in the Council Chambers at City Hall in Page, Arizona. Vice Chair Angie Crim presided, Members Aimee D'Avignon, and Mandi Lotze were present. Councilor Dennis Warner was present.

Board members absent: Susan Pilkington (excused), Brian Carey (excused)

Staff members present: City Manager, J. Crystal Prentice  
Community Development Director, Kim Johnson

Vice Chair Angie Crim called the meeting to order.

**MINUTES**

Motion made by Aimee D'Avignon to approve the May 4, 2015 meeting minutes. The motion was duly seconded and passed upon a vote.

**HERE FROM THE CITIZENS**

Larry Clark (Pueblo Ave) mentioned that some of the new improvements looked good and let the Committee know he had painted the fire hydrant at John C. Memorial Park.

Buddy Greisch (Navajo Drive) encouraged the Committee to get more members of the community involved. He mentioned that signs located adjacent to the roadways that identified the Rimview Trail would be helpful to visitors. He shared his concerns about the desert area south of Wal-Mart that is full of empty bottles and attracts nuisance behavior. He said that bathrooms should be reopened in the Park. He asked the City to be consistent noting that signs with rules vary from park to park. He suggested moving Navajo Village closer to the business district. He encouraged the City to do better promoting events such as the ultra marathon, and suggested a City newsletter.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Discussion and possible action to recommend master planning for city parks.

The City Manager explained that she had been in contact with Coconino County Administrator Cynthia Seelhammer and Parks and Recreation Director Judy Weiss to see if the City of Page could utilize County Park Staff to assist us in developing a Park Master Plan for John C. Page Memorial Park. Recreation Director Judy Weiss recommended the City hire an outside, professional consultant to do a City-wide parks master plan as well as a plan for this particular park (see attached memo). City Manager Prentice said she would invite Director Weiss to the next Park and Recreation

Advisory Committee Meeting and has further discussions with the County Manager.

Motion made by Aimee D'Avignon to direct staff to invite Director Weiss to the July Park and Recreation Advisory Committee Meeting. The motion was duly seconded and passed upon a vote.

Discussion and possible action to recommend Rimview Trail improvements.

Aimee D'Avignon reported that Brian Carey and Tourism Director, Lee McMichael met to discuss Rim Trail improvements. She said the first order of business was to increase signage particularly at the trailheads. Staff is working on getting additional information for the committee to consider. Councilmember Warner encouraged the subcommittee to invite members of the Tourism Board to be a part of the subcommittee, and said Ryan Zimmer expressed interest.

No motion was made.

Discussion and possible action related to Off Road Vehicle use.


Brian Carey was absent, the discussion was postponed.

Presentation, discussion and possible action SOPARC (System for Observing Play and Recreation in Communities) assessment.

Aimee D'Avignon reported that the County would be participating in an assessment over the next year in Page's recreation areas, using SOPARC. SOPARC is a validated direct observation tool for assessing park and recreation areas, including park users' physical activity levels, gender, activity modes/types, and estimated age and ethnicity groupings. It also collects information on park activity area characteristics (e.g., accessibility, usability, supervision, and organization. Ms. D'Avignon said she would share the observations with the Committee.

**ADJOURN**

The meeting was adjourned at 6:25 p.m.

  
\_\_\_\_\_  
Crystal Prentice  
City Manager

  
\_\_\_\_\_  
for Vice Chair Angie Crim  
Chair

May 28, 2015

TO: CYNTHIA SEELHAMMER, COUNTY MANAGER  
LARRY DANNENFELDT, DEPUTY COUNTY MANAGER

FROM: JUDY WEISS, PARKS AND RECREATION DIRECTOR

RE: OUTLINE OF COUNTY ASSISTANCE TO MASTER PLANNING, JOHN C. PAGE PARK IN PAGE, AZ

I spoke to Crystal Prentice, Page City Manager on May 13, 2015 in response to an inquiry for County Parks and Recreation assistance in master planning a community park in Page. Here is some general process advice that I could share and my recommendation on how best Page can proceed.

### **PAGE PROJECT**

The City of Page has several park facilities. The subject park, John C Page Park, is an 8 acre community park in the center of town. It contains public recreation buildings: A senior/community center, and youth center. There is a large grassy area used for community gatherings. Outdoor amenities include an above ground skatepark which has been improved within the last 3 years, and 3 lighted basketball courts. There is minimal parking but to the southeast there is a school complex that has a regulation size, all purpose track and lighted football field with bleacher seating; and further east another large complex that has two ballfields and another track facility. To the northwest is commercial property - a Family Dollar Store and a Safeway. All large community events take place at this park.

The request is for assistance with master site planning of the John C. Page Park.

### **GENERAL PROCESS OUTLINE**

Master site planning requires a holistic, systems view of the park system in a community. Important components to consider:

- Public desire. Each community is different. Understanding demographics, park service areas, citizen preference in context of the system is critical: A thorough public involvement process will answer these questions.
- Levels of service/community standards. Standards for amenities, maintenance and general aesthetics should be set for the community. This will aid in facility planning and future financial planning.
- Type of recreational amenities. Park classification, proximity to schools or complementary agencies (i.e. boys and girls club, YMCA) need investigation to meet public demand and avoid redundant facilities.
- Inventory of existing facilities. Master planning an existing park is a different exercise than planning undeveloped park property. Having an inventory of all community recreation facilities and amenities contained within each is a critical planning component. Condition of the amenities and an understanding of facility life cycle would be helpful.
- Connectivity in terms of citizen access to each park, and connectivity of any trail system(s) that might be developed or are existing.
- Financial condition. The community's ability to pay for capital improvements and the subsequent maintenance and operation of a public park in context of all of the other components will drive planning.

**RECOMMENDATION**

In a phone conversation, Page City Manager Crystal Prentice, indicated that the City had set aside a \$200,000 budget for planning, design, and phased improvements. She indicated that she had experience in conducting/facilitating public input processes which would be the first step. She also indicated that she would utilize their newly formed Parks and Recreation Advisory Board for this process. Ms. Prentice mentioned that there is parks and recreation staff on board, but no one with a level of experience that could help in this endeavor.

I offered to come up and generally discuss this project and potential process with the parks and Recreation Advisory Board.

My overall recommendation is to hire an outside, professional consultant to do a City-wide parks master plan as well as a plan for this particular park.

