

Date: \_\_\_\_\_

**CITY OF PAGE**

**INFORMATION REQUEST**

Thank you for your interest in Page City Government. Requests for information other than existing documents or handouts are to be made on this form. A written request assists us in providing a complete and accurate response. Your request will be handled as soon as possible depending on sources and complexity of the information needed. Fees charged are set forth in Resolution No. 1100-12 (Exhibit "A" attached).

Requesting Party \_\_\_\_\_

Address \_\_\_\_\_ Box \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ FAX Number \_\_\_\_\_

Email Address: \_\_\_\_\_

List specifically the documents or information desired:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for information request:

- General Information or research purposes.
- Commercial purposes (Please note - Certain legal restrictions exist on the commercial use of governmental information - explain commercial use intended.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requesting Party Signature \_\_\_\_\_

\*\*\*\*\*

Office Use Only:

Date Completed \_\_\_\_\_ By \_\_\_\_\_

Duplication Fee \$ \_\_\_\_\_ FAX/Postage Fee \$ \_\_\_\_\_ TOTAL FEES \$ \_\_\_\_\_

No. Page Copies \_\_\_\_\_ Copied by \_\_\_\_\_

## EXHIBIT "A"

### Copying/Duplication Fees:

- **Standard Sheet (8½" x 11")**      **\$.25¢ per page/side**
- **Legal Sheet (8½ " x 14")**      **\$.30¢ per page/side**
- **11" x 17"**      **\$.35¢ per page/side**
- **Colored Copy**      **\$1.00 per page/side**
- **Colored Legal Copy**      **\$1.25 per page**

### Large Format Fees:

- **18" x 24"**      **\$4.00 paper**      **\$8.00 mylar**
- **24" x 36"**      **\$5.00 paper**      **\$12.00 mylar**
- **36" x 48"**      **\$7.00 paper**

### Other Medium:

- **Audio Tape**      **\$15.00**
- **CD/DVD**      **\$15.00**
- **Fax**      **\$1.00 per page**
- **Flash Drive**      **\$15.00**

## PAGE POLICE AND FIRE DEPARTMENTS

### Copying/Duplication Fees:

- **Criminal/Accident/Misc. Reports**      **\$10.00**
- **CD/DVD (audio/photo/video)**      **\$20.00**
- **Finger Prints**      **\$10.00**

## COMMERCIAL PURPOSE FEES

- **A reasonable fee shall be charged for the cost of time, materials, equipment and personnel in producing duplications.**