

**PAGE UTILITY ENTERPRISES
REGULAR BOARD MEETING
November 8, 2016**

CALL TO ORDER: The regular meeting of the Page Utility Board was called to order at 5:30 p.m. by Chairman Rick Yanke. The meeting was held in the Utility Conference Room, 640 Haul Road, Page, Arizona.

ROLL CALL: Board members present: Chairman Yanke, Tony Ferrando, Jeff Jones, Shayne Jones, Ken Sichi, and Council Liaison / Vice Mayor John Kocjan.

Staff present: General Manager, Bryan Hill; Finance Director, Catherine Foley; and Executive Secretary, Donna Roberts.

Also present was City Attorney, Joshua Smith.

MOMENT OF SILENCE: The Board observed a moment of silence.

APPROVAL OF MINUTES: The October 18, 2016 regular meeting minutes were unanimously approved upon a motion by J. Jones and second by S. Jones.

**HEAR FROM THE
CITIZENS:** None.

At this time, Chairman Yanke rearranged the agenda to discuss the New Business agenda items next.

NEW BUSINESS: Discussion/Possible Action – Bid #207 Powell Sub Switching Modification Project: Competitive sealed bids for the construction of the Powell Substation 21.6kV Bus Modification Project were due November 3, 2016. Only one bid was received from Rhet Marsing Enterprises, LLC (RME) and provided bid results in the amount of \$604,868.

The bid was evaluated by Intermountain Consumer Professional Engineers, Inc., (ICPE) & PUE Staff based on cost, conformity to specification requirements, similar project experience, and knowledge of the Contractor's past performance with PUE. Accordingly both ICPE & PUE staff recommends awarding RME Construction the project.

Motion by J. Jones, seconded by S. Jones, to recommend Council award Bid #207 to RME Construction in the amount of \$604,868.

The motion carried unanimously.

Discussion/Possible Action – Duke's Sewer Root Control: The Board reviewed the proposal received from Duke's Root Control to treat approximately 26,180 feet of sewer lines.

After brief discussion, S. Jones made a motion, seconded by Ferrando, to approve the proposal in the amount of \$36,652.00 through the City of Prescott, AZ Job Order Contract.

The motion carried unanimously.

Discussion – 27 Poplar Street: Bryan updated the Board on the status of the rental property. The tenants have notified us that they will be moving and are requesting reimbursement for heat pumps they had installed. After discussion, it was the consensus of the Board to compensate the tenants at the depreciated rate.

REPORTS:

General Manager's Reports: Bryan presented the October reports.

Financial Report: Catherine briefly reviewed the September financials.

Committee Reports: None.

Chairman's Report: None.

Motion by Ferrando, seconded by Sichi, to recess into executive session at 6:42 p.m.

The motion carried unanimously. Staff was excused.

EXECUTIVE SESSION:

Pursuant to A.R.S. §38-431.03(A)(1), the Board may vote to go into executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, resignation or dismissal of a public officer, appointee or employee of a public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting. Bryan Hill - General Manager's Review.

Reconvene:

Chairman Yanke reconvened the meeting at 7:14 p.m. Staff rejoined the meeting.

UNFINISHED BUSINESS:

Discussion/Possible Action – General Manager's Review: Motion by Chairman Yanke, seconded by Sichi, to recommend to Council the pay package as discussed in Executive Session.

The motion carried unanimously.

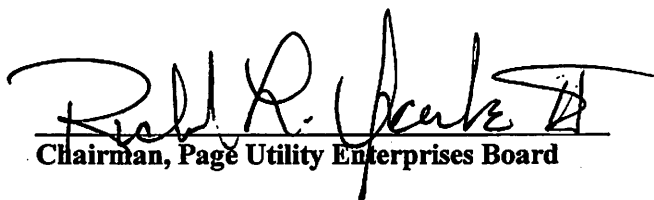
ANOUNCEMENTS:

The next meeting will be December 13, 2016.

ADJOURNMENT:

With no further business, Chairman Yanke adjourned the meeting at 7:17 p.m.

APPROVED:


Chairman, Page Utility Enterprises Board