

SECOND QUARTER FINANCIAL REPORT

FOR THE PERIOD ENDED DECEMBER 31, 2016
PRELIMINARY



Fiscal Year 2017

CITY OF PAGE

Vision Statement

The City of Page is a clean, financially responsible, diverse and vibrant community that respects the quality of its environment, fosters a sense of community and family, encourages a healthful, active lifestyle and supports a wide-range of business opportunities to promote a prosperous economy.

INTRODUCTION

Quarterly financial reporting is being prepared by the City of Page as a means of providing the community, Council and the organization with an overview of financial information for the General Government Funds. Quarterly financial reporting is a priority identified by Council during previous strategic planning work sessions.

The primary information provided in the quarterly report is a comparison of the annual budget amounts to actual revenues and expenditures for operating departments. Prior year comparisons are also included in some areas.

All financial information is based on preliminary, unaudited information reported from the municipal financial system as of the report date. Seasonal variations or special occurrences in municipal operations may affect the proportion of revenues achieved or expenditures incurred to date.

Notations for this quarter include the following:

*Personnel vacancies filled: Planning/Zoning - one full-time Community Enhancement Technician; Police - one full-time Patrol Officer, one part-time Communication Specialist and one reserve Patrol Officer; Community Center - one part-time aide; Library - one part-time aide, and Recreation - one part-time aide.

*Personnel vacancies opened: Court-full-time Court Supervisor and full-time Court Clerk; Fire - reserve EMT/Reserve Firefighter; Police - full-time Patrol Officer; Public Works - full-time Maintenance Worker.

*Unfilled personnel vacancies: Police - two full-time officers; Public Works - Director; Community Development - Economic Development Coordinator.

*Capital Purchases made this quarter:

- Fire Department - Pierce Pumper Lease payment (\$78,000)
- General Government -Lease payments (\$20,000) and Equipment (\$61,0000)

*Capital Projects expenses this quarter:

- Airport- AIP 29 Electrical Upgrade (\$8,000) - Project Complete Final Payment, AIP 30 Taxiway C & Apron Design (\$24,0000)
- Public Works - Elm Street Repavement Rehab Project City Match (\$24,000) - Project to begin early summer 2017.
- Community Development - John C. Page Park Master Plan (\$34,000)

*Interfund transfers to Debt Service this quarter: \$266,000

- \$185,000 from the General Fund
- \$46,000 from the Sewer Fund from Page Utility
- \$35,000 from the Refuse Fund from Page Utility

ALL FUNDS - REVENUES AND EXPENSES (EXCLUDES ENTERPRISE FUNDS)

Total cash balance ended with \$23.1M in the 2nd Quarter of FY2017, an increase of \$5.5M or 31.2% from prior year.

REVENUE

FY2017 Revenue Budget \$23.3M, increased by \$2.8M or 13% over prior year. Anticipation of continued increase in sales tax revenue, additional funds to be transferred to the Debt Service fund and Capital Projects fund.

Highlights- As of End of 2nd Quarter of FY2017

- Total revenues received increased by \$586K or 5% over prior year.
- 71% of total revenue has been expended, compared to 76% over prior year same period.
- \$1.9M (85% of City Sales Tax Revenue) plus \$550,000 (FY2016 excess) was transferred to the Debt Service Fund for the July 2020 bond call, an increase of \$1M from prior year.
- Fire Pension Fund had a gain of \$26K, an increase of \$62K over prior year same period.

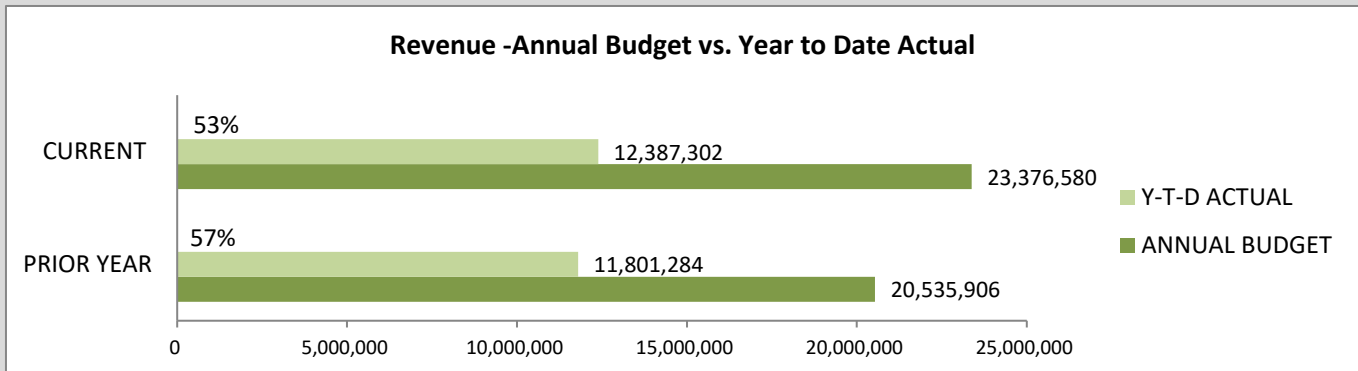
EXPENSE

FY2017 Expense Budget \$24M, increased by \$3.5M or 17% over prior year. Increase in Human Resource/Risk Management for Class and Compensation study. Increased interfund transfer amounts to the Debt Service fund and Capital fund from the General Service fund. Increased transfer amount to Capital Projects fund from the Community Development fund. Increase in Grant Fund for Fire Department Grant Expenses.

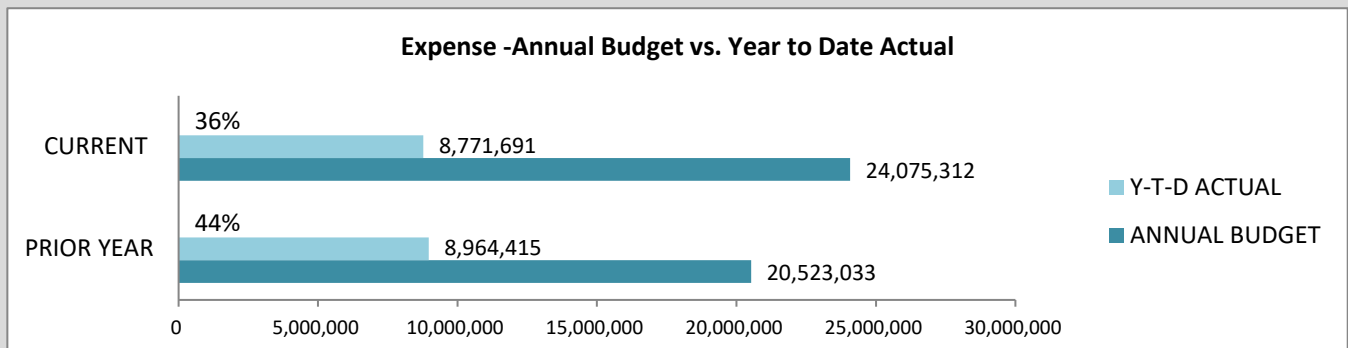
Highlights- As of End of 2nd Quarter of FY2017

- Total expenses decreased by \$193K or -2% over the prior year.
- Total expenses were \$8.7M, utilizing 36% of budget amount.
- \$310K spent on Capital expenses, a decrease of \$637K from prior year same period (FY16 AIP-29 Runway and Electrical Upgrades and Pavement Replacement Project)
- \$47K Payments have been made from Fire Pension, an increase of \$41K from prior year same period due to several personnel filing for retirement and requesting payout.
- \$52.5K of \$70K has been paid to Museum/Visitor Center, \$25K increase from prior year.

TOTAL YTD REVENUE \$ 12,387,302



TOTAL YTD EXPENSE \$ 8,771,691



**CITY OF PAGE
FISCAL YEAR 2017
SUMMARY BY FUND
ENDING DECEMBER 31, 2016**

ALL FUNDS (EXCLUDES ENTERPRISE FUNDS)

FUND		PRIOR YEAR EXPENSE	CURRENT EXPENSE	PRIOR YEAR REVENUE	CURRENT REVENUE	PRIOR YEAR NET +/-	CURRENT NET +/-	*CASH BALANCE	
								AS OF 12/31/2015	AS OF 12/31/2016
	10 GENERAL FUND	(6,649,483)	(7,592,745)	7,518,559	8,025,780	869,076	433,034	10,150,461	12,339,795
3	15 HIGHWAY USER FUND	(386,512)	(70,183)	346,734	353,097	(39,778)	282,915	1,534,743	2,173,228
	16 SUBSTANCE ABUSE	(19,582)	(300)	2,879	2,522	(16,703)	2,222	21,253	21,589
2/6	20 DEBT SERVICE FUND	(318,425)	(308,015)	2,102,962	3,028,935	1,784,537	2,720,920	3,021,841	5,442,100
	25 MISC. GRANTS	(29,212)	(33,893)	24,010	34,246	(5,202)	353	45,940	47,756
	32 JCEF FUND	(5,065)	(2,625)	2,318	2,276	(2,746)	(349)	56,053	55,476
1	36 DONATION FUNDS	(1,737)	(3,074)	1,998	2,325	261	(748)	61,667	51,546
	40 CAPITAL PROJECT FUND	(943,323)	(310,821)	1,152,963	241,580	209,640	(69,241)	492,181	351,964
	42 COMM DEVELOPMENT	(243,016)	(164,658)	267,389	261,021	24,372	96,363	488,802	598,444
	46 AIRPORT	(193,219)	(82,161)	219,435	212,241	26,216	130,081	978,345	1,238,966
5	47 AIRPORT EVENTS FUND	(2,887)	0	0	0	(2,887)	0	0	0
	48 LAND	(152,958)	(150,072)	152,958	150,072	0	0	0	0
3	57 CEMETERY	(9,689)	(3,585)	16,064	18,284	6,375	14,699	283,779	300,027
4	72 FIRE PENSION	(9,306)	(49,559)	(6,985)	54,924	(16,291)	5,365	470,111	482,562
TOTAL		(8,964,415)	(8,771,691)	11,801,284	12,387,302	2,836,869	3,615,612	17,605,176	23,103,454

NOTES:

- 1: NET GAIN FROM PRIOR YEAR REFLECTS TRANSFERS IN FROM VARIOUS FUNDS
- 2: FY16 AND FY17 ADDITIONAL TRANSFER TO DEBT SERVICE PER ORDINANCE 616-14 AND RESOLUTION 1105-13 \$1,400,000
- 3: NET GAIN DUE TO UNEXPENDED CAPITAL BUDGET
- 4: NET LOSS DUE TO UNREALIZED LOSS IN MARKET VALUES
- 5: FUNDS TRANSFERRED TO COMMUNITY DEVELOPMENT FUND ACCOUNT
- 6: BALANCE DOES NOT INCLUDE RESERVE FUND FOR AIRPORT-\$85,083

*BALANCES DO NOT INCLUDE FUNDS USED FOR ACCOUNTS PAYABLE REIMBURSEMENTS FROM PAGE UTILITY

GENERAL FUND

General Fund cash balance ended with \$12.3M the 2nd Quarter of FY2017, an increase of \$2.2M or 21.6% from prior year.

REVENUE

General fund revenues increased by \$507K or 6.7% over prior year same period.

Highlights- As of End of 2nd Quarter of FY2017

- City Sales taxes increased by \$407K or 7.6% over prior year
- Permit, Franchise, and Other Fees increased by \$30K or 14.9%
- Other revenue increased \$11K or 1.2%

EXPENSE

General fund expenses increased by \$943K or 14.2% over prior year same period. Total expenses in General Fund were \$7.6M, utilizing 48% of budget amount.

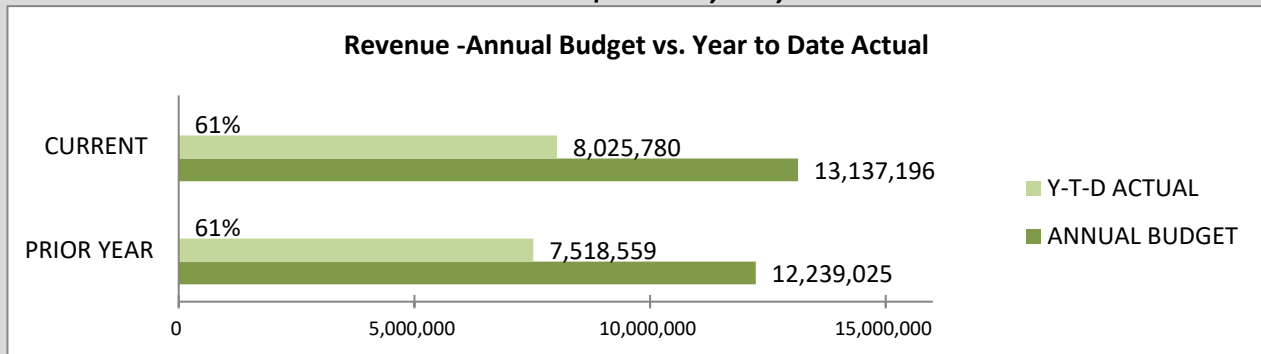
Expense Highlights - As of End of 2nd Quarter of FY2017

- Expenditures for debt coverage, an increase of \$936K from prior year same period.
- Personnel expenses were \$3.3M, utilizing 45.3% of budget amount.
- Positions in several departments not yet filled.
Economic Development Coordinator, Director of Public Works, and Patrol Officers.

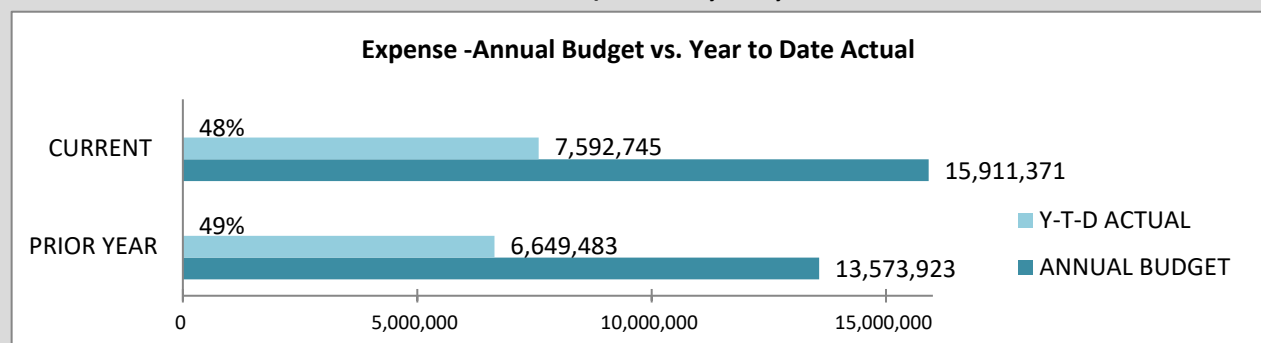
No transfers in. Transfers out as of end of 2nd Quarter of FY2017

- Transfers out were \$3M, an increase of \$640K from prior year same period.
- \$1M increase for Bond Debt

GENERAL FUND YTD REVENUE \$ 8,025,780



GENERAL FUND YTD EXPENSE \$ 7,592,745



CITY OF PAGE
FISCAL YEAR 2017
GENERAL FUND SUMMARY BY DEPARTMENT
ENDING DECEMBER 31, 2016

	PRIOR YEAR	% OF REVENUE	YTD ACTUAL	% OF REVENUE	VARIANCE	%
<u>REVENUE</u>						VARIANCE
TAXES	5,596,736	74.4	6,023,741	75.1	427,004	7.6
PERMITS, FRANCHISE & OTHER FEES	202,365	2.7	232,471	2.9	30,106	14.9
INTERGOVERNMENTAL	842,930	11.2	882,172	11.0	39,242	4.7
NON-OPERATING	0	0.0	0	0.0	0	0.0
OTHER	876,528	11.7	887,396	11.1	10,868	1.2
TOTAL FUND REVENUE	7,518,559	100.0	8,025,780	100.0	507,221	6.7
<u>EXPENDITURES</u>						
CITY ADMINISTRATION	119,447	1.6	117,523	1.5	(1,924)	(1.6)
CITY COUNCIL	38,131	0.5	40,852	0.5	2,721	7.1
7 CITY CLERK	46,952	0.6	65,261	0.8	18,309	39.0
CITY ATTORNEY	83,260	1.1	83,943	1.0	683	0.8
1/2 INTERFUND TRANSFERS	2,438,095	32.4	3,077,902	38.4	639,806	26.2
COMMUNITY SERVICES ADMIN	41,410	0.6	46,130	0.6	4,720	11.4
PAGE ADULT COMMUNITY CENTER	35,114	0.5	39,803	0.5	4,689	13.4
3 GENERAL SERVICES	246,701	3.3	283,916	3.5	37,214	15.1
POLICE DEPT. ADMINISTRATION	127,798	1.7	134,261	1.7	6,463	5.1
PATROL	817,557	10.9	762,144	9.5	(55,412)	(6.8)
COMMUNICATIONS	191,569	2.5	202,810	2.5	11,241	5.9
5 INVESTIGATIONS	88,124	1.2	194,167	2.4	106,042	120.3
FIRE DEPARTMENT	806,848	10.7	813,480	10.1	6,633	0.8
3 HUMAN RESOURCE/RISK MANG.	217,498	2.9	275,078	3.4	57,580	26.5
FINANCE	217,502	2.9	214,820	2.7	(2,682)	(1.2)
MAGISTRATE	161,766	2.2	155,040	1.9	(6,726)	(4.2)
LIBRARY	188,310	2.5	202,442	2.5	14,132	7.5
4 PLANNING & ZONING	33,528	0.4	61,868	0.8	28,341	84.5
BUILDING & CODE COMPLIANCE	40,260	0.5	51,063	0.6	10,803	26.8
CENTRAL GARAGE	122,098	1.6	119,108	1.5	(2,990)	(2.4)
6 INFORMATION TECHNOLOGY	76,031	1.0	137,652	1.7	61,621	81.0
BUILDINGS MAINTENANCE	107,880	1.4	110,129	1.4	2,248	2.1
PUBLIC WORKS ADMINISTRATION	171,181	2.3	173,289	2.2	2,108	1.2
PARKS MAINTENANCE	139,170	1.9	130,715	1.6	(8,456)	(6.1)
RECREATION	79,792	1.1	86,891	1.1	7,100	8.9
GOLF COURSE MTCE	13,461	0.2	12,459	0.2	(1,002)	(7.4)
TOTAL FUND EXPENDITURES	6,649,483	88.4	7,592,745	94.6	943,262	14.2
NET REVENUE OVER EXPENDITURES	869,076	11.6	433,034	5.4	(436,041)	(50.2)

NOTES:

- 1 FY17 ADDITIONAL TRANSFER TO DEBT SERVICE PER ORDINANCE 616-14 AND RESOLUTION 1105-13 \$2,400,000
- 2 TRANSFER TO CAPITAL PROJECTS FUND FROM LAND SALES PER RESOLUTION 1146-15 FY17- \$150,072 as of 12/31/2016
- 3 COMPENSATED ABSENCES EXPENSE MOVED TO HUMAN RESOURCES \$49,800
- 4 CONTRACT SERVICES FOR ZONING MAP UPDATE
- 5 INCREASES OVER LAST YEAR DUE TO RE-STRUCTURE OF ADMINISTRATION FOR INVESTIGATIONS DEPARTMENT
- 6 INCREASES OVER LAST YEAR DUE TO FILLING OF POSITIONS AND TRAINING
- 7 INCREASES OVER LAST YEAR DUE TO ELECTION YEAR

**CITY OF PAGE
FISCAL YEAR 2017
GENERAL FUND EXPENDITURES BY CATEGORY
ENDING DECEMBER 31, 2016**

GENERAL FUND EXPENDITURES	<u>PRIOR YEAR</u>	<u>YTD ACTUAL</u>	<u>VARIANCE</u>
PUBLIC SAFETY (Patrol, Communications, Fire, Community Resource, Investigations)	2,031,895	2,106,862	74,967
GENERAL GOVERNMENT (City Admin, Council, Clerk, Attorney, General Services, HR, P & Zoning, Building Safety, IT, Finance)	1,119,309	1,331,975	212,666
MAGISTRATE	161,766	155,040	(6,726)
PUBLIC WORKS (Garage, Building Maintenance, Parks Maintenance, Golf Maintenance)	553,791	545,700	(8,091)
COMMUNITY PROGRAMS (Library, Community Center)	264,835	288,375	23,540
RECREATION	79,792	86,891	7,100
TRANSFER - DEBT SERVICE	1,790,260	2,816,880	1,026,621
TRANSFER - COMMUNITY DEVELOPMENT	264,439	261,021	(3,417)
TRANSFER - CAPITAL FUND	383,397	-	(383,397)
GENERAL FUND EXPENDITURES	6,649,483	7,592,745	943,262
ALL OTHER FUND EXPENDITURES	2,314,932	1,178,946	(1,135,986)
TOTAL FUND EXPENDITURES (EXCLUDES ENTERPRISE FUNDS)	8,964,415	8,771,691	(192,724)

**General Fund Y-T-D Expenses by Category
with Prior Year Comparison**

