



Page Utility Enterprises

electric and water services for the people . . . by the people



640 Haul Rd., * P.O. Box 1955 * Page, Arizona 86040
Fax: (928) 645-5322 Phone: (928) 6452419



TO: Honorable Mayor Bill Diak & Page City Council
Kim Larson - Page City Clerk

FROM: Bryan Hill, PE, General Manager

CC: Darren Coldwell, Page City Manager

DATE: May 3, 2023

RE: Board Recommended Budgets for Page Utility FY 2023-2024

The PUE Board recommends to Page City Council the attached budgets for electric, water, sewer and refuse for fiscal year 2023-2024.

During the regularly scheduled PUE Board meeting conducted April 11, 2023, the Board reviewed and unanimously passed a motion to recommend the attached budgets to Page City Council for review, edits, comments and approval.

We also confirm the date of May 10, 2023 for our annual "joint meeting" pursuant to City Code, Section 31.59 (C) at 4:30 p.m. in Council Chambers. This "joint meeting" is to review the proposed budgets in detail, answer any questions, and make any desired changes to the budgets.

If there are any immediate questions or need for clarification, please do not hesitate to contact me at 645-2637.

Bryan Hill, PE, General Manager

Attachments: Electric, Water, Sewer & Garbage Budgets

PAGE UTILITY ENTERPRISES

Budget as at April 27, 2023 for City Council Approval

FUND 50: ELECTRIC

Chart of Accounts		Actuals FY 20/21	Actuals FY 21/22	Actuals to 31-Dec-22	Actual Budget FY 22-23	Proposed Budget FY 23-24	Budget Variance 22/23-23/24	NOTES
REVENUES								
50-300-4440	Residential	3,348,136	3,283,517	1,679,352	3,133,000	4,451,053	1,318,053	1
50-300-4420	Commercial	5,446,297	5,610,721	2,976,798	5,607,000	7,468,515	1,861,515	1
50-300-4440	Street Lighting	131,808	132,388	66,365	132,000	175,870	43,870	1
50-300-4590	UAMPS Settlement revenue	1,550	0	0	0	0	0	
50-300-4580	Construction Revenue/Customer Line Exter	109,673	113,149	119,854	150,000	150,000	0	
50-300-4491	Pole Rental & Fiber Lease	16,267	26,562	0	10,000	50,000	40,000	2
50-300-4585	Powell Generation (Generators)	85,235	0	87,970	0	0	0	3
	Reserve Sharing Revenue	0	0	0	0	0	0	
50-300-4570	Miscellaneous Revenue	64,674	67,599	49,539	48,000	48,000	0	
50-300-4190	Interest Revenues	5,781	22,669	197,943	5,000	100,000	95,000	4
	TOTAL REVENUES	9,209,421	9,256,605	5,177,821	9,085,000	12,443,438	3,358,438	
PURCHASED & GENERATED POWER								
50-500-5470	Powell generation- diesel expense	94,487	0	97,002	60,000	60,000	0	5
50-500-5471	Powell generation expense-repairs, urea, oil	51,718	84,839	35,754	40,000	50,000	10,000	5
50-500-5550	CRSP Capacity Costs	407,321	417,963	215,852	450,000	450,000	0	
50-500-5551	Federal Transmission Costs	167,966	180,875	94,966	180,000	200,000	20,000	6
50-500-5560	Energy & Fuel	5,793,075	6,734,102	7,762,210	5,900,000	8,243,460	2,343,460	7
	TOTAL PURCHASED & GENERATED POW	6,514,567	7,417,779	8,205,784	6,630,000	9,003,460	2,373,460	
PERSONNEL SERVICES								
50-501-8200	Line Crew Wages	388,260	405,984	193,863	436,720	447,000	10,280	8
50-505-8200	Constr & Mtnce Crew Wages	116,166	109,589	54,866	141,000	142,000	1,000	8
50-500-8200	Office Salaries	412,250	527,345	276,422	546,000	546,000	0	8
50-500-8250	Pension Expense	139,449	147,530	64,075	128,000	138,000	10,000	9
50-500-8230	Workmen's Compensation	46,708	52,229	28,454	55,000	55,000	0	
50-500-8240	Health Insurance	207,291	216,186	124,439	202,000	215,000	13,000	10
50-500-8220	FICA Expense	78,143	77,590	36,994	88,000	88,000	0	8
50-500-8270	Misc. Employee Benefits	0	0	0	4,000	4,000	0	
50-500-8260	State Unemployment Insurance	227	693	0	1,000	1,000	0	
	TOTAL PERSONNEL SERVICES	1,388,494	1,537,146	779,113	1,601,720	1,636,000	34,280	
DISTRIBUTION EXPENSES								
50-500-5810	O&M Expenses	145,934	249,610	71,855	115,000	115,000	0	
50-500-5811	O&M Supplies	84,974	93,300	19,719	102,000	102,000	0	
50-500-5813	Truck & Vehicle Repair	64,421	90,404	34,510	60,000	70,000	10,000	11
50-500-5815	Vehicles/Equipment Rental	0	0	0	0	0	0	
50-500-5814	Fuel Expense (Vehicles/Equipment)	20,225	28,645	15,044	30,000	30,000	0	
	TOTAL DISTRIBUTION EXPENSES	315,554	461,959	141,128	307,000	317,000	10,000	
ADMINISTRATIVE & GENERAL EXPENSES								
50-500-9200	Office Supplies	19,491	17,476	11,088	25,000	25,000	0	
50-500-9210	Utilities - Water/Telephone/Garbage/Gas	26,685	25,241	13,440	28,000	28,000	0	
50-500-9214	Travel Expenses	2,013	2,884	2,346	15,000	15,000	0	
50-500-9215	Publications & Subscriptions	29,208	25,549	7,738	20,000	20,000	0	
50-500-9216	Postage	16,077	17,262	17,247	25,000	25,000	0	
50-500-9217	Association And Seminar Dues/Fees	22,390	20,769	10,780	25,000	25,000	0	
50-500-9400	Insurance- (incl EPLI paid to City)	68,901	19,195	11,766	22,000	24,000	2,000	12
	TOTAL ADMINISTRATIVE & GENERAL E	184,765	128,376	74,405	160,000	162,000	2,000	
OUTSIDE SERVICES								
50-500-9300	Auditing	11,050	12,300	1,000	18,000	20,000	2,000	13
50-500-9310	Consulting	12,450	12,206	20,625	30,000	55,000	25,000	14
50-500-9320	Engineering	11,010	15,694	770	30,000	40,000	10,000	15
50-500-9330	Legal	2,895	1,445	128	20,000	20,000	0	
50-500-9335	City of Page Legal Services	15,000	17,500	0	17,500	17,500	0	
50-500-9340	Maintenance Agreements/Contracts	14,449	36,133	19,529	45,000	45,000	0	
9218/ 5812	Employee Training	9,214	0	0	20,000	20,000	0	
50-500-9350	Miscellaneous Non-Contract Services	3,152	5,238	7,261	10,000	10,000	0	
	TOTAL OUTSIDE SERVICES	79,220	100,516	49,313	190,500	227,500	37,000	
MISCELLANEOUS EXPENSES								
50-500-9540	Advertising Expenses	107	65	1,184	4,000	4,000	0	

Revised
5-10-23

PAGE UTILITY ENTERPRISES								
Budget as at May 9th 2023 as amended by City Council								
FUND 50: ELECTRIC								
Chart of		Actuals	Actuals	Actuals to	Actual	Proposed	Budget	
Accounts	Description	FY 20/21	FY 21/22	31-Dec-22	Budget FY 22-23	Budget FY 23-24	Variance 22/23-23/24	NOTES
REVENUES								
50-300-4440	Residential	3,348,136	3,283,517	1,679,352	3,133,000	3,905,938	772,938	1
50-300-4420	Commercial	5,446,297	5,610,721	2,976,798	5,607,000	7,468,515	1,861,515	1
50-300-4440	Street Lighting	131,808	132,388	66,365	132,000	175,870	43,870	1
50-300-4590	UAMPS Settlement revenue	1,550	0	0	0	0	0	
50-300-4580	Construction Revenue/Customer Line Exten	109,673	113,149	119,854	150,000	150,000	0	
50-300-4491	Pole Rental & Fiber Lease	16,267	26,562	0	10,000	50,000	40,000	2
50-300-4585	Powell Generation (Generators)	85,235	0	87,970	0	0	0	3
	Reserve Sharing Revenue	0	0	0	0	0	0	
50-300-4570	Miscellaneous Revenue	64,674	67,599	49,539	48,000	48,000	0	
50-300-4190	Interest Revenues	5,781	22,669	197,943	5,000	100,000	95,000	4
	TOTAL REVENUES	9,209,421	9,256,605	5,177,821	9,085,000	11,898,323	2,813,323	
PURCHASED & GENERATED POWER								
50-500-5470	Powell generation- diesel expense	94,487	0	97,002	60,000	60,000	0	5
50-500-5471	Powell generation expense-repairs, urea, oil	51,718	84,839	35,754	40,000	50,000	10,000	5
50-500-5550	CRSP Capacity Costs	407,321	417,963	215,852	450,000	450,000	0	
50-500-5551	Federal Transmission Costs	167,966	180,875	94,966	180,000	200,000	20,000	6
50-500-5560	Energy & Fuel	5,793,075	6,734,102	7,762,210	5,900,000	8,243,460	2,343,460	7
	TOTAL PURCHASED & GENERATED POW	6,514,567	7,417,779	8,205,784	6,630,000	9,003,460	2,373,460	
PERSONNEL SERVICES								
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50-505-8200	Constr & Mtnce Crew Wages	116,166	109,589	54,866	141,000	142,000	1,000	8
50-500-8200	Office Salaries	412,250	527,345	276,422	546,000	546,000	0	8
50-500-8250	Pension Expense	139,449	147,530	64,075	128,000	138,000	10,000	9
50-500-8230	Workmen's Compensation	46,708	52,229	28,454	55,000	55,000	0	
50-500-8240	Health Insurance	207,291	216,186	124,439	202,000	215,000	13,000	10
50-500-8220	FICA Expense	78,143	77,590	36,994	88,000	88,000	0	8
50-500-8270	Misc. Employee Benefits	0	0	0	4,000	4,000	0	
50-500-8260	State Unemployment Insurance	227	693	0	1,000	1,000	0	
	TOTAL PERSONNEL SERVICES	1,388,494	1,537,146	779,113	1,601,720	1,636,000	34,280	
DISTRIBUTION EXPENSES								
50-500-5810	O&M Expenses	145,934	249,610	71,855	115,000	115,000	0	
50-500-5811	O&M Supplies	84,974	93,300	19,719	102,000	102,000	0	
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50-500-5815	Vehicles/Equipment Rental	0	0	0	0	0	0	
50-500-5814	Fuel Expense (Vehicles/Equipment)	20,225	28,645	15,044	30,000	30,000	0	
	TOTAL DISTRIBUTION EXPENSES	315,554	461,959	141,128	307,000	317,000	10,000	
ADMINISTRATIVE & GENERAL EXPENSES								
50-500-9200	Office Supplies	19,491	17,476	11,088	25,000	25,000	0	
50-500-9210	Utilities - Water/Telephone/Garbage/Gas	26,685	25,241	13,440	28,000	28,000	0	
50-500-9214	Travel Expenses	2,013	2,884	2,346	15,000	15,000	0	
50-500-9215	Publications & Subscriptions	29,208	25,549	7,738	20,000	20,000	0	
50-500-9216	Postage	16,077	17,262	17,247	25,000	25,000	0	
50-500-9217	Association And Seminar Dues/Fees	22,390	20,769	10,780	25,000	25,000	0	
50-500-9400	Insurance- (incl EPLI paid to City)	68,901	19,195	11,766	22,000	24,000	2,000	12
	TOTAL ADMINISTRATIVE & GENERAL E	184,765	128,376	74,405	160,000	162,000	2,000	
OUTSIDE SERVICES								
50-500-9300	Auditing	11,050	12,300	1,000	18,000	20,000	2,000	13
50-500-9310	Consulting	12,450	12,206	20,625	30,000	55,000	25,000	14
50-500-9320	Engineering	11,010	15,694	770	30,000	40,000	10,000	15
50-500-9330	Legal	2,895	1,445	128	20,000	20,000	0	
50-500-9335	City of Page Legal Services	15,000	17,500	0	17,500	17,500	0	
50-500-9340	Maintenance Agreements/Contracts	14,449	36,133	19,529	45,000	45,000	0	
9218/ 5812	Employee Training	9,214	0	0	20,000	20,000	0	
50-500-9350	Miscellaneous Non-Contract Services	3,152	5,238	7,261	10,000	10,000	0	
	TOTAL OUTSIDE SERVICES	79,220	100,516	49,313	190,500	227,500	37,000	
MISCELLANEOUS EXPENSES								
50-500-9540	Advertising Expenses	107	65	1,184	4,000	4,000	0	

Budget as at May 9th 2023 as amended by City Council								
FUND 50: ELECTRIC								
Chart of		Actuals	Actuals	Actuals to	Actual	Proposed	Budget	
Accounts	Description	FY 20/21	FY 21/22	31-Dec-22	Budget FY 22-23	Budget FY 23-24	Variance 22/23-23/24	NOTES
50-500-9560	Account Maintenance Fees	2,320	2,715	1,096	3,000	3,000	0	
50-500-9630	Loss/(Gain) on disposal of fixed asset	-2,505	-1,800	-7,199	0	0	0	
50-500-9570	Credit Card Fees	33,107	37,328	17,126	32,000	35,000	3,000	16
50-500-9580	Miscellaneous General Expense	1,500	0	1,683	2,000	2,000	0	
50-500-9600	Bad Debt Expense	-953	608	0	2,000	2,000	0	
50-500-9590	Sales Tax Expense	-4,740	-4,302	-5,370	5,000	5,000	0	
	TOTAL MISCELLANEOUS EXPENSES	28,836	34,614	8,520	48,000	51,000	3,000	
	TOTAL O&M and A&G EXPENSES	8,511,436	9,680,390	9,258,263	8,937,220	11,396,960	2,459,740	
	TOTAL REVENUES minus O&M and A&G	697,985	(423,785)	(4,080,442)	147,780	501,363	353,583	
50-500-9500	DEPRECIATION CHARGE	(1,215,983)	(1,247,916)	(672,498)	(1,345,000)	(1,309,000)	36,000	22
		(517,998)	(1,671,701)	(4,752,940)	(1,197,220)	(607,637)	389,583	
	CAPITAL EXPENDITURE							
	TOTAL REVENUES minus O&M and A&G	697,985	(423,785)	(4,080,442)	147,780	501,363	353,583	
	CAPITAL REPLACEMENTS							
50-000-3640	Distribution Expense			0	40,000	40,000	0	
50-000-3900	Underground cable change out	817,494	0	0	0	50,000	50,000	
50-000-3900	Overhead- Pole Abandonment/replacem	0	0	0	100,000	50,000	-50,000	
50-000-3130	Generator refurbishment	59,115	162,882	3,937	220,000	220,000	0	17
50-000-3680	Line Transformers			0	40,000	40,000	0	
50-000-3610	Structures & Improvements	0	69,079	0	85,000	10,000	-75,000	18
50-000-3730	Street Lights	53,110	36,582	0	5,000	5,000	0	
50-000-3970	Radio Upgrade	0	0		0	0	0	
50-000-3900	Capitalized Time from Expense Budget	431,420	701,242	271,406	460,000	500,000	40,000	8
50-000-3910	Wireless Meters/HMI Outage Management System				0	0	0	
50-000-3910	Computer Software/Hardware/Office Equi	38,003	17,164	17,352	25,000	10,000	-15,000	
50-000-3910	Tropos/Fiber	5,808	17,874	9,590	25,000	15,000	-10,000	
50-000-3450	SCADA	10,018	17,336	8,167	0	0	0	
50-000-3621	Powell Substation	62,646	33,783	771	0	0	0	
50-000-3623	Savage Slavens Substation	0	0	4,950	0	0	0	
50-000-3960	Power Operated Equipment-Vehicles	100,250	73,863	69,212	70,000	170,000	100,000	19
50-000-3940	Linemen Tools	15,629	8,612	0	0	0	0	
	TOTAL CAPITAL REPLACEMENTS	1,593,493	1,138,417	385,385	1,070,000	1,110,000	40,000	
	CAPITAL ADDITIONS							
50-000-3610	Structures/Improvements- water line to ne	155,388	0	0	0	0	0	
50-000-3450	SCADA				0	0	0	
50-000-3900	Greenehaven Regulators	0	38,631		150,000	180,000	30,000	20
50-000-3910	Fiber- extend to various locations	17,472	0		5,000	5,000	0	
50-000-3621	Powell /Savage Slavens Substations	0	0		0	0	0	
50-000-3710	Distribution Items /New services	73,202	193,477	67,538	40,000	40,000	0	
50-000-3710	Line Extensions (various) <250' rule				10,000	10,000	0	
50-000-3710	Line Extensions (various) >250' rule				10,000	10,000	0	
50-000-3680	25kv three phase PME cubicle	0	0		40,000	40,000	0	
50-000-3680	25kv three phase section can cubicles				20,000	20,000	0	
50-000-3910	Work Order Asset Management mapping		37,714	0	0	0	0	
	Council-directed Infrastructure Improvements		68,387		100,000	0	-100,000	21
	TOTAL CAPITAL ADDITIONS	246,062	338,209	67,538	375,000	305,000	-70,000	
50-500-5560	Purchased Power Contingency	0	0	0	1,000,000	1,000,000	0	
	O&M BUDGET SUMMARY							
	LGIP+ BANK OPENING BALANCE	21,713,698	21,184,633	19,001,548	14,468,183	12,170,963	-2,297,220	

Budget as at May 9th 2023 as amended by City Council								
FUND 50: ELECTRIC								
Chart of		Actuals	Actuals	Actuals to	Actual	Proposed	Budget	
Accounts	Description	FY 20/21	FY 21/22	31-Dec-22	Budget FY 22-23	Budget FY 23-24	Variance 22/23-23/24	NOTES
	Total Revenue (All Sources)	9,209,421	9,256,605	5,177,821	9,085,000	11,898,323	2,813,323	
	Less O&M/A&G Expenses	8,511,436	9,680,390	9,258,263	8,937,220	11,396,960	2,459,740	
	Subtotal	697,985	-423,785	-4,080,442	147,780	501,363	353,583	
	Less Purchased Power Contingency	0	0	0	-1,000,000	-1,000,000	0	
	Less Capital Replacements	-1,593,493	-1,138,417	-385,385	-1,070,000	-1,110,000	-40,000	
	Less Capital Additions	-246,062	-338,209	-67,538	-375,000	-305,000	70,000	
	INCREASE/(DECREASE) IN CASH BALAN	-1,141,570	-1,900,411	-4,533,365	-2,297,220	-1,913,637	383,583	
	CLOSING LGIP & BANK BALANCE	21,184,633	19,001,548	14,468,183	12,170,963	10,257,326	-1,913,637	
	LGIP SUB-FUNDS							
	Capital Improvements	12,183,618	10,000,533	5,467,168	5,156,948	5,943,231	786,283	
	Contingencies	450,000	450,000	450,000	450,000	450,000	0	
	Uninsured Legal	500,000	500,000	500,000	500,000	500,000	0	
	Customer Deposits	500,000	500,000	500,000	500,000	500,000	0	
	Rate Stabilization	3,000,000	3,000,000	3,000,000	1,013,000	656,540	-356,460	
	Sinking Fund for Future Generation	4,551,015	4,551,015	4,551,015	4,551,015	4,551,015	0	
		21,184,633	19,001,548	14,468,183	12,170,963	10,257,326	-1,913,637	
Notes to the Budget for 2023-2024								
1	The increase in revenue assumes a 20% increase in commercial rates on 7/1/23, a further 10% effective 10/1/23 and a final 10% effective 1/1/2024. The revenue increase in Residential rates assumes 10% increase on 7/1/23, a further 5% on 10/1/23 and a further 5% on 1/1/24 as amended by City Council on 5/3/23.							
2	Pole rental revenue has been increased with the agreement to lease dark fiber and conduit to one of our customers.							
3	It seems likely that our generators will be run in a revenue-earning capacity in the next year but no figure is being budgeted. Contract negotiations continue with WAPA to allow other utilities to pay for reserve sharing from our generator capacity.							
4	Interest rates have risen in recent months and so a modest increase in the budget has been made.							
5	These are the costs for monthly test runs only. It is not known how often the generators will be run in a revenue earning capacity. It is therefore assumed that the additional costs will be offset by the revenues earned.							
6	It is expected that transmission costs will increase with our next WAPA contract.							
7	With wild fluctuations over the last few months it is very difficult to estimate what the purchased power cost per MWH will be. However, we have used the revised figure of \$67.02 from K R Saline's presentation.							
8	A 5% budgetary increase is assumed for market adjustments. No changes to staffing levels have been assumed. Time Capitalization: 1/3 of Linemen, 1/2 of Construction and \$60,000 of administration salaries.							
9	ASRS contribution rates effective 7/1/23 are increasing slightly from 12.17% to 12.29%							
10	We have been notified of a 5% increase in medical insurance premiums.							
11	These budgets have changed in light of actual expenditure and vendor-quoted costs.							
12	No notification has been received yet so a 5% premium increase has been assumed.							
13	We have been notified of an increase in next years audit cost.							
14	We have received two quotes for maintenance/transformer testing on one of the bays at Powell Substation. The figure used is the lower of the two at \$25,000.							
15	The budget has been increased to allow for the GE consultant to work on SCADA settings.							
16	Credit Card processing costs continue to rise and we now have more than 40% of our customers paying online. We constantly seek better rates but cannot find any other processor whose transactions post directly into our accounting system.							
17	Generator refurbishment is on-going. The plan is to upgrade units 5 & 6 assuming 3 & 4 get finished before June 30 2023.							
18	The only structural work being budgeted is the replacement of another of the air handlers at 640 Haul Road.							

Budget as at May 9th 2023 as amended by City Council								
FUND 60: ELECTRIC								
Chart of		Actuals	Actuals	Actuals to	Actual	Proposed	Budget	
Accounts	Description	FY 20/21	FY 21/22	31-Dec-22	Budget FY 22-23	Budget FY 23-24	Variance 22/23-23/24	NOTES
	The \$75,000 Board contingency has been removed due to financial constraints.							
19	We are including a replacement single man bucket truck for E30. The estimated delivery date is 36 months from placing the order. We will therefore not be purchasing it until 2025/26 but need to recognize it in this budget to allow us to place the order after July 2023.							
20	Due to Engineering delays we will now do the Grenehaven regulators in 2023-4.							
21	With the need to conserve our financial resources, this has been taken out of the budget for 2023-24. However, Management is happy to re-instate it, if City Council identifies any need.							
22	Depreciation is calculated to be less than in the current year with only \$1.4 million of capital expenditure budgeted and with more assets fully depreciated.							

PAGE UTILITY ENTERPRISES								
2023-2024 BUDGET - as at April 27, 2023 for Council Approval								
FUND: 51 WATER			Current Year	Current	Proposed	Budget		
New Chart of		Actuals	Actuals	Actuals to	Budget	Budget	Variance	Notes
Accounts	Description	FY 20/21	FY 21/22	31-Dec-22	2022-2023	2023-2024	22/23-23/24	
REVENUES-WATER FUND								
51-342-4000	Water Sales	1,945,774	1,900,631	1,036,754	1,895,000	1,895,000	0	1
51-342-4130	Bulk Water Sales	10,431	5,517	5,241	20,000	15,000	-5,000	2
51-349-4120	Water Meter Sales/Construction Revenue	7,463	7,128	4,074	10,000	10,000	0	
51-342-4570	Late Fees	35,180	34,344	19,667	35,000	35,000	0	
51-300-4190	Interest Earned	1,657	6,567	57,167	1,000	50,000	49,000	3
51-399-4560	Misc Revenue	0	0	0	1,000	1,000	0	
		2,000,505	1,954,187	1,122,903	1,962,000	2,006,000	44,000	
WATER TREATMENT PLANT:COST OF SALES & SERVICES								
51-452-2101	Operating Supplies	5,904	5,776	1,583	5,000	5,000	0	
51-452-2102	Uniforms/ Clothing Allowance	628	591	493	2,400	2,400	0	
51-452-2103	Safety Supplies	456	1,161	0	4,200	4,200	0	
51-452-2115	Equipment Repair & Maintenance	12,107	9,207	341	25,000	25,000	0	
51-452-9210	Utilities	89,677	87,376	44,843	90,000	130,000	40,000	4
51-452-2811	Water Sample Testing	7,390	9,730	3,389	6,000	6,000	0	
51-452-2860	Raw water	261,566	178,820	42,592	290,000	290,000	0	
51-452-2123	Polymer	16,160	5,602	5,289	20,000	20,000	0	
51-452-2124	Chlorine	13,831	9,577	12,389	25,000	25,000	0	
51-452-5813	WTP Vehicle Maintenance	3,261	1,497	165	2,000	5,000	3,000	5
	TOTAL	410,980	309,337	111,084	469,600	512,600	43,000	
WATER DISTRIBUTION:COST OF SALES & SERVICE								
51-453-2101	Operating Supplies	30,998	31,386	7,298	35,000	35,000	0	
51-453-2102	Uniforms/ Clothing Allowance	242	204	266	2,400	2,400	0	
51-453-2103	Safety Supplies	1,108	764	274	2,000	2,000	0	
51-453-2113	Pipe & Fittings	3,296	17,748	0	15,000	15,000	0	
51-453-2115	Equipment Repair & Maintenance	4,229	4,166	333	10,000	10,000	0	
51-453-5813	Water Distribn Vehicle Maintenance	5,784	3,363	3,214	7,000	12,000	5,000	5
51-453-5814	Fuel	7,661	9,525	6,140	9,000	12,000	3,000	6
	TOTAL	53,318	67,156	17,525	80,400	88,400	8,000	
PERSONNEL SERVICES								
51-452-8200	Water Treatment Plant Salaries	115,647	98,038	57,012	121,000	125,000	4,000	7
51-453-8200	Water Distribution-Salaries	200,318	202,279	78,172	200,000	220,000	20,000	7
51-500-8200	Admin/Engineering - Salaries	92,986	75,520	44,234	77,000	85,000	8,000	7
51-500-8250	Pension Expense	42,812	44,040	23,871	48,000	52,000	4,000	8
51-500-8230	Workmen's Comp	5,387	4,665	3,280	15,000	15,000	0	
51-500-8240	Health Insurance	68,643	97,955	61,331	96,000	100,000	4,000	9
51-500-8220	FICA Expense	27,286	33,228	20,298	31,000	32,000	1,000	7
51-500-8260	State Unemployment Insurance	87	362	30	1,500	1,000	-500	
	TOTAL PERSONNEL SERVICES	553,166	556,087	288,228	589,500	630,000	40,500	
ADMINISTRATIVE & GENERAL EXPENSES								
51-452-9215	Publications, Subscriptions & Memberships	225	250	95	600	600	0	
51-453-9215	Publications, Subscriptions & Memberships	13,333	1,654	1,200	2,500	2,500	0	
51-500-9216	Postage	4,870	2,530	72	8,000	8,000	0	
51-500-9211	Cell Phone	1,153	1,085	597	1,000	1,000	0	
51-500-9400	Insurance	26,584	28,792	17,648	33,000	35,000	2,000	10
51-452-9214	Travel, Meals Training	1,438	2,264	427	3,000	3,000	0	
51-453-9214	Travel, Meals Training	813	3,299	470	3,000	3,000	0	
51-500-9600	Provision for Bad Debts	-33	-130	0	1,000	1,000	0	
51-500-9590	Sales Tax Expense	-1,349	-367	0	500	500	0	
51-452-9200	Printing & Binding	657	850	0	1,000	1,000	0	
51-453-9200	Printing & Binding	3,098	1,465	1,652	3,000	3,000	0	
51-500-9570	Credit Card Fees	13,167	13,843	6,850	15,000	15,000	0	
51-500-9560	Account Maintenance Fees	860	874	421	1,000	1,000	0	
	TOTAL ADMINISTRATIVE & GENERAL EXPENSES	64,816	56,409	29,432	72,600	74,600	2,000	
OUTSIDE SERVICES								
51-452-2850	ADEQ Water Permits	1,100	14,322	0	10,000	10,000	0	
	Outside Services- Legal	5,000	16,585	85	25,000	20,000	-5,000	11
	Outside Services-Audit	2,450	2,050	450	2,500	2,500	0	

2023-2024 BUDGET - as at April 27, 2023 for Council Approval								
FUND: 51 WATER				Current Year	Current	Proposed	Budget	
New Chart of		Actuals	Actuals	Actuals to	Budget	Budget	Variance	Notes
Accounts	Description	FY 20/21	FY 21/22	31-Dec-22	2022-2023	2023-2024	22/23-23/24	
51-500-9310	Outside Services- Consultancy	5,680	93,950	12,193	95,000	50,000	-45,000	12
51-453-9340	Contract Services	6,817	3,336	2,537	10,000	10,000	0	
	TOTAL OUTSIDE SERVICES	21,047	130,253	15,265	142,500	92,500	-50,000	
	TOTAL O&M and A&G EXPENSES	1,103,327	1,119,242	461,534	1,354,600	1,398,100	43,500	
	TOTAL REVENUES minus EXPENSES	897,178	834,945	661,369	607,400	607,900	500	
51-500-9500	DEPRECIATION CHARGE	(647,172)	(666,566)	(341,502)	(683,000)	(667,000)	16,000	17
	TOTAL DEPRECIATION CHARGE	(647,172)	(666,566)	(341,502)	(683,000)	(667,000)	16,000	
		250,006	168,379	319,867	(75,600)	(59,100)	16,500	
	CAPITAL EXPENDITURE							
	TOTAL REVENUES minus O&M and A&G EXP	897,178	834,945	661,369	607,400	607,900	500	
	CAPITAL REPLACEMENTS							
51-000-3620	WTP Vehicle replacement	0	0	0	46,000	72,000	26,000	13
51-000-3620	Standpipe Replacement (hardware & software)		42,475	0	0	0	0	
51-000-3720	Water meter Replacement	65,616	34,386	0	30,000	40,000	10,000	14
51-000-3610	Building /Capital Improvements	149,795	259,852	67,709	660,000	645,000	-15,000	15
	CAPITAL REPLACEMENTS	215,411	336,713	67,709	736,000	757,000	21,000	
	CAPITAL ADDITIONS							
51-000-3620	Capital Equipment	21,292	28,279	0	15,000	15,000	0	16
	TOTAL CAPITAL ADDITIONS	21,292	28,279	0	15,000	15,000	0	
	O&M BUDGET SUMMARY							
	LGIP+ BANK OPENING BALANCE	6,006,824	6,677,334	7,018,185	7,611,845	7,468,245	-143,600	
	Total Revenue	2,000,505	1,954,187	1,122,903	1,962,000	2,006,000	44,000	
	Less O&M/A&G Expenses	1,103,327	1,119,242	461,534	1,354,600	1,398,100	43,500	
	Subtotal	897,178	834,945	661,369	607,400	607,900	500	
	Less Capital Replacements	215,411	336,713	67,709	736,000	757,000	21,000	
	Less Capital Additions	21,292	28,279	0	15,000	15,000	0	
	INCREASE/(DECREASE) IN CASH BALANCES	660,475	469,953	593,660	-143,600	-164,100	-20,500	
	LGIP+ BANK CLOSING BALANCE	6,677,334	7,018,185	7,611,845	7,468,245	7,304,145	-164,100	
Notes to the Budget for 2023-2024								
	1) No increase in rates or demand has been assumed.							
	2) Although the new standpipe was installed last year, sales and usage have not gone back to the levels prior to our old equipment breaking and so the budget has been reduced.							
	3) Interest rates have risen steadily over the last six months and this is assumed to continue.							
	4) Electric costs are expected to rise by 40% over the next year and so the budget has been increased significantly.							
	5) Vehicle maintenance costs are assumed to increase following the national trend.							
	6) Fuel costs have risen nationally in the last year. This budget has therefore been increased.							
	7) A budgetary increase of 5% for market adjustments has been assumed with no changes to staffing levels.							
	Management is continuing to emphasise the importance of certifications and rewards staff for obtaining these.							

PAGE UTILITY ENTERPRISES

2023-2024 BUDGET as at April 27, 2023 for Council Approval

FUND 52: SEWER

Chart of		Actuals	Actuals	Current Year	Current	Proposed	Budget	Notes
		FY 20/21	FY 21/22	Actuals to	Budget	Budget	Variance	
Accounts	Description			31-Dec-22	2022-2023	2023-2024	22/23->23/24	
REVENUES -SEWER FUND								
52-344-4000	Sewer Revenue	1,642,208	1,726,396	897,937	1,749,000	1,749,000	0	1
52-344-4200	Sewer Dumping Revenue	195,076	182,904	66,058	200,000	200,000	0	2
52-349-4100	Effluent Sales	0	0	0	0	0	0	
52-344-4190	Interest Earned	710	2,956	25,737	1,000	25,000	24,000	3
		1,837,994	1,912,256	989,732	1,950,000	1,974,000	24,000	
SEWER COLLECTION : COST OF SALES & SERVICES								
52-454-2101	Operating Supplies	4,094	6,660	712	5,000	5,000	0	
52-454-2102	Uniforms/Clothing Allowance	352	742	720	1,800	1,800	0	
52-454-2103	Safety Supplies	576	420	126	1,200	1,200	0	
52-454-2113	Pipe & Fittings	378	2,879	0	2,500	2,500	0	
52-454-2115	Equipment Repair & Maintenance	3,703	959	4,538	10,000	10,000	0	
52-454-5814	Fuel	5,336	12,965	7,798	10,000	15,000	5,000	4
52-454-5813	Vehicle Repair & Maintenance	4,949	859	1,085	5,000	8,000	3,000	5
52-454-9210	Utilities	487	437	211	1,000	1,000	0	
	TOTAL	19,875	25,921	15,190	36,500	44,500	8,000	
WASTEWATER TREATMENT PLANT: COST OF SALES & SERVICES								
52-464-2101	Operating Supplies	48,293	24,621	11,070	25,000	25,000	0	
52-464-2102	Uniforms/Clothing Allowance	84	280	213	3,600	3,600	0	
52-464-2103	Safety Supplies	948	2,138	896	3,900	3,900	0	
52-464-2114	Pipes, Fittings -LP National	30,293	28,677	11,394	30,000	30,000	0	
52-464-2113	Valves & Controls- LP National	10,221	18,689	3,967	20,000	20,000	0	
52-464-2115	Building/Equipment Repair & Maintenance	17,602	26,711	6,390	40,000	40,000	0	
52-464-9210	Utilities	8,441	2,535	1,271	5,000	6,000	1,000	6
52-464-9210	Utilities LPNGC & Plant	176,120	174,585	99,301	200,000	280,000	80,000	6
52-464-2810	Sludge Handling	366	324	0	5,000	5,000	0	
52-464-2811	Wastewater Sample Testing	4,130	3,939	1,000	6,000	6,000	0	
52-464-2820	Algae Control	2,668	3,814	1,334	7,000	7,000	0	
52-464-2825	Polymer	16,001	10,823	20,443	25,000	35,000	10,000	7
52-464-2830	Chlorine	25,563	25,254	28,389	35,000	40,000	5,000	8
52-464-5813	WWTP Vehicle repair	3,993	3,122	4,703	7,000	7,000	0	
	TOTAL	344,723	325,512	190,371	412,500	508,500	96,000	
PERSONNEL SERVICES								
52-454-8200	Sewer Collection Salaries	163,172	148,106	73,843	162,000	178,000	16,000	9
52-464-8200	Wastewater Treatment Salaries	230,241	217,258	107,427	232,000	234,000	2,000	9
52-500-8200	Admin Support Salaries	46,966	51,326	25,896	58,000	64,000	6,000	9
52-500-8250	Pension Expense	28,076	36,295	17,864	55,000	57,000	2,000	10
52-500-8230	Workmen's Comp	6,628	5,740	4,039	9,000	9,000	0	
52-500-8240	Health Insurance	72,510	86,031	48,086	103,000	108,000	5,000	11
52-500-8220	FICA Expense	25,816	22,955	10,290	35,000	36,000	1,000	9
52-500-8260	State Unemployment Insurance	76	346	0	1,275	1,000	-275	
	TOTAL PERSONNEL SERVICES	573,485	568,057	287,445	655,275	687,000	31,725	
ADMINISTRATIVE & GENERAL EXPENSES								
52-454-9200	Office Supplies	1,831	885	0	1,500	1,500	0	
52-464-9200	Office Supplies	1,714	1,613	1,459	1,500	1,500	0	
52-454-9215	Publications, Subscriptions & Membersh	0	0	0	500	500	0	
52-464-9215	Publications, Subscriptions & Membersh	3,420	0	0	500	500	0	
52-500-9400	Insurance	26,027	28,792	17,648	33,000	35,000	2,000	12
52-500-9216	Postage	2,400	2,400	0	3,000	3,000	0	
52-500-9600	Bad Debt Provision	-47	-82	0	1,000	1,000	0	
52-500-9560	Account Maintenance Fees	860	863	342	1,000	1,000	0	
52-500-9570	Credit Card Fees	13,167	13,842	6,929	10,000	12,000	2,000	13
52-454-9214	Travel, Meals Training- Sewer Collection	827	3,378	2,709	2,000	4,000	2,000	14
52-464-9214	Travel, Meals Training- Wastewater Tre	789	1,211	195	2,000	4,000	2,000	14
	TOTAL ADMINISTRATIVE & GENERAL	50,988	52,902	29,282	56,000	64,000	8,000	

2023-2024 BUDGET as at April 27, 2023 for Council Approval								
FUND 52: SEWER								
Chart of		Actuals	Actuals	Current Year	Current	Proposed	Budget	Notes
Accounts	Description	FY 20/21	FY 21/22	Actuals to 31-Dec-22	Budget 2022-2023	Budget 2023-2024	Variance 22/23->23/24	
Notes to the Budget for 2023-2024								
1	No increase in rates or the number of customers has been assumed.							
2	Although several small companies have signed up to dump sewage in recent months the two largest customers have had technical issues during the year. The budget has therefore not been changed.							
3	Interest rates have risen steadily over the last 6 months and this is assumed to continue.							
4	Fuel costs have risen nationally in the last year. The budget has therefore been increased.							
5	Vehicle repair costs are assumed to increase following the national trend.							
6	Electric costs are expected to rise by 40% over the year and so the budget has been increased significantly.							
7	This budget has been increased as the new squeeze press uses more polymer than the previous process.							
8	Chlorine prices continue to rise and there are fewer suppliers.							
9	A budgetary increase for market adjustments of 5% has been assumed with no changes to staffing levels. Management is continuing to emphasize the importance of certifications and rewards staff for obtaining these.							
10	We have been notified by ASRS of a small increase in their rates for 2023-24 from 12.17% to 12.29%.							
11	We have been notified of a 5% increase in premiums.							
12	We do not know what the increase in property insurance will be but we have assumed 5%.							
13	Credit card processing charges continue to increase. We now have more than 40% of our customers paying this way. We constantly seek better rates but cannot find an alternative processor whose transactions can post directly into our accounting system.							
14	With management's emphasis on staff successfully obtaining certifications it is assumed these costs will increase.							
15	This is our best estimate based on the square footage to be cleared.							
Capital Replacements/ Improvements :								
16	A small structure (shed) is being budgeted as well as an improved pressure reducing valve for LPNGC						\$15,000	
17	The folowing upgrades are being proposed by management:							
	Pond liner for 2B						\$ 400,000	
	Phase 2 for Upgrading Electrical controls						\$ 25,000	
	Upgrade laboratory equipment- oven & MLSS meter						\$ 20,000	
	2 Tent panels						\$ 25,000	
	Upgrade pump and check valves at airport lift station						\$ 24,000	
							\$ 494,000	
Capital Additions are:								\$0
18	Depreciation is calculated to be less than in the current year as more assets are fully depreciated.							

PAGE UTILITY ENTERPRISES

2023-2024 BUDGET as at April 27, 2023 for Council Approval

FUND 53: GARBAGE

		Current Year			Current	Proposed	Budget	Notes
New Chart		Actuals	Actuals	Actuals to	Budget	Budget	Variance	
of Accounts	Description	FY 20/21	FY 21/22	31-Dec-22	2022-2023	2023-2024	22/23-23/24	
REVENUES -GARBAGE FUND								
53-300-4445	Refuse Collection	877,959	915,308	488,515	948,000	1,071,000	123,000	1
53-300-4190	Interest Earned	106	424	3,690	100	5,000	4,900	2
53-300-4562	Misc Revenue				0	0	0	
		878,065	915,732	492,205	948,100	1,076,000	127,900	
GARBAGE COLLECTION : COST OF SALES & SERVICES								
53-500-9340	Contract Services	759,927	799,731	426,562	848,000	940,000	92,000	3
53-500-9216	Postage	1,200	1,200	0	1,200	1,200	0	
53-500-9200	Office Supplies	1,371	1,043	0	600	600	0	
53-500-9560	Account Mtnce Fees	430	469	170	1,000	1,000	0	4
53-500-9570	Credit Card Fees	6,583	7,466	3,468	5,000	6,000	1,000	4
53-500-9300	Outside services-Audit	2,110	2,220	125	2,000	3,000	1,000	5
53-500-2850	ADEQ permits	600	600	0	1,595	1,595	0	5
53-500-9600	Bad Debt Provision	-44	-77	0	1,000	1,000	0	
	TOTAL	772,177	812,652	430,325	860,395	954,395	94,000	
TOTAL REVENUES minus EXPENSES								
		105,888	103,080	61,880	87,705	121,605	33,900	
O&M BUDGET SUMMARY								
	LGIP & Bank - Opening Balance	873,113	982,917	1,081,117	1,142,997	1,230,702	87,705	
	Total Revenue (All Sources)	878,065	915,732	492,205	948,100	1,076,000	127,900	
	Less O&M/A&G Expenses	772,177	812,652	430,325	860,395	954,395	94,000	
	Subtotal	105,888	103,080	61,880	87,705	121,605	33,900	
	Less Capital Replacements	0	0	0	0	0	0	
	Less Capital Additions	0	0	0	0	0	0	
	INCREASE/(DECREASE) IN CASH BALAN	105,888	103,080	61,880	87,705	121,605	33,900	
	LGIP & Bank - Closing Balance	982,917	1,081,117	1,142,997	1,230,702	1,352,307	121,605	

Notes to the Budget for 2023-24

- The City of Page contract with Republic Services allows for an annual CPI adjustment. We have been notified that this is a 6.2% increase. A further increase of \$1.15/can/month was subsequently approved by Page City Council.
- Interest rates have risen in recent months but only a modest increase is being assumed.
- Contract Service costs include the payment to Republic Services with an assumed 6.2% CPI increase based on our best estimate of 2603 cans/month.
- Bank fees and credit card charges continue to be apportioned across all funds. Credit card charges have risen significantly over the last year. We continue to seek a cheaper alternative but have not been able to find a cheaper processor whose transactions will post directly into our accounting system.
- Post Closure landfill monitoring, ADEQ fees and the cost of the landfill financial statement legally required to be done by the Auditors are shown separately.