



# City of Page, Arizona **FY2024 Budget**



**Final Version - 9/11/2023**



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# INTRODUCTION

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## Distinguished Budget Presentation Award FY2023



GOVERNMENT FINANCE OFFICERS ASSOCIATION

### *Distinguished Budget Presentation Award*

PRESENTED TO

**City of Page  
Arizona**

For the Fiscal Year Beginning

**July 01, 2022**

*Christopher P. Morrell*

Executive Director

# Budget Schedule

## RESOLUTION NO. 1305-23

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, ADOPTING A BUDGET FOR THE FISCAL YEAR 2023-2024.

WHEREAS, in accordance with the provisions of Title 42 Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the City Council did on May 24, 2023 make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property within the City of Page; and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the City Council met on June 28, 2023, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expense or tax levies; and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the City Council would meet on June 28, 2023 at the office of Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates; and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A);

NOW, THEREFORE, BE IT RESOLVED BY the Mayor and City Council of the City of Page, Arizona, that said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the City of Page for the fiscal year 2023-2024.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA this 28<sup>th</sup> day of June 2023, by the following vote:

Ayes	<u>6</u>
Nays	<u>0</u>
Abstentions	<u>0</u>
Absent	<u>1</u>

Resolution No. 1305-23  
Page 2

CITY OF PAGE

By William A. Disk  
Mayor

ATTEST:

Kim Larson  
CITY CLERK

APPROVED AS TO FORM:  
[Signature]  
CITY ATTORNEY



# Schedule A

## City of Page Summary Schedule of estimated revenues and expenditures/expenses Fiscal year 2024

Fiscal year	S c h	Funds							
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total all funds
2023 Adopted/adjusted budgeted expenditures/expenses*	E 1	16,709,049	13,128,831	0	16,647,486	128,262	18,868,343	0	65,481,971
2023 Actual expenditures/expenses**	E 2	12,768,506	4,259,117	0	2,722,734	117,716	21,034,924	0	40,902,997
2024 Beginning fund balance/(deficit) or net position/(deficit) at July 1***	3	29,460,500	6,220,248	0	6,064,466	916,910	30,093,027	0	72,755,151
2024 Primary property tax levy	B 4	0							0
2024 Secondary property tax levy	B 5								0
2024 Estimated revenues other than property taxes	C 6	20,704,708	16,946,341	0	7,002,600	133,500	21,889,323	0	66,677,072
2024 Other financing sources	D 7	0	0	0	0	0	0	0	0
2024 Other financing (uses)	D 8	0	0	0	0	0	0	0	0
2024 Interfund transfers in	D 9	3,592,371	0	200,000	9,358,000	0	0	0	13,150,371
2024 Interfund Transfers (out)	D 10	5,225,000	4,674,900	200,000	0	190,000	2,860,471	0	13,150,371
2024 Line 11: Reduction for fund balance reserved for future budget year expenditures									
Maintained for future debt retirement		200,000							200,000
Maintained for future capital projects					150,000				150,000
Maintained for future financial stability		10,325,146							10,325,146
									0
									0
2024 Total financial resources available	12	38,007,433	18,432,289	0	22,275,066	860,410	49,121,879	0	128,757,077
2024 Budgeted expenditures/expenses	E 13	19,275,485	12,788,077	0	16,573,850	132,446	21,811,801	0	70,581,659

### Expenditure limitation comparison

- 1 Budgeted expenditures/expenses
- 2 Add/subtract: estimated net reconciling items
- 3 Budgeted expenditures/expenses adjusted for reconciling items
- 4 Less: estimated exclusions
- 5 Amount subject to the expenditure limitation
- 6 EEC expenditure limitation

	2023	2024
1 Budgeted expenditures/expenses	\$ 65,481,971	\$ 70,581,659
2 Add/subtract: estimated net reconciling items		
3 Budgeted expenditures/expenses adjusted for reconciling items	65,481,971	70,581,659
4 Less: estimated exclusions	33,078,293	47,747,685
5 Amount subject to the expenditure limitation	\$ 32,403,678	\$ 22,833,974
6 EEC expenditure limitation	\$ 37,057,140	\$ 38,939,980

☒ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes expenditure/expense adjustments approved in the current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts on this line represent beginning fund balance/(deficit) or net position/(deficit) amounts except for nonspendable amounts (e.g., prepaids and inventories) or amounts legally or contractually required to be maintained intact (e.g., principal of a permanent fund).





## Budget Message

Darren Coldwell, City Manager

May 24, 2023

Mayor Diak and Members of Page City Council:

The annual budget assures the efficient, effective, and economic use of the City's resources, as well as establishing that the highest priority objectives are accomplished. Through the budget, the City Council and staff set the direction of the City. The budget is expected to keep in mind both the positive and negative events happening within the City of Page. This document gives the City Council an ability to allocate resources and establish priorities.

The Fiscal Year 2024 Budget is respectfully submitted to Mayor Diak, the City Council, and residents of Page, Arizona. This budget represents the City Council's commitment to strong financial management practices and a strategic plan for continued growth and a sustained future. This budget document has been a collaboration between the City Manager, Department Managers, City staff, and members of the Page City Council to be used as a tool to identify funding priorities, reflect the needs and desires of the community, and to guide management throughout the year by clearly setting forth the goals and objectives of the Council for the coming year.

FY2024 Budget	Revenues	Expenses
City of Page	62,673,120	64,884,075
Page Utility Enterprise	16,954,323	18,847,955
<b>Total</b>	<b>79,827,443</b>	<b>83,732,030</b>

As a whole, the City of Page is in a strong financial position considering the economic challenges that are currently in Page. The authorization of the Coronavirus Aid, Relief, and Economic Security Act has helped stabilize funding for specific funds such as Emergency Services and Page Airport, albeit a temporary fix to a complicated problem. Several problems have played a role in the economic future of our City including:

- High unemployment due to decreased tourism numbers and other tourism related jobs.
- The closing of the Navajo Generating Station.
- The low water levels in Lake Powell impact tourism and possible future water supplies.

Although these problems will take several years to overcome, there are signs of an improving economy, such as:

- Page's tourism numbers have begun to increase, especially on the weekends.
- Many community groups are working to improve the economic situation in the City.
- A noticeable increase of interest in corporate leaders in the City of Page.
- An uptick of developers expressing wants to begin new planned communities.

The recovery process has already begun, which will enhance the goal of being a stable economy and consequently predictable steadfast revenues.

The City of Page's taxable revenue for the General Fund has been on a steady incline since the COVID pandemic eased in the last couple of years or so. Last fiscal year (2023) the City sales tax revenue increased by \$1.5M from the previous year (2022) when we received \$13.6M in Sales Tax Revenue. The City of Page has seen a record increase in sales tax contributions to the General Fund as of FY2023. We closed the year with the highest amount of sales tax revenue being received in one year thus far with a total of \$15,118,831.

The City of Page once again saw a substantial increase in health insurance costs this year of around 5.2% per employee that was added to this year's budget. In reviewing the past performance of our policy, Page has been very lucky to be able to keep this cost down. In prior years, an increase of just over 2% was passed on to the General Fund budget. With this ever-increasing expense, the City Council may need to consider a greater contribution from the employees. I will continue to review our policy and continue to entertain new options for employee health insurance coverage.

This fiscal year we re-evaluated our staffing needs, working with department directors, positions were added, or revised based on the department's needs. A reorganization of departments to increase efficiency has been implemented. The departments that have seen changes are City Clerk, Community and Recreation Services, Finance, Fire, and Police departments. In fiscal year 2023, the City budgeted 161.1 FTEs, an increase of 12.7 FTEs from the prior year. This current FY 2024 shows our FTE's of 169.9, an increase of approximately 8.8 FTE positions. It is of the utmost importance that the City Council continues to review all salaries and staffing needs for future budgets.

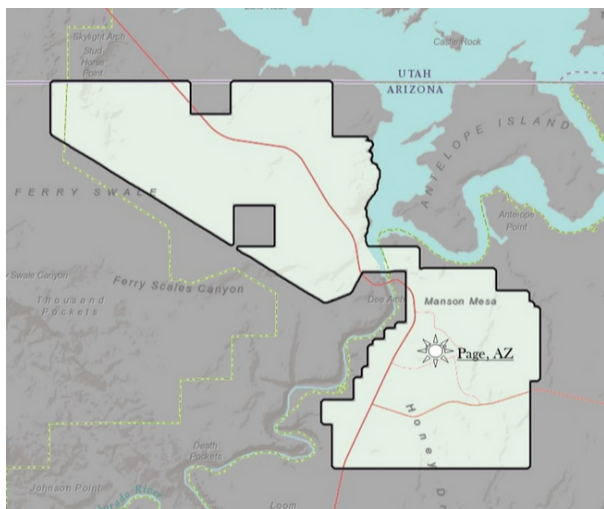
The City Council looked outside of the box and made creative thinking a must for the success of the entire City of Page this year. It is my opinion that with continued changes the City of Page will achieve its goal of being fiscally sound and revenue positive.

Sincerely,

A handwritten signature in black ink, appearing to read "Darren Coldwell". The signature is fluid and cursive, with the first name "Darren" being more prominent than the last name "Coldwell".

Darren Coldwell  
City Manager

## City of Page, Arizona



Located in northeastern Arizona, Page is approximately 270 miles north of Phoenix and 270 miles east of Las Vegas in the center of "Canyon Country," Page is next to Lake Powell, Glen Canyon and just a short drive from the North or South Rim of the Grand Canyon.

The City of Page is one of the youngest communities in the United States. In 1956, the United States Congress authorized the Bureau of Reclamation to build a dam on the Colorado River. Living accommodation and support services were needed for construction workers, their families, and everyone connected with the massive project.

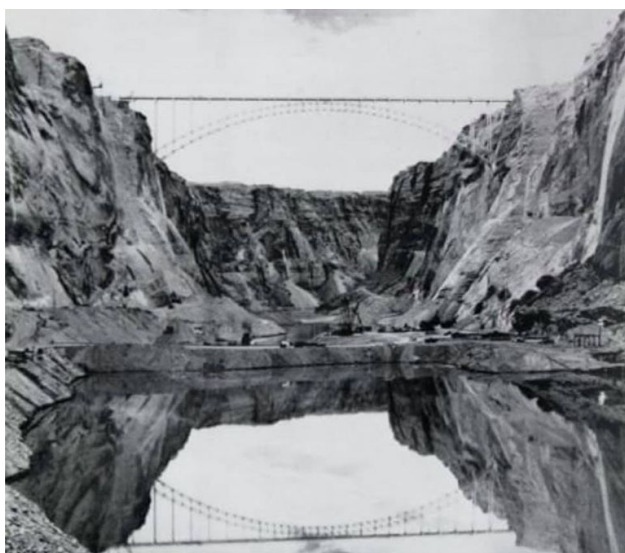
Image from U.S. Census Business Builder and modified.

## Brief History

The City of Page is one of the youngest communities in the United States. In 1956, the United States Congress authorized the Bureau of Reclamation to build a dam on the Colorado River. Living accommodation and support services were needed for construction workers, their families, and everyone connected with the massive project.

The town of Page began as a construction camp. The mesa of which the City of Page now stands was part of the Navajo Tribal grazing allotment belonging to the Manson Family. This land was called Manson Mesa. The federal government made a reciprocal agreement with the Navajo Nation to transfer 16.7 square miles of Manson Mesa land to the Bureau of Reclamation, in exchange for a larger tract in Utah. The town was named after the Honorable John C. Page, who served as a commissioner of the Bureau of Reclamation from 1936 to 1943 and died in 1955.

Construction of the dam was completed in 1966. In 1974, the Bureau removed itself from governing the town and Page became an independent town by popular vote of the residents. On March 1, 1975, the City of Page was incorporated by formal resolution.



## Page Today



Today, tourism and travel-related services and public utilities are the predominant employers in Page. The National Park Service estimates that the Glen Canyon National Recreation Area had 2.8 million visitors in 2022. While tourism services experience seasonal employment peaks from March through November, small businesses provide stability for Page. Other major employers include National Park Service; U.S. Bureau of Reclamation; other federal, state, and city offices, as well as public schools.

The City of Page has a broad range of community and recreational facilities to offer both residents and visitors. Our library offers educational programming for all ages, book clubs, author visits, Wi-Fi Hotspots and job-training seminars, while the Page Community Center offers home-delivered meals and congregate dining opportunities for our residents; provides public access to Wi-Fi and computers; hosts numerous community programs, such as, Zumba, crafts, demonstrations, etc. The Lake Powell National Golf Course, the only golf course north of Flagstaff, is a pristine red-rock course with unprecedented views of the Glen Canyon Dam and Lake Powell. The Golf Course offers various programs and classes for the community and visitors. The Page Sports Complex is a beautiful four-field complex which hosts a number of sports programs and tournaments throughout the year. The Page Rim Trail, a 10-mile loop which encircles the City, gives walkers, joggers, bikers and dog-walkers a 360-degree view of all sides of the City. Grandview Knoll overlook is a newly developed nature park that offers spectacular views. The Lakeview Nature Park is a 106-acre nature area on the northside of Page, allowing more opportunities for hiking enthusiasts. There are also 6 neighborhood and community parks boasting features, such as our skate park, pickleball courts, basketball courts, and ADA playground and bathroom-accessible parks. Multiple new parks are in-the-works, with community and recreational activities being a high priority within the City of Page.

Page is the center of recreational opportunities, including Lake Powell. The lake has 1960 miles of shoreline, which is longer than the entire West Coast of the continental United States. There are 96 major canyons to explore, as well as Rainbow Bridge National Monument, which can be explored by watercraft. Horseshoe Bend Overlook and Antelope Canyon are major tourist attractions, both attracting an estimated 3 million visitors in 2022.

Located in the center of "Canyon Country," Page is just a short drive from the North or South Rim of the Grand Canyon, Bryce and Zion National Parks, Monument Valley and Canyon De Chelly. Annual events include golf tournaments at Lake Powell National Golf Course, a Balloon Regatta, bass fishing tournaments, mountain bike racing, rodeos, Native American dance performances, and art shows. Page is the ideal location for exploring many of the American Southwest's renowned national parks and monuments and discovering the unique culture of the Navajo Nation.

Page has one weekly newspaper, the Lake Powell Chronicle. Television channels from Phoenix, cable by satellite, and cellular telephone service are available.

Page Unified School District (PUSD) serves 1,800 square miles in and around Page with an enrollment of approximately 2,333 students reported in 2022. Page has four pre-schools, a public primary (K-2nd grade), intermediate (3rd-5th grade), middle (6th-8th grade), three high schools (8th -12th grade) and several private schools (K-12) that serve the citizens of Page.

Coconino Community College provides secondary education through in-person, Zoom, and online courses to help students work toward degrees or certificates in a variety of disciplines. CCC provides students courses for careers, transferring to a university, personal enrichment and lifelong learning. CCC also provides a location in northern Coconino County for students to utilize FREE Wi-Fi, campus computers, and other technology.

Medical facilities include an accredited hospital, medical and dental offices, and various adjunct medical services. Medical specialists come from other cities on rotation to serve the citizens of Page. Classic Air Medical helicopter service is also available.

The Page Municipal Airport is situated on 536 acres located in Northern Arizona bordering Lake Powell. Two runways serve the airport - 15-33: 5,950 feet in length; and crosswind runway - 07-25: 2,200 feet in length. The Airport is a commercial service airport with charter and tour services also available.

Page has one industrial park (102 acres) with all utilities and highway access.

There are around 40 lodging facilities with roughly 3,000 units and seven meeting facilities, with the largest of these facilities seating approximately 400 people. There are also several RV parks and campgrounds with complete hookups.

# Population Overview



TOTAL POPULATION

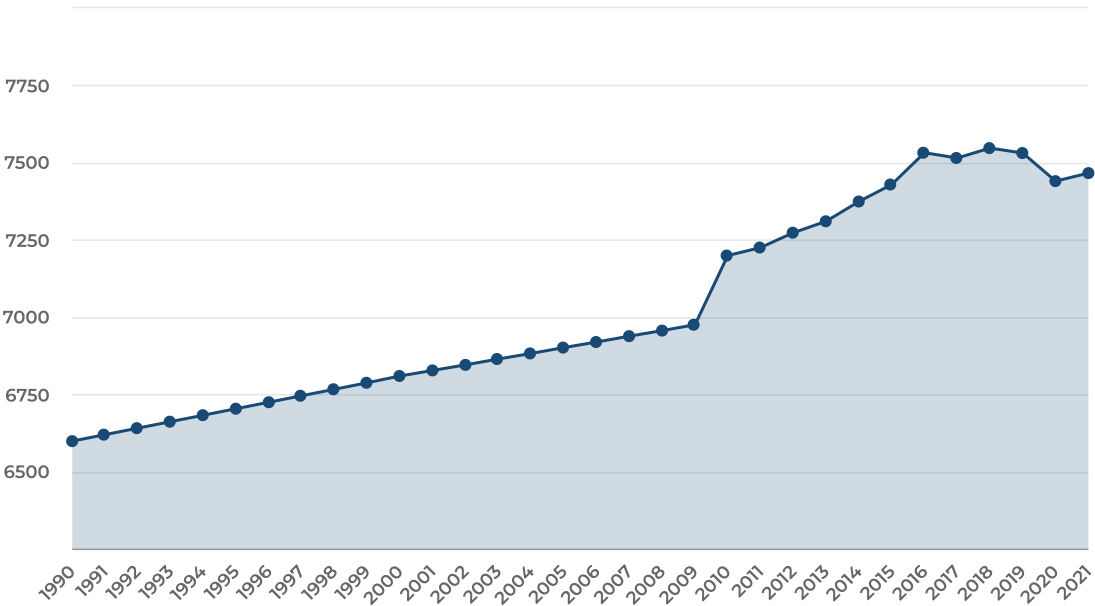
7,466

▲ .3%  
vs. 2020

GROWTH RANK

24 out of 91

Municipalities in Arizona



\* Data Source: U.S. Census Bureau American Community Survey 5-year Data and the 2020, 2010, 2000, and 1990 Decennial Censuses



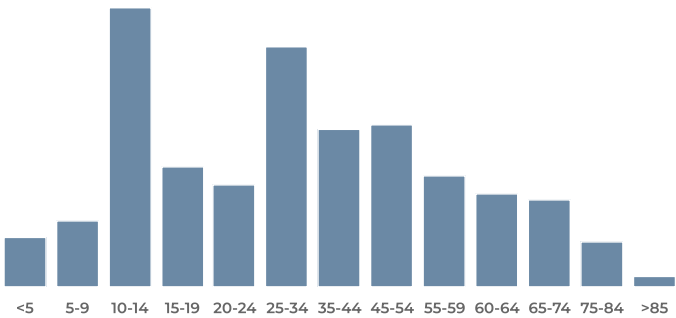
DAYTIME POPULATION

9,495

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

\* Data Source: American Community Survey 5-year estimates

## POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

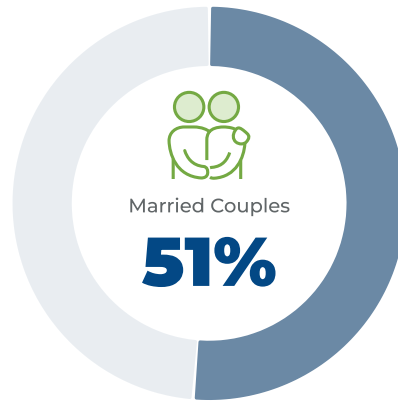
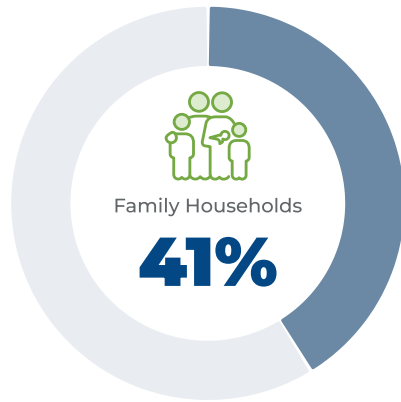
\* Data Source: American Community Survey 5-year estimates

## Household Analysis

TOTAL HOUSEHOLDS

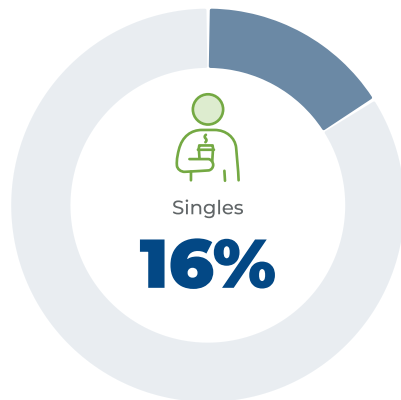
**2,744**

Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



**▲ 8%**

higher than state average



**▼ 43%**

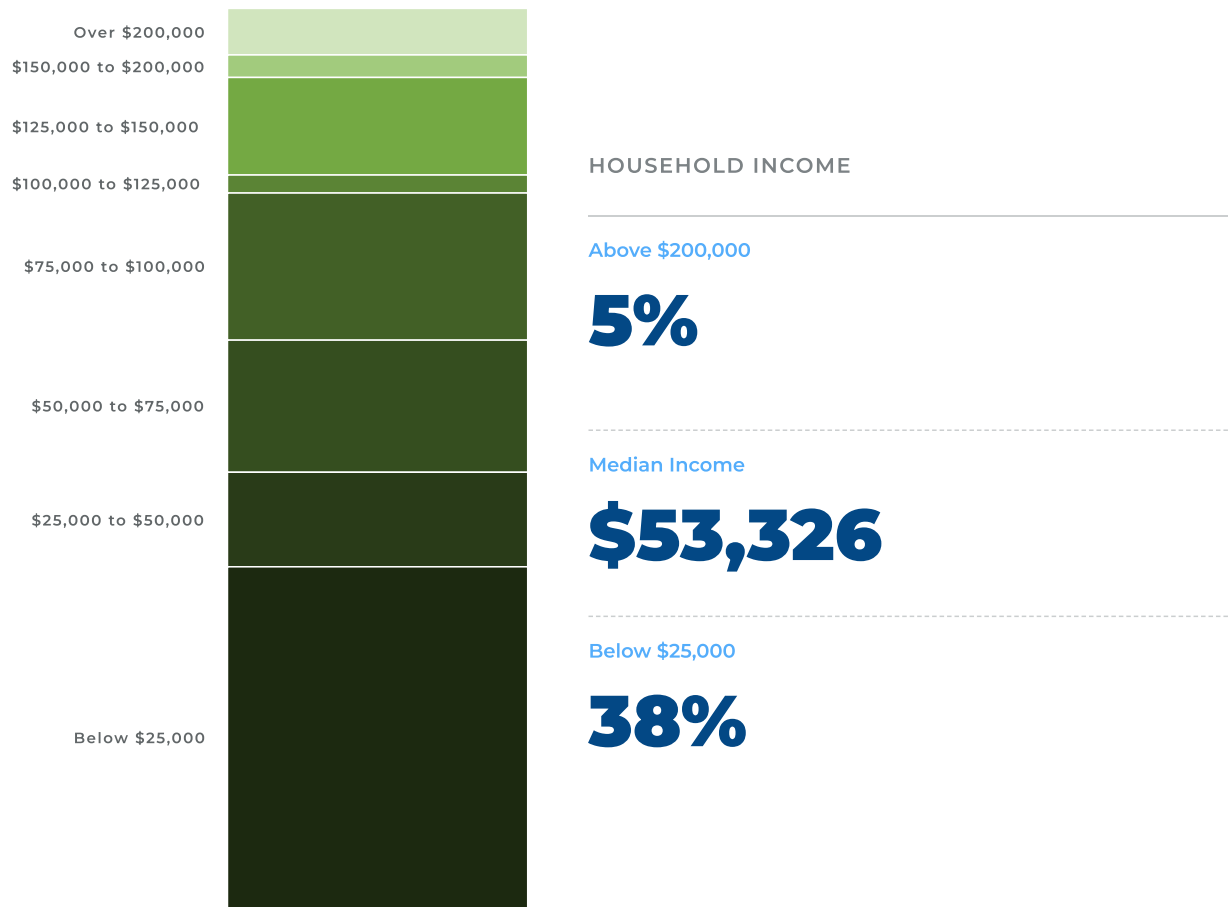
lower than state average

*\* Data Source: American Community Survey 5-year estimates*



## Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



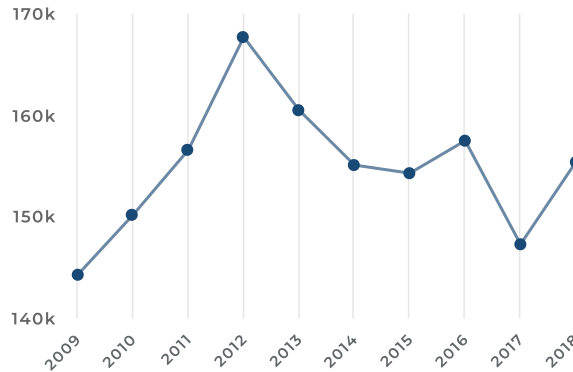
\* Data Source: American Community Survey 5-year estimates

## Housing Overview



2018 MEDIAN HOME VALUE

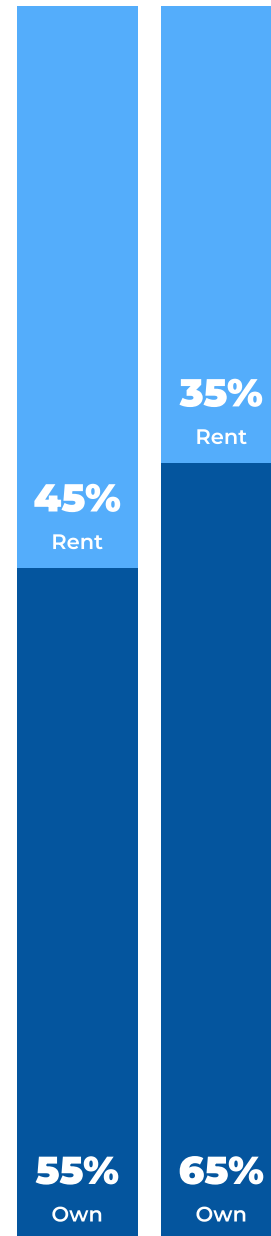
**\$155,400**



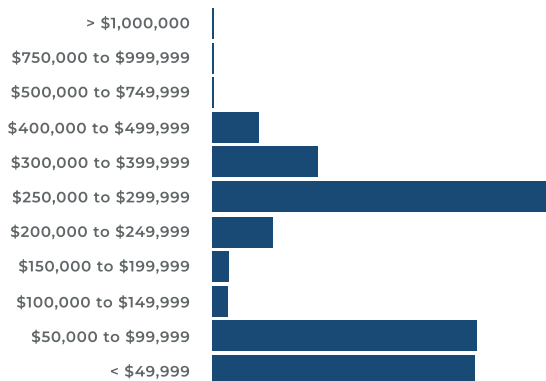
\* Data Source: 2018 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

### HOME OWNERS VS RENTERS

Page State Avg.



### HOME VALUE DISTRIBUTION



\* Data Source: 2021 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

\* Data Source: 2021 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

## Employment



### Major Employers

#### Private Sector

Aramark Corp  
Walmart  
Infinity of Page Home Health Services LLC  
Banner Health  
GSM Outdoors  
Page Steel Inc  
Canyonlands Community Health Care Inc  
Lake Powell Partners LLC  
Safeway Stores  
Encompass Health Services Incorporated  
Helping Hand/Express Bus

#### Public Sector

Page Unified School District  
National Park Service  
City of Page  
Bureau of Reclamation  
State of Arizona  
Coconino County  
Glen Canyon Outdoor Academy

Updated with local businesses by the City of Page's Community/Economic Development Department (2023).

### Class of Workers

Number employed in private sector - 2,370  
Number employed in public sector – 642  
Number of self-employed – 218  
Unpaid family workers – 0

2017-2021 American Community Survey 5-Year Estimates

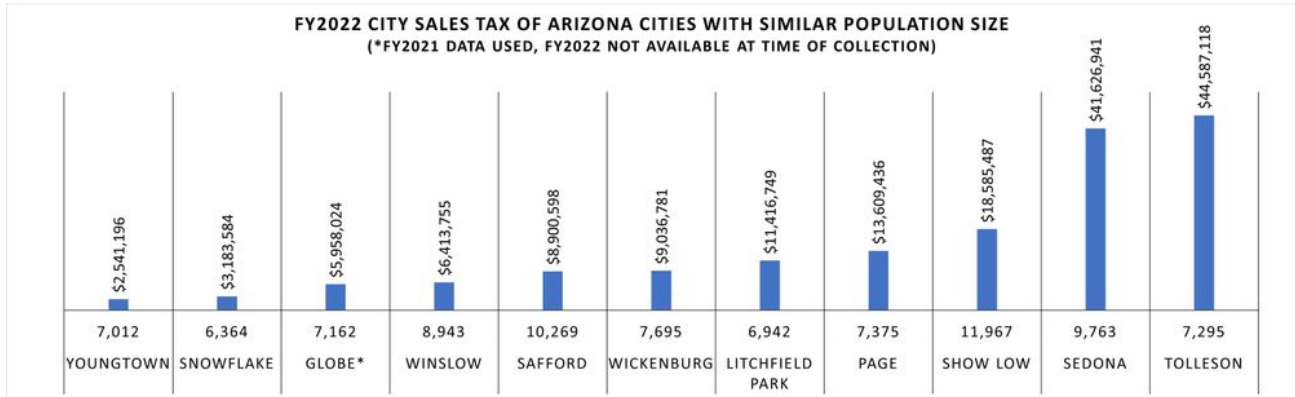
# Comparison to Arizona Cities with Similar Population Size

## Census Data

Fact	Snowflake	Litchfield Park	Youngtown	Globe	Tolleson	Page	Wickenburg	Winslow	Sedona	Safford	Snow Low	Median
<b>Populations</b>												
Population Estimates	6,524	6,960	7,007	7,220	7,258	7,357	7,920	8,741	9,790	10,297	12,056	7,357
Population, percent change - April 1, 2020 to July 1, 2022	6.90%	1.60%	-0.70%	-0.40%	0.60%	-1.10%	6.20%	-2.90%	1.10%	1.70%	2.80%	1.10%
<b>Age and Sex</b>												
Persons under 5 years, percent	4.20%	3.90%	3.60%	6.50%	7.30%	3.30%	3.90%	5.50%	0.50%	7.00%	8.20%	4.20%
Persons under 18 years, percent	36.80%	21.80%	26.00%	18.50%	28.60%	32.10%	12.40%	24.70%	10.10%	26.40%	23.70%	24.70%
Persons 65 years and over, percent	9.70%	22.10%	16.60%	20.10%	20.00%	9.40%	47.10%	7.20%	36.30%	15.00%	24.60%	20.00%
Female persons, percent	50.20%	49.10%	49.60%	46.40%	51.40%	51.40%	52.30%	40.40%	52.10%	49.10%	51.60%	50.20%
<b>Race and Hispanic Origin</b>												
White alone, percent	87.20%	76.60%	70.00%	66.60%	54.10%	35.00%	93.70%	30.30%	78.40%	80.70%	85.00%	76.60%
Black or African American alone, percent	0.20%	1.40%	2.40%	2.80%	12.20%	1.40%	0.10%	4.90%	0.40%	3.10%	0.20%	1.40%
American Indian and Alaska Native alone, percent	5.80%	3.20%	1.80%	5.00%	2.30%	56.10%	0.70%	40.90%	0.10%	0.80%	3.00%	3.00%
Asian alone, percent	0.00%	4.80%	0.70%	2.70%	0.00%	0.00%	0.40%	0.10%	2.80%	0.50%	0.80%	0.50%
Native Hawaiian and Other Pacific Islander alone, percent	0.00%	0.30%	0.90%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Two or More Races, percent	4.60%	10.90%	13.90%	15.10%	12.50%	3.70%	1.70%	8.70%	2.00%	10.90%	5.20%	8.70%
Hispanic or Latino, percent	9.00%	21.50%	36.50%	46.80%	75.90%	9.10%	11.20%	34.20%	20.50%	50.40%	21.90%	21.90%
White alone, not Hispanic or Latino, percent	80.60%	65.20%	53.90%	39.30%	8.80%	33.70%	86.00%	20.50%	75.40%	44.80%	73.80%	53.90%
<b>Population Characteristics</b>												
Veterans	146	609	518	474	162	416	687	353	713	317	878	474
Foreign born persons, percent	1.40%	13.70%	13.40%	5.90%	22.60%	3.80%	3.30%	2.80%	18.20%	1.70%	4.80%	4.80%
<b>Housing</b>												
Owner-occupied housing unit rate	78.30%	83.20%	48.30%	66.90%	50.40%	55.30%	78.20%	46.50%	73.80%	68.90%	65.10%	66.90%
Median selected monthly owner costs -with a mortgage	\$1,209	\$2,122	\$1,203	\$1,236	\$1,237	\$1,601	\$1,405	\$1,120	\$2,098	\$1,178	\$1,216	\$1,236
Median selected monthly owner costs -without a mortgage	\$387	\$568	\$381	\$426	\$346	\$349	\$429	\$375	\$647	\$370	\$393	\$387
Median gross rent	\$1,013	\$1,687	\$1,035	\$875	\$1,081	\$1,095	\$832	\$760	\$1,204	\$788	\$967	\$1,013
<b>Families and Living Arrangements</b>												
Households	1,695	2,661	2,588	2,890	2,521	2,744	3,535	2,484	4,902	3,481	4,537	2,744
Persons per household	3.56	2.49	2.6	2.32	2.85	2.71	2.03	2.92	1.98	2.83	2.55	2.6
Living in same house 1 year ago	83.70%	88.20%	84.60%	80.30%	91.50%	75.50%	83.20%	79.80%	88.50%	76.70%	82.10%	83.20%
<b>Computer and Internet Use</b>												
Households with a computer, percent	94.10%	96.70%	89.50%	89.00%	83.00%	94.80%	89.60%	92.40%	97.80%	90.30%	96.60%	92.40%
Households with a broadband Internet subscription, percent	79.40%	95.50%	80.30%	76.90%	70.50%	84.10%	77.40%	79.20%	91.20%	80.60%	88.90%	80.30%
<b>Education</b>												
High school graduate or higher	91.50%	97.90%	81.10%	86.10%	68.20%	87.90%	93.70%	82.20%	92.40%	84.50%	92.50%	87.90%
Bachelor's degree or higher	22.60%	48.00%	13.10%	21.70%	7.80%	19.30%	30.40%	8.20%	49.00%	18.10%	26.30%	21.70%
<b>Health</b>												
With a disability, under age 65 years	11.30%	6.10%	12.80%	13.60%	5.20%	20.50%	11.50%	12.20%	7.30%	9.40%	12.70%	11.50%
Persons without health insurance, under age 65 years, percent	13.80%	6.40%	9.60%	14.70%	9.80%	10.20%	10.60%	13.20%	31.40%	6.00%	19.70%	10.60%
<b>Economy</b>												
In civilian labor force, total, percent of population age 16 years+	55.90%	60.90%	55.70%	55.40%	53.90%	66.80%	46.10%	49.10%	52.20%	61.50%	52.80%	55.40%
Total accommodation and food services sales (\$1,000)	6,455	32,493	5,011	28,369	18,350	111,841	24,084	31,307	237,297	24,790	40,620	28,369
Total retail sales (\$1,000)	89,453	39,549	62,458	149,179	280,148	175,249	154,619	222,436	224,627	270,994	507,598	175,249
Total retail sales per capita	\$15,535	\$6,574	\$9,178	\$20,255	\$38,652	\$23,166	\$20,718	\$23,613	\$21,709	\$28,167	\$45,693	\$21,709
<b>Transportation</b>												
Mean travel time to work (minutes), workers age 16 years+	21.9	30.1	25.6	17	25	12.1	22.4	15.1	23.5	20.6	17.8	22
<b>Income and Poverty</b>												
Median household income (in 2021 dollars)	\$63,458	\$94,844	\$44,595	\$57,985	\$48,002	\$53,326	\$57,604	\$41,926	\$58,901	\$53,503	\$53,569	\$53,569
Per capita income in past 12 months (in 2021 dollars)	\$19,413	\$47,701	\$23,625	\$25,980	\$20,173	\$23,577	\$42,136	\$15,956	\$45,756	\$22,635	\$27,108	\$23,625
Persons in poverty, percent	22.90%	7.10%	14.10%	21.10%	18.40%	29.30%	15.20%	25.40%	11.30%	19.50%	12.50%	18.40%
<b>Business</b>												
All employer firms	153	153 S		154	185	192	289	144	664	284	400	189
<b>Geography</b>												
Population per square mile	180.9	2,088.10	4,745.10	397.1	1,258.70	194.9	289	693.3	530.3	1,093.00	179.1	530
Land area in square miles	33.74	3.28	1.49	18.26	5.73	38.18	25.86	12.99	18.26	9.27	65.5	18
U.S. Census Bureau. (2020). Population Estimates, July 1, 2022 (V2022). 2017-2021 ACS 5-year estimates												

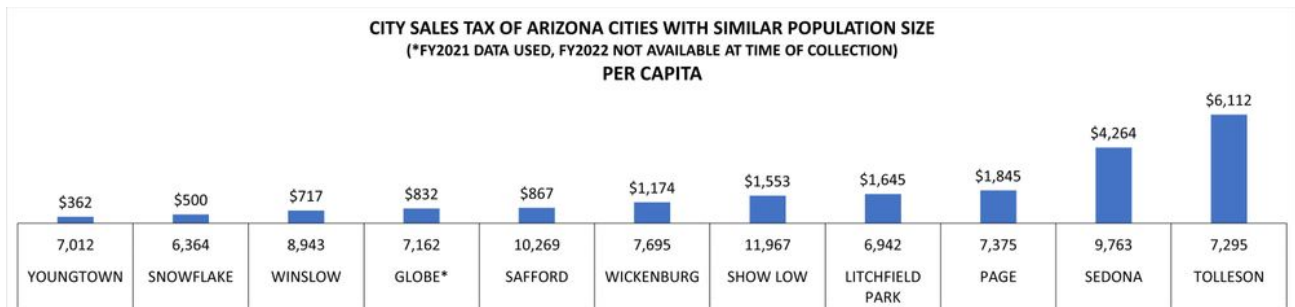
## City Sales Tax FY2022

This graph compares the city sales tax revenue from Fiscal Year 2022 of Page, AZ to ten Arizona cities with similar populations (7,000 to 12,000). Page ranks 4th out of 11.



## City Sales Tax FY2022 Per Capita

This graph compares the city sales tax per capital from Fiscal Year 2022 of Page, AZ to ten Arizona cities with similar populations (7,000 to 12,000). Page ranks 3rd out of 11.





Performance measures are used to determine the quality and cost efficiency of government services; identify benefits to citizens; and indicate how well government resources are being used.

The measures of accountability to the public are based on the following:

- Efficiency - outcome vs resources
- Effectiveness - quality and timeliness to achieve an objective
- Demand - amount of service opportunities
- Workload - quantity per program or function

The GFOA, ICMA and GASB have published guidelines for the implementation of performance measures.

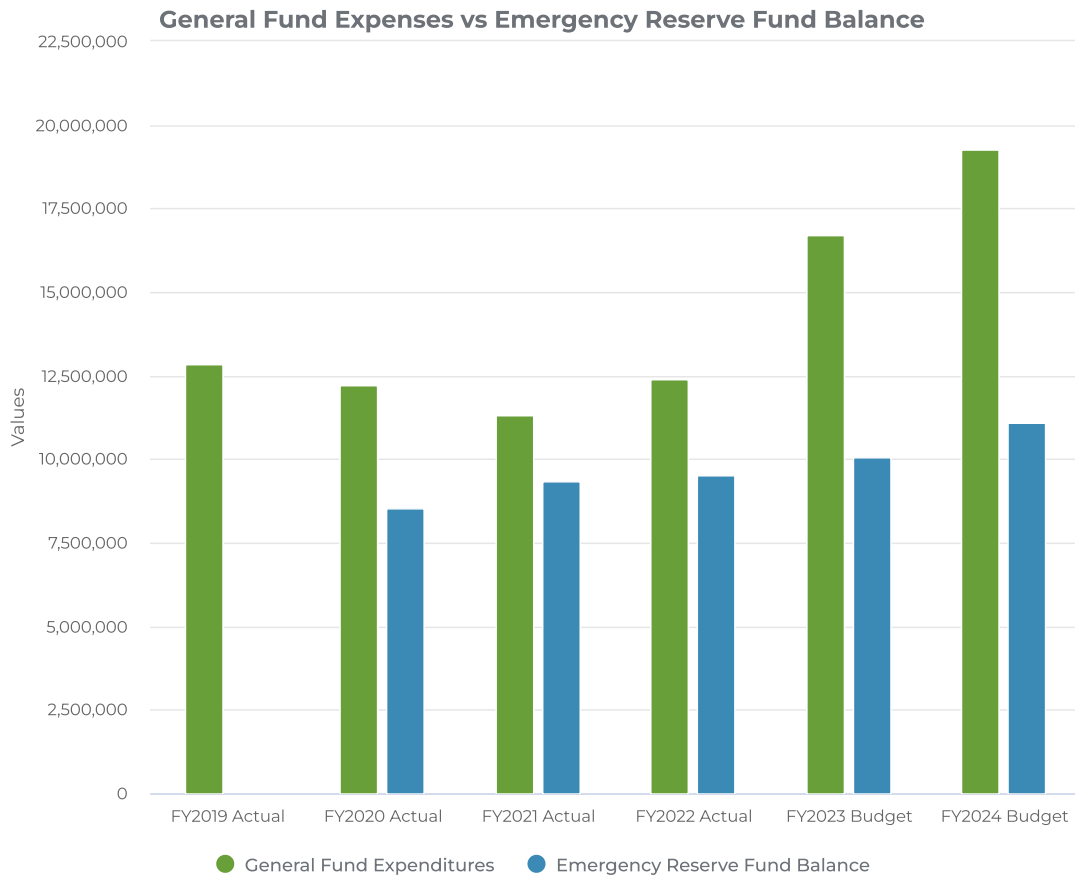
In order to be meaningful, these measures must meet the following criteria:

- Be based on program goals and objectives
- Measure function outcomes
- Allow for resource allocation comparisons over time
- Measure efficiency and effectiveness
- Be verifiable, understandable and timely
- Be used consistently to measure results over long-term
- Be capable of being reported internally and externally
- Be able to be monitored and integrated into management decisions



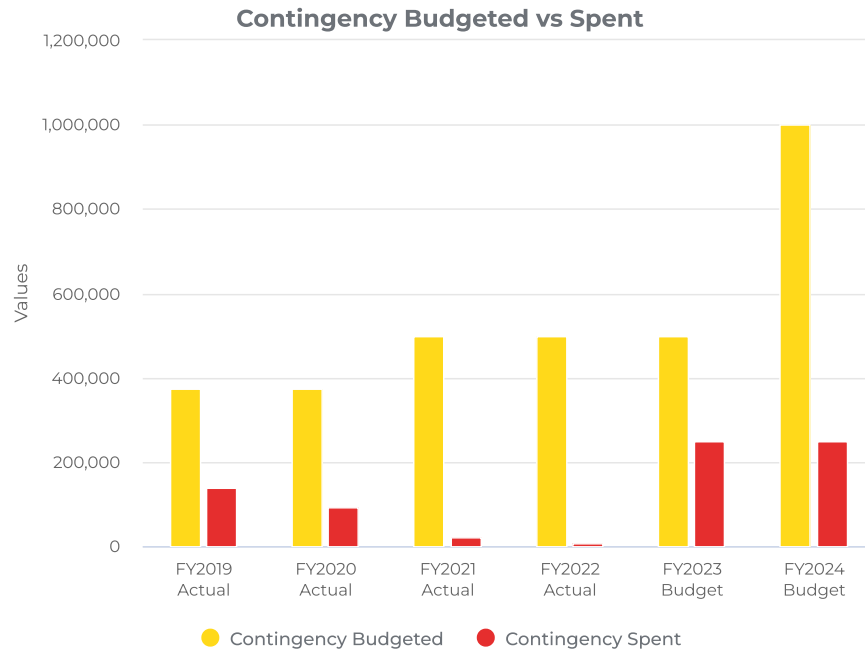
## City Administration - Performance Measure #1 - Fiscal Stability

The City established the Emergency Reserve Fund to ensure adequate funds are maintained to abate potential current and future risks, avoid revenue shortfalls and be equipped for unexpected expenditures maintained in the General Fund. Best Practices established by the Government Finance Officers Association recommends at minimum 16.7% or equivalent to two months of either expenses or revenues, the City has decided to go above and beyond that. In FY2020, City leaders established the Emergency Reserve Fund with eight million dollars in a long-term high yield account. With the passage of Ordinance 668-20, 15% of the 1% tax increase will be designated to this fund until the balance has reached the equivalent balance of the prior year's General Fund expenses.



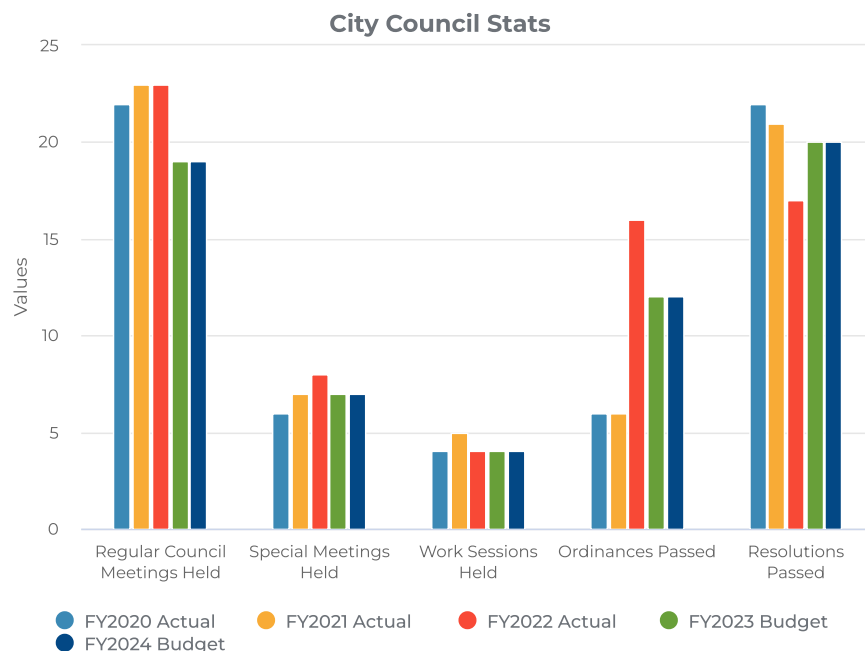
## City Administration - Performance Measure #2 - Fiscal Stability

Each year, the City Manager works closely with department leaders to create a balanced budget and carefully consider all possible expenses in the new year. Unplanned expenses are always a possibility and the City increased the contingency budget from \$375K to \$500K in FY2021 due to the uncertainties COVID-19 has presented. In FY2024, the City increased the contingency budget to \$1M for potential design and improvement overages. Contingency is used as a last resort after the line item has been depleted and the department has exhausted all other budgeted funds. The City has done well in keeping these costs at a minimum and will continue to be fiscally prudent.



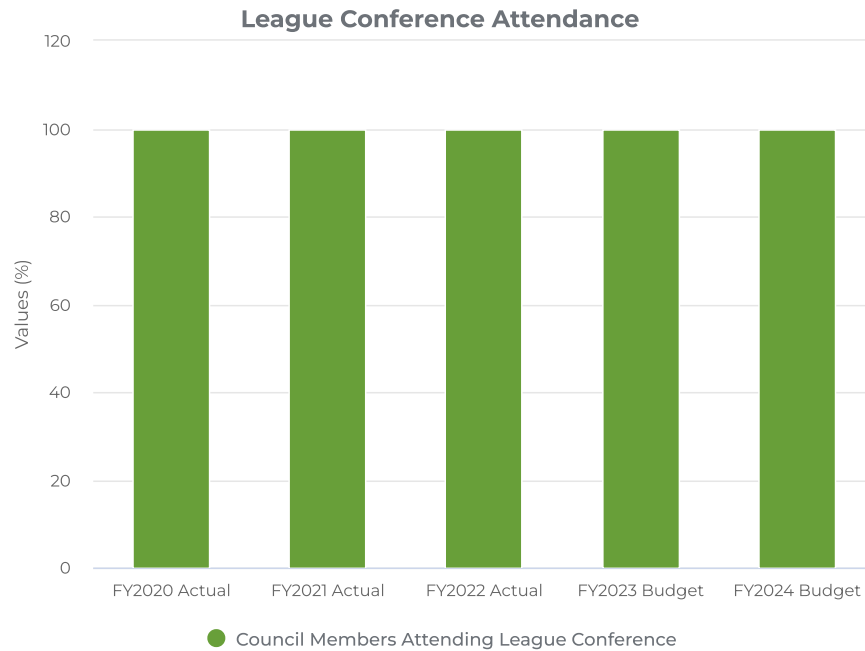
## City Council - Performance Measure: #1 - High Performing Organization

City Council serves and represents the City of Page by meeting regularly, providing direction, and passing legislation.



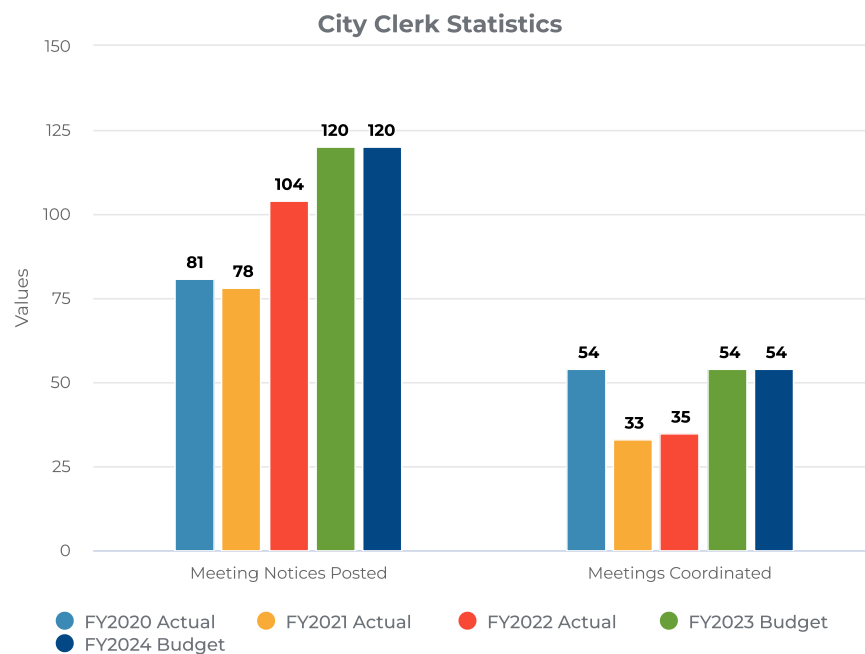
## City Council - Performance Measure #2 - High Performing Organization

Attending the Annual League of Cities and Town Conference is vital to the City. Not only do local officials receive training, attend informational management sessions, and learn about important legislative updates, they are also able to partake in common governance discussions, advocate for our local needs, and build alliances.



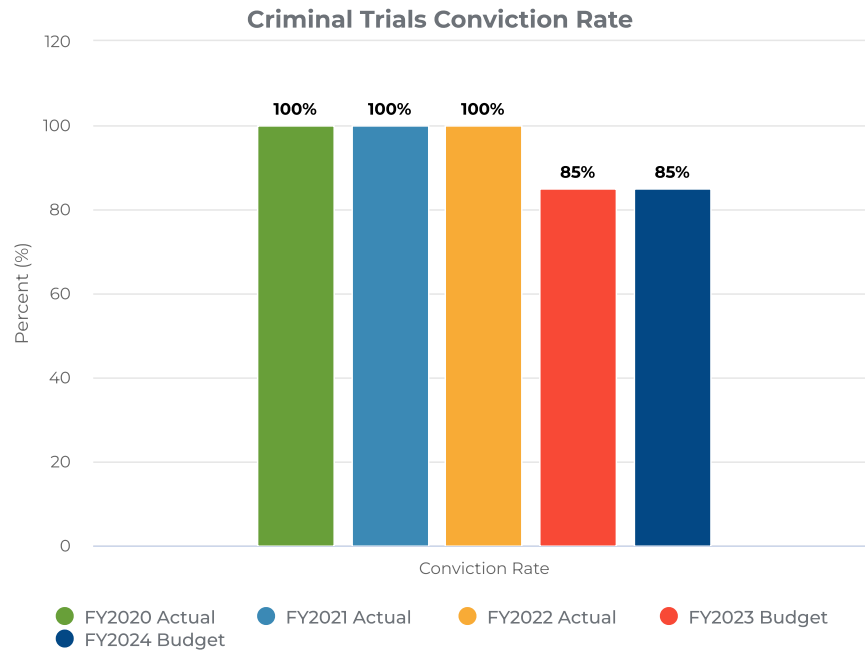
## City Clerk - Performance Measure #1 - High Performing Organization

One of the functions of the City Clerk is to provide administrative and support services to the City Council to ensure accuracy and efficiency.



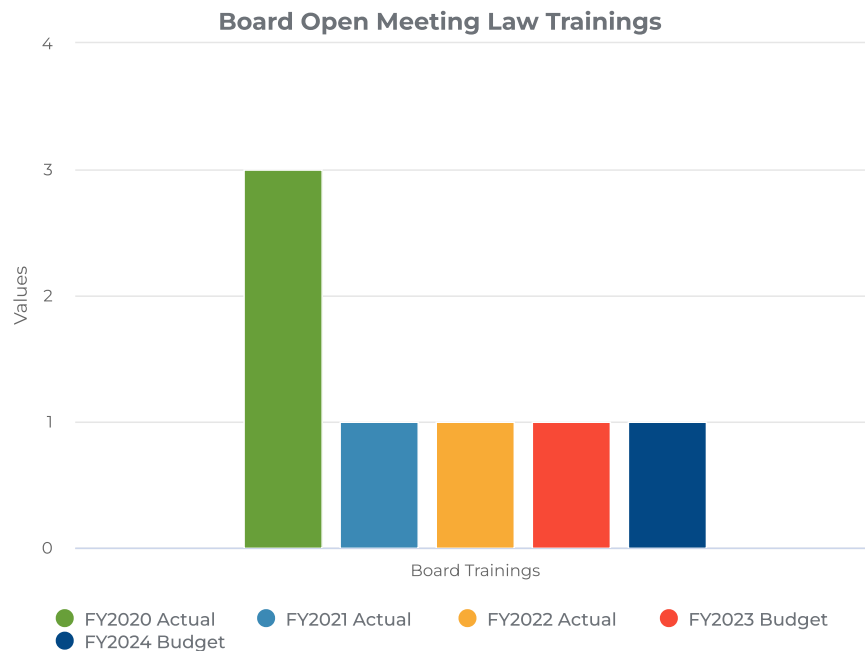
## City Attorney - Performance Measure #1 - Quality of Life

The City Attorney provides quality legal advice and counsel in a cost-effective manner to reduce the liability exposure of the City.



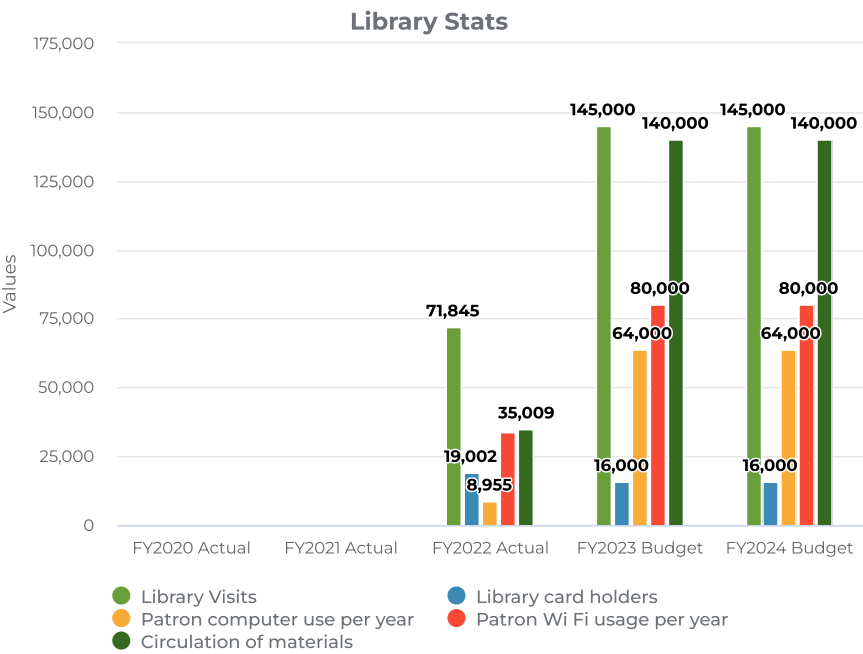
## City Attorney - Performance Measure #2 - High Performing Organization

The City Attorney provided the highest quality, competent legal advice and services to the City Council and all City Departments.



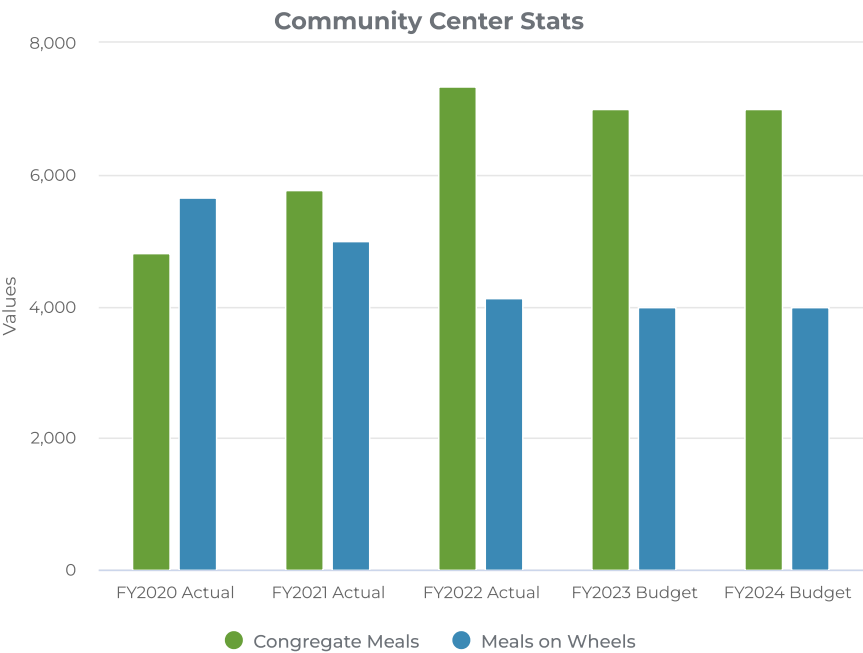
## Library - Performance Measure - Quality of Life

Access and outreach: we provide and promote access to all library services and materials to all library users through both in-house and outreach efforts.



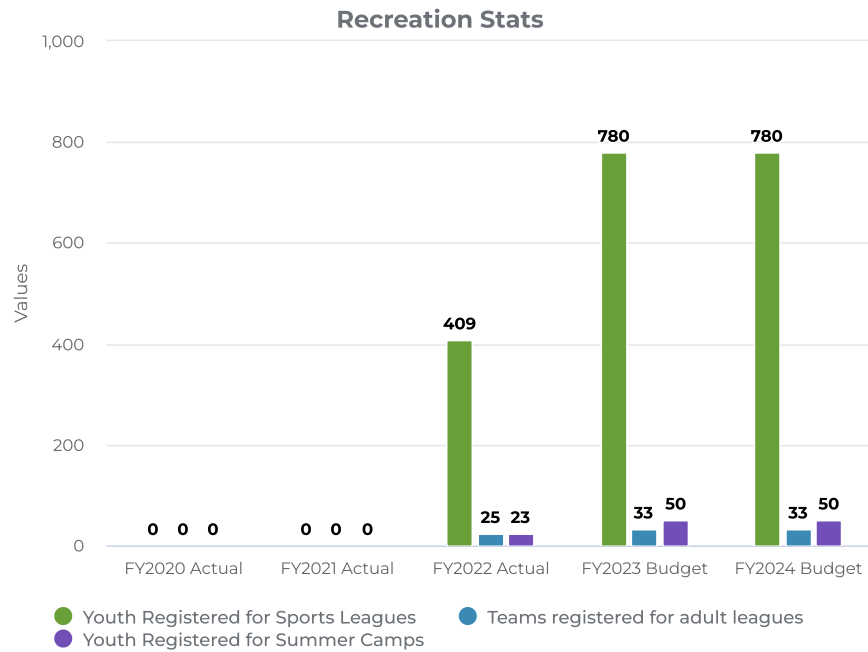
## Community Center - Performance Measure - Quality of Life

To provide congregate dining and home-delivered meals in the most productive, yet engaging manner, for all of those seniors in need.



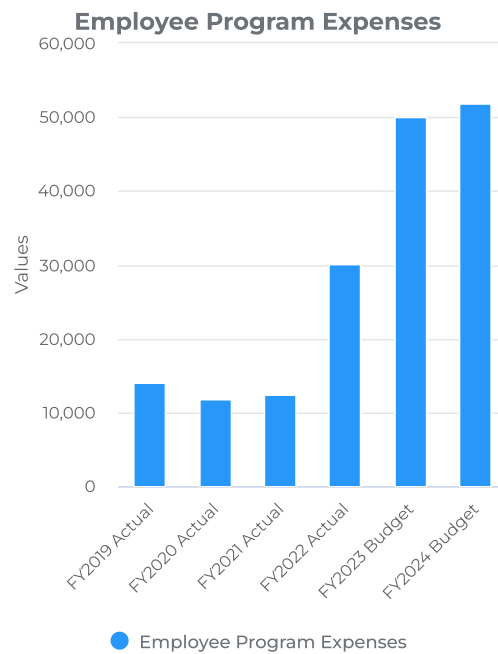
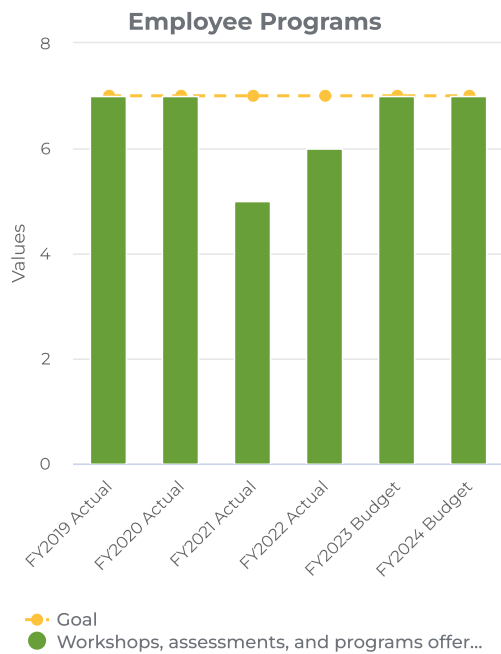
## Recreation - Performance Measure - Quality of Life

Increase participation in all sporting events and activities for youth and adults.



## Human Resource/Risk Management - Performance Measure: #1 - High Performing Organization

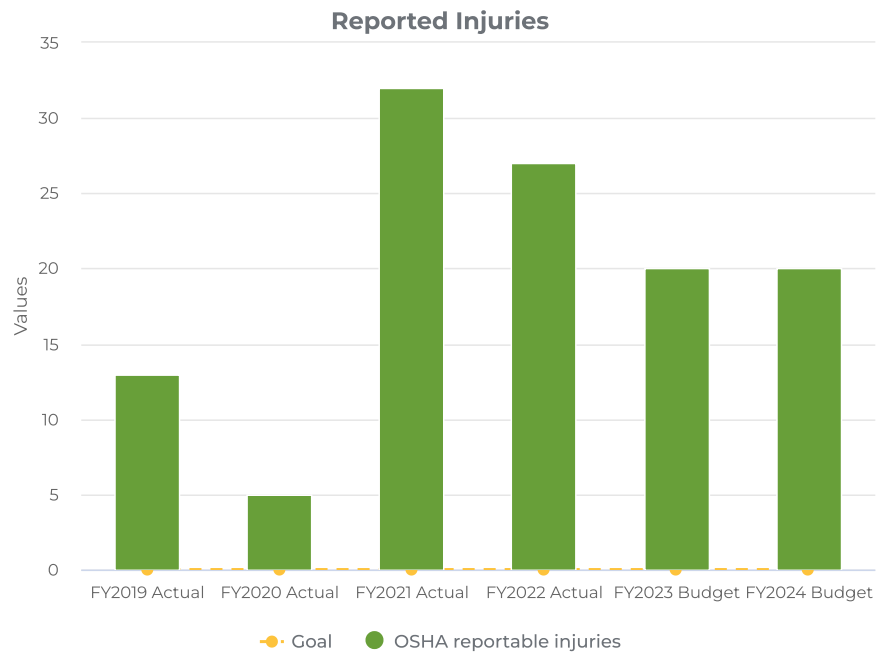
Provide cost effective, benefit programs that enable the City to attract and retain employees.





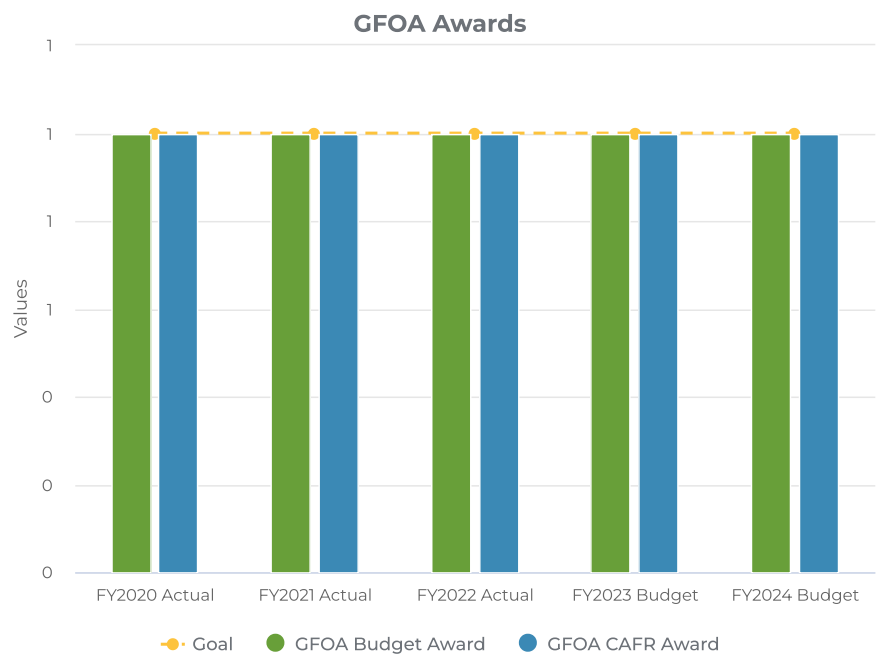
## Human Resource/Risk Management - Performance Measure: #2 - High Performing Organization

Establish, administer, and effectively communicate sound policies, rules and practices that treat employees with dignity while maintaining City compliance with employment and labor laws, and City policies.



## Finance - Performance Measure: #1 - Fiscal Responsibility

The Government Finance Officers Association established the Distinguished Budget Presentation Awards Program (Budget Awards Program) and the Certificate of Achievement for Excellence in Financial Reporting Program (COA) to encourage and assist state and local governments to prepare documents of the very highest quality and then to recognize individual governments that succeed in achieving that goal.

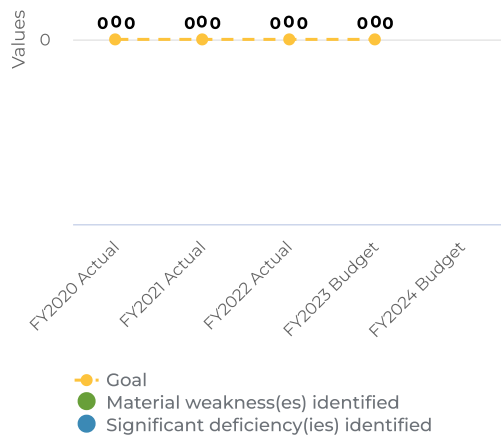


## Finance - Performance Measure: #2 - Fiscal Responsibility

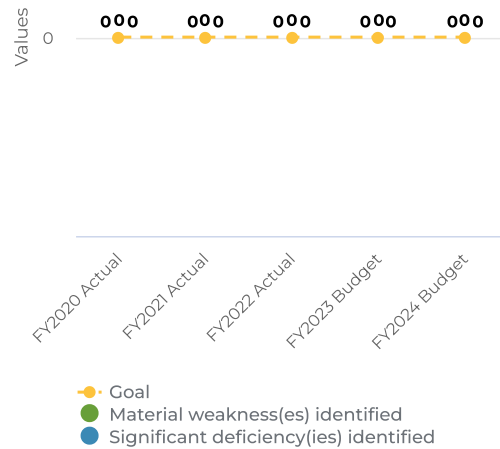
A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

A federal single audit is required when you spend more than \$750,000 of federal funds in one year.

**Financial Statements Audit Results**



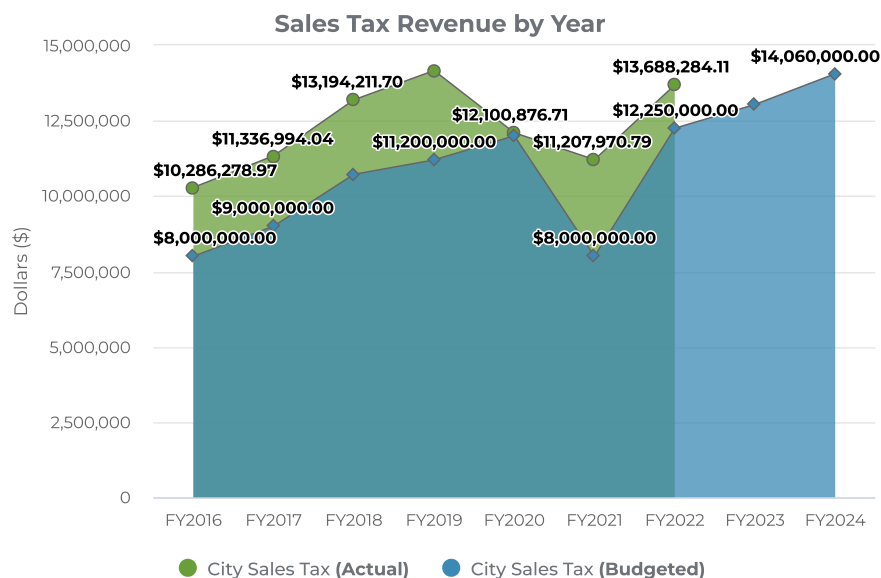
**Federal Awards Audit Results**



## Economic Development - Performance Measure: #1 - Community Development

Objective: Implement economic development processes that assist in the development of a strong local economy.

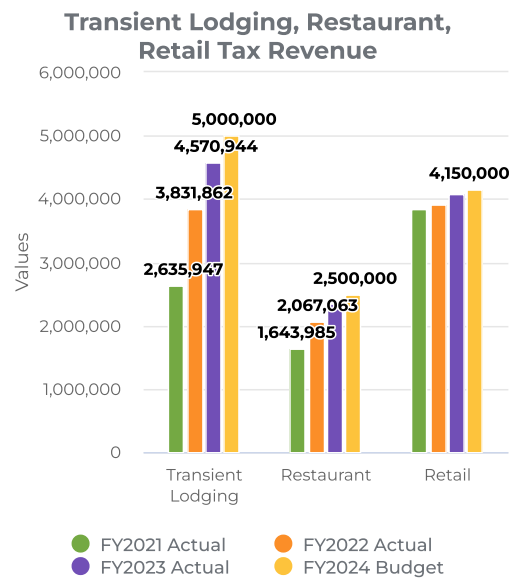
City of Page currently relies on the sales tax revenue as its main source of income. Economic Development wants to ensure the health of its finances by setting objectives and measure related to increasing sales tax revenue year-over-year.



## Economic Development - Performance Measure: #2 - Community Development

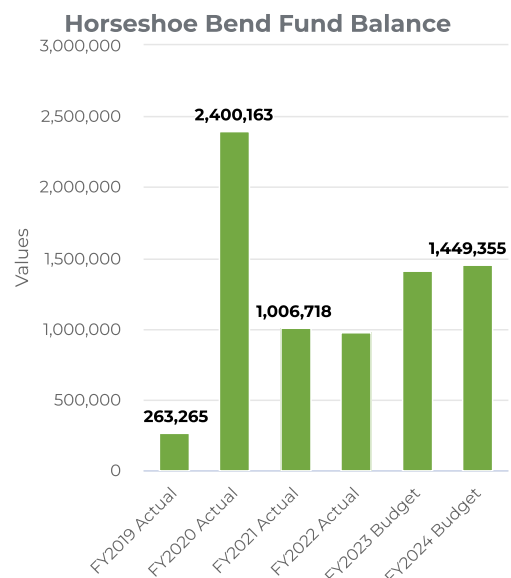
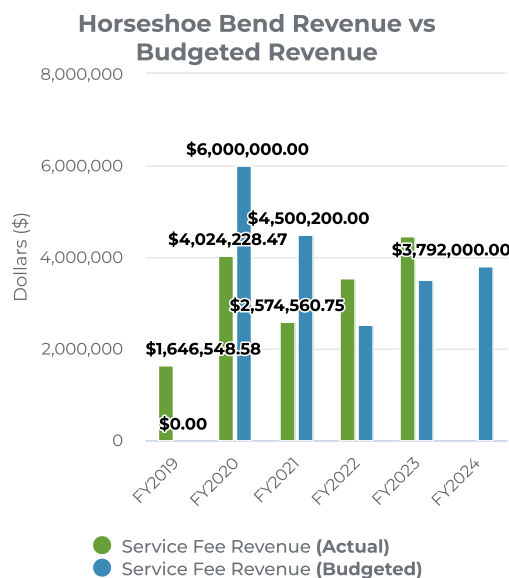
Objective: Implement economic development processes that assist in the development of a strong local economy.

Since the closure of the Navajo Generating Station power plant, Tourism has been the main source of economic development. Setting objectives that are measurable towards growing tourism and its economic impact is paramount for the City's financial health moving forward.



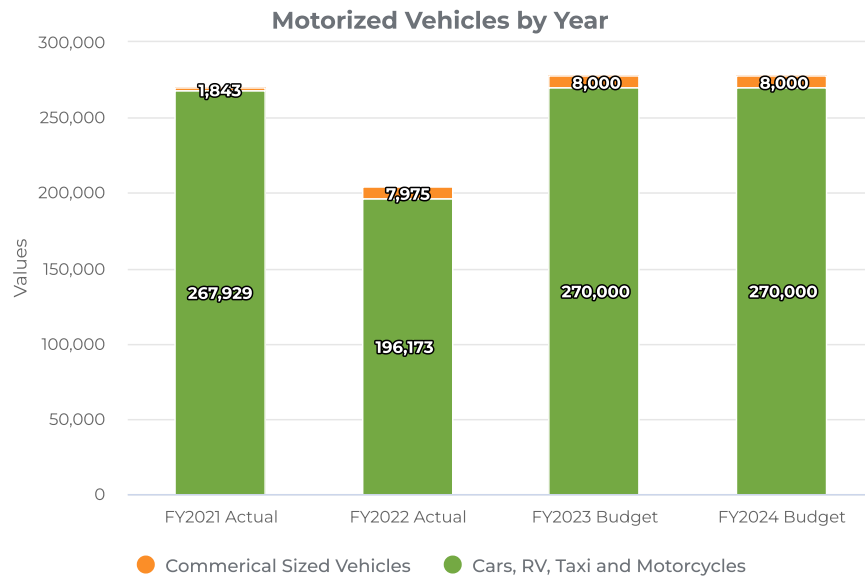
## Horseshoe Bend - Performance Measure #1 - Quality of Life

Revenues generated from the Horseshoe Bend parking lot are used to maintain the facility, cover personnel costs, and repay loans to the General Fund and Capital Fund to build and start up the facility. The goal is to build the fund balance to continue park improvements for visitors and local to enjoy the outdoors.



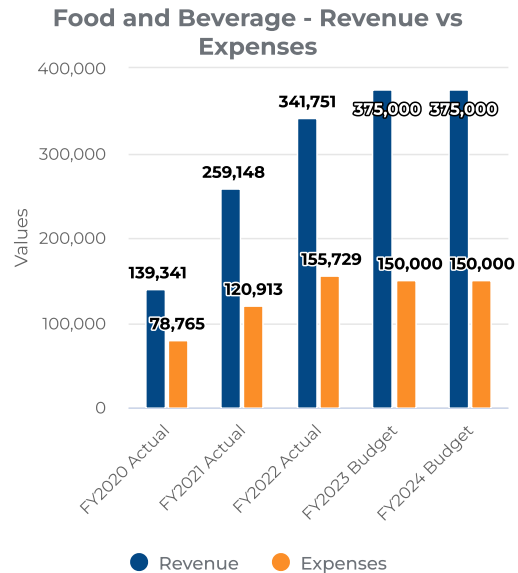
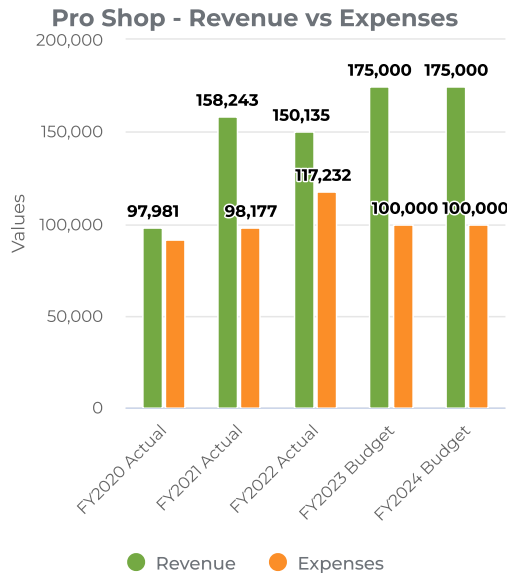
## Horseshoe Bend - Performance Measure - Quality of Life

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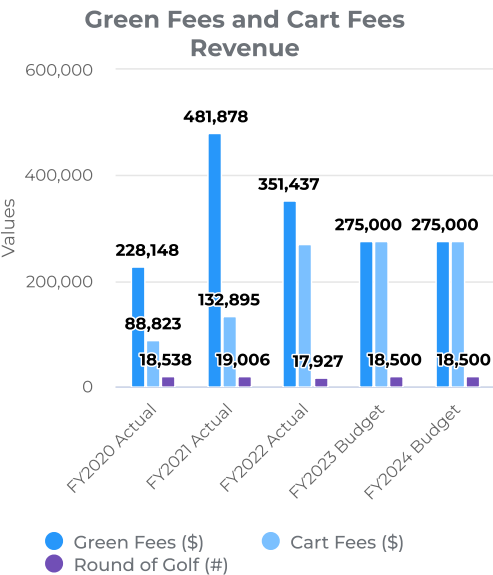
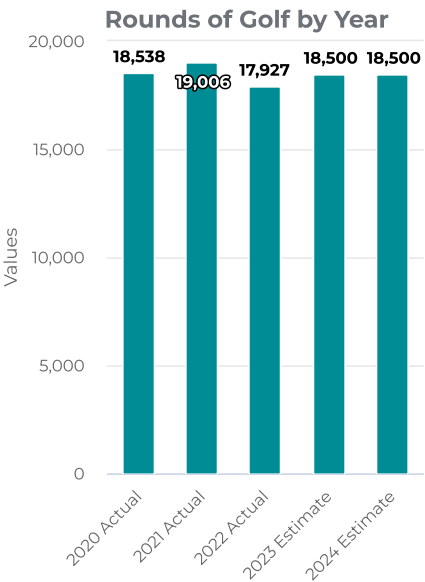
## Golf - Performance Measure #1 - Quality of Life

In addition to the beautiful playing conditions, our staff strives to provide our guests with first-class customer service on and off the course.



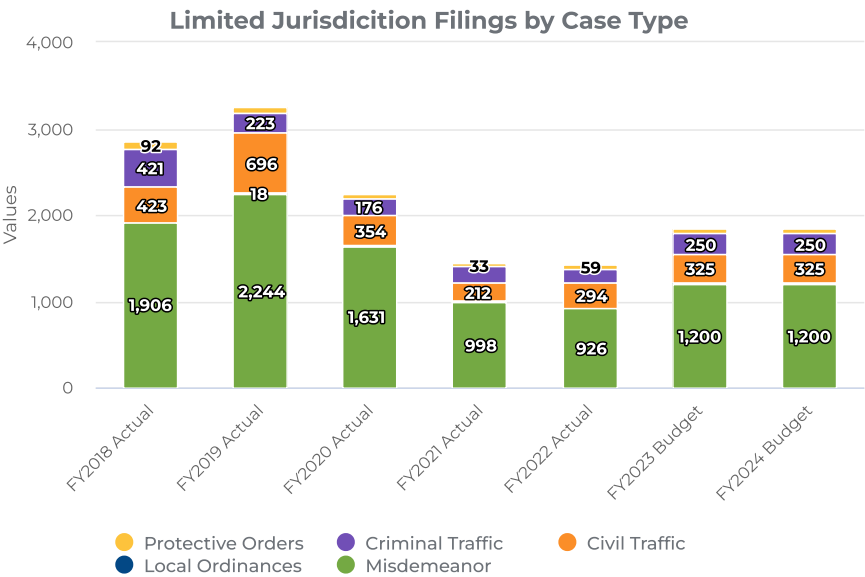
## Golf - Performance Measure #2 - Quality of Life

Lake Powell National Golf Course offers terrific views and challenging play for golfers at every skill level.



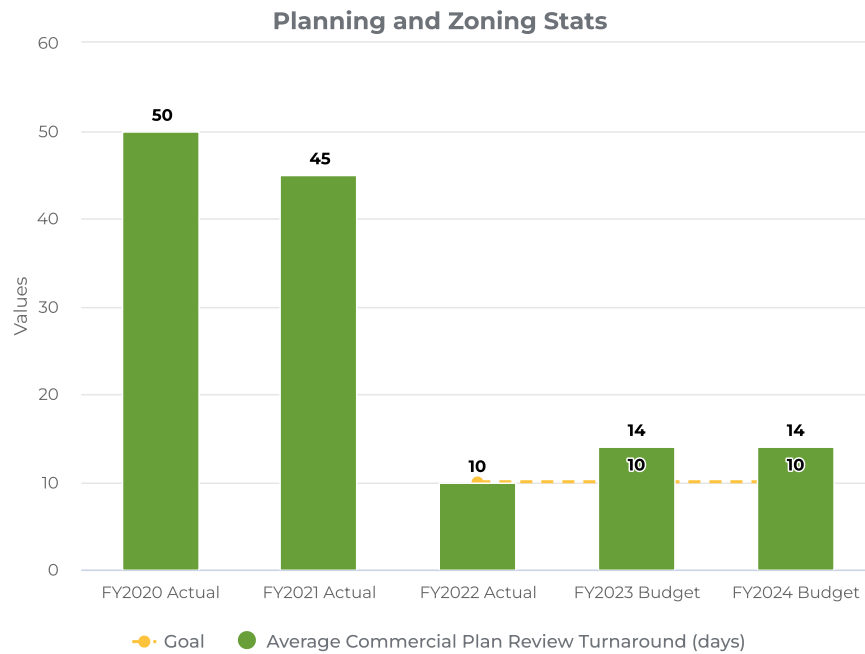
## Magistrate - Performance Measures - High Performing Organization

Update the City website to keep content relevant and current for customer satisfaction, and optimize the use of technology to drive efficiency, productivity, and service.

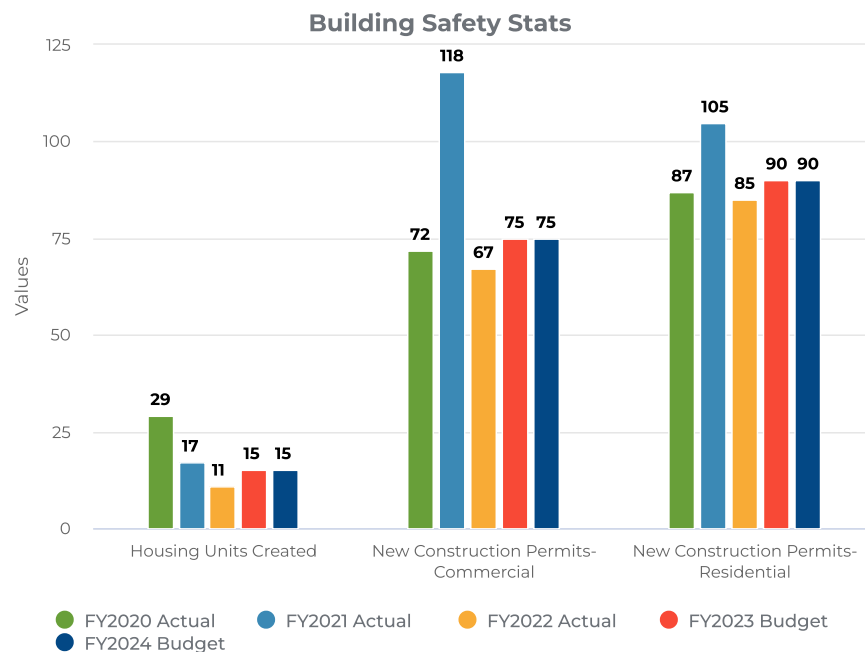


## Planning and Zoning - Performance Measure: #1 - High Performing Organization

Provide services for residents and property owners by assuring that all construction projects within the City are designed and built to building code standards.

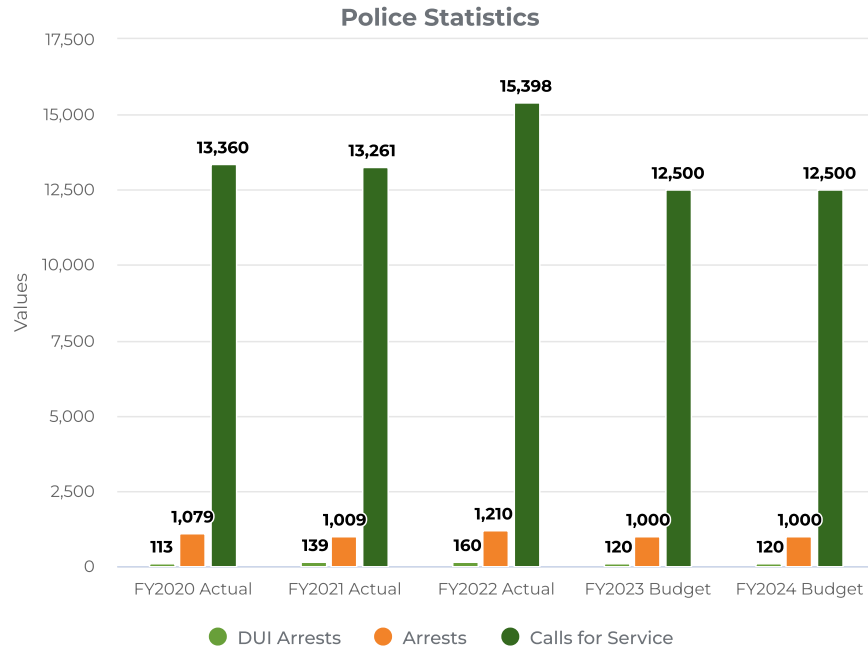


## Planning and Zoning - Performance Measure: #2 - Community Development



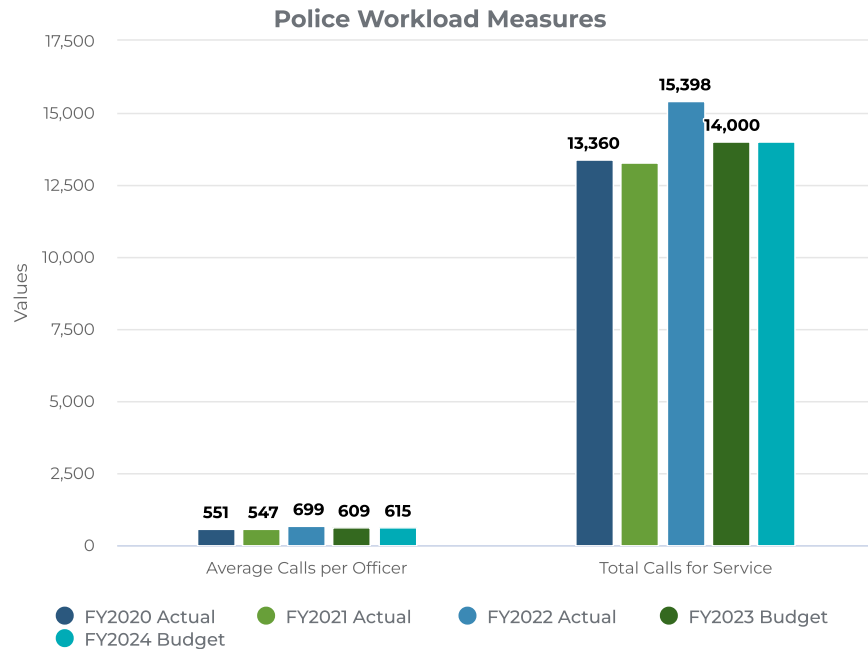
## Police - Performance Measure: #1 - Quality of Life

The Police Department provides the day-to-day police service and serves as our agency first response to criminal activity in an effort to reduce crime, fear, and disorder in the community.

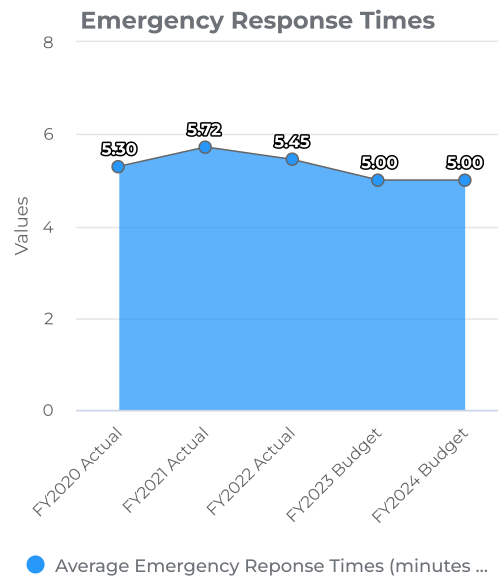
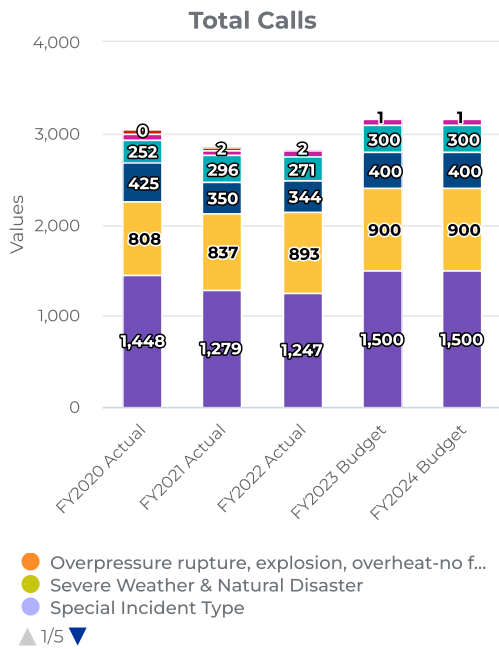


## Police - Performance Measure: #2 - Quality of Life

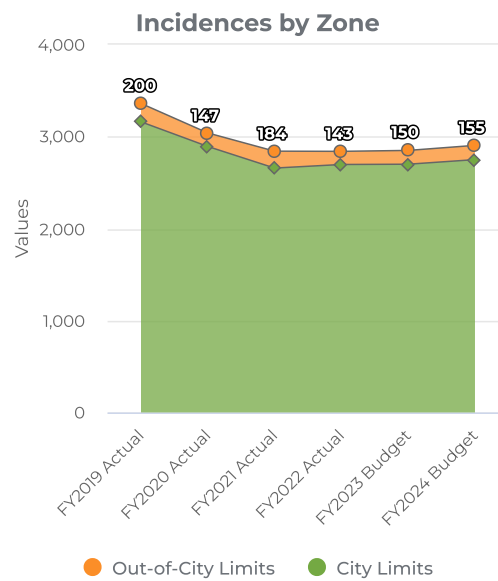
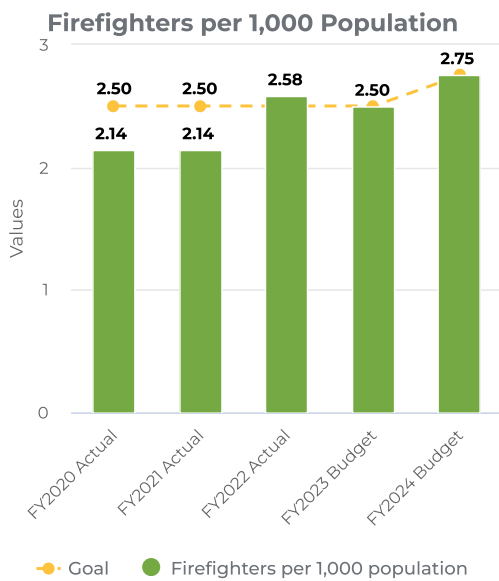
Serve the area with efficiency, professionalism, and compassion to all responders, citizens, and visitors.



## Fire - Performance Measure: #1 - Quality of Life



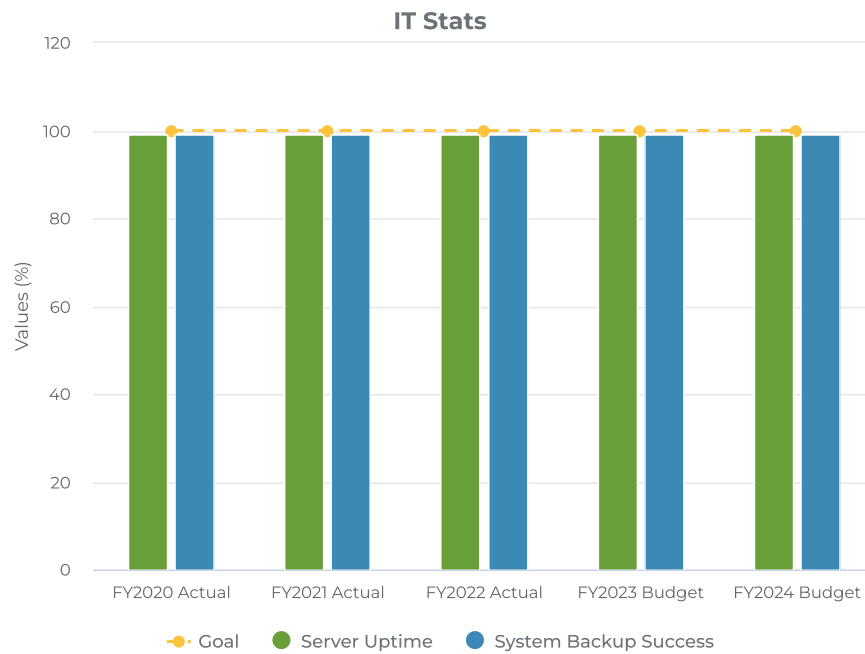
## Fire - Performance Measure: #2 - Quality of Life





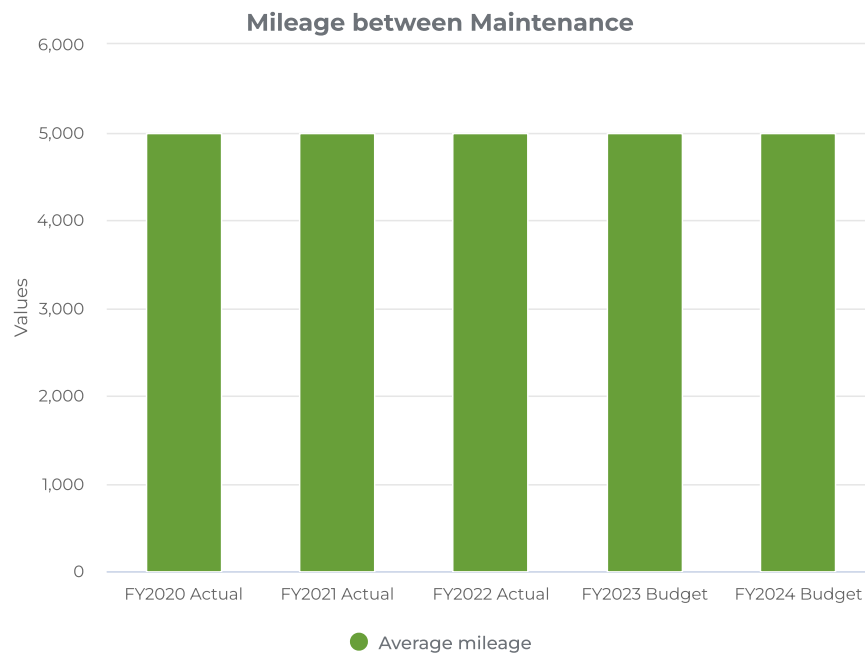
## Information Technology - Performance Measure: #1 - High Performing Organization

Facilitate system implementation, development, enhancements, and support. Develop, enhance, and manage the City's enterprise networks to provide high-speed, transparent, and highly functional connectivity among all information resources.



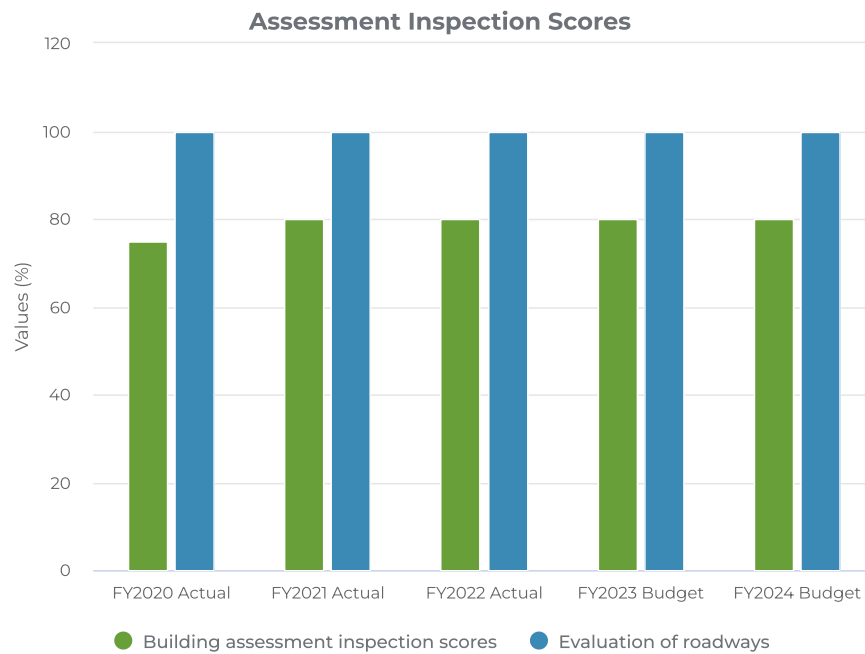
## Public Works - Performance Measure: #1 - Improving Infrastructure

To assess department priorities and operations to impact efficiency and cost effectiveness.



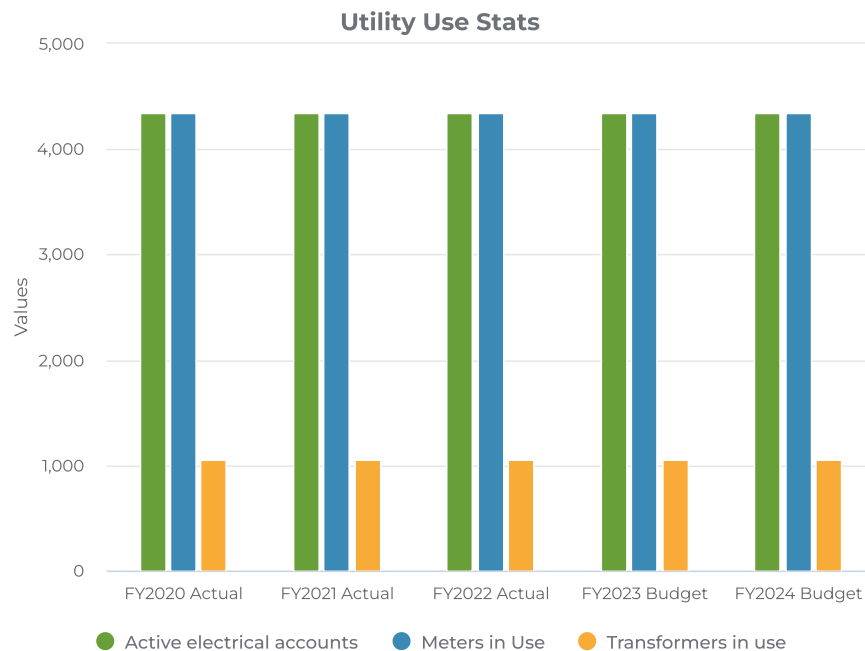
## Public Works - Performance Measure: #2 - Improving Infrastructure

Maintain the operation and safety of all City building facilities for the public and City staff.

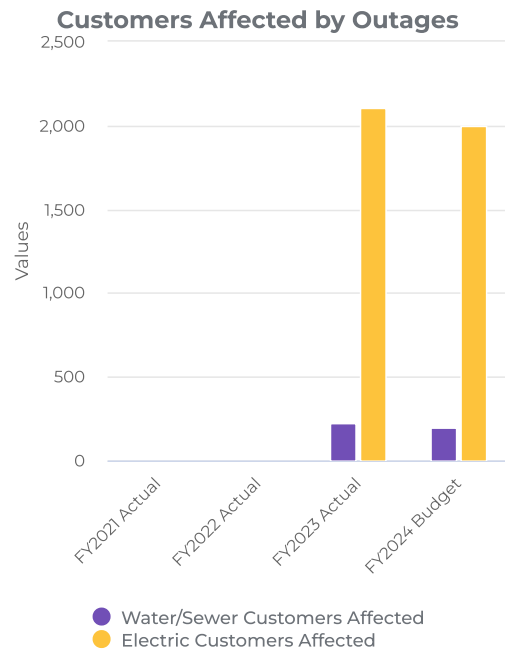
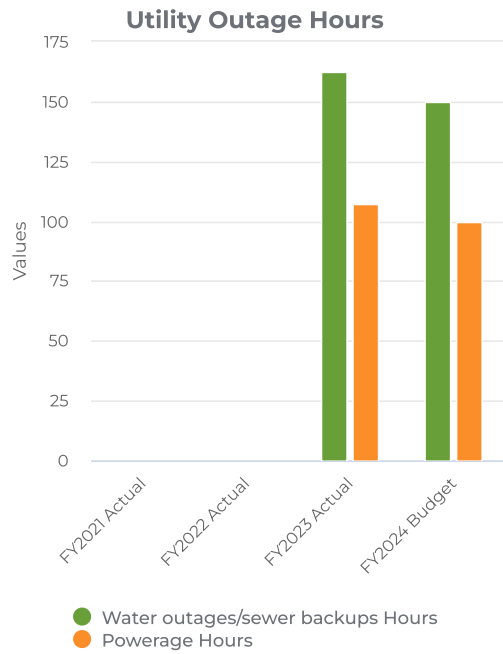


## Page Utility Enterprises - Performance Measure: #1 - Quality of Life

To provide customers with utility service that is reliable, safe and economical.

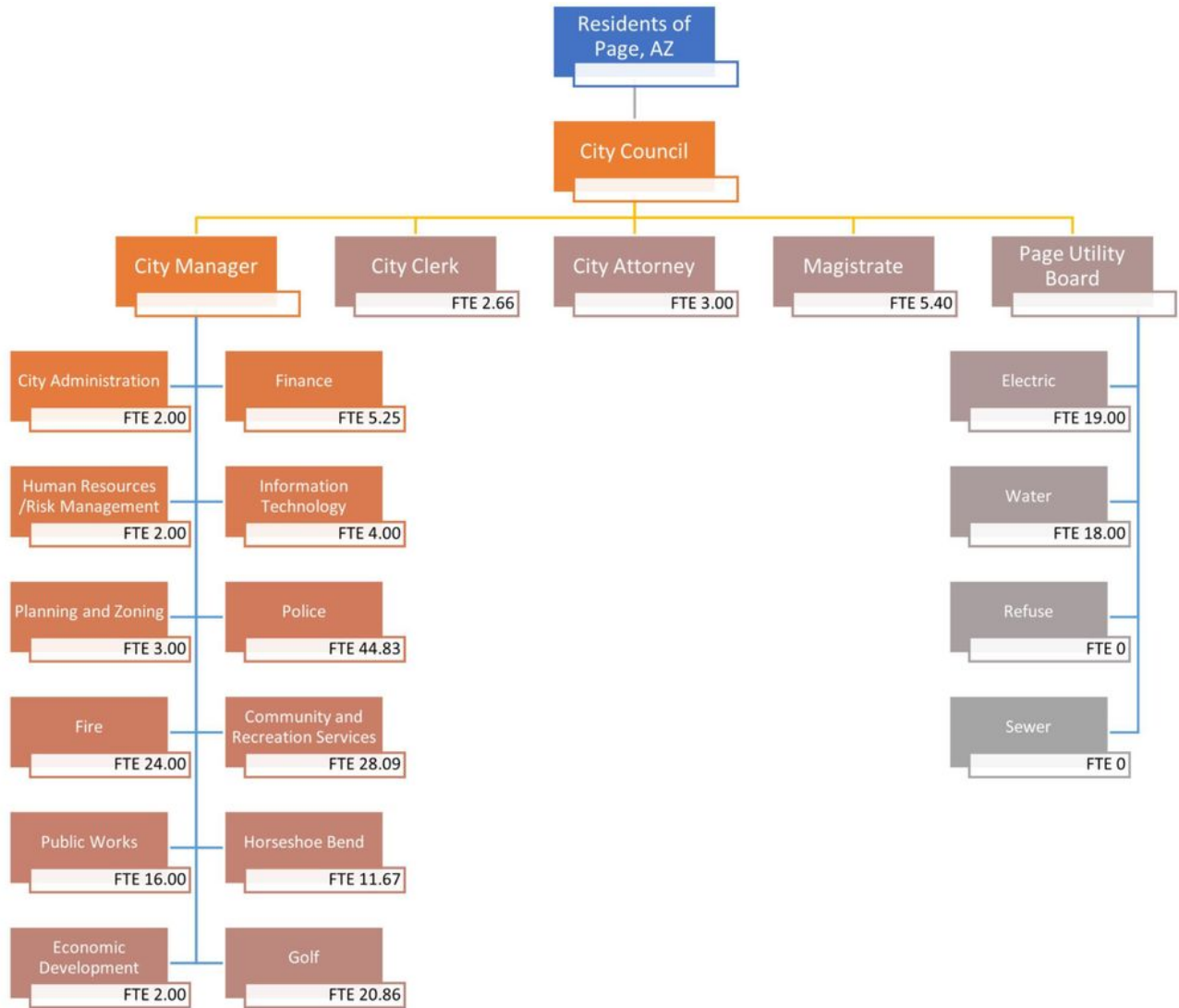


## Page Utility Enterprises - Performance Measure: #2 - Improving Infrastructure



# Organizational Chart

This organizational chart reflects the budget presented and approved by the City Council for the FY2024 Fiscal Budget year.



# Council/Manager Form of Government

The City of Page operates under the Council-Manager form of government. Under this system, the City Council hires a professional City Manager who is responsible for translating council policy into action, as well as the daily administration and management of all City departments. The strength of the council/manager form of government lies in the political leadership of the City Council combined with the managerial expertise of a City Manager.



Bill Diak  
Mayor



John Kocjan  
Vice Mayor



Theresa Lee  
Councilor



David Auge  
Councilor



Brian Carey  
Councilor



Richard Leightner  
Councilor



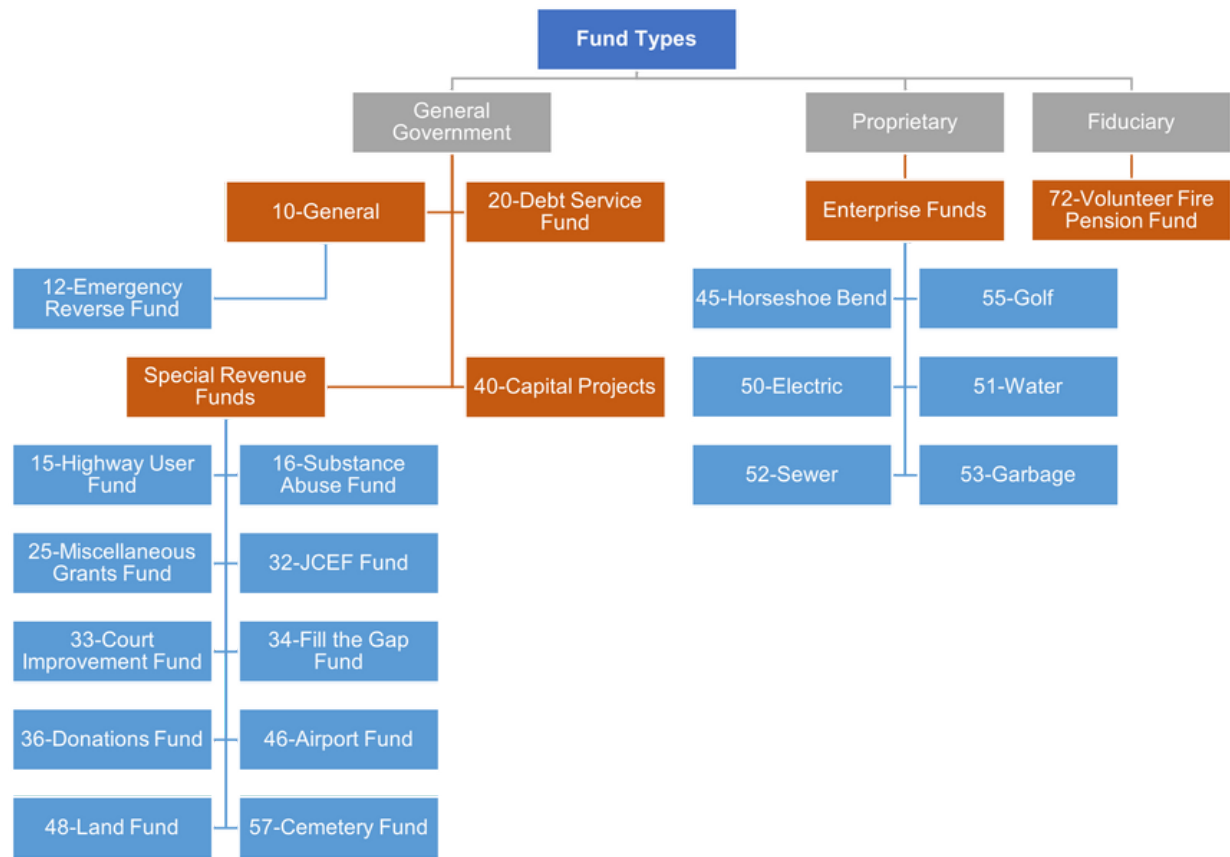
Michael Farrow  
Councilor



Darren Coldwell  
City Manager

# Fund Structure

According to the Government Finance Officers Association, fund accounting is used to meet the reporting objective of providing information as to whether resources were obtained and used in accordance with the budget and other finance related requirements by accounting for financial transactions and balances through several separate funds, each accounting for designated assets, liabilities and equity. The City of Page periodically reviews our fund structure to ensure appropriate and pertinent data is reflected in our financial reporting.



# Fund Descriptions

## General Fund

- General Fund (10) – The General Fund is the City’s primary operating fund and supports most of the City’s departments in whole or in part. It accounts for all financial resources of the general government, except for those required to be accounted for in another fund. The General Fund is supported by revenues from city sales taxes, state aid, excise taxes, investment income, fines & forfeitures, and fees & charges.
- Emergency Reserve Fund (12) - The Emergency Reserve Fund was established to ensure adequate levels of fund balance are maintained to abate potential current and future risks to avoid revenue shortfalls and for the City to be equipped for unexpected expenditures maintained in the General Fund. Best Practices established by the Government Finance Officers Association recommends at minimum 16.7% or equivalent to two months of either expenses or revenues.

## Debt Service Fund

- Debt Service Fund (20) – The Debt Service Fund accounts for the accumulation of resources for and the payment of current and future debt service requirements of governmental debt that the City has authorized. The liabilities accounted for in this fund extend to future years, versus those that affect the current year alone shown in other funds.

## Capital Projects Fund

- Capital Projects Fund (40) – The Capital Projects Fund accounts for the acquisition and construction of the City’s major capital facilities, other than those financed by proprietary funds.

## Special Revenue Funds

- Special Revenue Funds are used to account for revenues that are legally restricted to specific purposes. These revenues must be accounted for separately from the General Fund for a variety of reasons, and may span multiple fiscal years.
  - Highway User Revenue Fund (15) – The Highway User Revenue Fund (HURF) is used to account for the City’s share of motor fuel tax revenues and lottery proceeds, which are restricted to the maintaining, repairing, and upgrading of streets.
  - Substance Abuse Fund (16) – The Substance Abuse Fund is used to account for the activity of the City’s substance abuse funds received through the Magistrate Court.
  - Miscellaneous Grants Fund (25) – The Miscellaneous Grants Fund is used to account for grants received by the City which are restricted for specific purposes.
  - Judicial Collection Enhancement Fund (32) – The Judicial Collection Enhancement Fund is used to account for activities associated with the Magistrate Court.
  - Court Improvement Fee (33) - Funds are collected from court financial penalties imposed, such as fines, dedicated to improving court operations.
  - Fill the Gap Fund (34) – Funds are used to provide consulting assistance and direct aid to improve criminal case processing at the superior and justice court levels.
  - Donation Fund (36) – The Donation Fund is used to account for donations received by the City which are restricted for specific purposes.
  - Airport Fund (46) – The Airport Fund is used to account for activities related to the operation of the City’s airport.
  - Land Fund (48) – The Land Fund is used to account for activities related to land sales.
  - Cemetery Fund (57) – The Perpetual Care Fund is used to account for resources held by the City for the perpetual care of the cemetery.

## Fiduciary Funds

- Fiduciary funds are used to account for resources held for the benefit of parties outside of the government. This means that the City is responsible for assets in a purely custodial manner that can be used only for the trust beneficiaries and Agency Funds.
  - Volunteer Fire Pension Fund (72) – The Pension Trust Fund accounts for the activities of the Volunteer Firefighters’ Retirement Plan, which accumulates resources for pension benefit payments to qualified volunteer firefighters and EMS personnel.

## Enterprise Funds

- Enterprise Funds, also known as Proprietary Funds, cover the city’s “business-type” activities, and are referred to as such in the financial statements. These statements comprise the Electric, Garbage, Sewer, and Water Funds of the City and added the Horseshoe Bend Fund in mid-FY2019 and the Golf Fund in FY2020. All direct and indirect costs including overhead of each service, are intended to be captured by user fees and/or general fund subsidies. These funds account for their own fixed assets and long-term liabilities.
  - Horseshoe Bend Fund (45) – Accounts for Horseshoe Bend’s services and operations.
  - Golf Fund (55) – Accounts for the City’s golf course services and operations.
  - Electric Fund (50) – Accounts for the City’s electrical services and operations.
  - Garbage Fund (53) – Accounts for the City’s garbage services and operations.
  - Sewer Fund (52) – Accounts for the City’s wastewater utility operations.
  - Water Fund (51) – Accounts for the City’s water utility operations.

## Departments by Fund

		Departments																
		Mayor and City Council	City Administration	City Attorney	City Clerk	Magistrate	Human Resources/Risk Management	Finance	Information Technology	Planning and Zoning	Economic Development	Community and Recreation Services	Public Safety	Public Works	Airport	Horseshoe Bend	Golf	Page Utility
Fund																		
General Funds	General Fund*	X	X	X	X	X	X	X	X	X	X	X	X	X			X	X
	Emergency Reserve Fund	X	X					X										
Special Revenue Funds	Capital Project Fund*	X	X	X	X	X		X	X	X		X	X	X	X	X	X	
	Highway User Revenue Fund												X					
	Substance Abuse Fund				X	X												
	Debt Service Fund											X						
	Miscellaneous Grants Fund		X	X		X			X		X	X		X				
	Judicial Collection Enhancement Fund					X												
	Court Improvement Fund					X												
	Fill the Gap Fund					X												
	Donations Fund	X										X	X			X		
	Airport Fund													X				
	Land Fund		X							X								
	Cemetery Fund												X					
	Fiduciary Funds	Volunteer Fire Pension Fund											X					
Proprietary Funds	Horseshoe Bend Fund														X			
	Golf Fund															X		
	Electric Fund*																	X
	Water Fund																	X
	Sewer Fund																	X
	Refuse Fund																	X
*Major Funds																		



## Basis of Budgeting

### Terms

Basis of budgeting - the basis of accounting utilized throughout the budget process.

Basis of accounting - a term used to refer to when revenues and obligations are recognized in the accounts and reported in the financial statements.

The City of Page's budgets for the General, Special Revenue, Debt Service and Enterprise funds are prepared on essentially the same as modified accrual basis of accounting. This method is also used for the City's financial reporting and financial statements. Although the City of Page utilizes Modified Accrual that does not require budgeting for depreciation, the City still budgets for depreciation for enterprise funds.

Type	Cash	Full Accrual	<input checked="" type="checkbox"/> Modified Accrual
Revenue	Cash is received	Earned	Measurable and available
Expenses	Cash is paid	Incurred	Incurred
Depreciation	Not budgeted	Not budgeted	Only Budgeted in Enterprise Funds
Capital Outlay (Budgeted as expense in year purchased)	Cash is paid	Incurred	Incurred
Principal Payments (Budgeted as expense)	Cash is paid	Incurred	Incurred

# Financial Policies

## Introduction

The City has an important responsibility to its citizens to carefully account for public funds, to manage its finances wisely, and to plan for the adequate funding of services desired by the public, including the provision and maintenance of public facilities. In these times of tight budgets, of major changes in federal and state policies toward local government, and of limited growth in the City's tax base, the City needs to ensure that it is capable of adequately funding and providing those government services desired by the community. Ultimately, the City's reputation and success will depend on the public's awareness and acceptability of the management and delivery of these services.

The adopted Financial Management Policy establishes guidelines for the City's overall fiscal planning and management. These principles are intended to foster and support the continued financial strength and stability of the City of Page as reflected in its financial goals. The City's financial goals are broad, fairly timeless statements of the financial position the City seeks to attain:

- To deliver quality services in an affordable, efficient and cost-effective basis providing full value for each tax dollar.
- To maintain an adequate financial base to sustain a sufficient level of municipal services, thereby preserving the quality of life in the City of Page.
- To have the ability to withstand local and regional economic fluctuations, to adjust to changes in the service requirements of our community, and to respond to changes in Federal and State priorities and funding as they affect the City's residents.
- To concentrate and plan on relieving the City of any existing bond debt that it currently has in an expeditious and prudent manner.
- To maintain a high bond credit rating to ensure the City's access to the bond markets and to provide assurance to the City's taxpayers that the City government is well managed and financially sound.

Following these principles will enhance the City's financial health as well as its image and credibility with its citizens, the public in general, bond rating agencies and investors. To achieve these purposes as the City of Page continues to grow and develop, it is important to regularly engage in the process of financial planning including reaffirming and updating these financial guidelines. Policy changes will be needed as the City grows and becomes more diverse in the services it provides, as well as the organization under which it operates to provide these services to its citizens.

# Policy 1 - Fiscal Planning and Budgeting

Fiscal planning refers to the process of identifying resources and allocating those resources among numerous and complex competing purposes. The primary vehicle for this planning is the preparation, monitoring and analysis of the City's budget. It is increasingly important to incorporate a long-term perspective and to monitor the performance of the programs competing to receive funding.

The City Manager shall submit to the City Council a proposed annual budget, based on Council's established goals, and shall execute the budget as finally adopted pursuant to Title 42, Chapter 17, Article 3, Section 17105 of the Arizona Revised Statutes, as amended. The City will budget revenues and expenditures on the basis of a fiscal year which begins July 1 and ends on the following June 30. The City Council shall adopt the budget for the following fiscal year no later than the third Monday of every July per State law.

1.02 The City will prepare a budget in accordance with Government Finance Officers Association policies and best practices. The proposed budget will contain the following:

- a. Revenue estimates by major category, by fund;
- b. Expenditure estimates by program levels and major expenditure category, by fund;
- c. Estimated fund balance by fund;
- d. Debt service, by issue, detailing principal and interest amounts;
- e. Proposed personnel staffing levels;
- f. A detailed schedule of capital projects;
- g. Any additional information, data, or analysis requested of management by the City Council.

1.03 The City maintains its financial records in accordance with accounting principles generally accepted in the United States of America known as GAAP.

1.04 The operating budget will be based on the principle that current operating expenditures, including debt service, will be funded with current revenues. Each fund will pay the charges for services utilized and collected by that fund. The budget will not use one-time (non-recurring) sources to fund continuing (recurring) uses, postpone expenditures, or use external borrowing for operational requirements. The budget will incorporate the best available estimates of revenues and expenditures.

1.05 A system will be used to facilitate position control. The number of full-time and regular part-time employees on the payroll shall not exceed the total number of positions authorized by the City Council. The budget will identify the resources required to support the authorized staffing.

1.06 Ideas for improving the efficiency and effectiveness of the City's programs and the productivity of its employees will be considered during the budget process.

1.07 Unspent appropriations for significant programs and major projects will be considered for re-appropriation in the subsequent fiscal year. Such carryover of appropriation shall be included in the proposed budget.

1.08 The City's annual budget will include contingency appropriation to provide for unanticipated increases in service delivery costs, emergencies, and needs that may arise throughout the fiscal year.

1.09 The City shall establish appropriate management controls to monitor expenditure budgets to ensure they do not exceed authorizations as set forth in the most currently adopted Purchasing Policy for the City of Page.

1.10 A monthly financial report on the status of the all funds budgeted will be prepared and presented to the City Council within 45 days of the end of each month.

1.11 If a deficit is projected during the course of a fiscal year, the City will take steps to reduce expenditures, increase revenues or, if a deficit is caused by an emergency, consider using the Unassigned General Fund Balance. The City Manager may institute a cessation during the fiscal year on hiring, promotions, transfers, capital equipment purchases, and capital projects. Such action will not be taken arbitrarily or without knowledge of the City Council.

## Policy 2 - Fund Balance

Fund balance is an important indicator of the City's financial position. Maintaining reserves is considered a prudent management practice. Adequate fund balances are maintained to allow the City to continue providing services to the community in case of unexpected emergencies or requirements and/or economic downturns.

2.01 In an effort to ensure the continuance of sound financial management of public resources, the City of Page's Unassigned General Fund Balance will be maintained to provide the City with sufficient working capital and a comfortable margin of safety to address emergencies, sudden loss of revenue or operating needs and unexpected downturns without borrowing.

This policy establishes the amounts the City will strive to maintain in its General Fund balance, the conditions under which fund balance may be spent, and the method by which fund balances will be restored. These amounts are expressed as goals, recognizing that fund balance levels can fluctuate from year to year in the normal course of operations for any local government.

2.02 The City of Page will distinguish its fund balances and identify those amounts that are to be considered and categorized as: Non-spendable Fund Balance, Restricted Fund Balance, Committed Fund Balance, Assigned Fund Balance and Unassigned Fund Balance.

The Non-spendable Fund Balance includes amounts that are not in a spendable form or are required to be maintained intact, e.g. inventory or permanent funds.

The Restricted Fund Balance classification includes amounts that can be spent only for specific purposes stipulated by constitution, external resource providers or through enabling legislation, e.g. HURF funds.

The Committed Fund Balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority, e.g. future capital purchases. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally. The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment through a resolution approved by the Council at the City's Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

The Assigned Fund Balance classification is intended to be used by the government for specific purposes, but do not meet the criteria to be classified as Restricted or Committed, e.g. individual department operating line items.

And finally, the Unassigned Fund Balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other three classifications, e.g. contingency funds.

2.03 It is the intent of the City to limit use of Unassigned General Fund balances to address unanticipated, non-recurring needs or known and planned future obligations. Fund balances shall not normally be applied to recurring annual operating expenditures. Unassigned balances may, however, be used to allow time for the City to restructure its operations in a deliberate manner, but such use will only take place in the context of long-term financial planning.

2.04 The City Council has authorized the City's Finance Director as the official authorized to classify available fund balance for specific purposes in accordance with Governmental Accounting Standards Board Statement #54 (GASB 54). It is the policy of the City that expenditures for which more than one category of fund balance could be used, that the order of use is: Restricted Fund Balance, Committed Fund Balance, Assigned Fund Balance, and Unassigned Fund Balance.

## Policy 3 - Expenditure Control

Management must ensure compliance with the legally adopted budget. In addition, purchases and expenditures must comply with legal requirements and policies and procedures set forth by the City.

3.01 Expenditures will be controlled by an annual budget at the department/fund level. The City Council shall establish appropriations through the budget process. The Council may transfer these appropriations as necessary through the budget amendment process. Written procedures will be maintained for administrative approval and processing of certain budget transfers within funds, e.g. only Council may transfer money between funds.

3.02 Department heads are responsible for monitoring expenditures to prevent exceeding their total departmental appropriation budget. It is the responsibility of these department heads to immediately notify the City's Manager & Finance Department of any circumstances that could result in a departmental appropriation being exceeded.

3.03 The City will maintain a purchasing system that provides needed commodities and services in a timely manner to avoid interruptions in the delivery of services. All purchases shall be made in accordance with the City's purchasing policy, guidelines and procedures and applicable state and federal laws. The City will endeavor to obtain supplies, equipment and services that provide the best value.

3.04 A system of appropriate internal controls and procedures using best practices shall be maintained for the procurement and payment processes.

3.05 The City will endeavor to make all payments within the established terms. The City shall pay applicable contractor invoices in accordance with the requirements of Arizona Revised Statutes Annotated.

3.06 The State of Arizona sets a limit on the expenditures of local jurisdictions. The City will comply with these expenditure limitations and will submit an audited expenditure limitation report as defined by the Uniform Expenditure Reporting System, Arizona Revised Statutes Annotated, along with audited financial statements to the State Auditor General within the prescribed timelines.

3.07 The City Council will pursue local override of the State expenditure limitation as provided by the State Constitution if the projected expenditures within two years are anticipated to exceed the expenditure limitation. This override will use one of the alternative expenditure options as defined by Arizona Revised Statutes Annotated and the Arizona Constitution.

## Policy 4 - Revenues and Collections

In order to provide funding for service delivery, the City must have reliable revenue sources. These revenues must be assessed and collected equitably, timely, and efficiently.

4.01 The City's goal is a diversified General Fund revenue base which includes sales taxes, state shared revenues, and other revenue sources.

4.02 The City will strive to maintain a diversified and stable revenue base to shelter it from economic changes or short-term fluctuations by doing the following:

- a. Periodically conducting a cost of service study to determine if all allowable fees are being properly calculated and set at an appropriate level.
- b. Establishing new charges and fees as appropriate and as permitted by law.
- c. Pursuing legislative change, when necessary, to permit changes or establishment of user charges and fees, tax assessments, increase shared revenue, and additional grant revenue.
- d. Aggressively collecting all revenues, late penalties and related interest as authorized by the Arizona Revised Statutes Annotated.
- e. Investigate the viability of municipal property tax.

## Policy 5 - Grants

Many grants require Council's approval of funds, either for the original grant or to continue programs after the grant funding has expired. Council should review these grant opportunities prior to determining whether application should be made for these grant funds.

5.01 The City shall apply for only those grants that are consistent with the objectives and high priority needs previously identified by Council. The potential for incurring ongoing costs, to include the assumption of support for grant-funded positions from local revenues, will be considered prior to applying for a grant.

5.02 The City shall attempt to recover all allowable costs - both direct and indirect - associated with the administration and implementation of programs funded through grants. The City may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.

5.03 All grant submittals shall be reviewed for their cash match requirements, their potential impact on the operating budget, and the extent to which they meet the City's policy objectives. When the potential for expenditures is \$10,000 or more, departments should seek Council approval prior to submission of the grant application. Should time constraints under the grant make this impossible, the department shall obtain written approval to submit the grant application from the City Manager and then, at the earliest feasible time, seek formal Council approval. Council will be informed of any financial obligations that will be incurred by the City. If there is a cash match requirement, the source of funding shall be identified prior to application.

5.04 The City shall terminate grant-funded programs and associated positions when the grant has expired and funds are no longer available unless alternate funding is identified.

## Policy 6 - Cost of Service and User Fees

User fees and charges are payments for voluntarily purchased, publicly provided services that benefit specific individuals. The City relies on user fees and charges to supplement other revenue sources in order to provide public services.

Indirect cost charges will be assessed to reflect the full cost of identified services.

6.01 The City may establish user fees and charges for certain services provided to users receiving a specific benefit.

6.02 On a regular basis, the City will conduct a cost of service study to identify the full cost of providing a service for which fees are charged. The calculation of full cost will include all reasonable and justifiable direct and indirect cost components.

6.03 User fees shall be reviewed on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary. Competing policy objectives may result in reduced user fees and charges that recover only a portion of service costs.

6.04 The City shall establish cost allocation models to determine the administrative service charges due to the appropriate operating fund for overhead and staff support provided to another fund.

## Policy 7 - Capital Asset Accounting and Replacement

An effective asset accounting system is an important tool in managing the City's capital investments. The purpose of using this system allows us to identify, plan, schedule, finance, track and monitor capital assets to ensure proper replacement of depreciated assets.

The performance and continued use of capital infrastructure is essential to delivering public services. Deferring essential maintenance and/or asset replacement can negatively impact service delivery and increase long-term costs.

7.01 The City will maintain a schedule of individual capital assets with values in excess of \$5,000 and an estimated useful life in excess of one year. All items with an original value of less than \$5,000, or with an estimated useful life of one year or less, will be recorded as operating expenditures.

7.02 The City will provide replacement funding for fleet vehicles and certain computer equipment. The replacement schedule will be updated as part of the annual budget process.

7.03 The City shall maintain a listing, outside of the capital asset system, of all computers and shall conduct a periodic physical inventory of those computers.

7.04 The City shall maintain a Fleet Master Listing of all vehicles and other large motorized equipment (road graders, backhoes, etc.). The capital asset listing for vehicles shall be reconciled to the Fleet Master Listing at least annually. Inventory control of the City's vehicles shall be maintained through the fleet maintenance program.

7.05 The City will periodically assess the condition of assets and infrastructure and appropriately plan for required major maintenance and replacement needs. Efforts will be made to allocate sufficient funds in the operating budgets for condition assessment, preventative and major maintenance, and repair and replacement of critical infrastructure assets.

7.06 When current revenues or resources are available for capital improvement projects, consideration will be given first to those capital assets with the shortest useful life and/or to those capital assets whose nature makes them comparatively more difficult to finance. Using cash for projects with shorter lives and bonds/leases for projects with longer lives facilitates "intergenerational equity", wherein projects with long useful lives are paid over several generations using the project through debt service payments.

## Policy 8 - Cash Management and Investment

Cash management includes the activities undertaken to ensure maximum cash availability and reasonable investment yield on a government's idle cash, and the cash collection function.

8.01 The City shall maintain and comply with a written Investment Policy that has been approved by the City Council. The City's Finance Director, as Chief Investment Officer, or designee, shall invest all funds of the City according to the approved Investment Policy.

8.02 The City will collect, deposit and disburse all funds on a schedule that insures optimum cash availability for investment per the Investment Policy.

8.03 In order to obtain higher yields from its overall portfolio, the City will consolidate cash balances from various funds for investment purposes, and will allocate investment earnings to each participating fund.

8.04 Bond funds will be segregated from all other funds for arbitrage and accounting purposes.

8.05 The City will project the cash needs of the City to optimize the efficiency of the City's investment and cash management program.

8.06 The City will conduct its treasury activities with financial institution(s) based upon written contracts.

8.07 Ownership of the City's investment securities will be protected through third party custodial safekeeping, e.g. LGIP.

8.08 All City bank accounts shall be reconciled and reviewed on a monthly basis.

8.09 Investment performance will be measured using standard indices specified in the City's written Investment Policy.

8.10 The City's cash management and investment processes will be in accordance with written internal controls and procedures per the Investment Policy.

8.11 The City will provide a cash collection, handling, training and procedures program.



## Policy 9 - Debt Management

The City has utilized long-term debt to finance capital projects with long useful lives. Financing capital projects with debt provides for an "intergenerational equity", as the actual users of the capital asset pay for its cost over time, rather than one group of users paying in advance for the costs of the asset.

The purpose of this debt management policy is to provide for the preservation and eventual enhancement of the City's bond ratings, the maintenance of adequate debt service reserves, compliance with debt instrument covenants and provisions, and required disclosures to investors, underwriters and rating agencies. These policy guidelines will also be used when evaluating the purpose, necessity and condition under which debt will be issued. These policies are meant to supplement the legal framework of public debt laws provided by the Arizona Constitution, State Statutes, City Code, federal tax laws and the City's current bond resolutions and covenants.

9.01 All projects funded with City general obligation bonds or revenue bonds will only be undertaken with voter approval as required through a City bond election.

9.02 The overall debt management policy of the City will ensure that financial resources of the City are adequate in any general economic situation to not preclude the City's ability to pay its debt when due.

9.03 The City will not use long-term debt to fund current operations or smaller projects that can be financed from current revenues or resources. The City will first attempt to utilize "pay as you go" capital financing and/or the use of operating funds where applicable.

9.04 The issuance of variable rate debt by the City will be subject to the most careful review and will be issued only in a prudent and fiscally responsible manner.

9.05 The City shall attempt to combine debt issuances in order to minimize issuance costs.

9.06 Revenue bonds are defined as a bond on which the debt service is payable from the revenue generated from the operation of the project being financed or a category of facilities, from other non-tax sources of the City, or from other designated taxes such as highway user's revenues, excise tax, or special fees or taxes. For any bonds or lease-purchase obligations in which the debt service is paid from revenue generated by the project and/or partially paid from non-property tax sources, that debt service is deemed to be revenue bonds and are excluded from the calculation of the annual debt service limitation.

9.07 The investment of bond proceeds shall at all times be in compliance with the City's Investment Policy and meet all requirements of bond covenants.

9.08 The City shall comply with all U.S. Internal Revenue Service arbitrage rebate requirements for bonded indebtedness.

9.09 The City shall comply with Arizona Revised Statutes and all other legal requirements regarding the issuance of bonds and certificates of the City or its debt issuing authorities.

9.10 The City's Finance Department shall maintain a debt profile for all bonds issued and update the profile on an annual basis. The debt profile shall include specific information regarding the size and type of debt issued, projects financed by the bonds, debt service schedules and other pertinent information related to each specific bond issue.

9.11 When practical and available within the budget process, the City Council may direct staff to relieve the City of Page of its existing long term debt by paying down funds toward the outstanding debt using excess revenues that have been received.

## Policy 10 - Utility Enterprise Funds

Government utility enterprises generate revenue to recover the cost of providing and maintaining electric, water, wastewater, and refuse services. User charges are established to recover the cost of providing these services. See, Page City Code, Article 2-8.

10.01 Separate funds will be established and maintained to properly account for each utility operation. Utility funds will not be used to subsidize the operations of other non-utility funds per Page City Code, Article 2-8.

10.02 The City will establish rates and fees at levels that recover the total direct and indirect costs, including operations, capital outlay, unrestricted cash reserve requirements, debt service and debt coverage requirements for electric, water, wastewater, and refuse services. Rates will be reviewed annually per Page City Code, Article 2-8.

10.03 All existing electric, water, sewer and refuse rates and charges will be reviewed periodically to recommend necessary rate adjustments. Bond Covenants exist that require maintaining a minimum debt service coverage ratio of at least 2.00 times. If any year, the debt service coverage ratio is not equal to at least 1.25 times, the City will be required, to the extent permitted by applicable law, to raise excise tax revenues which are pledged to the bonds repayment to meet the 2.00 times debt service coverage ratio.

10.04 The City's utility enterprises have working capital that will be maintained to provide the City with a comfortable margin of safety to address emergencies, unexpected declines in revenue without borrowing, and to maintain ongoing infrastructure replacement schedules. See, Page City Code, Article 2-8.

10.05 Refuse rates and charges will be established and reviewed annually as per the current contract that is in place. This will ensure costs are allocated appropriately between residential and commercial refuse services. Both the residential and commercial programs will independently support themselves, creating sufficient revenues to recover expenditures and maintain specified cash balances (working capital). The Council will review and approve any new contract for solid waste management.

## Policy 11 - Risk Management

Risk management has become increasingly important in guarding against economic loss and in ensuring public safety in a time of increasing public liability and litigation. Risk management *is* involved in the identification, evaluation, and treatment of the City's risk.

11.01 The City shall make diligent efforts to prevent or mitigate the loss of City assets and to reduce the City's exposure to liability through training, safety, risk financing and the transfer of risk when cost effective.

11.02 When cost effective, the City shall manage its exposure to risk through self-insurance or through the purchase of traditional third-party insurance in the following areas: general liability, employment practices, automobile liability, public officials' errors and omissions, and property loss.

11.03 When cost effective, the City will further control its exposure to risk through the use of "defend" and "hold harmless" agreements in City contracts and by requiring contractors to carry liability insurance, including errors and omissions coverage for architectural, engineering, and other applicable professional firms.

11.04 To the extent that the City elects to self-insure, the Council shall on an annual basis approve self insurance and set appropriate reserves.

11.05 The City will identify and disclose material contingent liabilities in the City's Comprehensive Annual Financial Report (CAFR).

## Policy 12 - Accounting, Auditing and Financial Reporting

Accounting, auditing and financial reporting form the informational infrastructure for public finance. Internal and external financial reports provide important information to the City's legislative body, management, citizens, investors and creditors.

12.01 The City will comply with accounting principles generally accepted in the United States (GAAP), as well as Generally Accepted Auditing Standards (GAAS) and Generally Accepted Governmental Auditing Standards (GAGAS) in its accounting and financial reporting, as contained in the following publications:

- a. Codification of Governmental Accounting and Financial Reporting Standards, issued by the Governmental Accounting Standard Board (GASB) as well as earlier standard setting boards.
- b. Pronouncements of the Financial Accounting Standards Board, (FASB) issued prior to December 1, 1989.
- c. Governmental Accounting, Auditing, and Financial Reporting (GAAFR), issued by the Government Finance Officers Association (GFOA) of the United States and Canada.
- d. Municipal Budget and Finance Manual, prepared by the League of Arizona Cities and Towns.
- e. Audits of State and Local Governmental Units, an industry audit guide published by the American Institute of Certified Public Accounts (AICPA) and any applicable Statements of Position (SOPs) and Statements of Auditing Standards (SASs) issued by the AICPA.
- f. Government Auditing Standards (also know as the Yellow Book), issued by the Controller General of the United States.
- g. Circular A-133, issued by the U.S. Office of Management and Budget (OMB).

12.02 Monthly financial reports will be made available to all departments summarizing financial activity and comparing actual revenues and expenditures with budgeted amounts.

12.03 A system of internal accounting controls and procedures will be maintained to provide reasonable assurance of the safeguarding of assets, the proper recording of financial transactions of the City, and compliance with applicable laws and regulations.

12.04 In accordance with State law requirements, a comprehensive financial audit, including an audit of federal grants according to the Single Audit Act and the OMB Circular A-133, will be performed annually by an independent public accounting firm, with the objective of expressing an opinion on the City's financial statements. The City will prepare its financial statements in accordance with applicable standards and will account for its operations in a manner consistent with the goal of obtaining an unqualified opinion from its auditors.

12.05 The City will prepare a Comprehensive Annual Financial Report (CAFR) in accordance with the principles and guidelines established by the Government Finance Officers Association "Certificate of Achievement for Excellence in Financial Reporting" program. Staff will endeavor to provide the CAFR, the Single Audit, and the Management Letter to the City Council each year for the preceding fiscal year or as required by the Arizona Revised Statutes. Staff will endeavor to provide the CAFR to the Government Finance Officers Association by December 31 of each year for review in the Certificate program.

12.06 All departments will provide notice of all significant events and financial and related matters to the Chief Financial Officer for the City's annual disclosures, as required by the SEC Rule 15c2-12, for the municipal markets, financial statements and bond representations. A listing of significant events is included in Appendix A to this document. The Chief Financial Officer will notify all Nationally Recognized Municipal Securities Information Repositories of these significant events.

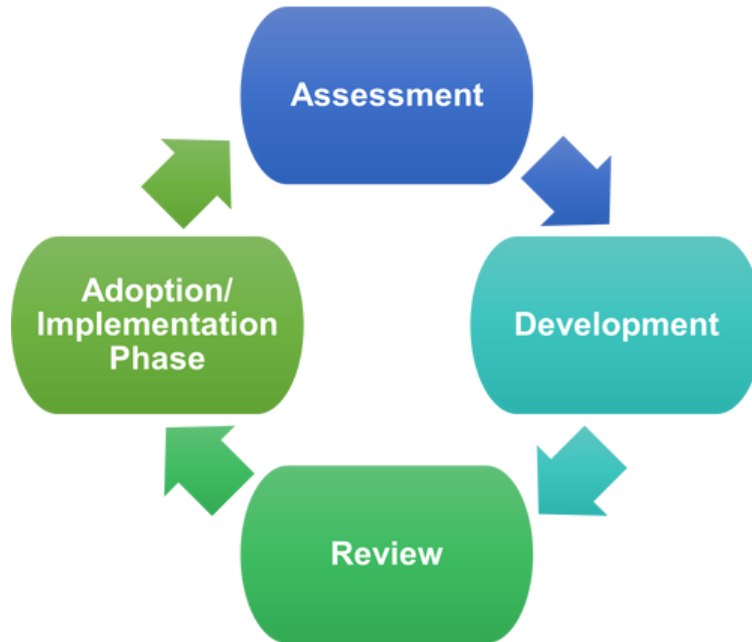
12.07 The City's Comprehensive Annual Financial Report (CAFR) will include the bond related on-going disclosure requirements and will fully disclose all significant events and financial and related issues. The City will provide the CAFR to the bond rating agencies, municipal bond insurers, national bond disclosure repositories and other interested parties.

## Policy 13 - Policy Review

By their nature, policies must change and evolve over time. As with any other policies, these financial policies should be subject to periodic review and revision.

13.01 The City Council will periodically review and affirm the financial policies contained in this document.

## Budget Cycle



### Assessment Phase

The budget process begins with the City Manager and Finance staff meeting in January to discuss the upcoming fiscal year budget and set deadlines.

### Development Phase

Finance compiles budget information from prior years and creates user friendly templates to be completed by department managers and staff to begin gathering preliminary data for the upcoming fiscal year. Finance works closely with departments in completing templates by set deadline.

### Review Phase

The City Council holds a series of public work sessions in between March and June to hear input from City departments regarding objectives, accomplishments, and significant budget changes while providing an opportunity for the public to share their input. A tentative budget is adopted in accordance with Arizona Revised Statutes (ARS) 42-17101.

### Adoption/Implementation Phase

In accordance with Arizona Revised Statutes (ARS) 42-17103, following the approval of the tentative budget, the City will publish a public notice to allow for public inspection of the City's budget summaries for two consecutive weeks. Final Budget is then adopted. Management control of the budget is maintained by conducting monthly budget performance reviews throughout the fiscal year to examine expenditure patterns and recommending corrective action to be taken during the year. Budget transfers may be requested if a shortfall is anticipated.

## Budget Timeline

The City of Page budget process relies upon the combined effort and involvement of our citizens; City Council; City Manager; Department Leaders; staff; partner agencies; and other local government entities. All play a vital role in assisting the City to ensure best use of the City's financial resources to keep our community beautiful and thriving.

FY 2023-2024 BUDGET PROCESS AND TIMELINE		
ACTION	RESPONSIBLE PARTY	DATE
General meeting with Senior Staff to discuss FY 2024 process	City Manager	February 6, 2023
Compile pertinent budget information for distribution to the Departments.	Finance Department	February 6, 2023
Complete compilation of the forthcoming fiscal year's revenue estimates including debt service requirements, etc.	Departments/Finance	February 25, 2023
Submit department budget estimates to Finance.	All Dept. Senior Staff	March 1, 2023
City Manager/Finance Director review of departmental budgets and review estimates.	City Manager/ Finance	March 6, 2023 thru March 16, 2023
Individual Department Head meeting to review submitted budget.	City Manager/ Finance/ Dept Heads	March 27, 2023 thru March 30, 2023
Make approved changes and prepare summary of Tentative Budget.	City Manager/Finance	April 3, 2023 thru April 25, 2023
Complete preparation of proposed budget.	City Manager/Finance	April 25, 2023
Deliver proposed budget to City Council for review.	City Manager/Finance	April 27, 2023
City Council Budget Work Sessions Presentation scheduled.	City Manager/Finance	May 16, 2023
Adopt Tentative Budget.	City Council	May 24, 2023
Adopt Final Budget	City Council	June 28, 2023

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## **BUDGET OVERVIEW**

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## Executive Overview

The overall budget includes \$79.8 million in revenue, an increase of 18.3% over prior year's budget, and \$83.7 million in expenditures, an increase of 11.7% over prior year's budget. These revenue and expense budget amounts include \$13.2 million in inter-fund transfers. Fund balances may be utilized to balance the budget and decrease total fund balances by \$3.9 million, but the city will also seek to balance the allocation of resources between competing operating requirements, capital needs, debt burden, and the maintenance of strong reserves for long term financial stability.

There are several factors contributing to the large increase in the budget compared to prior years.

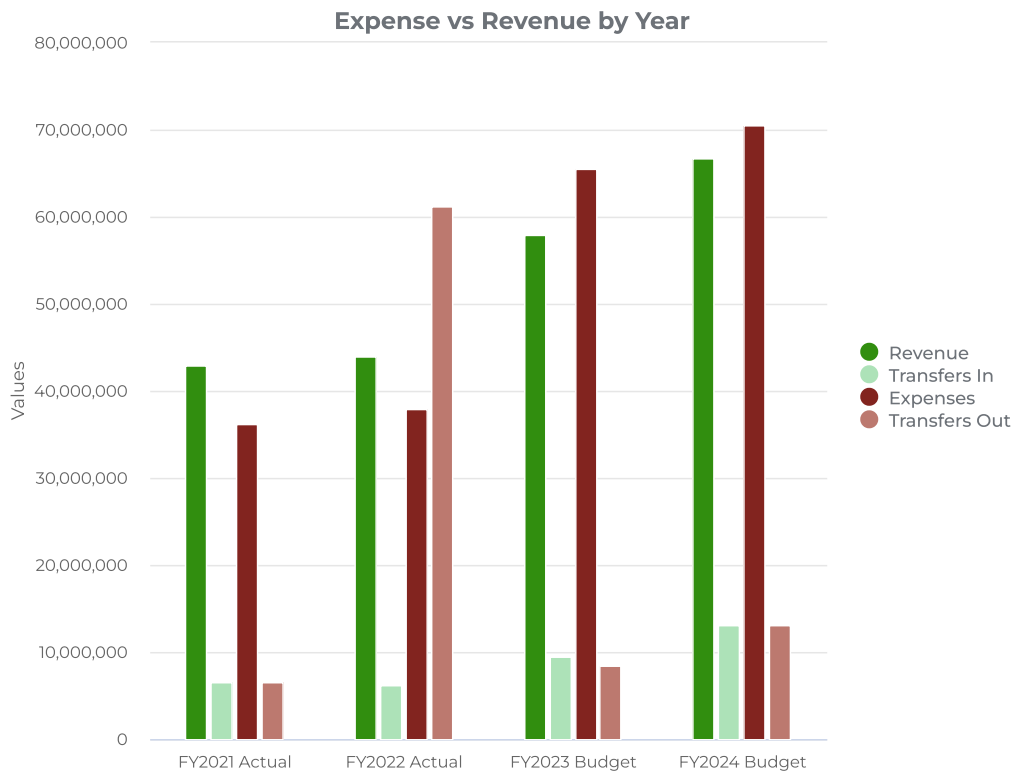
### Revenue - Increase \$12.3 million

1. Increase in sales tax revenues for City and State based on trending performance.
  - Increase \$1 million City Sales Tax
  - Increase \$600K State Tax Revenue
2. Increase in Electric Service Revenue by 20% based on rate increases per Resolution 1307-23.
  - Increase \$2.7 million Electric Commercial and Residential Revenue
3. Increase in interest income on investments with increasing rates.
  - Increase \$853K Interest Income
4. Increase \$3.2 million in land sales based on third-party interest for the following:
  - Rodeo Grounds
  - Dealership
  - RV Park
  - Restaurant
  - Hotel

### Expenditures - Increase \$8.8 million

1. Increase in personnel costs by 11.5% for wage increases and eight new full-time positions
  - \$501K - Wages and Salaries
  - \$360K - Benefits
2. Prepare for uncertain effects of low water levels
  - Increase in energy and fuel purchased power due to unpredictable water fluctuations and revenue capacity of the dam - \$2.4M
  - The council increased contingency - \$500K
3. Efforts to attract tourism and the local economy
  - Increase marketing efforts - \$108K.
  - Increase special events funding - \$71K.
  - Updating Golf Course and Clubhouse - \$85K
4. Improving infrastructure
  - Increase building maintenance spending - \$57K
  - Increase in software and technology costs - \$41K
5. Increase in inter-fund transfers - \$4.5M

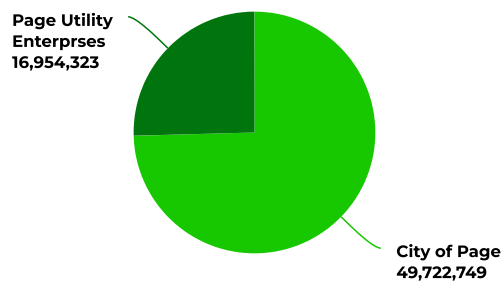
The City has worked hard to reach our current financial position and maintain stability. Working toward the goal of paying off large long-term debt balances and building reserves, the City is currently in a financial position of stability and the FY2024 budget focuses on maintaining financial stability and working on the City's future priorities.



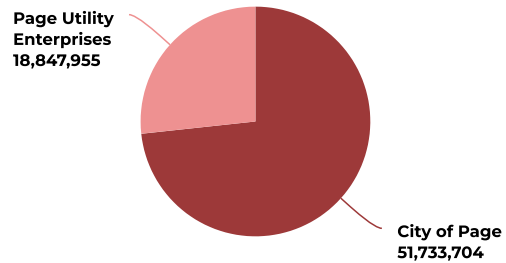
## Type by Entity

The budget for the City of Page includes \$49.7 million in revenue and \$51.7 million in expenditures (excluding transfers), decreasing the total fund balances by \$2 million. The budget for the Page Utility Enterprises includes \$17 million in revenue and \$18.8 million in expenditures and utilizes \$1.9 million in fund balances.

**Revenues by Entity (Excludes Transfers)**



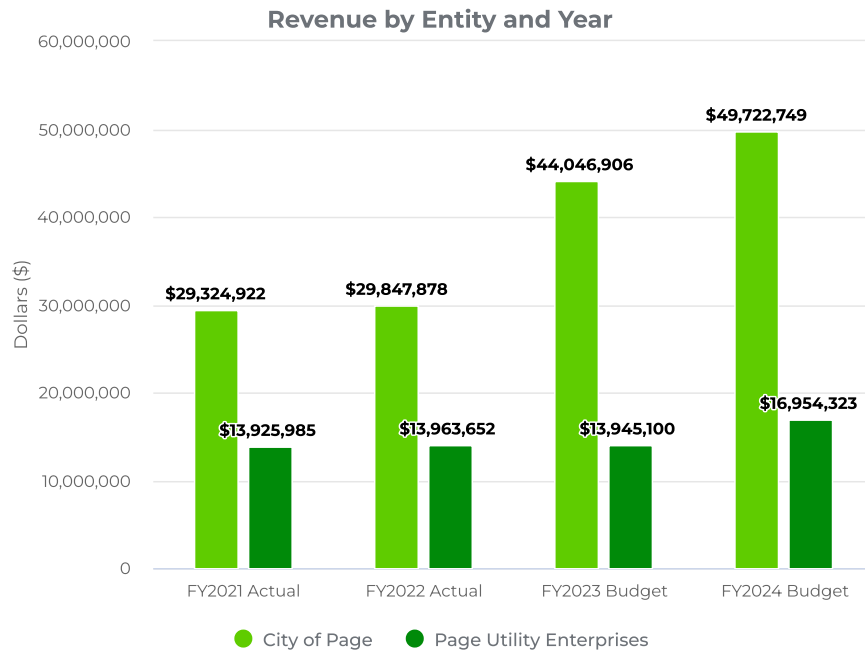
**Expenses by Entity (Excludes Transfers)**





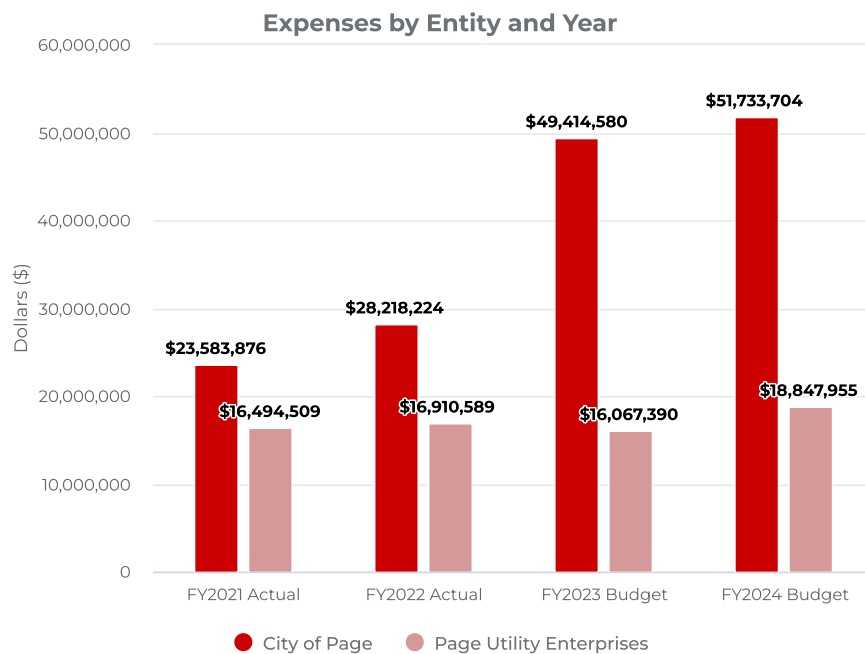
## Revenue Four Year Comparison

The City of Page revenue budget of \$49.7 million is an 12.9% increase from last year's budget. Page Utility Enterprises revenue budget of \$17 million is a 21.6% increase from last year's budget.



## Expense Four Year Comparison

The City of Page expense budget of \$51.7 million is an increase of 4.7% over the prior year and Page Utility Enterprises expenses budget of \$18.8 million is an increase of 17.3%.



# Priorities & Issues

## Priorities

These goals and objectives identify the priority focus of the City of Page's staff and resources.

- Design strategic goals to be achieved without the need to find additional revenue through bonding or increasing fees.
- Implement economic development processes that assist in the development of a strong local economy.
- Protect neighborhoods from blighting and deteriorating conditions that have a negative impact on area property values.
- Encourage residents and business owner's efforts to maintain the physical environment through standards set in local ordinances.
- Operate in a fiscally prudent manner, assuring the most efficient expenditure of public funds.
- To create an environment that:
  - Supports transparency and communication.
  - Enables the City to recruit, retain and compete for talent.
  - Ensures retention of institutional knowledge.
- Maintain and improve critical City infrastructure, including streets, sidewalks, parks, trails, and facilities to support economic growth and improve the quality of life in Page.
- Maximize resources that enhance the quality of life for our residents and visitors.

## Issues

These issues are continuous from the prior budget year and have guided the development of the City's priorities.

- High unemployment due to decreased tourism numbers and other tourism related jobs.
- The closing of the Navajo Generating Station.

## Signs of improvement

Although these problems will take several years to overcome, there are signs of an improving economy, such as:

- Page's tourism numbers have begun to increase, especially on the weekends.
- Many community groups are working to improve the economic situation in the City.
- A noticeable increase of interest in corporate leaders in the City of Page.
- An uptick of developers expressing wants to begin new planned communities.

# City of Page Strategic Plan FY2022 to FY2027

The City of Page held an annual planning workshop on July 14, 2021 to discuss City priorities, define goals and set objectives. These goals and objectives publicly identify the priority focus of the City of Page's staff and resources, and enable the public to measure the City's success in accomplishing its major policy goals for FY2022 to FY2027.

## Vision

The City of Page is a clean, financially responsible, diverse, and vibrant community that respects the quality of its environment, fosters a sense of community and family, encourages a healthful, active lifestyle, and supports a wide-range of business opportunities to promote a prosperous economy.

## Core Values



## Objective Criteria

### Objective Criteria for Decision Making

- Is it in the best interest of the community and stakeholders?
- Does it align with our goals and mission?
- Is it achievable and sustainable?
- Is it financially viable?
- Is it legal?
- Is it fair?



## Performance Measures

According to the Governmental Finance Officers Association, performance measures are used by governments to collect information about operational activities, achievement of goals, community conditions, or other environmental factors to better understand a situation and make informed decisions. The use of performance data should be integral to an organization's decision making processes and leaders within an organization should set expectations that key decisions are supported by evidence. For optimal use, performance measures need to be developed considering the potential audience for the information. Each department saves performance measures to show the public how the City is performing and working toward out strategic goals.

## Community Development

A pleasant environment is a source of pride for its residents and an important component of the quality of life in an area. Community aesthetics take on an economic meaning, encouraging tourism and business recruitment. Community Development is a process by which local decision-makers and residents work together to leverage resources to increase business development and job opportunities, and attract capital to improve the physical, social and environmental conditions in the community.

### Goals:

- Implement economic development processes that assist in the development of a strong local economy.
- Protect neighborhoods from blighting and deteriorating conditions that have a negative impact on area property values.
- Encourage residents and business owner's efforts to maintain the physical environment through standards set in local ordinances.

### Objectives:

1. In partnership with stakeholders, create and implement a revitalization plan for the central business district including streetscape development that will establish design as well as strategies and policies for development and identify implementation costs associated with development enhancement programs.

#### Performance Measure:

Department	Phase	Completion Date
Planning and Zoning	Planning	December 2022

2. Approve the expense of the General Plan Update.

#### Performance Measure:

Department	Phase	Completion Date
Planning and Zoning	Planning	January 12, 2022

3. Plan and fund infrastructure where possible as an incentive for developers in recognized areas identified as Medium and/or High-Density development, and actively market affordable housing, both low income and market based (apartments, condominiums and single-family homes).

#### Performance Measure:

Department	Phase	Est. Completion Date
Planning and Zoning	Implementation	End of FY2024

4. Foster development of moderately priced housing to accommodate workforce needs. Work with potential grant sources and community housing organizations to explore housing alternatives and incentivize housing development.

#### Performance Measure:

Department	Phase	Est. Completion Date
Planning and Zoning	Implementation	End of FY2024

5. Promote and encourage attractive neighborhoods through City services, enforcement techniques, and compliance with City codes and regulations.

#### Performance Measure:

Department	Phase	Est. Completion Date
Planning and Zoning	Implementation	Ongoing



## Fiscal Stability

The City is committed to maintaining fiscal stability to ensure the delivery of high-quality services. This requires an efficient transparent financial system; accurate and reliable forecasting of revenues; and control of expenses; and an expanded tax base.

Goal:

- Operate in a fiscally prudent manner, assuring the most efficient expenditure of public funds.

Objectives:

1. Explore alternative funding mechanisms to support infrastructure and future economic development project funding.

Performance Measure:

Department	Phase	Est. Completion Date
City Manager	Preparation	On-going

2. Update and implement a 5-year Capital Improvement Program that balances the anticipated costs of planned projects with realistic allocation of available resources.

Performance Measure:

Department	Phase	Est. Completion Date
City Manager	Implementation	On-going, reviewed annually

3. Develop financial forecasts that allow the City to annually identify future revenue and expenditure trends and prepare plans to address anticipated problems in a timely fashion.

Performance Measure:

Department	Phase	Est. Completion Date
City Manager/ Finance	Review and Revise	On-going throughout year

4. The PUE Board has identified Water and Sewer Utility reserve levels to stabilize rates. The board will make rate recommendations to the City Council.

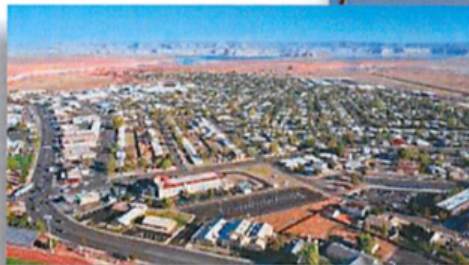
Performance Measure:

Department	Phase	Est. Completion Date
Page Utility Enterprises	Review and Revise	On-going, reviewed annually

5. Page Utility Enterprises staff will continue long-term financial forecasting, carefully monitor wholesale energy costs, and the PUE Board will make rate recommendations to the City Council.

Performance Measure:

Department	Phase	Est. Completion Date
Page Utility Enterprises	Review and Revise	On-going, reviewed annually



## High Performing Organization

The City of Page strives to develop a high-performing organization through continuous system and process improvements; the commitment to make time to do the "work of leadership"; and the encouragement of City employees to exercise their leadership and talents at every level of the organization.

Goal:

- To create an environment that supports transparency, communication, and engage high-performing employees; enable the City to recruit, retain and compete for talent; and ensure retention of institutional knowledge.

Objectives:

1. Recruit and retain a skilled workforce.

Performance Measure:

Department	Phase	Est. Completion Date
Human Resources/All Departments	Review and Revise	On-going, continuously reviewed

2. Develop methods to improve the City's communication and outreach to the community.

Performance Measure:

Department	Phase	Est. Completion Date
City Manager/All Department	Review and Revise	On-going, continuously reviewed

3. Update the City website to keep content relevant and current for customer satisfaction, and optimize the use of technology to drive efficiency, productivity, and service.

Performance Measure:

Department	Phase	Est. Completion Date
Information Technology/All Departments	Review and Revise	On-going, continuously reviewed

4. Review and implement necessary security measures throughout city owned public facilities.

Performance Measure:

Department	Phase	Est. Completion Date
Information Technology/Public Works	Review and Revise	On-going, continuously reviewed

5. Promote community involvement through the recruitment, retention, and engagement of volunteers and the support of local organizations and partners.

Performance Measure:

Department	Phase	Est. Completion Date
Human Resources/City Council	Review and Revise	On-going, continuously reviewed

6. Continue supporting the Arizona League of Cities and Towns on the issues related to Vacation Home Rentals through representation with the legislature.

Performance Measure:

Department	Phase	Est. Completion Date
City Council/City Manager	Review and Revise	On-going, continuously reviewed

7. Assess the need for a more formal approach to evaluating Council appointed positions.

Performance Measure:

Department	Phase	Est. Completion Date
City Council	Review and Revise	On-going, reviewed annually

## Improving Infrastructure

The City Council is committed to maintaining and improving public infrastructure and City facilities to preserve both the physical character and livability of the community.

Goal:

- Maintain and improve critical City infrastructure, including streets, sidewalks, parks, trails, and facilities to support economic growth and improve the quality of life in Page.

Objectives:

1. Strategically invest and support updating City facilities, including technology, and equipment.

Performance Measure:

Department	Phase	Est. Completion Date
Information Technology/Public Works	Review and Revise	On-going, continuously reviewed

2. Adopt a plan to ensure a secure water supply to meet current and future needs.

Performance Measure:

Department	Phase	Est. Completion Date
Page Utility Enterprises	Review and Revise	On-going, reviewed annually

3. Maintain a Pavement Management Program (PMP) to ensure the preservation of roadway surfaces.

Performance Measure:

Department	Phase	Est. Completion Date
Public Works	Review and Revise	On-going, reviewed annually

4. Explore alternatives for a northern fire station.

Performance Measure:

Department	Phase	Est. Completion Date
Fire/Public Works	Preparation	End of FY2024

5. Identify locations where infrastructure development is possible to encourage housing and industry growth.

Performance Measure:

Department	Phase	Est. Completion Date
Planning and Zoning	Implementation	December 2022

6. Implement the recommendations from the Carollo Water Study for water and sewer utilities to ensure financial stability and prepare for growth.

Performance Measure:

Department	Phase	Est. Completion Date
Page Utility Enterprises	Implementation	June 2025

7. Implement a comprehensive storm water management plan to protect the public from flooding and drainage.

Performance Measure:

Department	Phase	Est. Completion Date
Public Works	Implementation	June 2025

8. Identify locations for, and project the costs of, converting overhead primary electric infrastructure to underground.

Performance Measure:

Department	Phase	Est. Completion Date
Page Utility Enterprises	Implementation	June 2025

9. Construct Phase 3 of Horseshoe Bend Development.

Performance Measure:

Department	Phase	Est. Completion Date
City Council	Preparation	June 2025

10. Implement a plan for expansion and improvements to the airport.

Performance Measure:

Department	Phase	Est. Completion Date
Public Works	Planning	End of FY2024





## Quality of Life

The City strives to enhance the overall quality of life for our residents and visitors by offering high quality recreation and leisure activities and improving parks, trails, streetscape and open spaces in Page.

Goal:

- Maximize resources that enhance the quality of life for our residents and visitors.

Objectives:

1. Plan, design and implement community programs to enhance the quality of life in the City of Page.

Department	Phase	Est. Completion Date
Community and Recreation Services	Review and Revise	On-going, continuously reviewed

2. Implement online payments for all city programs and services.

Department	Phase	Est. Completion Date
Information Technology	Implementation	December 2022

3. Research and pursue grant opportunities to enhance recreation programs and facilities.

Department	Phase	Est. Completion Date
Community and Recreation Services	Preparation	On-going, continuously reviewed

4. Evaluate components of the Parks Master Plan and determine the priority list.

Department	Phase	Est. Completion Date
Community and Recreation Services	Implementation	June 2024

5. Review restrictions to allow for the development of a plan for events, farmers market, public market, arts, and activities in partnership with local not-for-profits/community groups.

Department	Phase	Est. Completion Date
Community and Recreation Services	Review and Revise	On-going, reviewed annually

6. Establish a subcommittee for planning a 50th City anniversary celebration in 2025.

Department	Phase	Est. Completion Date
City Manager	Preparation	June 2025

7. Identify funding sources for an aquatic recreational facility that is viable and sustainable.

Department	Phase	Est. Completion Date
Community and Recreation Services	Preparation	June 2025



## Short-term Factors

Short-term factors impacting budget decision-making for FY2024 are as follows:

### Electric Service Fee - \$2.8 Million - Fiscal Stability

Increased Purchased Power Costs due to water levels too low to run at a revenue earning capacity.

- The increase in Electric Charges for Service is for the commercial rates increasing 20% in July 2023, an additional 10% increase in October 2023, and a final increase of 10% in January 2024 for a total of a 40% increase.

### Grants - \$12 Million - Strategic Goal - Community Development and Improving Infrastructure

The FY2024 budget includes grants awarded in the amount of \$10 million in the Miscellaneous Grant Fund:

- \$4.3 million for Alternate Essential Air Service each year until September 30, 2026.
- \$2.3 million for Community Development Block Grants to be expended in FY2024.
- \$550,000 Drug Court Grant to be completed by September 30, 2025.
- \$1.5 million Airport Rescue Grants to expire December 2025

The city is also applying for several other grants that could equal an additional \$3.3 million in Miscellaneous Grants. These amounts were budgeted in the event the grants were awarded and work could get started immediately.

### Land Sales - \$3.3 Million - Strategic Goal - Community Development and Improving Infrastructure

The FY2024 Budget includes possible land sales expected to close in FY2024. These lands include sites for the following:

- Rodeo Grounds
- Dealership
- RV Park
- Restaurant
- Hotel

### Capital Equipment \$2.2 Million - Strategic Goal - Community Development and Improving Infrastructure

Capital equipment is usually one-time large ticket purchases that can have a large impact on the budget.

#### Large One-Time Purchases FY2024

- **Vehicles \$305,000** - The FY2024 includes the purchase of three trucks and a utility vehicle.
- **P25 Two Way Radio System \$906,000** - To replace and update the two-way radio system for Public Safety (Fire and Police department)
- **Building a Capital Improvement Plan \$708,000**

Equipment CIP	FY2024
Platform Fire Truck	\$400,000
Patrol Vehicle	\$200,000
Golf Cart Equipment	\$108,000

### Capital Projects \$14.4 Million - Strategic Goal - Community Development and Improving Infrastructure

Several large capital projects have been approved for FY2024.

- **Airport \$7.1 Million** - The airport has \$6.2 million scheduled capital projects alone to be completed through grants from the Federal Aviation Administration and the Arizona Department of Transportation. \$1 million is budgeted to be transferred from the Airport Fund to the Capital for Airport expenses not eligible for grant reimbursement.
- **Streets \$1.3 Million** - Public Works has \$1.3 million budgeted for street projects this fiscal year. Vista Avenue Rehabilitation is a project funded through the Arizona Department of Transportation for about \$550,000; and \$750,000 has been budgeted for street improvements.
- **City Administration \$750,000** - Funding for construction to modify purchase of building and land.
- **Cemetery \$190,000** - Funding for cemetery development and equipment storage.
- **Red Mesa Trail Completion \$55,000** - Complete Red Mesa Trail restrooms.
- **Community Center \$320,000** - Community Center improvements.
- **Animal Shelter \$50,000** - Animal Shelter Improvements.
- **Sports Complex \$245,000** - Improvements to asphalt, concession and lights.
- **Skatepark Improvements \$50,000** - Concrete expansion and French drain.
- **Splash Pad \$800,000** - Install splash pad for community to enjoy.
- **Streetscape \$2.8 Million** - improve downtown area
- **Golf Clubhouse Patio Expansion \$873,000** - The Golf Course Clubhouse has budgeted \$873,000 to increase the facility's capacity by expanding the patio.

## Long-Term Financial Planning

Efforts to create and implement a vision of long-term fiscal stability for the City incorporate into the City's core procedures and decision-making as a vital part of the City's Strategic Plan. The goals established aim to achieve this through the growth of ongoing revenues, adhering to sound financial policies and principles that are routinely reviewed for effectiveness, and exercising fiscal discipline. Successful implementation advances stability by promoting a strong economy and equitable well-being for residents. Initiatives in place are:

- **Paying off long-term debt**

- Achieved
  - In FY2021, the City paid the Public Safety Personnel Retirement System unfunded liability balance.
  - In FY2022, the City paid off the remaining \$5.1 million bond debt.
  - In FY2023, the City will pay off the two leases for Police Vehicles.
- In Progress
  - Buy versus lease equipment.
  - Not building any unfunded liabilities in retirement funds.

- **Building the Emergency Reserve Fund**

- Achieved
  - Balance as of June 30, 2023 (unaudited) - \$11 million bank balance.
- In Progress
  - Continue to dedicate 15% of the 1% sales tax increase to the Emergency Reserve Fund until the desired balance is met.

- **Create Capital Improvement Plan Fund**

- Achieved
  - Started Capital Improvement Plan in FY2023 to build funds in the Capital Fund for known large expenses.

Project	FY2024	Year-Date
Platform Fire Truck	400,000	400,000
Patrol Vehicle Replacement	200,000	350,000
Golf Cart Equipment Replacement	108,000	108,000
Total	708,000	858,000

- **Build up Capital Fund for large upcoming projects**

- Achieved
  - Balance as of June 30, 2023 (unaudited) - \$6.84 million fund balance.
- In Progress
  - Continue to dedicate 70% of the 1% sales tax increase to the Capital Fund.

- **Monitor and research the impacts of Lake Powell water levels.**

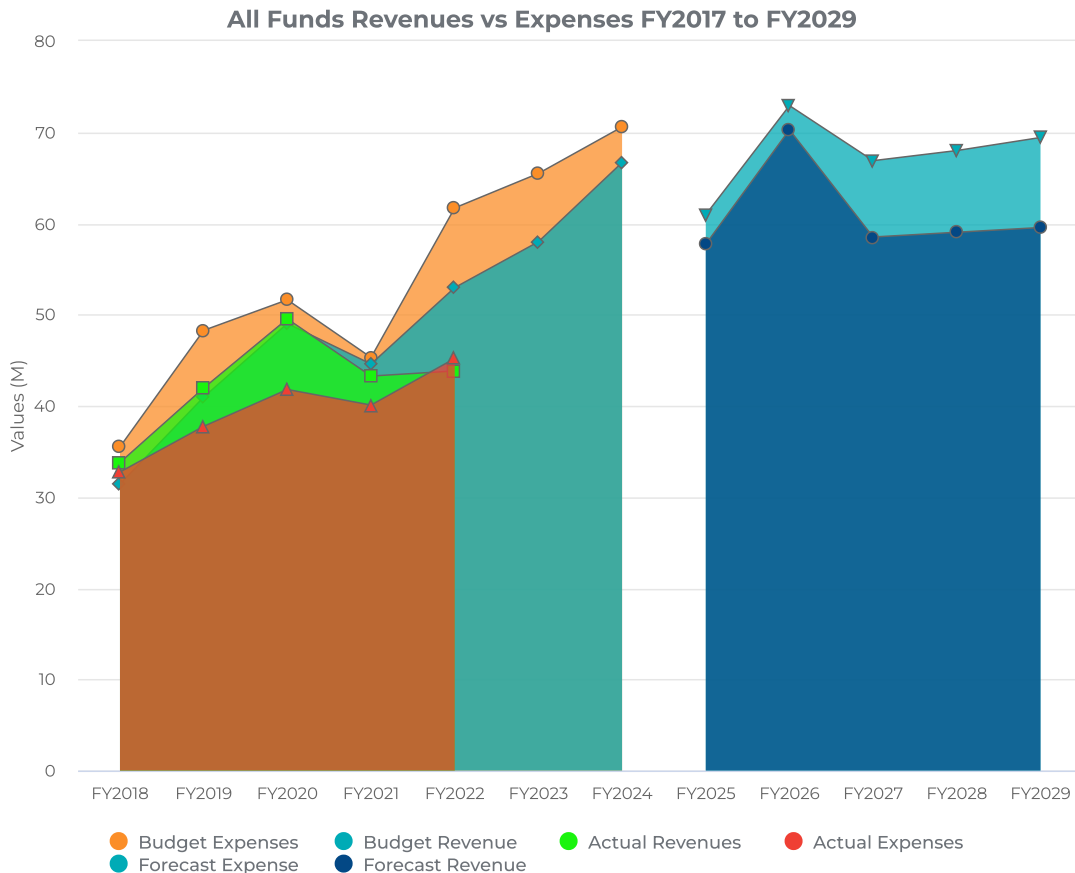
- Achieved
  - Increase Electric Charges for Service for commercial rates gradually by 40% to offset increased Purchased Power Costs<sup>3</sup>
- In Progress
  - Continue with research and assessments to monitor the impact on the city.

## Forecasting

The purpose of the General Fund Five-Year Forecast is to provide a planning tool to use for long-term financial sustainability of the City to achieve the goals in the Strategic Plan. The financial forecast estimated information based on past, current, and projected financial conditions. This will help identify future revenue and expenditure trends that may have an immediate or long-term influence on government policies, strategic goals, or services. The plan allows for the City to make informed financial and operational decisions by better anticipating future revenues and expenditures. Known events are factored in and adjusts for one-time expenditures. The forecast is a projection of the City's revenues and expenditures over the forecast period, FY 2024/25 through FY 2028/29. It includes key assumptions over the period, which is further described below under the assumptions section. An overview of the forecast is shown below:

### All Funds - Revenues vs Expenses

From FY2017 to FY2022, actual expenses for the City of Page have increased 18.9% on average and actual revenues increased an average of 12.4%. The budgeted amounts have typically been more than actual year after year since the budget includes all possible expenses and revenues for that year. Forecast amounts are based on trends and scenarios of long-term plans. The FY2024 Budget includes \$17 million in capital projects. FY2025 Forecast includes a 4% personnel increase and return to more conservative spending with the additional staffing granted and the funding of several large capital projects to work toward building reserves to fund upcoming capital projects, such as a possible aquatic center, road improvements, water line improvements, and phase three of Horseshoe Bend.



## All Fund Revenue by Year and Category

	FY2023 Budget	FY2024 Budget	Forecast FY2025	Forecast FY2026	Forecast FY2027	Forecast FY2028	Forecast FY2029
<b>Taxes</b>	13,040,000	14,060,000	14,622,400	15,061,072	15,362,293	15,669,539	15,982,930
10-General Fund	13,040,000	14,060,000	14,622,400	15,061,072	15,362,293	15,669,539	15,982,930
<b>Permits &amp; Fees</b>	494,500	523,550	533,921	540,335	543,652	549,363	555,067
10-General Fund	494,500	523,550	533,921	540,335	543,652	549,363	555,067
<b>Intergovernmental</b>	10,398,433	11,552,953	8,325,154	8,460,384	8,540,279	8,649,535	8,759,515
10-General Fund	2,954,102	3,539,612	3,681,196	3,791,632	3,867,465	3,944,814	4,023,711
15-Highway User Fund	1,023,781	990,676	1,030,303	1,061,212	1,082,436	1,104,085	1,126,167
16-Substance Abuse	2,500	2,500	2,633	2,628	2,616	2,623	2,630
32-Jcef Fund	4,050	2,565	3,292	3,287	3,271	3,280	3,289
33-Magistrate Court Impvmnt Fund	0	0	556	555	552	554	555
34-Fill The Gap Fund	0	0	436	435	433	434	435
40-Capital Project Fund	6,399,000	7,002,600	3,589,372	3,583,298	3,566,251	3,576,440	3,585,381
72-Fire Pension	15,000	15,000	17,366	17,337	17,255	17,304	17,347
<b>Other Revenue</b>	19,958,973	23,081,246	18,592,328	30,560,864	18,472,565	18,525,344	18,571,657
10-General Fund	1,710,546	2,131,546	2,222,796	2,219,034	2,208,478	2,214,788	2,220,325
15-Highway User Fund	750	12,500	9,726	9,709	9,663	9,691	9,715
20-Debt Service Fund	0	0	0	12,000,000	0	0	0
25-Miscellaneous Grants	9,973,143	10,930,000	8,367,850	8,353,689	8,313,949	8,337,703	8,358,547
36-Donation Funds	14,600	15,400	15,901	15,874	15,798	15,844	15,883
40-Capital Project Fund	0	0	17,380	17,350	17,268	17,317	17,360
45-Horseshoe Bend Fund	3,522,000	3,792,000	3,986,055	3,979,309	3,960,378	3,971,694	3,981,623
46-Airport	2,553,434	1,678,300	1,572,739	1,570,077	1,562,608	1,567,072	1,570,990
48-Land	1,010,000	3,315,000	1,145,925	1,143,986	1,138,543	1,141,796	1,144,651
55-Golf Course Fund	1,111,000	1,143,000	1,175,045	1,173,057	1,167,476	1,170,812	1,173,739
57-Cemetery	55,000	55,000	70,617	70,498	70,162	70,363	70,539
72-Fire Pension	8,500	8,500	8,295	8,281	8,242	8,265	8,286
<b>Non-Operating</b>	155,000	505,000	90,737	90,583	90,152	90,410	90,636
12-Emergency Reserve Fund	100,000	450,000	42,267	42,195	41,995	42,115	42,220
40-Capital Project Fund	0	0	29,344	29,294	29,155	29,238	29,311
72-Fire Pension	55,000	55,000	19,126	19,094	19,003	19,057	19,105
<b>Page Utility Enterprises</b>	13,945,100	16,954,323	15,552,533	15,557,019	15,498,416	15,550,077	15,594,506
50-Electric	9,085,000	11,898,323	10,466,818	10,469,837	10,430,397	10,465,165	10,495,066
51-Water	1,962,000	2,006,000	2,069,082	2,069,679	2,061,882	2,068,755	2,074,666
52-Sewer	1,950,000	1,974,000	1,997,491	1,998,067	1,990,541	1,997,176	2,002,882
53-Refuse	948,100	1,076,000	1,019,142	1,019,436	1,015,596	1,018,981	1,021,892
<b>Revenue Total</b>	<b>57,992,006</b>	<b>66,677,072</b>	<b>57,717,074</b>	<b>70,270,258</b>	<b>58,507,357</b>	<b>59,034,269</b>	<b>59,554,310</b>

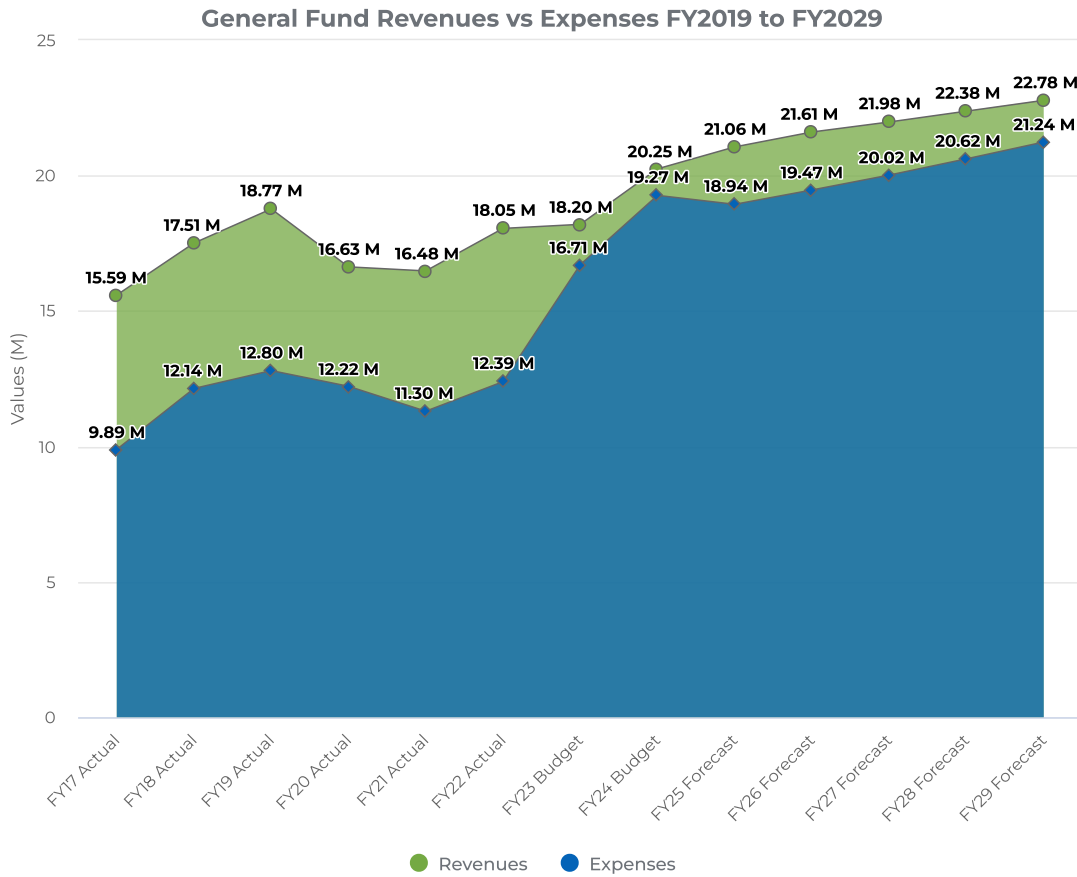


## All Fund Expenses by Year and Type

Departments	FY2023 Budget	FY2024 Budget	Forecast FY2025	Forecast FY2026	Forecast FY2027	Forecast FY2028	Forecast FY2029
<b>Personnel</b>	<b>13,323,336</b>	<b>14,849,709</b>	<b>15,443,697</b>	<b>16,061,445</b>	<b>16,703,903</b>	<b>17,372,059</b>	<b>18,066,941</b>
<b>10-General Fund</b>	<b>11,597,245</b>	<b>13,079,678</b>	<b>13,602,865</b>	<b>14,146,980</b>	<b>14,712,859</b>	<b>15,301,373</b>	<b>15,913,428</b>
City Administration	253,074	270,019	280,820	292,053	303,735	315,884	328,519
City Attorney	395,713	407,021	423,302	440,234	457,843	476,157	495,203
City Clerk	169,291	228,337	237,471	246,969	256,848	267,122	277,807
City Council	58,264	58,277	60,608	63,032	65,553	68,176	70,903
Community And Recreation Services	1,803,745	1,997,235	2,077,125	2,160,210	2,246,618	2,336,483	2,429,942
Community Dev-Econ Development	173,204	173,290	180,221	187,430	194,927	202,724	210,833
Finance	467,802	492,734	512,444	532,941	554,259	576,429	599,486
Fire	2,195,953	2,538,052	2,639,574	2,745,157	2,854,963	2,969,162	3,087,928
Human Resource/Risk Mang.	198,676	192,348	200,042	208,043	216,365	225,020	234,020
Information Technology	377,699	379,245	394,415	410,192	426,599	443,663	461,410
Magistrate	451,231	465,418	484,035	503,397	523,533	544,474	566,253
Planning & Zoning	308,780	327,478	340,578	354,201	368,369	383,103	398,428
Police	3,788,375	4,555,541	4,737,762	4,927,273	5,124,364	5,329,338	5,542,512
Public Works	955,438	994,682	1,034,469	1,075,848	1,118,882	1,163,637	1,210,183
<b>15-Highway User Fund</b>	<b>46</b>	<b>46</b>	<b>48</b>	<b>50</b>	<b>52</b>	<b>54</b>	<b>56</b>
<b>45-Horseshoe Bend Fund</b>	<b>675,037</b>	<b>673,363</b>	<b>700,297</b>	<b>728,309</b>	<b>757,442</b>	<b>787,739</b>	<b>819,249</b>
<b>46-Airport</b>	<b>170,440</b>	<b>171,456</b>	<b>178,314</b>	<b>185,447</b>	<b>192,864</b>	<b>200,579</b>	<b>208,602</b>
<b>55-Golf Course Fund</b>	<b>819,806</b>	<b>861,620</b>	<b>896,085</b>	<b>931,928</b>	<b>969,205</b>	<b>1,007,973</b>	<b>1,048,292</b>
<b>57-Cemetery</b>	<b>60,762</b>	<b>63,546</b>	<b>66,088</b>	<b>68,732</b>	<b>71,481</b>	<b>74,340</b>	<b>77,314</b>
<b>Operating</b>	<b>52,158,635</b>	<b>55,731,951</b>	<b>45,514,881</b>	<b>56,858,762</b>	<b>50,176,894</b>	<b>50,618,237</b>	<b>51,350,145</b>
<b>10-General Fund</b>	<b>5,108,804</b>	<b>6,192,808</b>	<b>5,333,865</b>	<b>5,326,530</b>	<b>5,305,948</b>	<b>5,318,251</b>	<b>5,329,046</b>
City Administration	1,206,200	1,945,396	1,725,300	1,724,073	1,720,628	1,722,687	1,724,494
City Attorney	63,230	62,570	38,226	38,161	37,979	38,088	38,183
City Clerk	99,520	80,625	68,424	68,308	67,983	68,177	68,348
City Council	47,310	52,110	41,666	41,596	41,398	41,516	41,620
Community And Recreation Services	470,200	624,610	490,649	489,819	487,489	488,881	490,104
Community Dev-Econ Development	270,980	404,580	308,777	308,254	306,788	307,664	308,433
Finance	58,870	59,120	72,017	71,895	71,553	71,757	71,937
Fire	406,325	424,820	358,791	358,184	356,480	357,498	358,392
Human Resource/Risk Mang.	876,691	890,076	695,937	694,759	691,454	693,429	695,163
Information Technology	363,845	404,995	360,592	359,982	358,270	359,293	360,191
Magistrate	135,360	163,360	127,901	127,685	127,077	127,440	127,759
Other	0	0					
Planning & Zoning	203,654	135,160	148,302	148,051	147,346	147,767	148,137
Police	395,288	369,606	371,538	370,909	369,145	370,199	371,125
Public Works	511,330	575,780	525,746	524,856	522,359	523,852	525,161
<b>12-Emergency Reserve Fund</b>	<b>3,000</b>	<b>3,000</b>	<b>2,808</b>	<b>2,803</b>	<b>2,790</b>	<b>2,798</b>	<b>2,805</b>
<b>15-Highway User Fund</b>	<b>1,021,220</b>	<b>1,089,370</b>	<b>804,733</b>	<b>803,372</b>	<b>799,550</b>	<b>801,834</b>	<b>803,839</b>
<b>16-Substance Abuse</b>	<b>32,500</b>	<b>37,000</b>	<b>18,070</b>	<b>18,039</b>	<b>17,954</b>	<b>18,005</b>	<b>18,050</b>
<b>20-Debt Service Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>25-Miscellaneous Grants</b>	<b>10,613,875</b>	<b>10,682,505</b>	<b>8,740,882</b>	<b>8,726,090</b>	<b>8,684,577</b>	<b>8,709,390</b>	<b>8,731,164</b>
<b>32-JCEF Fund</b>	<b>11,200</b>	<b>7,500</b>	<b>9,160</b>	<b>9,144</b>	<b>9,101</b>	<b>9,127</b>	<b>9,150</b>
<b>36-Donation Funds</b>	<b>35,800</b>	<b>31,150</b>	<b>28,636</b>	<b>28,588</b>	<b>28,452</b>	<b>28,533</b>	<b>28,605</b>
<b>40-Capital Project Fund</b>	<b>16,647,486</b>	<b>16,573,850</b>	<b>10,546,307</b>	<b>21,912,086</b>	<b>15,373,915</b>	<b>15,710,153</b>	<b>16,350,876</b>
<b>45-Horseshoe Bend Fund</b>	<b>738,840</b>	<b>775,993</b>	<b>704,506</b>	<b>703,314</b>	<b>699,968</b>	<b>701,968</b>	<b>703,723</b>
<b>46-Airport</b>	<b>1,243,750</b>	<b>769,050</b>	<b>638,913</b>	<b>637,831</b>	<b>634,797</b>	<b>636,611</b>	<b>638,202</b>
<b>55-Golf Course Fund</b>	<b>567,270</b>	<b>652,870</b>	<b>662,061</b>	<b>660,940</b>	<b>657,796</b>	<b>659,675</b>	<b>661,325</b>
<b>57-Cemetery</b>	<b>14,500</b>	<b>15,900</b>	<b>13,825</b>	<b>13,801</b>	<b>13,736</b>	<b>13,775</b>	<b>13,809</b>
<b>72-Fire Pension</b>	<b>53,000</b>	<b>53,000</b>	<b>44,792</b>	<b>44,716</b>	<b>44,503</b>	<b>44,630</b>	<b>44,742</b>
<b>50-Electric</b>	<b>11,382,220</b>	<b>13,811,960</b>	<b>13,034,358</b>	<b>13,038,118</b>	<b>12,989,003</b>	<b>13,032,300</b>	<b>13,069,535</b>
<b>51-Water</b>	<b>2,059,000</b>	<b>2,170,100</b>	<b>2,211,699</b>	<b>2,212,337</b>	<b>2,204,003</b>	<b>2,211,349</b>	<b>2,217,668</b>
<b>52-Sewer</b>	<b>1,765,775</b>	<b>1,911,500</b>	<b>1,809,421</b>	<b>1,809,943</b>	<b>1,803,125</b>	<b>1,809,135</b>	<b>1,814,304</b>
<b>53-Refuse</b>	<b>860,395</b>	<b>954,395</b>	<b>910,847</b>	<b>911,109</b>	<b>907,677</b>	<b>910,703</b>	<b>913,305</b>
<b>Grand Total</b>	<b>65,481,970</b>	<b>70,581,659</b>	<b>60,958,578</b>	<b>72,920,206</b>	<b>66,880,796</b>	<b>67,990,296</b>	<b>69,417,087</b>

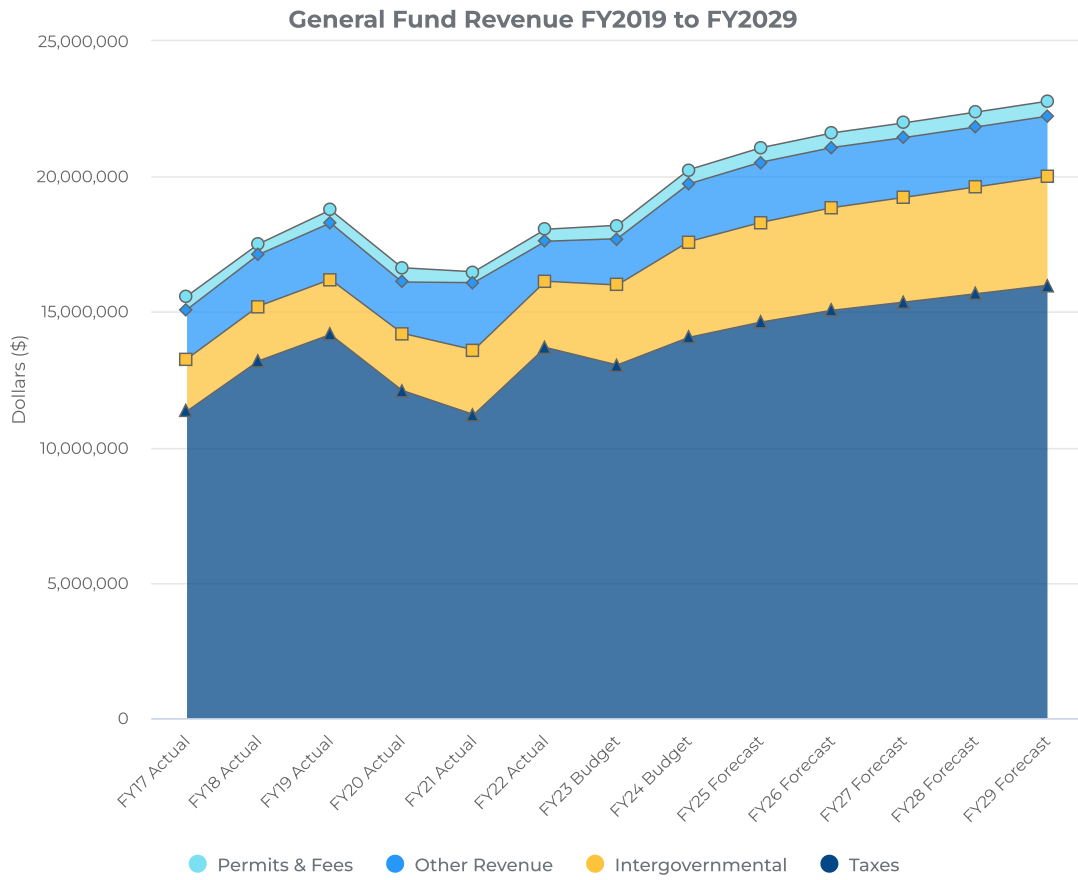
## General Fund Revenues vs Expenses

City Sales Tax has increased an average of 5.7% since FY2017. It is expected to continue to increase, but at a lower rate as area visitation numbers start to level out. Other factors taken into consideration is the possible passing of legislation to remove tax from food for home consumption sales (approximately \$1.6 million in FY2023) and Senate Bill 1131 taking effect January 2025, which eliminates City Sales Tax on residential rentals (approximately \$197,000 in FY2023).



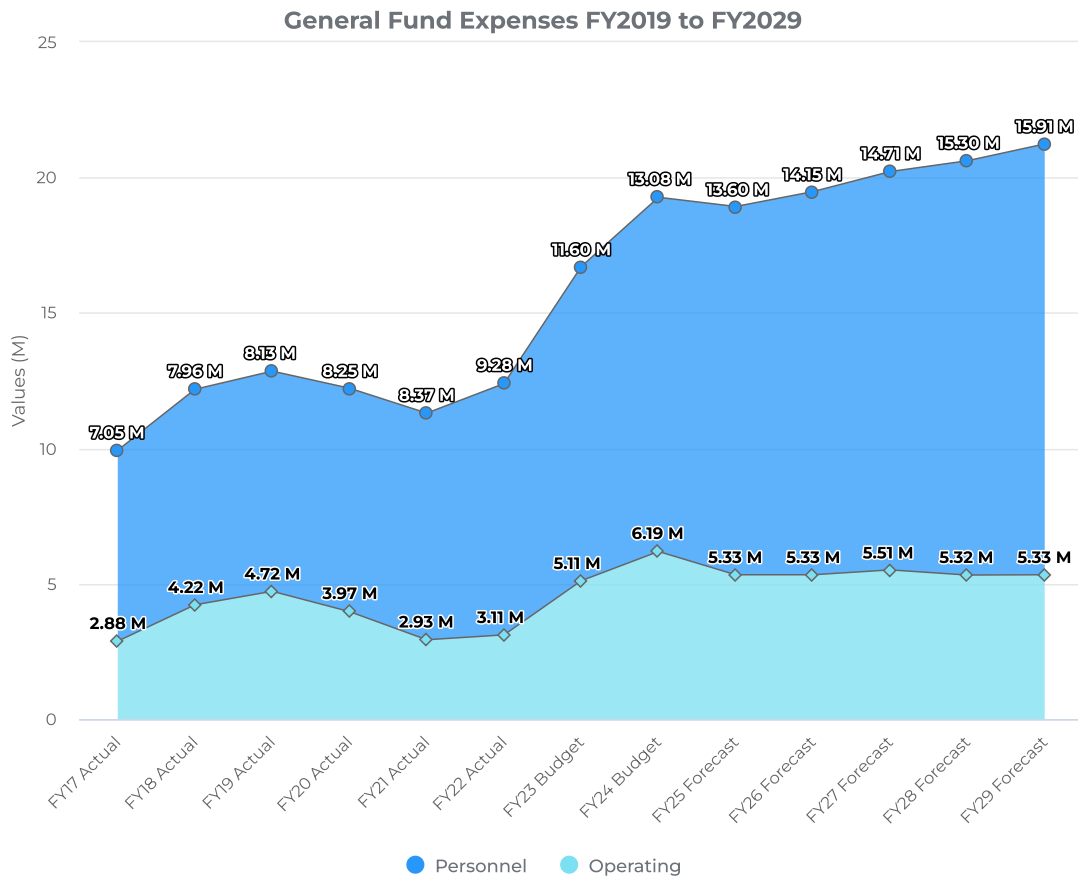
# General Fund Revenue by Year and Category

City Sales tax revenue have been





# General Fund Expenses by Year and Type



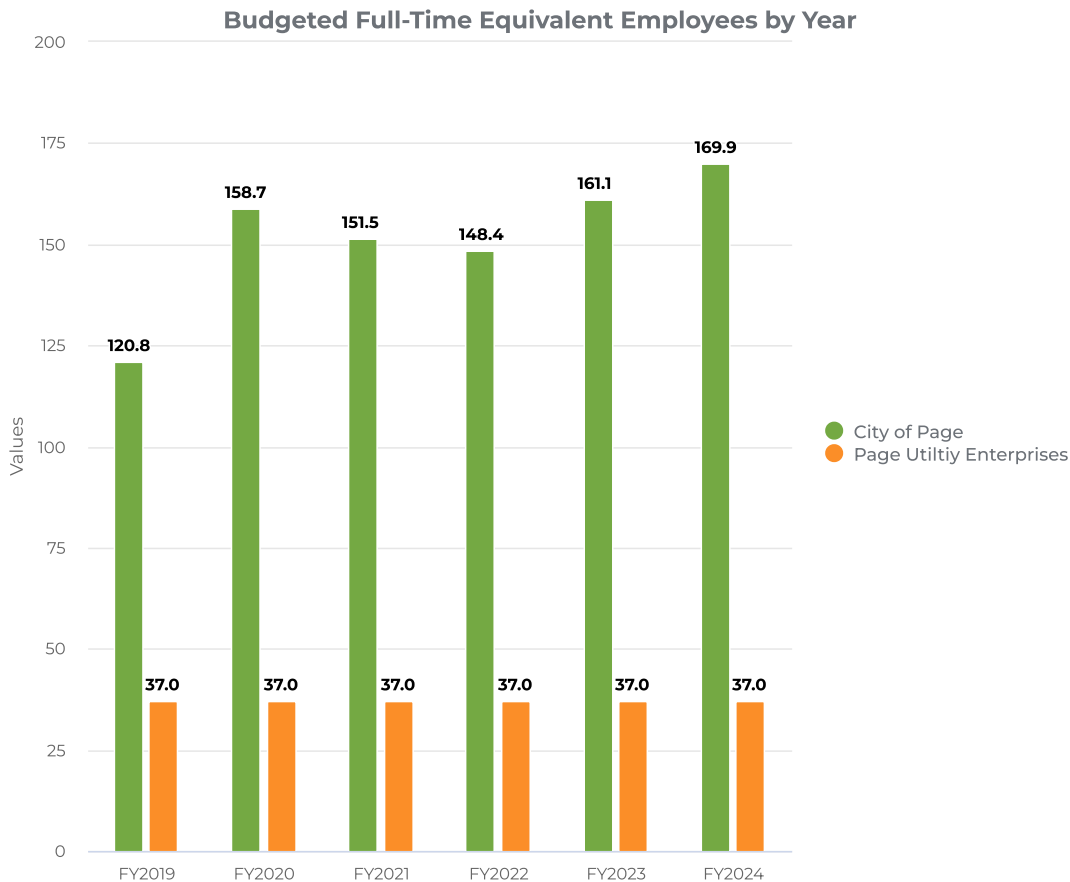
## Personnel Changes

The FY2024 recommended budget has added approximately \$1.6 million in Personnel Costs. Eight additional positions were included in the FY2024 budget to allow departments to build capacity and increase skill set in the workforce. City Council also approved to budget a 4% cost of living increase for employees and an additional 4% was budgeted to allow directors to make adjustments within their departments for market adjustments to stay competitive, address the issue of wage compression, and acknowledge increases in responsibilities employees have taken on.

These measures have been taken to work towards creating a high-performing organization as part of the City's Strategic Plan.

## Budgeted Full-Time Equivalent Employees by Year

Below is a comparison of position totals by department for the FY 2019 through FY 2024 Budgets. All positions are listed as full-time equivalent, excluding City Council which is not listed. The significant increase from FY2019 to FY2020 is due to: 1) the opening of Horseshoe Bend parking lot and 2) the City taking over Lake Powell National Golf Course operations.



## Budgeted Full-Time Equivalent Employees by Department and Year

Below is a break down by department of the personnel changes from FY 2019 through FY 2024 Budgets. Full-time equivalents increased by 8.73 from FY2022 to FY2024. These positions are to staff departments to run effectively and efficiently.

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>City of Page</b>						
401 City Manager	2.00	2.00	2.00	2.00	2.00	0.00
402 City Council	0.00	0.00	0.00	0.00	0.00	0.00
404 City Clerk	2.00	2.00	2.00	2.00	2.66	0.66
405 City Attorney	1.63	2.50	3.00	3.00	3.00	0.00
408 Community Serv Admin	0.25	0.25	1.25	1.00	1.00	0.00
410 Community Center	5.07	4.47	4.31	4.75	4.75	0.00
412 Special Events	0.00	0.00	0.00	1.00	1.00	0.00
415-Corrals	1.00	1.00	0.00	0.00	0.00	0.00
420 Police Dept Admin	4.00	4.50	4.50	7.50	7.49	-0.01
421 Patrol	21.25	21.75	20.00	22.00	25.98	3.98
422 Communications	9.33	8.96	8.96	8.85	8.85	0.00
426 Investigations	4.00	4.00	4.00	3.00	3.00	0.00
427 Fire Dept.	21.00	21.00	21.00	22.00	24.00	2.00
441 Human Resources	1.00	1.00	1.00	2.00	2.00	0.00
442 Finance	4.00	4.00	4.00	5.08	5.25	0.17
443 Magistrate Court	5.44	5.44	7.07	5.40	5.40	0.00
444 Library	6.41	6.22	7.74	9.35	10.35	1.00
445 Planning/Zoning	1.00	1.00	1.00	2.00	2.00	0.00
446 Building Safety	2.00	1.00	1.00	1.00	1.00	0.00
447-Community/Economic Development	3.00	3.00	2.00	2.00	2.00	0.00
448 Central Garage	2.00	2.00	2.00	2.00	2.00	0.00
450-Horseshoe Bend	21.25	14.73	9.73	11.73	11.67	-0.06
455 Information Tech	3.00	3.00	3.00	4.00	4.00	0.00
456 Cemetery	0.00	0.00	0.00	1.00	1.00	0.00
457 Building Mtce	4.00	4.00	5.00	4.00	4.00	0.00
460 Public Works Admin	9.24	8.00	7.65	6.65	6.65	0.00
462 Parks Mtce	5.46	6.00	6.00	7.00	8.00	1.00
463-Golf Course Clubhouse	7.29	9.06	8.64	9.07	9.06	-0.01
465 Recreation	3.65	1.74	2.74	3.00	3.00	0.00
468-Golf Maintenance	6.98	7.43	6.43	6.43	6.43	0.00
489 Airport	1.49	1.49	2.35	2.35	2.35	0.00
<b>City of Page Total</b>	<b>158.74</b>	<b>151.54</b>	<b>148.37</b>	<b>161.16</b>	<b>169.89</b>	<b>8.73</b>
<b>Page Utility Enterprises</b>						
50-Electric	19.00	19.00	19.00	19.00	19.00	0.00
51-Water/52-Sewer	18.00	18.00	18.00	18.00	18.00	0.00
<b>Page Utility Enterprises Total</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>0.00</b>
<b>Grand Total</b>	<b>195.74</b>	<b>188.54</b>	<b>185.37</b>	<b>198.16</b>	<b>206.89</b>	<b>8.73</b>

## Department Personnel Changes

Below is a detailed explanation of major personnel changes made in FY2024 in each department.

### City Clerk

#### FY2024 Changes

##### 404 City Clerk

- Added 0.66 FTE to include training for transition of new City Clerk and Deputy City Clerk.

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>City of Page</b>						
<b>404 City Clerk</b>						
City Clerk	1.00	1.00	1.00	1.00	1.33	0.33
Deputy City Clerk	1.00	1.00	1.00	1.00	1.33	0.33
<b>Division Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.66</b>	<b>0.66</b>
<b>City of Page Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.66</b>	<b>0.66</b>
<b>Grand Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.66</b>	<b>0.66</b>

### Community and Recreation Services

#### FY2024 Changes

##### 444 Library

- Added 1.00 FTE Library Assistant.

##### 462 Park and Trails Maintenance

- Add 1.00 FTE Maintenance Worker to assist with events and maintenance of parks and equipment.

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>Community and Recreation Services</b>						
<b>444 Library</b>						
Children's Coordinator	1.00	1.00	1.00	1.00	1.00	0.00
Circulation Assistant	0.00	0.00	1.00	1.00	1.00	0.00
Circulation Specialist	0.00	0.00	1.00	1.00	1.00	0.00
Circulation Supervisor	0.00	0.00	0.00	1.00	1.00	0.00
Library Aide	2.41	2.22	0.74	1.35	1.35	0.00
Library Assistant	0.00	0.00	1.00	1.00	2.00	1.00
Library Manager	1.00	1.00	1.00	1.00	1.00	0.00
Library Specialist	1.00	1.00	1.00	1.00	1.00	0.00
Reference Librarian	1.00	1.00	1.00	1.00	1.00	0.00
<b>Division Total</b>	<b>6.41</b>	<b>6.22</b>	<b>7.74</b>	<b>9.35</b>	<b>10.35</b>	<b>1.00</b>
<b>462 Parks Mtce</b>						
Maintenance Worker	2.00	4.00	4.00	5.00	6.00	1.00
Maintenance Worker Lead	1.00	1.00	1.00	1.00	1.00	0.00
Parks & Trails Supervisor	1.00	1.00	1.00	1.00	1.00	0.00
Seasonal Maintenance Worker	1.46	0.00	0.00	0.00	0.00	0.00
<b>Division Total</b>	<b>5.46</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>	<b>8.00</b>	<b>1.00</b>
<b>Community and Recreation Services Total</b>	<b>11.87</b>	<b>12.22</b>	<b>13.74</b>	<b>16.35</b>	<b>18.35</b>	<b>2.00</b>

### Finance

#### FY2024 Changes

##### 442 Finance

- Added 0.25 FTE Finance Analyst to account for three months of training for replacement.
- Removed 0.08 FTE Account Clerk Senior to account for four weeks of training for a replacement of an employee retiring.

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>Finance</b>						
<b>442 Finance</b>						
Account Clerk	1.00	1.00	1.00	2.00	2.00	0.00
Account Clerk Senior	1.00	1.00	1.00	1.08	1.00	-0.08
Finance Analyst	1.00	1.00	1.00	1.00	1.25	0.25
Finance Director	1.00	1.00	1.00	1.00	1.00	0.00
<b>Division Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>5.08</b>	<b>5.25</b>	<b>0.17</b>
<b>Finance Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>5.08</b>	<b>5.25</b>	<b>0.17</b>
<b>Grand Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>5.08</b>	<b>5.25</b>	<b>0.17</b>

### Fire

#### FY2024 Changes

##### 427 Fire

- Added 2.00 FTE Fire Fighter positions to provide additional staff for large events and backfill coverage as well as staffing for long-range transports.

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>Fire</b>						
<b>427 Fire Dept.</b>						
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00
Assistant Fire Chief	0.00	0.00	0.00	1.00	1.00	0.00
Captain	3.00	3.00	3.00	3.00	3.00	0.00
Engineer	3.00	3.00	3.00	3.00	3.00	0.00
Fire Chief	1.00	1.00	1.00	1.00	1.00	0.00
Firefighter	12.00	12.00	12.00	12.00	14.00	2.00
Reserve	1.00	1.00	1.00	1.00	1.00	0.00
<b>Division Total</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>22.00</b>	<b>24.00</b>	<b>2.00</b>
<b>Fire Total</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>22.00</b>	<b>24.00</b>	<b>2.00</b>

## Police

### FY2024 Changes

#### 420 Police Administration

- Change 1.00 FTE Admin Sergeant position to 1.00 FTE Lieutenant.
- Change 1.00 FTE Software Support Technician to 1.00 FTE Special Operations Sergeant.

#### 421 Patrol

- Moved 1.00 FTE Community Resource Officer to two 0.49 Animal Control Officers.
- Added 4.00 FTE Patrol Officers to provide adequate coverage of shifts and reduce overtime.

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>Police</b>						
<b>420 Police Dept Admin</b>						
Admin Sergeant	0.00	0.00	0.00	1.00	0.00	-1.00
Administrative Assistant	1.00	0.00	0.00	0.00	0.00	0.00
Captain	0.00	0.00	0.00	1.00	1.00	0.00
Chief Of Police	1.00	1.00	1.00	1.00	1.00	0.00
Executive Administrative Assistant to the Chief	0.00	1.00	1.00	1.00	1.00	0.00
Lieutenant	0.00	0.00	0.00	0.00	1.00	1.00
Records Clerk	2.00	2.50	2.50	2.50	2.49	-0.01
Software Support Tech	0.00	0.00	0.00	1.00	0.00	-1.00
Special Operations Sergeant	0.00	0.00	0.00	0.00	1.00	1.00
<b>Division Total</b>	<b>4.00</b>	<b>4.50</b>	<b>4.50</b>	<b>7.50</b>	<b>7.49</b>	<b>-0.01</b>
<b>421 Patrol</b>						
Animal Control Officer	1.00	1.50	1.00	1.00	0.98	-0.02
Animal Control Supervisor	0.00	0.00	0.00	0.00	1.00	1.00
Community Resource Officer	0.00	0.00	1.00	2.00	1.00	-1.00
Community Resource Officer-Drug court	0.00	0.00	0.00	1.00	1.00	0.00
Patrol Lieutenant	1.00	1.00	1.00	0.00	0.00	0.00
Patrol Officer	15.25	15.25	15.00	14.00	18.00	4.00
Patrol Sergeant	3.00	3.00	2.00	4.00	4.00	0.00
School Resource Officer	1.00	1.00	0.00	0.00	0.00	0.00
<b>Division Total</b>	<b>21.25</b>	<b>21.75</b>	<b>20.00</b>	<b>22.00</b>	<b>25.98</b>	<b>3.98</b>
<b>Police Total</b>	<b>25.25</b>	<b>26.25</b>	<b>24.50</b>	<b>29.50</b>	<b>33.47</b>	<b>3.97</b>

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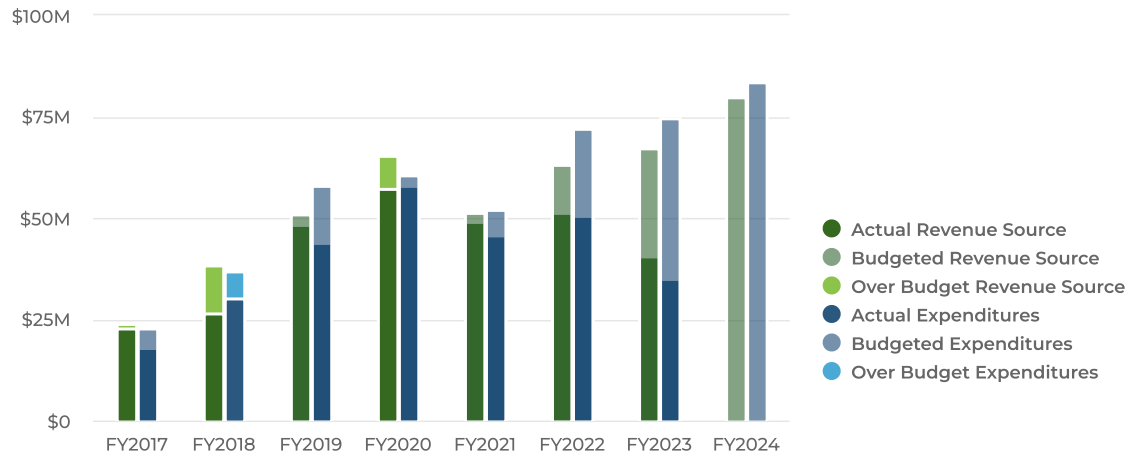
# FUND SUMMARIES

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## Summary

City of Page, Arizona is projecting \$79.83M of revenue in FY2024, which represents a 18.3% increase over the prior year. Budgeted expenditures are projected to increase by 11.7% or \$8.76M to \$83.73M in FY2024.

These amounts include \$13.15M in inter-fund transfers.



## Overview - All Funds Comprehensive Summary

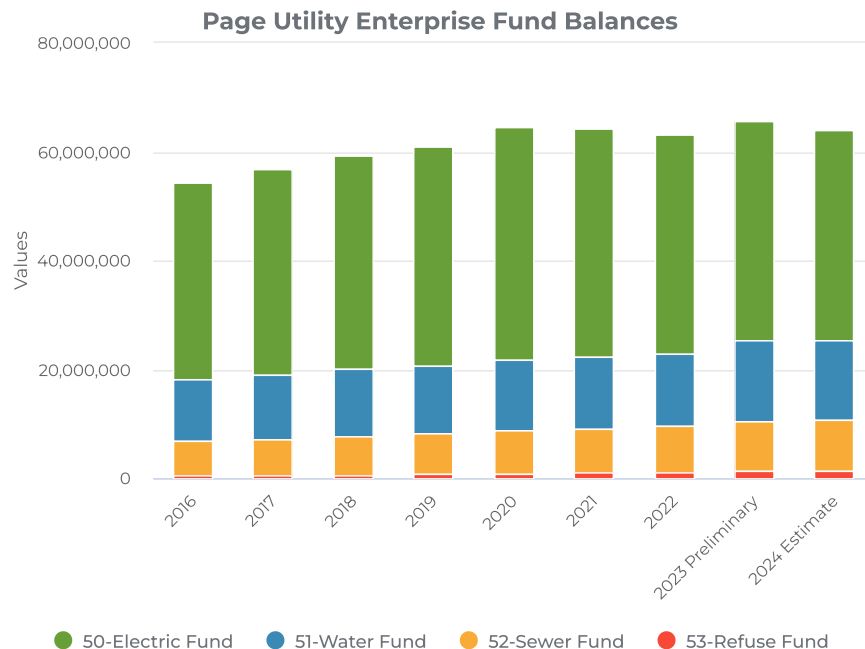
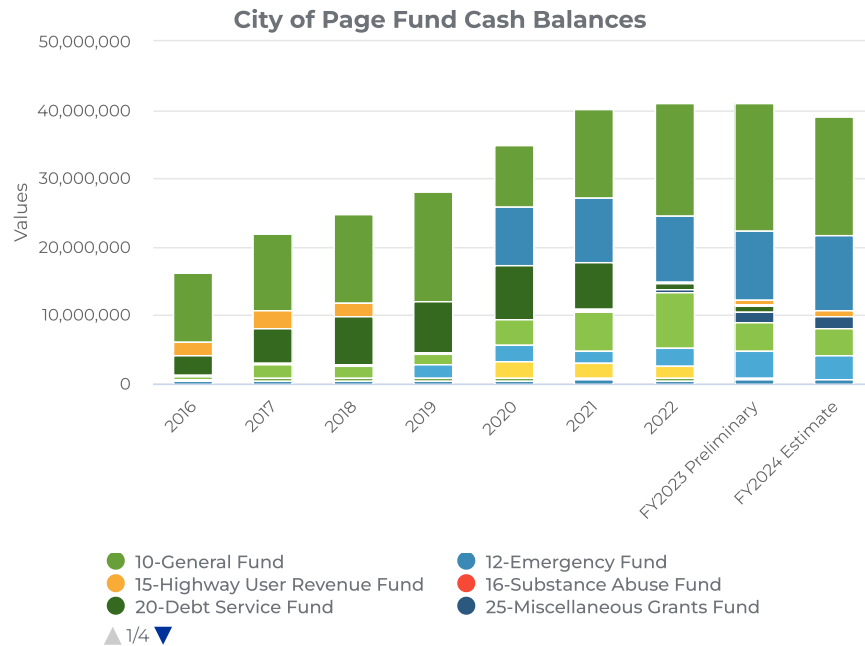
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	\$100,686,460	\$106,272,636	\$106,730,956	\$109,278,726
Revenues	\$49,251,278	\$51,322,339	\$67,481,090	\$79,827,443
Expenditures	\$45,913,494	\$50,763,361	\$74,971,046	\$83,732,030
Total Revenues Less Expenditures:	\$3,337,784	\$558,978	-\$7,489,956	-\$3,904,587
Ending Fund Balance:	\$104,024,244	\$106,831,614	\$99,241,000	\$105,374,139

## Changes in Fund Balances

The City is starting with approximately \$43.5 million in fund balances for FY2024 (numbers are pre-audited, excluding Page Utility Enterprises) and is budgeted to utilize \$2 million in fund balances, leaving approximately \$41.2 million at the end of the fiscal year.

Page Utility Enterprises is starting with approximately \$65.8 million in fund balances for FY2024 (numbers are pre-audited, excluding City of Page) and is budgeted to utilize \$1.9 million in fund balances, leaving approximately \$63.9.

Although there are adequate fund balances as a total, the City also wants to ensure each fund is accountable and does not deplete its resources. At the time of budget preparation and adoption, FY2023 was not closed and transactions were still being processed. Although the FY2024 Budget portrays the funds may be overspent, the City monitors and reviews the budget and balance of each fund monthly. Expenses may need to be restricted to ensure funds are not overspent.

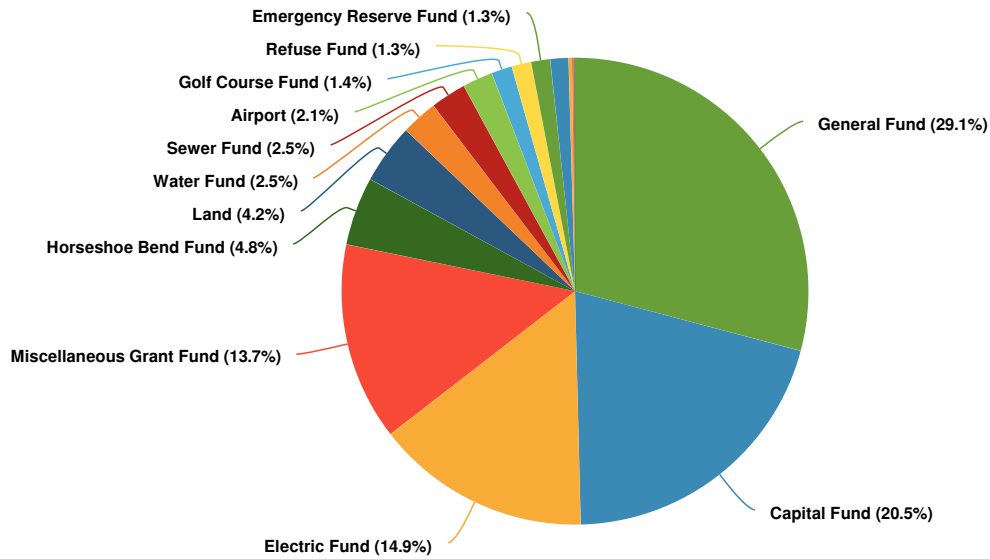




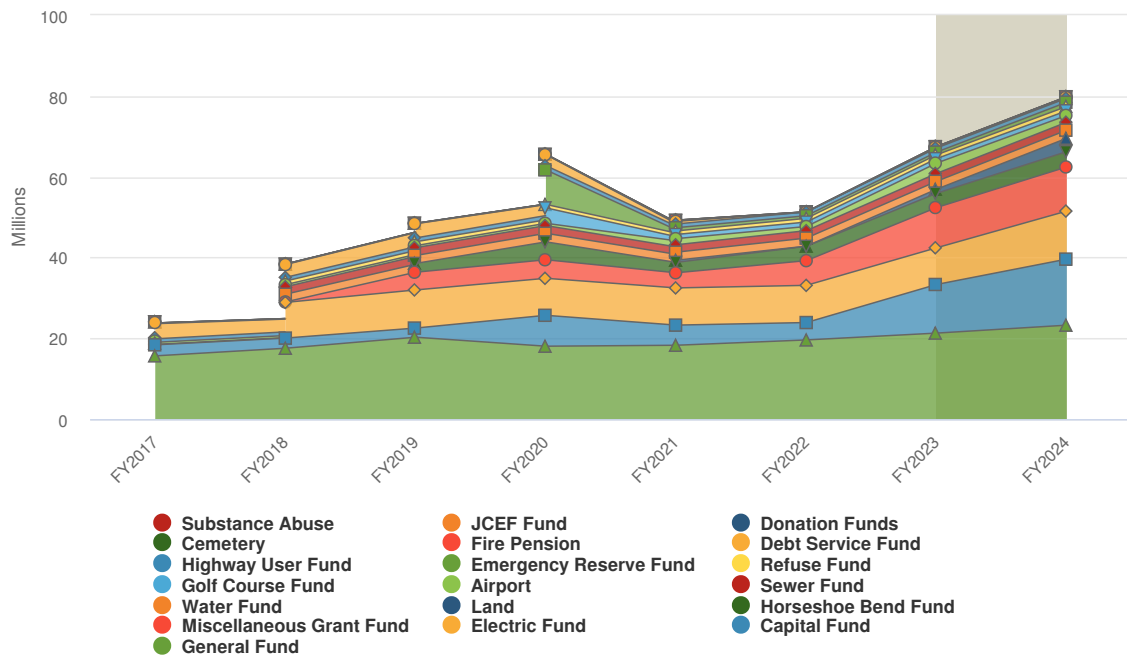
# Revenue by Fund

Revenue projections for the FY2024 are based on trends and anticipated activity in the coming fiscal year. Charts below include inter-fund transfers.

2024 Revenue by Fund



Budgeted and Historical 2024 Revenue by Fund

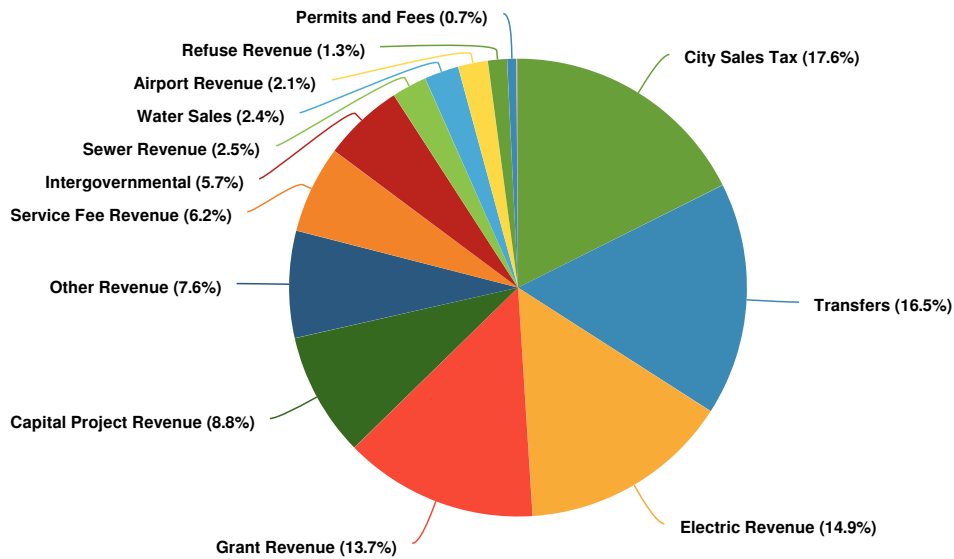


Grey background indicates budgeted figures.

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
General Fund	\$18,272,618	\$19,588,252	\$21,282,065	\$23,247,079	9.2%
Emergency Reserve Fund	\$793,974	\$647,647	\$660,000	\$1,050,000	59.1%
Donation Funds	\$12,941	\$12,506	\$14,600	\$15,400	5.5%
Capital Fund	\$4,991,190	\$4,309,246	\$12,045,167	\$16,360,600	35.8%
Land	\$525,309	\$32,295	\$1,010,000	\$3,315,000	228.2%
Miscellaneous Grant Fund	\$3,750,098	\$6,117,713	\$9,973,143	\$10,930,000	9.6%
Highway User Fund	\$922,777	\$939,919	\$1,024,531	\$1,003,176	-2.1%
Substance Abuse	\$3,021	\$2,242	\$2,500	\$2,500	0%
Cemetery	\$84,207	\$88,311	\$55,000	\$55,000	0%
JCEF Fund	\$3,125	\$3,108	\$4,050	\$2,565	-36.7%
Airport	\$1,510,509	\$1,033,169	\$2,553,434	\$1,678,300	-34.3%
Debt Service Fund	\$654,923	\$2,649	\$200,000	\$200,000	0%
Fire Pension	\$190,037	-\$75,061	\$78,500	\$78,500	0%
Horseshoe Bend Fund	\$2,575,525	\$3,553,877	\$3,522,000	\$3,792,000	7.7%
Electric Fund	\$9,209,421	\$9,209,421	\$9,085,000	\$11,898,323	31%
Water Fund	\$2,000,505	\$2,000,505	\$1,962,000	\$2,006,000	2.2%
Sewer Fund	\$1,837,994	\$1,837,994	\$1,950,000	\$1,974,000	1.2%
Refuse Fund	\$878,065	\$915,732	\$948,100	\$1,076,000	13.5%
Golf Course Fund	\$1,035,038	\$1,102,814	\$1,111,000	\$1,143,000	2.9%
<b>Total:</b>	<b>\$49,251,278</b>	<b>\$51,322,339</b>	<b>\$67,481,090</b>	<b>\$79,827,443</b>	<b>18.3%</b>

# Revenues by Source

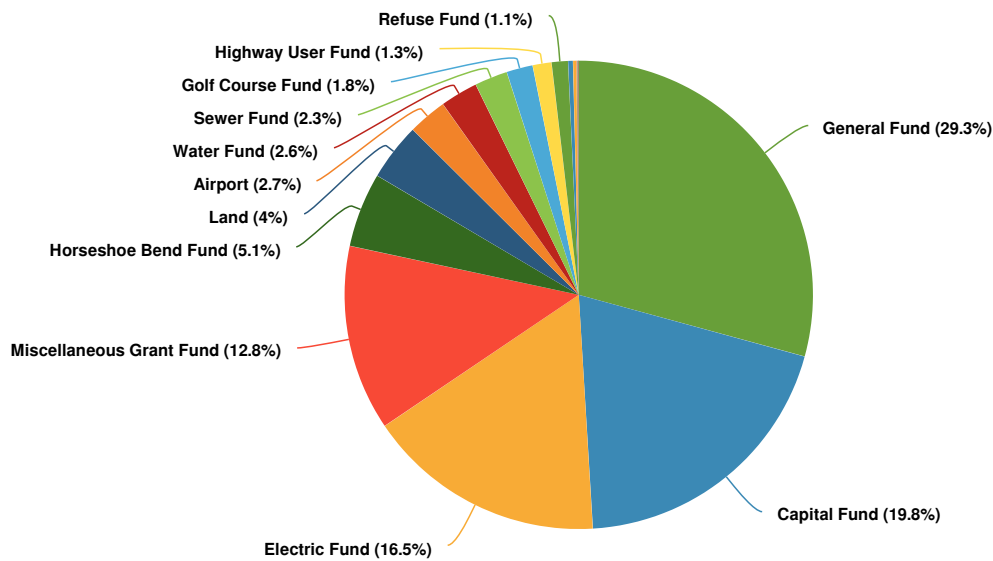
## Projected 2024 Revenues by Source



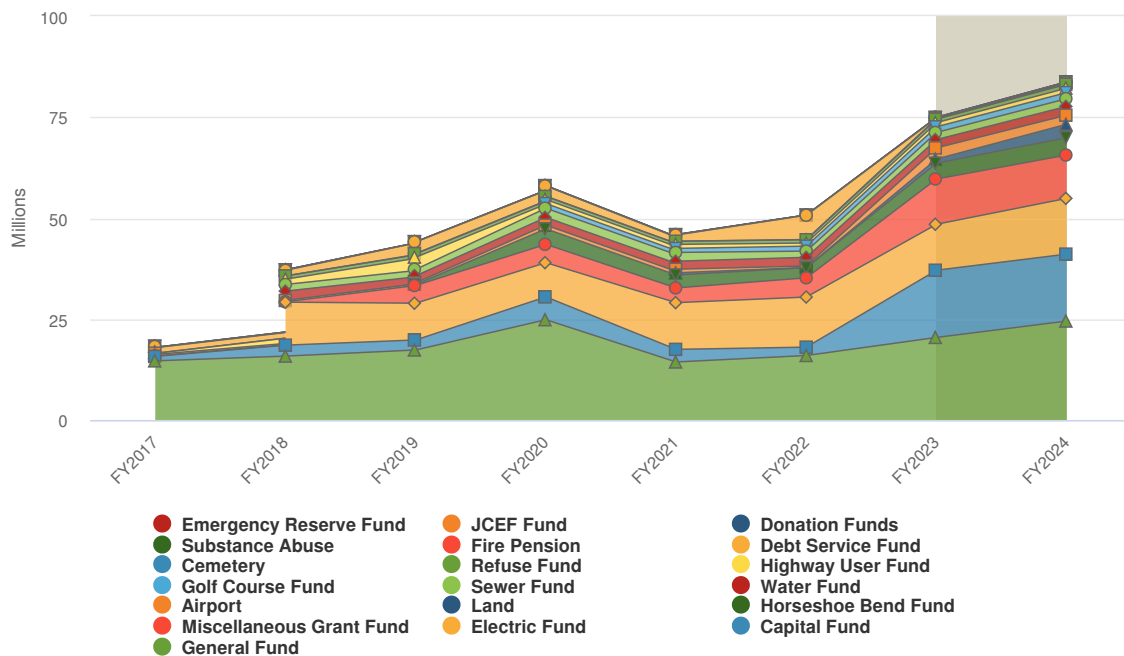
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Revenue Source					
City Sales Tax	\$11,207,971	\$13,688,284	\$13,040,000	\$14,060,000	7.8%
Permits and Fees	\$407,481	\$451,770	\$494,500	\$523,550	5.9%
Intergovernmental	\$3,331,653	\$3,397,883	\$3,992,883	\$4,545,288	13.8%
Transfers	\$6,491,196	\$6,138,130	\$9,489,084	\$13,150,371	38.6%
Other Revenue	\$3,700,496	\$1,576,343	\$2,946,346	\$6,032,611	104.7%
Grant Revenue	\$3,750,098	\$6,117,713	\$9,973,143	\$10,930,000	9.6%
Donations	\$12,941	\$12,506	\$14,600	\$15,400	5.5%
Capital Project Revenue	\$1,303,349	\$286,196	\$6,399,000	\$7,002,600	9.4%
Service Fee Revenue	\$3,609,598	\$4,656,691	\$4,633,000	\$4,935,000	6.5%
Airport Revenue	\$1,510,509	\$1,033,169	\$2,553,434	\$1,678,300	-34.3%
Electric Revenue	\$9,209,421	\$9,209,421	\$9,085,000	\$11,898,323	31%
Water Revenue			\$1,000	\$50,000	4,900%
Water Sales	\$1,991,385	\$1,991,385	\$1,950,000	\$1,945,000	-0.3%
Meter Charges	\$7,463	\$7,463	\$10,000	\$10,000	0%
Miscellaneous Revenue	\$1,657	\$1,657	\$1,000	\$1,000	0%
Sewer Revenue	\$1,837,994	\$1,837,994	\$1,950,000	\$1,974,000	1.2%
Refuse Revenue	\$878,065	\$915,732	\$948,100	\$1,076,000	13.5%
<b>Total Revenue Source:</b>	<b>\$49,251,278</b>	<b>\$51,322,339</b>	<b>\$67,481,090</b>	<b>\$79,827,443</b>	<b>18.3%</b>

# Expenditures by Fund

## 2024 Expenditures by Fund



## Budgeted and Historical 2024 Expenditures by Fund

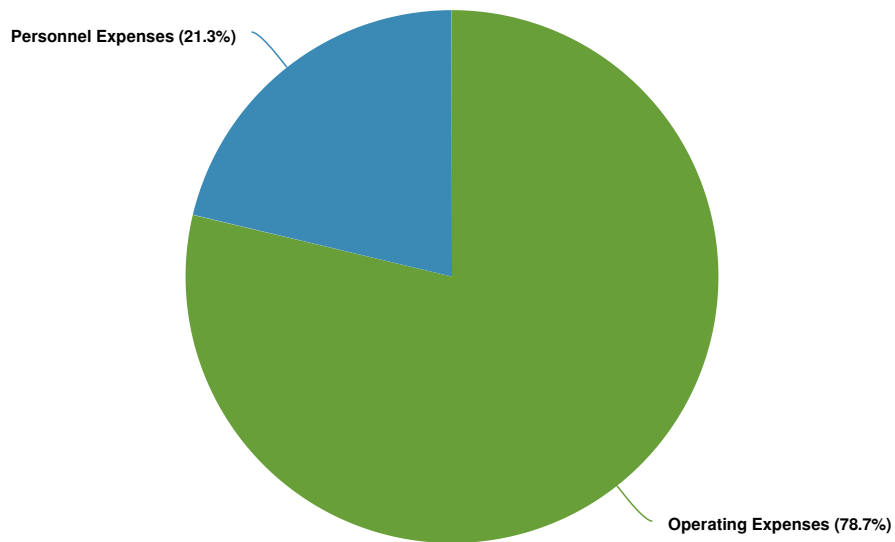


Grey background indicates budgeted figures.

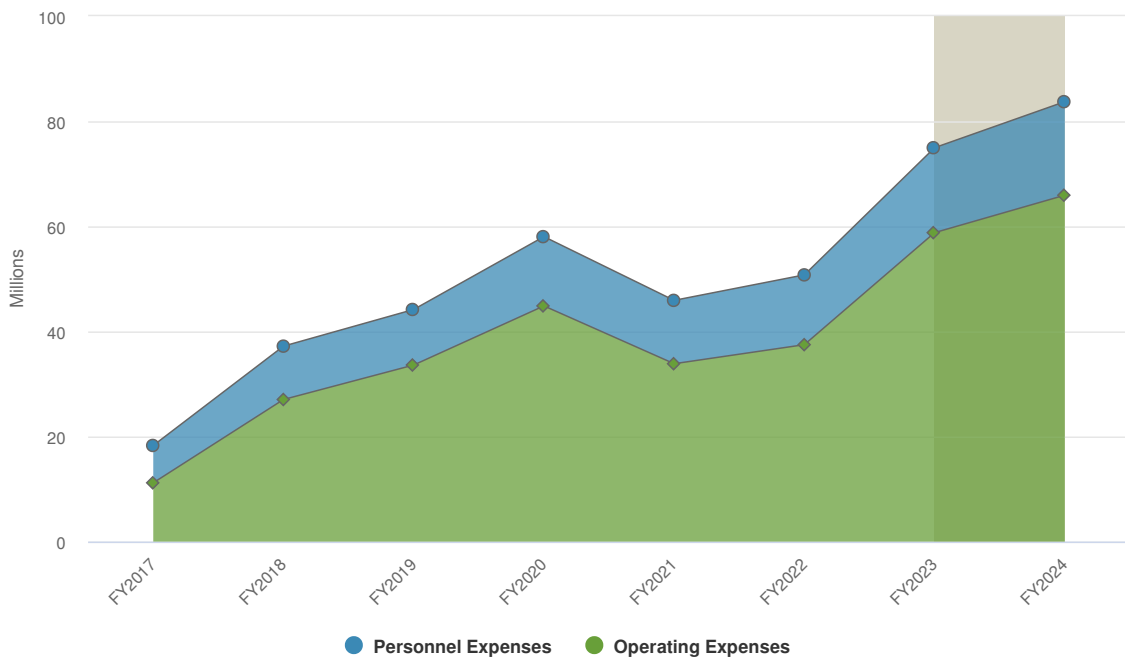
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
General Fund	\$14,360,209	\$15,960,957	\$20,439,039	\$24,497,486	19.9%
Emergency Reserve Fund	\$2,149	\$2,597	\$3,000	\$3,000	0%
Donation Funds	\$15,290	\$17,075	\$35,800	\$31,150	-13%
Capital Fund	\$3,123,301	\$2,073,951	\$16,647,486	\$16,573,850	-0.4%
Land	\$525,309	\$32,295	\$1,010,000	\$3,315,000	228.2%
Miscellaneous Grant Fund	\$3,648,995	\$4,759,514	\$11,215,875	\$10,732,505	-4.3%
Highway User Fund	\$991,672	\$763,335	\$1,047,266	\$1,089,416	4%
Substance Abuse	\$0	\$0	\$32,500	\$37,000	13.8%
Cemetery	\$11,840	\$57,933	\$130,261	\$269,446	106.9%
JCEF Fund	\$7,650	\$9,594	\$11,200	\$7,500	-33%
Airport	\$892,608	\$370,494	\$2,769,381	\$2,250,406	-18.7%
Debt Service Fund	\$1,540,812	\$6,032,459	\$200,000	\$200,000	0%
Fire Pension	\$85,312	\$18,833	\$53,000	\$53,000	0%
Horseshoe Bend Fund	\$3,215,135	\$2,524,124	\$3,921,771	\$4,309,826	9.9%
Electric Fund	\$11,566,974	\$12,404,929	\$11,382,220	\$13,811,960	21.3%
Water Fund	\$1,987,202	\$2,150,800	\$2,059,000	\$2,170,100	5.4%
Sewer Fund	\$2,168,156	\$1,542,208	\$1,765,775	\$1,911,500	8.3%
Refuse Fund	\$772,177	\$812,652	\$860,395	\$954,395	10.9%
Golf Course Fund	\$998,704	\$1,229,612	\$1,387,077	\$1,514,490	9.2%
<b>Total:</b>	<b>\$45,913,494</b>	<b>\$50,763,361</b>	<b>\$74,971,046</b>	<b>\$83,732,030</b>	<b>11.7%</b>

# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

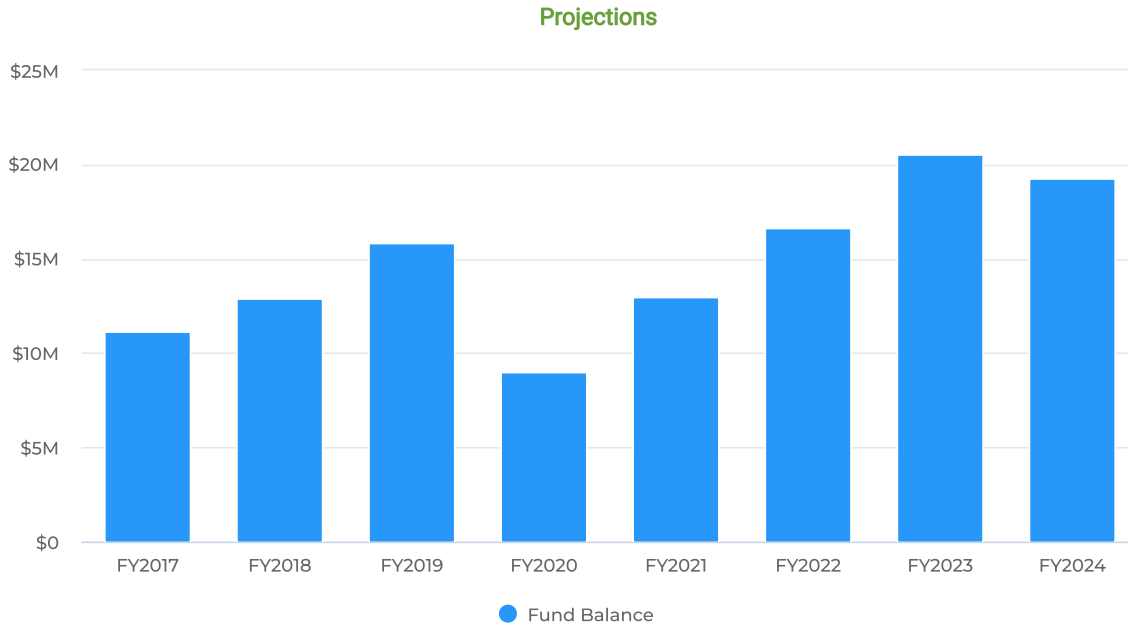
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (\$ Change)
Expense Objects					
Personnel Expenses	\$12,058,349	\$13,285,673	\$16,169,823	\$17,802,709	\$1,632,886
Operating Expenses	\$33,855,145	\$37,477,688	\$58,801,223	\$65,929,322	\$7,128,099
<b>Total Expense Objects:</b>	<b>\$45,913,494</b>	<b>\$50,763,361</b>	<b>\$74,971,046</b>	<b>\$83,732,030</b>	<b>\$8,760,984</b>

## General Fund - 10

The General Fund is the City's primary operating fund and supports most of the City's departments in whole or in part. The General Fund is supported by revenues from city sales taxes, state aid, excise taxes, investment income, fines & forfeitures, and fees & charges.

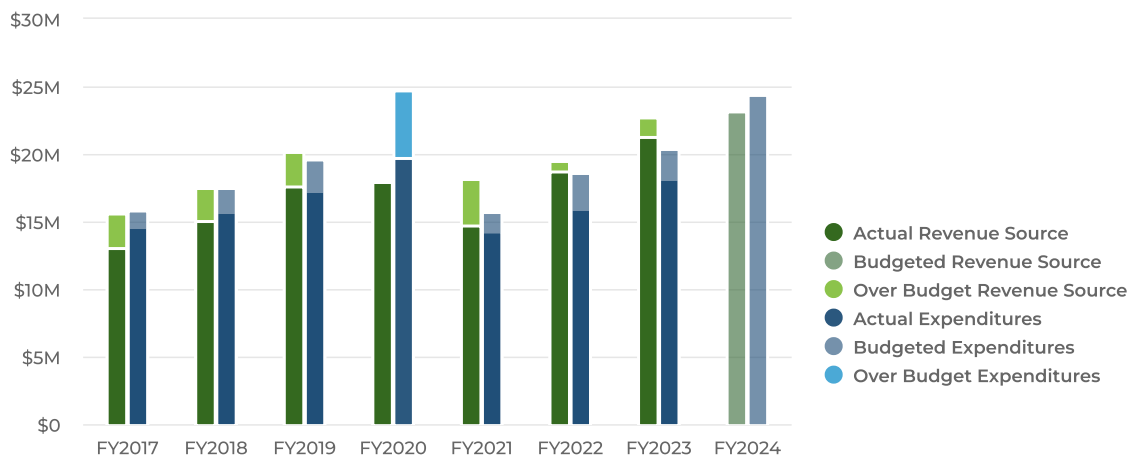
### Fund Balance

In FY2020, \$8.4 million was transferred to establish the Emergency Reserve Fund. FY2023 and FY2024 are estimates based on budgets.



### Summary

City of Page, Arizona is projecting \$23.25M of revenue in FY2024, which represents a 9.2% increase over the prior year. Budgeted expenditures are projected to increase by 19.9% or \$4.06M to \$24.5M in FY2024.



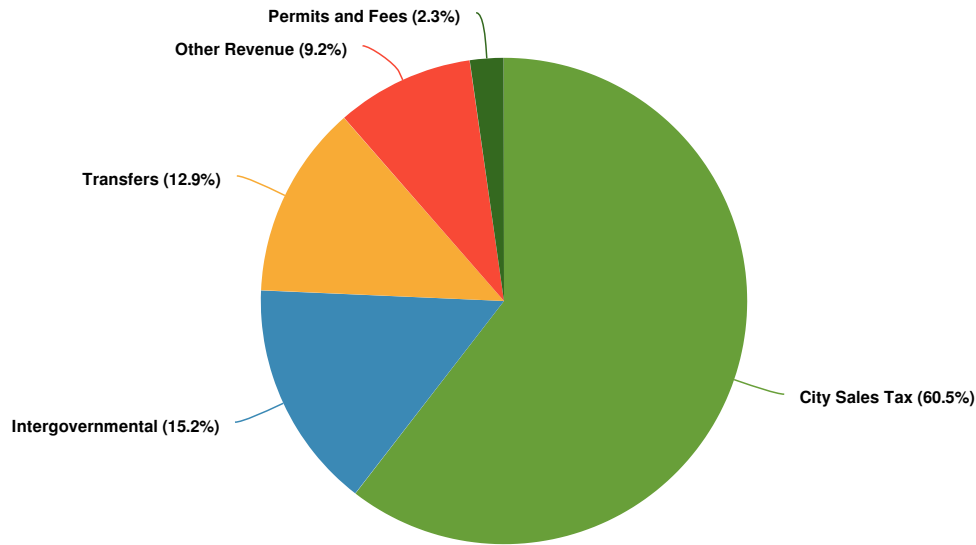


## Revenues by Source

The General Fund's largest source of revenue is City Sales Tax, making up nearly two-thirds of the projected revenues.

- City Sales Tax - Current local sales tax is 3% but varies by business activity.
- Intergovernmental - Revenues received from the State of Arizona for State Sales Tax, Vehicle License Tax, and State Revenue Sharing.
- Transfers - Funds transferred from other funds to reimburse or assist the General Fund.
- Permits and Fees - Revenues received from franchise fees, licenses, permits, and other city fees.
- Other Revenue - Revenues received for other services provided by the city.

### Projected 2024 Revenues by Source

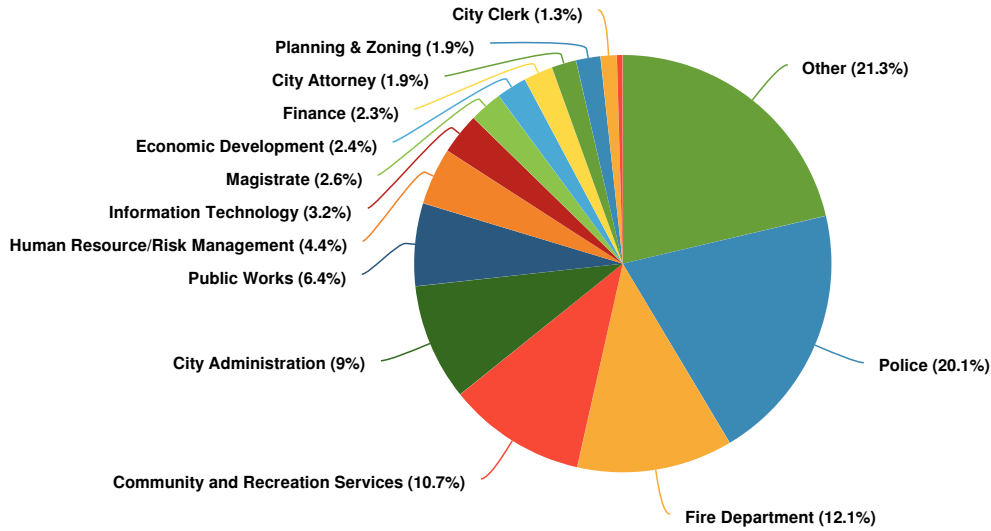


Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Revenue Source					
City Sales Tax	\$11,207,971	\$13,688,284	\$13,040,000	\$14,060,000	7.8%
Permits and Fees	\$407,481	\$451,770	\$494,500	\$523,550	5.9%
Intergovernmental	\$2,390,342	\$2,444,999	\$2,954,102	\$3,539,612	19.8%
Transfers	\$1,698,285	\$1,577,720	\$3,082,917	\$2,992,371	-2.9%
Other Revenue	\$2,568,539	\$1,425,480	\$1,710,546	\$2,131,546	24.6%
<b>Total Revenue Source:</b>	<b>\$18,272,618</b>	<b>\$19,588,252</b>	<b>\$21,282,065</b>	<b>\$23,247,079</b>	<b>9.2%</b>

## Expenditures by Function

The Other category reflects the transfers out of the General Fund to other funds for a total of \$5.2M or 21.3% of the budget. Fire, Police, City Administration and Community and Recreation Services together add up to 51.9% of the General Fund budget.

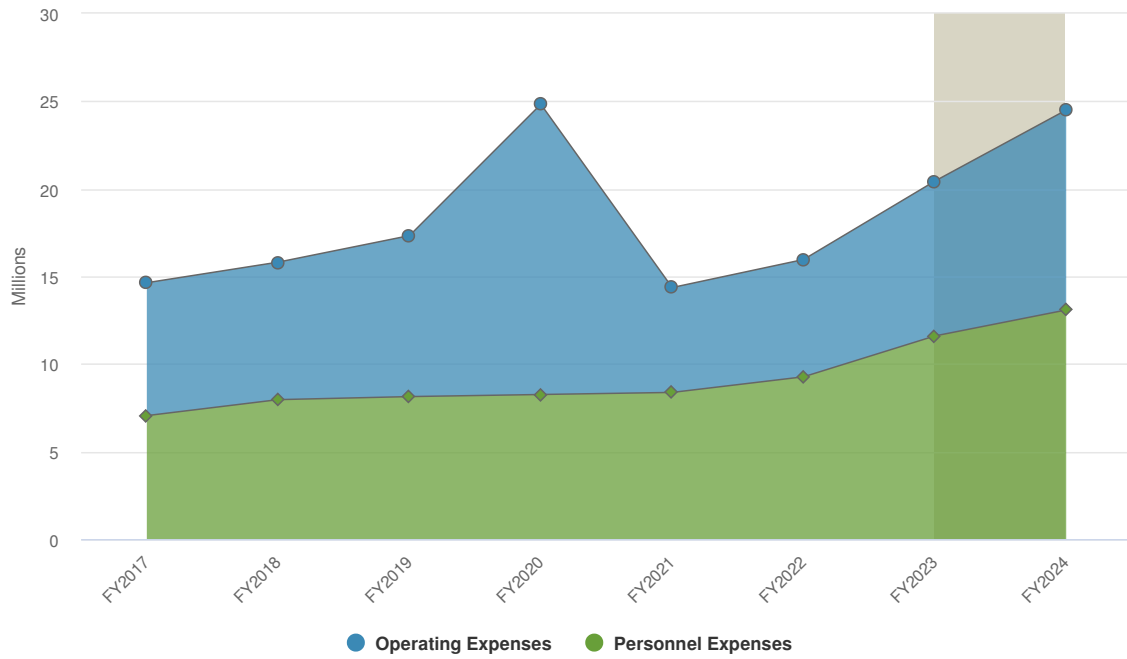
### Budgeted Expenditures by Function



Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expenditures					
City Administration	\$848,319	\$806,379	\$1,459,273	\$2,215,415	51.8%
City Council	\$79,449	\$80,397	\$105,573	\$110,387	4.6%
City Clerk	\$194,218	\$210,021	\$268,811	\$308,962	14.9%
City Attorney	\$251,528	\$355,146	\$458,942	\$469,591	2.3%
Planning & Zoning	\$247,821	\$284,956	\$512,433	\$462,638	-9.7%
Community and Recreation Services	\$1,059,313	\$1,476,850	\$2,273,945	\$2,621,845	15.3%
Economic Development	\$469,215	\$465,728	\$444,183	\$577,870	30.1%
Human Resource/Risk Management	\$690,984	\$565,152	\$1,075,367	\$1,082,424	0.7%
Police	\$2,917,553	\$3,185,317	\$4,183,660	\$4,925,147	17.7%
Finance	\$408,768	\$427,445	\$526,672	\$551,854	4.8%
Public Works	\$1,228,363	\$1,414,329	\$1,466,767	\$1,570,462	7.1%
Fire Department	\$1,964,962	\$2,017,888	\$2,602,277	\$2,962,872	13.9%
Other	\$3,010,848	\$3,582,408	\$3,733,000	\$5,225,000	40%
Information Technology	\$578,266	\$594,262	\$741,544	\$784,240	5.8%
Magistrate	\$410,601	\$494,678	\$586,592	\$628,778	7.2%
<b>Total Expenditures:</b>	<b>\$14,360,209</b>	<b>\$15,960,957</b>	<b>\$20,439,039</b>	<b>\$24,497,486</b>	<b>19.9%</b>

## Expenditures by Expense Type

### Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

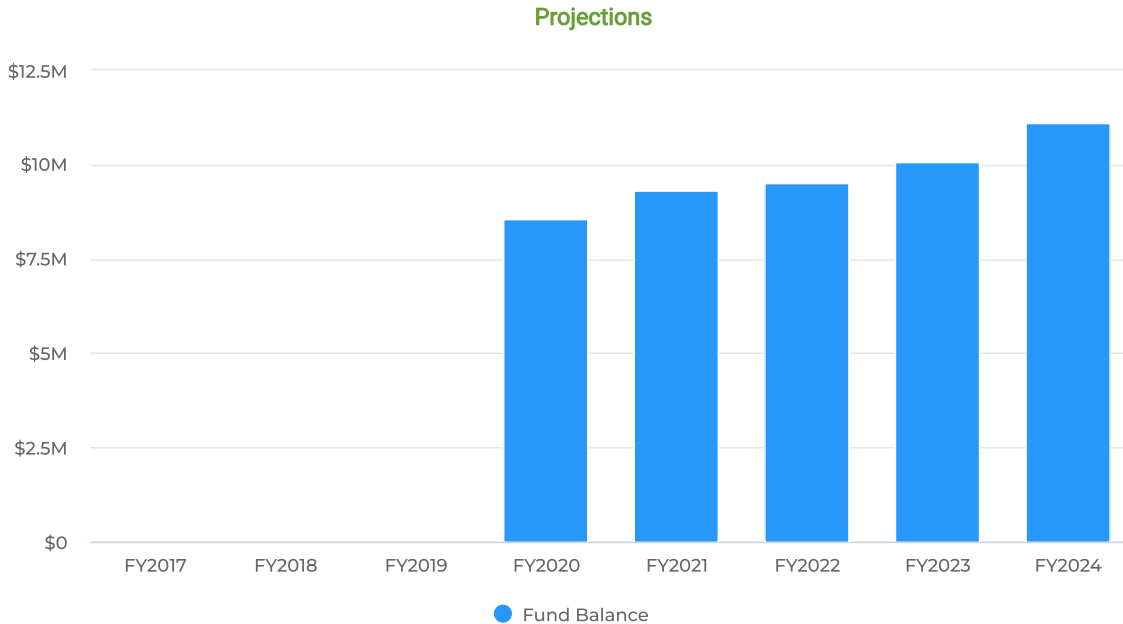
## General Fund - 10 Comprehensive Summary

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
<b>Beginning Fund Balance:</b>	\$9,035,261	\$12,967,827	\$16,619,566	\$20,502,310
<b>Revenues</b>				
City Sales Tax	\$11,207,971	\$13,688,284	\$13,040,000	\$14,060,000
Permits and Fees	\$407,481	\$451,770	\$494,500	\$523,550
Intergovernmental	\$2,390,342	\$2,444,999	\$2,954,102	\$3,539,612
Transfers	\$1,698,285	\$1,577,720	\$3,082,917	\$2,992,371
Other Revenue	\$2,568,539	\$1,425,480	\$1,710,546	\$2,131,546
<b>Total Revenues:</b>	<b>\$18,272,618</b>	<b>\$19,588,252</b>	<b>\$21,282,065</b>	<b>\$23,247,079</b>
<b>Expenditures</b>				
Personnel Expenses	\$8,371,530	\$9,263,272	\$11,597,236	\$13,079,678
Operating Expenses	\$5,988,679	\$6,697,685	\$8,841,803	\$11,417,808
<b>Total Expenditures:</b>	<b>\$14,360,209</b>	<b>\$15,960,957</b>	<b>\$20,439,039</b>	<b>\$24,497,486</b>
<b>Total Revenues Less Expenditures:</b>	<b>\$3,912,409</b>	<b>\$3,627,296</b>	<b>\$843,026</b>	<b>-\$1,250,407</b>
<b>Ending Fund Balance:</b>	<b>\$12,947,670</b>	<b>\$16,595,123</b>	<b>\$17,462,592</b>	<b>\$19,251,903</b>

## Emergency Reserve Fund - 12

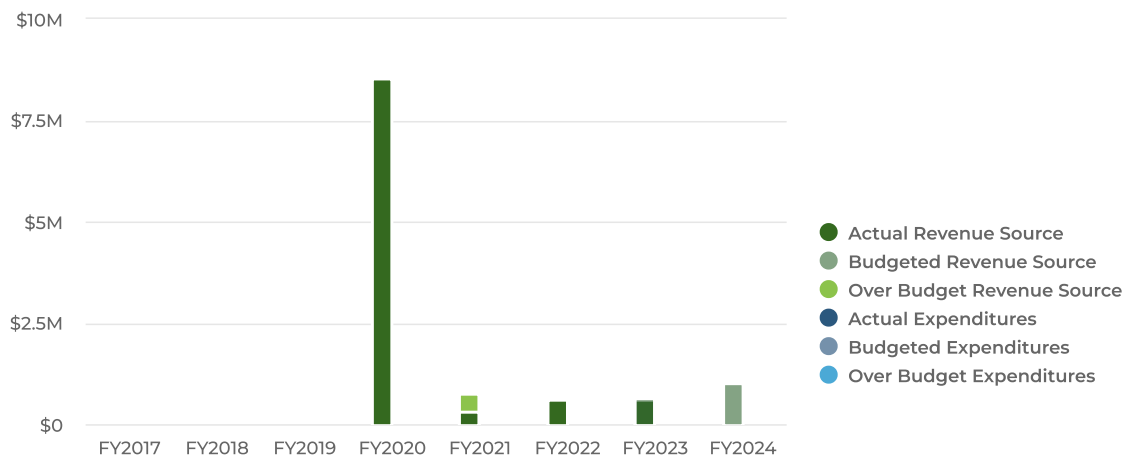
The City established the Emergency Reserve Fund to ensure adequate funds are maintained to abate potential current and future risks, avoid revenue shortfalls and be equipped for unexpected expenditures maintained in the General Fund. FY2020 and with the passage of Ordinance 668-20, 15% of the 1% tax increase will be designated to this fund. In FY2020, \$8.3M was transferred from the General to establish the Emergency Reserve Fund.

### Fund Balance



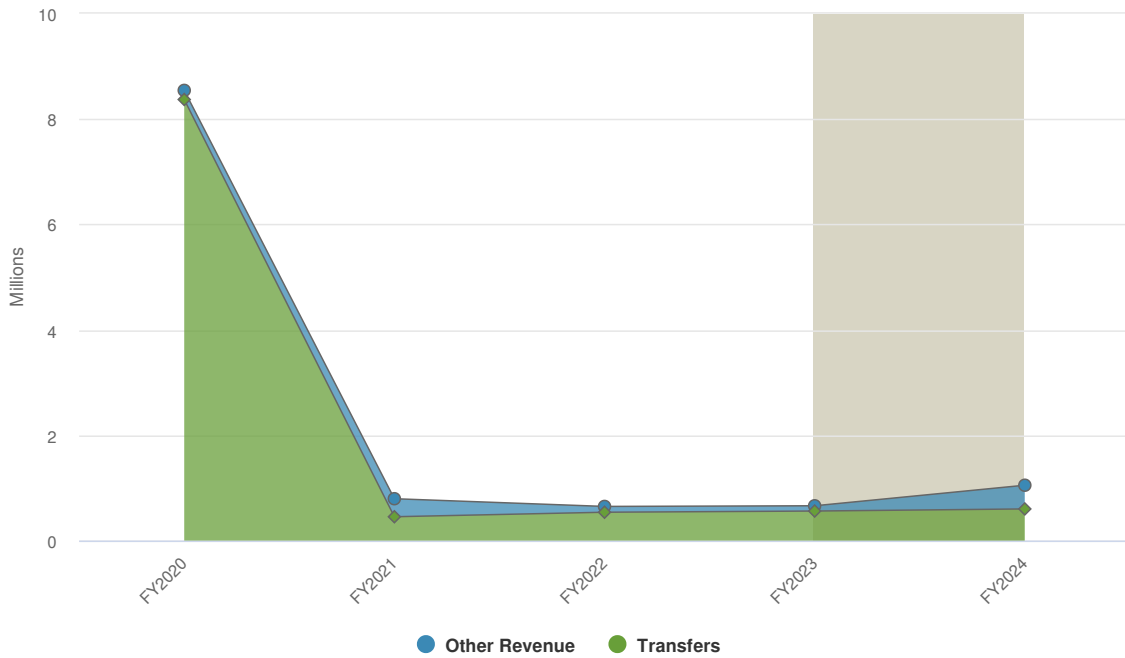
### Summary

City of Page, Arizona is projecting \$1.05M of revenue in FY2024, which represents a 59.1% increase over the prior year. Budgeted expenditures are projected to increase by 0% or N/A to \$3K in FY2024.



## Revenues by Source

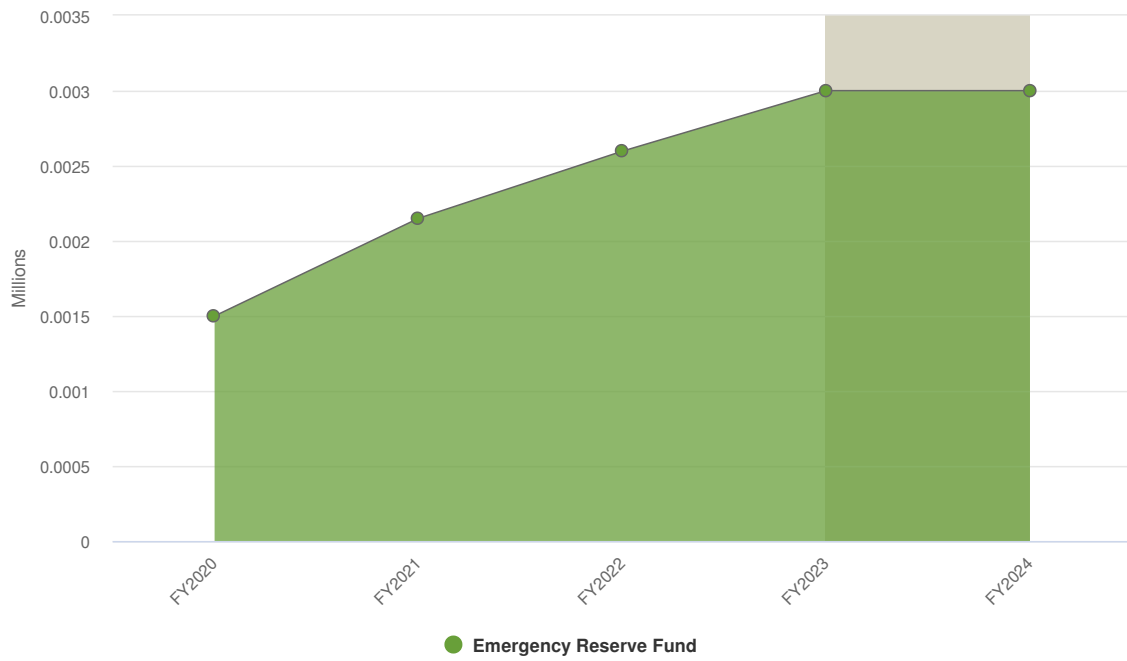
Budgeted and Historical 2024 Revenues by Source



Grey background indicates budgeted figures.

## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund



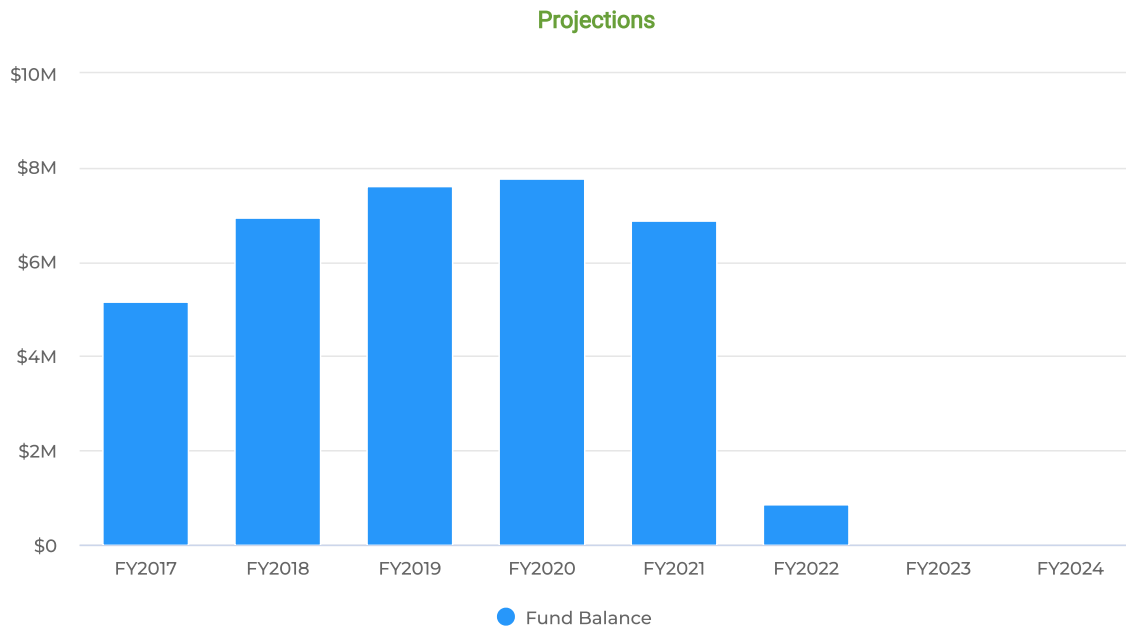
Grey background indicates budgeted figures.

### Emergency Reserve Fund - 12 Comprehensive Summary

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	\$8,542,601	\$9,334,426	\$9,530,571	\$10,061,266
Revenues				
Transfers	\$451,655	\$537,361	\$560,000	\$600,000
Other Revenue	\$342,319	\$110,286	\$100,000	\$450,000
<b>Total Revenues:</b>	<b>\$793,974</b>	<b>\$647,647</b>	<b>\$660,000</b>	<b>\$1,050,000</b>
Expenditures				
Operating Expenses	\$2,149	\$2,597	\$3,000	\$3,000
<b>Total Expenditures:</b>	<b>\$2,149</b>	<b>\$2,597</b>	<b>\$3,000</b>	<b>\$3,000</b>
<b>Total Revenues Less Expenditures:</b>	<b>\$791,825</b>	<b>\$645,051</b>	<b>\$657,000</b>	<b>\$1,047,000</b>
<b>Ending Fund Balance:</b>	<b>\$9,334,426</b>	<b>\$9,979,477</b>	<b>\$10,187,571</b>	<b>\$11,108,266</b>

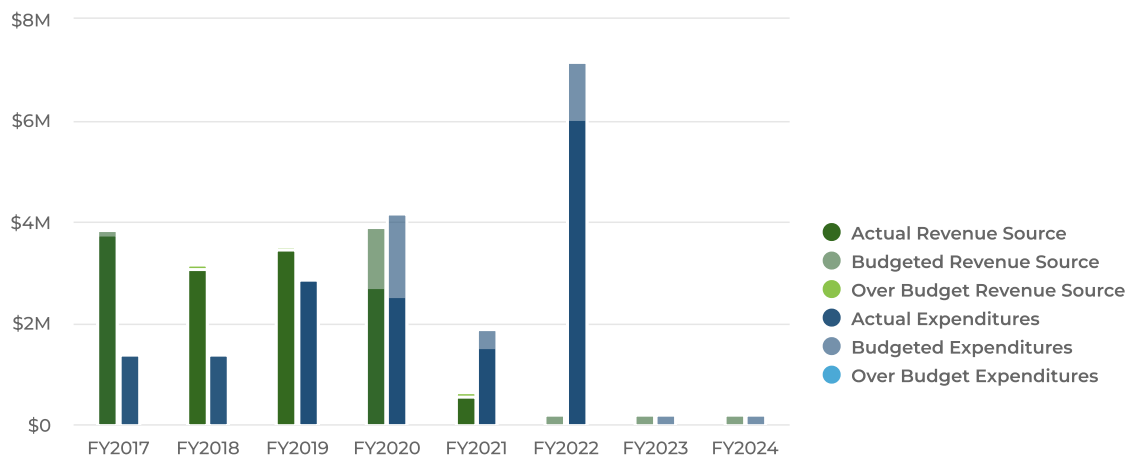
### Fund Balance

In FY2018, the City Council made it a top priority to eliminate debt. That goal was realized in FY2022 with the final 2011 Series Bond payment of \$5.1M budgeted. The need to build this fund is no longer needed at this time and the overage is to be transferred to the Capital Fund.



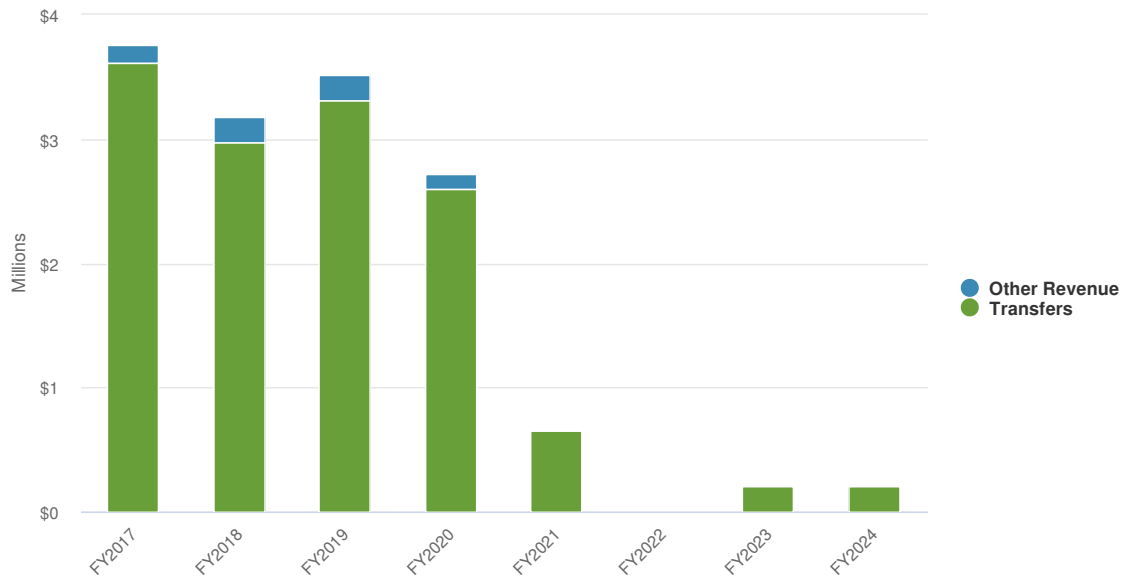
### Summary

City of Page, Arizona is projecting \$200K of revenue in FY2024, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0% or N/A to \$200K in FY2024.



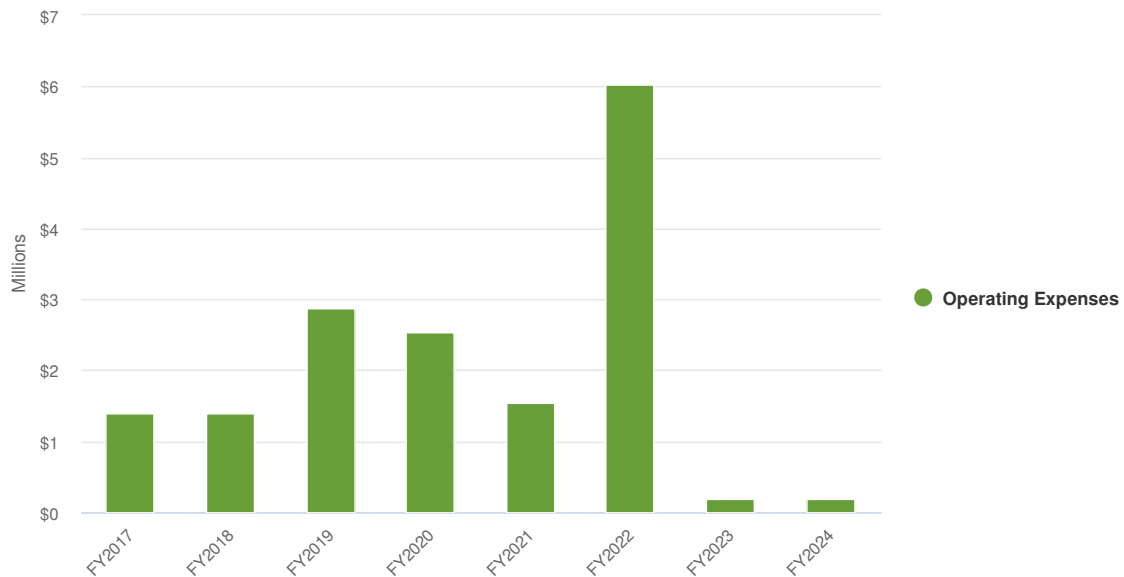
## Revenues by Source

Budgeted and Historical 2024 Revenues by Source



## Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



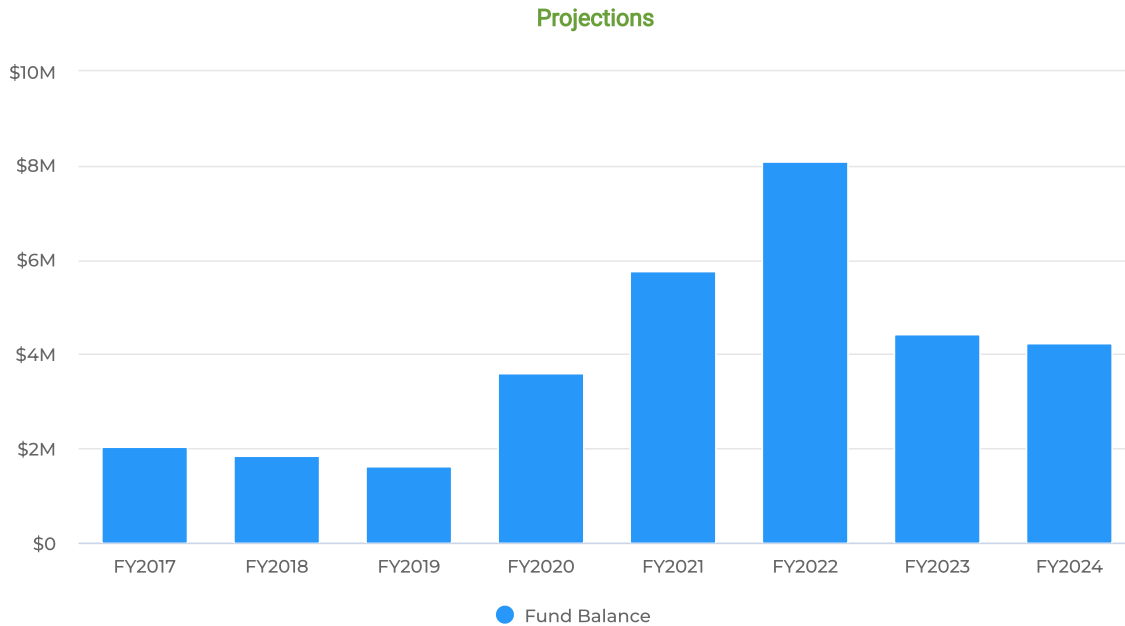


## Debt Service Fund - 20 Comprehensive Summary

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	\$7,772,803	\$6,886,913	\$857,102	N/A
Revenues				
Transfers	\$653,414	\$0	\$200,000	\$200,000
Other Revenue	\$1,508	\$2,649	\$0	\$0
Total Revenues:	\$654,923	\$2,649	\$200,000	\$200,000
Expenditures				
Operating Expenses	\$1,540,812	\$6,032,459	\$200,000	\$200,000
Total Expenditures:	\$1,540,812	\$6,032,459	\$200,000	\$200,000
Total Revenues Less Expenditures:	-\$885,890	-\$6,029,811	\$0	\$0
Ending Fund Balance:	\$6,886,913	\$857,102	\$857,102	N/A

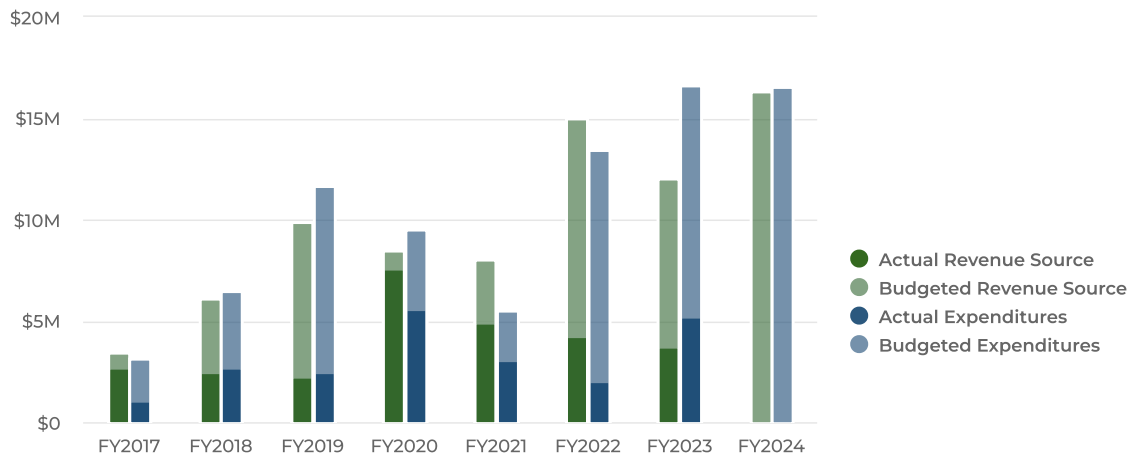
## Fund Balance

After the City managed to pay off the 2011 Series Bond and the Unfunded Public Safety Personnel Retirement System balance, the City was able to focus on dedicating more resources to Capital Projects. FY2023 and FY2024 are estimates based on budgets.



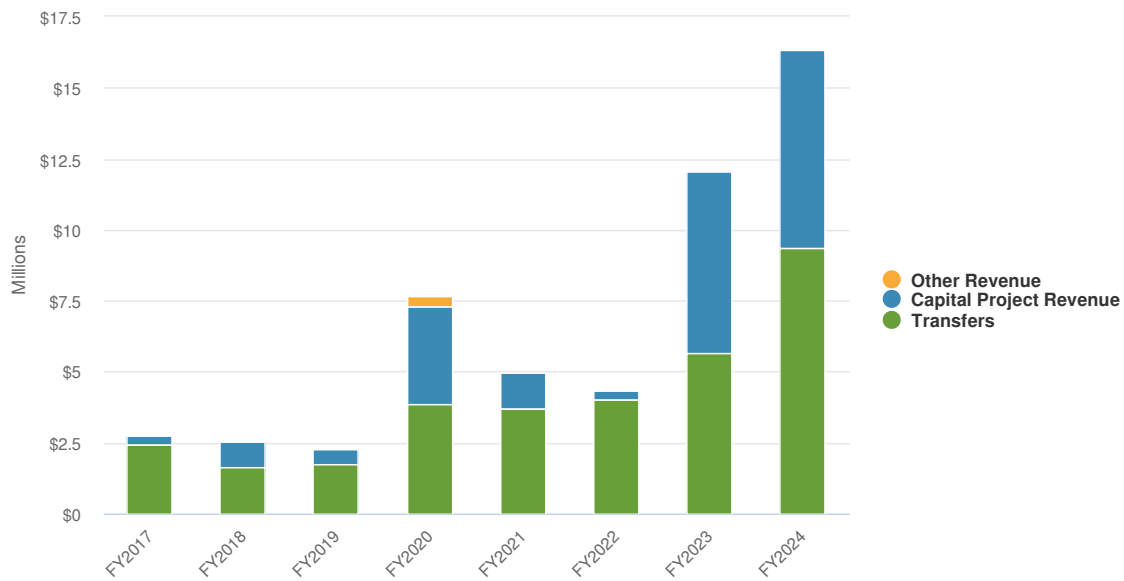
## Summary

City of Page, Arizona is projecting \$16.36M of revenue in FY2024, which represents a 35.8% increase over the prior year. Budgeted expenditures are projected to decrease by 0.4% or \$73.64K to \$16.57M in FY2024.



## Revenue by Source

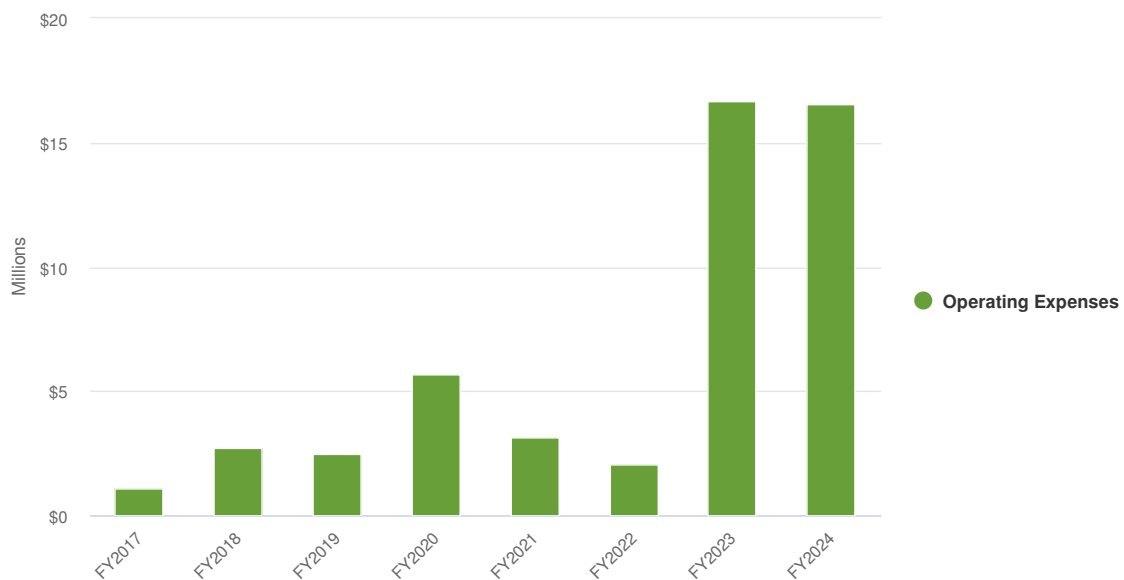
Budgeted and Historical 2022 Revenue by Source



## Expenditures by Expense Type

Further discussed in the the Capital selection.

Budgeted and Historical Expenditures by Expense Type



## Capital Fund - 40 Comprehensive Summary

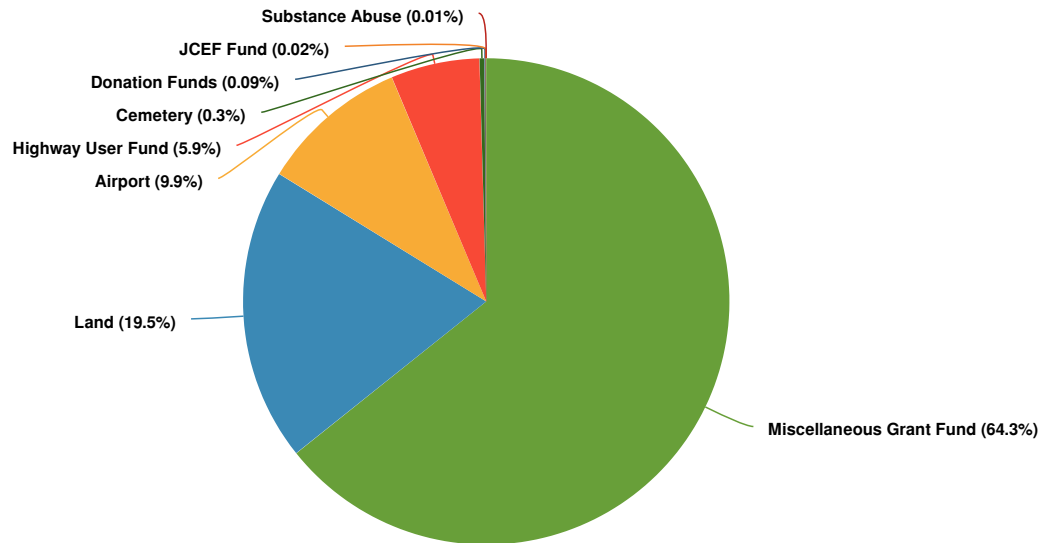
Transfers to the Capital Fund come from the General Fund and Land to assist in building the fund balance to cover costs of capital projects and equipment for their departments in the current fiscal year. The Horse Bend Fund is making loan payments to the Capital Fund to reimburse for capital expenses for Phase 1 and 2 improvements to the trail and parking lot.

Capital Project Revenue consists of grant reimbursements from the Federal Aviation Administration, Arizona Department of Transportation, and Community Development Block Grant.

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	\$3,613,664	\$5,748,747	\$8,096,901	\$4,442,331
Revenues				
Transfers	\$3,687,841	\$4,023,049	\$5,646,167	\$9,358,000
Capital Project Revenue	\$1,303,349	\$286,196	\$6,399,000	\$7,002,600
Total Revenues:	\$4,991,190	\$4,309,246	\$12,045,167	\$16,360,600
Expenditures				
Operating Expenses	\$3,123,301	\$2,073,951	\$16,647,486	\$16,573,850
Total Expenditures:	\$3,123,301	\$2,073,951	\$16,647,486	\$16,573,850
Total Revenues Less Expenditures:	\$1,867,889	\$2,235,294	-\$4,602,319	-\$213,250
Ending Fund Balance:	\$5,481,553	\$7,984,041	\$3,494,582	\$4,229,081

## Revenue by Fund

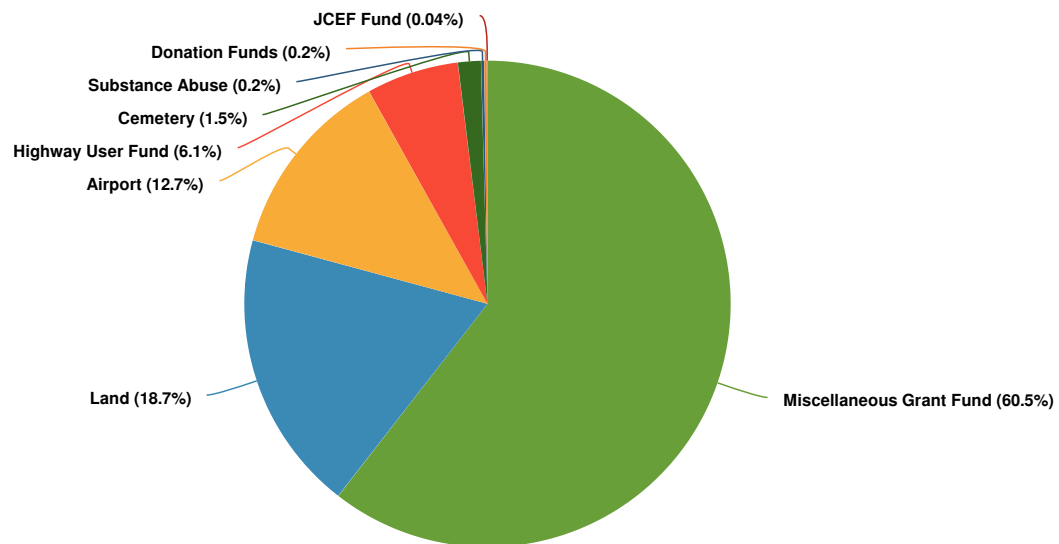
2024 Revenue by Fund



Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Donation Funds	\$12,941	\$12,506	\$14,600	\$15,400	5.5%
Land	\$525,309	\$32,295	\$1,010,000	\$3,315,000	228.2%
Miscellaneous Grant Fund	\$3,750,098	\$6,117,713	\$9,973,143	\$10,930,000	9.6%
Highway User Fund	\$922,777	\$939,919	\$1,024,531	\$1,003,176	-2.1%
Substance Abuse	\$3,021	\$2,242	\$2,500	\$2,500	0%
Cemetery	\$84,207	\$88,311	\$55,000	\$55,000	0%
JCEF Fund	\$3,125	\$3,108	\$4,050	\$2,565	-36.7%
Airport	\$1,510,509	\$1,033,169	\$2,553,434	\$1,678,300	-34.3%
<b>Total:</b>	<b>\$6,811,989</b>	<b>\$8,229,263</b>	<b>\$14,637,258</b>	<b>\$17,001,941</b>	<b>16.2%</b>

# Expenditures by Fund

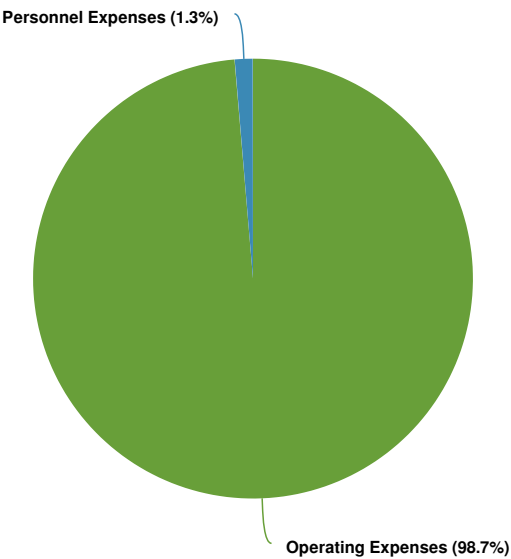
## 2024 Expenditures by Fund



Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Donation Funds	\$15,290	\$17,075	\$35,800	\$31,150	-13%
Land	\$525,309	\$32,295	\$1,010,000	\$3,315,000	228.2%
Miscellaneous Grant Fund	\$3,648,995	\$4,759,514	\$11,215,875	\$10,732,505	-4.3%
Highway User Fund	\$991,672	\$763,335	\$1,047,266	\$1,089,416	4%
Substance Abuse	\$0	\$0	\$32,500	\$37,000	13.8%
Cemetery	\$11,840	\$57,933	\$130,261	\$269,446	106.9%
JCEF Fund	\$7,650	\$9,594	\$11,200	\$7,500	-33%
Airport	\$892,608	\$370,494	\$2,769,381	\$2,250,406	-18.7%
<b>Total:</b>	<b>\$6,093,363</b>	<b>\$6,010,239</b>	<b>\$16,252,283</b>	<b>\$17,732,423</b>	<b>9.1%</b>

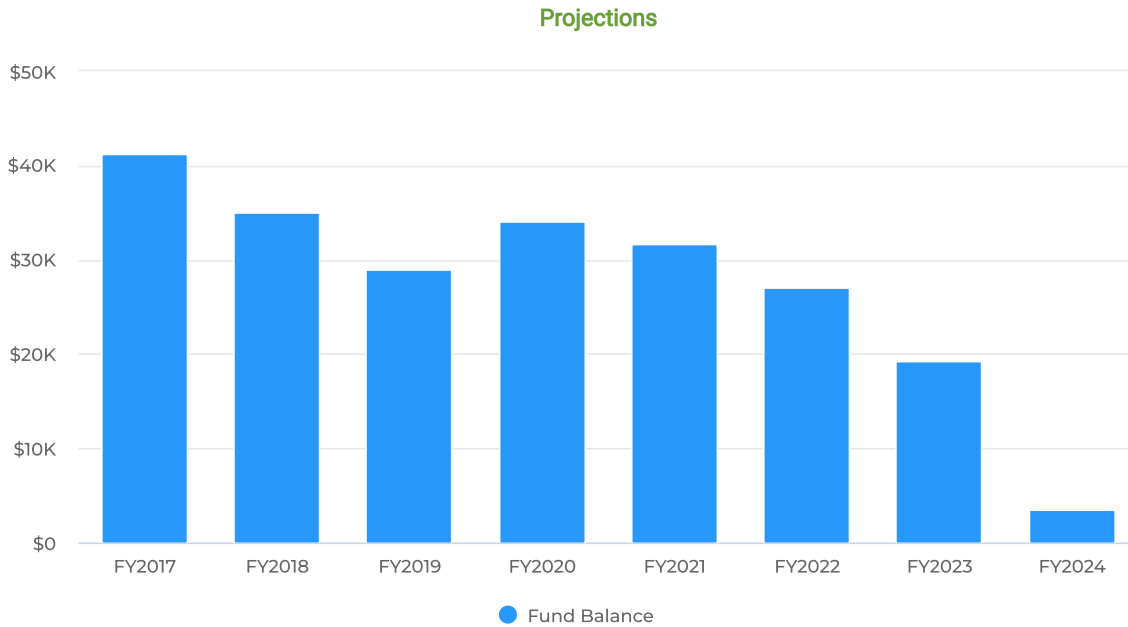
# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



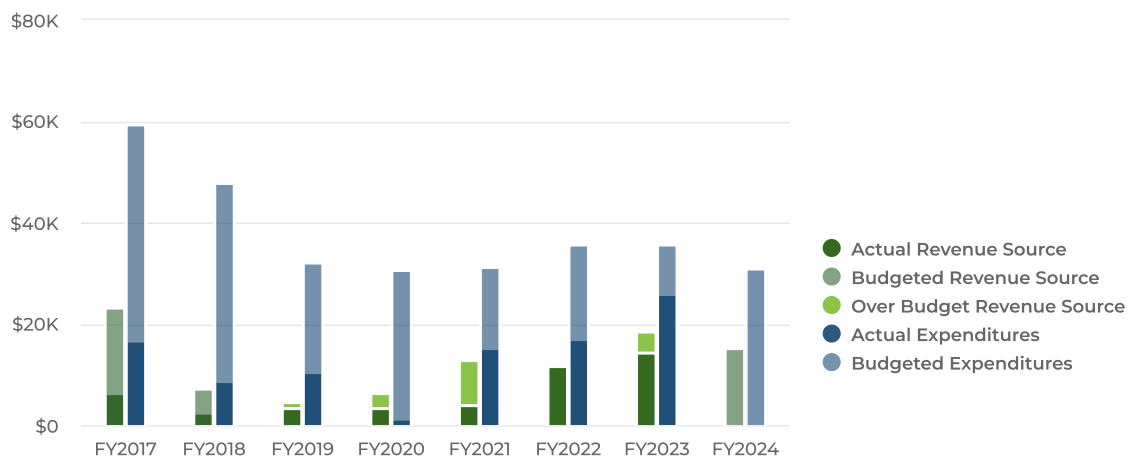
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects					
Personnel Expenses	\$123,610	\$140,145	\$231,247	\$235,048	1.6%
Operating Expenses	\$5,969,753	\$5,870,094	\$16,021,036	\$17,497,375	9.2%
Total Expense Objects:	\$6,093,363	\$6,010,239	\$16,252,283	\$17,732,423	9.1%

## Fund Balance



## Summary

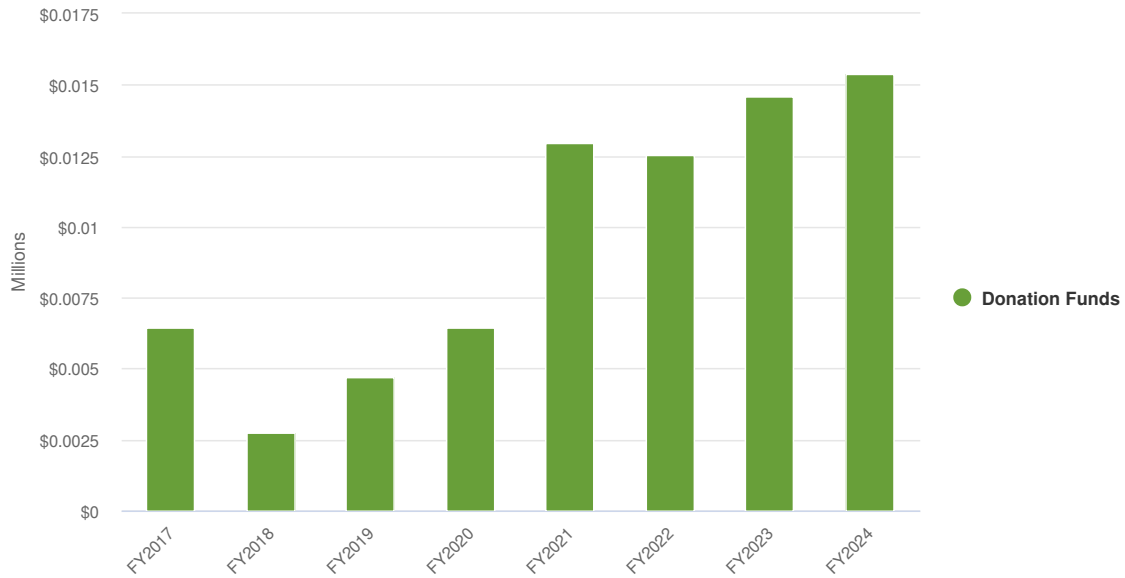
City of Page, Arizona is projecting \$15.4K of revenue in FY2024, which represents a 5.5% increase over the prior year. Budgeted expenditures are projected to decrease by 13% or \$4.65K to \$31.15K in FY2024.





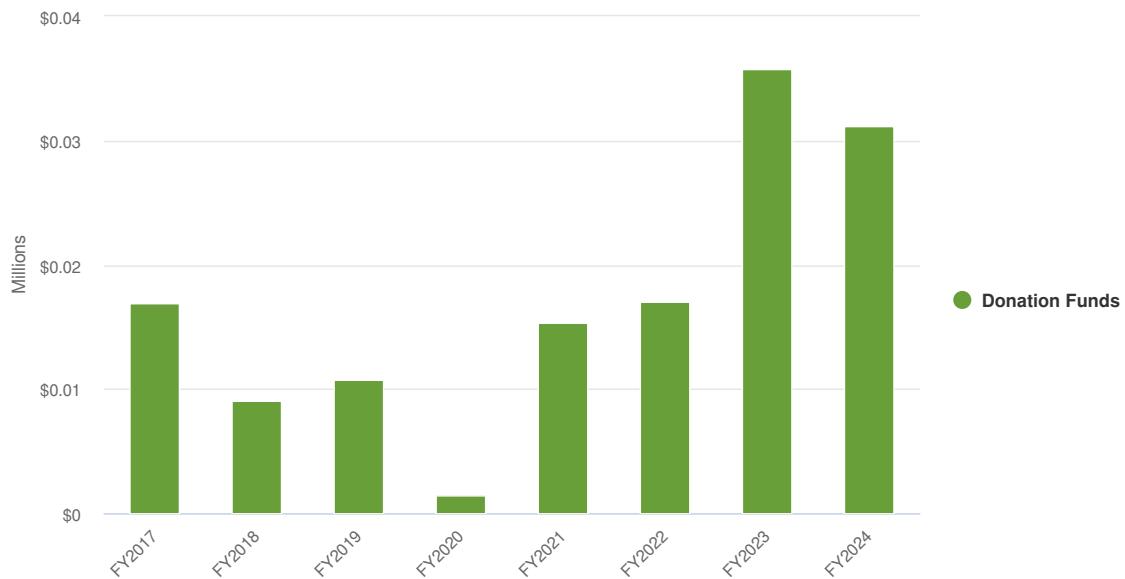
## Revenue by Fund

### Budgeted and Historical 2024 Revenue by Fund



## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

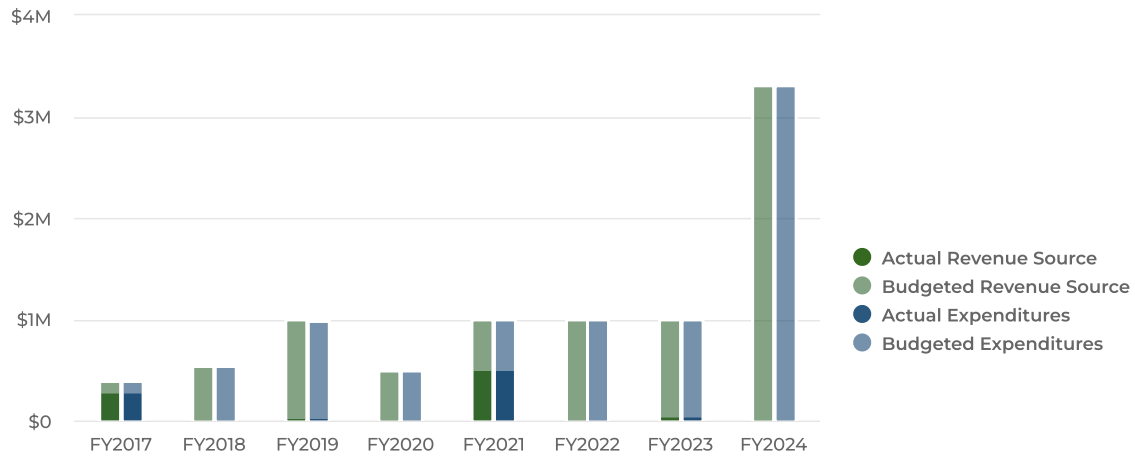


## Donations Fund Comprehensive Summary

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
<b>Beginning Fund Balance:</b>	<b>\$34,052</b>	<b>\$31,704</b>	<b>\$27,135</b>	<b>\$19,217</b>
<b>Revenues</b>				
<b>Donations</b>				
MEMORIAL PLAZA DONATION REV	\$2,712	\$250	\$1,000	\$500
SHOP WITH A COP & FIREMAN	\$0	\$0	\$7,000	\$7,500
SPECIAL EVENT REVENUE		\$3,631		\$0
TRANSIENT REVENUE	\$300	\$300	\$300	\$300
COMMUNITY CTR DONATION REVENUE	\$0	\$1,531	\$2,000	\$2,000
FIRE DONATION REVENUE	\$400	\$0	\$300	\$300
LIBRARY DONATION REVENUE	\$3,034	\$4,385	\$3,000	\$3,000
HSB DONATION REVENUE	\$785	\$1,009	\$1,000	\$1,000
FOR OUR CITY DONATION REVENUE	\$710	\$0	\$0	\$0
COMMUNITY GARDEN DONATION	\$5,000	\$0		\$500
POLICE DEPT DONATIONS REVENUE	\$0	\$1,400		\$300
<b>Total Donations:</b>	<b>\$12,941</b>	<b>\$12,506</b>	<b>\$14,600</b>	<b>\$15,400</b>
<b>Total Revenues:</b>	<b>\$12,941</b>	<b>\$12,506</b>	<b>\$14,600</b>	<b>\$15,400</b>
<b>Expenditures</b>				
<b>Operating Expenses</b>				
MEMORIAL PLAZA DONATION EXP	\$980	\$1,260	\$4,500	\$3,250
LAKE POWELL BLVD STREET BANNER	\$0	\$0	\$600	\$600
SHOP WITH A COP & FIREMAN	\$0	\$0	\$10,000	\$10,000
SPECIAL EVENT EXPENSES		\$3,631	\$0	\$0
TRANSIENT EXPENSES	\$220	\$165	\$2,600	\$2,600
COMMUNITY CTR DONATION EXP	\$5,855	\$5,215	\$7,300	\$7,300
YOUTH CENTER DONATION EXP	\$2,549	\$0	\$0	\$0
FIRE DONATION EXPENSES	\$0	\$0	\$2,500	\$2,500
LIBRARY DONATION EXPENSES	\$906	\$4,505	\$6,500	\$3,000
HSB DONATION EXPENSES	\$388	\$701	\$300	\$300
FOR OUR CITY DONATION EXPENSES	\$710	\$0	\$0	\$0
COMMUNITY GARDEN EXPENSES	\$3,682	\$0	\$1,500	\$1,500
POLICE DEPT DONATION EXPENSES	\$0	\$1,599	\$0	\$100
<b>Total Operating Expenses:</b>	<b>\$15,290</b>	<b>\$17,075</b>	<b>\$35,800</b>	<b>\$31,150</b>
<b>Total Expenditures:</b>	<b>\$15,290</b>	<b>\$17,075</b>	<b>\$35,800</b>	<b>\$31,150</b>
<b>Total Revenues Less Expenditures:</b>	<b>-\$2,348</b>	<b>-\$4,569</b>	<b>-\$21,200</b>	<b>-\$15,750</b>
<b>Ending Fund Balance:</b>	<b>\$31,704</b>	<b>\$27,135</b>	<b>\$5,935</b>	<b>\$3,467</b>

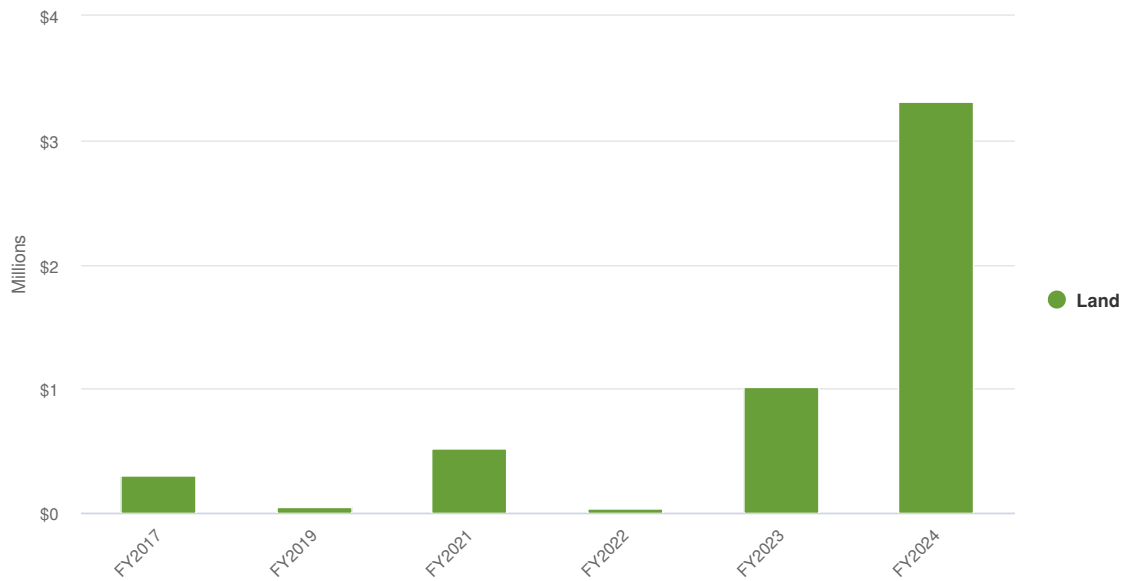
## Summary

City of Page, Arizona is projecting \$3.32M of revenue in FY2024, which represents a 228.2% increase over the prior year. Budgeted expenditures are projected to increase by 228.2% or \$2.31M to \$3.32M in FY2024.



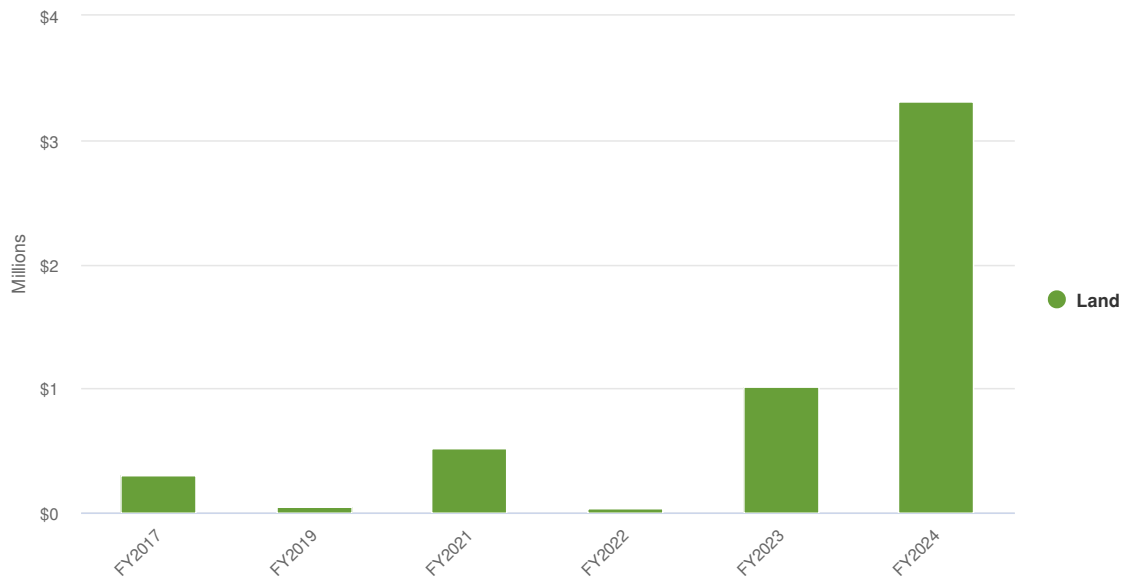
## Revenue by Fund

### Budgeted and Historical 2024 Revenue by Fund



## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund



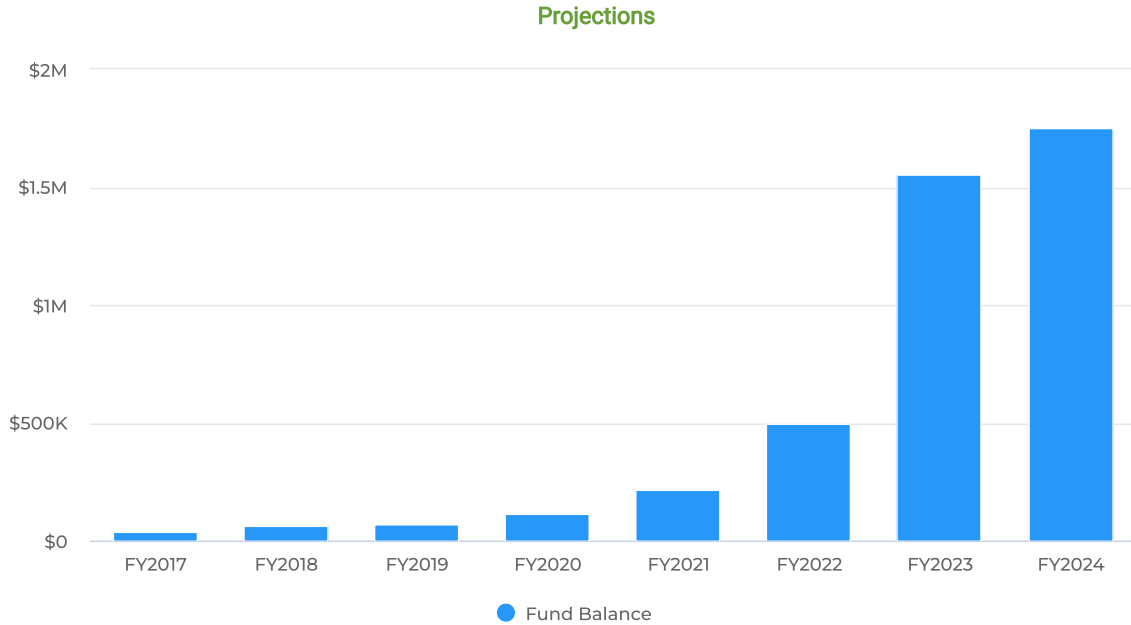
## Land Fund Comprehensive Summary

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	N/A	N/A	N/A
Revenues				
Other Revenue				
LAND SALES	\$525,309	\$19,295	\$1,000,000	\$2,315,000
INTEREST INCOME	\$0	\$0	\$10,000	\$0
MISCELLANEOUS REVENUE	\$0	\$13,000		\$1,000,000
Total Other Revenue:	\$525,309	\$32,295	\$1,010,000	\$3,315,000
Total Revenues:	\$525,309	\$32,295	\$1,010,000	\$3,315,000
Expenditures				
Operating Expenses				
TRANSFER TO CAPITAL FUND	\$525,309	\$32,295	\$1,010,000	\$3,315,000
Total Operating Expenses:	\$525,309	\$32,295	\$1,010,000	\$3,315,000
Total Expenditures:	\$525,309	\$32,295	\$1,010,000	\$3,315,000
Ending Fund Balance:	N/A	N/A	N/A	N/A

## Miscellaneous Grant Fund

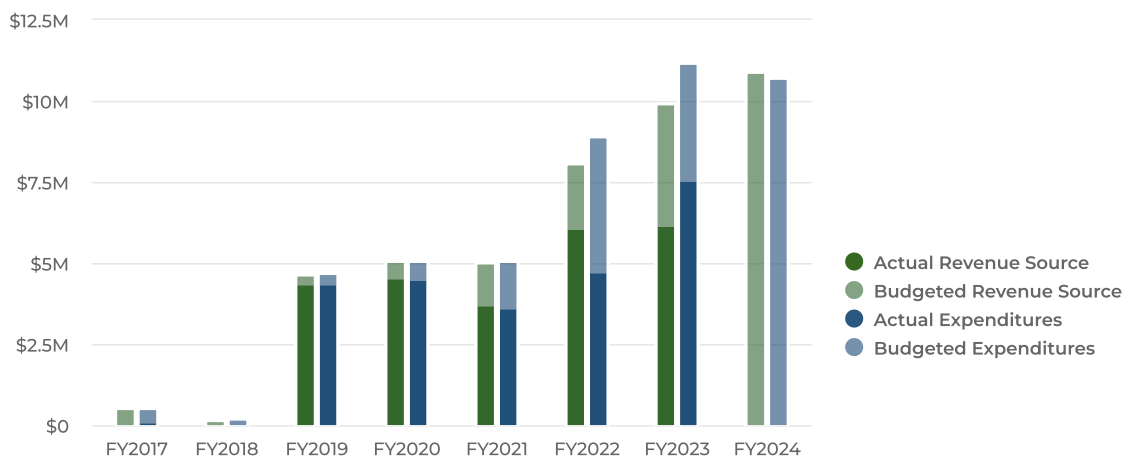
The Miscellaneous Grants Fund is used to account for many of the grant funds received by the City. Grant amounts are normally required to be tracked separately by State or Federal regulations and funds are specifically restricted for certain operating and/or equipment expenses.

### Fund Balance



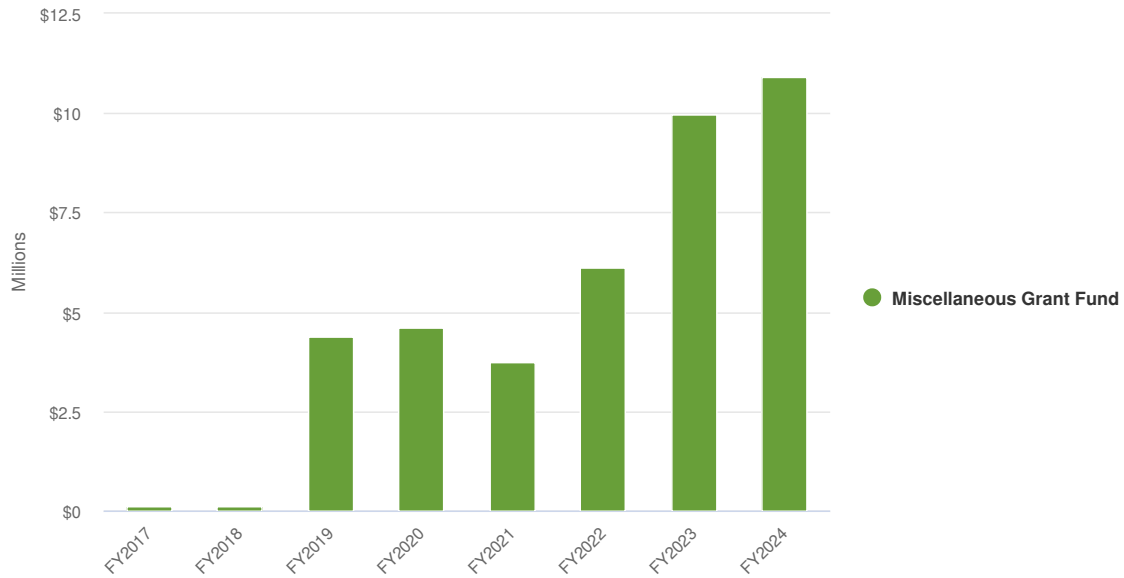
### Summary

City of Page, Arizona is projecting \$10.93M of revenue in FY2024, which represents a 9.6% increase over the prior year. Budgeted expenditures are projected to decrease by 4.3% or \$483.37K to \$10.73M in FY2024.



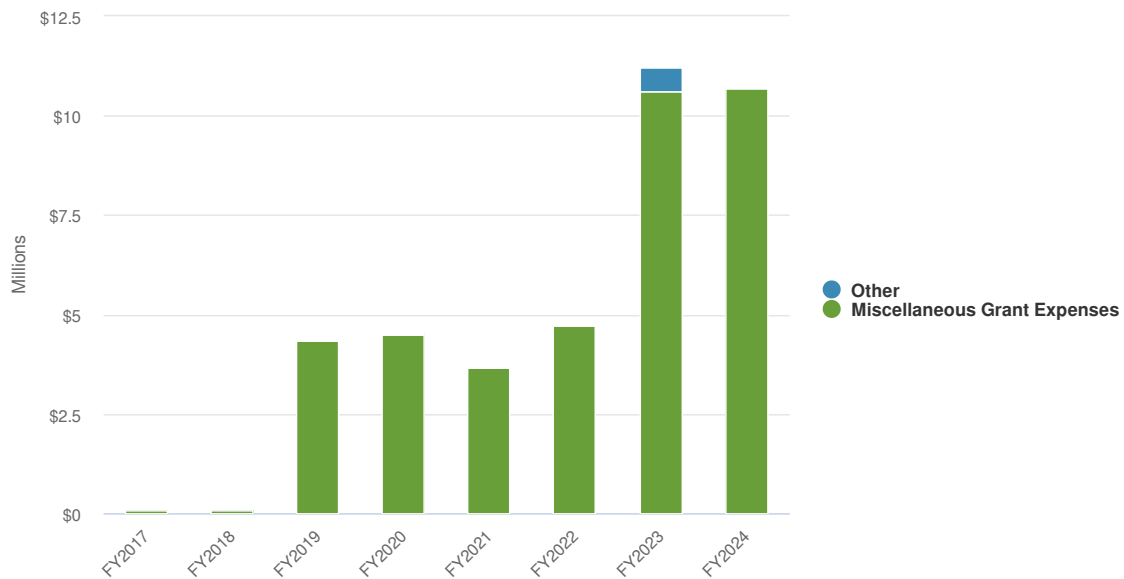
## Revenue by Fund

### Budgeted and Historical 2024 Revenue by Fund



## Expenditures by Function

### Budgeted and Historical Expenditures by Function



Removed FY2021 Actual column due to column width size restrictions.

## Miscellaneous Grant Fund Comprehensive Summary

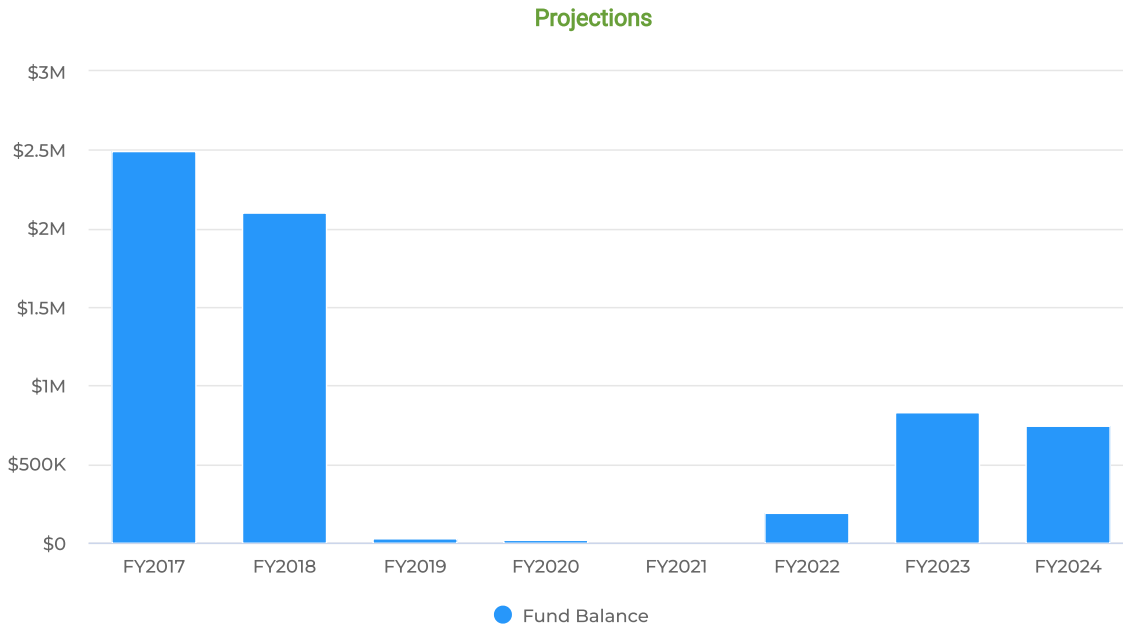
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
<b>Beginning Fund Balance:</b>	<b>\$116,979</b>	<b>\$218,082</b>	<b>\$498,908</b>	<b>\$1,556,704</b>
<b>Revenues</b>				
<b>Grant Revenue</b>				
POLICE GRANT REVENUE	\$20,000	\$0	\$10,000	\$10,000
BULLET PROOF VEST GRANT REV	\$0	\$3,748	\$3,000	\$3,000
NACOG GRANT REV- MEALS	\$29,748	\$51,122	\$33,000	\$33,000
NACOG GRANT REV-MINI GRANT	\$0	\$4,950	\$0	\$0
COMMUNITY CTR MISC GRANT REV	\$0	\$30,617	\$10,000	\$10,000
ALT ESSENTIAL AIR SERV REVENUE	\$3,531,121	\$4,390,643	\$4,400,000	\$4,400,000
MISCELLANEOUS GRANTS	\$9,765	\$0	\$1,000,000	\$1,000,000
MAGISTRATE MISC GRANT REVENUE		\$0	\$550,000	\$520,000
ARPA FUNDS REVENUE	\$0	\$1,257,268	\$1,257,268	\$0
FIRE DEPT. GRANT REVENUE	\$4,186	\$0	\$10,000	\$2,135,000
Comm Dev. Grant Revenue	\$0	\$129,099	\$2,300,000	\$2,300,000
RECREATION GRANTS	\$0	\$0	\$155,000	\$155,000
LIBRARY MISC GRANT REVENUE	\$21,878	\$13,500	\$100,000	\$100,000
AZ LIBRARY ASSN REVENUE		\$105,511		\$0
COLLABORATIVE/CULTURAL GRANT	\$3,000	\$0	\$3,000	\$12,000
YOUNG ADULT/CH PROG REV	\$9,000	\$10,000	\$9,000	\$13,000
LIBRARY OUTREACH TRAINING	\$0	\$1,000	\$0	\$11,000
LIBRARY OUTREACH GRANT	\$20,000	\$17,899	\$20,000	\$32,000
MISC COUNTY FUNDS - REVENUE	\$80,000	\$97,299	\$101,375	\$180,000
LTSA GRANT REVENUE	\$21,400	\$0	\$11,500	\$16,000
E RATE GRANT REVENUE	\$0	\$5,057		\$0
<b>Total Grant Revenue:</b>	<b>\$3,750,098</b>	<b>\$6,117,713</b>	<b>\$9,973,143</b>	<b>\$10,930,000</b>
<b>Total Revenues:</b>	<b>\$3,750,098</b>	<b>\$6,117,713</b>	<b>\$9,973,143</b>	<b>\$10,930,000</b>
<b>Expenditures</b>				
<b>Operating Expenses</b>				
TRANSFER TO GENERAL FUND	\$4,140	\$26,817	\$602,000	\$50,000
MISC COMM CENTER GRANTS	\$0	\$29,831	\$10,000	\$10,000
NACOG GRANT EXP- MEALS	\$25,793	\$23,681	\$13,000	\$30,000
NACOG GRANT EXP- MINI GRANT	\$0	\$4,960	\$0	\$0
FIRE DEPT. GRANT EXPENSES	\$4,186	\$0	\$10,000	\$2,135,000
MISC GRANT EXPENSE	\$2,601	\$14,779	\$100,000	\$100,000
AZ LIBRARY ASSN EXPENSES		\$2,545	\$0	\$0
COLLABORATIVE/CULTURAL GRANTS	\$34	\$63	\$3,000	\$12,000
YOUNG ADULT/CHILDREN'S PROGRAM	\$1,055	\$3,041	\$9,000	\$13,000
LIBRARY OUTREACH TRAINING	\$0	\$1,231	\$0	\$11,000
LIBRARY OUTREACH GRANT	\$7,701	\$14,049	\$20,000	\$32,000
LTSA GRANT EXPENSE	\$14,182	\$9,597	\$11,500	\$16,000
E RATE GRANT EXPENSE	\$4,968	\$0	\$0	\$0
MISC COUNTY FUNDS - EXPENSE	\$18,843	\$22,833	\$101,375	\$180,000

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
MAGISTRATE MISC GRANT EXPENSES		\$23,466	\$475,000	\$210,505
ALT ESSENTIAL AIR SERV EXPENSE	\$3,531,121	\$4,390,643	\$4,400,000	\$4,400,000
MISCELLANEOUS GRANTS	\$9,765	\$0	\$1,000,000	\$1,000,000
ARPA FUNDS EXPENSE	\$0	\$60,862	\$1,993,000	\$165,000
POLICE GRANT EXPENSE	\$20,000	\$0	\$10,000	\$10,000
BULLET PROOF VEST GRANT EXP	\$2,907	\$3,716	\$3,000	\$3,000
RECREATION GRANTS	\$0	\$0	\$155,000	\$55,000
COMM DEV GRANT EXPENSES	\$1,700	\$127,399	\$2,300,000	\$2,300,000
<b>Total Operating Expenses:</b>	<b>\$3,648,995</b>	<b>\$4,759,514</b>	<b>\$11,215,875</b>	<b>\$10,732,505</b>
<b>Total Expenditures:</b>	<b>\$3,648,995</b>	<b>\$4,759,514</b>	<b>\$11,215,875</b>	<b>\$10,732,505</b>
<b>Total Revenues Less Expenditures:</b>	<b>\$101,103</b>	<b>\$1,358,199</b>	<b>-\$1,242,732</b>	<b>\$197,495</b>
<b>Ending Fund Balance:</b>	<b>\$218,082</b>	<b>\$1,576,281</b>	<b>-\$743,824</b>	<b>\$1,754,199</b>



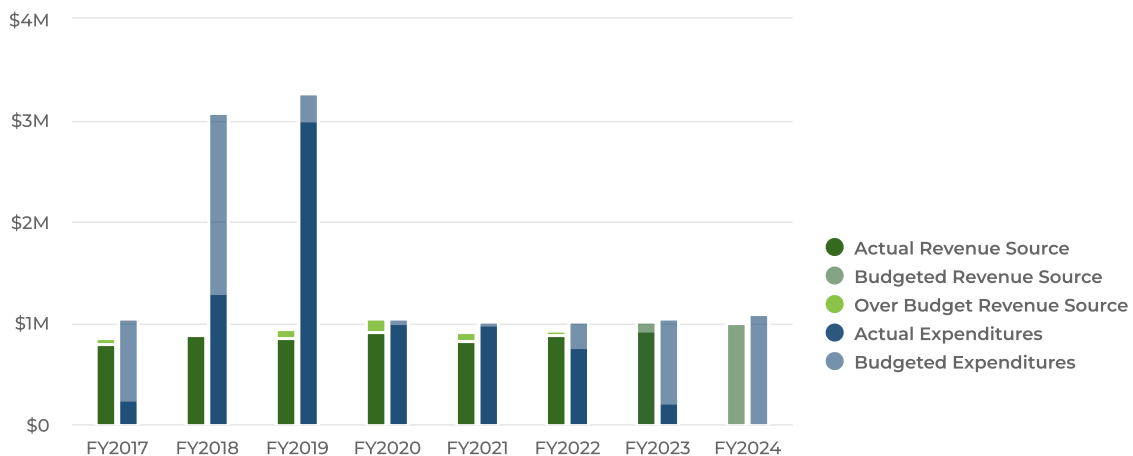
The Highway User Revenue Fund accounts for transportation related revenue and expenditures associated to the construction or maintenance of city streets. This revenue is derived from the gas tax, a portion of which is returned to cities by the State of Arizona.

## Fund Balance



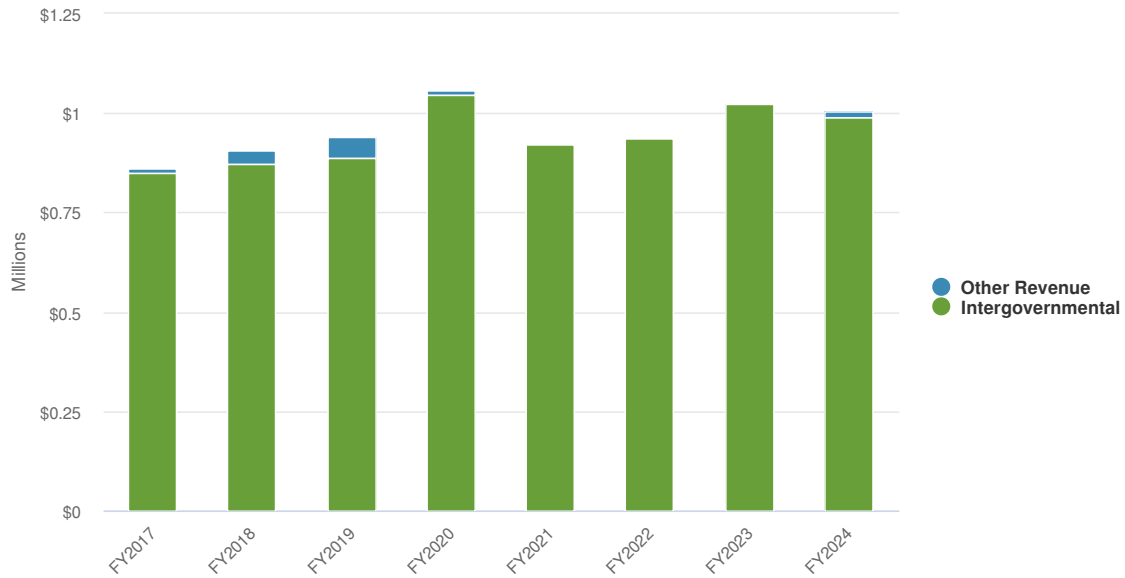
## Summary

City of Page, Arizona is projecting \$1M of revenue in FY2024, which represents a 2.1% decrease over the prior year. Budgeted expenditures are projected to increase by 4% or \$42.15K to \$1.09M in FY2024.



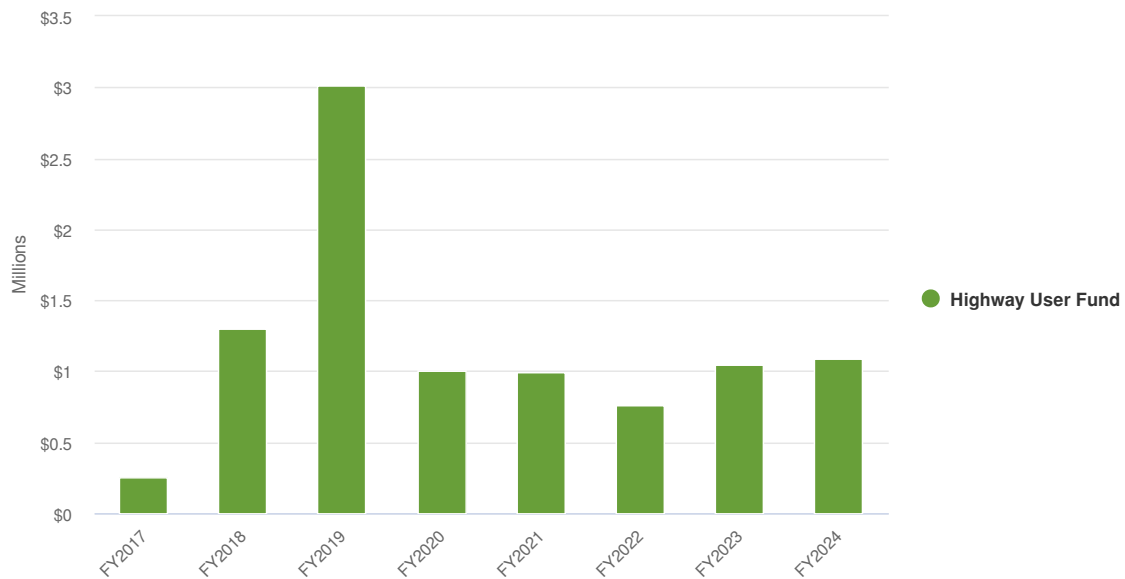
## Revenue by Source

Budgeted and Historical 2022 Revenues by Source



## Expenditures by Fund

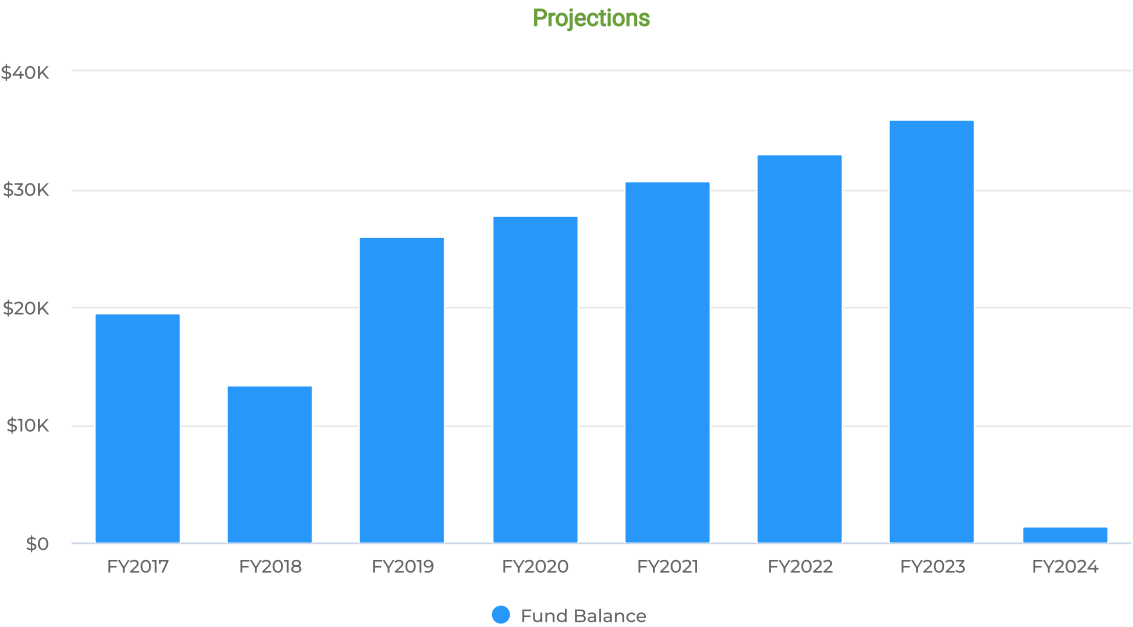
Budgeted and Historical 2024 Expenditures by Fund



## HURF Comprehensive Summary

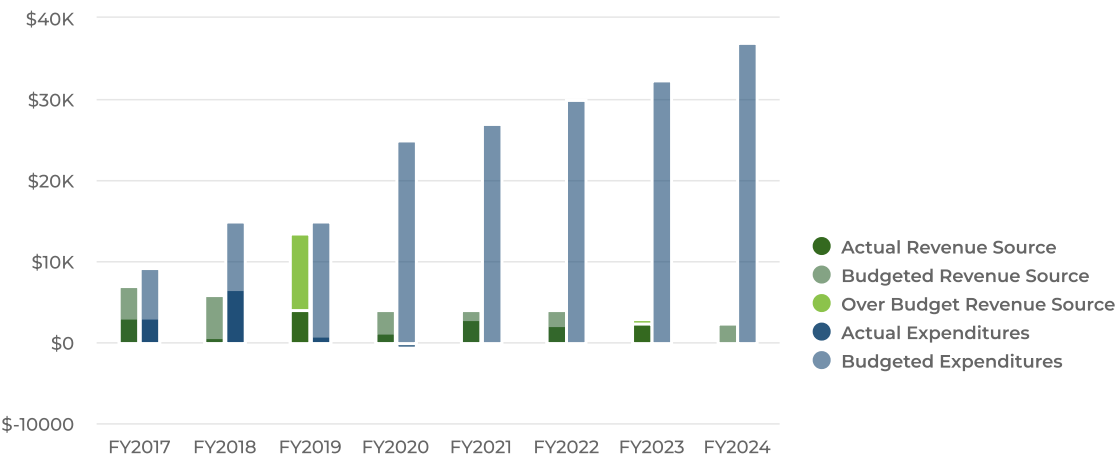
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
<b>Beginning Fund Balance:</b>	\$15,775	N/A	\$192,358	\$827,272
<b>Revenues</b>				
<b>Intergovernmental</b>				
HIGHWAY USER REVENUE	\$922,199	\$937,466	\$1,023,781	\$990,676
<b>Total Intergovernmental:</b>	\$922,199	\$937,466	\$1,023,781	\$990,676
<b>Other Revenue</b>				
INTEREST INCOME	\$137	\$472	\$250	\$12,000
MISCELLANEOUS RECEIPTS	\$442	\$1,980	\$500	\$500
<b>Total Other Revenue:</b>	\$578	\$2,453	\$750	\$12,500
<b>Total Revenues:</b>	\$922,777	\$939,919	\$1,024,531	\$1,003,176
<b>Expenditures</b>				
<b>Personnel Expenses</b>				
FICA	\$46	\$8	\$46	\$46
<b>Total Personnel Expenses:</b>	\$46	\$8	\$46	\$46
<b>Operating Expenses</b>				
TRANSFERS TO CAPITAL PROJECTS	\$16,000	\$0	\$26,000	\$0
OPERATING SUPPLIES	\$9,415	\$9,344	\$10,000	\$10,500
UNIFORM ALLOWANCE	\$1,667	\$1,690	\$1,800	\$1,950
SAFETY SUPPLIES	\$1,303	\$1,056	\$3,500	\$3,500
CLOTHING ALLOWANCE	\$500	\$100	\$600	\$600
STREET REPAIR	\$798,646	\$584,525	\$800,000	\$800,000
SIDEWALK, CURB AND GUTTER	\$12,426	\$15,096	\$35,000	\$35,000
STREET LIGHTING	\$123,992	\$124,033	\$125,000	\$177,500
CELL PHONES	\$0	\$0	\$1,320	\$1,320
CONTRACT SERVICES	\$0	\$0	\$10,000	\$10,000
FUEL	\$16,854	\$20,418	\$18,000	\$30,000
VEHICLE REPAIR/MAINTENANCE	\$9,772	\$5,281	\$15,000	\$16,000
TRAVEL, MEALS AND SCHOOLS	\$1,050	\$1,785	\$1,000	\$2,000
RENTALS	\$0	\$0	\$0	\$1,000
<b>Total Operating Expenses:</b>	\$991,626	\$763,327	\$1,047,220	\$1,089,370
<b>Total Expenditures:</b>	\$991,672	\$763,335	\$1,047,266	\$1,089,416
<b>Total Revenues Less Expenditures:</b>	-\$68,895	\$176,584	-\$22,735	-\$86,240
<b>Ending Fund Balance:</b>	-\$53,120	N/A	\$169,623	\$741,032

## Fund Balance



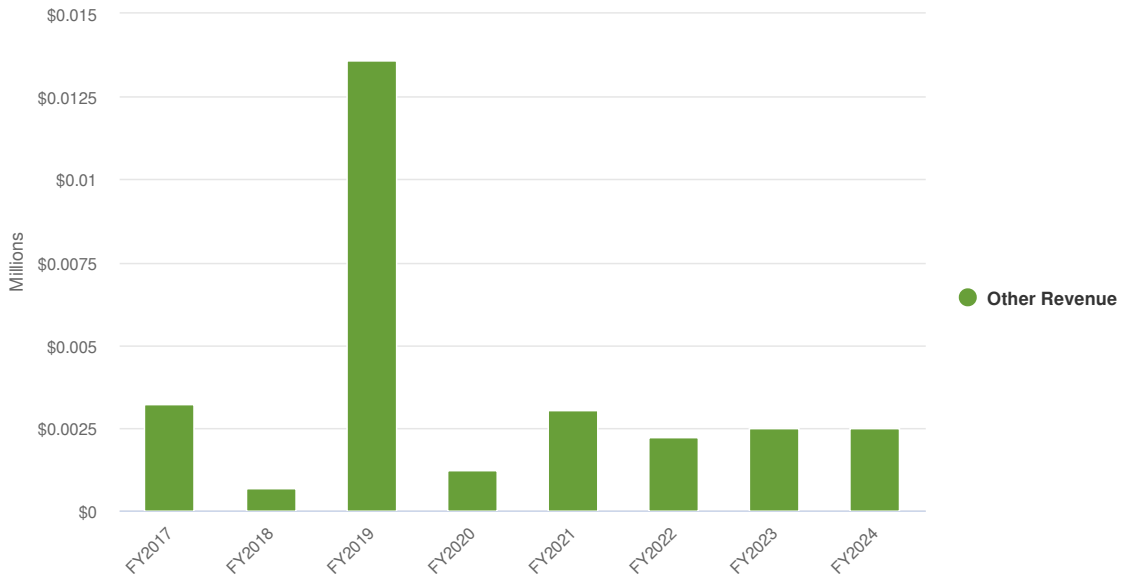
## Summary

City of Page, Arizona is projecting \$2.5K of revenue in FY2024, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 13.8% or \$4.5K to \$37K in FY2024.



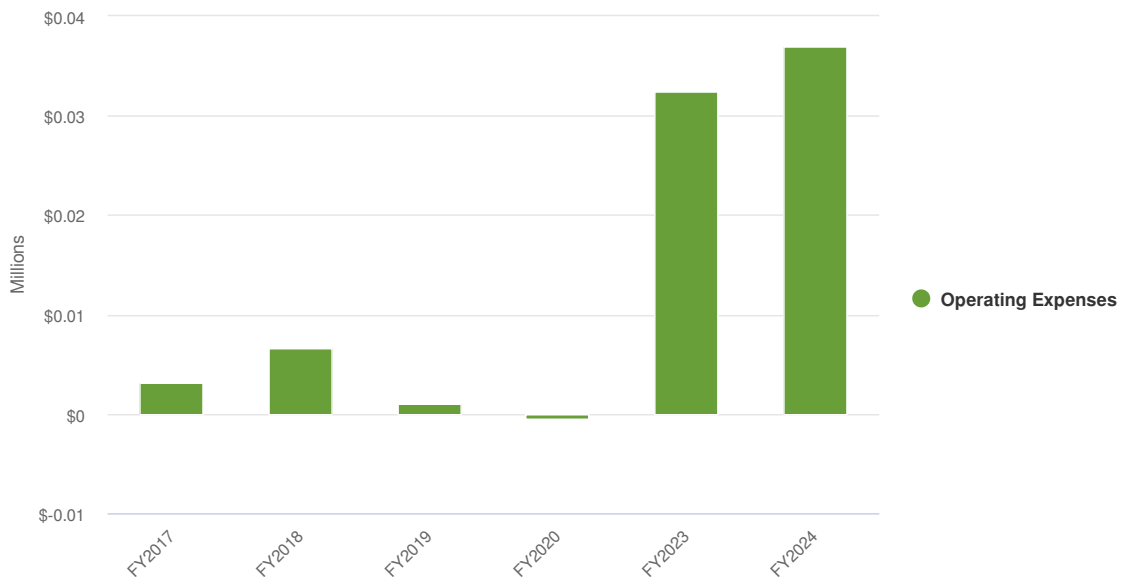
## Revenues by Source

Budgeted and Historical 2024 Revenues by Source



## Expenditures by Expense Type

Budgeted and Historical 2024 Expenditures by Expense Type



## Substance Abuse Fund Comprehensive Summary

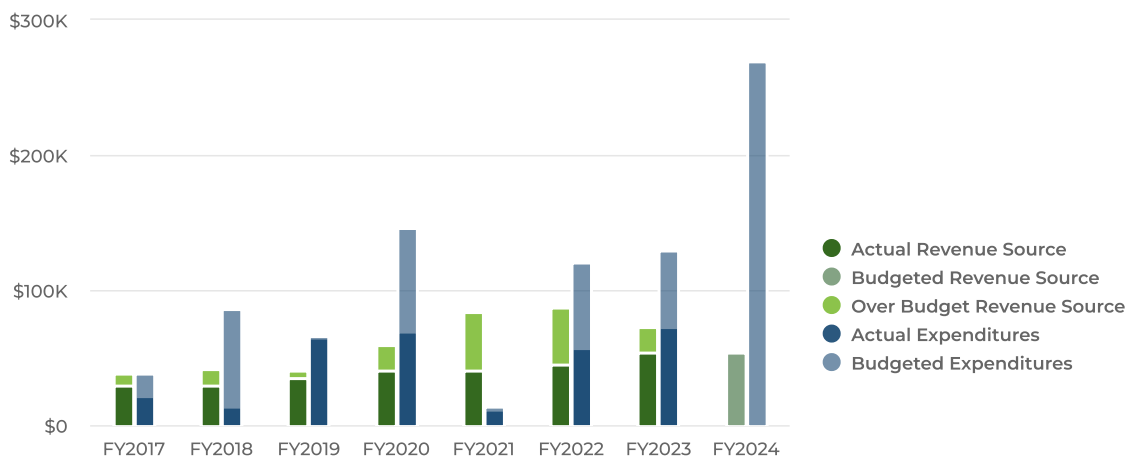
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	\$27,741	\$30,762	\$33,005	\$35,887
Revenues				
Other Revenue				
SUBSTANCE ABUSE REVENUE	\$3,021	\$2,242	\$2,500	\$2,500
Total Other Revenue:	\$3,021	\$2,242	\$2,500	\$2,500
Total Revenues:	\$3,021	\$2,242	\$2,500	\$2,500
Expenditures				
Operating Expenses				
SUBSTANCE ABUSE EXPENSES	\$0	\$0	\$32,500	\$37,000
Total Operating Expenses:	\$0	\$0	\$32,500	\$37,000
Total Expenditures:	\$0	\$0	\$32,500	\$37,000
Total Revenues Less Expenditures:	\$3,021	\$2,242	-\$30,000	-\$34,500
Ending Fund Balance:	\$30,762	\$33,004	\$3,005	\$1,387

## Fund Balance



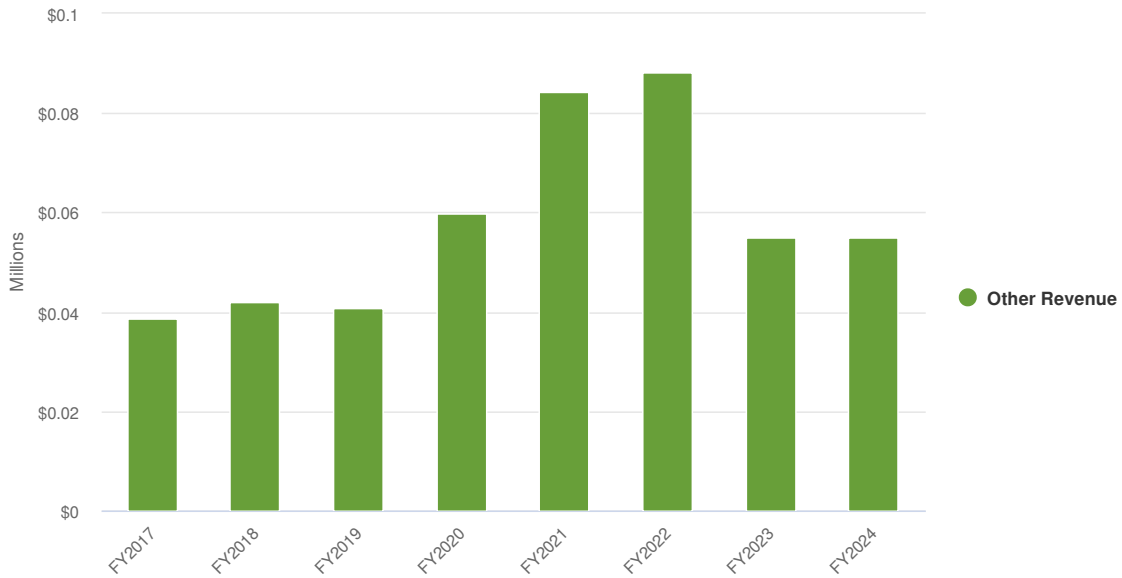
## Summary

City of Page, Arizona is projecting \$55K of revenue in FY2024, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 106.9% or \$139.19K to \$269.45K in FY2024.



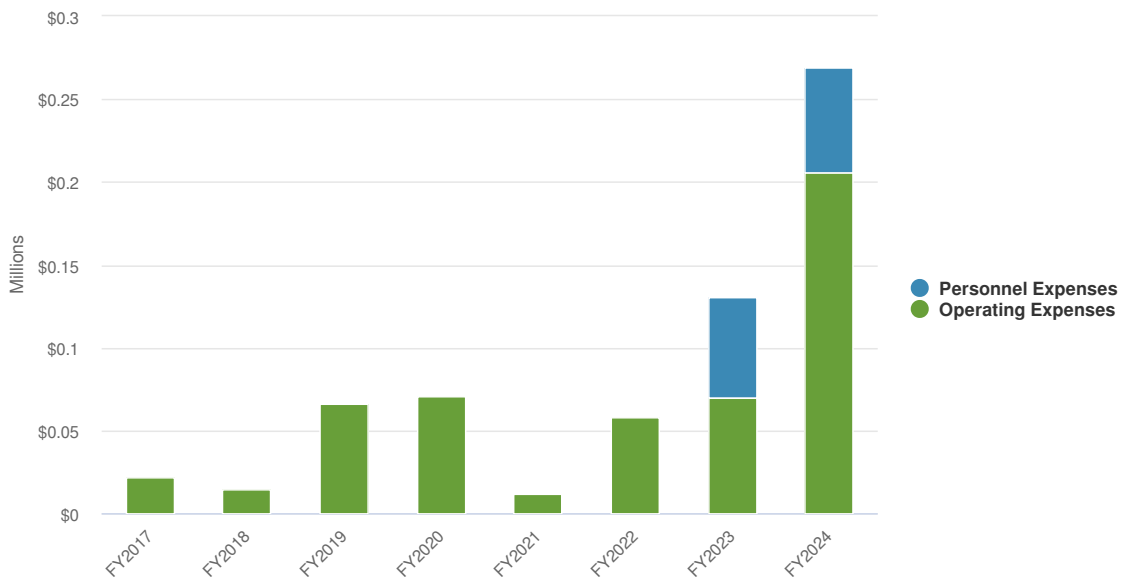
## Revenue by Source

Budgeted and Historical 2022 Revenues by Source



## Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



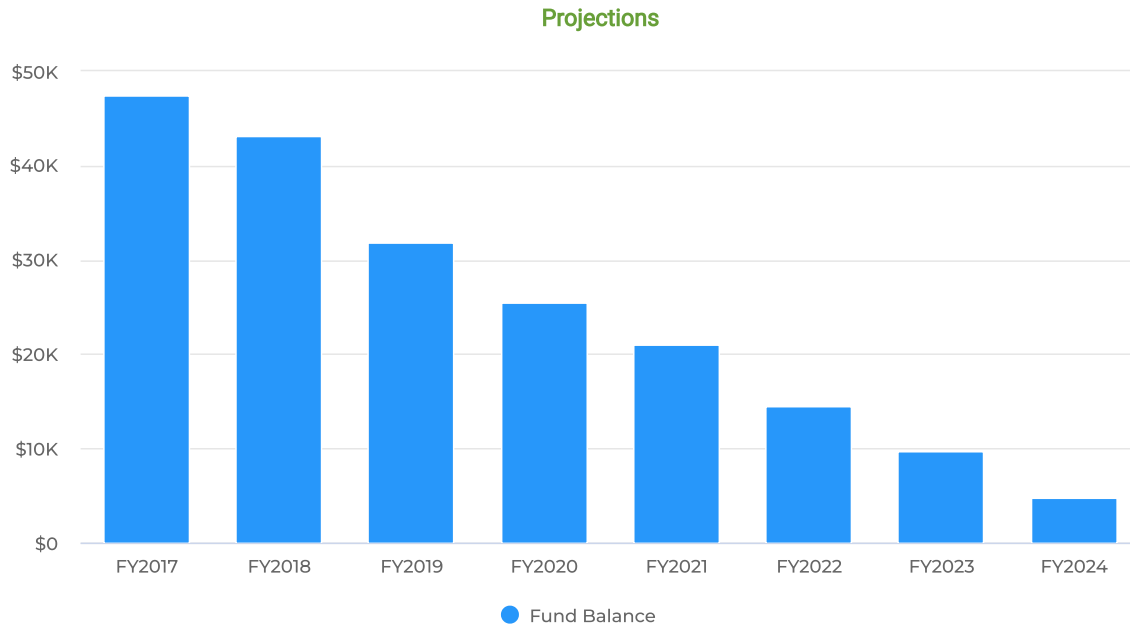


## Cemetery Fund Comprehensive Summary

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
<b>Beginning Fund Balance:</b>	<b>\$294,874</b>	<b>\$367,241</b>	<b>\$397,620</b>	<b>\$389,992</b>
<b>Revenues</b>				
<b>Other Revenue</b>				
SALE OF CEMETERY LOTS	\$21,766	\$23,703	\$15,000	\$15,000
CEMETERY-PERPETUAL CARE	\$21,936	\$22,477	\$15,000	\$15,000
CEMETERY LABOR	\$40,505	\$42,131	\$25,000	\$25,000
<b>Total Other Revenue:</b>	<b>\$84,207</b>	<b>\$88,311</b>	<b>\$55,000</b>	<b>\$55,000</b>
<b>Total Revenues:</b>	<b>\$84,207</b>	<b>\$88,311</b>	<b>\$55,000</b>	<b>\$55,000</b>
<b>Expenditures</b>				
<b>Personnel Expenses</b>				
SALARIES		\$0	\$42,145	\$43,670
OVERTIME		\$0	\$468	\$1,260
INDUSTRIAL INSURANCE		\$0	\$1,571	\$1,842
MEDICAL INSURANCE		\$0	\$8,173	\$7,815
FICA		\$0	\$3,218	\$3,437
ASRS		\$0	\$5,186	\$5,522
<b>Total Personnel Expenses:</b>		<b>\$0</b>	<b>\$60,761</b>	<b>\$63,546</b>
<b>Operating Expenses</b>				
TRANSFER TO CAPITAL FUND	\$0	\$44,460	\$55,000	\$190,000
MISC EXPENSE	\$7,107	\$7,782	\$7,500	\$7,500
UTILITIES	\$4,733	\$5,691	\$7,000	\$8,400
<b>Total Operating Expenses:</b>	<b>\$11,840</b>	<b>\$57,933</b>	<b>\$69,500</b>	<b>\$205,900</b>
<b>Total Expenditures:</b>	<b>\$11,840</b>	<b>\$57,933</b>	<b>\$130,261</b>	<b>\$269,446</b>
<b>Total Revenues Less Expenditures:</b>	<b>\$72,367</b>	<b>\$30,378</b>	<b>-\$75,261</b>	<b>-\$214,446</b>
<b>Ending Fund Balance:</b>	<b>\$367,241</b>	<b>\$397,619</b>	<b>\$322,359</b>	<b>\$175,546</b>

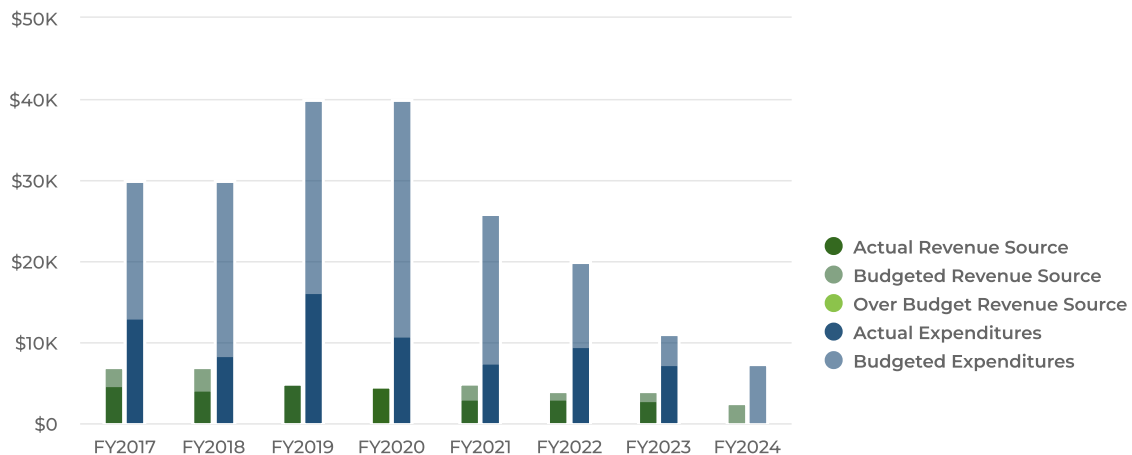
## Fund Balance

The funds revenues are a portion of amounts received from the court's time payment fee. The courts can use these funds for court enhancement projects.



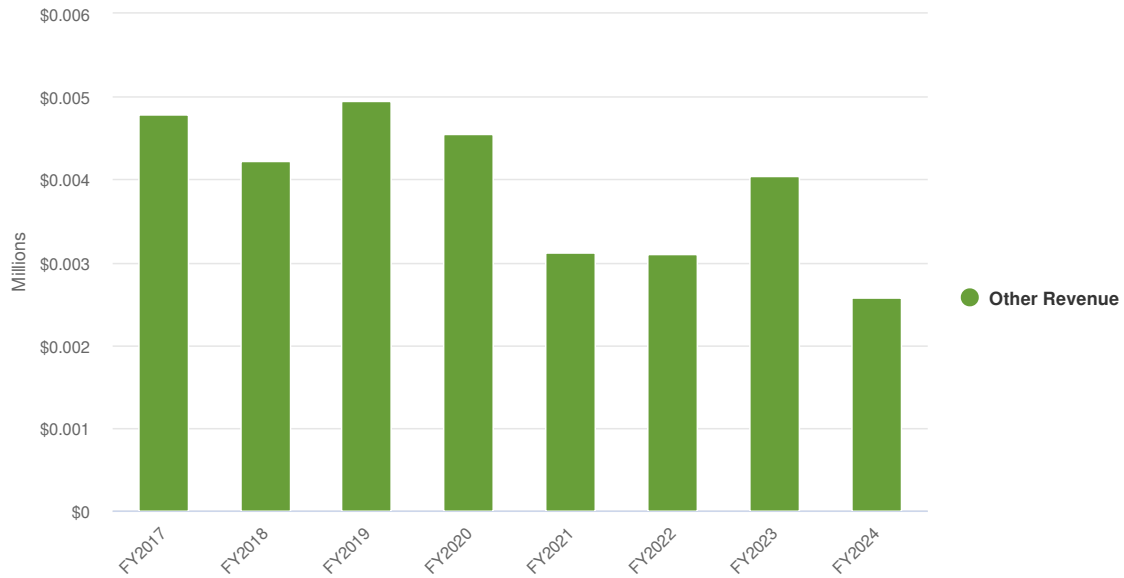
## Summary

City of Page, Arizona is projecting \$2.57K of revenue in FY2024, which represents a 36.7% decrease over the prior year. Budgeted expenditures are projected to decrease by 33% or \$3.7K to \$7.5K in FY2024.



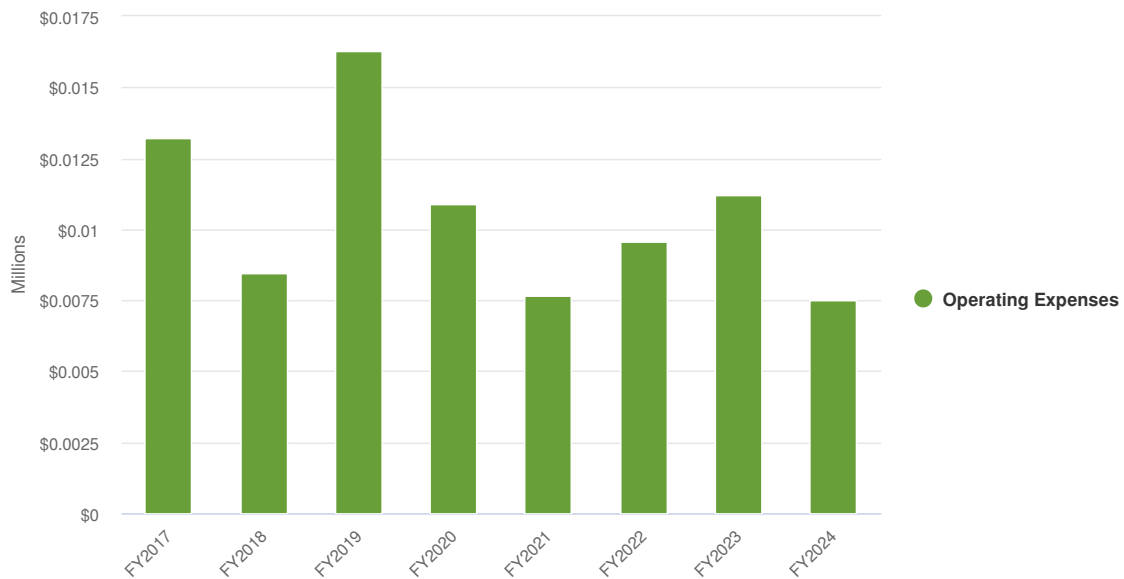
## Revenue by Source

Budgeted and Historical 2022 Revenue by Source



## Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type

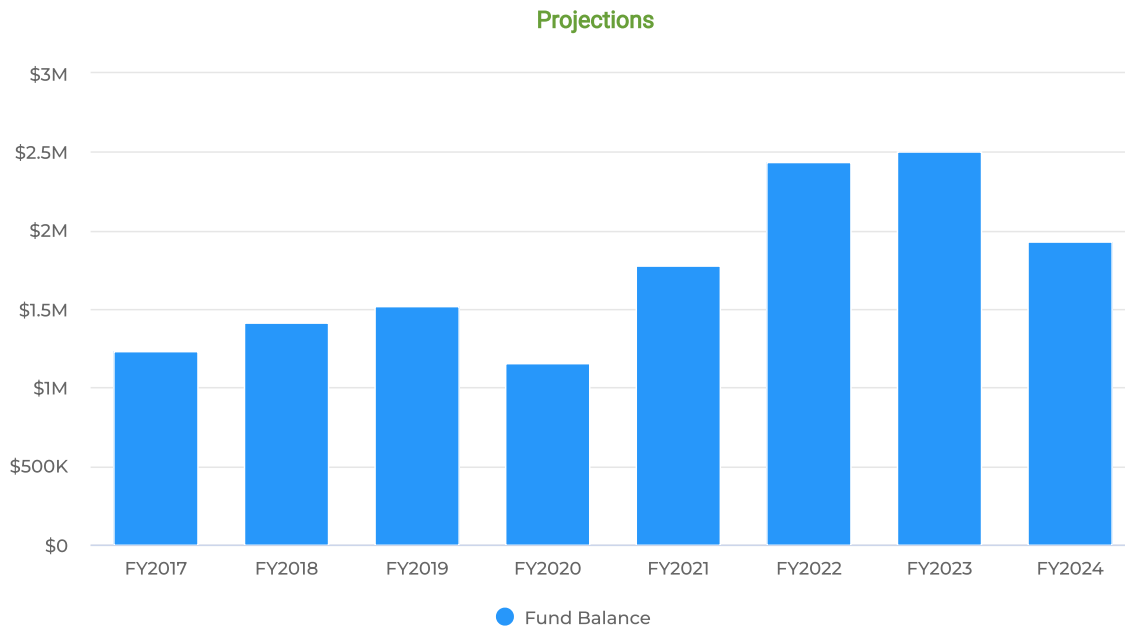


## JCEF Comprehensive Summary

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	\$25,498	\$20,973	\$14,487	\$9,695
Revenues				
JCEF REVENUE	\$3,118	\$3,099	\$4,000	\$2,500
INTEREST INCOME	\$7	\$9	\$50	\$65
Total Revenues:	\$3,125	\$3,108	\$4,050	\$2,565
Expenditures				
JCEF EXPENSES	\$7,650	\$9,594	\$11,200	\$7,500
Total Expenditures:	\$7,650	\$9,594	\$11,200	\$7,500
Total Revenues Less Expenditures:	-\$4,525	-\$6,486	-\$7,150	-\$4,935
Ending Fund Balance:	\$20,973	\$14,487	\$7,337	\$4,760

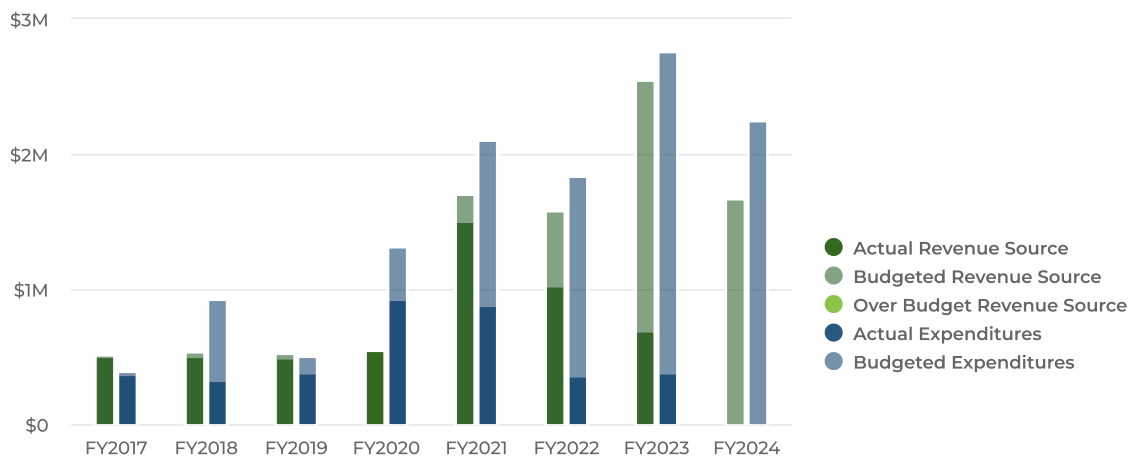


## Fund Balance



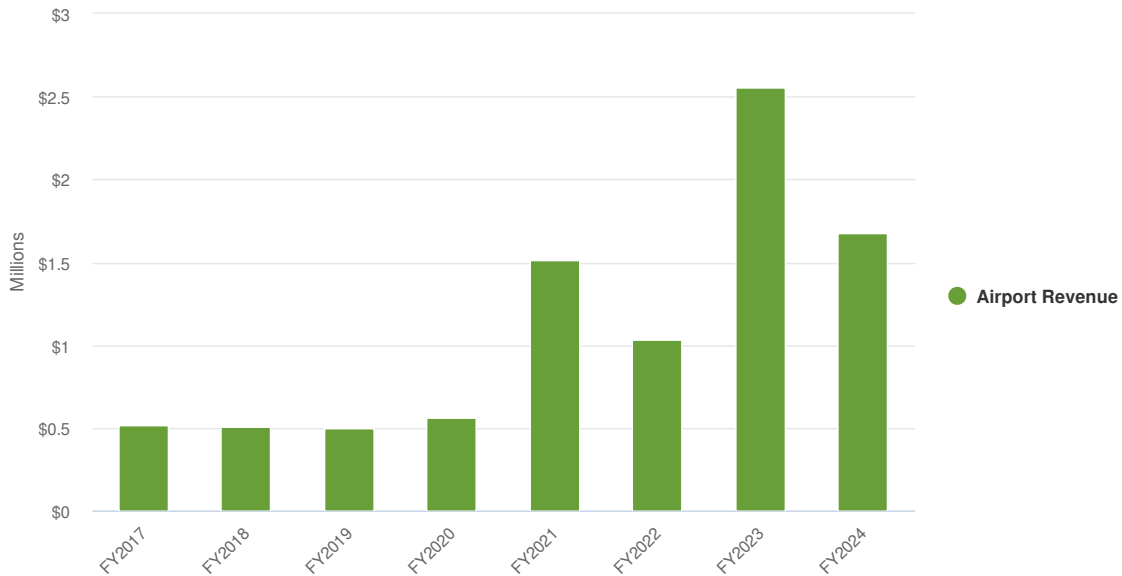
## Summary

City of Page, Arizona is projecting \$1.68M of revenue in FY2024, which represents a 34.3% decrease over the prior year. Budgeted expenditures are projected to decrease by 18.7% or \$518.98K to \$2.25M in FY2024.



## Revenue by Source

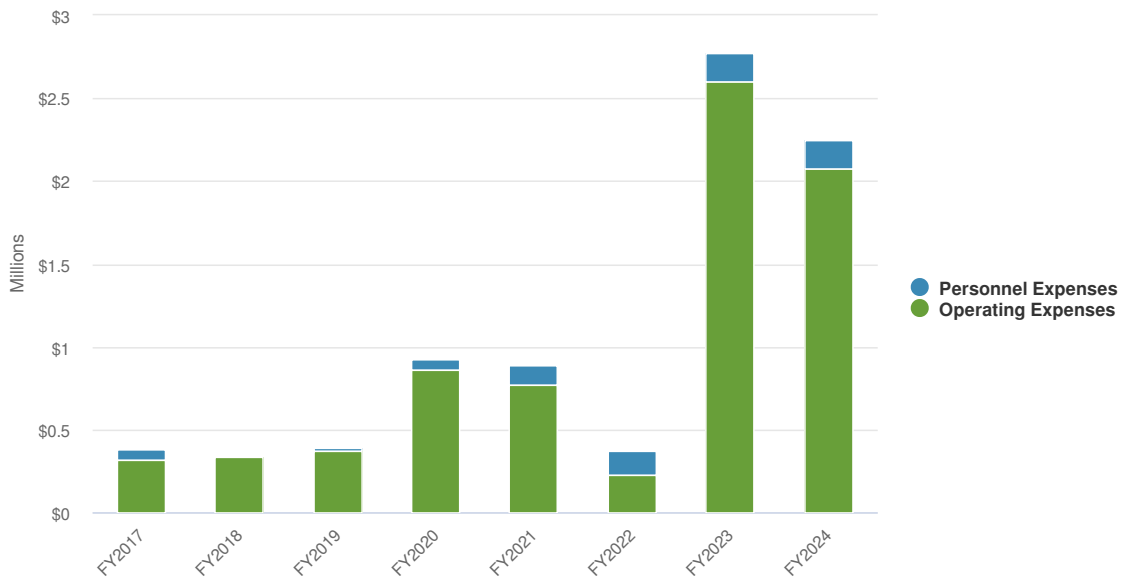
### Budgeted and Historical 2022 Revenues by Source



## Expenditures by Expense Type

Increase in expenses due to the City receiving COVID-19 related airport grants in FY2021 and FY2022 compared to prior years. In FY2020, a portion of the Public Works Director personnel costs were allocated to the airport and in FY2022 the Administrative Assistance was increased to full-time.

### Budgeted and Historical Expenditures by Expense Type



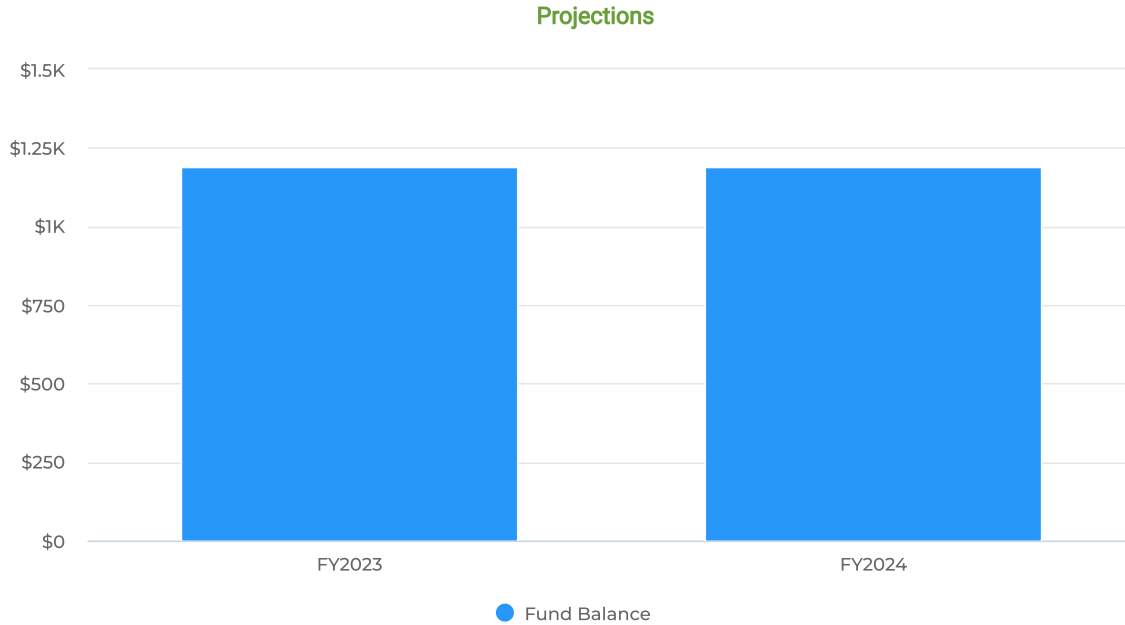
## Airport Fund Comprehensive Summary

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
<b>Beginning Fund Balance:</b>	<b>\$1,158,237</b>	<b>\$1,776,139</b>	<b>\$2,438,814</b>	<b>\$2,498,588</b>
<b>Revenues</b>				
<b>Airport Revenue</b>				
FBO FUEL	\$35,788	\$44,688	\$38,000	\$45,000
LAND LEASE	\$301,443	\$319,223	\$300,000	\$300,000
AUTO STORAGE	\$5,090	\$6,150	\$7,500	\$8,000
AIRCRAFT TIE DOWNS	\$31,804	\$28,335	\$25,000	\$30,000
HANGAR LAND LEASE	\$66,276	\$82,759	\$100,000	\$115,000
UTILITIES	\$59,411	\$58,032	\$62,000	\$75,000
CUSTODIAL SERVICES	\$1,047	\$1,285	\$1,200	\$3,300
MAINTENANCE HANGAR	\$47,741	\$56,330	\$50,000	\$75,000
DEPOSITS	\$500	\$0	\$0	\$0
CARES ACT REVENUE	\$946,071	\$430,366	\$1,954,734	\$1,015,000
MISCELLANEOUS RECEIPTS	\$15,338	\$6,002	\$15,000	\$12,000
<b>Total Airport Revenue:</b>	<b>\$1,510,509</b>	<b>\$1,033,169</b>	<b>\$2,553,434</b>	<b>\$1,678,300</b>
<b>Total Revenues:</b>	<b>\$1,510,509</b>	<b>\$1,033,169</b>	<b>\$2,553,434</b>	<b>\$1,678,300</b>
<b>Expenditures</b>				
<b>Personnel Expenses</b>				
SALARIES	\$90,094	\$103,338	\$120,919	\$128,058
OVERTIME	\$0	\$555	\$462	\$620
INDUSTRIAL INSURANCE	\$4,126	\$1,570	\$2,349	\$2,714
MEDICAL INSURANCE	\$13,874	\$14,030	\$22,852	\$14,405
FICA	\$6,677	\$7,772	\$9,086	\$9,844
ASRS	\$8,794	\$12,873	\$14,772	\$15,815
<b>Total Personnel Expenses:</b>	<b>\$123,564</b>	<b>\$140,137</b>	<b>\$170,440</b>	<b>\$171,456</b>
<b>Operating Expenses</b>				
TRANSFER TO DEBT SERVICE	\$201,759	\$0	\$0	\$0
TRANSFER TO CAPITAL FUND	\$224,862	\$21,878	\$1,150,000	\$1,050,000
OPERATING SUPPLIES	\$1,434	\$258	\$500	\$500
UNIFORM ALLOWANCE	\$0	\$380	\$600	\$900
CLOTHING ALLOWANCE	\$0	\$235	\$200	\$300
EQUIPMENT REPAIR/MAINTENANCE	\$1,811	\$4,084	\$500	\$500
OFFICE EQUIPMENT LEASES	\$1,704	\$1,530	\$1,600	\$1,600
BUILDINGS REPAIR & MAINTENANCE	\$5,049	\$59,897	\$60,000	\$55,000
CELL PHONES	\$0	\$0	\$1,100	\$1,100
UTILITIES	\$63,965	\$63,304	\$75,000	\$103,500
CONTRACT SERVICES	\$25,798	\$22,852	\$48,500	\$49,650
FUEL	\$3,918	\$4,960	\$4,000	\$4,000
VEHICLE REPAIR/MAINTENANCE	\$1,024	\$2,053	\$2,000	\$8,000
TRAVEL, MEALS AND SCHOOLS	\$9,723	\$14,503	\$20,000	\$21,000
SUBSCRIPTIONS/MEMBERSHIPS	\$85	\$0	\$1,250	\$1,250

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
AIRFIELD MAINTENANCE	\$18,343	\$8,567	\$7,500	\$8,250
TRANSFER TO GENERAL FUND		\$0	\$205,191	\$259,900
LIABILITY & PROPERTY INSURANCE	\$5,865	\$5,865	\$6,000	\$6,000
MISC EXPENSE	\$0	\$0	\$0	\$7,500
CARES ACT EXPENSES	\$203,703	\$19,991	\$1,015,000	\$500,000
<b>Total Operating Expenses:</b>	<b>\$769,044</b>	<b>\$230,357</b>	<b>\$2,598,941</b>	<b>\$2,078,950</b>
<b>Total Expenditures:</b>	<b>\$892,608</b>	<b>\$370,494</b>	<b>\$2,769,381</b>	<b>\$2,250,406</b>
<b>Total Revenues Less Expenditures:</b>	<b>\$617,902</b>	<b>\$662,675</b>	<b>-\$215,947</b>	<b>-\$572,106</b>
<b>Ending Fund Balance:</b>	<b>\$1,776,139</b>	<b>\$2,438,814</b>	<b>\$2,222,867</b>	<b>\$1,926,482</b>

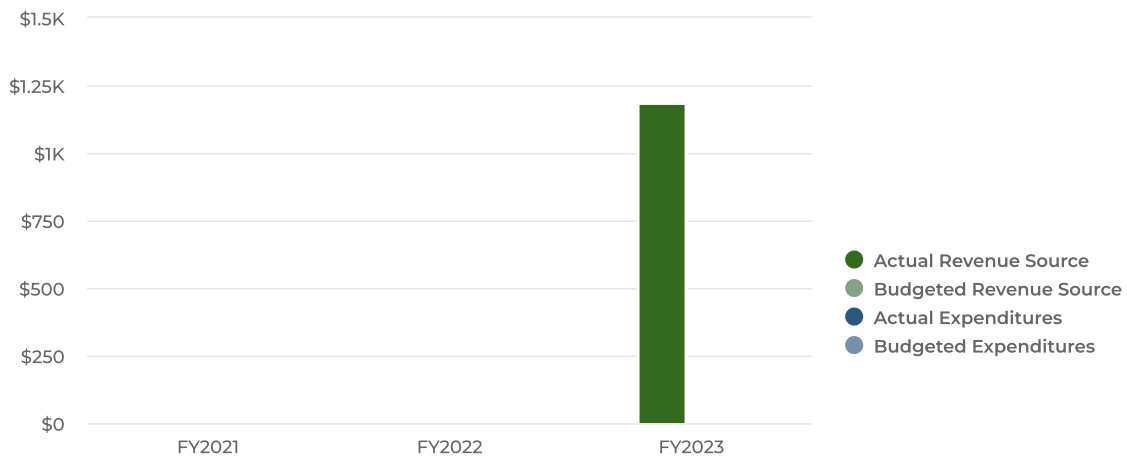


## Fund Balance

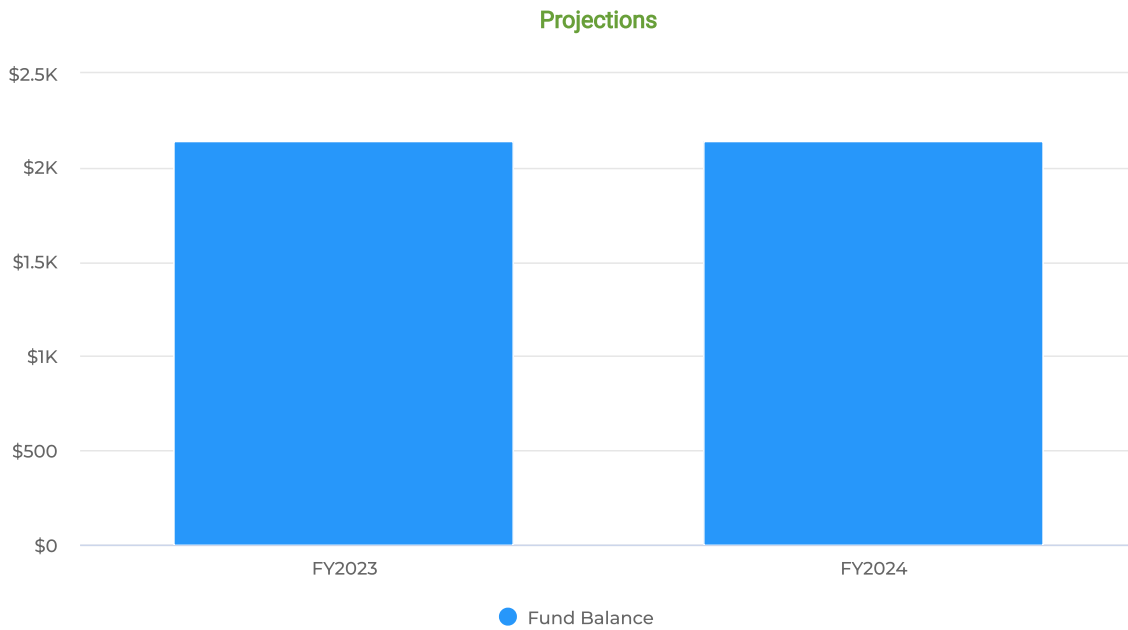


## Summary

City of Page, Arizona is projecting N/A of revenue in FY2024, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0% or N/A to N/A in FY2024.

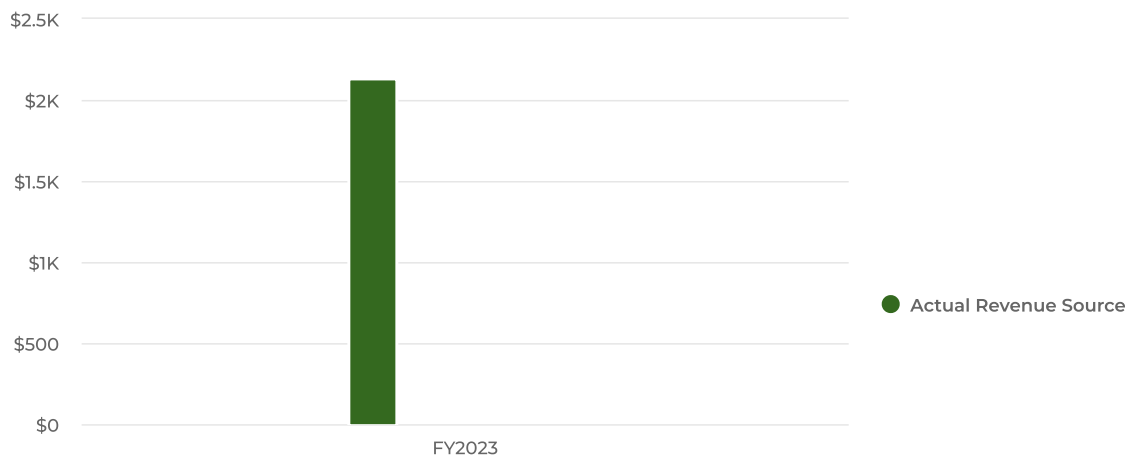


## Fund Balance

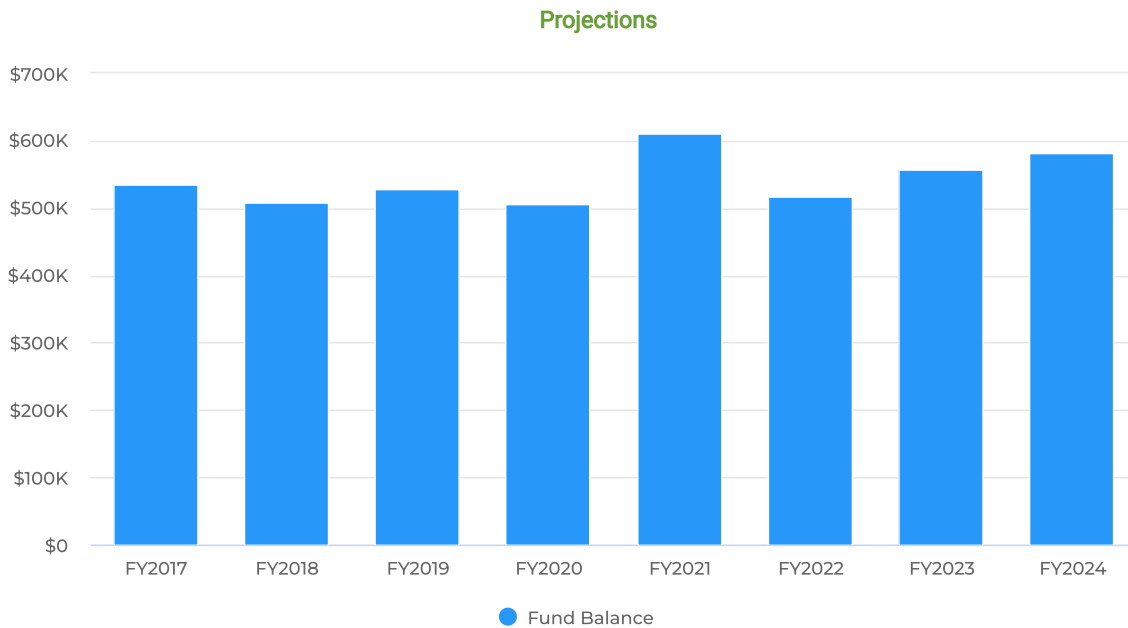


## Summary

City of Page, Arizona is projecting N/A of revenue in FY2024, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0% or N/A to N/A in FY2024.

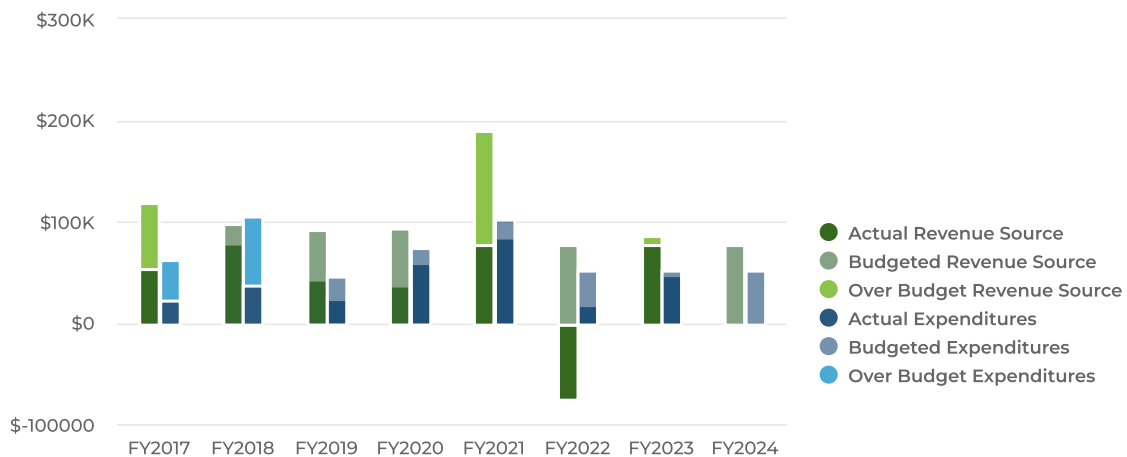


## Fund Balance



## Summary

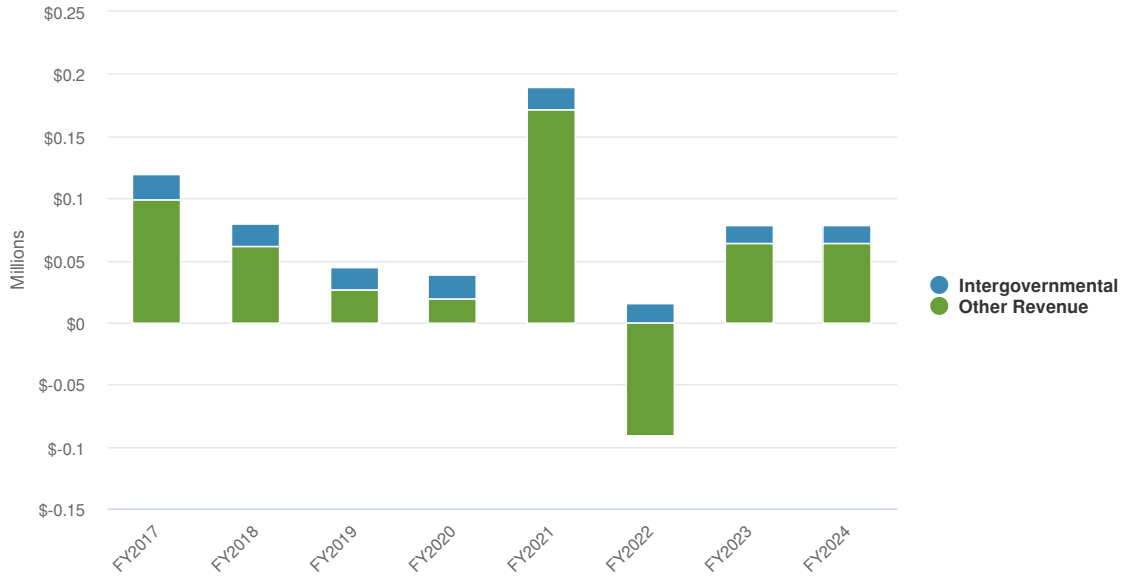
City of Page, Arizona is projecting \$78.5K of revenue in FY2024, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0% or N/A to \$53K in FY2024.



## Revenues by Source

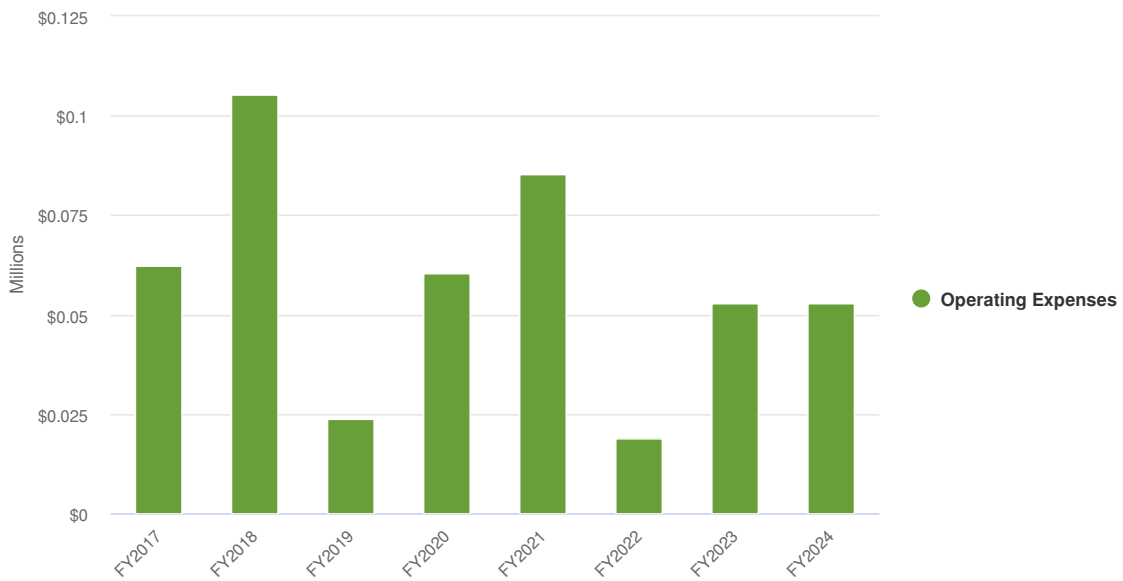
Revenues for the fund come from employee contributions at 7%, employer match at 7%, investment returns and interest, and credits from the Arizona Fire Insurance Premium Tax

Budgeted and Historical 2024 Revenues by Source



## Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



## Voluntary Fire Pension - 72 Comprehensive Summary

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	\$506,176	\$610,901	\$517,007	\$556,590
<b>Revenues</b>				
Intergovernmental				
FIRE PENSION REVENUE	\$19,112	\$15,419	\$15,000	\$15,000
<b>Total Intergovernmental:</b>	<b>\$19,112</b>	<b>\$15,419</b>	<b>\$15,000</b>	<b>\$15,000</b>
<b>Other Revenue</b>				
INTEREST INCOME	\$21,630	\$30,028	\$35,000	\$35,000
UNREALIZED GAIN OR LOSS	\$137,825	-\$129,585	\$20,000	\$20,000
CITY CONTRIBUTIONS	\$3,624	\$2,584	\$2,500	\$2,500
EMPLOYEE CONTRIBUTIONS	\$4,971	\$4,051	\$3,500	\$3,500
MISC FF CONTRIBUTIONS	\$2,876	\$2,442	\$2,500	\$2,500
<b>Total Other Revenue:</b>	<b>\$170,925</b>	<b>-\$90,480</b>	<b>\$63,500</b>	<b>\$63,500</b>
<b>Total Revenues:</b>	<b>\$190,037</b>	<b>-\$75,061</b>	<b>\$78,500</b>	<b>\$78,500</b>
<b>Expenditures</b>				
Operating Expenses				
PENSION PAYMENTS	\$82,550	\$16,012	\$50,000	\$50,000
FISCAL AGENT FEES	\$2,762	\$2,821	\$3,000	\$3,000
<b>Total Operating Expenses:</b>	<b>\$85,312</b>	<b>\$18,833</b>	<b>\$53,000</b>	<b>\$53,000</b>
<b>Total Expenditures:</b>	<b>\$85,312</b>	<b>\$18,833</b>	<b>\$53,000</b>	<b>\$53,000</b>
<b>Total Revenues Less Expenditures:</b>	<b>\$104,725</b>	<b>-\$93,894</b>	<b>\$25,500</b>	<b>\$25,500</b>
<b>Ending Fund Balance:</b>	<b>\$610,901</b>	<b>\$517,007</b>	<b>\$542,507</b>	<b>\$582,090</b>

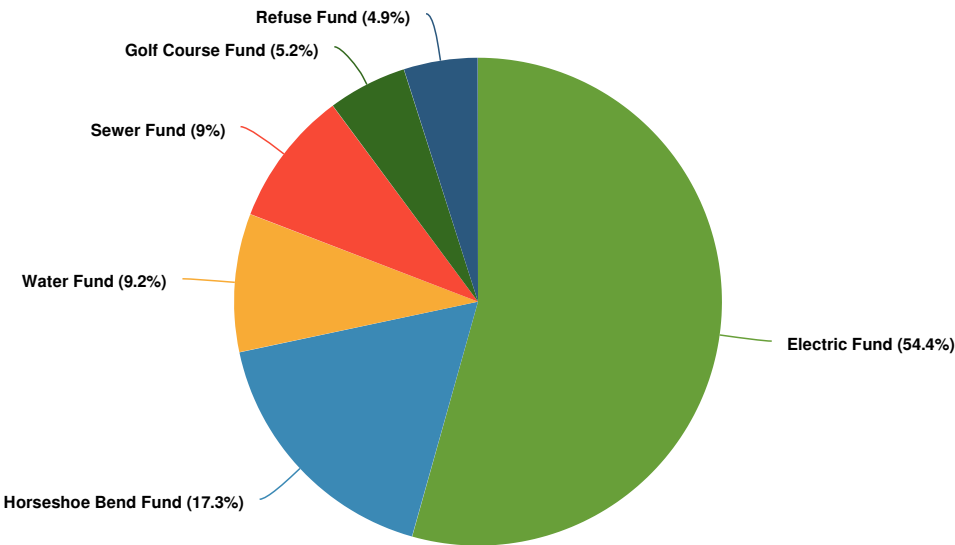


# Enterprise Funds

Enterprise Funds cover the city’s “business-type” activities. All direct and indirect costs are intended to be captured by user fees and/or general fund subsidies. These funds account for their own fixed assets and long-term liabilities.

## Revenue by Fund

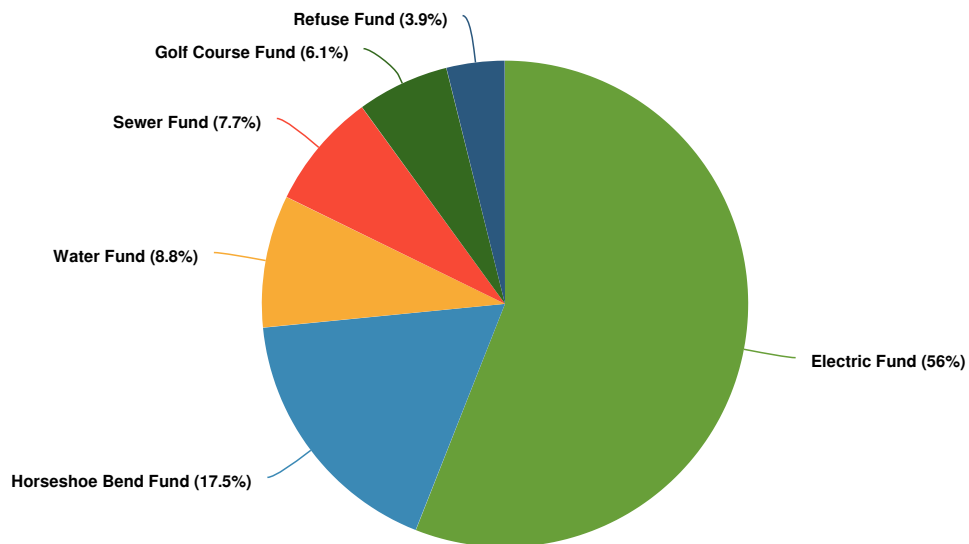
2024 Revenue by Fund



Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Horseshoe Bend Fund	\$2,575,525	\$3,553,877	\$3,522,000	\$3,792,000	7.7%
Electric Fund	\$9,209,421	\$9,209,421	\$9,085,000	\$11,898,323	31%
Water Fund	\$2,000,505	\$2,000,505	\$1,962,000	\$2,006,000	2.2%
Sewer Fund	\$1,837,994	\$1,837,994	\$1,950,000	\$1,974,000	1.2%
Refuse Fund	\$878,065	\$915,732	\$948,100	\$1,076,000	13.5%
Golf Course Fund	\$1,035,038	\$1,102,814	\$1,111,000	\$1,143,000	2.9%
Total:	\$17,536,547	\$18,620,343	\$18,578,100	\$21,889,323	17.8%

# Expenditures by Fund

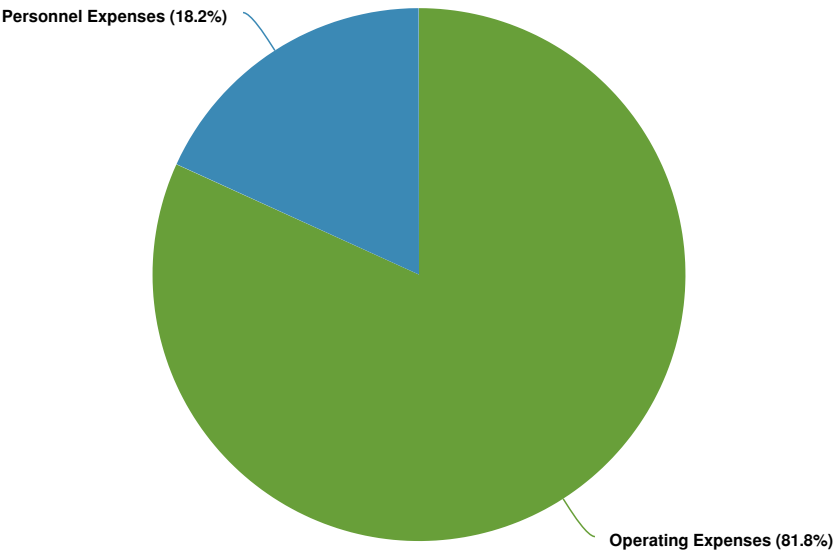
## 2024 Expenditures by Fund



Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Horseshoe Bend Fund	\$3,215,135	\$2,524,124	\$3,921,771	\$4,309,826	9.9%
Electric Fund	\$11,566,974	\$12,404,929	\$11,382,220	\$13,811,960	21.3%
Water Fund	\$1,987,202	\$2,150,800	\$2,059,000	\$2,170,100	5.4%
Sewer Fund	\$2,168,156	\$1,542,208	\$1,765,775	\$1,911,500	8.3%
Refuse Fund	\$772,177	\$812,652	\$860,395	\$954,395	10.9%
Golf Course Fund	\$998,704	\$1,229,612	\$1,387,077	\$1,514,490	9.2%
<b>Total:</b>	<b>\$20,708,348</b>	<b>\$20,664,325</b>	<b>\$21,376,238</b>	<b>\$24,672,271</b>	<b>15.4%</b>

# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects					
Personnel Expenses	\$3,563,210	\$3,882,256	\$4,341,340	\$4,487,983	3.4%
Operating Expenses	\$17,145,138	\$16,782,069	\$17,034,898	\$20,184,289	18.5%
Total Expense Objects:	\$20,708,348	\$20,664,325	\$21,376,238	\$24,672,271	15.4%

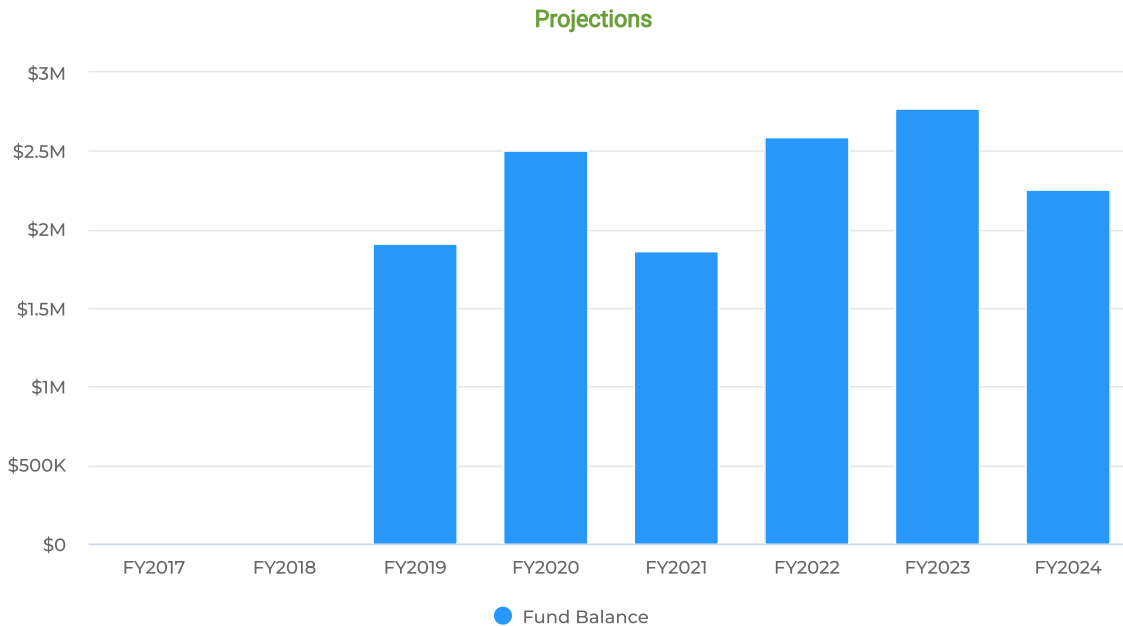




## Horseshoe Bend Fund

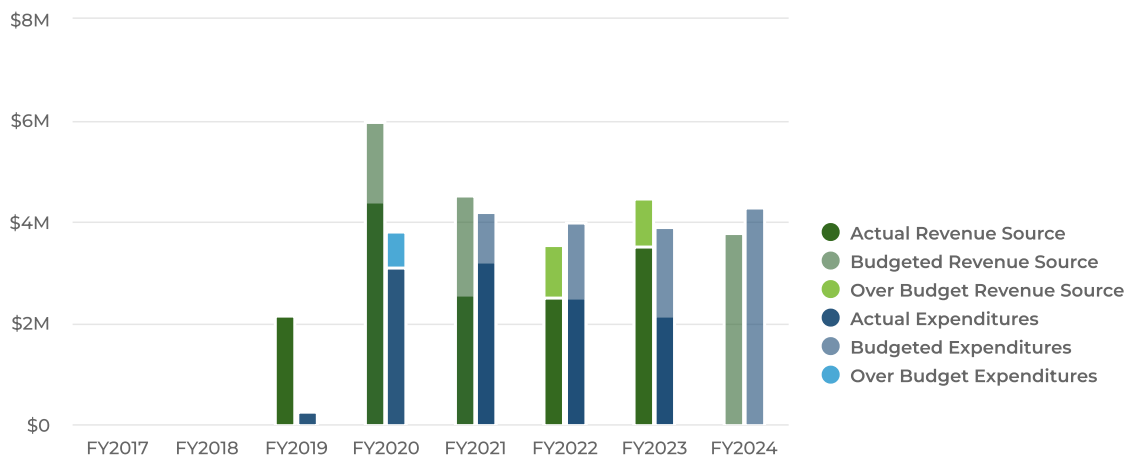
Horseshoe Bend is a natural wonder that has become a major tourist attraction with millions of visitors each year. In FY2019, the City worked with the National Park Service to create a parking lot and facilities large enough to accommodate the number of visitors. The parking lot opened in FY2019 and the City started collecting parking fees to repay the \$3.5M in accrued expenses and to enhance current operations.

### Fund Balance



### Summary

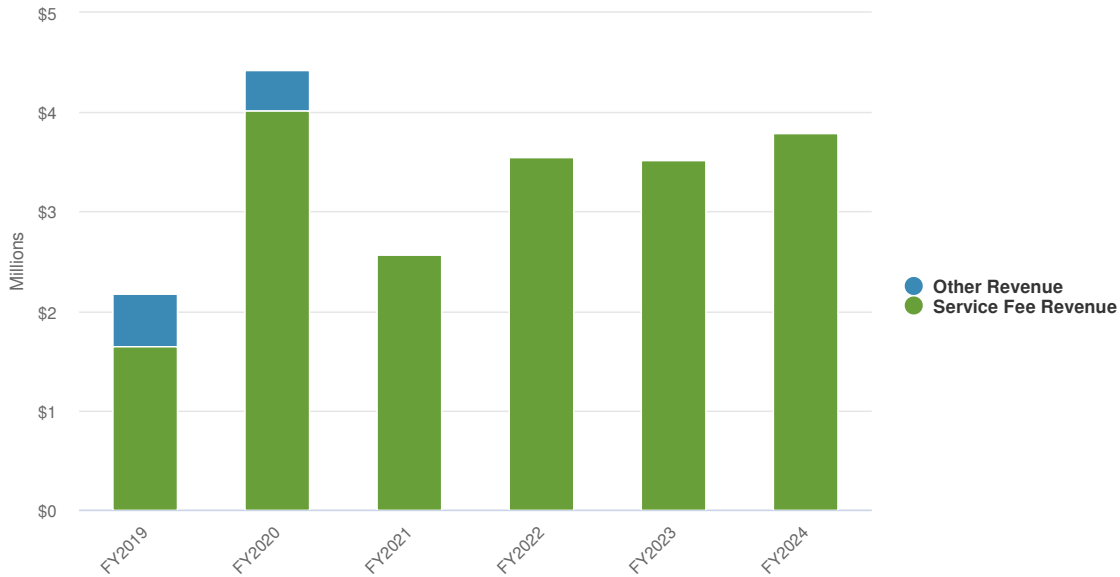
City of Page, Arizona is projecting \$3.79M of revenue in FY2024, which represents a 7.7% increase over the prior year. Budgeted expenditures are projected to increase by 9.9% or \$388.06K to \$4.31M in FY2024.



## Revenues by Source

In FY2021, a sharp decline is projected in the Horseshoe Bend Fund balance due to the drop of tourism revenue as a result of COVID-19. In previous years, the fund has also received interest revenue. However, due to the decline in revenue and diminished fund balance, the fund is no longer invested in high yielding accounts.

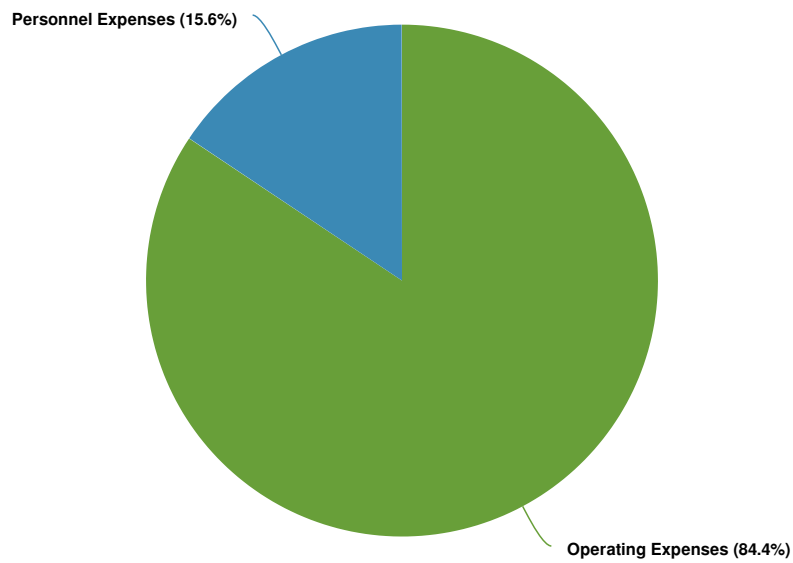
### Budgeted and Historical 2024 Revenues by Source



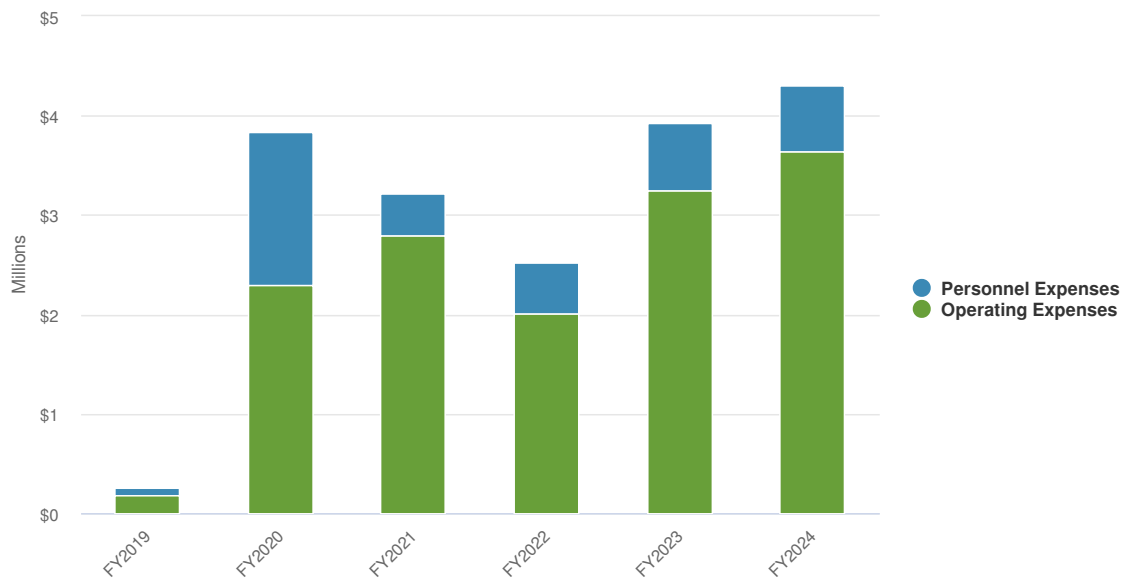
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Revenue Source</b>					
<b>Other Revenue</b>					
INTEREST INCOME	\$964	\$0	\$0	\$0	0%
<b>Total Other Revenue:</b>	<b>\$964</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Service Fee Revenue</b>					
PARKING FEE REVENUE	\$2,557,214	\$3,532,083	\$3,500,000	\$3,775,000	7.9%
WATER SALES REVENUE	\$7,701	\$7,147	\$10,000	\$7,000	-30%
RETAIL SALES REVENUE	\$9,644	\$14,647	\$12,000	\$10,000	-16.7%
MISCELLANEOUS RECEIPTS	\$2	\$0	\$0	\$0	0%
<b>Total Service Fee Revenue:</b>	<b>\$2,574,561</b>	<b>\$3,553,877</b>	<b>\$3,522,000</b>	<b>\$3,792,000</b>	<b>7.7%</b>
<b>Total Revenue Source:</b>	<b>\$2,575,525</b>	<b>\$3,553,877</b>	<b>\$3,522,000</b>	<b>\$3,792,000</b>	<b>7.7%</b>

# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



## Horseshoe Bend Fund Comprehensive Summary

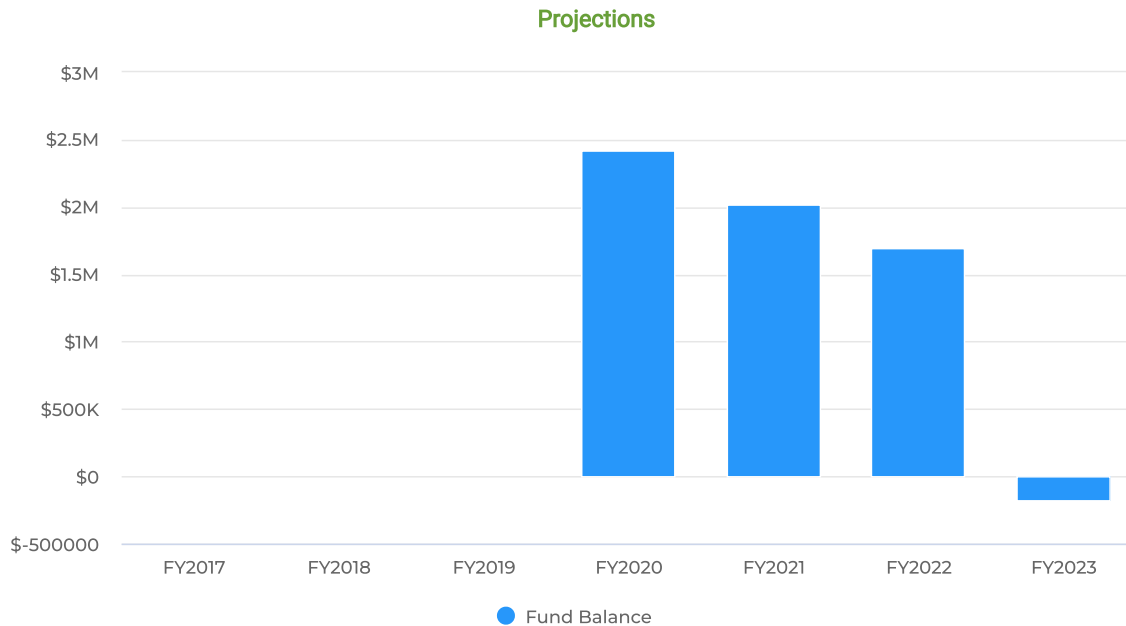
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	\$2,502,853	\$1,858,802	\$2,592,836	\$2,775,090
<b>Revenues</b>				
Other Revenue	\$964	\$0	\$0	\$0
Service Fee Revenue	\$2,574,561	\$3,553,877	\$3,522,000	\$3,792,000
<b>Total Revenues:</b>	<b>\$2,575,525</b>	<b>\$3,553,877</b>	<b>\$3,522,000</b>	<b>\$3,792,000</b>
<b>Expenditures</b>				
Personnel Expenses	\$427,553	\$522,055	\$675,038	\$673,363
Operating Expenses	\$2,787,582	\$2,002,069	\$3,246,733	\$3,636,464
<b>Total Expenditures:</b>	<b>\$3,215,135</b>	<b>\$2,524,124</b>	<b>\$3,921,771</b>	<b>\$4,309,826</b>
<b>Total Revenues Less Expenditures:</b>	<b>-\$639,610</b>	<b>\$1,029,753</b>	<b>-\$399,771</b>	<b>-\$517,826</b>
<b>Ending Fund Balance:</b>	<b>\$1,863,243</b>	<b>\$2,888,555</b>	<b>\$2,193,065</b>	<b>\$2,257,264</b>



## Golf Fund

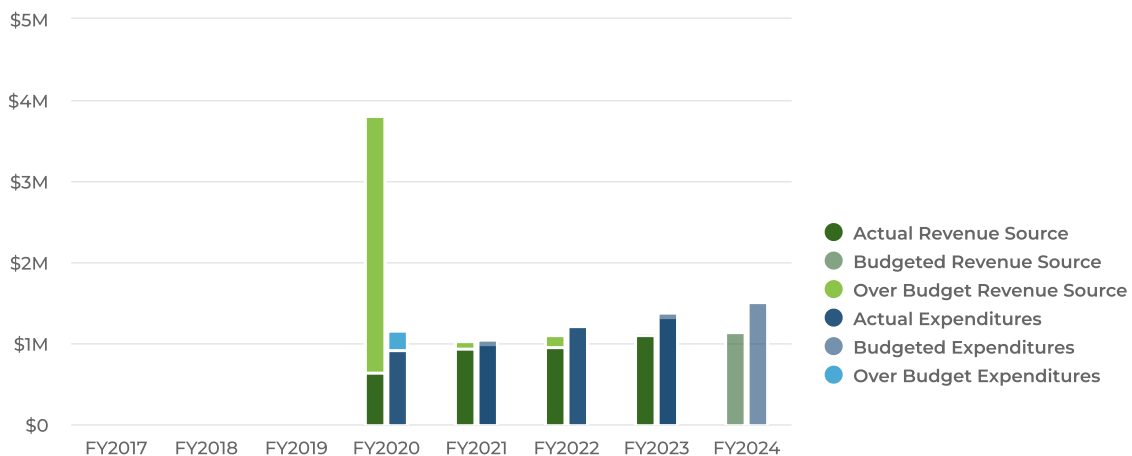
This fund accounts for the Lake Powell National Golf Course's services and operations. The City of Page resumed control and management of the Lake Powell National Golf Course when the service agreement with Aramark duly ended in fiscal year 2020 per the request of the Aramark Corporation. The golf course is owned by the City but management of the facility was previously contracted out.

### Fund Balance



### Summary

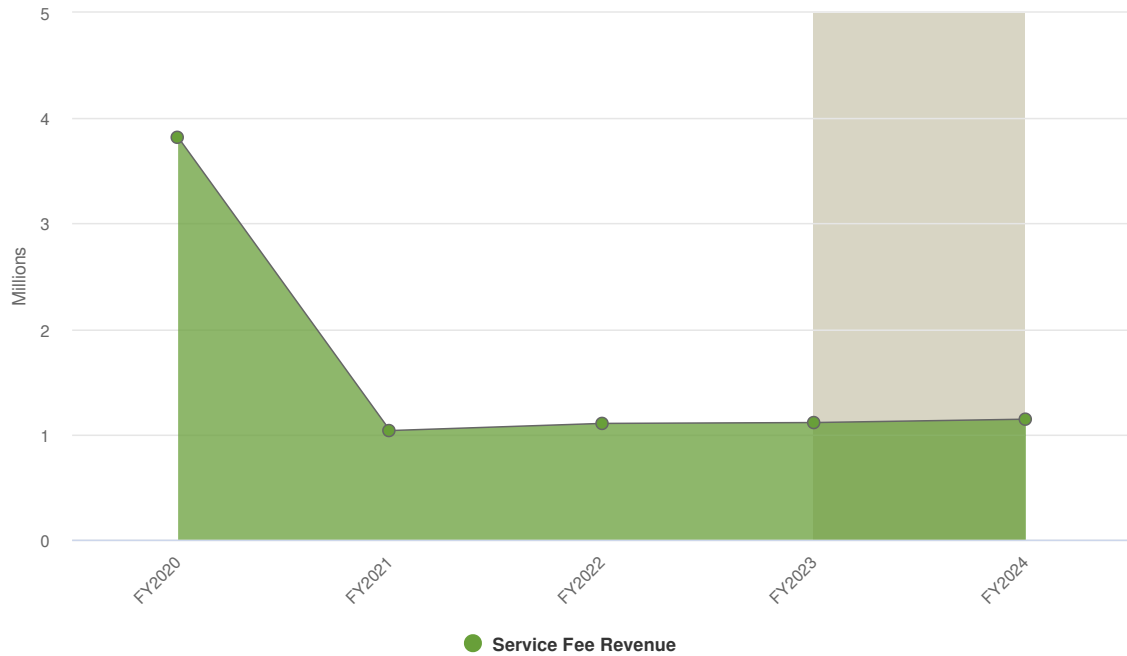
City of Page, Arizona is projecting \$1.14M of revenue in FY2024, which represents a 2.9% increase over the prior year. Budgeted expenditures are projected to increase by 9.2% or \$127.41K to \$1.51M in FY2024.



## Revenues by Source

The large amount of revenue reflected in FY2020 is the \$3.2M of contributed capital recognized when changing the golf course to an Enterprise Fund. This recognizes the capital assets at the current face value at the time of the transfer.

### Budgeted and Historical 2024 Revenues by Source

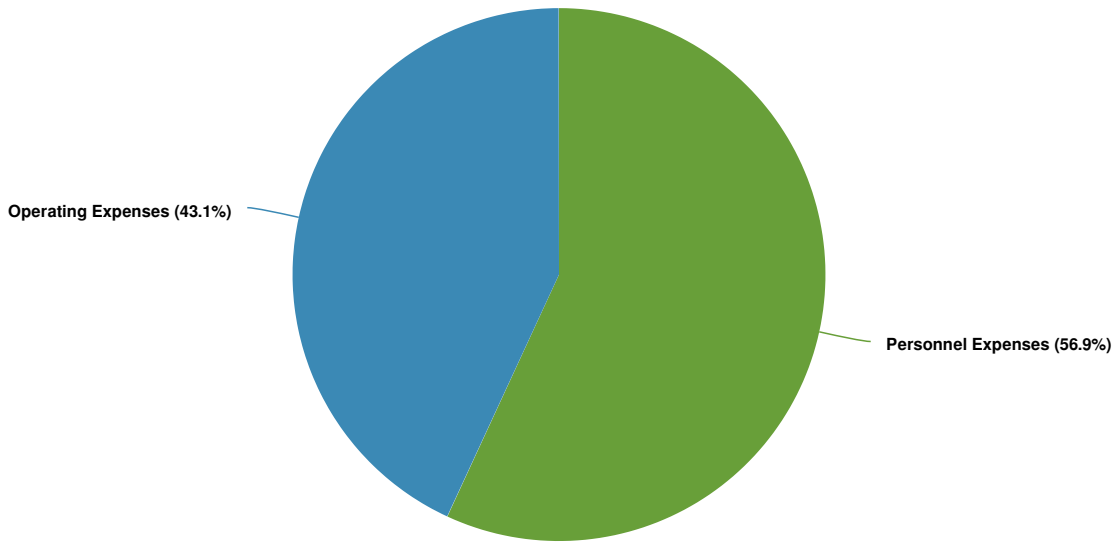


Grey background indicates budgeted figures.

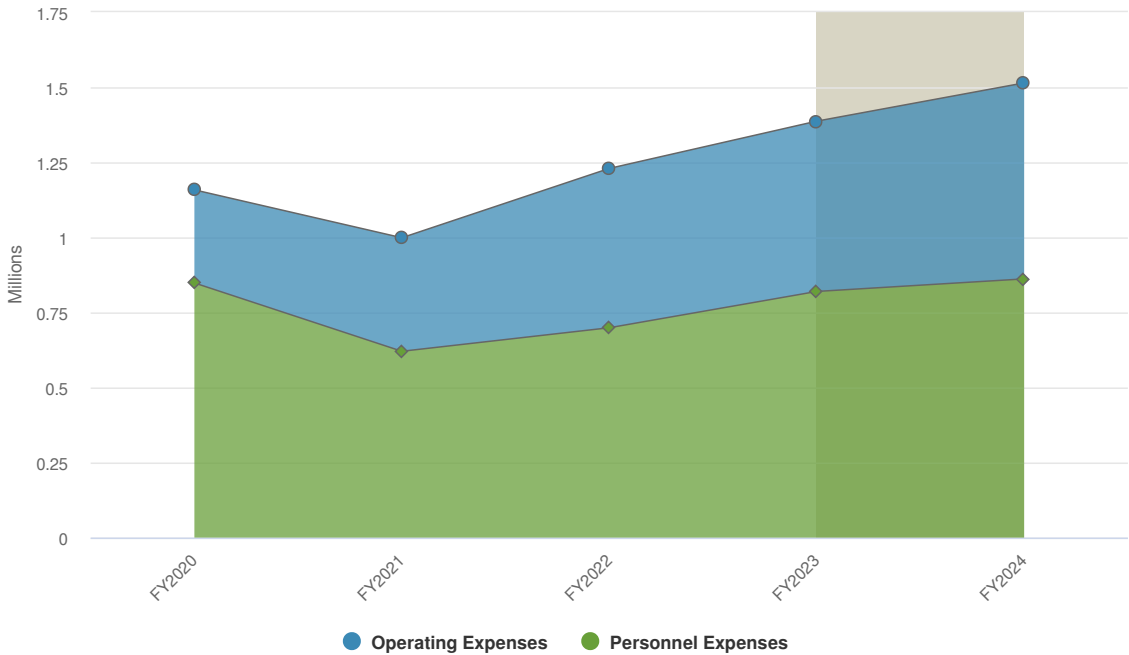
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Revenue Source</b>					
<b>Service Fee Revenue</b>					
GOLF COURSE GREEN FEES	\$481,878	\$340,442	\$275,000	\$275,000	0%
GOLF COURSE CART FEES	\$132,895	\$269,398	\$275,000	\$300,000	9.1%
GOLF MERCHANDISE	\$158,243	\$150,135	\$175,000	\$175,000	0%
GOLF FOOD & BEVERAGE SALES	\$259,148	\$341,751	\$375,000	\$375,000	0%
GOLF SPECIAL EVENTS	\$0	\$0	\$10,000	\$10,000	0%
GOLF LESSONS	-\$3	\$7	\$500	\$500	0%
MISCELLANEOUS RECEIPTS	\$2,878	\$1,081	\$500	\$7,500	1,400%
<b>Total Service Fee Revenue:</b>	<b>\$1,035,038</b>	<b>\$1,102,814</b>	<b>\$1,111,000</b>	<b>\$1,143,000</b>	<b>2.9%</b>
<b>Total Revenue Source:</b>	<b>\$1,035,038</b>	<b>\$1,102,814</b>	<b>\$1,111,000</b>	<b>\$1,143,000</b>	<b>2.9%</b>

# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

## Golf Fund Comprehensive Summary

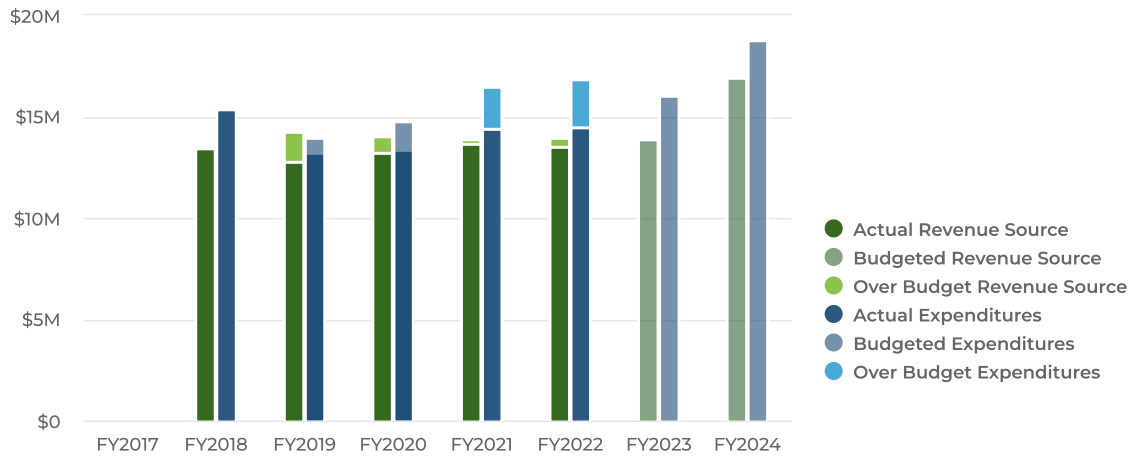
FY2021 is the first full year the City has managed the operations of the Golf Course. Adjustments in personnel needed to be addressed to adequately staff operations and competitively compensate the clubhouse and maintenance personnel. Costs of leases for golf carts and mowers have also been moved from the Capital Fund to the Golf Fund in FY2022.

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
<b>Beginning Fund Balance:</b>	<b>\$2,419,339</b>	<b>\$2,024,628</b>	<b>\$1,695,039</b>	<b>-\$172,826</b>
<b>Revenues</b>				
Service Fee Revenue	\$1,035,038	\$1,102,814	\$1,111,000	\$1,143,000
<b>Total Revenues:</b>	<b>\$1,035,038</b>	<b>\$1,102,814</b>	<b>\$1,111,000</b>	<b>\$1,143,000</b>
<b>Expenditures</b>				
Personnel Expenses	\$620,511	\$698,914	\$819,807	\$861,620
Operating Expenses	\$378,193	\$530,698	\$567,270	\$652,870
<b>Total Expenditures:</b>	<b>\$998,704</b>	<b>\$1,229,612</b>	<b>\$1,387,077</b>	<b>\$1,514,490</b>
<b>Total Revenues Less Expenditures:</b>	<b>\$36,334</b>	<b>-\$126,798</b>	<b>-\$276,077</b>	<b>-\$371,490</b>
<b>Ending Fund Balance:</b>	<b>\$2,455,673</b>	<b>\$1,897,830</b>	<b>\$1,418,962</b>	<b>-\$544,316</b>



## Summary

City of Page, Arizona is projecting \$16.95M of revenue in FY2024, which represents a 21.6% increase over the prior year. Budgeted expenditures are projected to increase by 17.3% or \$2.78M to \$18.85M in FY2024.

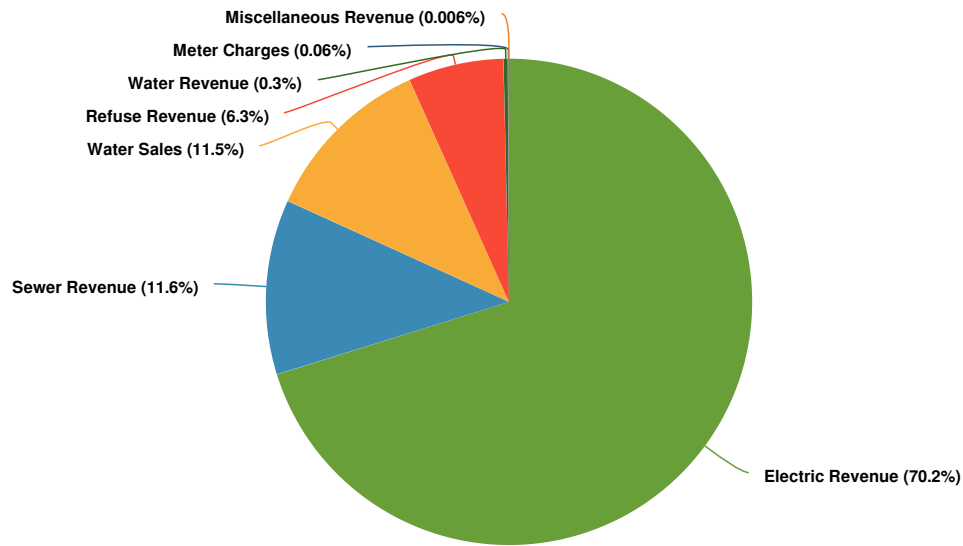


## Page Utility Enterprises Comprehensive Summary

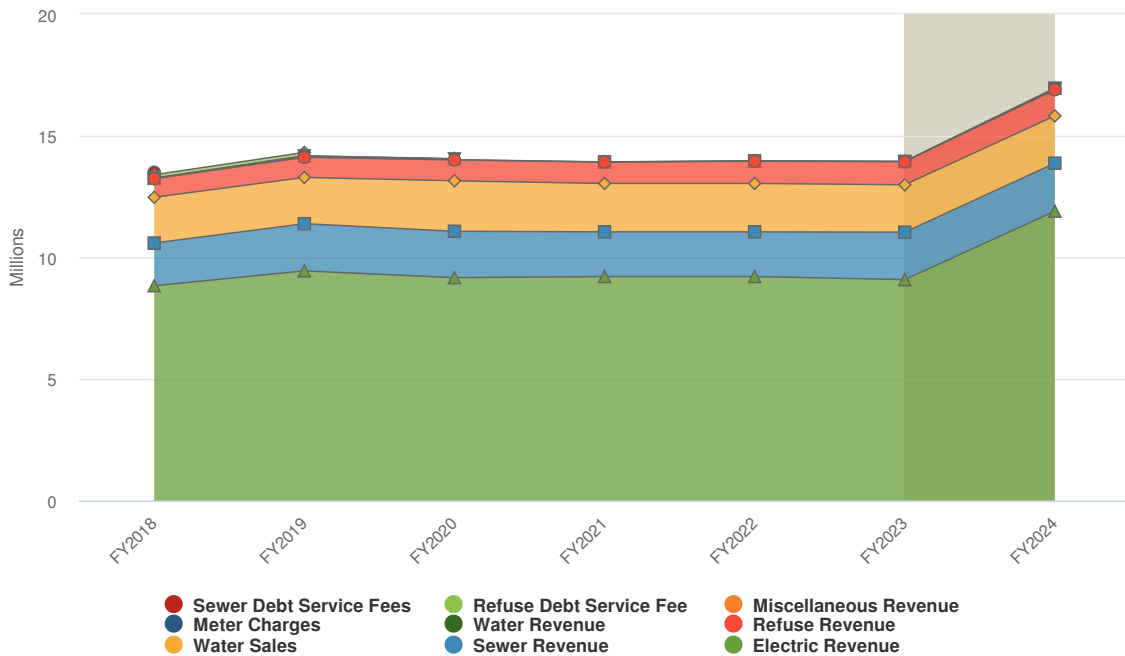
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
<b>Beginning Fund Balance:</b>	\$64,620,607	\$64,395,491	\$63,219,607	\$65,773,281
<b>Revenues</b>				
Electric Revenue	\$9,209,421	\$9,209,421	\$9,085,000	\$11,898,323
Water Revenue			\$1,000	\$50,000
Water Sales	\$1,991,385	\$1,991,385	\$1,950,000	\$1,945,000
Meter Charges	\$7,463	\$7,463	\$10,000	\$10,000
Miscellaneous Revenue	\$1,657	\$1,657	\$1,000	\$1,000
Sewer Revenue	\$1,837,994	\$1,837,994	\$1,950,000	\$1,974,000
Refuse Revenue	\$878,065	\$915,732	\$948,100	\$1,076,000
<b>Total Revenues:</b>	<b>\$13,925,985</b>	<b>\$13,963,652</b>	<b>\$13,945,100</b>	<b>\$16,954,323</b>
<b>Expenditures</b>				
Personnel Expenses	\$2,515,145	\$2,661,287	\$2,846,495	\$2,953,000
Operating Expenses	\$13,979,364	\$14,249,302	\$13,220,895	\$15,894,955
<b>Total Expenditures:</b>	<b>\$16,494,509</b>	<b>\$16,910,589</b>	<b>\$16,067,390</b>	<b>\$18,847,955</b>
<b>Total Revenues Less Expenditures:</b>	<b>-\$2,568,524</b>	<b>-\$2,946,937</b>	<b>-\$2,122,290</b>	<b>-\$1,893,632</b>
<b>Ending Fund Balance:</b>	<b>\$62,052,083</b>	<b>\$61,448,554</b>	<b>\$61,097,317</b>	<b>\$63,879,649</b>

# Revenues by Source

## Projected 2024 Revenues by Source



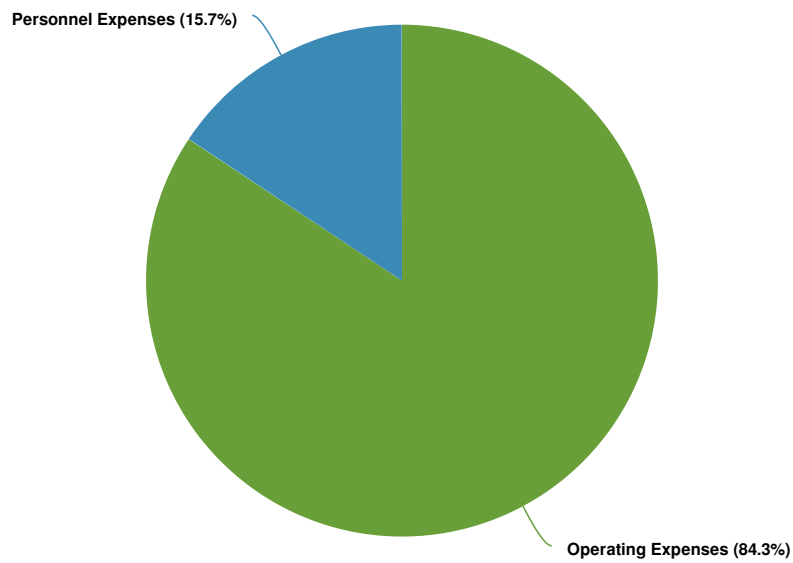
## Budgeted and Historical 2024 Revenues by Source



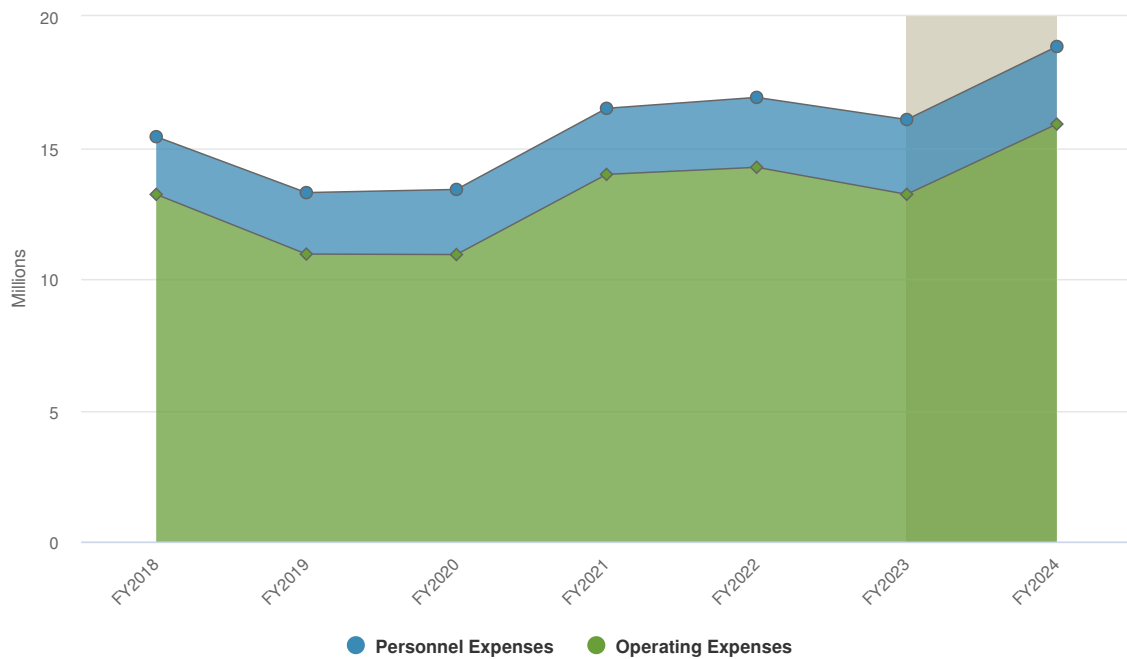
Grey background indicates budgeted figures.

# Expenditures by Expense Type

Budgeted Expenditures by Expense Type

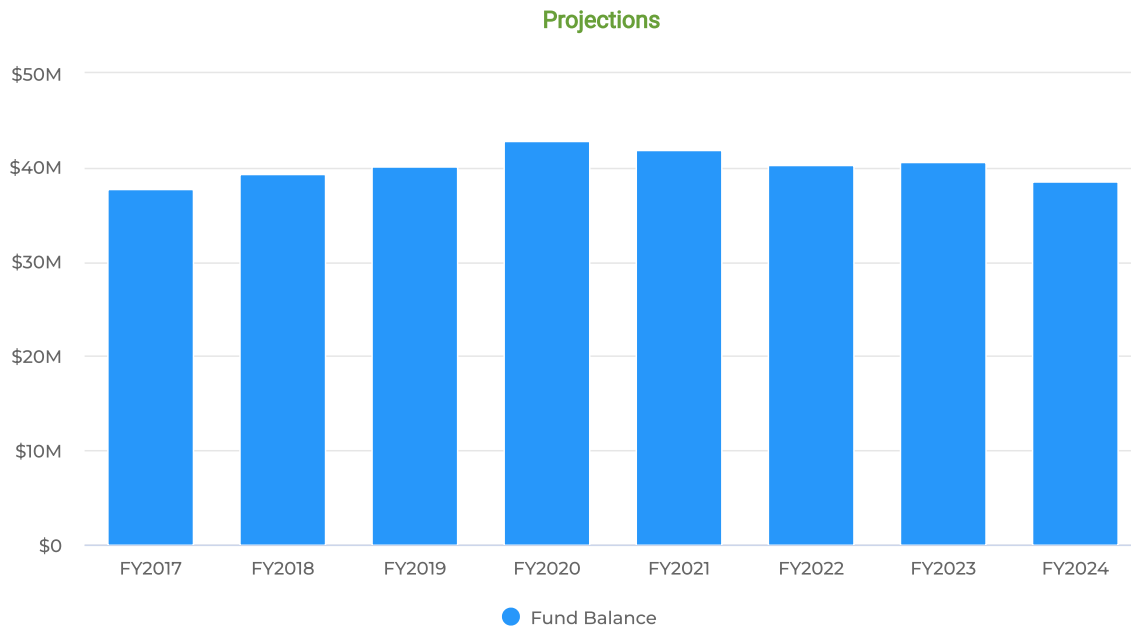


Budgeted and Historical Expenditures by Expense Type



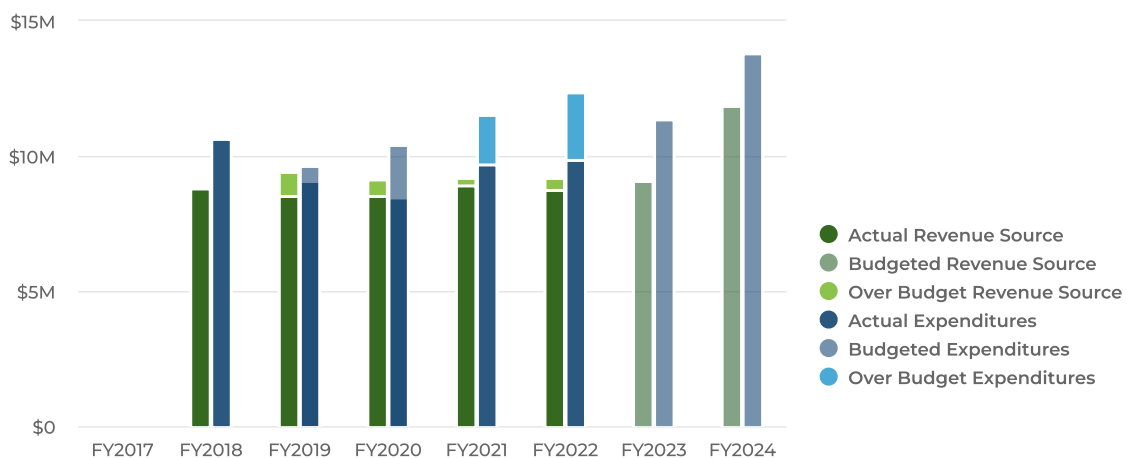
Grey background indicates budgeted figures.

## Fund Balance



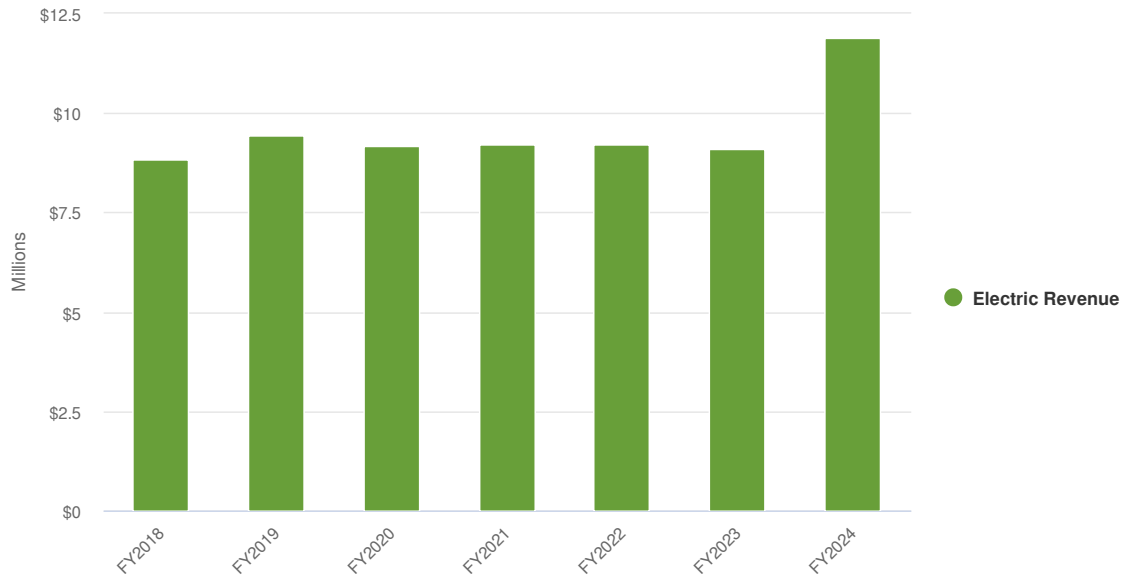
## Summary

City of Page, Arizona is projecting \$11.9M of revenue in FY2024, which represents a 31% increase over the prior year. Budgeted expenditures are projected to increase by 21.3% or \$2.43M to \$13.81M in FY2024.



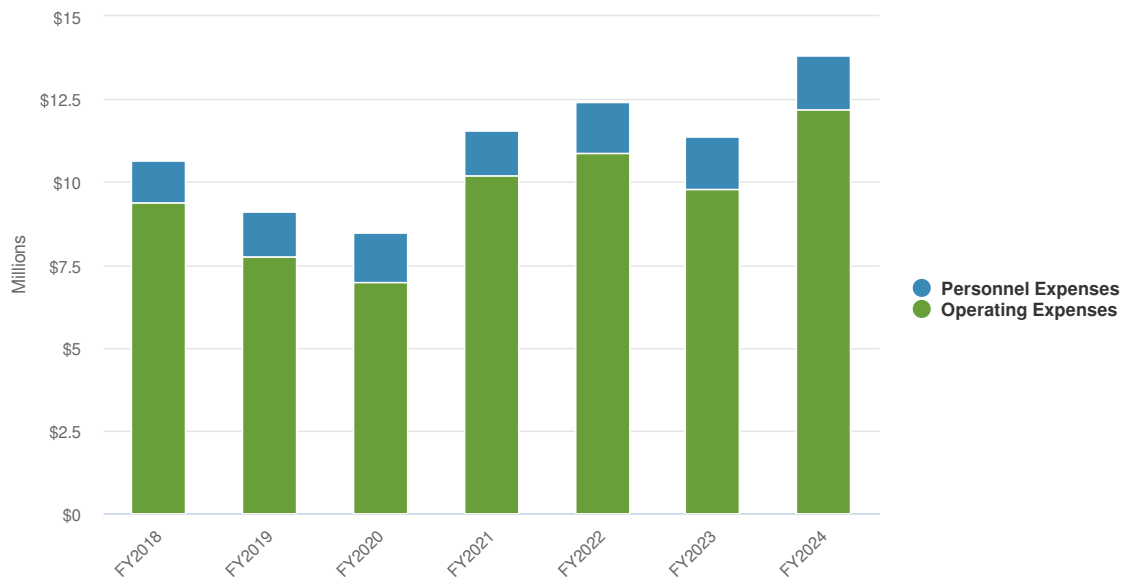
## Revenue by Source

Budgeted and Historical 2022 Revenues by Source



## Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type

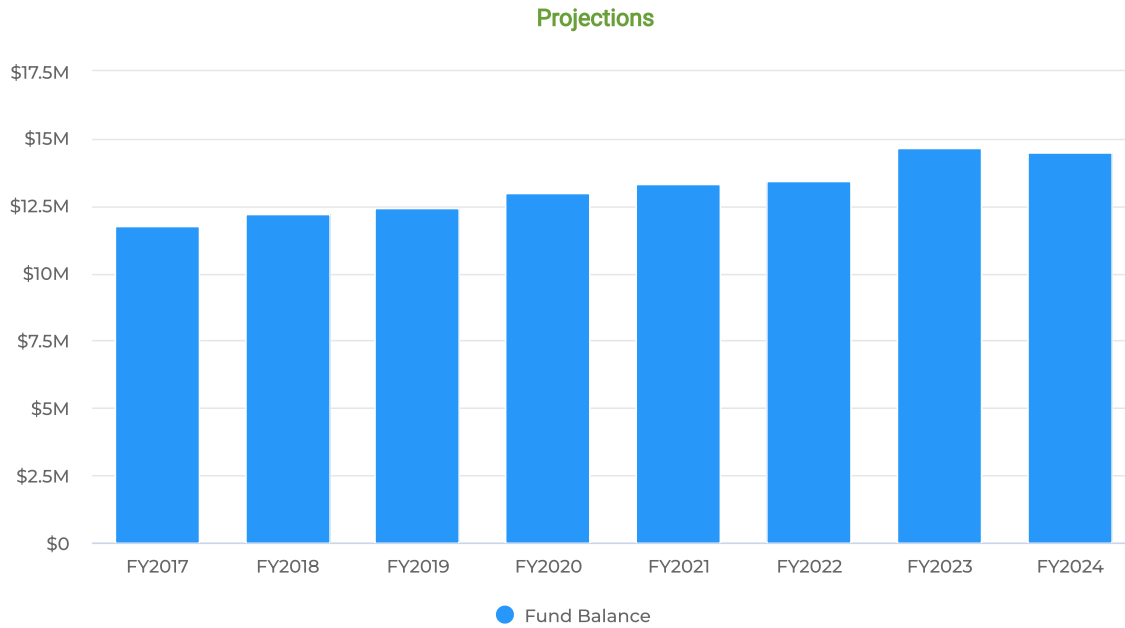


## Electric Fund Comprehensive Summary

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	\$42,880,302	\$41,933,117	\$40,261,416	\$40,525,839
Revenues				
Electric Revenue	\$9,209,421	\$9,209,421	\$9,085,000	\$11,898,323
Total Revenues:	\$9,209,421	\$9,209,421	\$9,085,000	\$11,898,323
Expenditures				
Personnel Expenses	\$1,388,494	\$1,537,143	\$1,601,720	\$1,636,000
Operating Expenses	\$10,178,480	\$10,867,786	\$9,780,500	\$12,175,960
Total Expenditures:	\$11,566,974	\$12,404,929	\$11,382,220	\$13,811,960
Total Revenues Less Expenditures:	-\$2,357,553	-\$3,195,508	-\$2,297,220	-\$1,913,637
Ending Fund Balance:	\$40,522,749	\$38,737,609	\$37,964,196	\$38,612,202

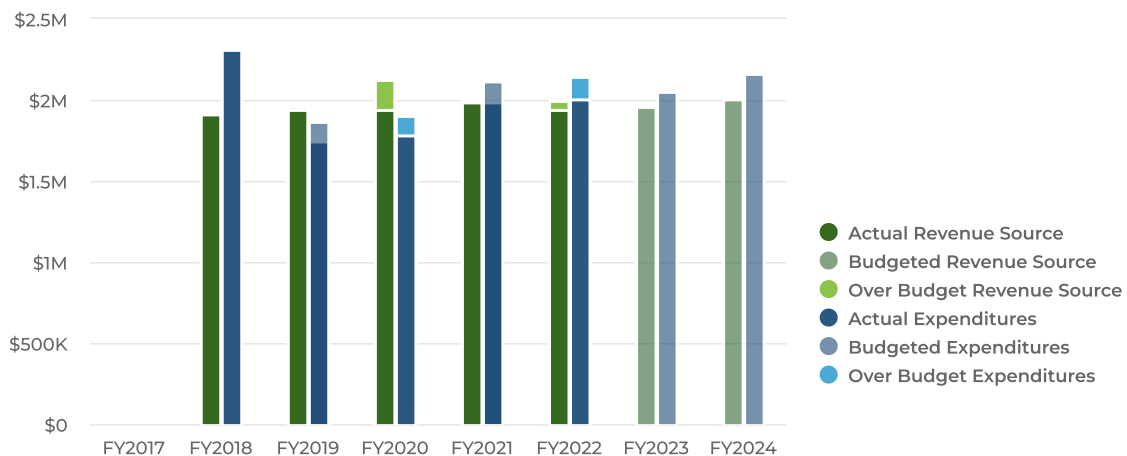


## Fund Balance



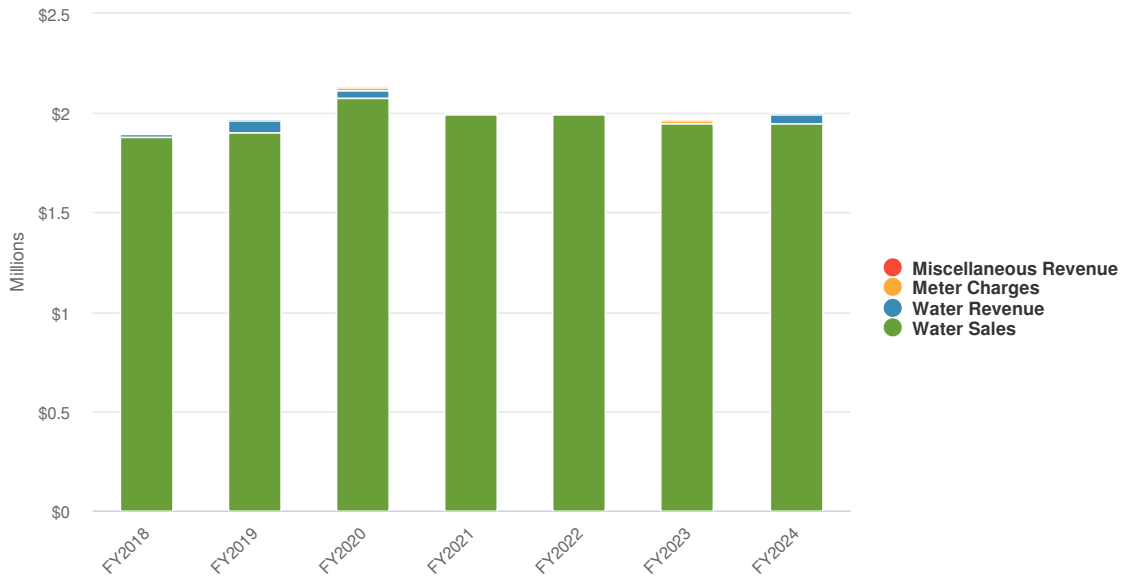
## Summary

City of Page, Arizona is projecting \$2.01M of revenue in FY2024, which represents a 2.2% increase over the prior year. Budgeted expenditures are projected to increase by 5.4% or \$111.1K to \$2.17M in FY2024.



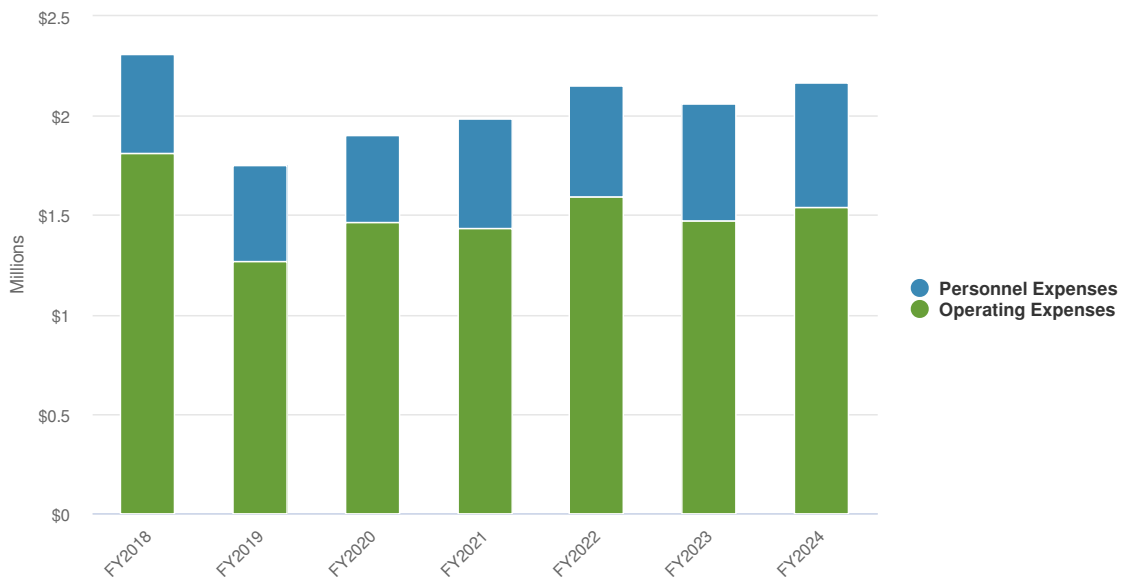
## Revenue by Source

Budgeted and Historical 2022 Revenues by Source



## Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type





## Water Fund Comprehensive Summary

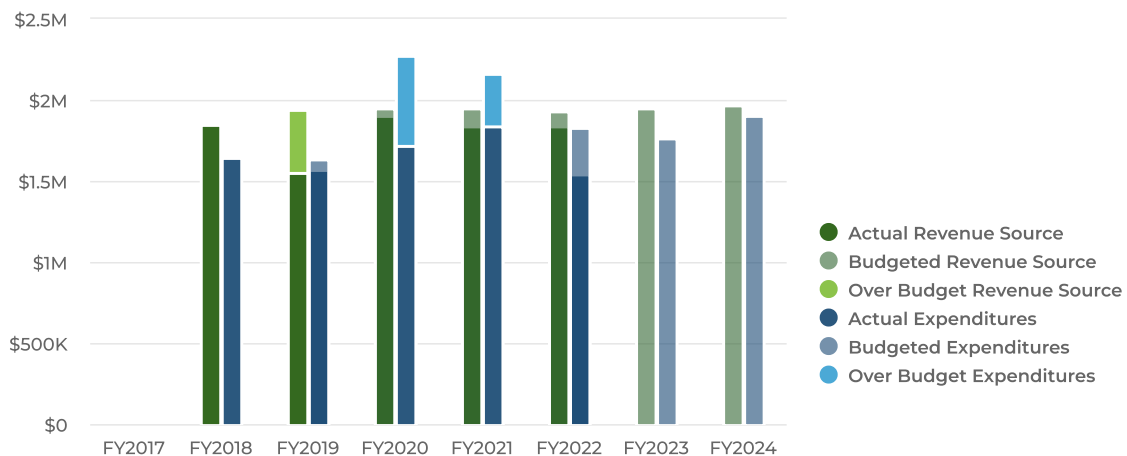
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
<b>Beginning Fund Balance:</b>	<b>\$12,972,608</b>	<b>\$13,314,170</b>	<b>\$13,414,687</b>	<b>\$14,637,779</b>
<b>Revenues</b>				
Water Revenue			\$1,000	\$50,000
Water Sales	\$1,991,385	\$1,991,385	\$1,950,000	\$1,945,000
Meter Charges	\$7,463	\$7,463	\$10,000	\$10,000
Miscellaneous Revenue	\$1,657	\$1,657	\$1,000	\$1,000
<b>Total Revenues:</b>	<b>\$2,000,505</b>	<b>\$2,000,505</b>	<b>\$1,962,000</b>	<b>\$2,006,000</b>
<b>Expenditures</b>				
Personnel Expenses	\$553,166	\$556,087	\$589,500	\$630,000
Operating Expenses	\$1,434,036	\$1,594,713	\$1,469,500	\$1,540,100
<b>Total Expenditures:</b>	<b>\$1,987,202</b>	<b>\$2,150,800</b>	<b>\$2,059,000</b>	<b>\$2,170,100</b>
<b>Total Revenues Less Expenditures:</b>	<b>\$13,303</b>	<b>-\$150,295</b>	<b>-\$97,000</b>	<b>-\$164,100</b>
<b>Ending Fund Balance:</b>	<b>\$12,985,911</b>	<b>\$13,163,875</b>	<b>\$13,317,687</b>	<b>\$14,473,679</b>

## Fund Balance



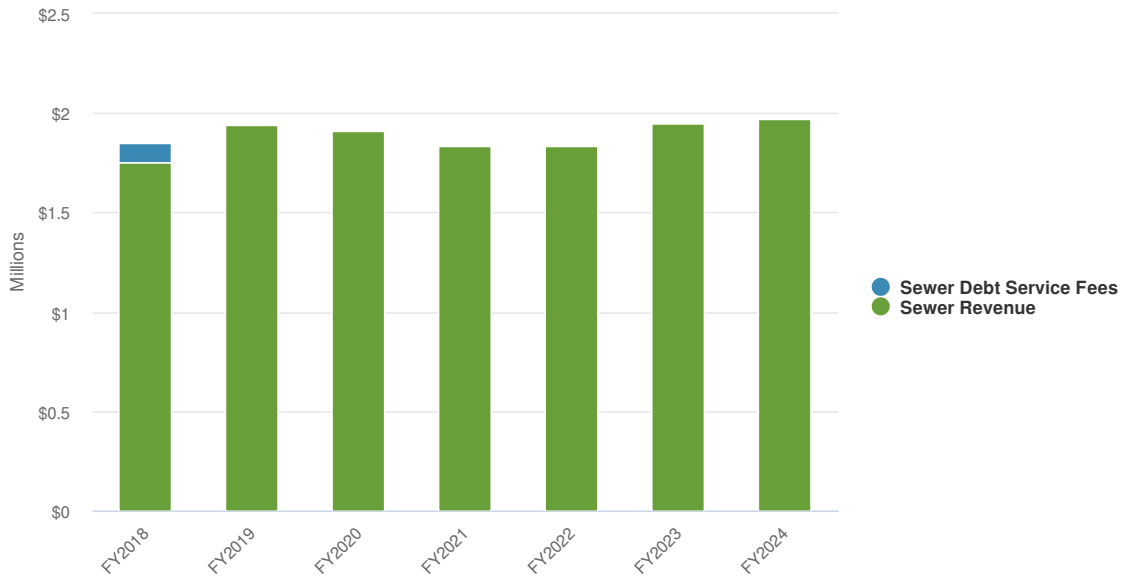
## Summary

City of Page, Arizona is projecting \$1.97M of revenue in FY2024, which represents a 1.2% increase over the prior year. Budgeted expenditures are projected to increase by 8.3% or \$145.73K to \$1.91M in FY2024.



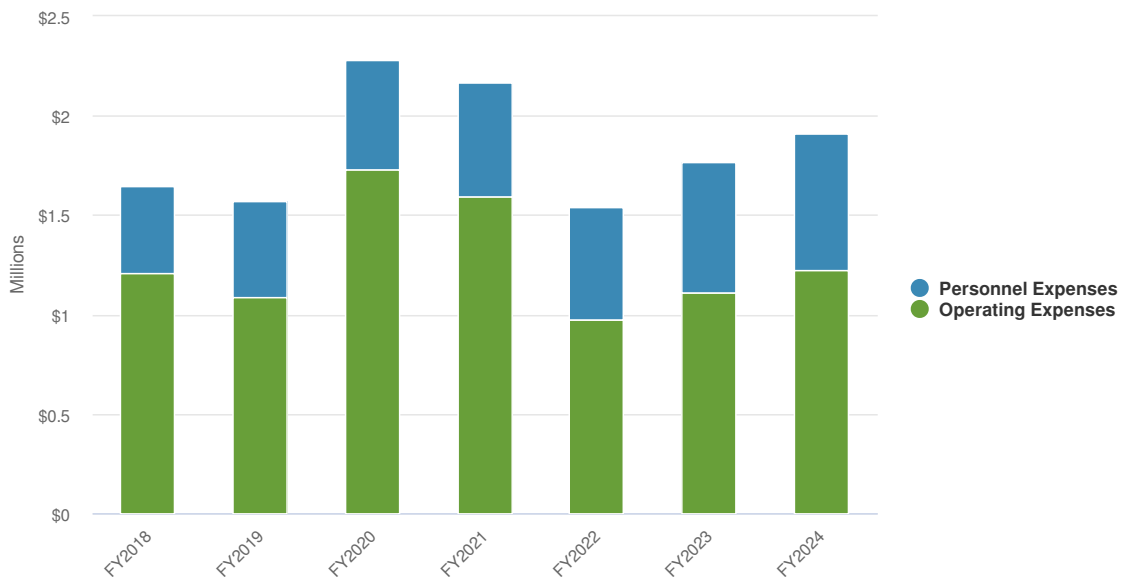
## Revenue by Source

Budgeted and Historical 2022 Revenues by Source



## Expenditures by Expense Type

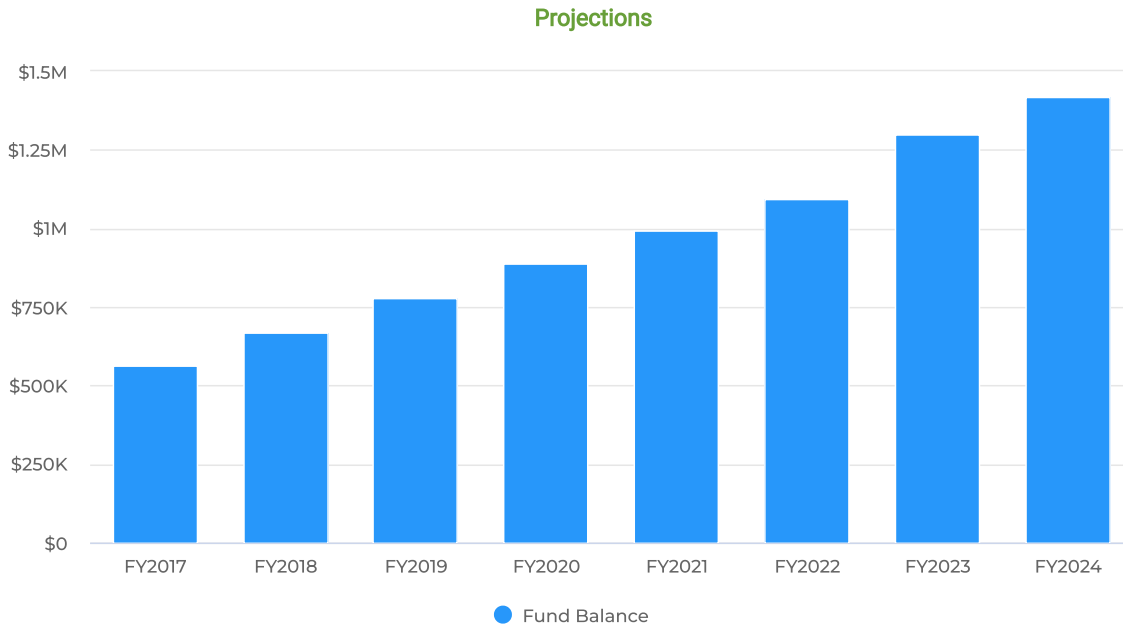
Budgeted and Historical 2022 Expenditures by Expense Type



## Sewer Fund Comprehensive Summary

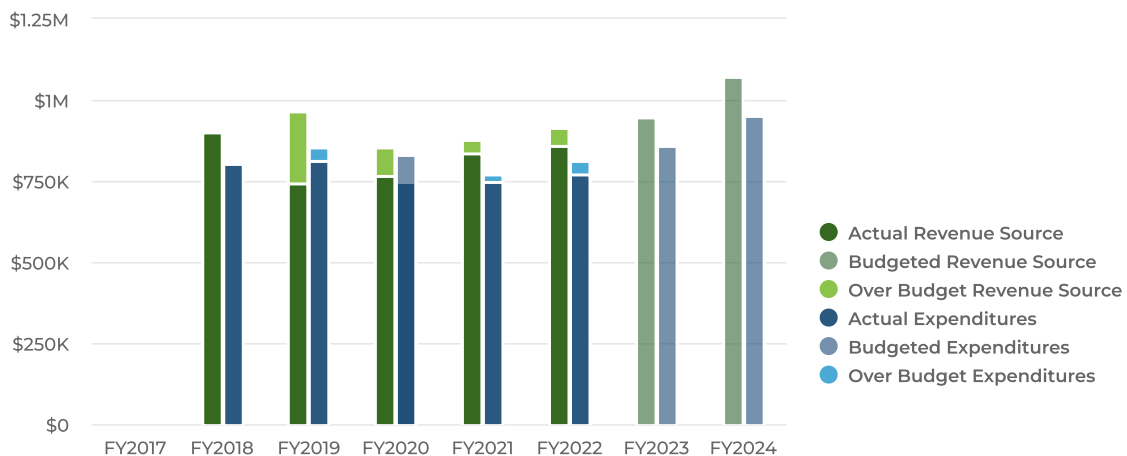
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	\$7,880,987	\$8,155,606	\$8,447,826	\$9,310,127
Revenues				
Sewer Revenue	\$1,837,994	\$1,837,994	\$1,950,000	\$1,974,000
Total Revenues:	\$1,837,994	\$1,837,994	\$1,950,000	\$1,974,000
Expenditures				
Personnel Expenses	\$573,485	\$568,057	\$655,275	\$687,000
Operating Expenses	\$1,594,671	\$974,151	\$1,110,500	\$1,224,500
Total Expenditures:	\$2,168,156	\$1,542,208	\$1,765,775	\$1,911,500
Total Revenues Less Expenditures:	-\$330,162	\$295,786	\$184,225	\$62,500
Ending Fund Balance:	\$7,550,825	\$8,451,392	\$8,632,051	\$9,372,627

## Fund Balance



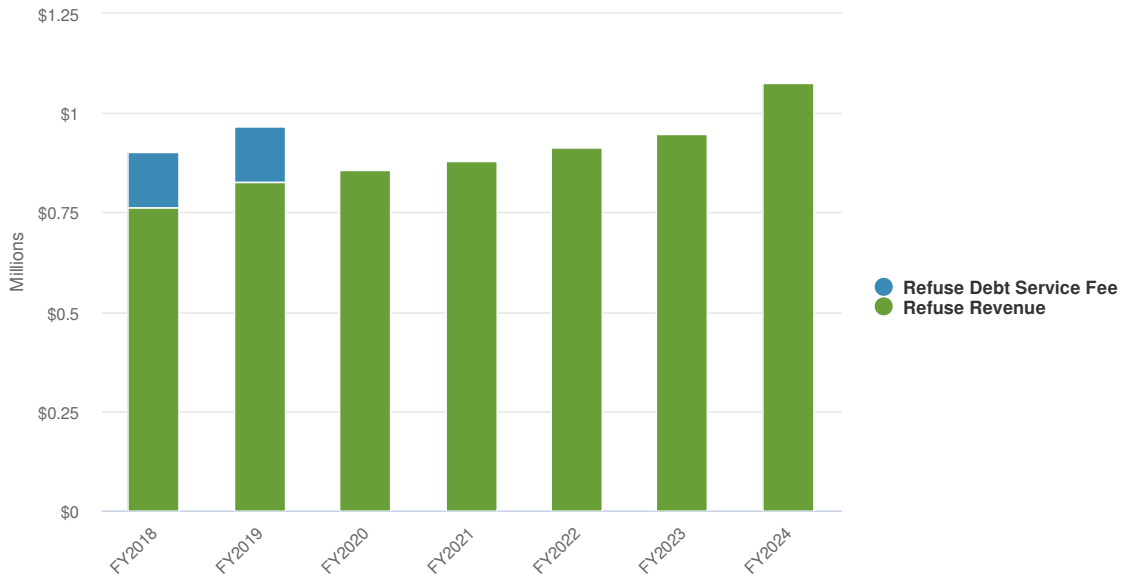
## Summary

City of Page, Arizona is projecting \$1.08M of revenue in FY2024, which represents a 13.5% increase over the prior year. Budgeted expenditures are projected to increase by 10.9% or \$94K to \$954.4K in FY2024.



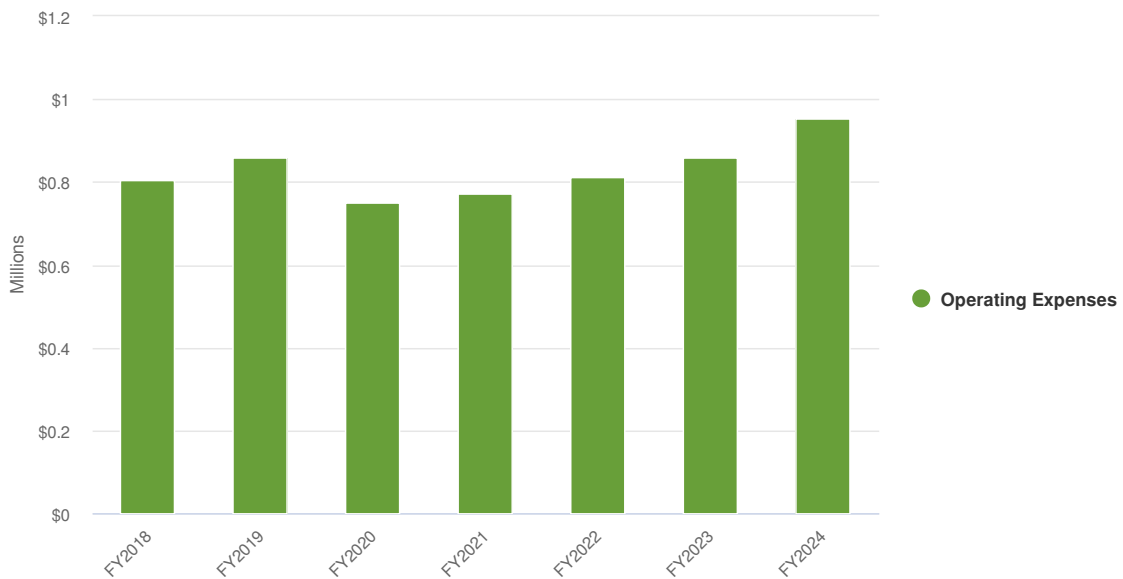
## Revenue by Source

Budgeted and Historical 2022 Revenues by Source



## Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



## Refuse Fund Comprehensive Summary

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	\$886,710	\$992,598	\$1,095,678	\$1,299,536
Revenues				
Refuse Revenue	\$878,065	\$915,732	\$948,100	\$1,076,000
Total Revenues:	\$878,065	\$915,732	\$948,100	\$1,076,000
Expenditures				
Operating Expenses	\$772,177	\$812,652	\$860,395	\$954,395
Total Expenditures:	\$772,177	\$812,652	\$860,395	\$954,395
Total Revenues Less Expenditures:	\$105,888	\$103,080	\$87,705	\$121,605
Ending Fund Balance:	\$992,598	\$1,095,678	\$1,183,383	\$1,421,141

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## **FUNDING SOURCES**

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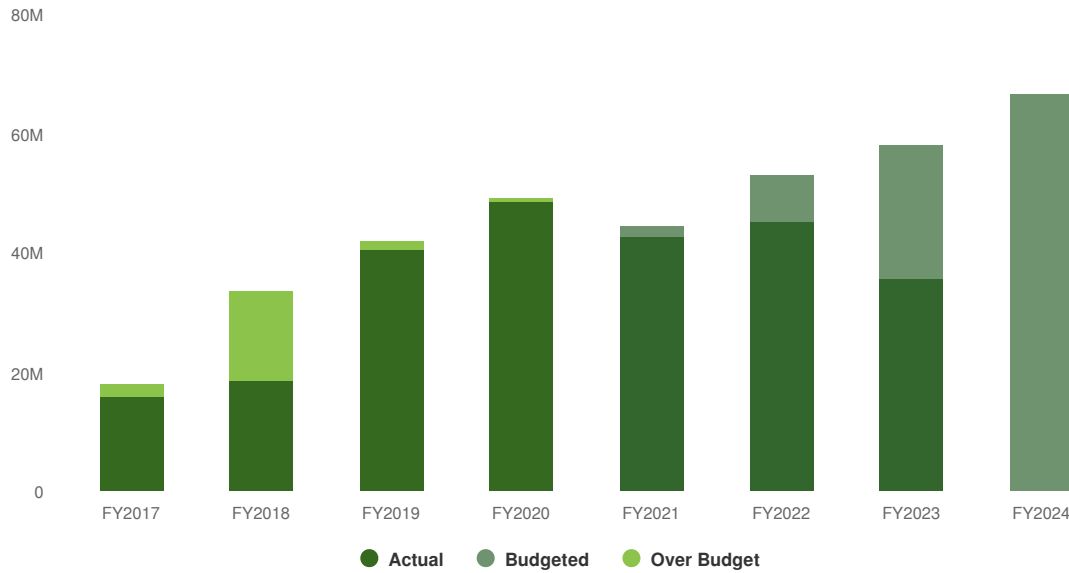


## Revenue - All Funds Summary

Numbers do not include transfers. Projections are based on trends from prior periods

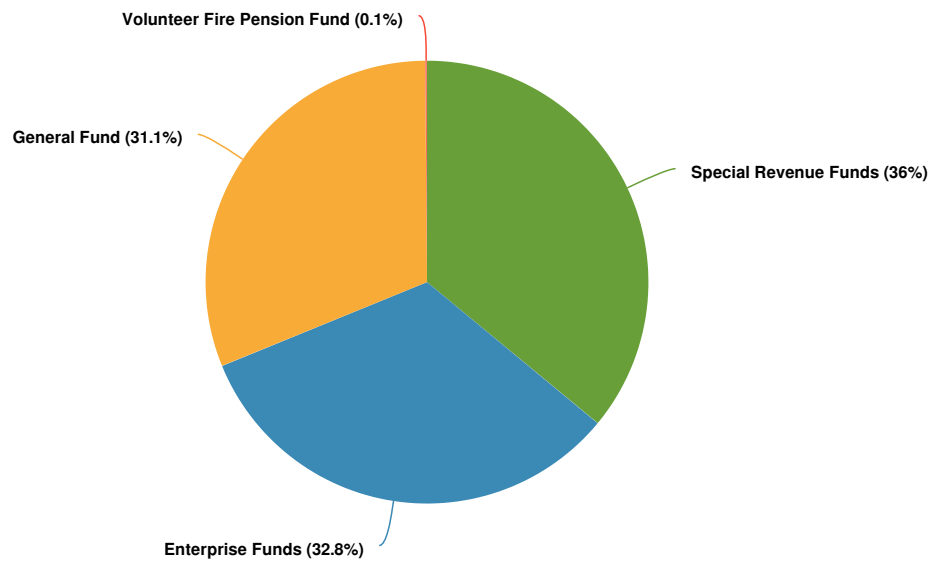
**\$66,677,072** **\$8,685,066**  
(14.98% vs. prior year)

### Revenues - All Funds Proposed and Historical Budget vs. Actual

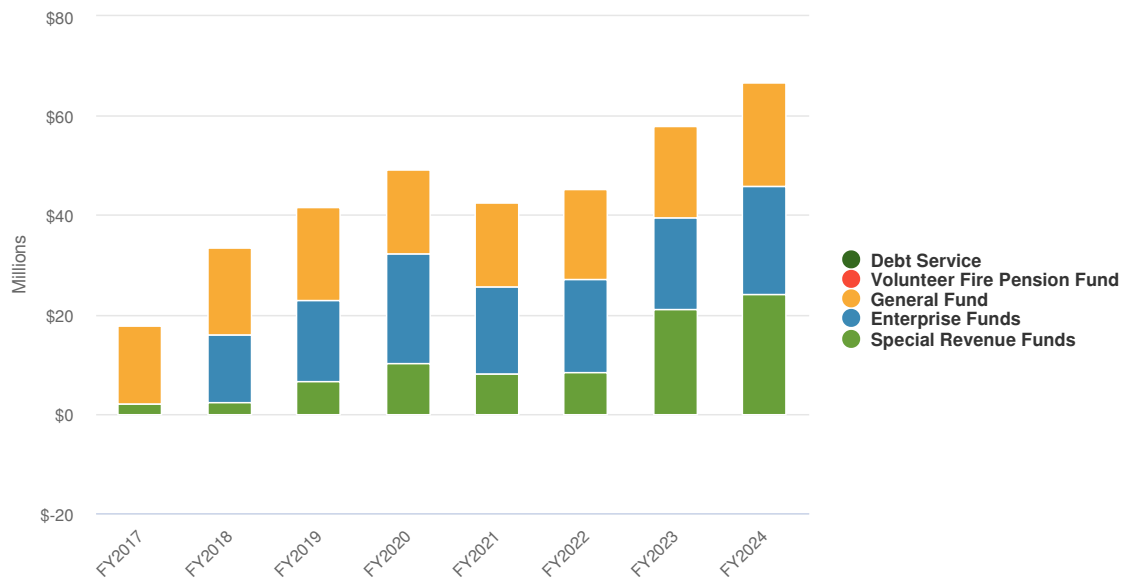


# Revenue by Fund

## 2024 Revenue by Fund



## Budgeted and Historical 2024 Revenue by Fund

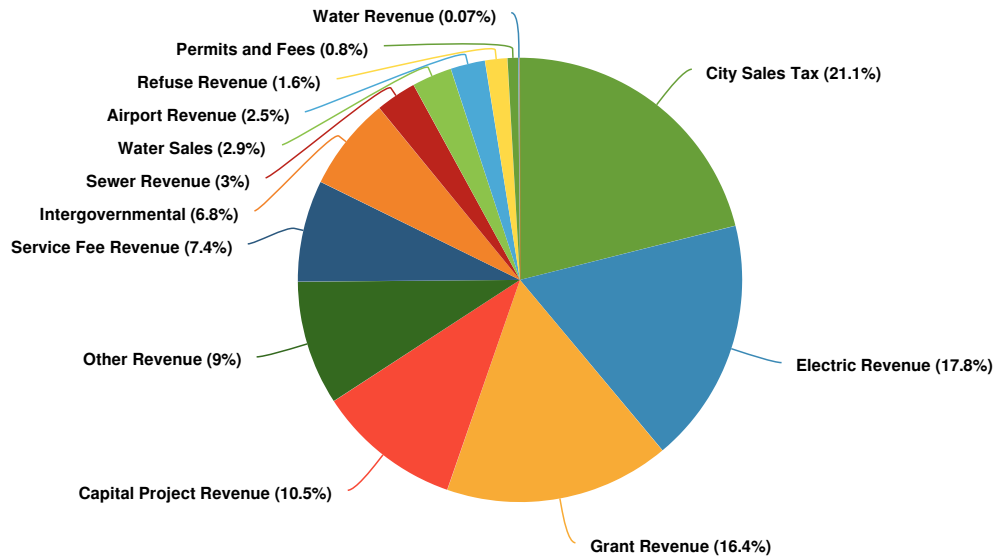


Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
General Fund					
General Fund	\$16,574,333	\$18,010,533	\$18,199,148	\$20,254,708	11.3%
Emergency Reserve Fund	\$342,319	\$110,286	\$100,000	\$450,000	350%
<b>Total General Fund:</b>	<b>\$16,916,652</b>	<b>\$18,120,819</b>	<b>\$18,299,148</b>	<b>\$20,704,708</b>	<b>13.1%</b>
Special Revenue Funds					
Donation Funds	\$12,941	\$12,506	\$14,600	\$15,400	5.5%
Capital Fund	\$1,303,349	\$286,196	\$6,399,000	\$7,002,600	9.4%
Land	\$525,309	\$32,295	\$1,010,000	\$3,315,000	228.2%
Miscellaneous Grant Fund	\$3,750,098	\$6,117,713	\$9,973,143	\$10,930,000	9.6%
Highway User Fund	\$922,777	\$939,919	\$1,024,531	\$1,003,176	-2.1%
Substance Abuse	\$3,021	\$2,242	\$2,500	\$2,500	0%
Cemetery	\$84,207	\$88,311	\$55,000	\$55,000	0%
JCEF Fund	\$3,125	\$3,108	\$4,050	\$2,565	-36.7%
Airport	\$1,510,509	\$1,033,169	\$2,553,434	\$1,678,300	-34.3%
<b>Total Special Revenue Funds:</b>	<b>\$8,115,338</b>	<b>\$8,515,460</b>	<b>\$21,036,258</b>	<b>\$24,004,541</b>	<b>14.1%</b>
Debt Service					
Debt Service Fund	\$1,508	\$2,649	\$0	\$0	0%
<b>Total Debt Service:</b>	<b>\$1,508</b>	<b>\$2,649</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Volunteer Fire Pension Fund					
Fire Pension	\$190,037	-\$75,061	\$78,500	\$78,500	0%
<b>Total Volunteer Fire Pension Fund:</b>	<b>\$190,037</b>	<b>-\$75,061</b>	<b>\$78,500</b>	<b>\$78,500</b>	<b>0%</b>
Enterprise Funds					
Horseshoe Bend Fund	\$2,575,525	\$3,553,877	\$3,522,000	\$3,792,000	7.7%
Electric Fund	\$9,209,421	\$9,209,421	\$9,085,000	\$11,898,323	31%
Water Fund	\$2,000,505	\$2,000,505	\$1,962,000	\$2,006,000	2.2%
Sewer Fund	\$1,837,994	\$1,837,994	\$1,950,000	\$1,974,000	1.2%
Refuse Fund	\$878,065	\$915,732	\$948,100	\$1,076,000	13.5%
Golf Course Fund	\$1,035,038	\$1,102,814	\$1,111,000	\$1,143,000	2.9%
<b>Total Enterprise Funds:</b>	<b>\$17,536,547</b>	<b>\$18,620,343</b>	<b>\$18,578,100</b>	<b>\$21,889,323</b>	<b>17.8%</b>
<b>Total:</b>	<b>\$42,760,082</b>	<b>\$45,184,208</b>	<b>\$57,992,006</b>	<b>\$66,677,072</b>	<b>15%</b>

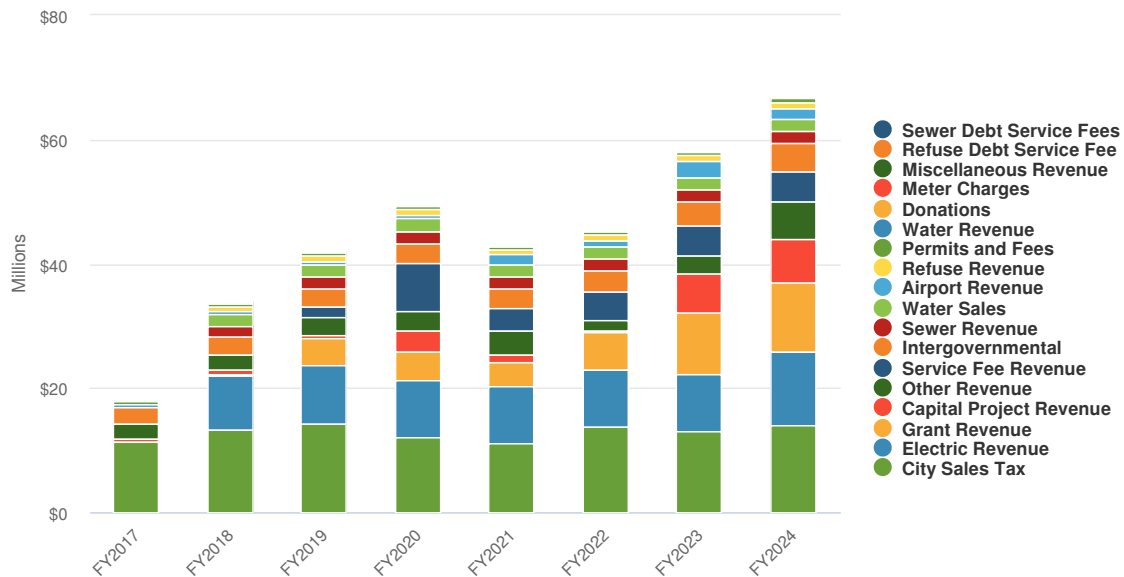
## Revenue by Source

Major Revenue Sources: City Sales Tax, Electric Revenue, Grant Revenue, and Capital Project Revenue make up 65.8% of the revenue for the City of Page, excluding transfers

### Projected 2024 Revenue by Source



### Budgeted and Historical 2024 Revenue by Source

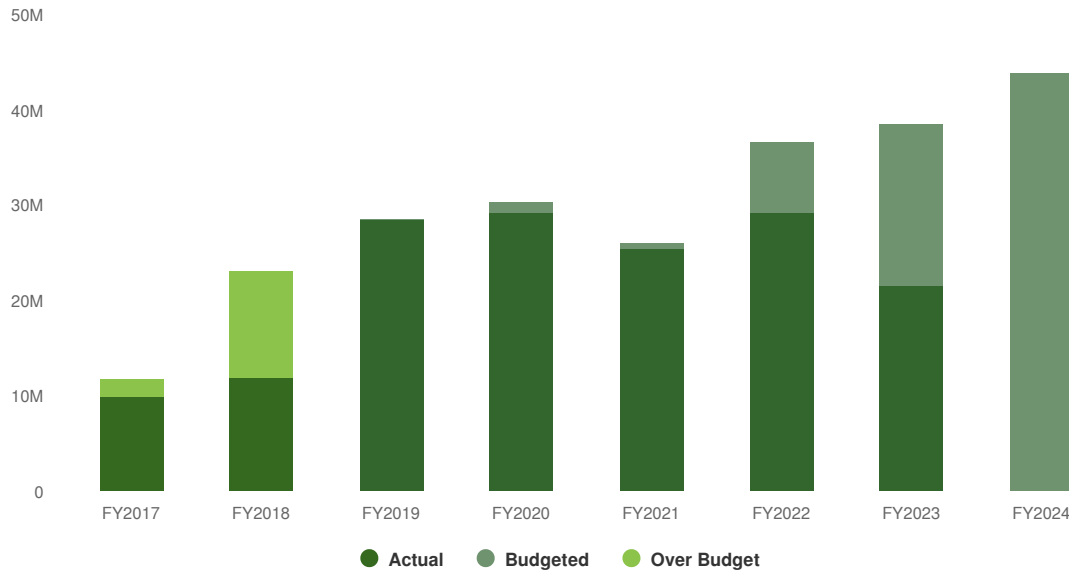


Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Revenue Source					
City Sales Tax	\$11,207,971	\$13,688,284	\$13,040,000	\$14,060,000	7.8%
Permits and Fees	\$407,481	\$451,770	\$494,500	\$523,550	5.9%
Intergovernmental	\$3,331,653	\$3,397,883	\$3,992,883	\$4,545,288	13.8%
Other Revenue	\$3,700,496	\$1,576,343	\$2,946,346	\$6,032,611	104.7%
Grant Revenue	\$3,750,098	\$6,117,713	\$9,973,143	\$10,930,000	9.6%
Donations	\$12,941	\$12,506	\$14,600	\$15,400	5.5%
Capital Project Revenue	\$1,303,349	\$286,196	\$6,399,000	\$7,002,600	9.4%
Service Fee Revenue	\$3,609,598	\$4,656,691	\$4,633,000	\$4,935,000	6.5%
Airport Revenue	\$1,510,509	\$1,033,169	\$2,553,434	\$1,678,300	-34.3%
Electric Revenue	\$9,209,421	\$9,209,421	\$9,085,000	\$11,898,323	31%
Water Revenue			\$1,000	\$50,000	4,900%
Water Sales	\$1,991,385	\$1,991,385	\$1,950,000	\$1,945,000	-0.3%
Meter Charges	\$7,463	\$7,463	\$10,000	\$10,000	0%
Miscellaneous Revenue	\$1,657	\$1,657	\$1,000	\$1,000	0%
Sewer Revenue	\$1,837,994	\$1,837,994	\$1,950,000	\$1,974,000	1.2%
Refuse Revenue	\$878,065	\$915,732	\$948,100	\$1,076,000	13.5%
<b>Total Revenue Source:</b>	<b>\$42,760,082</b>	<b>\$45,184,208</b>	<b>\$57,992,006</b>	<b>\$66,677,072</b>	<b>15%</b>

## Major Revenue Sources Summary

**\$43,890,923** **\$5,393,780**  
(14.01% vs. prior year)

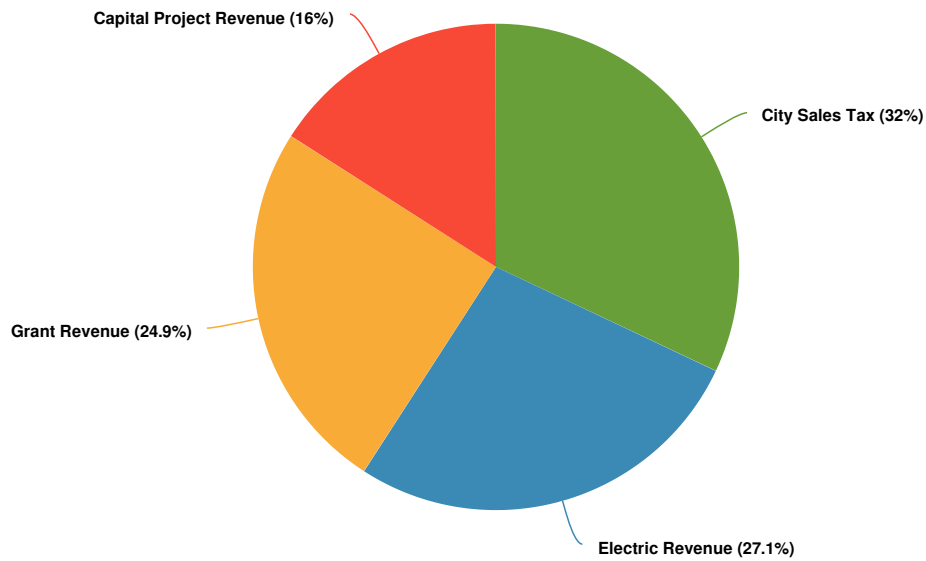
Major Revenue Sources Proposed and Historical Budget vs. Actual



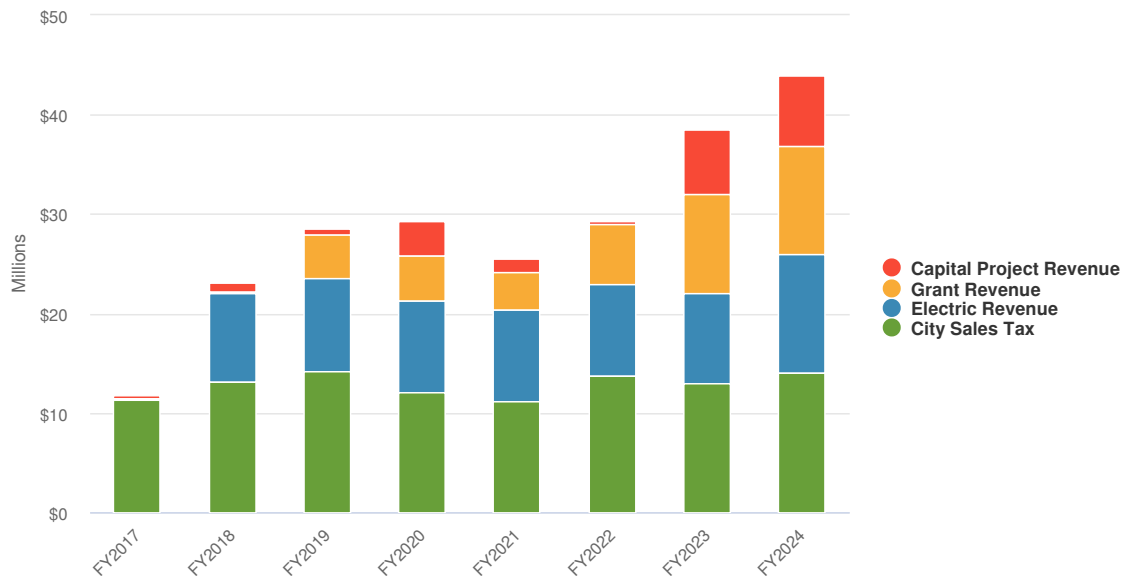
## Revenues by Source

Major Revenue Sources: 1. City Sales Tax 21.1% 2. Electric Revenue 17.8% 3. Grant Revenue 16.4% 4. Capital Project Revenue 10.5%  
Together, these sources make up 65.8% of the revenue for the City of Page, excluding transfers

### Projected 2024 Revenues by Source



### Budgeted and Historical 2024 Revenues by Source

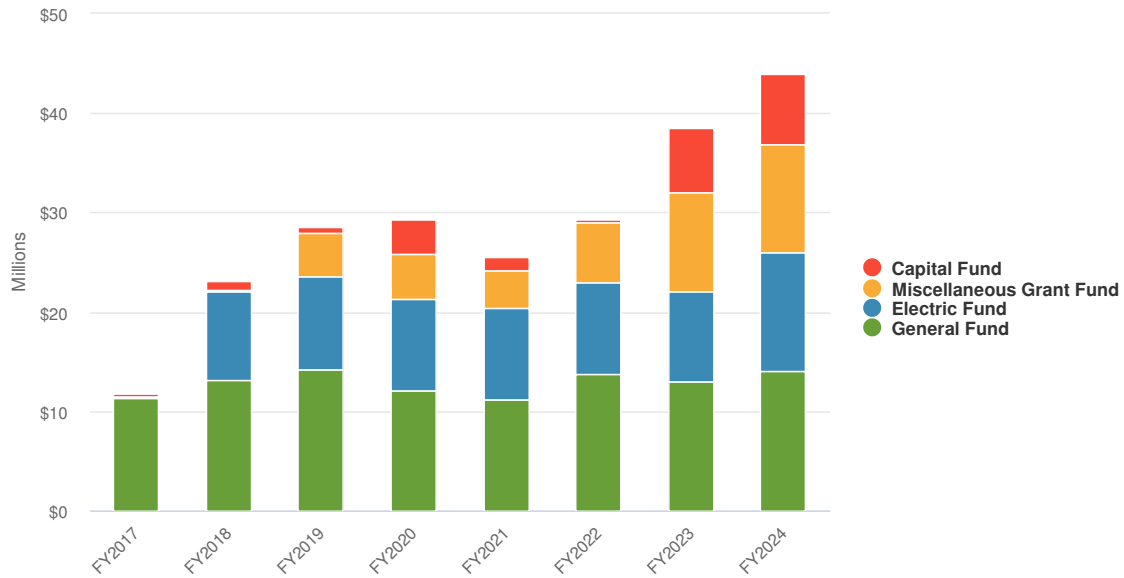


Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Revenue Source					
City Sales Tax	\$11,207,971	\$13,688,284	\$13,040,000	\$14,060,000	7.8%
<b>Total City Sales Tax:</b>	<b>\$11,207,971</b>	<b>\$13,688,284</b>	<b>\$13,040,000</b>	<b>\$14,060,000</b>	<b>7.8%</b>
Grant Revenue					
Police Grant Revenue	\$20,000	\$3,748	\$13,000	\$13,000	0%
Community Center Grant Revenue	\$29,748	\$86,689	\$43,000	\$43,000	0%
Misc Grant Revenue	\$3,545,072	\$5,647,911	\$7,217,268	\$8,055,000	11.6%
Community Dev Grant Revenue	\$0	\$129,099	\$2,300,000	\$2,300,000	0%
Recreation Grants	\$0	\$0	\$155,000	\$155,000	0%
Library Grant Revenue	\$155,278	\$250,267	\$244,875	\$364,000	48.6%
<b>Total Grant Revenue:</b>	<b>\$3,750,098</b>	<b>\$6,117,713</b>	<b>\$9,973,143</b>	<b>\$10,930,000</b>	<b>9.6%</b>
Capital Project Revenue	\$1,303,349	\$286,196	\$6,399,000	\$7,002,600	9.4%
<b>Total Capital Project Revenue:</b>	<b>\$1,303,349</b>	<b>\$286,196</b>	<b>\$6,399,000</b>	<b>\$7,002,600</b>	<b>9.4%</b>
Electric Revenue	\$9,209,421	\$9,209,421	\$9,085,000	\$11,898,323	31%
<b>Total Electric Revenue:</b>	<b>\$9,209,421</b>	<b>\$9,209,421</b>	<b>\$9,085,000</b>	<b>\$11,898,323</b>	<b>31%</b>
<b>Total Revenue Source:</b>	<b>\$25,470,839</b>	<b>\$29,301,615</b>	<b>\$38,497,143</b>	<b>\$43,890,923</b>	<b>14%</b>



## Revenue by Fund

### Budgeted and Historical 2024 Revenue by Fund



Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
General Fund	\$11,207,971	\$13,688,284	\$13,040,000	\$14,060,000	7.8%
Capital Fund	\$1,303,349	\$286,196	\$6,399,000	\$7,002,600	9.4%
Miscellaneous Grant Fund	\$3,750,098	\$6,117,713	\$9,973,143	\$10,930,000	9.6%
Electric Fund	\$9,209,421	\$9,209,421	\$9,085,000	\$11,898,323	31%
<b>Total:</b>	<b>\$25,470,839</b>	<b>\$29,301,615</b>	<b>\$38,497,143</b>	<b>\$43,890,923</b>	<b>14%</b>

# City Sales Tax Summary

## Description

Transaction Privilege Tax (TPT), commonly referred to as sales tax, is imposed by the State of Arizona, the counties, and local municipalities for conducting business in the state. Sales tax is collected and distributed by the Arizona Department of Revenue for counties and cities. The City of Page levies a 3.0% tax on sales collected within the city boundaries, with the exception of restaurants/bar activities, which is 4.0%. The City also levies an additional 4.263% tax on transient lodging activities.

## Uses

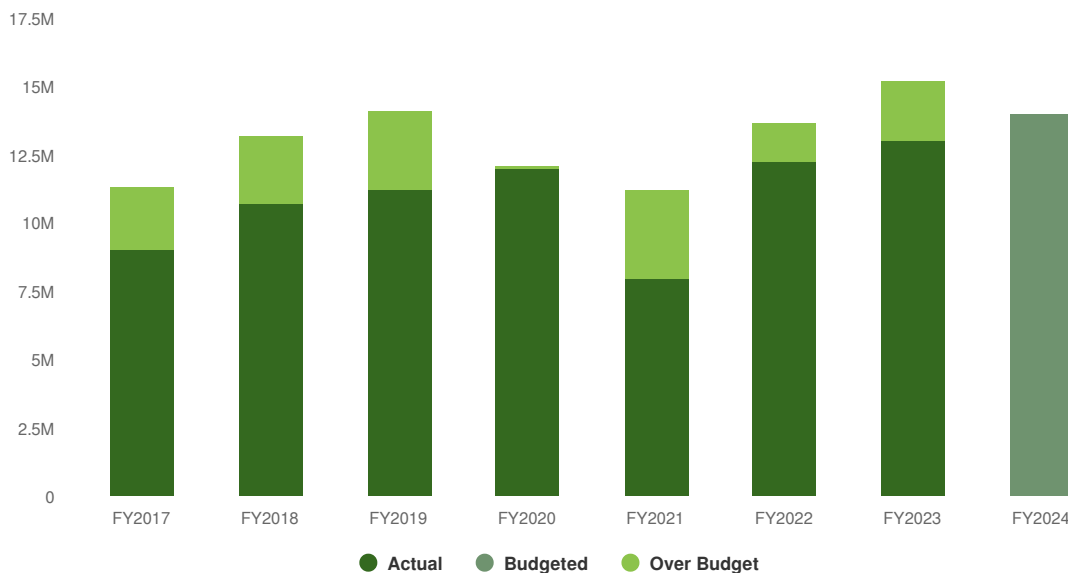
Two percent of the 3.0% city sales tax, three percent of the 4.0% restaurant/bar sales tax, and also the 4.263% are used for any general governmental purpose. Of the additional two percent local sales tax implemented in May 2003, 1% is dedicated to: (A) the Capital Projects Fund in the amount of Seventy percent; (B) the Emergency Reserve Fund in the amount of 15% until the fund balance is equal to the General Fund Expense Budget for the prior fiscal year. Once met, funds will be dedicated to the Capital Projects Fund; and (C) the Debt Service Fund in the amount of 15% to satisfy the City's PSPRS unfunded liability or other long-term liability. In the event of no outstanding PSPRS unfunded liability or other long-term liability, funds will be dedicated to the Capital Projects Fund.

## Projections

The City has consistently budgeted city sales tax conservatively in that the main contributing industries are based on tourism, which can be unpredictable, and the shut of the Navajo Generating Station in November 2019. The City's sales tax revenue was on an upward swing with record tourism numbers. In FY2019, the City budgeted \$11.2 million and received \$14.2 million in actual city sales tax revenue. During the COVID-19 pandemic, the City's largest revenue source was heavily impacted and made projections difficult. In FY2020, the City budgeted \$12 million and received \$12.1 million actual revenue with a loss of 33.9% in the last four months of the fiscal year compared to prior year. The City budgeted conservatively in fiscal years 2021 and 2022 and kept spending limited to essential City functions. In FY2021, the City budgeted \$8 million and received \$11.2 million in actual revenue with a loss of 16.3% compared to FY2019. In FY2022, the City budgeted \$12.3 million and received \$13.6 million actual revenue, demonstrating continual recovery with an increase of 22% from prior year and 3.6% compared to FY2019. In FY2023, the City budgeted \$13 million and received \$15.1 million actual revenue, demonstrating continual recovery with an increase of 11.1% from prior year.

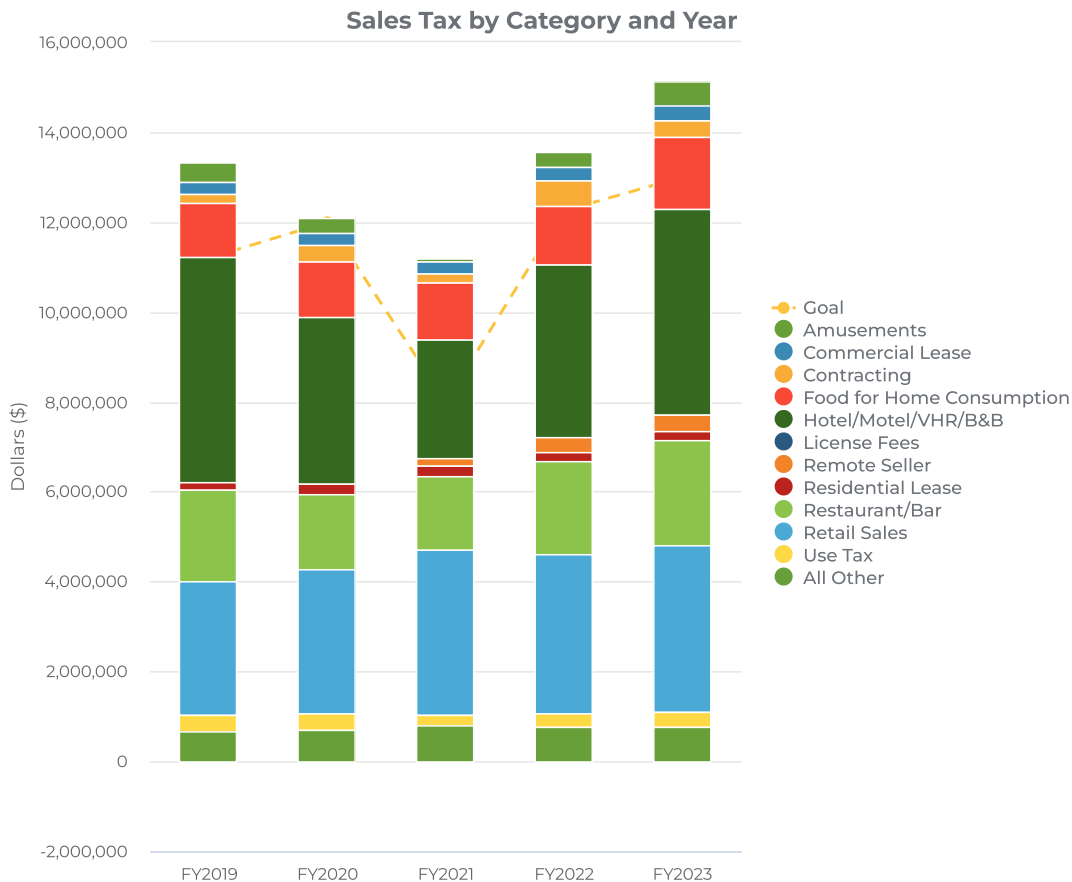
**\$14,060,000** **\$1,020,000**  
(7.82% vs. prior year)

## City Sales Tax Proposed and Historical Budget vs. Actual



With consistent sales tax numbers over the past year, eliminating large debt items, and the balance of the Emergency Reserve Fund; the City was comfortable in budgeting closer to actual projections for FY2024.

Over the past year, the Hotels (Transient Lodging) tax revenues increased over \$739K from FY2022 to FY2023; however, it is still \$386K lower than FY2019 revenues, the highest recorded year to date. Amusements, which activities nearly entirely completely ceased during the pandemic, increased by \$201K from prior year. Contracting increased by \$382K; Restaurants/Bar increased by \$423K; and sales tax activity from Remote Sellers also increased by \$170K compared to prior year.



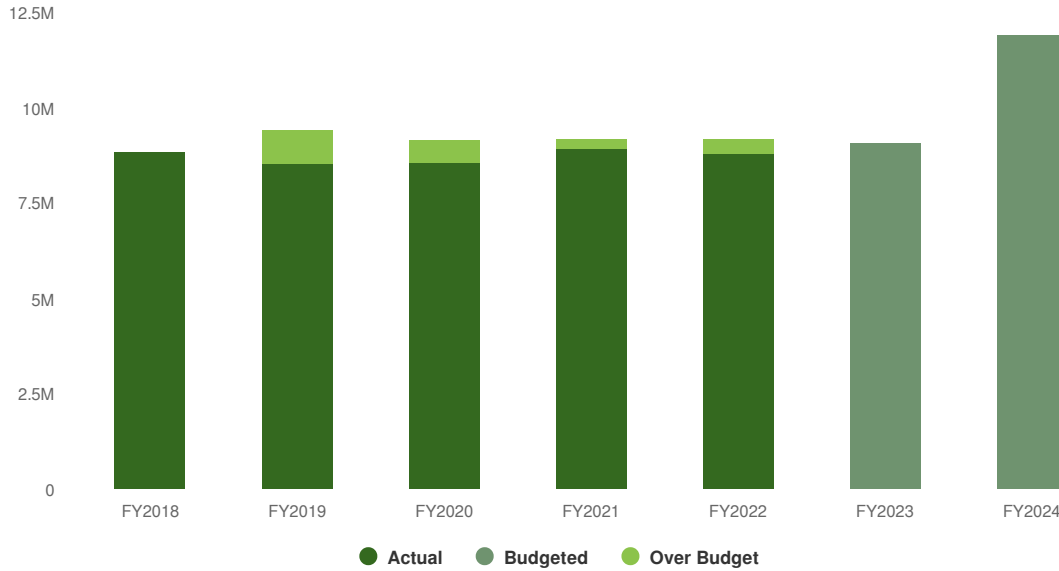
Category	FY2019	FY2020	FY2021	FY2022	FY2023
HOTEL/MOTEL/VHR/B&B	5,017,572	3,728,196	2,635,947	3,831,862	4,570,944
RETAIL SALES	2,975,583	3,176,522	3,546,276	3,539,184	3,545,007
RESTAURANT/BAR/CATERING	2,026,385	1,684,133	1,643,985	2,067,063	2,345,529
FOOD FOR HOME CONSUMPTION (GROCERIES)	1,195,548	1,230,081	1,282,515	1,310,695	1,619,416
ALL OTHER PRIVILEGE TAX	688,094	710,950	808,330	758,105	766,235
AMUSEMENTS	455,258	337,861	73,807	322,065	523,395
REMOTE SELLERS	0	0	163,172	333,565	362,235
CONTRACTING	201,746	364,462	191,133	573,215	358,788
COMMERCIAL LEASE	249,749	271,214	255,067	304,376	327,802
USE TAX	206,726	247,775	172,155	226,001	266,082
RESIDENTIAL LEASE	176,248	204,131	219,060	222,073	196,931
RETAIL SALES - SINGLE ITEM PORTION OVER \$3000	28,108	39,298	122,384	43,822	170,526
USE TAX - SINGLE ITEM PORTION OVER \$3000	135,693	102,553	71,650	75,498	65,647
USE TAX - VEHICLE	2,779	1,892	619	524	429
LICENSE FEES	1,947	1,808	1,398	1,387	(135)
<b>Grand Total</b>	<b>13,361,437</b>	<b>12,100,877</b>	<b>11,187,498</b>	<b>13,609,436</b>	<b>15,118,831</b>

## Enterprise Charges for Service Summary

The increase in Electric Charges for Service is for the commercial rates increasing 20% in July 2023, an additional 10% increase in October 2023, and a final increase of 10% in January 2024 to offset the 40% increased Purchased Power Costs due to low water levels to run in a revenue earning capacity.

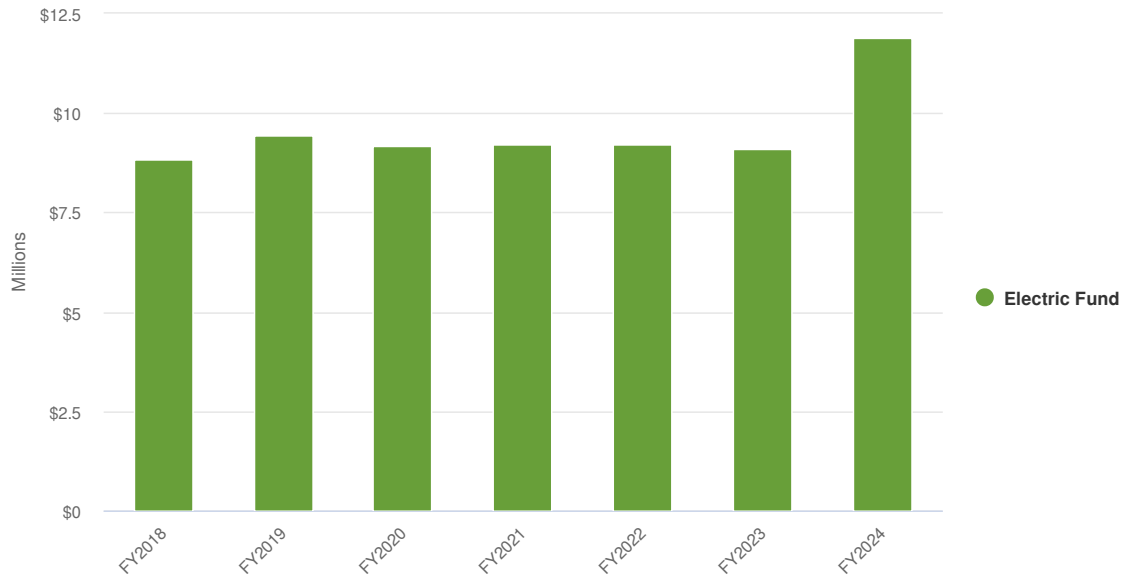
**\$11,898,323** **\$2,813,323**  
(30.97% vs. prior year)

### Electric Charges for Service Proposed and Historical Budget vs. Actual



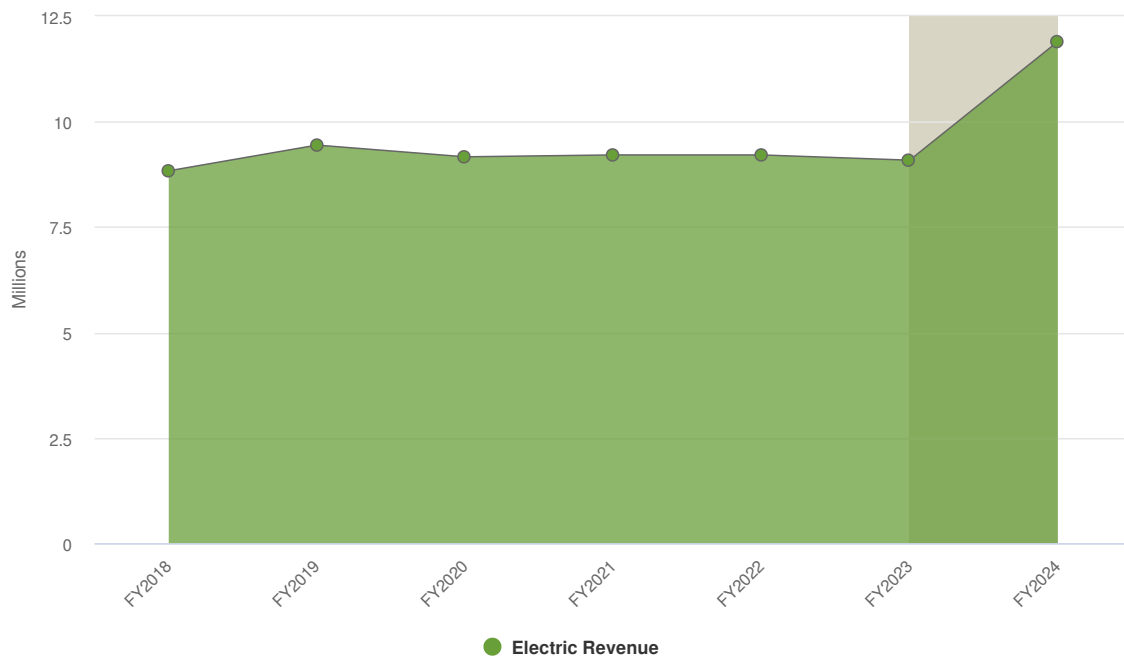
## Revenue by Fund

Budgeted and Historical 2024 Revenue by Fund



## Revenues by Source

Budgeted and Historical 2024 Revenues by Source



Grey background indicates budgeted figures.

Removed FY2021 Actual column due to column width size restrictions.

Name	Account ID	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Revenue Source</b>					
<b>Electric Revenue</b>					
Interest/Rent Revenues	50-300-4190	\$5,781	\$5,000	\$100,000	1,900%
Commercial	50-300-4420	\$5,446,297	\$5,607,000	\$7,468,515	33.2%
Residential	50-300-4440	\$3,479,944	\$3,265,000	\$4,081,808	25%
Pole Rental	50-300-4491	\$16,267	\$10,000	\$50,000	400%
Miscellaneous Revenue	50-300-4570	\$64,674	\$48,000	\$48,000	0%
Construction Revenue/Customer Line Extensions	50-300-4580	\$109,673	\$150,000	\$150,000	0%
Powell Generation	50-300-4585	\$85,235	\$0	\$0	0%
UAMPS Settlement Revenue	50-300-4590	\$1,550		\$0	N/A
<b>Total Electric Revenue:</b>		<b>\$9,209,421</b>	<b>\$9,085,000</b>	<b>\$11,898,323</b>	<b>31%</b>
<b>Total Revenue Source:</b>		<b>\$9,209,421</b>	<b>\$9,085,000</b>	<b>\$11,898,323</b>	<b>31%</b>

# Grant Revenues Summary

The City of Page receives federal and state grant funding from various agencies and sources, mainly for airport improvement and services through the Federal Air Administration and Community Development Building Grants for community projects. Restrictions on how grant funds may be used or what they may be spent on exist on all grants. Grants provide the City with vital funding for public infrastructure projects, library services, public safety equipment, and senior meals.

Budgeted grant revenues more than doubled from FY2021 to FY2024. This is due to the City receiving several large grants over the last two years.

- Federal Aviation Administration - \$4.4M for Alternative Essential Air Services.
- American Rescue Plan Act (ARPA) Funds - To assist with economic recovery from COVID-19. The City received half of \$2.5M in FY2022 and the other half in FY2023.
- Community Development Block Grants - \$353K was awarded for Community Center improvements and \$2M pass-through funding for a residential treatment facility.
- Arizona State Parks and Trails - \$200K for the Red Mesa Trail.
- Arizona Library Association - \$200K for Summer Reading Program in FY2022 and FY2023.
- Office of Justice Programs - \$550K for establishing a Drug Court Program.
- Miscellaneous - The City budgeted \$3M in Miscellaneous grants based on grant applications anticipated to be submitted.

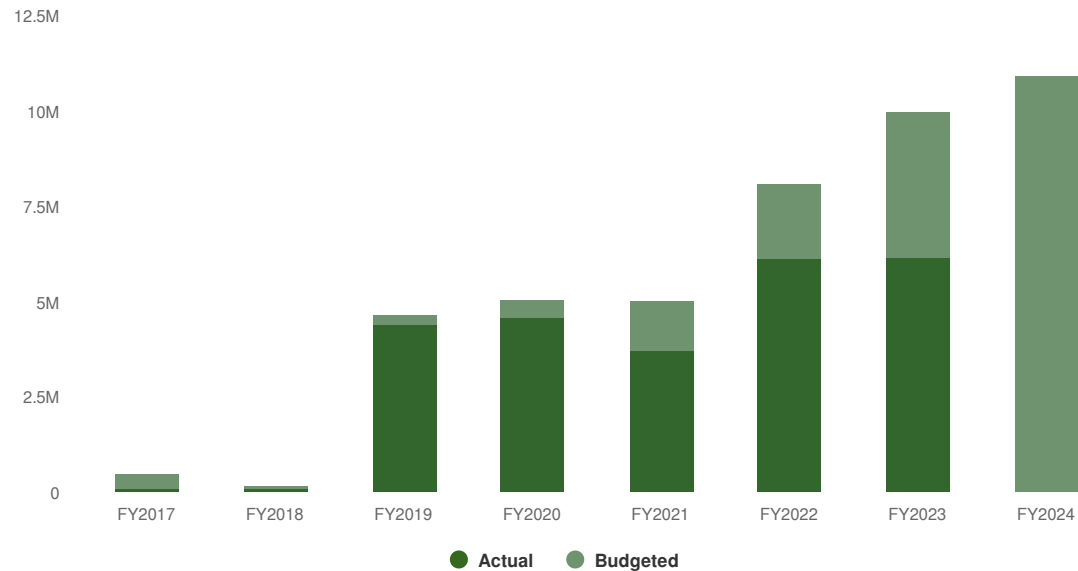
The City will continue to seek grant funding opportunities to benefit the community.

\$10,930,000

\$956,857

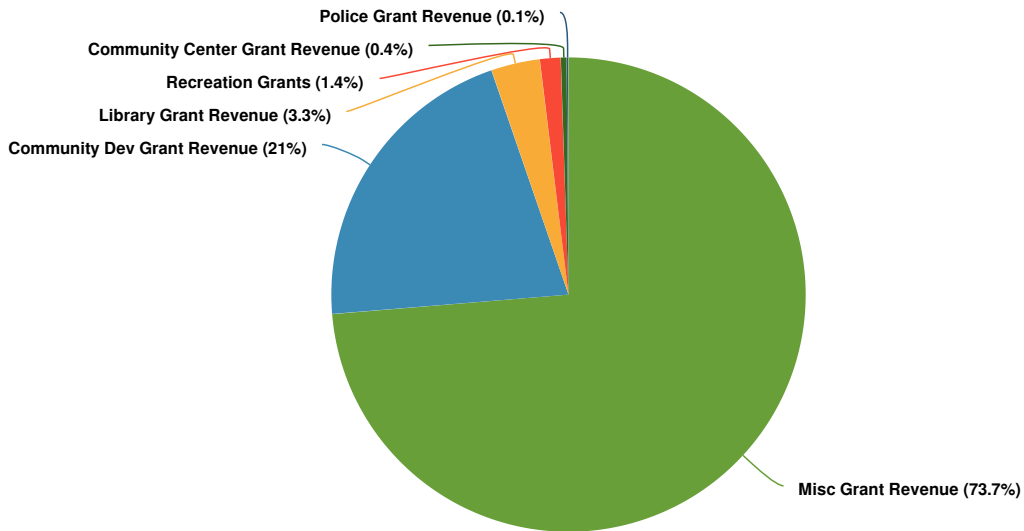
(9.59% vs. prior year)

Grant Revenues Proposed and Historical Budget vs. Actual

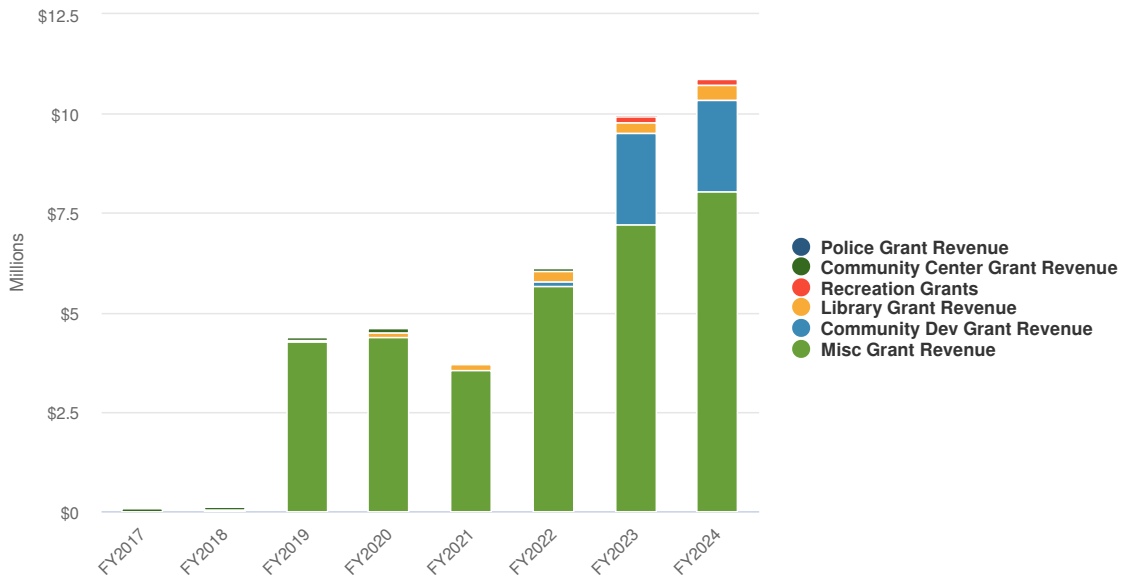


## Revenues by Source

### Projected 2024 Revenues by Source



### Budgeted and Historical 2024 Revenues by Source





Removed FY2021 Actual column due to column width size restrictions.

Name	Account ID	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Revenue Source</b>					
<b>Grant Revenue</b>					
<b>Police Grant Revenue</b>					
POLICE GRANT REVENUE	25-32-90000	\$0	\$10,000	\$10,000	0%
BULLET PROOF VEST GRANT REV	25-32-92000	\$3,748	\$3,000	\$3,000	0%
<b>Total Police Grant Revenue:</b>		<b>\$3,748</b>	<b>\$13,000</b>	<b>\$13,000</b>	<b>0%</b>
<b>Community Center Grant Revenue</b>					
NACOG GRANT REV- MEALS	25-33-40850	\$51,122	\$33,000	\$33,000	0%
NACOG GRANT REV-MINI GRANT	25-33-40875	\$4,950	\$0	\$0	0%
COMMUNITY CTR MISC GRANT REV	25-33-49750	\$30,617	\$10,000	\$10,000	0%
<b>Total Community Center Grant Revenue:</b>		<b>\$86,689</b>	<b>\$43,000</b>	<b>\$43,000</b>	<b>0%</b>
<b>Misc Grant Revenue</b>					
ALT ESSENTIAL AIR SERV REVENUE	25-34-80000	\$4,390,643	\$4,400,000	\$4,400,000	0%
MISCELLANEOUS GRANTS	25-34-99900	\$0	\$1,000,000	\$1,000,000	0%
MAGISTRATE MISC GRANT REVENUE	25-39-90100	\$0	\$550,000	\$520,000	-5.5%
ARPA FUNDS REVENUE	25-39-92000	\$1,257,268	\$1,257,268	\$0	-100%
FIRE DEPT. GRANT REVENUE	25-39-99503	\$0	\$10,000	\$2,135,000	21,250%
<b>Total Misc Grant Revenue:</b>		<b>\$5,647,911</b>	<b>\$7,217,268</b>	<b>\$8,055,000</b>	<b>11.6%</b>
<b>Community Dev Grant Revenue</b>					
Comm Dev. Grant Revenue	25-35-85000	\$129,099	\$2,300,000	\$2,300,000	0%
<b>Total Community Dev Grant Revenue:</b>		<b>\$129,099</b>	<b>\$2,300,000</b>	<b>\$2,300,000</b>	<b>0%</b>
<b>Recreation Grants</b>					
RECREATION GRANTS	25-36-99100	\$0	\$155,000	\$155,000	0%
<b>Total Recreation Grants:</b>		<b>\$0</b>	<b>\$155,000</b>	<b>\$155,000</b>	<b>0%</b>
<b>Library Grant Revenue</b>					
LIBRARY MISC GRANT REVENUE	25-37-99100	\$13,500	\$100,000	\$100,000	0%
AZ LIBRARY ASSN REVENUE	25-37-99125	\$105,511		\$0	N/A
COLLABORATIVE/CULTURAL GRANT	25-37-99200	\$0	\$3,000	\$12,000	300%
YOUNG ADULT/CH PROG REV	25-37-99250	\$10,000	\$9,000	\$13,000	44.4%
LIBRARY OUTREACH TRAINING	25-37-99300	\$1,000	\$0	\$11,000	N/A
LIBRARY OUTREACH GRANT	25-37-99400	\$17,899	\$20,000	\$32,000	60%
MISC COUNTY FUNDS - REVENUE	25-37-99500	\$97,299	\$101,375	\$180,000	77.6%
LTSA GRANT REVENUE	25-37-99600	\$0	\$11,500	\$16,000	39.1%
E RATE GRANT REVENUE	25-37-99650	\$5,057		\$0	N/A
<b>Total Library Grant Revenue:</b>		<b>\$250,267</b>	<b>\$244,875</b>	<b>\$364,000</b>	<b>48.6%</b>
<b>Total Grant Revenue:</b>		<b>\$6,117,713</b>	<b>\$9,973,143</b>	<b>\$10,930,000</b>	<b>9.6%</b>
<b>Total Revenue Source:</b>		<b>\$6,117,713</b>	<b>\$9,973,143</b>	<b>\$10,930,000</b>	<b>9.6%</b>

# Capital Revenue Summary

As of June 30, 2023, the City of Page's Capital Fund cash allocation was about \$4.4 million (pre-audited). The City has focused on building the Capital Fund balance and utilizing other fund sources to enable the City to complete large beneficial projects.

Building the fund balance strategies:

- Dedicating 70% of the 1% sales tax, estimated to be about \$3 million in FY2024.
- Dedicating funds from land sales, estimated to be about \$3.3 million in FY2024.
- Repayment from Horseshoe Bend Fund for Phase 1 and 2 costs covered by the Capital Fund, scheduled loan payment of \$307,167 for FY2024.

Coverage from other fund sources:

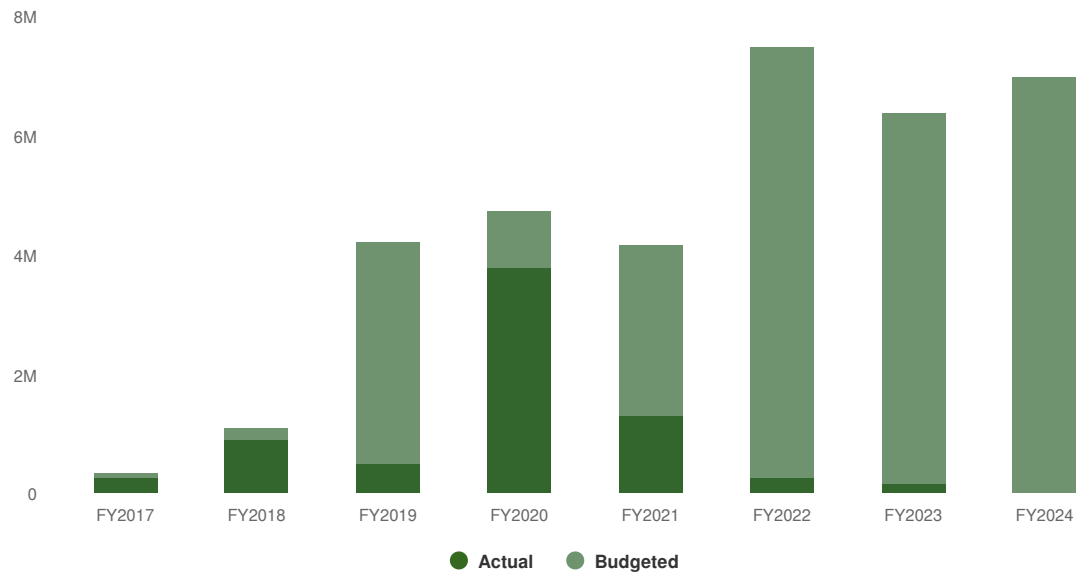
- General Fund - \$1.43 million budgeted capital expenses to be covered by the General Fund.
- Federal Aviation Administration - Federal reimbursement grants for airport improvement projects, estimated at \$5.9 million in FY2024.
- Arizona Department of Transportation - State reimbursement grant for airport improvement projects, estimated at \$230,000 in FY2024.
- Airport Fund - Covers capital expenses that are not grant funded, estimated at \$1 million in FY2024.
- Cemetery Fund - Covers capital expenses, estimated at \$190,000 in FY2024.
- Horseshoe Bund Fund - Covers capital expenses, estimated at \$70,000 in FY2024.

\$7,002,600

\$603,600

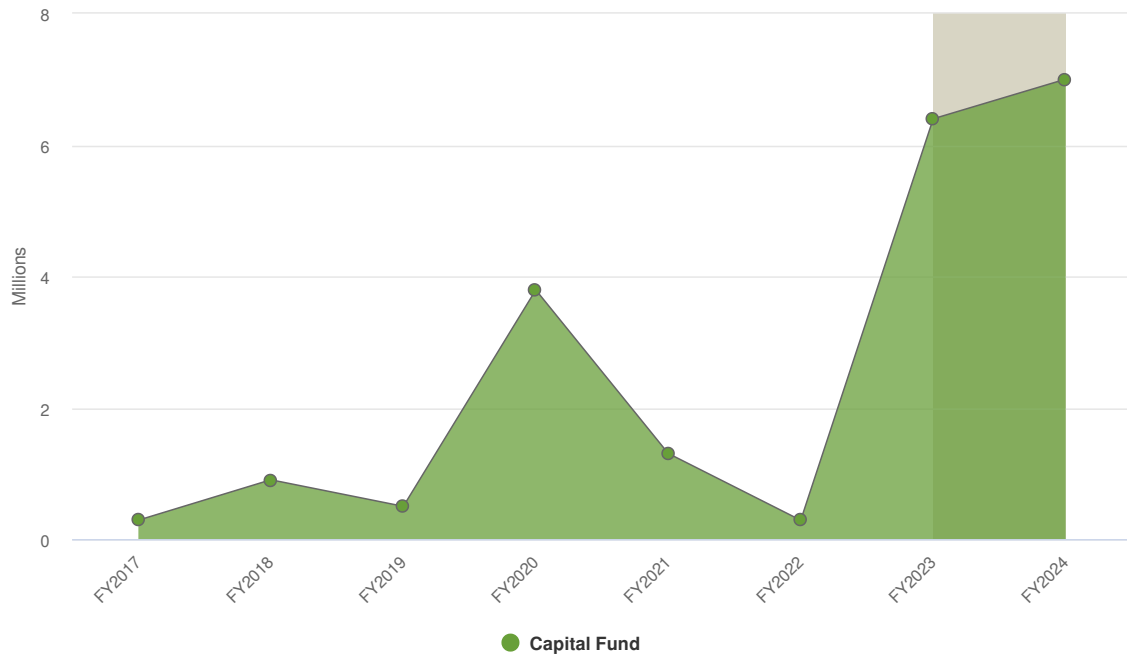
(9.43% vs. prior year)

Capital Revenue Proposed and Historical Budget vs. Actual



## Revenue by Fund

### Budgeted and Historical 2024 Revenue by Fund

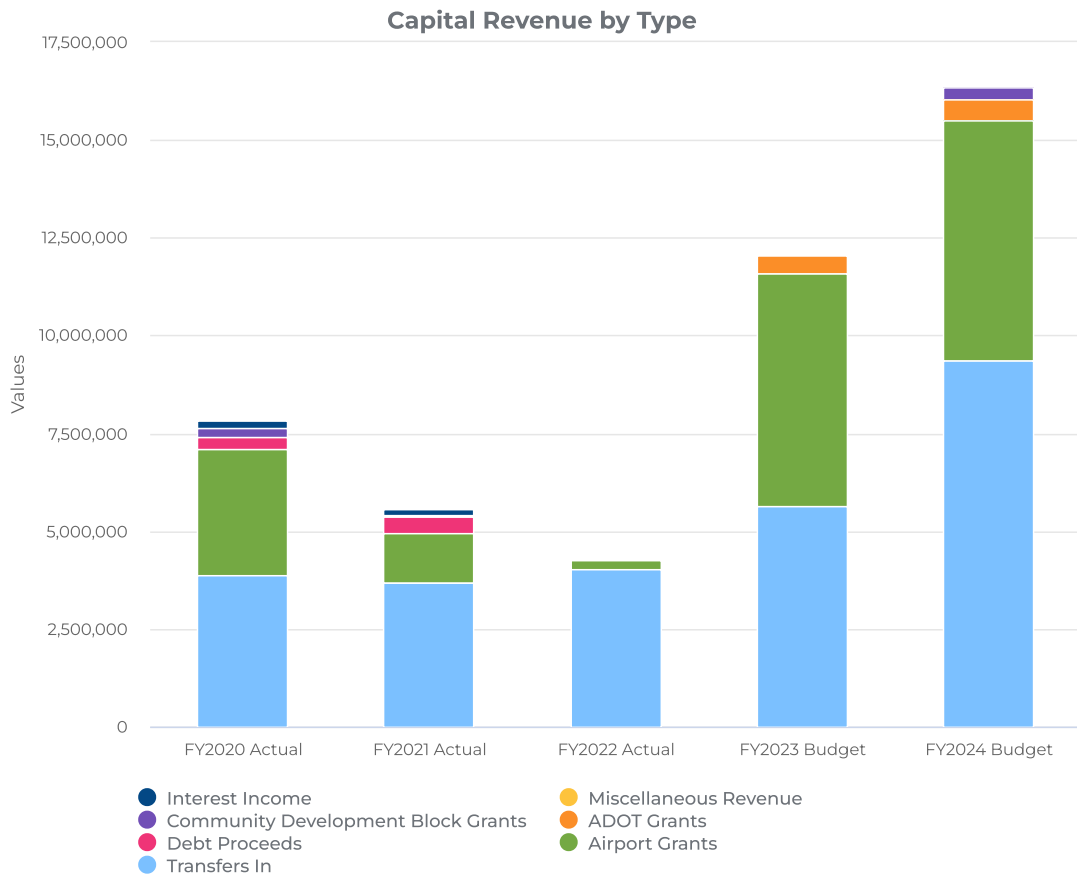


Grey background indicates budgeted figures.

Removed FY2021 Actual column due to column width size restrictions.

Name	Account ID	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Capital Fund</b>					
<b>Capital Project Revenue</b>					
AIRPORT IMPROVEMENTS-FEDERAL	40-36-25300	\$197,621	\$5,922,000	\$5,922,000	0%
AIRPORT IMPROVEMENTS-STATE	40-36-25310	\$22,613	\$37,000	\$230,600	523.2%
ADOT GRANT REVENUE	40-36-25350	\$65,962	\$440,000	\$550,000	25%
CDBG REVENUE	40-36-25400	\$0	\$0	\$300,000	N/A
<b>Total Capital Project Revenue:</b>		<b>\$286,196</b>	<b>\$6,399,000</b>	<b>\$7,002,600</b>	<b>9.4%</b>
<b>Total Capital Fund:</b>		<b>\$286,196</b>	<b>\$6,399,000</b>	<b>\$7,002,600</b>	<b>9.4%</b>

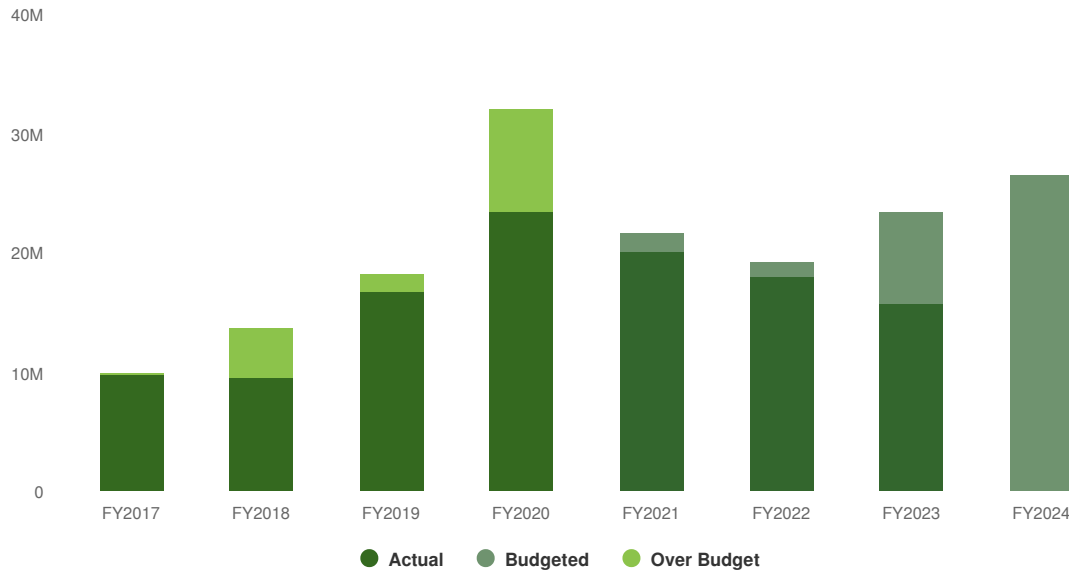
# Revenue by Type



## Non-Major Revenue Sources Summary

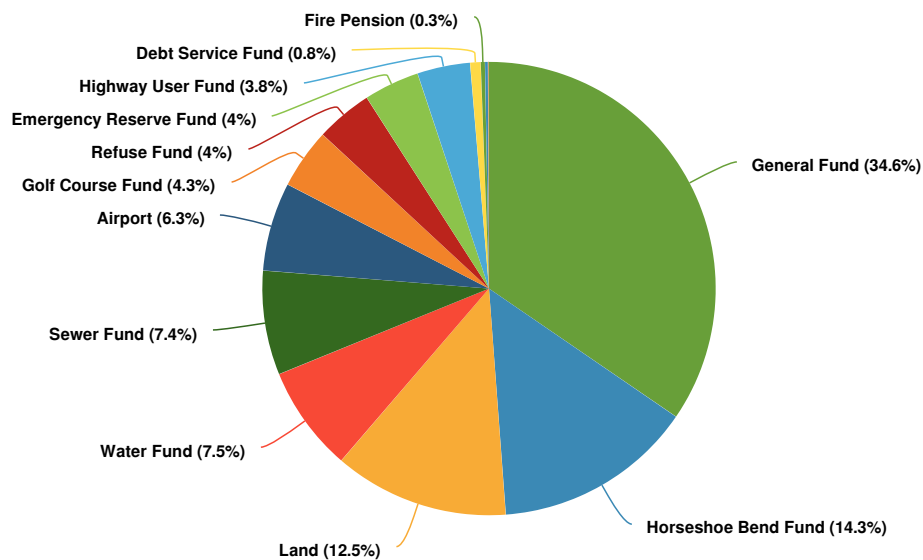
**\$26,578,520** **\$3,240,740**  
(13.89% vs. prior year)

### Non-Major Revenue Sources Proposed and Historical Budget vs. Actual

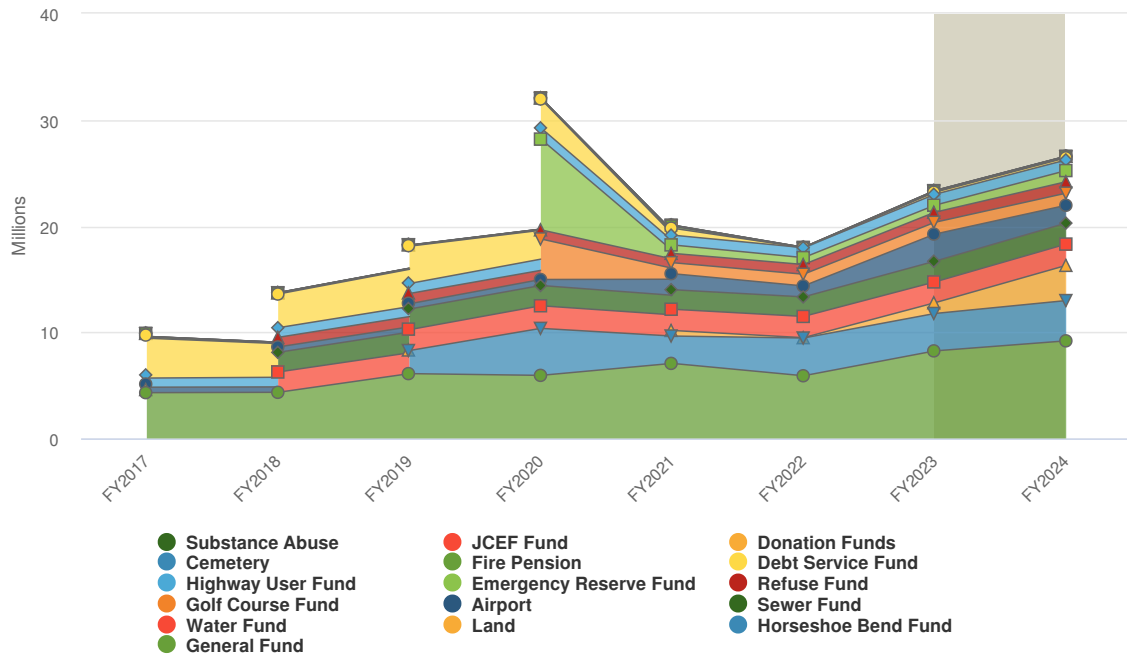


## Revenue by Fund

### 2024 Revenue by Fund



## Budgeted and Historical 2024 Revenue by Fund

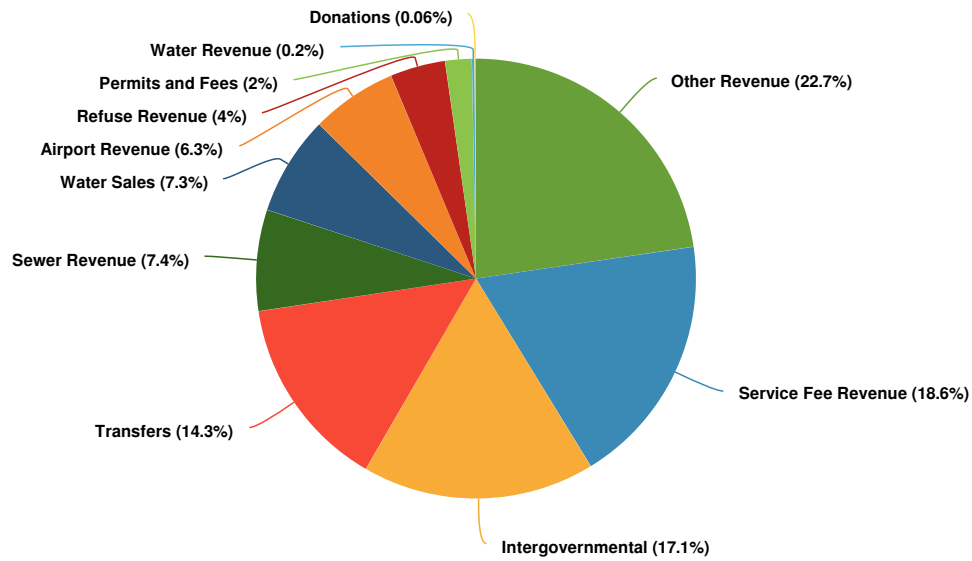


Grey background indicates budgeted figures.

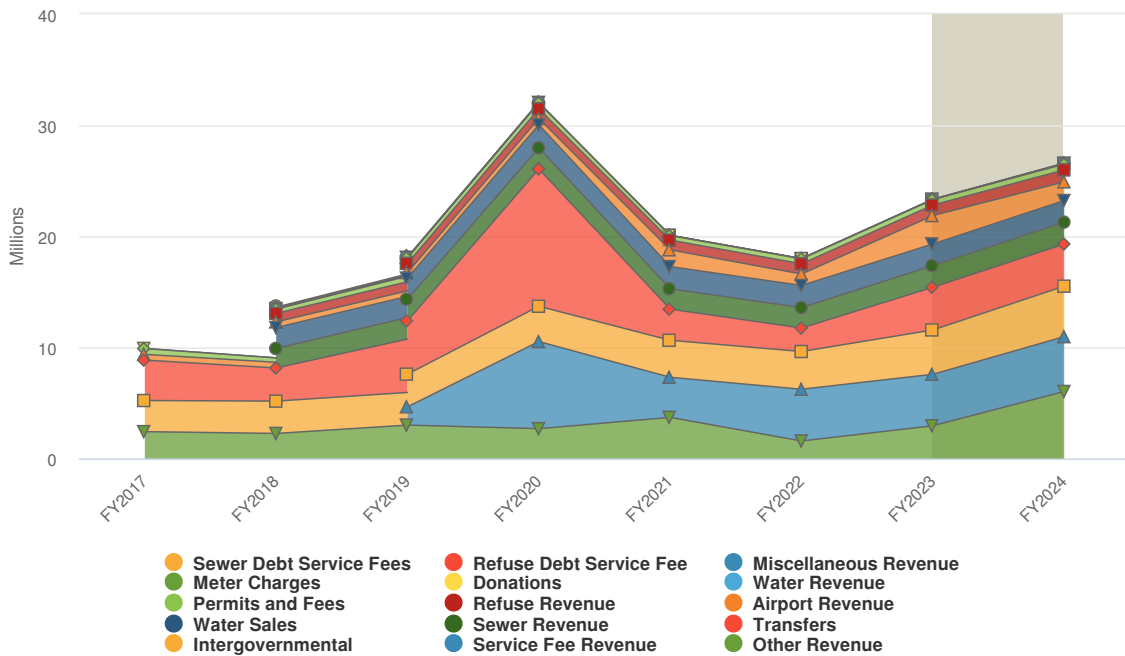
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
General Fund	\$7,064,648	\$5,899,968	\$8,242,065	\$9,187,079	11.5%
Emergency Reserve Fund	\$793,974	\$647,647	\$660,000	\$1,050,000	59.1%
Donation Funds	\$12,941	\$12,506	\$14,600	\$15,400	5.5%
Land	\$525,309	\$32,295	\$1,010,000	\$3,315,000	228.2%
Highway User Fund	\$922,777	\$939,919	\$1,024,531	\$1,003,176	-2.1%
Substance Abuse	\$3,021	\$2,242	\$2,500	\$2,500	0%
Cemetery	\$84,207	\$88,311	\$55,000	\$55,000	0%
JCEF Fund	\$3,125	\$3,108	\$4,050	\$2,565	-36.7%
Airport	\$1,510,509	\$1,033,169	\$2,553,434	\$1,678,300	-34.3%
Debt Service Fund	\$654,923	\$2,649	\$200,000	\$200,000	0%
Fire Pension	\$190,037	-\$75,061	\$78,500	\$78,500	0%
Horseshoe Bend Fund	\$2,575,525	\$3,553,877	\$3,522,000	\$3,792,000	7.7%
Water Fund	\$2,000,505	\$2,000,505	\$1,962,000	\$2,006,000	2.2%
Sewer Fund	\$1,837,994	\$1,837,994	\$1,950,000	\$1,974,000	1.2%
Refuse Fund	\$878,065	\$915,732	\$948,100	\$1,076,000	13.5%
Golf Course Fund	\$1,035,038	\$1,102,814	\$1,111,000	\$1,143,000	2.9%
<b>Total:</b>	<b>\$20,092,597</b>	<b>\$17,997,675</b>	<b>\$23,337,780</b>	<b>\$26,578,520</b>	<b>13.9%</b>

# Revenues by Source

## Projected 2024 Revenues by Source



## Budgeted and Historical 2024 Revenues by Source



Grey background indicates budgeted figures.

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Revenue Source					
Permits and Fees	\$407,481	\$451,770	\$494,500	\$523,550	5.9%
Intergovernmental	\$3,331,653	\$3,397,883	\$3,992,883	\$4,545,288	13.8%
Transfers	\$2,803,355	\$2,115,081	\$3,842,917	\$3,792,371	-1.3%
Other Revenue	\$3,700,496	\$1,576,343	\$2,946,346	\$6,032,611	104.7%
Donations	\$12,941	\$12,506	\$14,600	\$15,400	5.5%
Service Fee Revenue	\$3,609,598	\$4,656,691	\$4,633,000	\$4,935,000	6.5%
Airport Revenue	\$1,510,509	\$1,033,169	\$2,553,434	\$1,678,300	-34.3%
Water Revenue			\$1,000	\$50,000	4,900%
Water Sales	\$1,991,385	\$1,991,385	\$1,950,000	\$1,945,000	-0.3%
Meter Charges	\$7,463	\$7,463	\$10,000	\$10,000	0%
Miscellaneous Revenue	\$1,657	\$1,657	\$1,000	\$1,000	0%
Sewer Revenue	\$1,837,994	\$1,837,994	\$1,950,000	\$1,974,000	1.2%
Refuse Revenue	\$878,065	\$915,732	\$948,100	\$1,076,000	13.5%
<b>Total Revenue Source:</b>	<b>\$20,092,597</b>	<b>\$17,997,675</b>	<b>\$23,337,780</b>	<b>\$26,578,520</b>	<b>13.9%</b>



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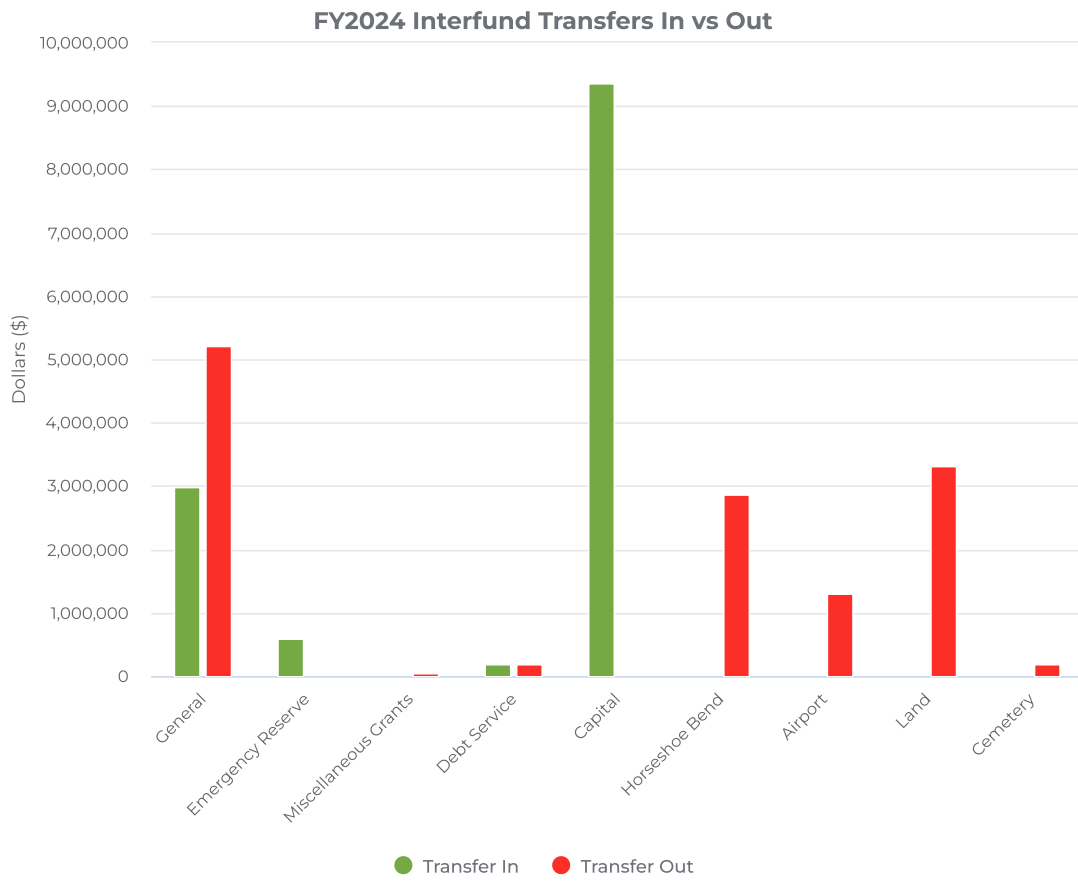
## **INTERFUND TRANSFERS**

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## Interfund Transfer Summary

The City budgets interfund transfers based on ordinances, resolutions and to cover anticipated expenses from appropriate funds. The focus in recent years has been to build the Capital Fund for large community projects and infrastructure.

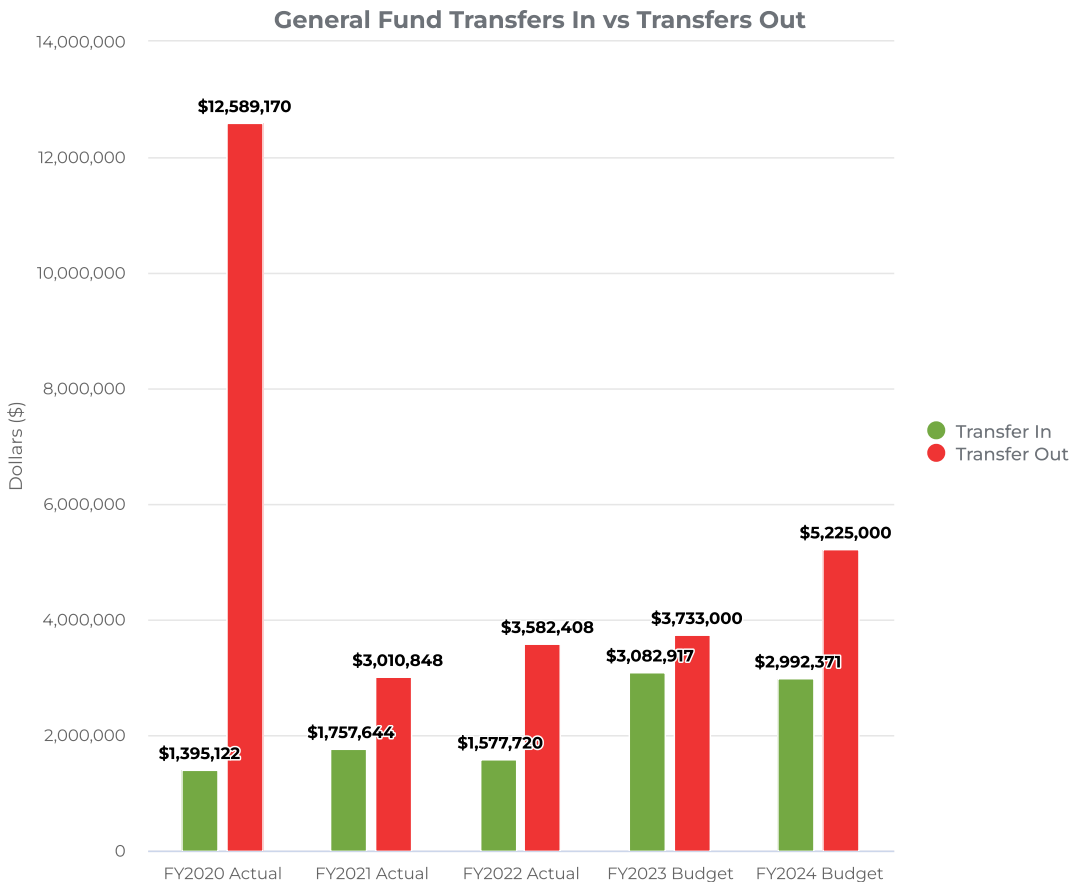
Fund / Account Number	Account Title	Transfer In	Transfer Out
<b>10-General Fund</b>		<b>2,992,371</b>	<b>5,225,000</b>
10-38-75100	TRANSFER FROM OTHER FUNDS	250,000	
10-38-75850	TRANSFER FROM AIRPORT	259,900	
10-38-75950	TRANSFER FROM HORSESHOE BEND	2,482,471	
10-407-9815	TRANSFER TO DEBT SERVICE		200,000
10-407-9838	TRANSFER TO EMERGENCY RESERVE		600,000
10-407-9840	TRANSFER TO CAPITAL FUND		4,425,000
<b>12-Emergency Reserve Fund</b>		<b>600,000</b>	
12-38-41100	TRANSFER FROM GENERAL FUND	600,000	
<b>20-Debt Service Fund</b>		<b>200,000</b>	<b>200,000</b>
20-38-75120	TRANSFER FROM GENERAL FUND	200,000	
20-488-9712	TRANSFER TO GENERAL FUND		200,000
<b>25-Miscellaneous Grant Fund</b>			<b>50,000</b>
25-433-9712	TRANSFER TO GENERAL FUND		50,000
<b>40-Capital Grant Fund</b>		<b>9,358,000</b>	
40-36-25315	TRANSFER FROM AIRPORT	1,050,000	
40-38-75205	TRANSFER FROM LAND	3,315,000	
40-38-75210	TRANSFER FROM GENERAL FUND	4,425,000	
40-38-75220	TRANSFER FROM CEMETERY	190,000	
40-38-75225	TRANSFER FROM HORSESHOE BEND	378,000	
<b>45-Horseshoe Bend Fund</b>			<b>2,860,471</b>
45-450-9715	TRANSFER TO GENERAL FUND		2,482,471
45-450-9840	TRANSFER TO CAPITAL FUND		378,000
<b>46-Airport Fund</b>			<b>1,309,900</b>
46-489-9715	TRANSFER TO GENERAL FUND		259,900
46-489-9719	TRANSFER TO CAPITAL FUND		1,050,000
<b>48-Land Fund</b>			<b>3,315,000</b>
48-488-9715	TRANSFER TO CAPITAL FUND		3,315,000
<b>57-Cemetery Fund</b>			<b>190,000</b>
57-456-9650	TRANSFER TO CAPITAL FUND		190,000
<b>Grand Total</b>		<b>13,150,371</b>	<b>13,150,371</b>



## General Fund Transfers

### General Fund - Net Transfers (\$2.23M)

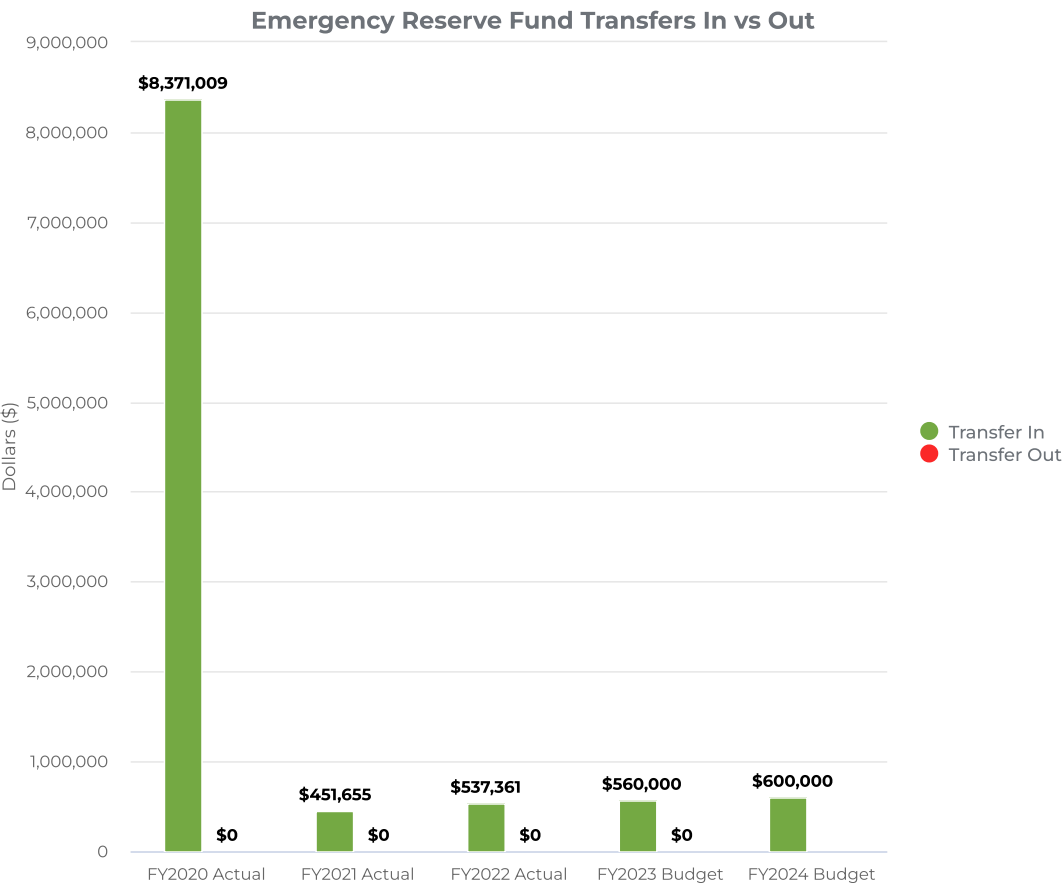
- Transfers In
  - Other Funds \$250K
    - \$200K from Debt Service for coverage for PSPRS unfunded liability, if any.
    - \$50K from Misc Grants Fund to cover Drug Court personnel expenses.
  - Airport Fund \$260K
    - \$260K from Airport Fund for salary allotment.
  - Horseshoe Bend Fund \$2.48M
    - \$127K Loan Repayment
    - \$2.35M Personnel expense allotment reimbursement based on department percentages.
      - City Manager 35%, City Attorney 35%, Police 20%, Fire 20%, Human Resources 30%, Finance 20%, Economic Development 10%, Information Technology 25%, Building Maintenance 10%, Public Works Administration 20%, Parks and Trails Maintenance 35%
- Transfer Out
  - Debt Service Fund \$200K
    - \$200K for long-term debt coverage, if any.
  - Emergency Reserve Fund \$600K
    - Per Ordinance 668-20. 15% of the 1% Sales Tax increase allotted to the Emergency Reserve Fund.
  - Capital Fund \$4.43M
    - Per Ordinance 668-20. 75% of the 1% Sales Tax increase allotted to the Capital Fund.



# Emergency Reserve Fund Transfers

Emergency Reserve Fund

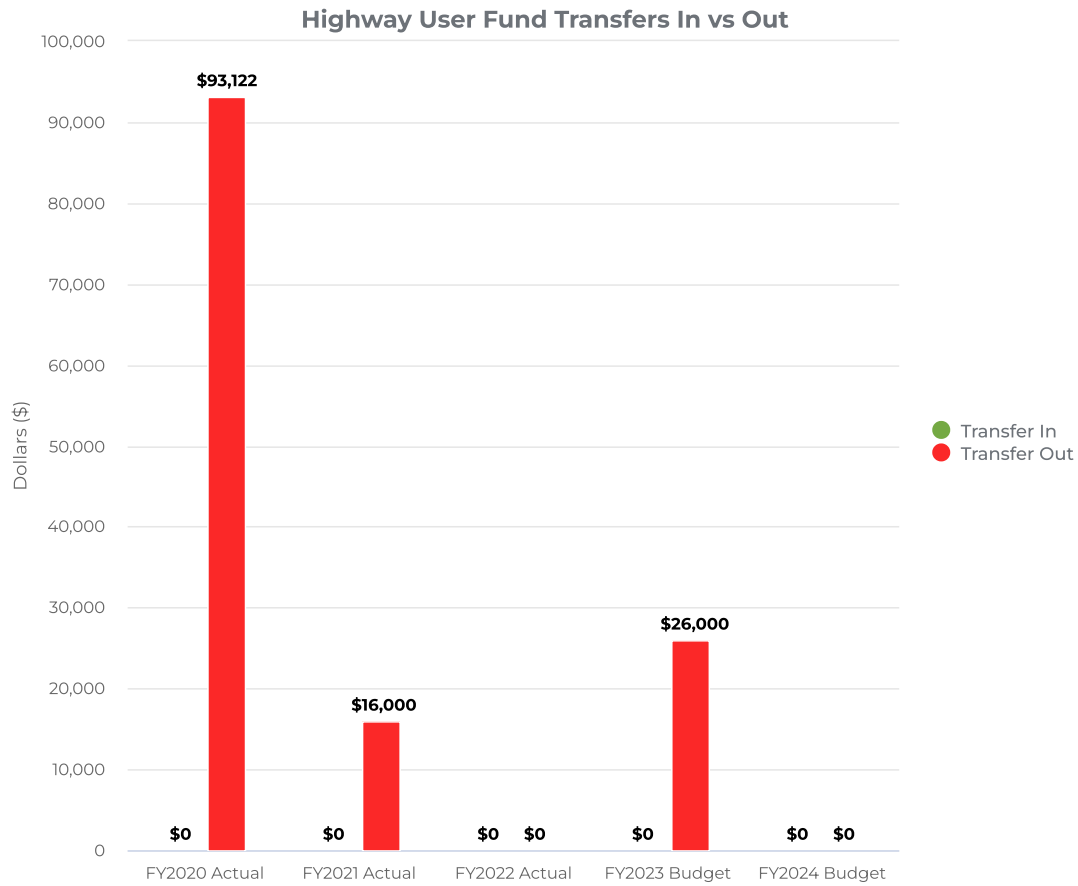
- Transfers In
  - General Fund \$600K
    - Per Ordinance 668-20. 15% of the 1% Sales Tax increase allotted to the Emergency Reserve Fund.



## Highway User Fund Transfers

### Highway User Fund

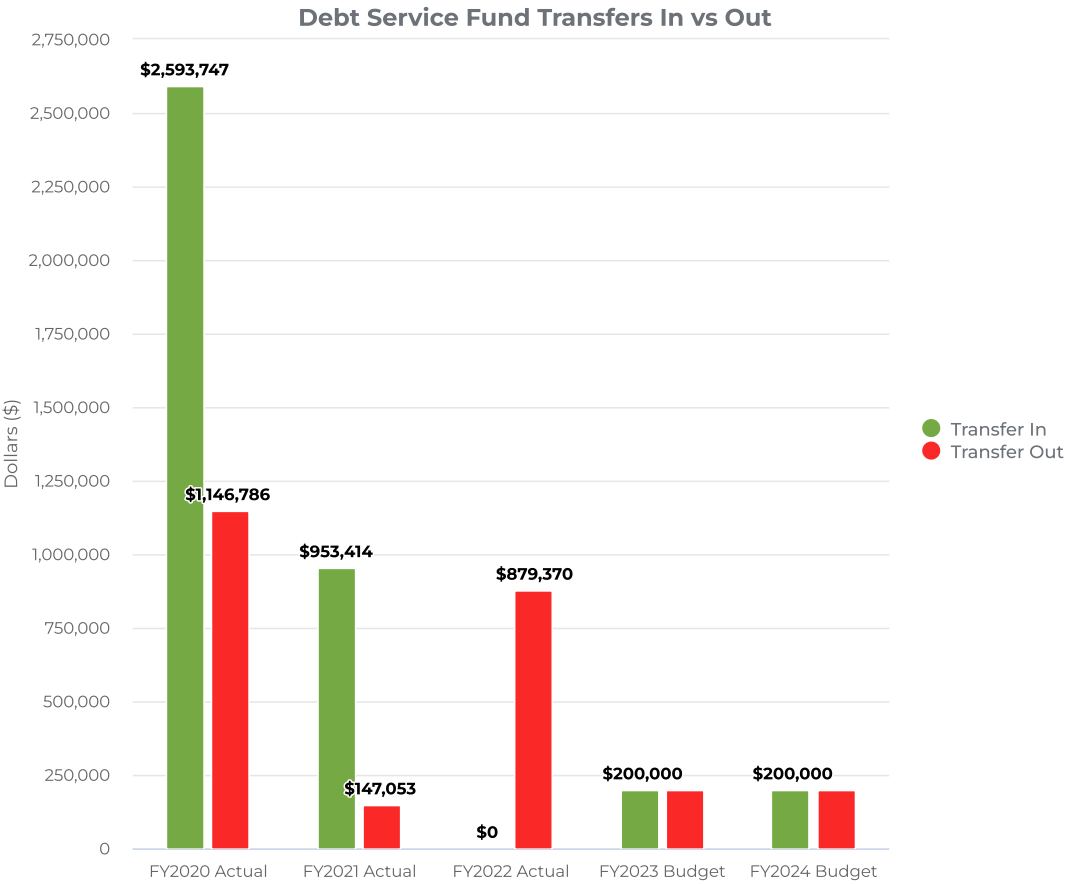
- No transfers budgeted for FY2024



# Debt Service Fund Transfers

Debt Service Fund

- Transfer In
  - General Fund \$200K
    - \$200K for long-term debt coverage, if any is incurred.
- Transfer Out
  - General Fund \$200K
    - Budgeted \$200K for possible PSPRS unfunded liability.



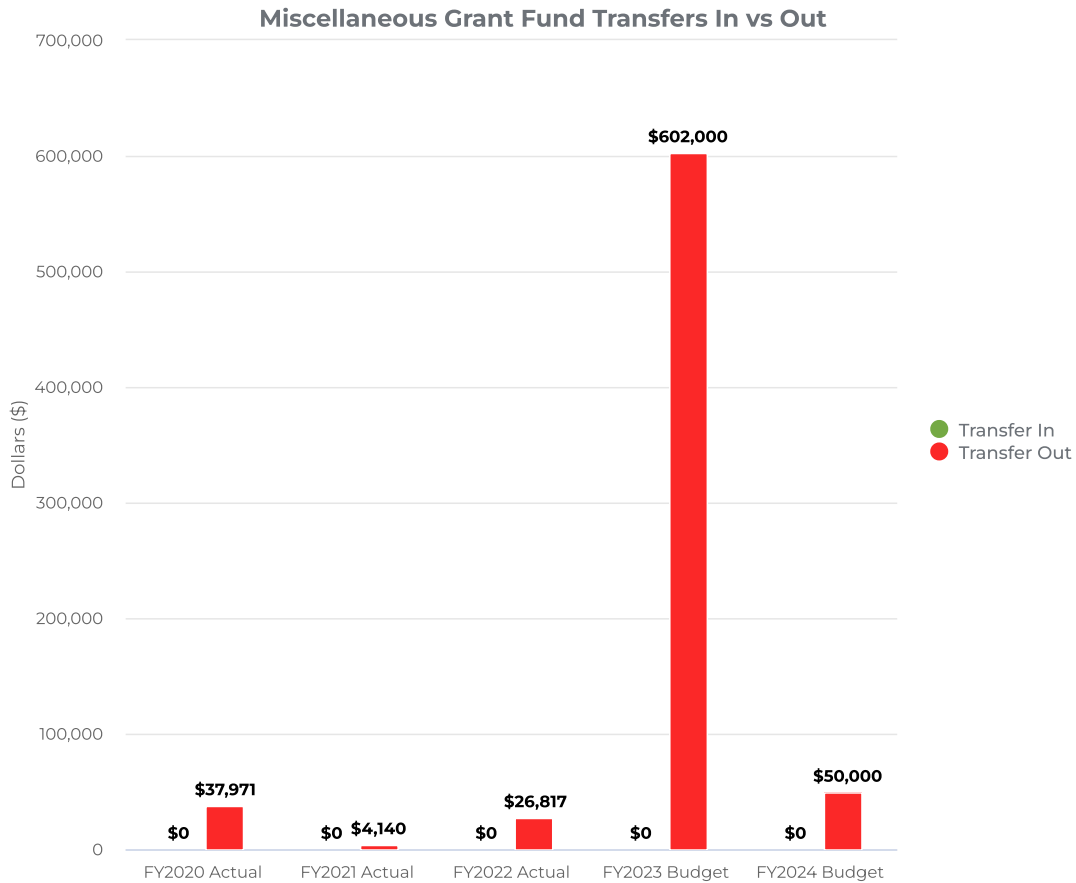
## Miscellaneous Grant Fund Transfers

### Miscellaneous Grant Fund

#### Transfers Out

##### General Fund \$50K

- \$50K to transfer possible NACOG surplus revenue over food expenses to assist with personnel costs.



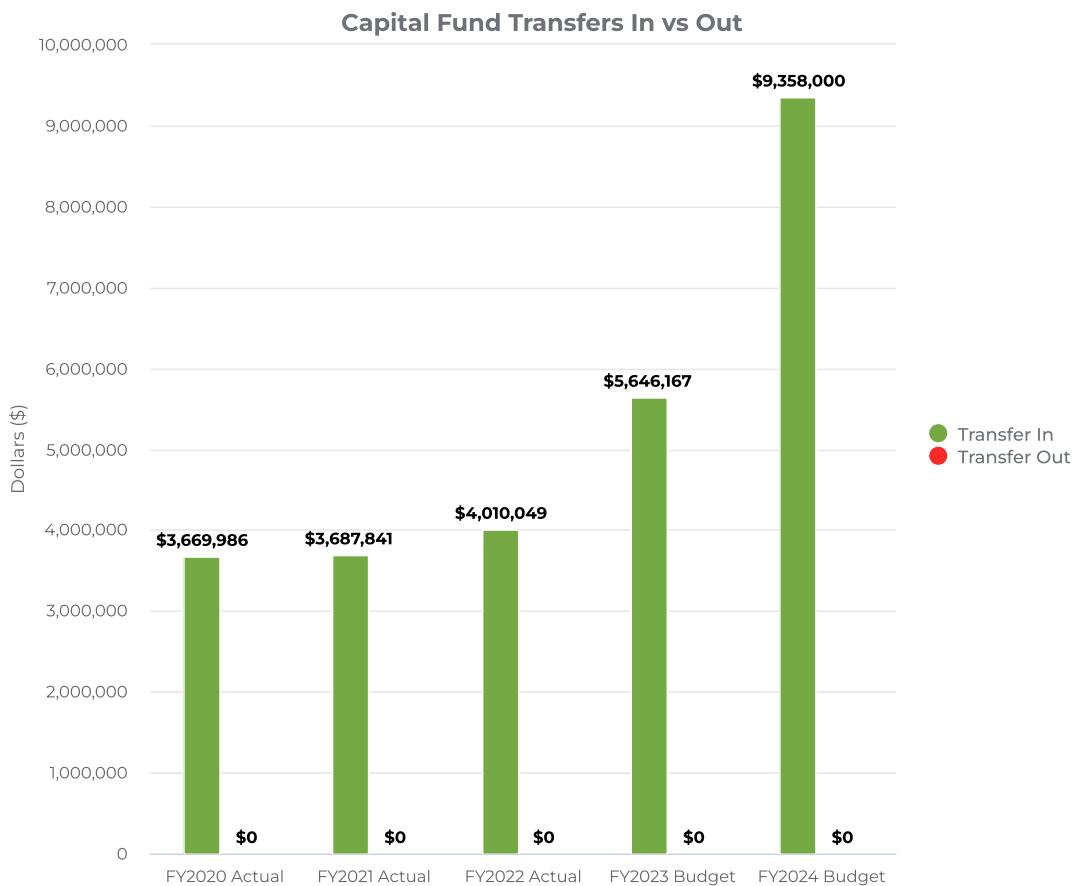


## Capital Fund Transfers

### Capital Fund Transfers

#### Transfers In

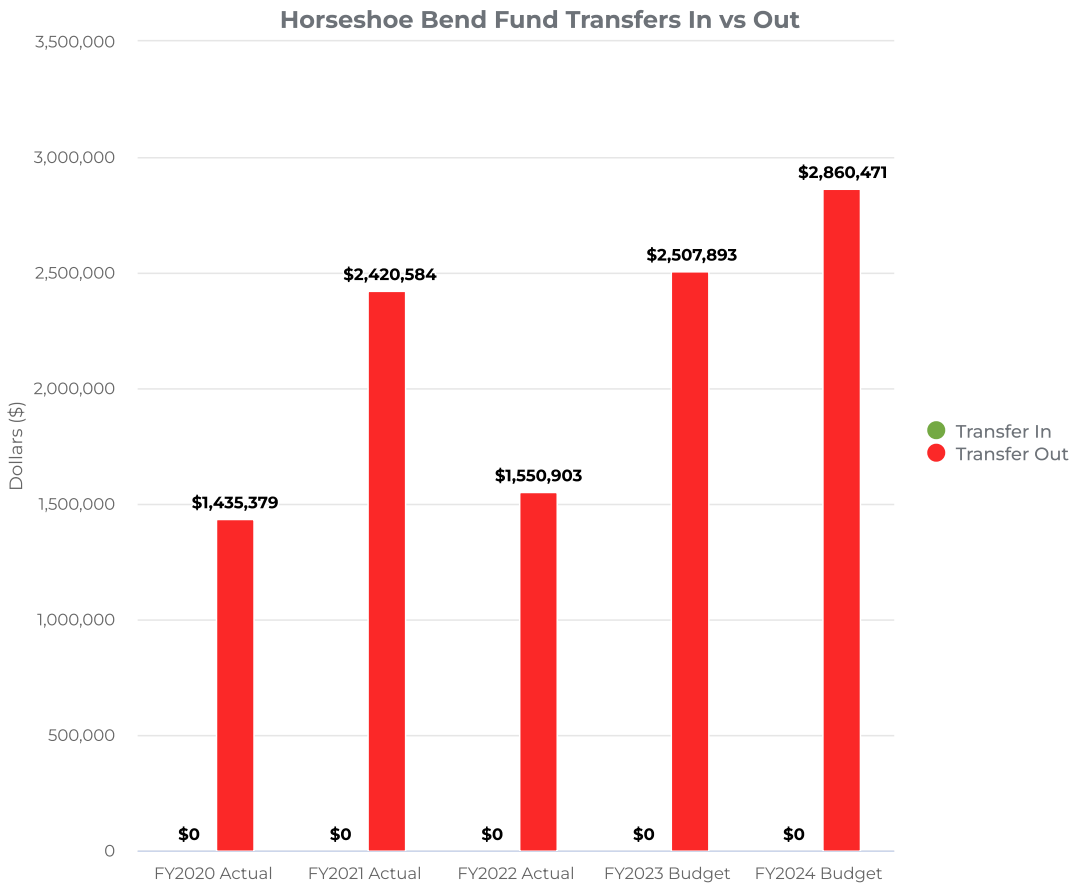
- Airport Fund \$1.05M
  - Transfer to cover capital costs to remodel the terminal, elevator and land-side development if unable to utilize federal funding.
- Land Fund \$3.32M
  - Per Resolution 1146-15. Proceeds of land sales shall be placed in the Capital Fund.
- General Fund \$4.43M
  - Per Ordinance 668-20. 75% of the 1% Sales Tax increase allotted to the Capital Fund.
- Cemetery Fund \$190K
  - Transfer to cover capital costs for cemetery development and Quonset hut.
- Horseshoe Bend Fund \$378K
  - Transfer to cover capital purchases made from Capital Fund \$70K.
    - \$20K Truck.
    - \$20K Transaction window replacement.
    - \$30K Replace gate system.
  - Loan repayment - Refinanced loan to reduce payment.
    - \$308K Loan to construct Phase 1 and 2 of Horseshoe Bend.



## Horseshoe Bend Transfers

### Horseshoe Bend Fund Transfers

- Transfers out
  - General Fund \$2.48M
    - \$2.36M Personnel expense allotment reimbursement based on department percentages.
      - City Manager 35%, City Attorney 35%, Police 20%, Fire 20%, Human Resources 30%, Finance 20%, Economic Development 10%, Information Technology 25%, Building Maintenance 10%, Public Works Administration 20%, Parks and Trails Maintenance 35%
    - \$127K Loan repayment for recapture of personnel and operating costs from the General Fund for Horseshoe Bend.
  - Capital Fund \$378K
    - Transfer to cover capital purchases made from Capital Fund \$70K.
      - \$20K Truck.
      - \$20K Transaction window replacement.
      - \$30K Replace gate system.
    - Loan repayment - Refinanced loan to reduce payment.
      - \$308K Loan recapture costs to construct Phase 1 and 2 of Horseshoe Bend.

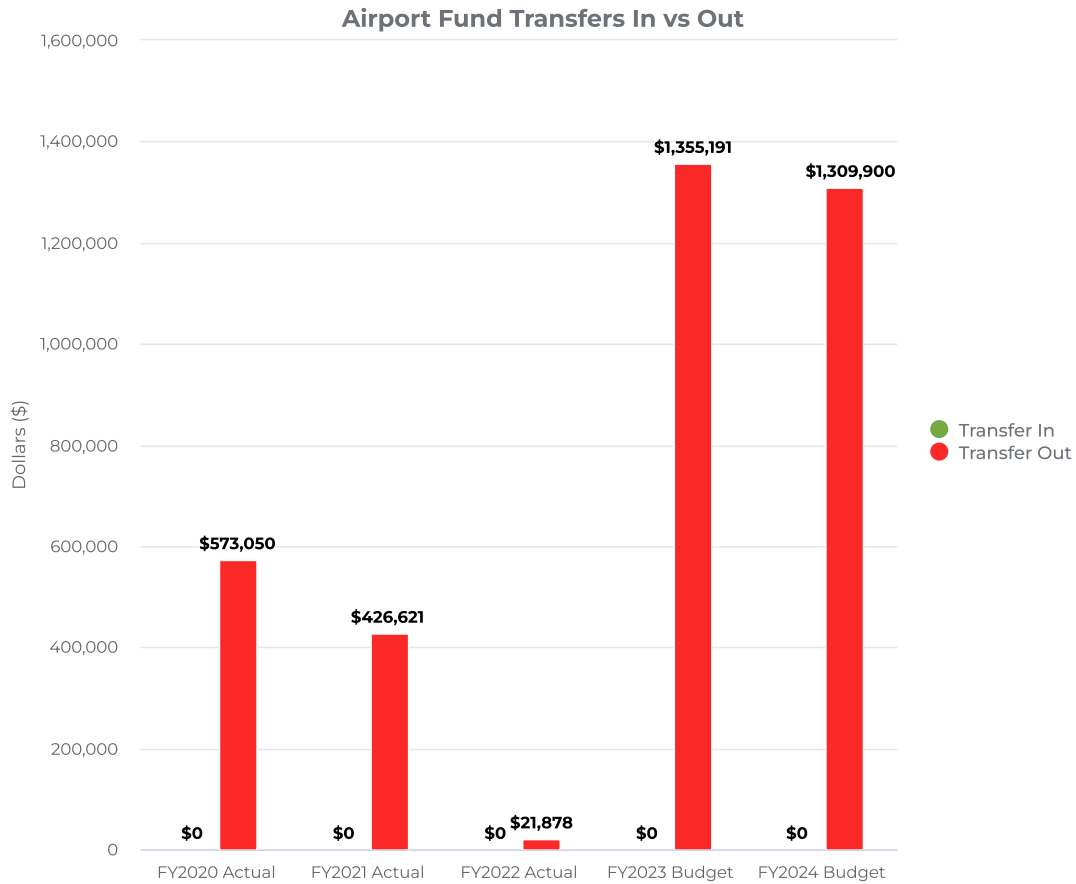


## Airport Transfers

### Airport Fund Transfers

#### Transfers Out

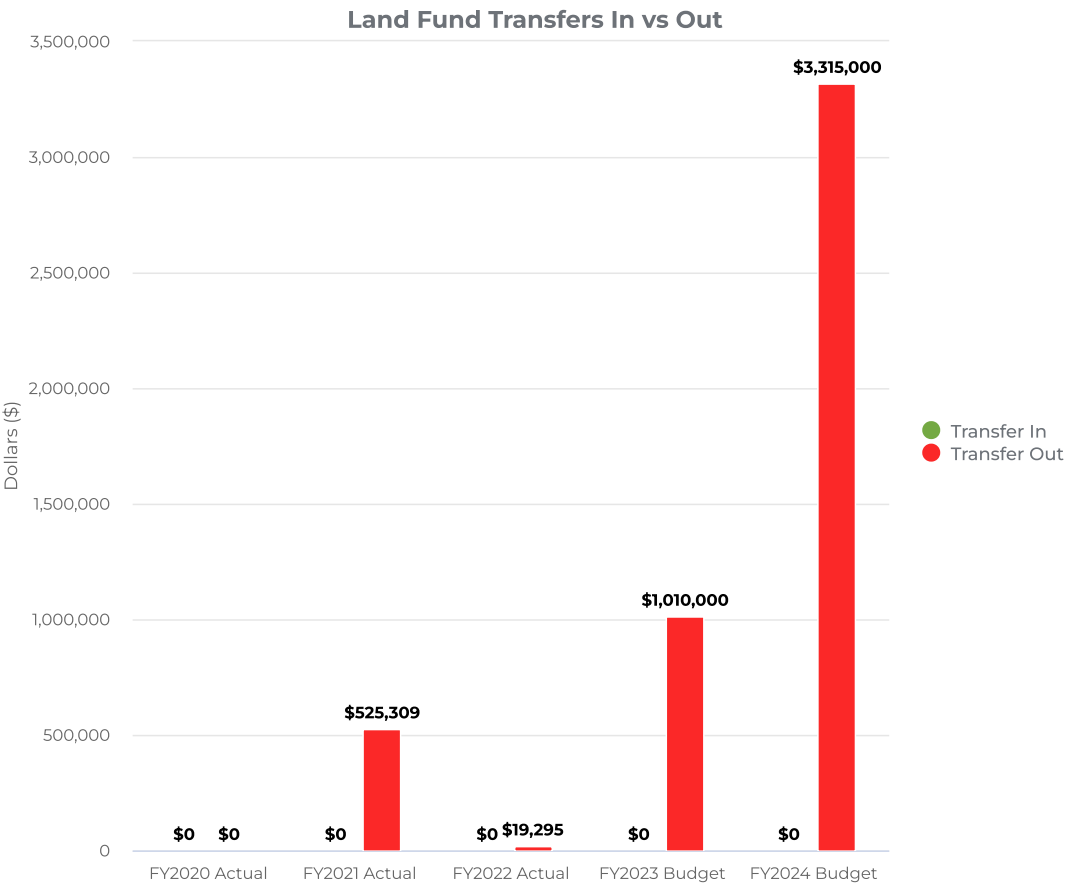
- Capital Fund \$1.05M
  - Transfer to cover capital costs to remodel the terminal, elevator and land-side development if unable to utilize federal funding.
- General Fund \$260K
  - \$260K Personnel expense allotment reimbursement based on department percentages.
    - City Manager 15%, City Attorney 15%, Finance 15%, and Information Technology 25%.



# Land Fund Transfers

Land Fund Transfers

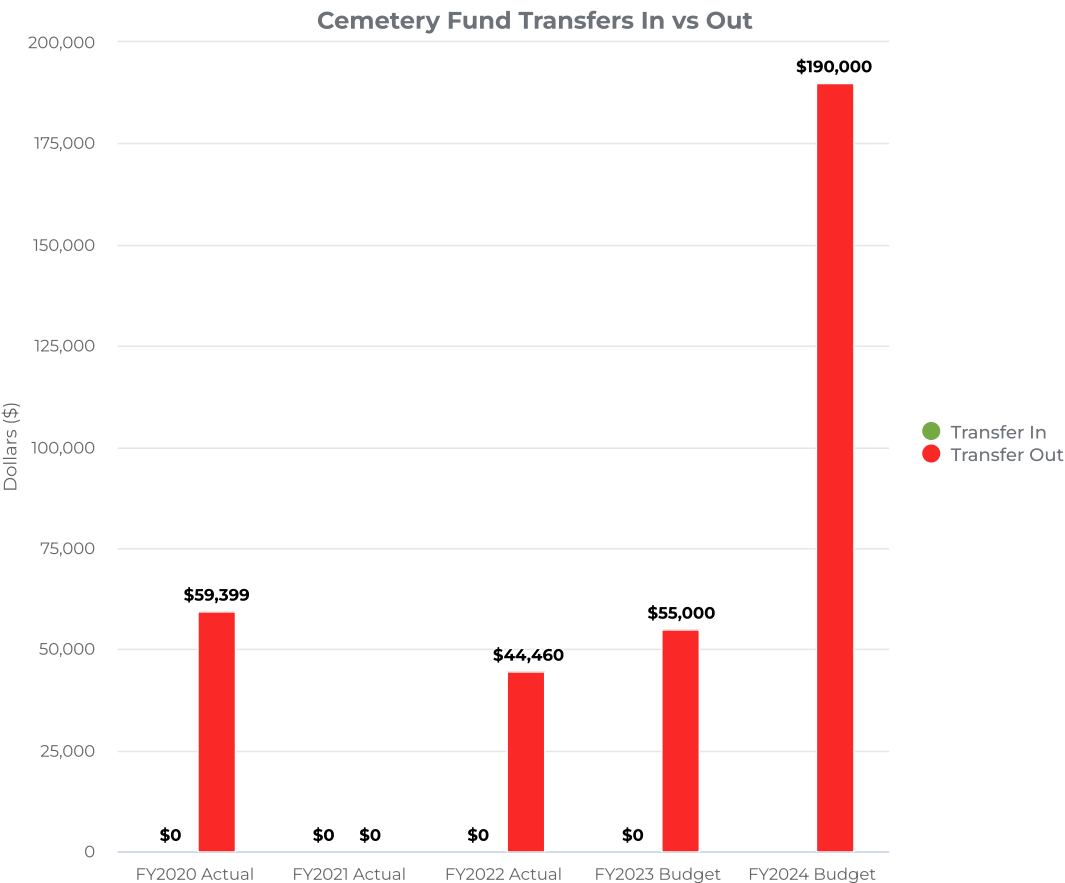
- Transfer Out
  - Land Fund \$1M
    - Per Resolution 1146-15. Proceeds of land sales shall be placed in the Capital Fund.
      - Possible Land Sales include:
        - Rodeo Grounds
        - Dealership
        - RV Park
        - Restaurant
        - Hotel



# Cemetery Fund Transfers

Cemetery Fund Transfers

- Transfers Out
  - Capital Fund \$190K
    - Transfer to cover capital costs for cemetery development and Quonset hut.



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# DEPARTMENTS

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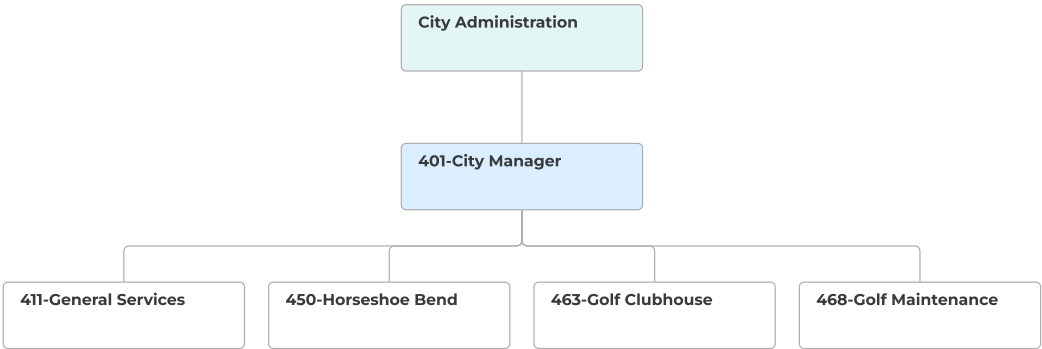
# City Administration



Darren Coldwell  
City Manager

## Organizational Chart

The division 447-Economic/Community Development was under in City Administration under the City Manager in FY2023. The Division will be a stand alone Department in FY2024. City Manager also oversees Golf and Horseshoe Bend, which are their own funds and discussed separately later in this document.



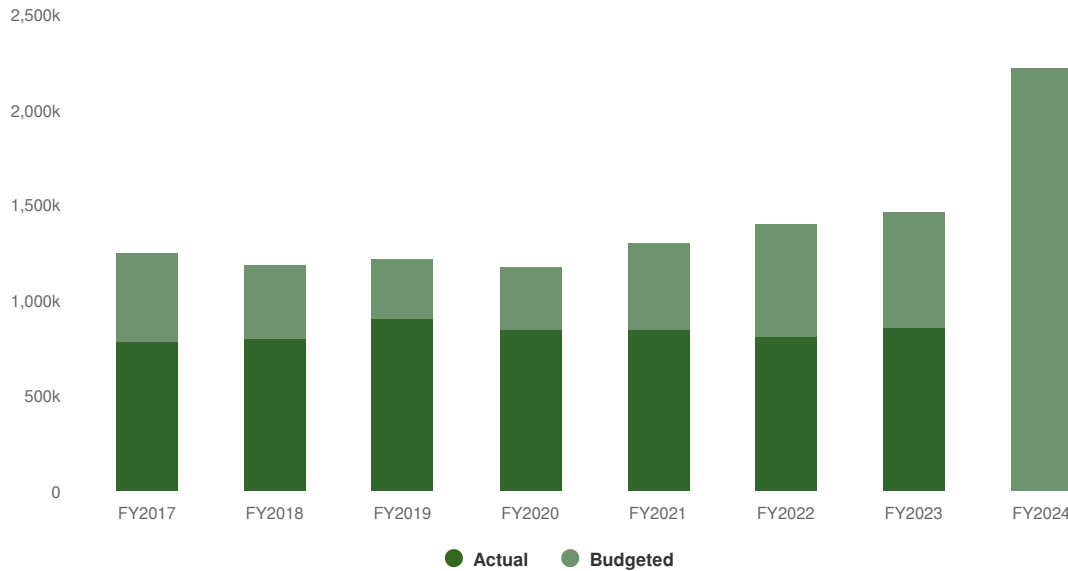
## Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>City Administration</b>						
401 City Manager	2.00	2.00	2.00	2.00	2.00	0.00
411 General Services	0.00	0.00	0.00	0.00	0.00	0.00
<b>City Administration Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

## Expenditures Summary

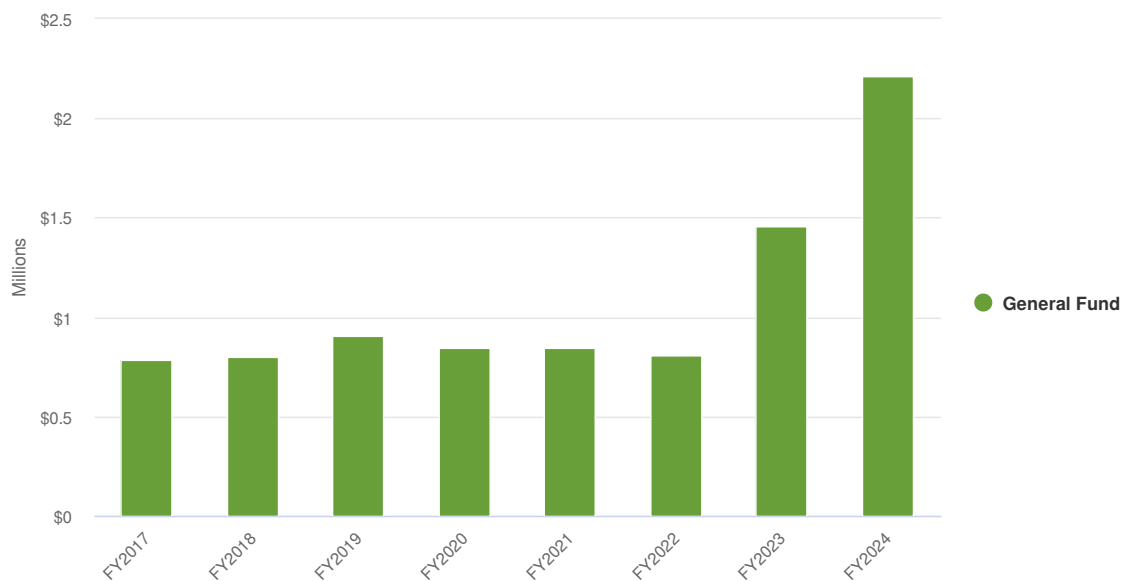
**\$2,215,415** **\$756,142**  
(51.82% vs. prior year)

### City Administration Proposed and Historical Budget vs. Actual



## Expenditures by Fund

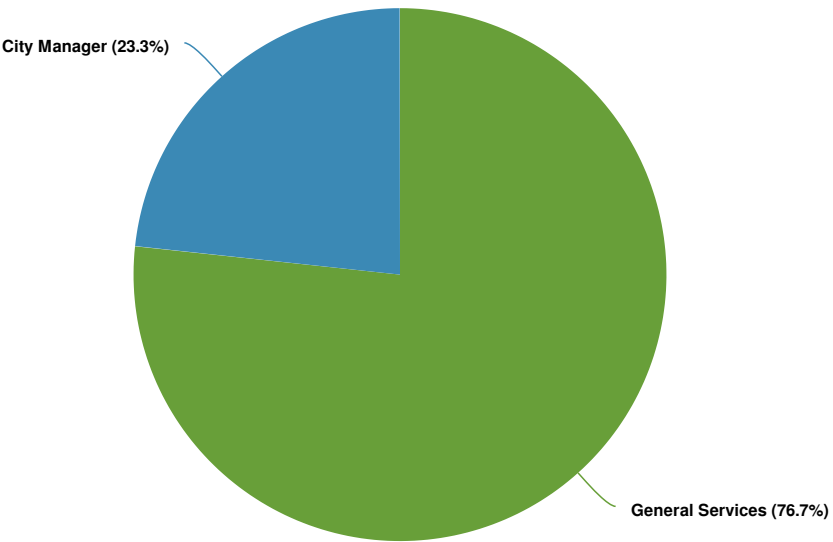
### Budgeted and Historical 2024 Expenditures by Fund



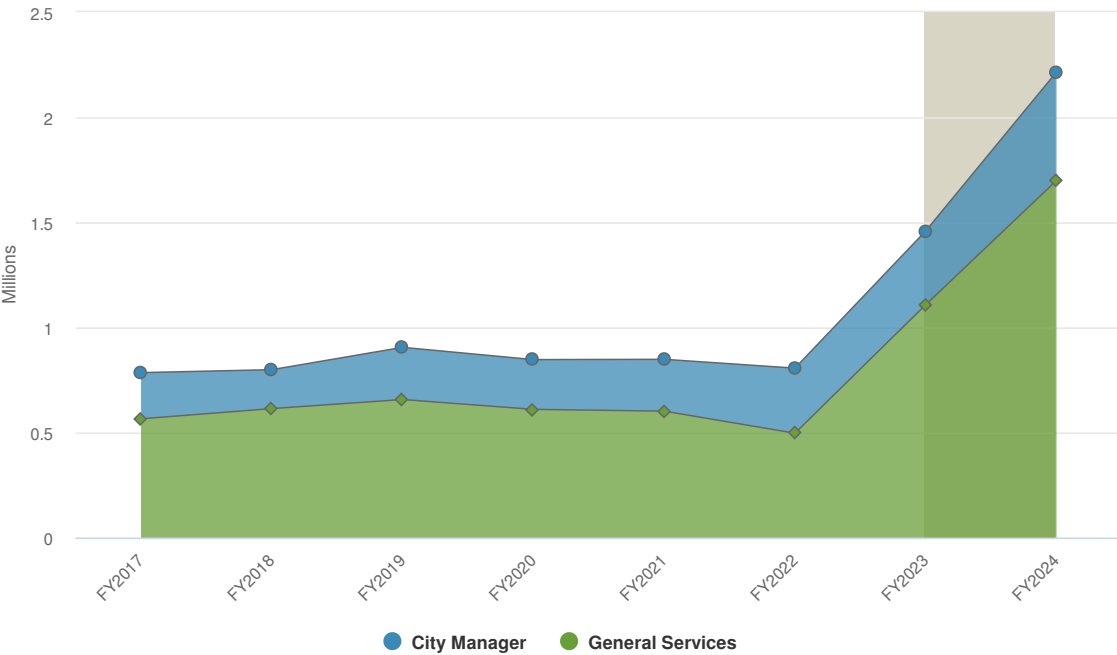


# Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function

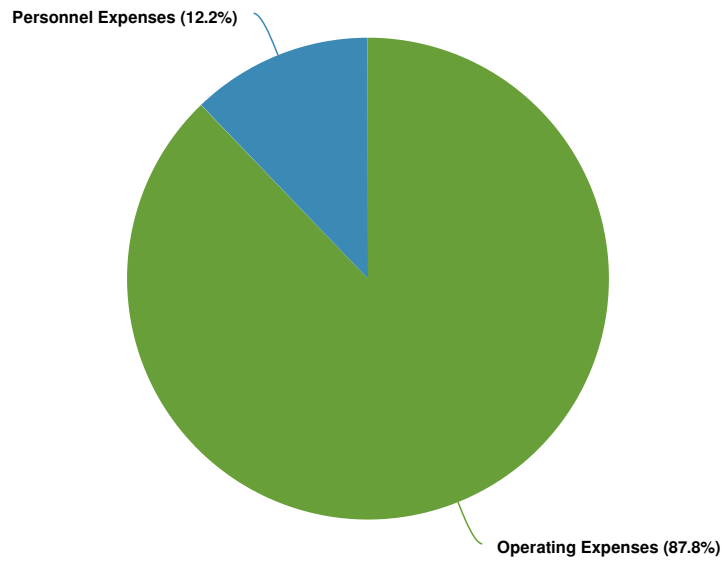


Grey background indicates budgeted figures.

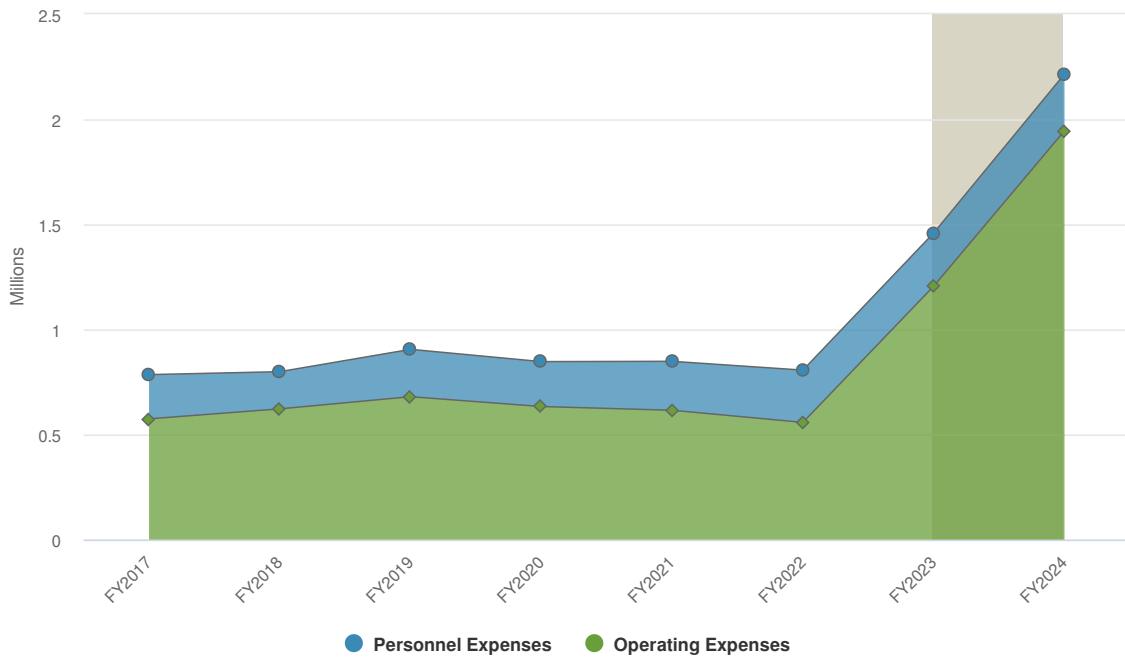
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures					
City Administration					
City Manager					
Personnel Expenses	\$232,932	\$248,680	\$253,073	\$270,019	6.7%
Operating Expenses	\$13,666	\$60,886	\$98,200	\$246,020	150.5%
<b>Total City Manager:</b>	<b>\$246,599</b>	<b>\$309,565</b>	<b>\$351,273</b>	<b>\$516,039</b>	<b>46.9%</b>
General Services					
Operating Expenses	\$601,720	\$496,814	\$1,108,000	\$1,699,376	53.4%
<b>Total General Services:</b>	<b>\$601,720</b>	<b>\$496,814</b>	<b>\$1,108,000</b>	<b>\$1,699,376</b>	<b>53.4%</b>
<b>Total City Administration:</b>	<b>\$848,319</b>	<b>\$806,379</b>	<b>\$1,459,273</b>	<b>\$2,215,415</b>	<b>51.8%</b>
<b>Total Expenditures:</b>	<b>\$848,319</b>	<b>\$806,379</b>	<b>\$1,459,273</b>	<b>\$2,215,415</b>	<b>51.8%</b>

# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects					
Personnel Expenses	\$232,932	\$248,680	\$253,073	\$270,019	6.7%
Operating Expenses	\$615,386	\$557,700	\$1,206,200	\$1,945,396	61.3%
<b>Total Expense Objects:</b>	<b>\$848,319</b>	<b>\$806,379</b>	<b>\$1,459,273</b>	<b>\$2,215,415</b>	<b>51.8%</b>

# City Manager

## Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>City Administration</b>						
<b>401 City Manager</b>						
City Manager	1.00	1.00	1.00	1.00	1.00	0.00
Executive Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00
<b>Division Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>
<b>City Administration Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

## Department Description

### PURPOSE

To effectively coordinate and lead the various City departments in the administration of City affairs.

### DEPARTMENT DESCRIPTION

Administration provides the overall administrative leadership necessary for the implementation of City Council policies, administration of the organization and delivery of services to citizens; and develops programs and policy alternatives for consideration by the City Council. Administration utilizes the City Code and City policies to provide effective management and leadership by communicating to employees.

### DEPARTMENTAL ACTIVITIES

- Directs the administration of City Departments.
- Annual budget planning and financial oversight.
- Serves as the liaison to state and federal agencies for the City Council.
- Supports the information and policymaking needs of the City Council and implements City Council directives.

### FY 2024 Priorities

- Promote coordination and teamwork among City employees to provide quality services that add value to our community in a fiscally sound manner.
- Provide timely and accurate information about City services.
- Ensure implementation of the City Council's Strategic Priorities.
- Ensure positive public communications.
- Identify departmental operational performance standards.
- Explore partnerships/collaborations with community and regional partners.
- Ensure the completion of the first phase of the Streetscape.
- Ensure continued support of the Substance Abuse Committee.
- Ensure completion of the long-term treatment facility.
- Ensure completion of the move into the new Public Works building.

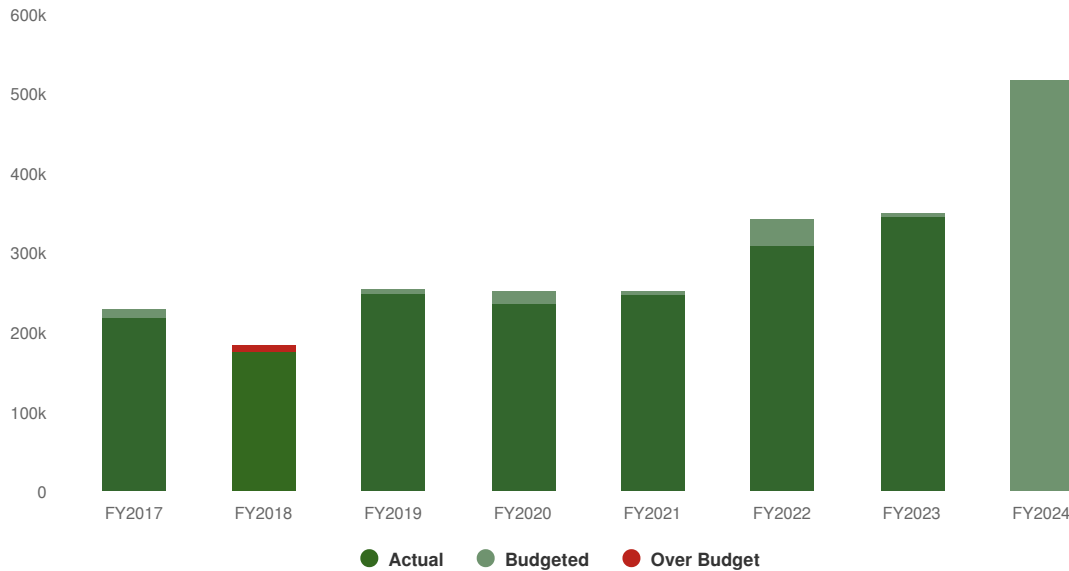
### FY 2023 Major Objectives Accomplished

- Provided leadership and direction for the operation and management of all City Departments, including the enforcement of all laws and ordinances; oversight of all municipal services and programs; appointment of personnel; and executive supervision for Department Managers.
- Brought the sale of the Rodeo Grounds to the City Council.
- Provided communication and direction regarding City Council Policy.
- Delivered services to the public in a cost-effective manner.
- Delivered to the City Council a city-balanced budget that included a substantial increase to employee wages.
- Completed the Page Policy Manual.

## Expenditures Summary

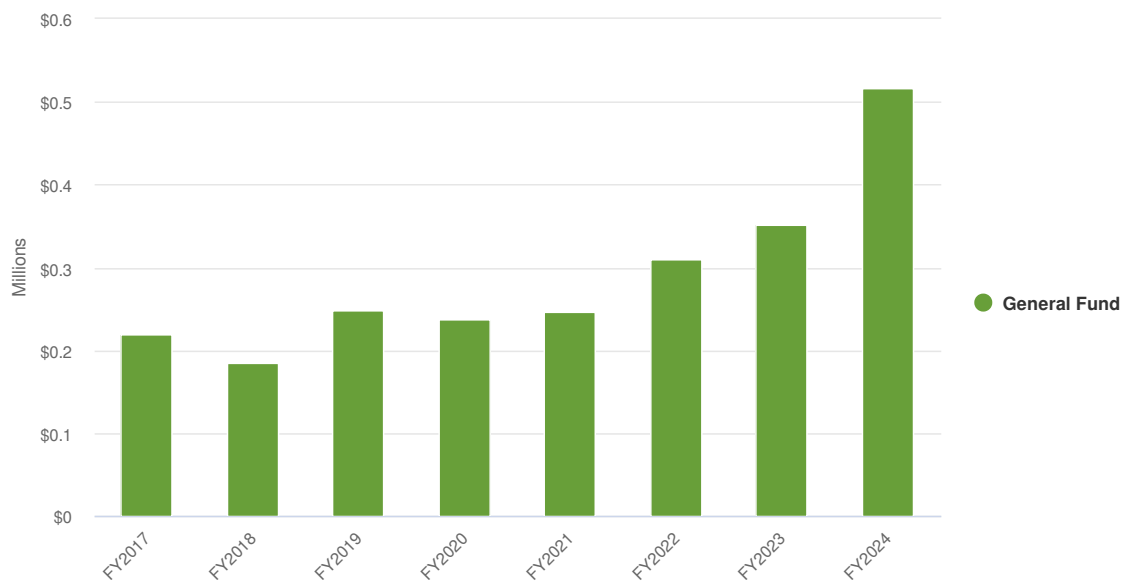
**\$516,039** **\$164,766**  
(46.91% vs. prior year)

### City Manager Proposed and Historical Budget vs. Actual



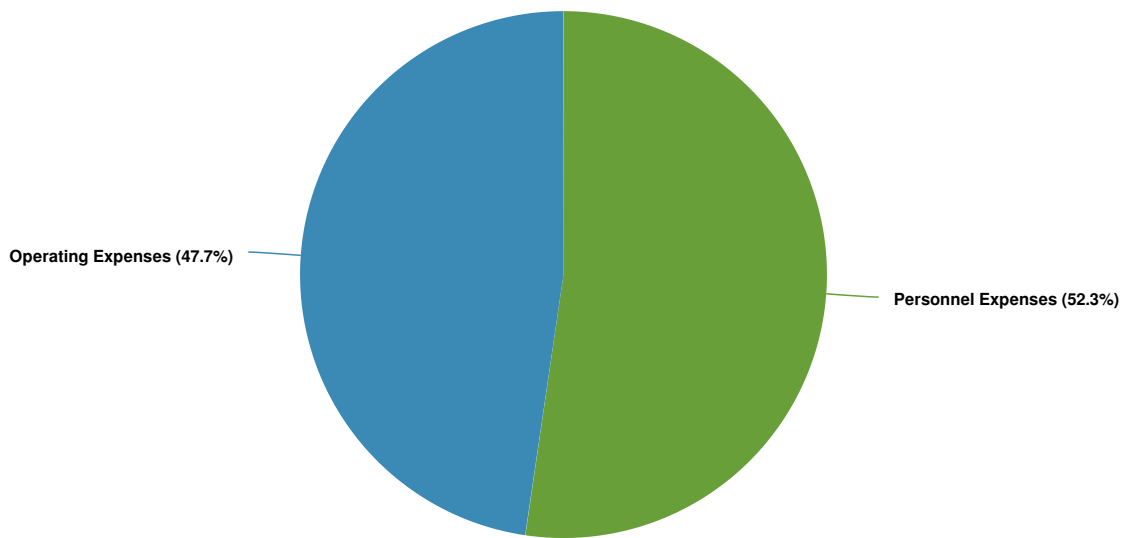
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

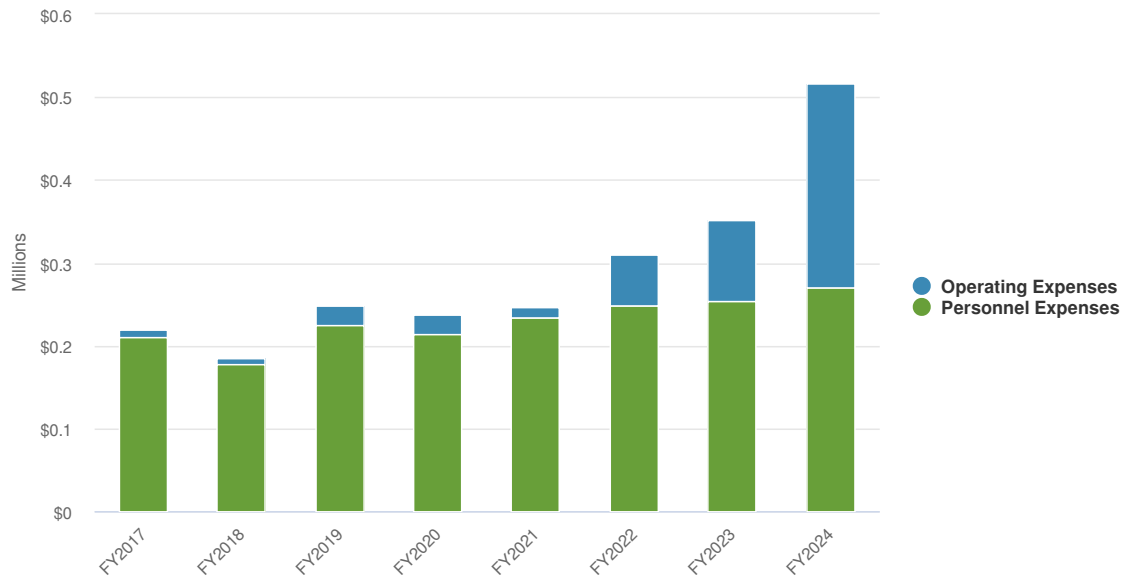


# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Contract Services - Increase for lobbyist fee, grant writer and other professional services.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects						
Personnel Expenses						
City Administration						
SALARIES	10-401-1101	\$180,566	\$192,306	\$194,843	\$208,887	7.2%
OVERTIME	10-401-1105	\$195	\$222	\$706	\$665	-5.8%
INDUSTRIAL INSURANCE	10-401-1201	\$2,560	\$2,753	\$2,563	\$3,011	17.5%
MEDICAL INSURANCE	10-401-1202	\$14,331	\$15,407	\$16,375	\$15,671	-4.3%
FICA	10-401-1203	\$13,100	\$14,033	\$14,788	\$16,031	8.4%
ASRS	10-401-1204	\$22,182	\$23,959	\$23,798	\$25,754	8.2%
Total City Administration:		\$232,932	\$248,680	\$253,073	\$270,019	6.7%
Total Personnel Expenses:		\$232,932	\$248,680	\$253,073	\$270,019	6.7%
Operating Expenses						
City Administration						
OPERATING SUPPLIES	10-401-2101	\$1,059	\$1,045	\$3,500	\$3,500	0%
CELL PHONES	10-401-2402	\$1,407	\$1,573	\$1,500	\$1,320	-12%
CONTRACT SERVICES	10-401-2590	\$0	\$48,003	\$80,000	\$200,000	150%
TRAVEL, MEALS AND SCHOOLS	10-401-2700	\$7,167	\$7,147	\$7,000	\$10,000	42.9%
SUBSCRIPTIONS/MEMBERSHIPS	10-401-2804	\$4,033	\$3,117	\$6,200	\$6,200	0%
50TH ANNIVERSARY	10.401.2530				\$25,000	N/A
Total City Administration:		\$13,666	\$60,886	\$98,200	\$246,020	150.5%
Total Operating Expenses:		\$13,666	\$60,886	\$98,200	\$246,020	150.5%
Total Expense Objects:		\$246,599	\$309,565	\$351,273	\$516,039	46.9%



## General Services

### Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
411 General Services	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total	0.00	0.00	0.00	0.00	0.00	0.00

### Department Description

#### PURPOSE

To provide support services to all City departments.

#### DEPARTMENT DESCRIPTION

General Services has no associated personnel costs. The department is responsible for providing support services to all City departments and includes the functions of managing facilities, equipment, supplies, maintenance, and other support services.

#### DEPARTMENTAL ACTIVITIES

- Supplies and Equipment. Manage and track general purchases and leases.
- City Hall Vehicle Management. Manage City car travel use and cleaning.
- Contract Services. Manage contracts for pest control, and miscellaneous janitorial services.
- Contingency. Coverage for unexpected and unbudgeted expenses.
- Utilities. City-wide utility expense budget.

#### FY2024 Priorities

- Manage the purchases for General Services.
- Manage City fleet usage.
- Ensure the daily flow of City Manager's office.
- Ensure Directors are following City Manager's expectations.
- Continued to oversee the City Managers budget.

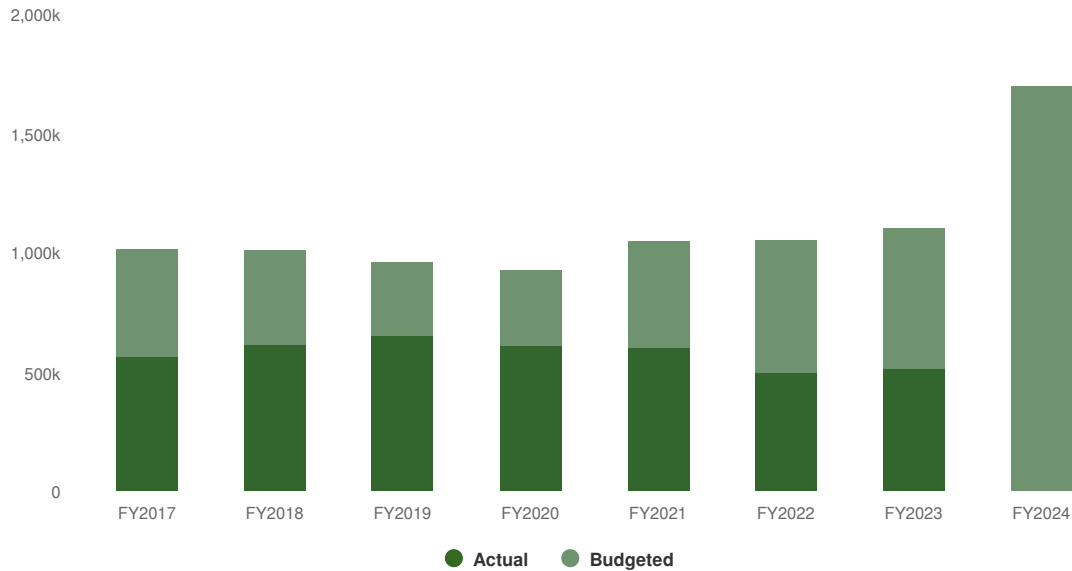
#### FY2023 Major Objectives Accomplished

- Facilitated consultants for staff development.
- Achieved the directives of City Manager as expected.
- Continued to support the Mayor and his office as directed.

## Expenditures Summary

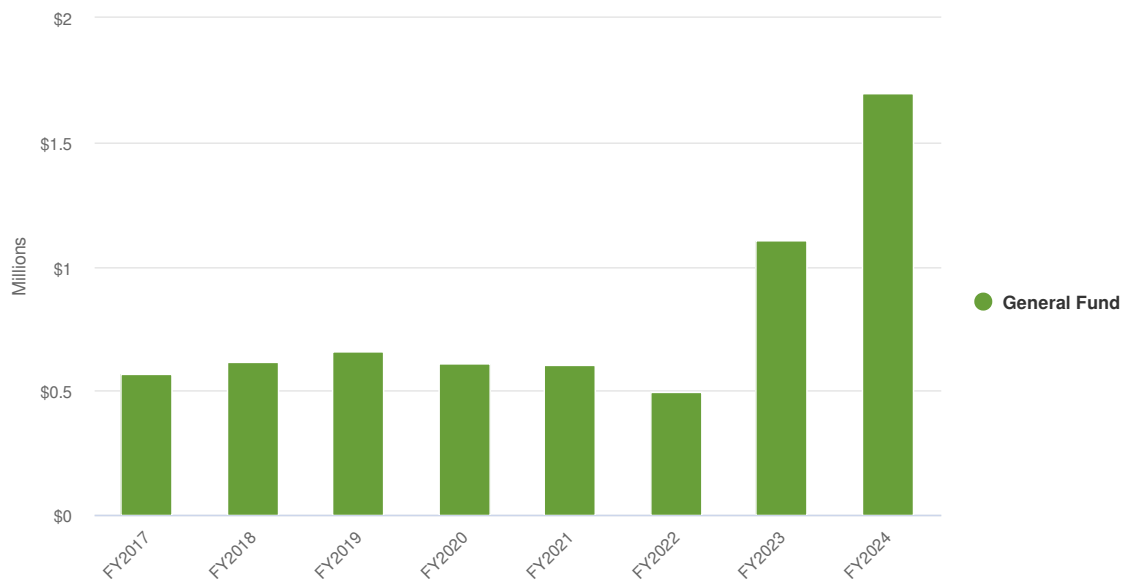
**\$1,699,376** **\$591,376**  
(53.37% vs. prior year)

### General Services Proposed and Historical Budget vs. Actual



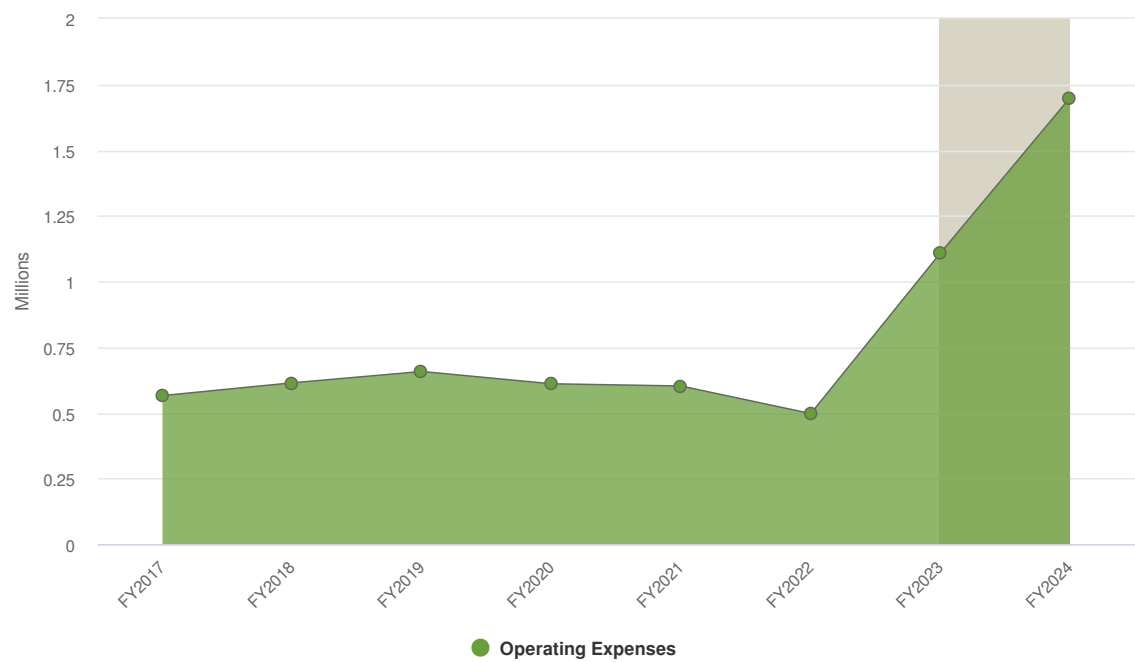
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund



# Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Utilities - Page Utility Enterprises approved a 40% increase in commercial electricity
- Contingency - Increased from \$500K to \$1M for potential design and improvement overages.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects						
Operating Expenses						
City Administration						
OPERATING SUPPLIES	10-411-2101	\$6,942	\$17,291	\$13,500	\$14,500	7.4%
OFFICE EQUIPMENT LEASES	10-411-2119	\$9,244	\$4,791	\$7,300	\$7,300	0%
POSTAGE	10-411-2403	\$5,998	\$9,223	\$16,700	\$16,700	0%
UTILITIES	10-411-2404	\$471,383	\$438,094	\$550,000	\$640,376	16.4%
COPY PAPER	10-411-2425	\$3,293	\$2,730	\$3,500	\$3,500	0%
CONTRACT SERVICES	10-411-2590	\$39,541	\$16,612	\$17,000	\$17,000	0%
CONTINGENCY	10-411-9600	\$65,319	\$8,073	\$500,000	\$1,000,000	100%
Total City Administration:		\$601,720	\$496,814	\$1,108,000	\$1,699,376	53.4%
Total Operating Expenses:		\$601,720	\$496,814	\$1,108,000	\$1,699,376	53.4%
Total Expense Objects:		\$601,720	\$496,814	\$1,108,000	\$1,699,376	53.4%

## City Council



Bill Diak  
Mayor



John Kocjan  
Vice Mayor



Theresa Lee  
Councilor



David Auge  
Councilor



Brian Carey  
Councilor

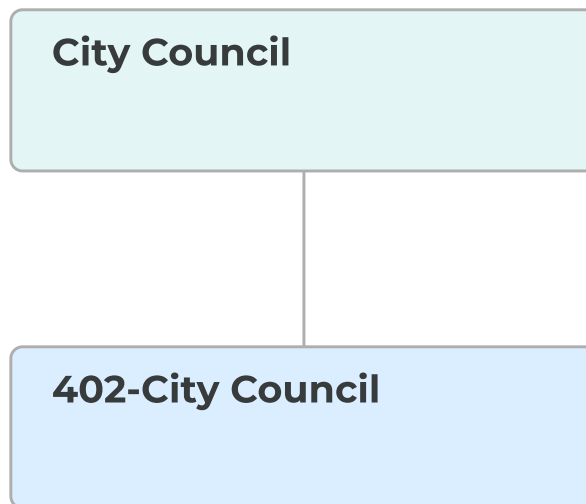


Richard Leightner  
Councilor



Michael Farrow  
Councilor

## Organizational Chart



# Department Description

## PURPOSE

To represent and serve the residents of the City of Page, formulate legislation, and establish City policy.

## DEPARTMENT DESCRIPTION

The Council Members are elected officers of the City. There is one elected Mayor, one Vice-Mayor, and five Council Members. They are responsible for forming public policies to meet the needs of the community and accomplishing the City's mission. All powers of the City Council shall be exercised by ordinance, resolution, order, or motion.

## DEPARTMENTAL ACTIVITIES

- Appoint City Officials. The City Council is responsible for appointing the City Clerk, City Magistrate, City Manager, City Attorney, and Board and Commission members.
- The City Council meets the second and fourth Wednesday of each month at 6:30 p.m. They also attend work sessions and special meetings, as scheduled.
- The City Council assumes the duties of office as directed by law.
- The City Council encourages citizen participation in the decision-making process through Advisory Boards, telephone calls, letters, or e-mails.

## FY 2024 Priorities

- Oversee the implementation of the City Council 2023-27 Strategic Priorities.
- Funding for aging water infrastructure.

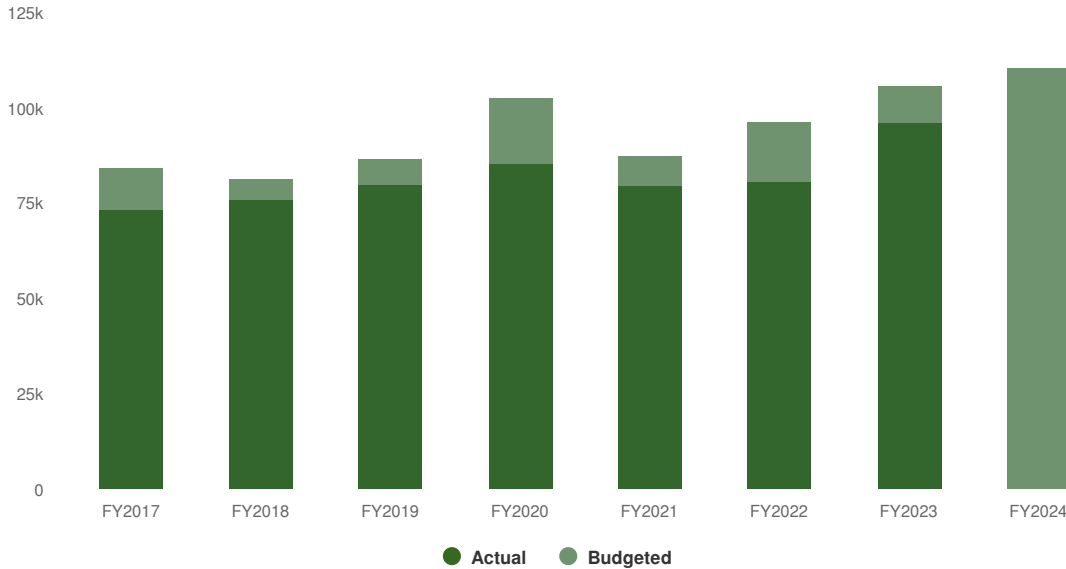
## FY 2023 Major Objectives Accomplished

- Provided strong political leadership in public policy making.
- Identified strategic priorities, goals, and objectives to address key issues affecting the City.

## Expenditures Summary

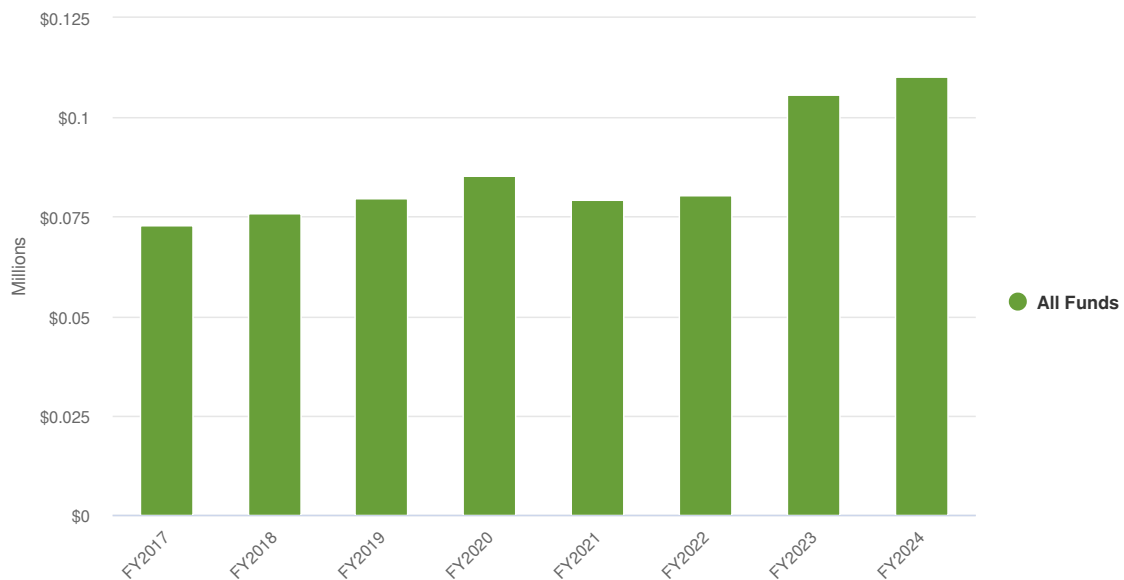
**\$110,387** **\$4,814**  
(4.56% vs. prior year)

City Council Proposed and Historical Budget vs. Actual



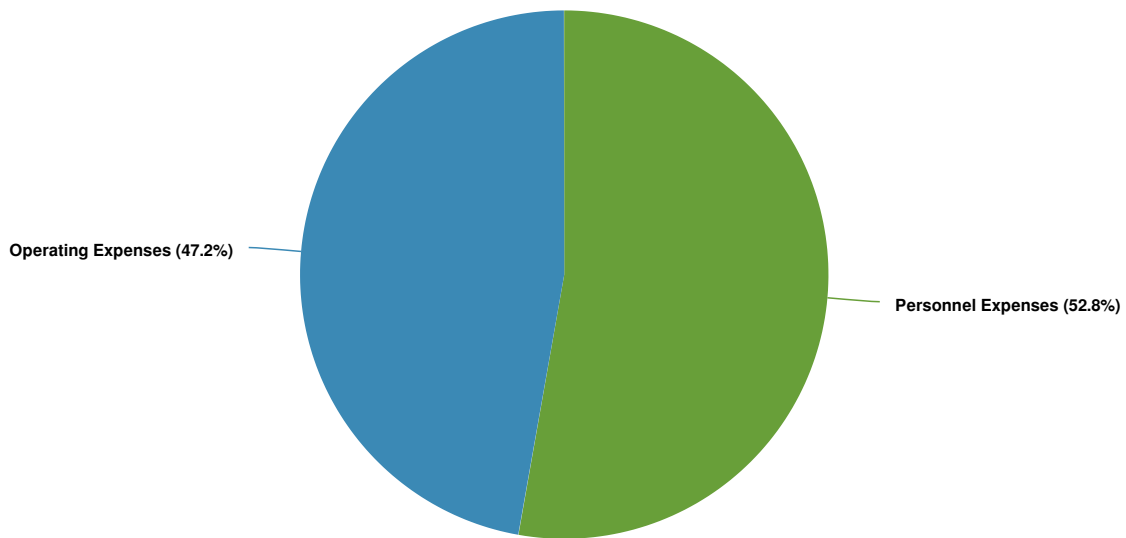
## Expenditures by Fund

Budgeted and Historical 2024 Expenditures by Fund

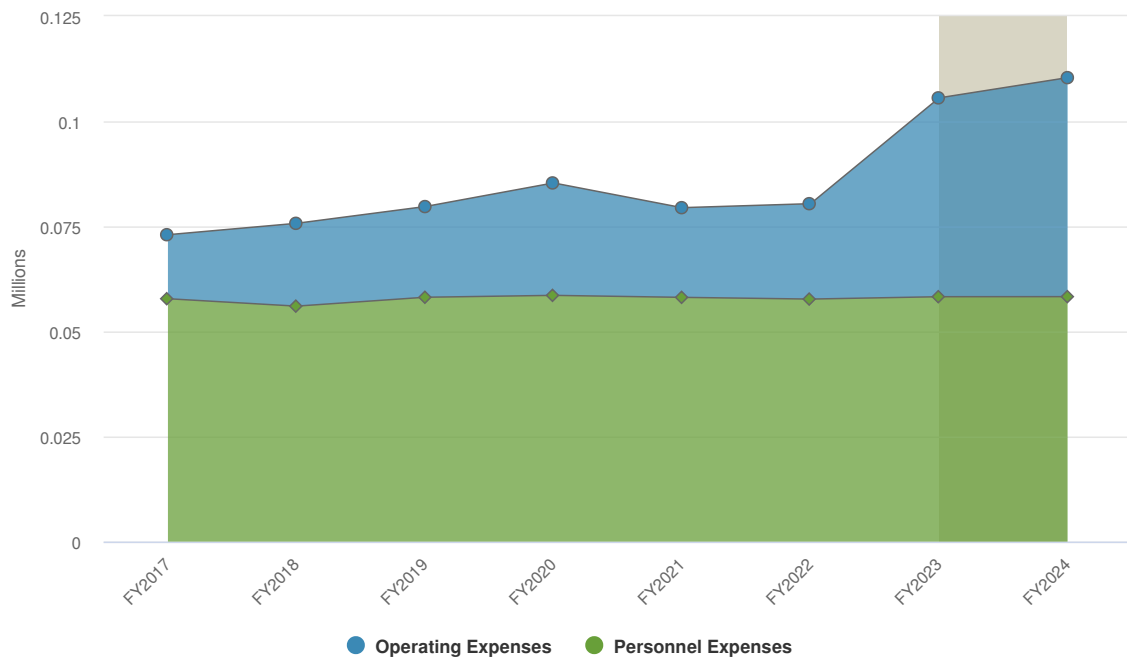


# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.



Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- None

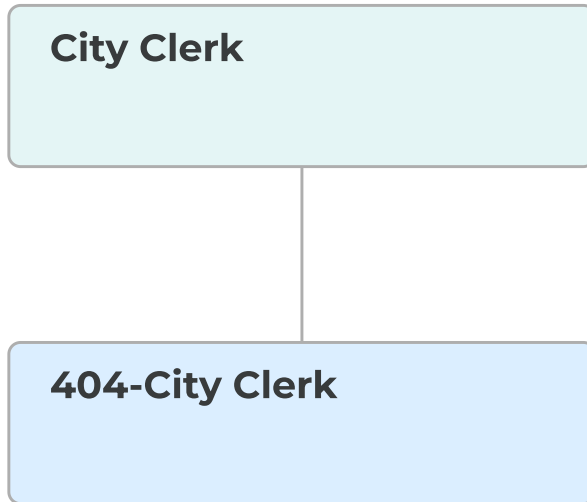
Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects						
Personnel Expenses						
City Council						
SALARIES	10-402-1101	\$54,210	\$54,149	\$53,999	\$54,000	0%
INDUSTRIAL INSURANCE	10-402-1201	\$206	\$144	\$133	\$146	9.6%
FICA	10-402-1203	\$3,694	\$3,407	\$4,131	\$4,131	0%
Total City Council:		\$58,110	\$57,700	\$58,263	\$58,277	0%
Total Personnel Expenses:		\$58,110	\$57,700	\$58,263	\$58,277	0%
Operating Expenses						
City Council						
OPERATING SUPPLIES	10-402-2101	\$2,232	\$2,156	\$2,500	\$3,600	44%
CELL PHONES	10-402-2402	\$716	\$664	\$660	\$660	0%
CITY PROMOTIONAL ITEMS	10-402-2680	\$3,240	\$3,303	\$5,000	\$6,000	20%
TRAVEL, MEALS AND SCHOOLS	10-402-2700	\$5,318	\$7,286	\$20,050	\$22,250	11%
IN TOWN MEETINGS	10-402-2701	\$2,639	\$848	\$10,600	\$10,600	0%
SUBSCRIPTIONS/MEMBERSHIPS	10-402-2804	\$7,192	\$8,441	\$8,500	\$9,000	5.9%
Total City Council:		\$21,338	\$22,698	\$47,310	\$52,110	10.1%
Total Operating Expenses:		\$21,338	\$22,698	\$47,310	\$52,110	10.1%
Total Expense Objects:		\$79,449	\$80,397	\$105,573	\$110,387	4.6%

## City Clerk



Kim Larson  
City Clerk

## Organizational Chart



## Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
City Clerk						
404 City Clerk	2.00	2.00	2.00	2.00	2.66	0.66
City Clerk Total	2.00	2.00	2.00	2.00	2.66	0.66

# Department Description

## PURPOSE

To maintain integrity and promote public trust in the governing process.

## DEPARTMENT DESCRIPTION

The City Clerk's office's main function is to process, maintain, and preserve the official records of the City of Page in accordance with the State Statutes in a timely manner and ensure that all records are easily accessible to the public.

## DEPARTMENTAL ACTIVITIES

- Customer Relations. Provide the best customer service by maintaining and preserving comprehensive City records accessible to the public. Fulfill Public Information Requests of City documents.
- City Council Support. Provide administrative and support services to the City Council:
  - Prepare agendas, packets, minutes, proclamations.
  - Process ordinances and resolutions.
  - Process applications for voluntary service on City Boards and Commissions.
  - Post, publish and maintain records all official actions of the City Council.
- Records Management. Organize, disseminate, archive, maintain, store, and secure all official City records and documents in a systematic and easily accessible manner.
- Elections. Function as Filing Officer for Candidate packets and Campaign Finance documents. Maintain voter records and conduct early voting with accuracy and consistency in accordance with federal and state requirements.
- Business Registrations. Process, record, and issue Business Registrations.
- Maintain City Code of Ordinances.
- Bid Process. Publish and post bid proposal submissions and hold bid openings.
- Liquor Licenses. Receive, process, and submit liquor license applications.

## FY 2024 Priorities

- Development of policies and procedures
- Preserve Official Records
- Maintain City Code of Ordinances
- Implement city-wide records management program
- Record destruction backlog and vault work
- Professional development and training
- Looking at grant opportunities
- Prepare for the upcoming elections.
- Development of department tracking/database
- On-going support to City departments and Mayor and City Council
- Exceptional customer services to external and internal customers
- Consolidate and streamline department systems and processes.

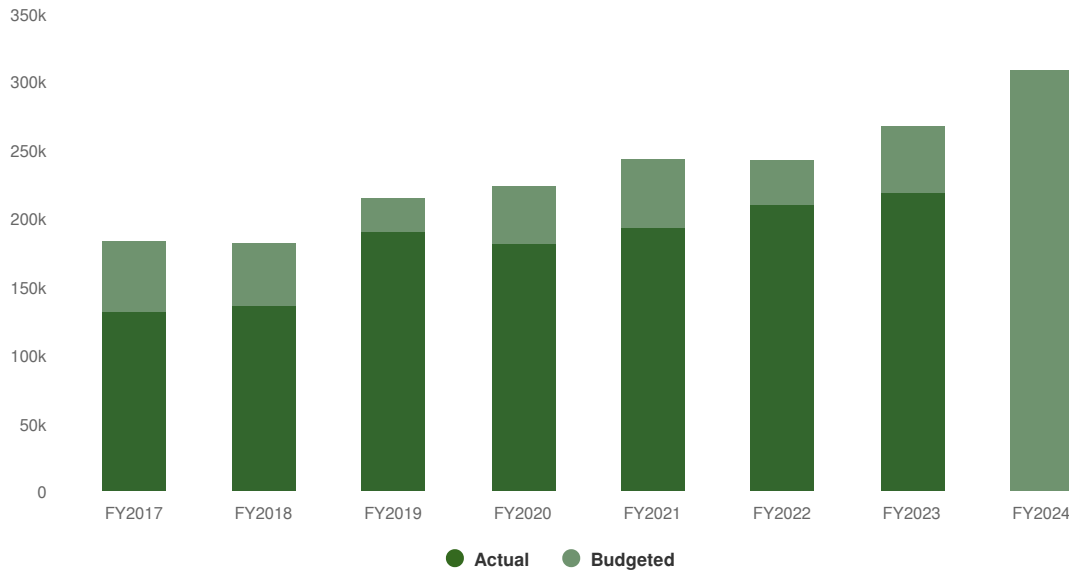
## FY 2023 Major Objectives Accomplished

- Master Fee Schedule (annually).
- Continued education: City Clerk and Deputy City Clerk attended the Arizona League of Cities and Towns Annual Conference and the Deputy City Clerk attended AMCA's Election Training and Academy.
- Record destruction backlog and vault work
- 2022 Primary Council Election
- Budget for City Clerk's Department

## Expenditures Summary

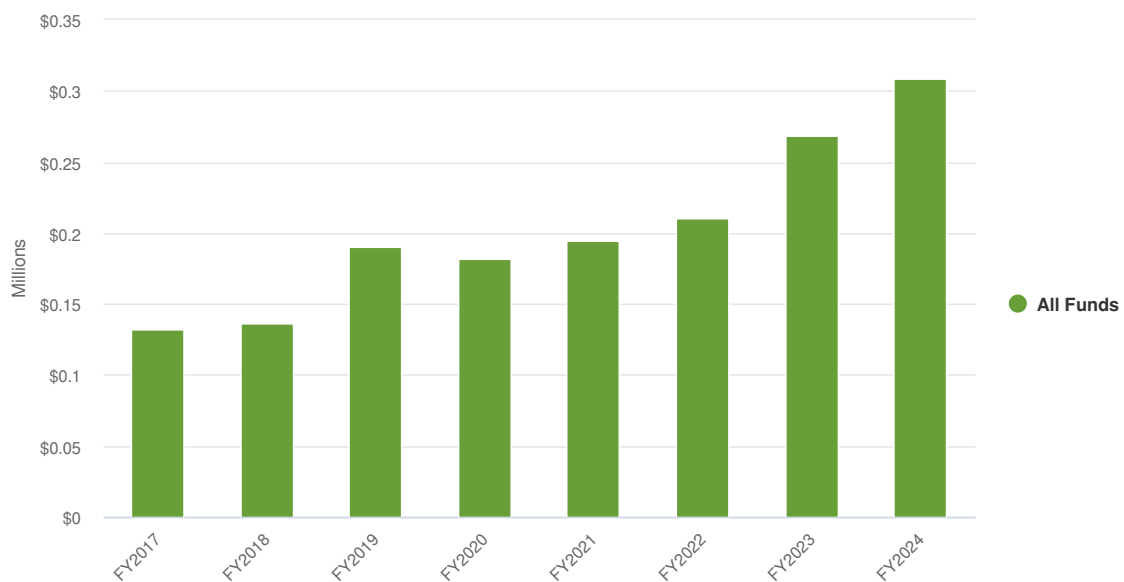
**\$308,962** **\$40,151**  
(14.94% vs. prior year)

City Clerk Proposed and Historical Budget vs. Actual



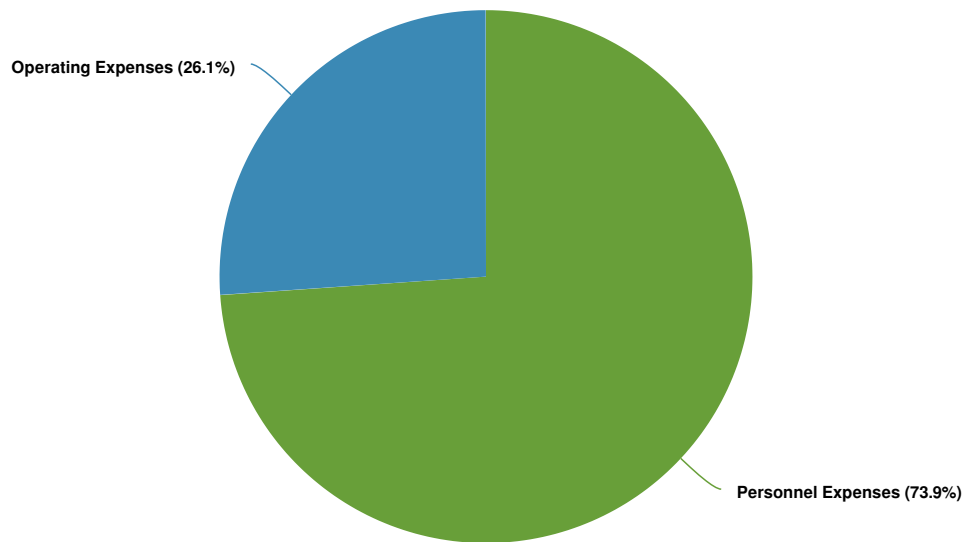
## Expenditures by Fund

Budgeted and Historical 2024 Expenditures by Fund

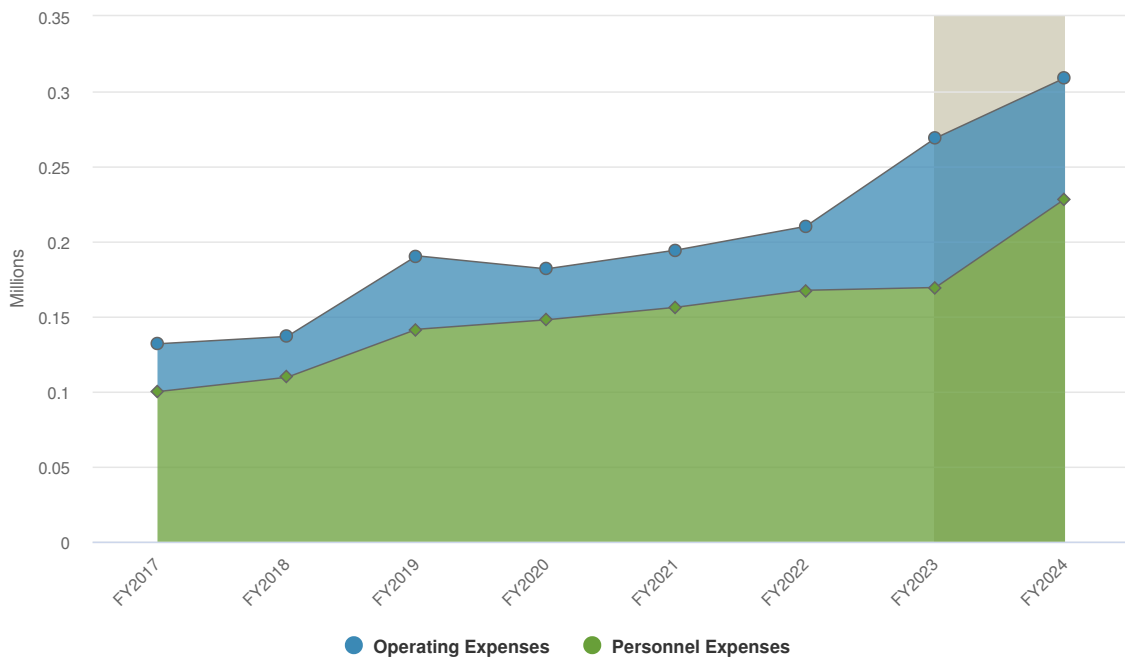


## Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2023 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Medical Insurance - Budgeted highest cost to cover new personnel benefits.

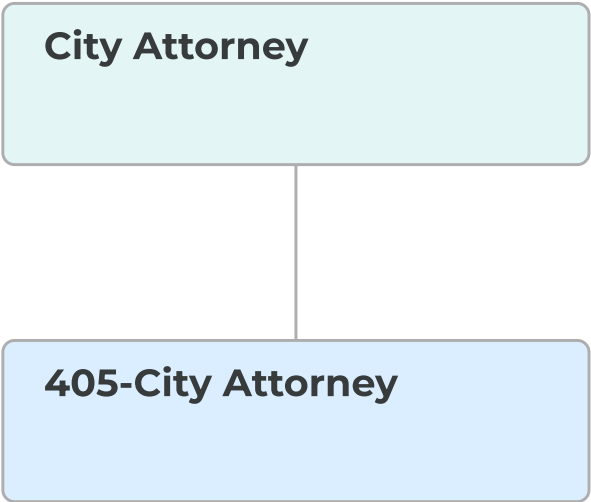
Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects						
Personnel Expenses						
City Clerk						
SALARIES	10-404-1101	\$127,419	\$137,132	\$138,713	\$150,493	8.5%
OVERTIME	10-404-1105	\$704	\$244	\$647	\$1,150	77.7%
INDUSTRIAL INSURANCE	10-404-1201	\$470	\$368	\$343	\$409	19.4%
MEDICAL INSURANCE	10-404-1202	\$1,954	\$1,966	\$1,983	\$46,047	2,222.1%
FICA	10-404-1203	\$9,815	\$10,542	\$10,645	\$11,601	9%
ASRS	10-404-1204	\$15,752	\$17,195	\$16,960	\$18,637	9.9%
<b>Total City Clerk:</b>		<b>\$156,113</b>	<b>\$167,447</b>	<b>\$169,291</b>	<b>\$228,337</b>	<b>34.9%</b>
<b>Total Personnel Expenses:</b>		<b>\$156,113</b>	<b>\$167,447</b>	<b>\$169,291</b>	<b>\$228,337</b>	<b>34.9%</b>
Operating Expenses						
City Clerk						
OPERATING SUPPLIES	10-404-2101	\$730	\$680	\$1,500	\$1,500	0%
OFFICE EQUIPMENT	10-404-2116	\$0	\$73	\$1,000	\$1,000	0%
CELL PHONES	10-404-2402	\$711	\$1,273	\$1,210	\$1,815	50%
CONTRACT SERVICES	10-404-2590	\$17,466	\$13,663	\$57,770	\$35,650	-38.3%
TRAVEL, MEALS AND SCHOOLS	10-404-2700	\$2,371	\$3,632	\$11,010	\$13,110	19.1%
SUBSCRIPTIONS/MEMBERSHIPS	10-404-2804	\$465	\$523	\$1,030	\$1,550	50.5%
PUBLICATIONS AND ADVERTISING	10-404-2805	\$11,170	\$20,825	\$20,000	\$20,000	0%
BUSINESS REGISTRATION	10-404-2850	\$0	\$481	\$1,000	\$1,000	0%
LIQUOR LICENSE	10-404-2875	\$0	\$59	\$0	\$0	0%
COUNCIL CHAMBER UPGRADES	10-404-2880	\$5,193	\$1,364	\$5,000	\$5,000	0%
<b>Total City Clerk:</b>		<b>\$38,105</b>	<b>\$42,573</b>	<b>\$99,520</b>	<b>\$80,625</b>	<b>-19%</b>
<b>Total Operating Expenses:</b>		<b>\$38,105</b>	<b>\$42,573</b>	<b>\$99,520</b>	<b>\$80,625</b>	<b>-19%</b>
<b>Total Expense Objects:</b>		<b>\$194,218</b>	<b>\$210,021</b>	<b>\$268,811</b>	<b>\$308,962</b>	<b>14.9%</b>

City Attorney



Josh Smith  
City Attorney

Organizational Chart



Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
City Attorney						
405 City Attorney	1.63	2.50	3.00	3.00	3.00	0.00
City Attorney Total	1.63	2.50	3.00	3.00	3.00	0.00

# Department Description

## PURPOSE

To provide the City Council, City Departments, Boards, and Commissions with quality legal services.

## DEPARTMENT DESCRIPTION

The City Attorney is the chief legal advisor to the City Council, City Manager, Page Utilities Enterprises Manager, City Departments, and the City's Advisory Boards and Commissions. The City Attorney, in consultation with the City Council, prosecutes and defends all suits, actions, or causes where the City is named, and reports to the City Council, when required, the condition of any suit or action to which the City is named. In addition to these civil duties, the City Attorney represents the City and the State of Arizona in the prosecution of criminal misdemeanor cases occurring within the City limits. In connection with these criminal matters, the City Attorney is responsible to ensure that the statutory rights of the victims of such crimes are protected.

## DEPARTMENTAL ACTIVITIES

- Legal Advice. Provide legal advice to City Council members and staff members to ensure that the City conducts its activities legally.
- Legal Representation. Represent the City and Page Utilities Enterprises, defending the City against litigation and claims.
- Enforcement. Enforce and prosecute violations of the municipal code.
- Legal Services. Responsible for drafting, reviewing, and/or approving as to form all proposed ordinances, resolutions, and contracts, which may be considered for adoption by the City Council to ensure that they adequately protect the legal interests of the City.

## FY 2024 Priorities

- Provide quality legal advice and counsel in a cost-effective manner to reduce the liability exposure of the City and to provide legal advice for contemplated policy and administrative decisions.
- Represent the City, either directly or through coordination of services provided by outside counsel, in matters coming before various courts and administrative tribunals.
- Address the substance abuse problems in Page in a comprehensive and effective way, including the continued implementation of Drug Court program and assisting the Substance Abuse Task Force.

## FY 2023 Major Objectives Accomplished

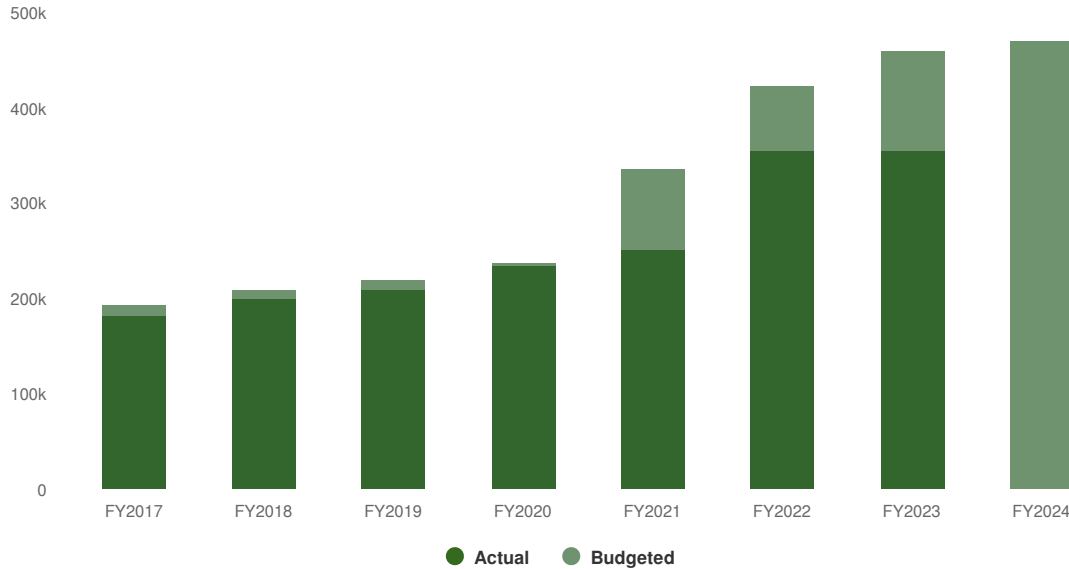
- Provided effective and timely legal advice and counsel in a cost-effective manner in order to reduce the liability exposure of the City and provided legal advice for policy and administrative decisions.
- Represented the City, either directly or through coordination of services provided by outside counsel, in all legal matters.
- Addressed the substance abuse problems in Page in a comprehensive and effective way, including implementation of a Drug Court program.
- Provided quality legal support for Council and all City departments to carry out their goals and projects.



## Expenditures Summary

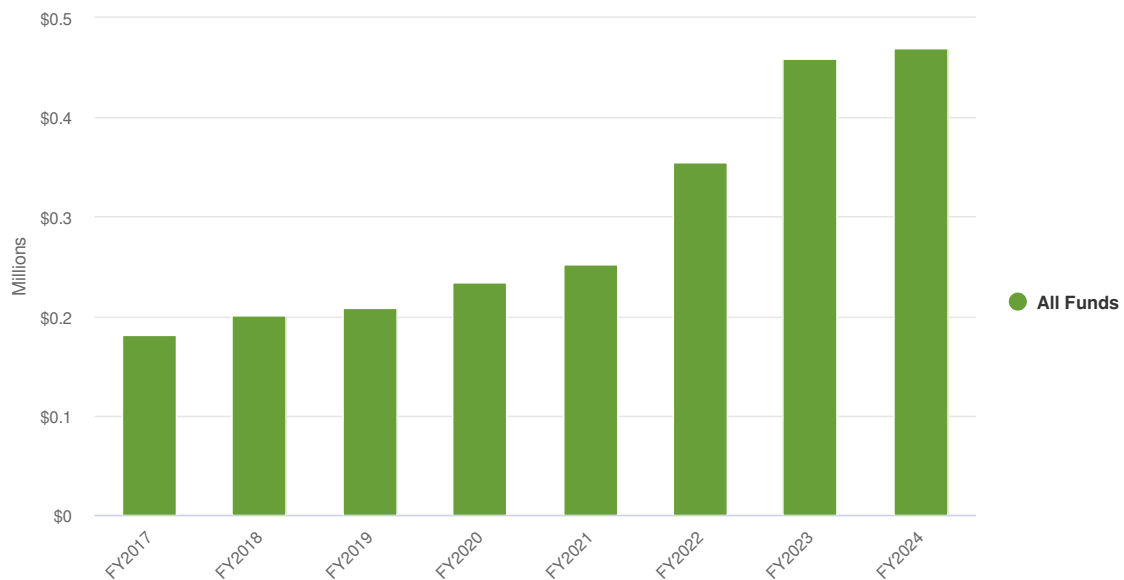
**\$469,591** **\$10,649**  
(2.32% vs. prior year)

City Attorney Proposed and Historical Budget vs. Actual



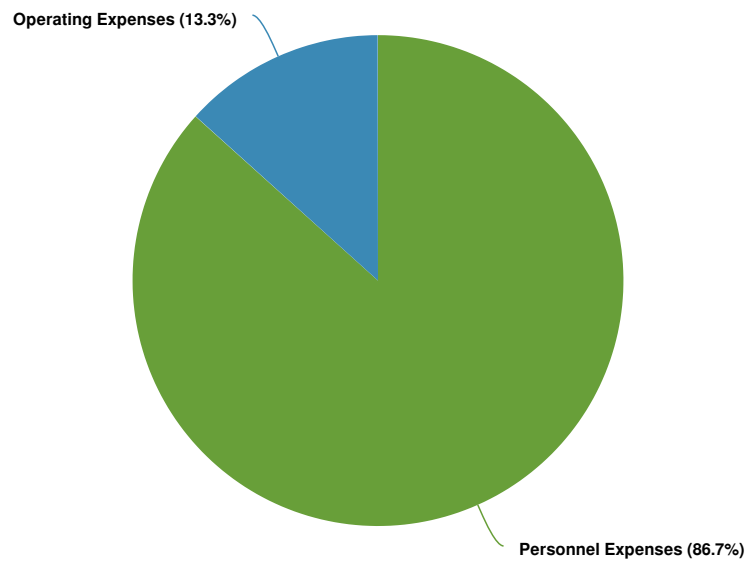
## Expenditures by Fund

Budgeted and Historical 2024 Expenditures by Fund

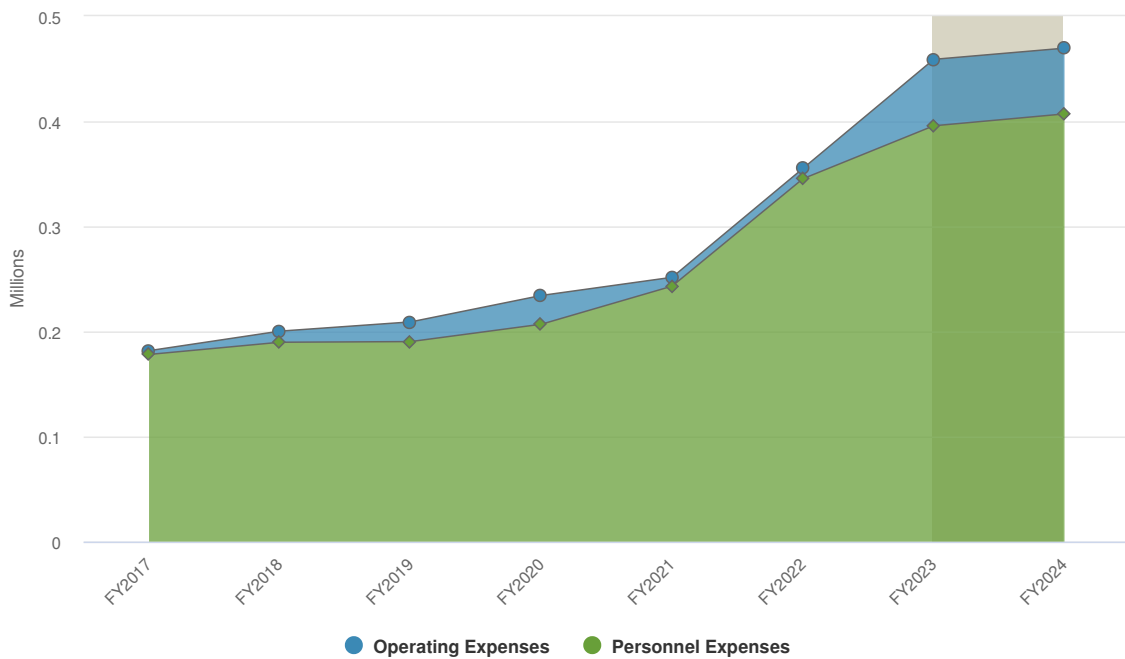


# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- None

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects						
Personnel Expenses						
City Attorney						
SALARIES	10-405-1101	\$186,323	\$260,994	\$285,874	\$291,408	1.9%
OVERTIME	10-405-1105	\$581	\$462	\$639	\$596	-6.7%
INDUSTRIAL INSURANCE	10-405-1201	\$646	\$689	\$659	\$740	12.4%
MEDICAL INSURANCE	10-405-1202	\$18,560	\$31,056	\$52,345	\$56,051	7.1%
FICA	10-405-1203	\$13,995	\$19,558	\$21,326	\$22,338	4.7%
ASRS	10-405-1204	\$23,019	\$32,583	\$34,869	\$35,887	2.9%
Total City Attorney:		\$243,124	\$345,342	\$395,712	\$407,021	2.9%
Total Personnel Expenses:		\$243,124	\$345,342	\$395,712	\$407,021	2.9%
Operating Expenses						
City Attorney						
OPERATING SUPPLIES	10-405-2101	\$2,560	\$244	\$3,000	\$3,000	0%
OFFICE EQUIPMENT	10-405-2116	\$170	\$418	\$2,000	\$2,000	0%
CELL PHONES	10-405-2402	\$766	\$1,485	\$1,980	\$1,320	-33.3%
CONTRACT SERVICES	10-405-2590	\$4,131	\$5,026	\$50,000	\$50,000	0%
TRAVEL, MEALS AND SCHOOLS	10-405-2700	\$273	\$822	\$4,000	\$4,000	0%
SUBSCRIPTIONS/MEMBERSHIPS	10-405-2804	\$505	\$1,709	\$1,500	\$1,500	0%
PUBLICATIONS AND ADVERTISING	10-405-2805	\$0	\$99	\$750	\$750	0%
Total City Attorney:		\$8,404	\$9,804	\$63,230	\$62,570	-1%
Total Operating Expenses:		\$8,404	\$9,804	\$63,230	\$62,570	-1%
Total Expense Objects:		\$251,528	\$355,146	\$458,942	\$469,591	2.3%

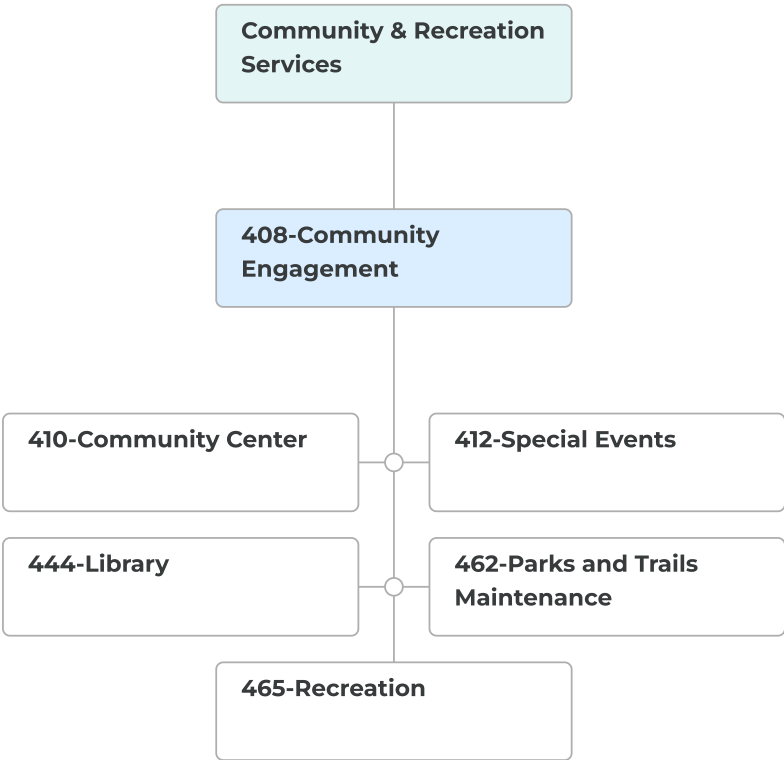
# Community and Recreation Services



Lynn Cormier  
Director of Community Engagement

With the start of FY2023-24, the Community & Recreation Services Department has been renamed to the Community Engagement Department. This department focuses on Special Events and Parks & Trails. The purpose of the department is to engage individuals, both Page residents and visitors, in functions (such as, but not limited to, special events, festivals, fairs, community activities and tournaments) along with the parks, trails, and facilities which host them.

## Organizational Chart



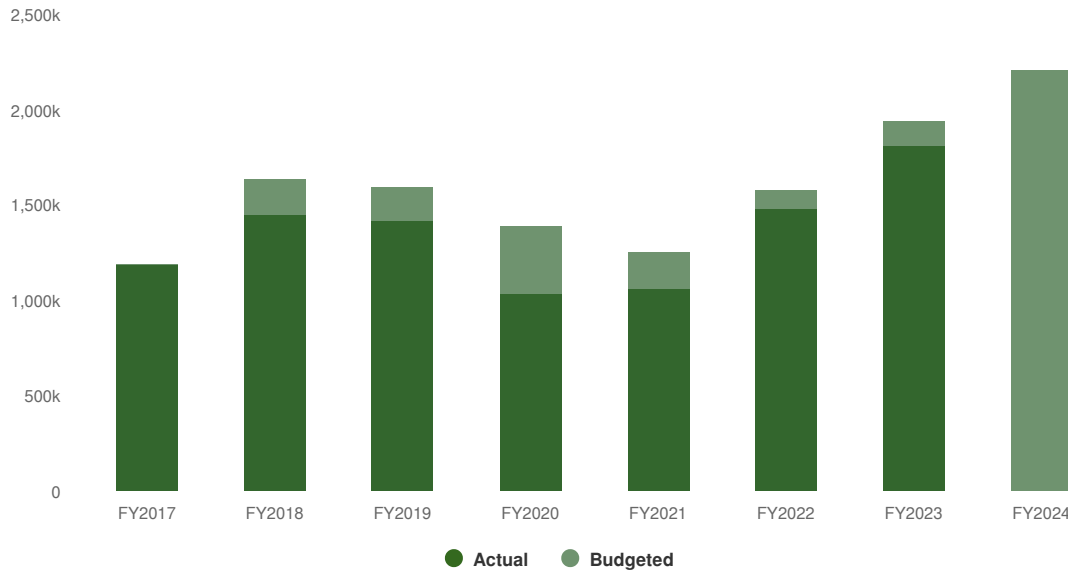
## Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>Community and Recreation Services</b>						
408 Community Serv Admin	0.25	0.25	1.25	1.00	1.00	0.00
410 Community Center	5.07	4.47	4.31	4.75	4.75	0.00
412 Special Events	0.00	0.00	0.00	1.00	1.00	0.00
444 Library	6.41	6.22	7.74	9.35	10.35	1.00
462 Parks Mtce	5.46	6.00	6.00	7.00	8.00	1.00
465 Recreation	3.65	1.74	2.74	3.00	3.00	0.00
<b>Community and Recreation Services Total</b>	<b>20.84</b>	<b>18.68</b>	<b>22.04</b>	<b>26.10</b>	<b>28.10</b>	<b>2.00</b>

## Expenditures Summary

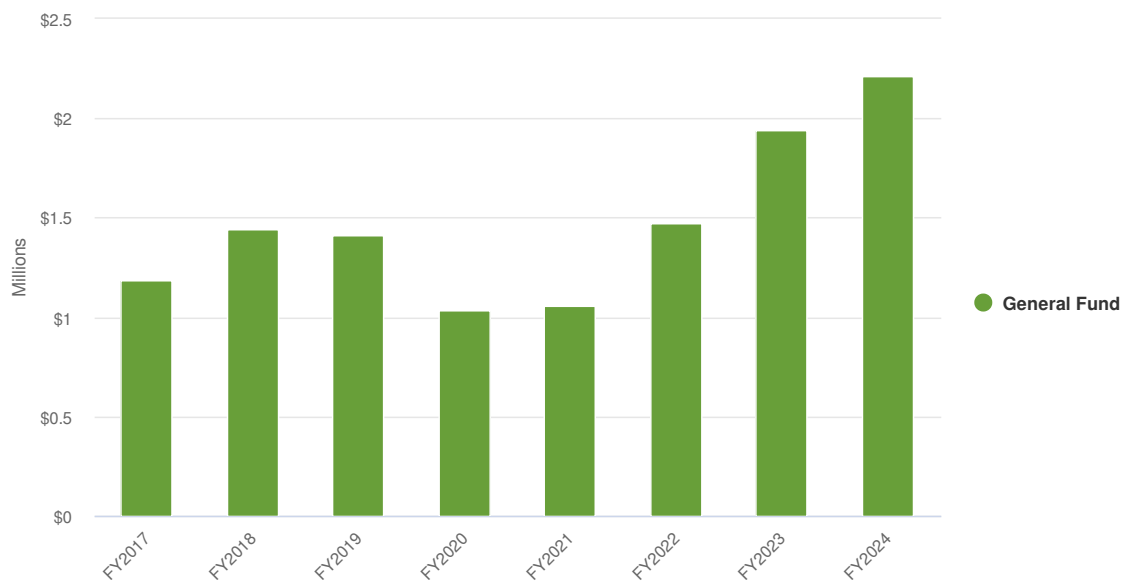
**\$2,212,691** **\$269,375**  
(13.86% vs. prior year)

### Community and Recreation Services Proposed and Historical Budget vs. Actual



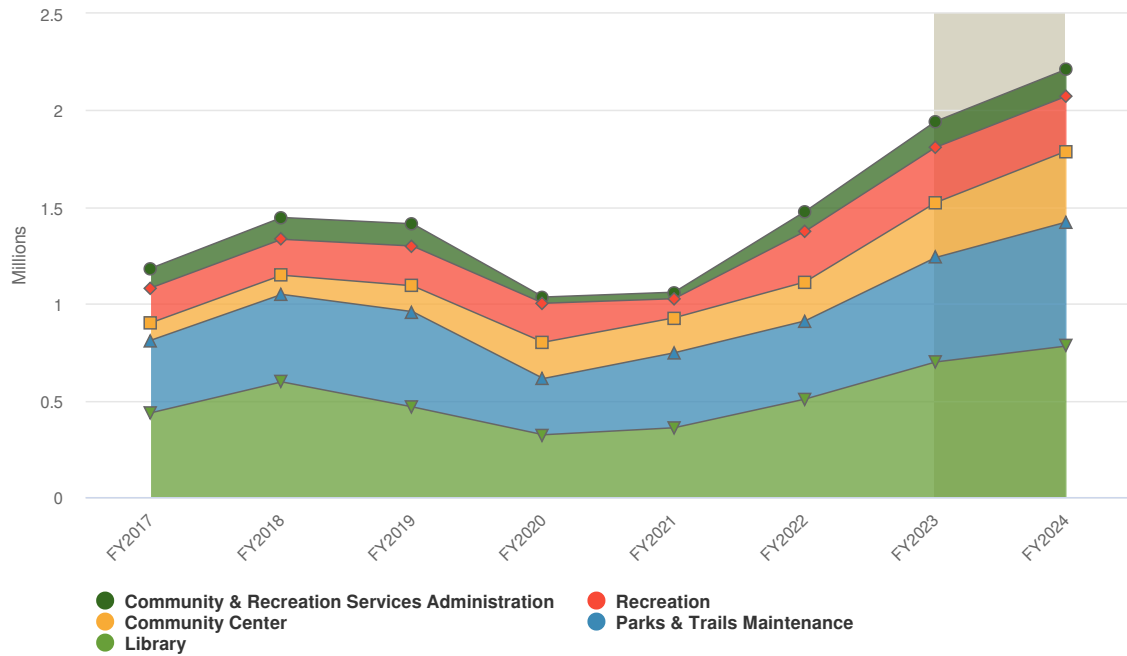
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund



# Expenditures by Function

## Budgeted and Historical Expenditures by Function



Grey background indicates budgeted figures.

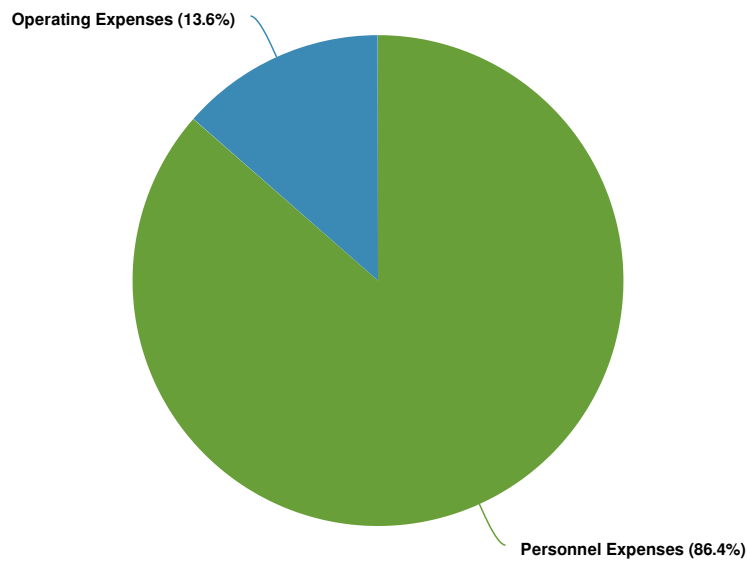
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expenditures					
Community and Recreation Services					
Community & Recreation Services Administration					
Personnel Expenses	\$31,850	\$100,175	\$124,220	\$133,551	7.5%
Operating Expenses	\$1,744	\$2,349	\$10,160	\$6,160	-39.4%
<b>Total Community &amp; Recreation Services Administration:</b>	<b>\$33,594</b>	<b>\$102,524</b>	<b>\$134,380</b>	<b>\$139,711</b>	<b>4%</b>
Community Center					
Personnel Expenses	\$165,355	\$191,098	\$264,235	\$290,861	10.1%
Operating Expenses	\$15,535	\$10,191	\$19,700	\$75,970	285.6%
<b>Total Community Center:</b>	<b>\$180,889</b>	<b>\$201,289</b>	<b>\$283,935</b>	<b>\$366,831</b>	<b>29.2%</b>
Library					
Personnel Expenses	\$307,406	\$449,585	\$634,730	\$715,340	12.7%
Operating Expenses	\$50,643	\$56,619	\$63,670	\$65,410	2.7%
<b>Total Library:</b>	<b>\$358,049</b>	<b>\$506,204</b>	<b>\$698,400</b>	<b>\$780,750</b>	<b>11.8%</b>
Parks & Trails Maintenance					
Personnel Expenses	\$355,081	\$345,690	\$482,106	\$560,408	16.2%
Operating Expenses	\$32,674	\$58,758	\$58,210	\$81,260	39.6%

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Total Parks &amp; Trails Maintenance:</b>	<b>\$387,755</b>	<b>\$404,448</b>	<b>\$540,316</b>	<b>\$641,668</b>	<b>18.8%</b>
Recreation					
Personnel Expenses	\$14,506	\$135,310	\$221,985	\$212,581	-4.2%
Operating Expenses	\$84,519	\$126,498	\$64,300	\$71,150	10.7%
<b>Total Recreation:</b>	<b>\$99,025</b>	<b>\$261,808</b>	<b>\$286,285</b>	<b>\$283,731</b>	<b>-0.9%</b>
<b>Total Community and Recreation Services:</b>	<b>\$1,059,313</b>	<b>\$1,476,273</b>	<b>\$1,943,316</b>	<b>\$2,212,691</b>	<b>13.9%</b>
<b>Total Expenditures:</b>	<b>\$1,059,313</b>	<b>\$1,476,273</b>	<b>\$1,943,316</b>	<b>\$2,212,691</b>	<b>13.9%</b>

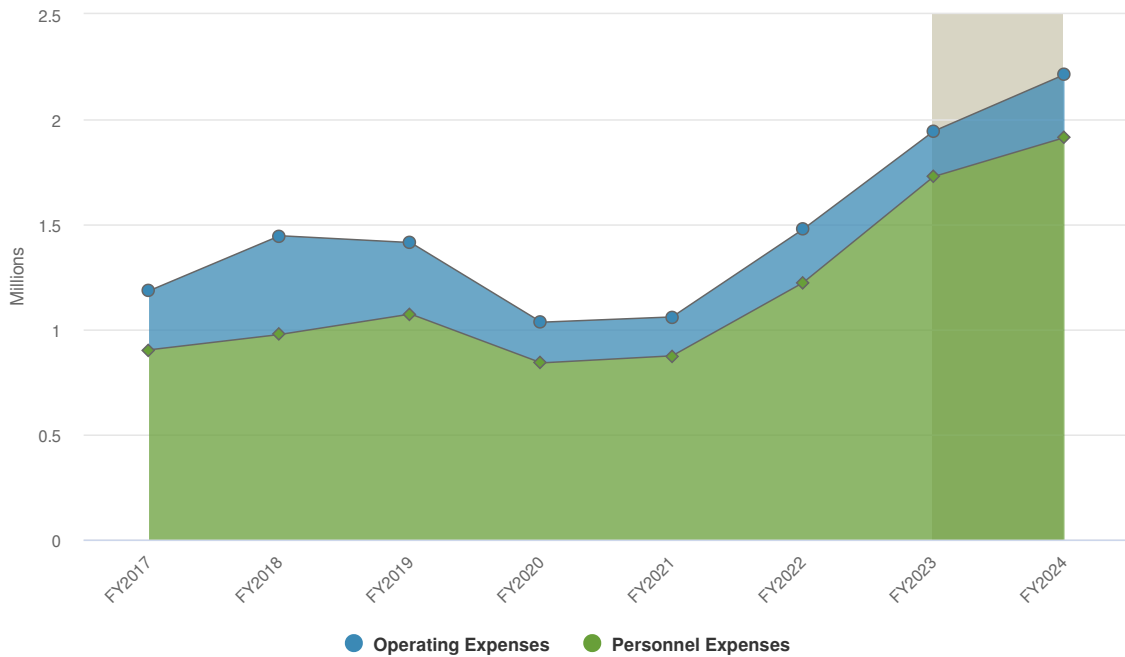


# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects					
Personnel Expenses					
Community and Recreation Services	\$874,198	\$1,221,858	\$1,727,276	\$1,912,741	10.7%
<b>Total Personnel Expenses:</b>	<b>\$874,198</b>	<b>\$1,221,858</b>	<b>\$1,727,276</b>	<b>\$1,912,741</b>	<b>10.7%</b>
Operating Expenses					
Community and Recreation Services	\$185,114	\$254,415	\$216,040	\$299,950	38.8%
<b>Total Operating Expenses:</b>	<b>\$185,114</b>	<b>\$254,415</b>	<b>\$216,040</b>	<b>\$299,950</b>	<b>38.8%</b>
<b>Total Expense Objects:</b>	<b>\$1,059,313</b>	<b>\$1,476,273</b>	<b>\$1,943,316</b>	<b>\$2,212,691</b>	<b>13.9%</b>

# Community Engagement Department

With the start of FY2023-24, the Community & Recreation Services Department has been renamed to the Community Engagement Department. This department focuses on Special Events and Parks & Trails. The purpose of the department is to engage individuals, both Page residents and visitors, in functions (such as, but not limited to, special events, festivals, fairs, community activities and tournaments) along with the parks, trails, and facilities which host them.

## Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>408 Community Serv Admin</b>						
Administrative Assistant	0.00	0.00	1.00	0.00	0.00	0.00
Community Service Director	0.25	0.25	0.25	1.00	1.00	0.00
<b>Division Total</b>	<b>0.25</b>	<b>0.25</b>	<b>1.25</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

# Department Description

## PURPOSE

To develop, coordinate, and implement programs, services, and events which are effective, innovative and engaging to enrich the lives of the City's residents and visitors.

## DEPARTMENT DESCRIPTION

The Community Engagement Department is responsible for coordinating services, programs, and events that promote citizen and business involvement to create a strong sense of community while striving to increase the social, cultural, and physical well-being of its residents and visitors.

## DEPARTMENTAL ACTIVITIES

- Plan, coordinate, and implement the 4 major special events (Fine Art Festival, Fourth of July, Balloon Regatta, and Christmas in the Park) along with approximately 17 other activities and functions that benefit the entire community within a calendar year.
- Work with other departments in the implementation of the city events.
- Maintain our city parks, trails, and boulevards around the city.
- Continually work to improve the Page Rim Trail and the new Red Mesa Rim Trail.
- Upgrade and implement new and existing parks around the city via city funds or grant monies.
- Work with local businesses and organizations to aid in the sponsorship and volunteerism of our city events.
- Work with different grant entities to increase the funding available for our parks, trails, and events.
- Market and advertise events via the city website and placement of posters in the hotel lobbies.
- Create and email the Copper Newsletter to over 900 readers each month.
- Oversee the Parks and Recreation Advisory Board.
- Work with the City Manager and City Council to oversee departmental needs and advocate for necessary annual budgets and staff allocation.

## GOALS & OBJECTIVES

- Plan, coordinate, and implement special events and activities that benefit and engage the entire community and visitors.
- Support existing community programs and expand as financially feasible.
- Explore new, innovative ideas and procedures to better meet the community's changing needs and trends.
- Recognize the value and significance of building partnerships to maximize resources while delivering the highest quality of community commitment.
- Generate an atmosphere of openness to promote dialogue and communication between the department and the citizens we serve; to develop a quality strategic plan for growth in programs, services, and facilities.
- To facilitate, engage, and create more special events for our community, businesses, and visitors.
- Provide staff and budget to support existing community & recreational programs and events and then expand as financially feasible.
- Continually improve the availability and effectiveness of recreational, athletic, arts, events and educational services that benefit the entire community.
- Generate an atmosphere of openness to promote dialogue and communication between the department and the citizens and businesses we serve.
- Work to continually upgrade and enhance our existing parks while looking for opportunities to develop new ones.
- Continually maintain and keep pristine existing parks, trails and boulevard areas.
- Maintain a great staff in all departments while maintaining a low turnover rate.

## FY 2024 Priorities

- Enhance and grow the Special Events forum within the City for our residents and expansion of tourism.
- To create dialogue and understanding with the local businesses in regard to the city's special events and their necessary participation to enhance success.
- To develop quality strategic plan growth in programs, services, and facilities.
- Continue to build partnerships and conversation between clubs, organizations, and agencies, to leverage resources and aid in the growth of our City.
- Continue to apply for grant monies to aid in the expansion and improvement of our city parks and trails.
- Continue activities that promote the arts and provide cultural enrichment for the community.
- Continue building a relationship with the Coconino County Parks & Recreation, as they work with us to increase the GIS mapping of our city and county trail system.
- Continue to expand the monthly Copper Newsletter, both in content and readership.
- Purchase and install new playground equipment to aid in the expansion of our Elm Street Fitness Park.
- Instill a consensus on ways to improve the Golliard Park area to better serve the public.
- Make improvements to the skate park where the water issues are causing erosion and issues with the bowl area.
- To provide all residents and visitors to our City with safe & beautiful facilities for their use.
- Increase awareness of Community & Recreational Services and its programs within the community via the Copper Newsletter and the city website.
- Ensure that the public receives timely and responsive service from the Special Events Departments and that the City's regulatory processes are fairly, efficiently, and courteously administered with a high degree of care for customers.
- Ensure that all staff has the correct tools to continue expanding their work knowledge and work efficiency.

- Allow management, within budgetary allowances, to attend workshops, seminars, and conferences on a state and national basis in order to grow their departments proficiently and to the best of their ability.
- Work with the Parks & Recreation Advisory Board to continually improve the availability and effectiveness of recreational, athletic, educational and leisure services that benefit the entire community.

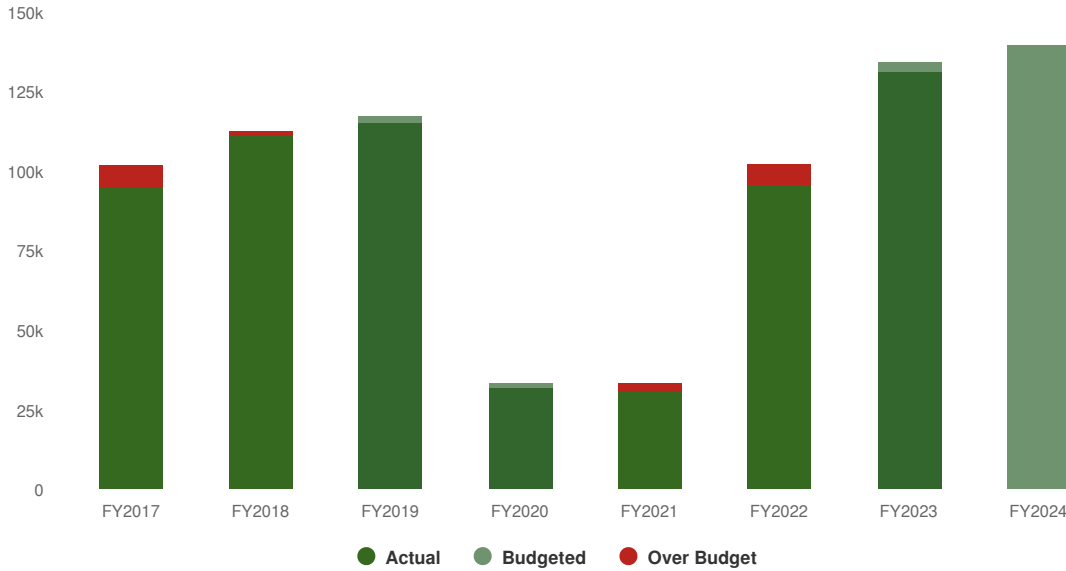
#### **FY 2023 Major Objectives Accomplished**

- Expanded the Community Center hours, programs, and participation by adding more games (Bunco, Bingo and Rummikub), along with fitness classes (Yoga, Tai Chi and Chair Yoga).
- Expanded the Community Center congregate participation to levels which justified a higher rate of grant money from the NACOG Aging Division for the next fiscal year.
- Attended all meetings and trainings to ensure we received funding for programs, including NACOG congregate meals, Meals on Wheels, Arizona Parks & Recreation Association, and National Library Conferences.
- Expanded the Library Staff by one (1) FTE to aid in the number of increasing programs for adult & youth.
- Won the prestigious 5-Star Library Journal Award, sharing this honor with only one (1) other library in Arizona, the Phoenix Public Library system.
- Secured \$211,000 AZ on Track Summer Camp Grant via the Page Public Library to fund lots of programs and supplies.
- Continued mentoring the CRS department managers through our monthly management meetings to improve the overall communication and managerial skills within all departments.
- Published the monthly Copper Newsletter and emailed to over 900 recipients each month.
- Added additional City Events such as 3v3 Street Basketball Event and the monthly Outdoor Market on Elm while continuing to run the four (4) major events and about 17 smaller annual events.
- Per City Council directives, integrated the Balloon Regatta back into the city's control which had 68 hot air balloons last year, with that being the first year ever that there had been more business sponsors than hot air balloon pilots.
- Successfully added more equipment to the Elm Street Adult Fitness Park and had an official grand opening in June 2023.
- Secured a 100% match grant for John C Page Memorial Park which enabled the existing \$225,000 of funds to be doubled, allowing for the replacement and installation of both the 2-5 year old and the 5-12 year old playgrounds.
- Secured a trail contractor who commenced work on the new non-motorized 5-mile Red Mesa Rim Trail in Page, a grant for \$150,000 secured via Arizona State Parks and Trails, while enhancing the original plans to include over 6 miles of Black Diamond bike trails.
- Had over 2,600 participants attend the Trunk or Treat event in the Park, which is held in conjunction with the Library.
- Experienced over 25% increase in event and parade participation.
- Successful worked through the budgetary process to ensure adequate funding for all departments in the next fiscal year.

## Expenditures Summary

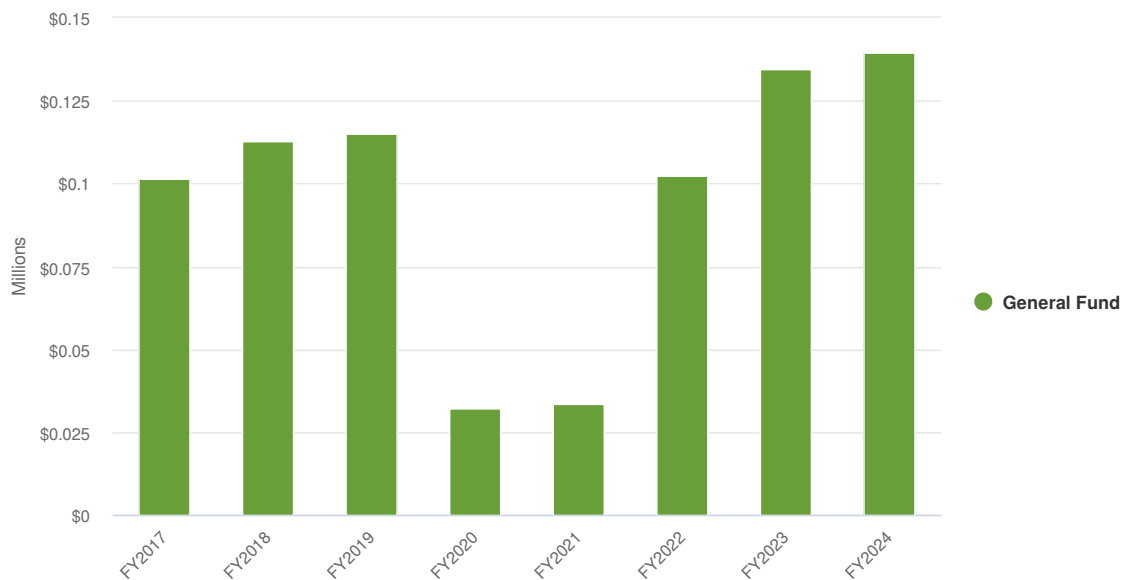
**\$139,711** **\$5,331**  
(3.97% vs. prior year)

Community Engagement Proposed and Historical Budget vs. Actual



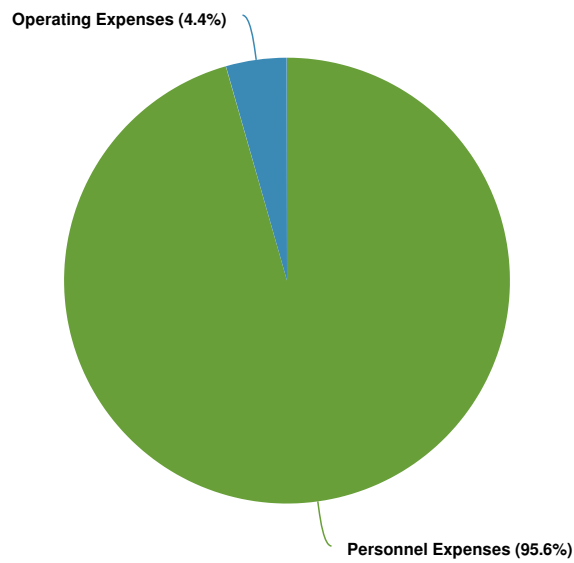
## Expenditures by Fund

Budgeted and Historical 2024 Expenditures by Fund

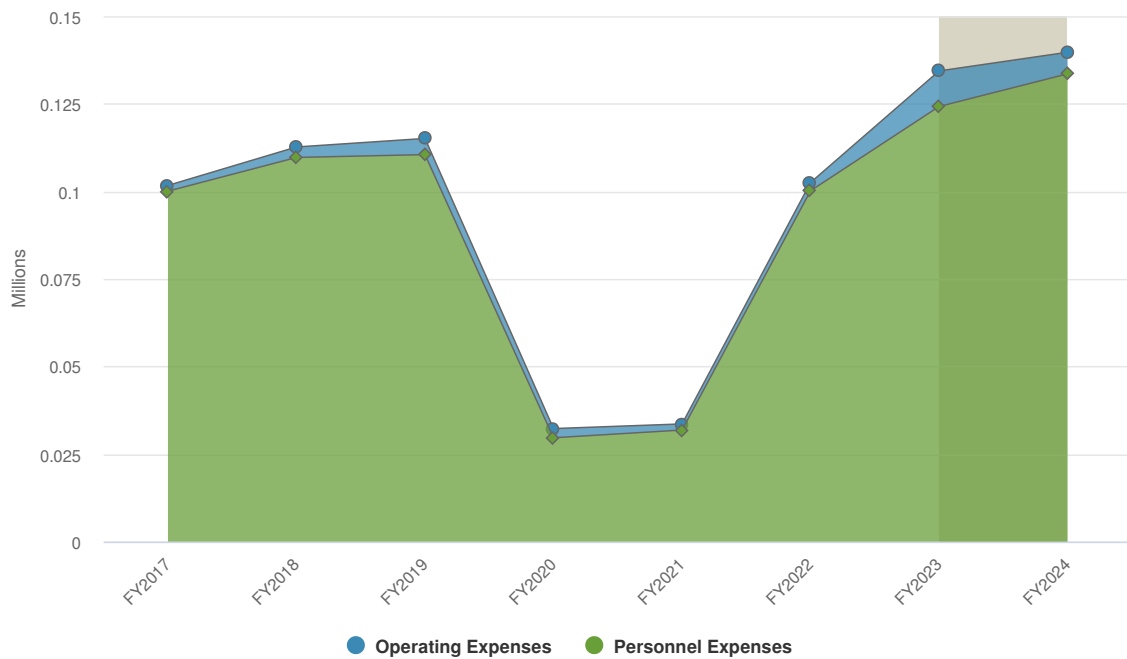


# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (over 10% change and \$5,000).

- None

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects						
Personnel Expenses						
Community and Recreation Services						
SALARIES	10-408-1101	\$21,391	\$65,134	\$94,163	\$101,696	8%
OVERTIME	10-408-1105	\$0	\$1,103	\$0	\$0	0%
INDUSTRIAL INSURANCE	10-408-1201	\$2,716	\$2,877	\$3,007	\$3,570	18.7%
MEDICAL INSURANCE	10-408-1202	\$3,556	\$17,948	\$8,428	\$8,007	-5%
FICA	10-408-1203	\$1,567	\$4,817	\$7,162	\$7,780	8.6%
ASRS	10-408-1204	\$2,620	\$8,296	\$11,460	\$12,499	9.1%
Total Community and Recreation Services:		\$31,850	\$100,175	\$124,220	\$133,551	7.5%
Total Personnel Expenses:		\$31,850	\$100,175	\$124,220	\$133,551	7.5%
Operating Expenses						
Community and Recreation Services						
OPERATING SUPPLIES	10-408-2101	\$198	\$314	\$1,000	\$1,000	0%
CELL PHONES	10-408-2402	\$830	\$1,278	\$660	\$660	0%
TRAVEL, MEALS AND SCHOOLS	10-408-2700	\$86	\$505	\$8,000	\$4,000	-50%
SUBSCRIPTIONS/MEMBERSHIPS	10-408-2804	\$500	\$250	\$0	\$250	N/A
PUBLICATIONS AND ADVERTISING	10-408-9601	\$130	\$2	\$500	\$250	-50%
Total Community and Recreation Services:		\$1,744	\$2,349	\$10,160	\$6,160	-39.4%
Total Operating Expenses:		\$1,744	\$2,349	\$10,160	\$6,160	-39.4%
Total Expense Objects:		\$33,594	\$102,524	\$134,380	\$139,711	4%



## Community Center



### Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>410 Community Center</b>						
Community Center Aide	1.71	0.74	0.56	0.00	0.00	0.00
Community Center Manager	1.00	1.00	1.00	1.00	1.00	0.00
Cooks Assistant	0.75	1.24	1.26	0.77	0.77	0.00
Kitchen Supervisor/Cook	1.00	1.00	1.00	1.00	1.00	0.00
Program Coordinator	0.00	0.00	0.00	1.00	1.00	0.00
Substitute Cook Assistant	0.12	0.00	0.00	0.00	0.00	0.00
Transportation Aide	0.49	0.49	0.49	0.98	0.98	0.00
<b>Division Total</b>	<b>5.07</b>	<b>4.47</b>	<b>4.31</b>	<b>4.75</b>	<b>4.75</b>	<b>0.00</b>

# Department Description

## PURPOSE

To enhance the quality of life by nutrition, education, fellowship, and fun leisure activities while ensuring that the adult population in our community combats loneliness and isolation.

## DEPARTMENT DESCRIPTION

The Page Community Center was established to provide a place where community members of all ages can meet in a friendly, supportive, and non-judgmental environment that is safe, supervised and substance free. Community members can enhance the quality of their lives through nutrition, education, fellowship, and leisure activities.

## DEPARTMENTAL ACTIVITIES

- Kitchen staff prepares daily Congregate Meals.
- Daily Meals on Wheels delivered to our seniors.
- Lending library, books and DVD's are available for check out.
- Educational opportunities and guest speakers.
- Exercise, billiard room, and workshops (crafts, nutrition, etc.).
- Specialty rooms for community use.

## GOALS & OBJECTIVES

- To help build a sense of community and belonging while engaging residents of all ages.
- To provide opportunities for social activities, social development, physical fitness, and overall health while combatting loneliness and isolation that is so prevalent among the senior community.
- To organize and sponsor community-wide events.
- To provide information about community issues, people, and events; refer citizens needing assistance to appropriate individuals and agencies.
- To provide congregate dining and home-delivered meals in the most productive, yet engaging manner, for all of those seniors in need.

## FY 2023 - 2024 Priorities

- Provide opportunities for social activities, education, and social development, especially among the elderly population in our community who are prone to isolation and loneliness.
- New better insulated windows to better control the temperature in the center
- New flooring in the kitchen
- Purchase a new dishwasher for the kitchen to assist the growing number of congregate members we are acquiring.
- Recruit additional volunteers to assist with Community Center Programming and Activities
- Continue to seek grants for facility upgrades and programming.
- Continue to work with the Planning & Zoning Director to ensure that CBDG monies are used towards the upgrade of the bathrooms and expansion of the patio area.
- After the bathroom renovation is complete, a new coat of paint for the building.
- A pergola and seating area out back for the congregate to enjoy the nicer weather months.
- Pass all NACOG auditing for the AAA meals programs, including the addition of program monitoring.
- Facilitate Senior Field Trips and other programs which aid in socialization of the adult community.
- Upgrade the popcorn machine for game days.
- Connect with local artists, musicians, different departments (library, animal shelter, etc.) and businesses to collaborate on how to bring new experiences to the center - For example, our relationship with the Chamber of Commerce allows the Center to host Santa's Layover Craft Show in December. Bringing these types of events to the center will help involve our congregate members and include them in the festivities.
- Offering a short massage, deep tissue, or Reiki session with our certified yoga instructor / RN - Barbara Wilson, twice a month.
- Promote the Community Center through social media, website information and the Copper Newsletter.

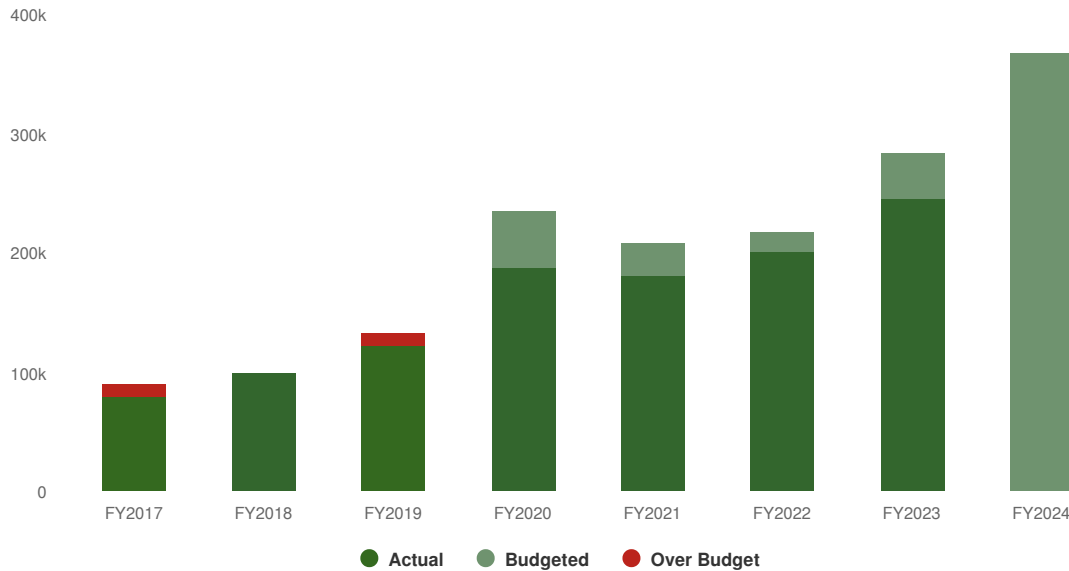
## FY 2022-23 Major Objectives Accomplished

- Successfully passed our NACOG meal monitoring.
- Provided space and activities for seniors to be active and healthy.
- Offered Tai Chi, Yoga, Bingo, Rummikub and Zumba.
- Worked with the Planning & Zoning Director to address the patio expansion, bathroom renovations, and plumbing upgrades for the CBDG grant.
- Increased the knowledge of our Community Center activities through social media and the Copper Newsletter.
- Hired a full-time Program Coordinator to provide ongoing activities and crafts for our members.

## Expenditures Summary

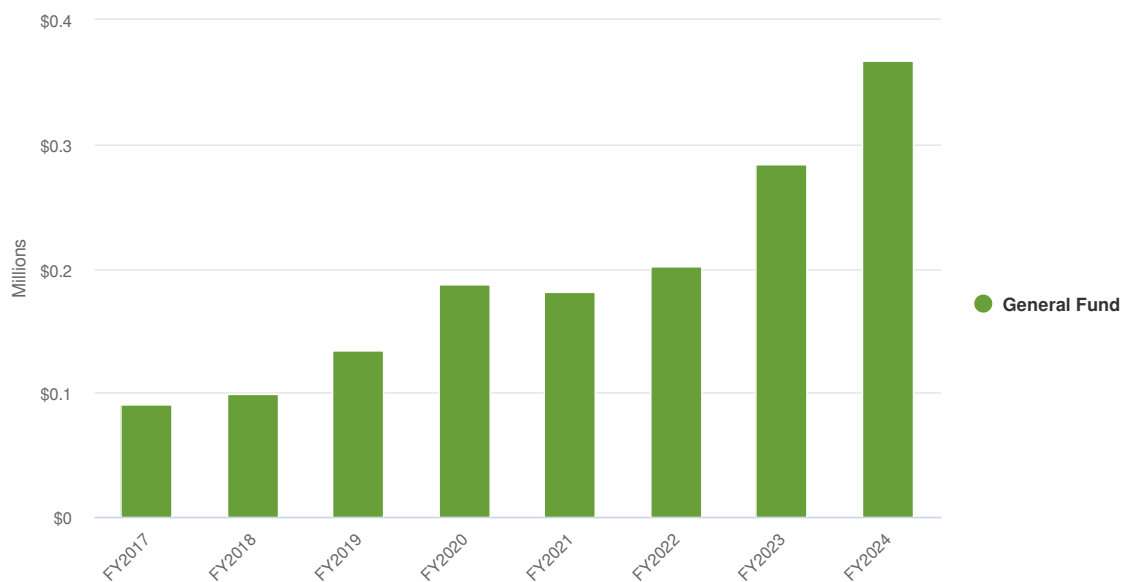
**\$366,831** **\$82,896**  
(29.20% vs. prior year)

### Community Center Proposed and Historical Budget vs. Actual



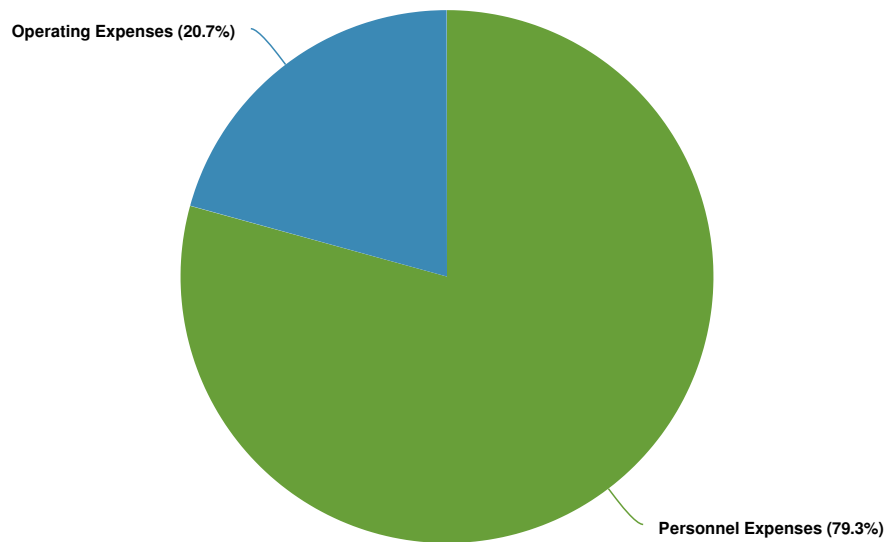
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

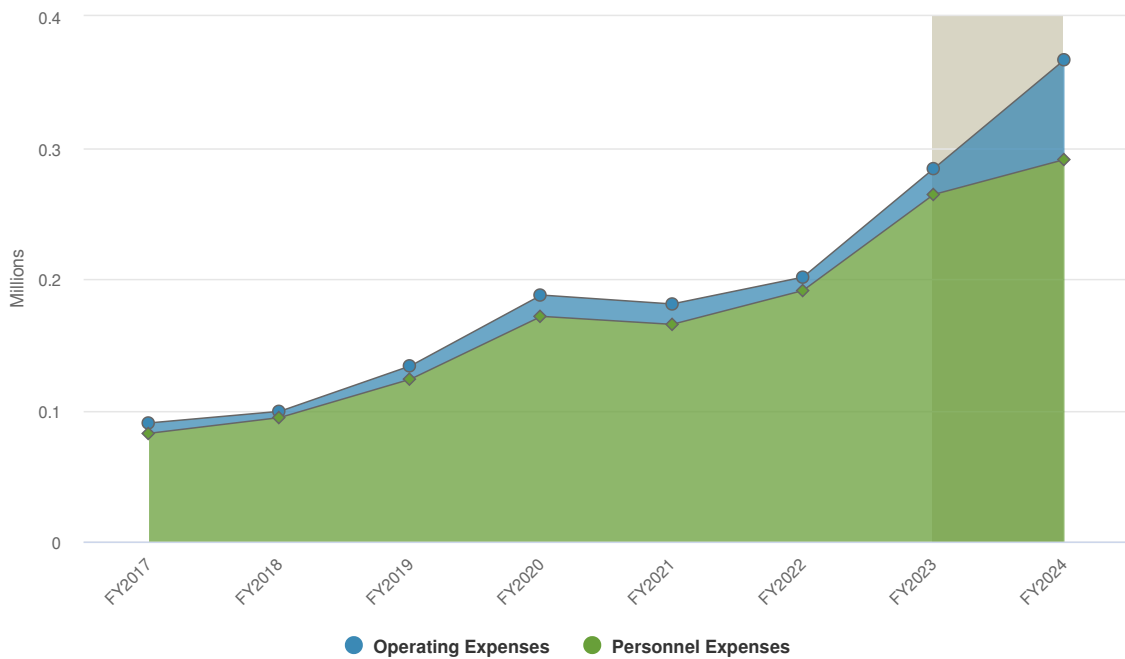


# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Medical Insurance - Budgeted highest benefit cost for new personnel.
- Operating Supplies - Increased \$20K to replace furniture and fixtures.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Community and Recreation Services</b>						
SALARIES	10-410-1101	\$125,790	\$143,732	\$186,165	\$198,780	6.8%
OVERTIME	10-410-1105	\$193	\$584	\$2,030	\$2,138	5.3%
INDUSTRIAL INSURANCE	10-410-1201	\$2,039	\$2,480	\$2,933	\$3,468	18.3%
MEDICAL INSURANCE	10-410-1202	\$15,349	\$16,436	\$40,227	\$50,597	25.8%
FICA	10-410-1203	\$9,560	\$11,615	\$13,999	\$15,370	9.8%
ASRS	10-410-1204	\$12,424	\$16,251	\$18,881	\$20,507	8.6%
<b>Total Community and Recreation Services:</b>		<b>\$165,355</b>	<b>\$191,098</b>	<b>\$264,235</b>	<b>\$290,861</b>	<b>10.1%</b>
<b>Total Personnel Expenses:</b>		<b>\$165,355</b>	<b>\$191,098</b>	<b>\$264,235</b>	<b>\$290,861</b>	<b>10.1%</b>
<b>Operating Expenses</b>						
<b>Community and Recreation Services</b>						
OPERATING SUPPLIES	10-410-2101	\$5,492	\$1,871	\$2,500	\$22,500	800%
UNIFORM ALLOWANCE	10-410-2102	\$0	\$478	\$600	\$600	0%
EQUIPMENT REPAIR/MAINTENANCE	10-410-2115	\$1,691	\$1,640	\$4,500	\$6,500	44.4%
OFFICE EQUIPMENT LEASES	10-410-2119	\$3,076	\$3,077	\$3,350	\$0	-100%
CELL PHONES	10-410-2402	\$1,176	\$1,174	\$1,200	\$1,320	10%
SPECIAL EVENT PROMOTIONS	10-410-2530	\$4,003	\$0	\$0	\$0	0%
CONTRACT SERVICES	10-410-2590	\$0	\$0	\$700	\$700	0%
LICENSE & PERMIT	10-410-2592	\$30	\$803	\$1,350	\$1,350	0%
ACTIVITIES EXPENSE	10-410-2595	\$66	\$1,147	\$2,000	\$4,500	125%
MEALS PROGRAMS	10-410-2650	\$0	\$0	\$0	\$35,000	N/A
TRAVEL, MEALS AND SCHOOLS	10-410-2700	\$0	\$0	\$3,500	\$3,500	0%
<b>Total Community and Recreation Services:</b>		<b>\$15,535</b>	<b>\$10,191</b>	<b>\$19,700</b>	<b>\$75,970</b>	<b>285.6%</b>
<b>Total Operating Expenses:</b>		<b>\$15,535</b>	<b>\$10,191</b>	<b>\$19,700</b>	<b>\$75,970</b>	<b>285.6%</b>
<b>Total Expense Objects:</b>		<b>\$180,889</b>	<b>\$201,289</b>	<b>\$283,935</b>	<b>\$366,831</b>	<b>29.2%</b>

## Library

### Divison Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>444 Library</b>						
Children's Coordinator	1.00	1.00	1.00	1.00	1.00	0.00
Circulation Assistant	0.00	0.00	1.00	1.00	1.00	0.00
Circulation Specialist	0.00	0.00	1.00	1.00	1.00	0.00
Circulation Supervisor	0.00	0.00	0.00	1.00	1.00	0.00
Library Aide	2.41	2.22	0.74	1.35	1.35	0.00
Library Assistant	0.00	0.00	1.00	1.00	2.00	1.00
Library Manager	1.00	1.00	1.00	1.00	1.00	0.00
Library Specialist	1.00	1.00	1.00	1.00	1.00	0.00
Reference Librarian	1.00	1.00	1.00	1.00	1.00	0.00
<b>Division Total</b>	<b>6.41</b>	<b>6.22</b>	<b>7.74</b>	<b>9.35</b>	<b>10.35</b>	<b>1.00</b>

# Department Description

## PURPOSE

To provide its patrons with access to quality collections of educational, inspirational, and recreational materials and programs for all ages.

## DEPARTMENT DESCRIPTION

The Library is dedicated to the assembly, preservation, and organization of resources from all types of media in a learning and recreational center serving all residents and visitors. It offers each patron an opportunity to seek knowledge, pleasure, personal betterment, and quiet reflection in surroundings dedicated to the pursuit of enlightenment.

## DEPARTMENTAL ACTIVITIES

- Programming for all ages, including promotional reading contests, maker projects, teen and youth gaming activities, and adult events and clubs.
- Outreach to the community and local businesses and organizations, participating in many civic and commercial events and programs.
- Provide service to the community, educational, personal betterment, and quiet reflection in surroundings dedicated to the pursuit of enlightenment.
- Partnerships with local businesses and organizations, including commercial and educational enterprises, to increase community awareness and to pursue financial opportunities.
- Provide up to date Wi-Fi and hotspot services to those in the community lacking internet resources.

## GOALS & OBJECTIVES

- To strengthen and improve public library services in the City of Page, Coconino County, Navajo Nation, Hopi Reservation, Southern Ute Reservation, and other surrounding communities.
- Access and outreach: we provide and promote access to all library services and materials to all library users through both in-house and outreach efforts.
- Acquire computer software to enable the library to mine circulation and collection data to determine turnover rates, weeding and to produce reports.
- Continually improve our online services and website to assist patrons by streamlining material transactions, off-site library card registration, and inventory.
- Cross-train staff to be knowledgeable in all aspects of the library.
- Create a Maker Space as part of the proposed renovations of children's and facilities departments.
- To provide on-going professional development training.

## FY 2023-24 Priorities

- Provide our patrons with access to quality educational, inspirational, and recreational materials.
- Align with the economic needs of the community to provide services, training, and programming to augment the current endeavors towards workforce development within the City and County.
- Adapt library services and materials so the organization can grow with, and be responsive to, our shared communities.
- Will support people and communities to reach their full potential and celebrate the unique skill set of staff.
- Ensure positive experiences for community members with library staff, safe spaces, materials, and services.
- Listen and learn from our communities' supporting individuals and their basic human needs through connections to resources and services.
- Will be relevant and responsive, supporting digital access and literacy.
- Encourage social and economic growth.
- Employ and retain happy staff, welcoming staff, and provide for their ongoing professional development.
- Capture the community's attention and effectively communicate our available resources, programming, and services.
- Continuously upgrade and maintain the physical space functionality of the children's library to meet the evolving needs of the community and library.
- Evaluate the adult non-fiction and reference material and removing materials that no longer meet the community needs. Purchase new updated reference and non-fiction materials for the library collection.

## FY 2022-23 Major Objectives Accomplished

- Library provided our patrons with access to quality educational, inspirational, and recreational materials.
- Library received \$224,072.06 in county and grant funding.
- Partnered with community businesses to give voice to underserved or underrepresented individuals or groups. One example: Library partnered with Ranch House Grill, Pepsi, Lake Powell Furniture, Page Camber, Hot N Sweet Coffee and Donut, and Gone West Restaurant to host the annual Toys for Tots party and drive.
- Provided services, training, and programming towards workforce development within the City, surrounding areas, and County.
- Provided services such as notaries, copies, faxing & scanning to businesses and individuals, including taking notary service outside library, throughout the community and Navajo Reservation.

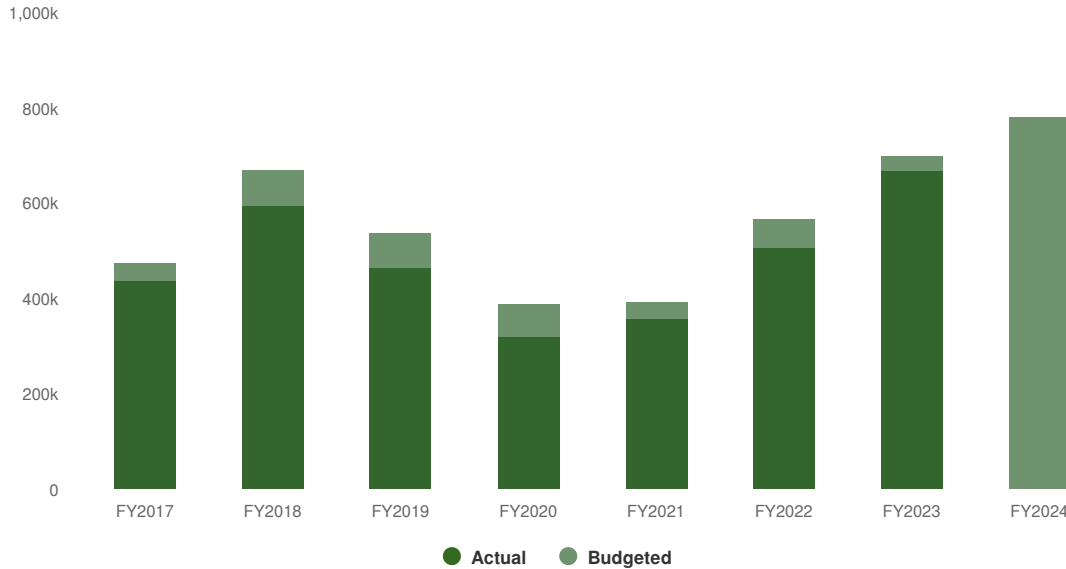
- Reviewed current library procedures and policies in order to amend, discard, or create new ones that reflect current library practices.
- Participated in state and national conferences to ensure that knowledge, opportunities, and new trends are being instilled into our city library.
- Be an ever-present face in the community by supporting the local schools, city events & parades, and other functions that bind the residents of our city. Worked with Grand Canyon Outdoor Academy during the school year.
- Continue with our after-hour seminars, speakers, adult events, and teen programming. Added programs with new partners: Indigenous Day Celebration, Canyon Club Talks, and Stitched Together.
- Worked with staff to ensure that cross-training is occurring to better staff & support the facility.
- Completed the weeding process of old books in our adult Fiction area.
- Configured the library layout to maximize the space and functionality. Added new furniture in the adult reading area. Created welcoming spaces that reflect our diverse and multicultural community
- Increased the knowledge of our library activities through social media, website information, schools and the Copper Newsletter.



## Expenditures Summary

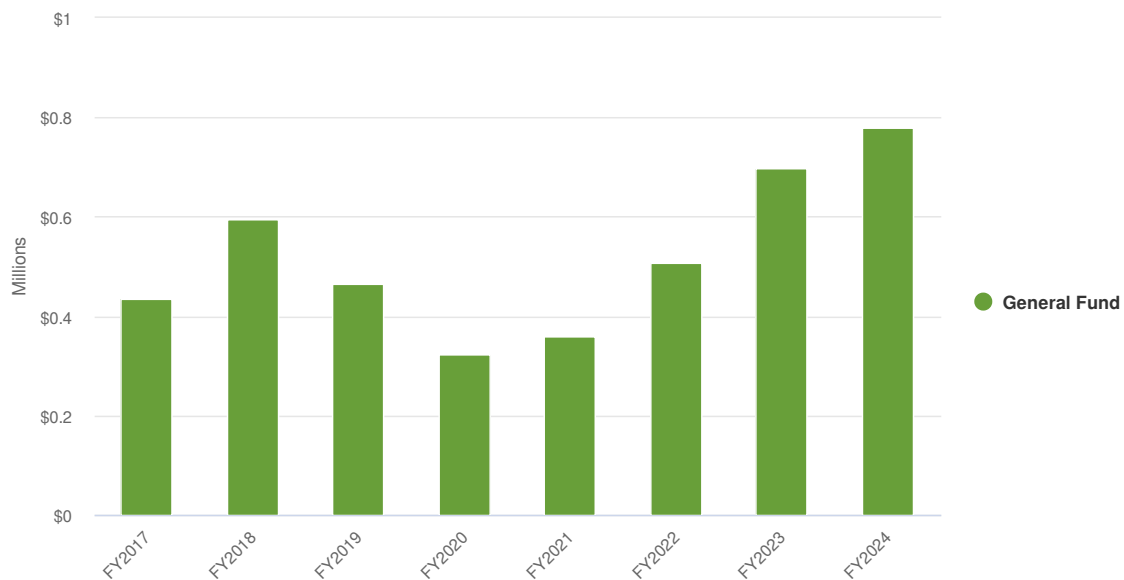
**\$780,750** **\$82,350**  
(11.79% vs. prior year)

Library Proposed and Historical Budget vs. Actual



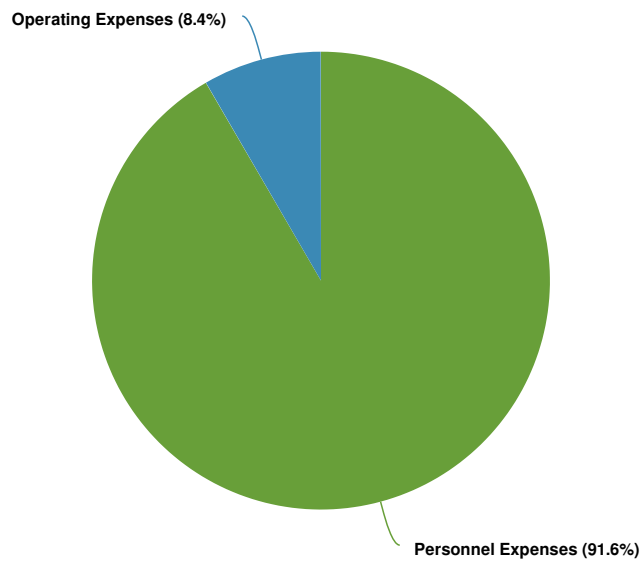
## Expenditures by Fund

Budgeted and Historical 2024 Expenditures by Fund

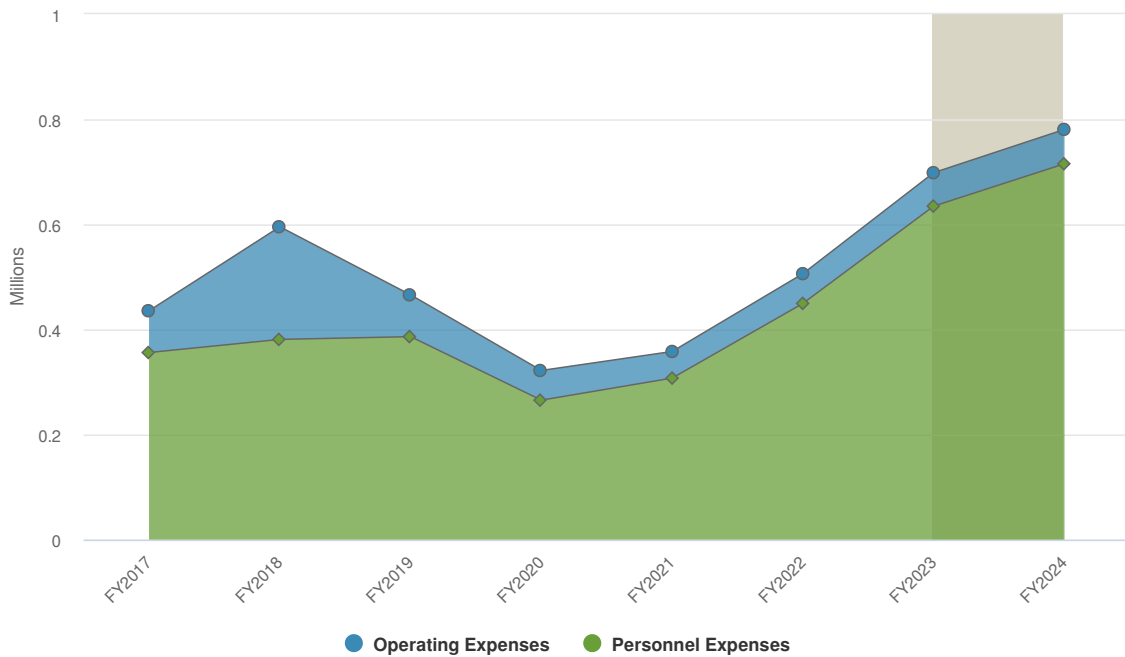


# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (over 10% change and \$5,000).

- Personnel Expenses - Budget increase of 12.7% or approximately \$62K. Additional full-time staff member with benefits.
- Operating Supplies - Added \$6K to buyout copier.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Community and Recreation Services</b>						
SALARIES	10-444-1101	\$209,855	\$305,512	\$404,612	\$467,080	15.4%
OVERTIME	10-444-1105	\$134	\$4,000	\$4,517	\$3,077	-31.9%
INDUSTRIAL INSURANCE	10-444-1201	\$739	\$797	\$1,000	\$4,830	383%
MEDICAL INSURANCE	10-444-1202	\$55,848	\$78,684	\$146,604	\$148,482	1.3%
FICA	10-444-1203	\$15,302	\$22,670	\$29,512	\$35,717	21%
ASRS	10-444-1204	\$25,528	\$37,921	\$48,485	\$56,155	15.8%
<b>Total Community and Recreation Services:</b>		<b>\$307,406</b>	<b>\$449,585</b>	<b>\$634,730</b>	<b>\$715,340</b>	<b>12.7%</b>
<b>Total Personnel Expenses:</b>		<b>\$307,406</b>	<b>\$449,585</b>	<b>\$634,730</b>	<b>\$715,340</b>	<b>12.7%</b>
<b>Operating Expenses</b>						
<b>Community and Recreation Services</b>						
OPERATING SUPPLIES	10-444-2101	\$13,004	\$15,788	\$14,000	\$20,000	42.9%
LIBRARY MATERIAL-AUDIOS	10-444-2106	\$1,021	\$2,215	\$2,000	\$2,000	0%
LIBRARY MATERIAL-VIDEOS	10-444-2108	\$4,377	\$6,180	\$6,000	\$6,000	0%
LIBRARY MATERIAL-BOOKS	10-444-2109	\$17,137	\$21,339	\$25,000	\$25,000	0%
JANITORIAL SUPPLIES	10-444-2110	\$233	\$322	\$1,600	\$1,600	0%
EQUIPMENT REPAIR/MAINTENANCE	10-444-2115	\$1,729	\$0	\$0	\$0	0%
OFFICE EQUIPMENT LEASES	10-444-2119	\$5,264	\$5,397	\$6,000	\$0	-100%
LICENSING FEES	10-444-2265	\$683	\$204	\$800	\$800	0%
CELL PHONES	10-444-2402	\$796	\$621	\$720	\$660	-8.3%
CONTRACT SERVICES	10-444-2590	\$2,248	\$1,706	\$1,650	\$3,450	109.1%
TRAVEL, MEALS AND SCHOOLS	10-444-2700	\$25	\$49	\$3,600	\$3,600	0%
SUBSCRIPTIONS/MEMBERSHIPS	10-444-2804	\$4,125	\$2,798	\$2,300	\$2,300	0%
<b>Total Community and Recreation Services:</b>		<b>\$50,643</b>	<b>\$56,619</b>	<b>\$63,670</b>	<b>\$65,410</b>	<b>2.7%</b>
<b>Total Operating Expenses:</b>		<b>\$50,643</b>	<b>\$56,619</b>	<b>\$63,670</b>	<b>\$65,410</b>	<b>2.7%</b>
<b>Total Expense Objects:</b>		<b>\$358,049</b>	<b>\$506,204</b>	<b>\$698,400</b>	<b>\$780,750</b>	<b>11.8%</b>

## Parks and Trails Maintenance

Maintain and upgrade existing parks and trails while initiating new facilities within the City of Page to ensure public engagement through enhancing physical activities and community involvement through the use of these facilities for events, fairs, concerts, event planning and other community-engaged functions.

### Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>462 Parks Maintenance</b>						
Maintenance Worker	2.00	4.00	4.00	5.00	6.00	1.00
Maintenance Worker Lead	1.00	1.00	1.00	1.00	1.00	0.00
Parks & Trails Supervisor	1.00	1.00	1.00	1.00	1.00	0.00
Seasonal Maintenance Worker	1.46	0.00	0.00	0.00	0.00	0.00
<b>Division Total</b>	<b>5.46</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>	<b>8.00</b>	<b>1.00</b>

# Department Description

## PURPOSE

To provide beautifully maintained parks and trails for the residents and visitors of Page which may be used for relaxation, physical activity, and special events.

## DEPARTMENT DESCRIPTION

The Parks and Trails Department is responsible for the repair, maintenance and development of City parks, street-side and desert landscaping, facility grounds as well as airport landscaping (outside of air operations areas), trails, and the Sports Complex's grounds, equipment, all irrigation systems, weed control, snow and ice control on facility walkways.

## DEPARTMENTAL ACTIVITIES

- Maintenance of 20 acres of lawns, 3.7 miles of street-side landscaping, 2.7 acres of desert landscaping.
- Upkeep of sidewalks adjoining city-owned facilities and property, including Elm Street shopping center.
- Maintenance and weed control on the City's two (2) trail systems.
- Maintain recreation grounds to play standards (softball, soccer, football).
- Decorate the parks and city areas for holidays.
- Aid in the special events that occur in the City Parks.

## GOALS & OBJECTIVES

- Thorough ongoing inspection and maintenance to ensure the condition and safety of parks and grounds maintenance equipment.
- Work with the special events department to maintain and operate the mobile stage for placement during our special events.
- Maintain irrigation systems in all city parks.
- Provide maintenance workers with the vehicles, tools, equipment and training necessary to perform their duties to the best of their ability.
- Ensure the ongoing certification and continual education opportunities are present for all maintenance staff and management.
- Aid in special projects, as needed, such as Fourth of July fireworks presentation.

## FY 2023-24 Priorities

- Continue working on the new Red Mesa Rim Trail development and signage.
- Continue working on the restoration of the existing Rim Trail from previous year's damage.
- Assist the Parks and Recreation Advisory Board in the planning of new and ongoing projects.
- Provide opportunities for maintenance staff to attend the *Playground Maintenance Course* (PMC) for playground safety.
- Aid in the expansion of the City's Special Events with projects, decorations, and stage setup and maintenance.
- Make improvements to the skatepark where the water issues are causing erosion and issues with the bowl area.
- Purchase additional utility and maintenance vehicles for the department's use.
- Hire additional staff, as allowed via the new budget, to ensure that the needs of the department are met.
- Work on upgrading the lighting systems at all of our parks, as allowed in the budget.
- Continue to monitor, mow, weed, and improve all green spaces within our city.

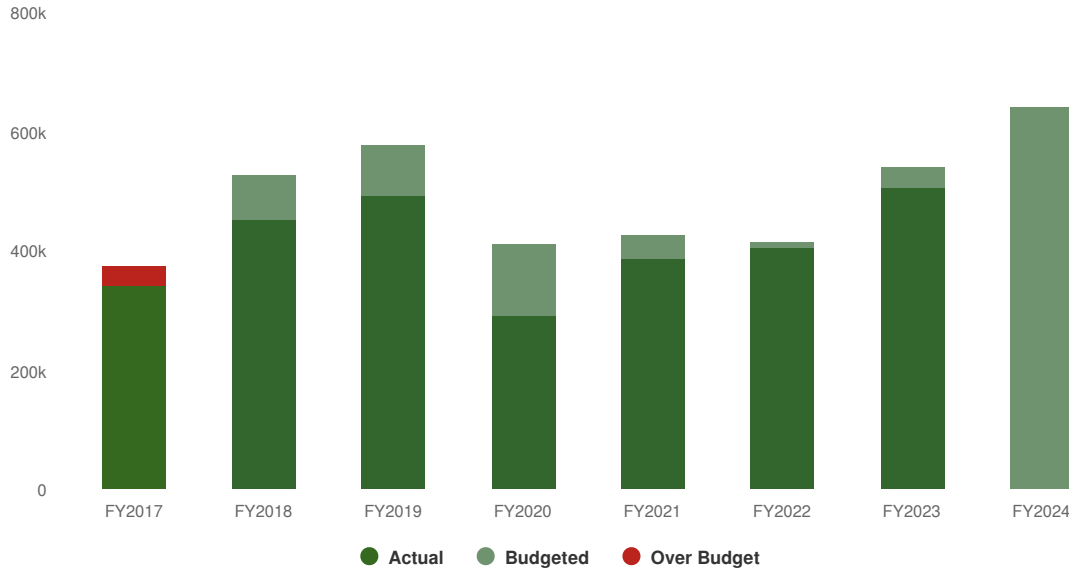
## FY 2022-23 Major Objectives Accomplished

- Secured a \$150,000 non-motorized grant through Arizona State Parks & Trails for a new hiking & biking trail system, the Red Mesa Rim Trail which had its Grand Opening on July 22, 2023.
- Expanded the new Red Mesa Rim Trail from 5 miles to over 10 miles by designing additional green, black and blue diamond trails.
- Doubled our \$225,000 budget for John C. Page Memorial Park play equipment through a grant in order to complete both the 2-5 year and the 5-12 year old playground areas.
- Assisted with prepping parks and the stage setup for four (4) major city events and 13 smaller ones.
- Worked efficiently with the Page Police Department to ensure vandalism and graffiti was reported and dealt with promptly.
- Purchased a bucket truck for utilization on projects.
- Hung over 250,000 Christmas lights in our City Park and around the common areas and City Hall for the holidays.
- Successfully managed the green spaces in all of the parks, trails, breezeway, and boulevard areas regarding mowing, weeding and irrigation maintenance.
- Replaced the lighting and added a new roof to the gazebo at the Vermillion Park.
- Enhanced the storage facilities at the Parks Maintenance Office.

## Expenditures Summary

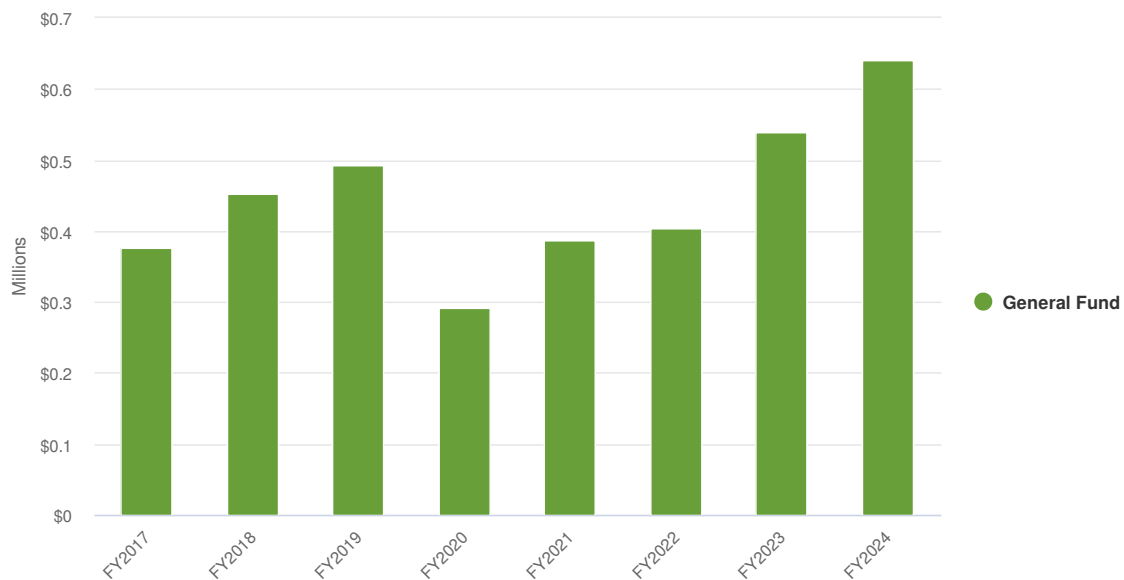
**\$641,668** **\$101,352**  
(18.76% vs. prior year)

### Parks and Trails Maintenance Proposed and Historical Budget vs. Actual



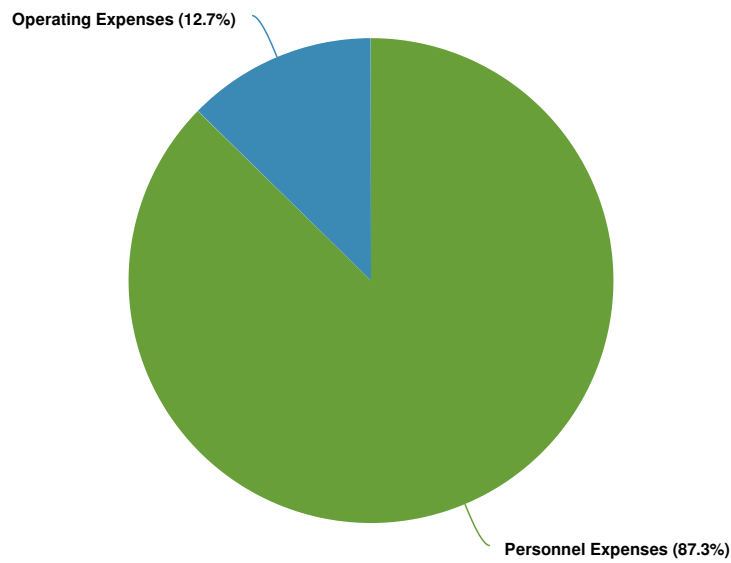
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

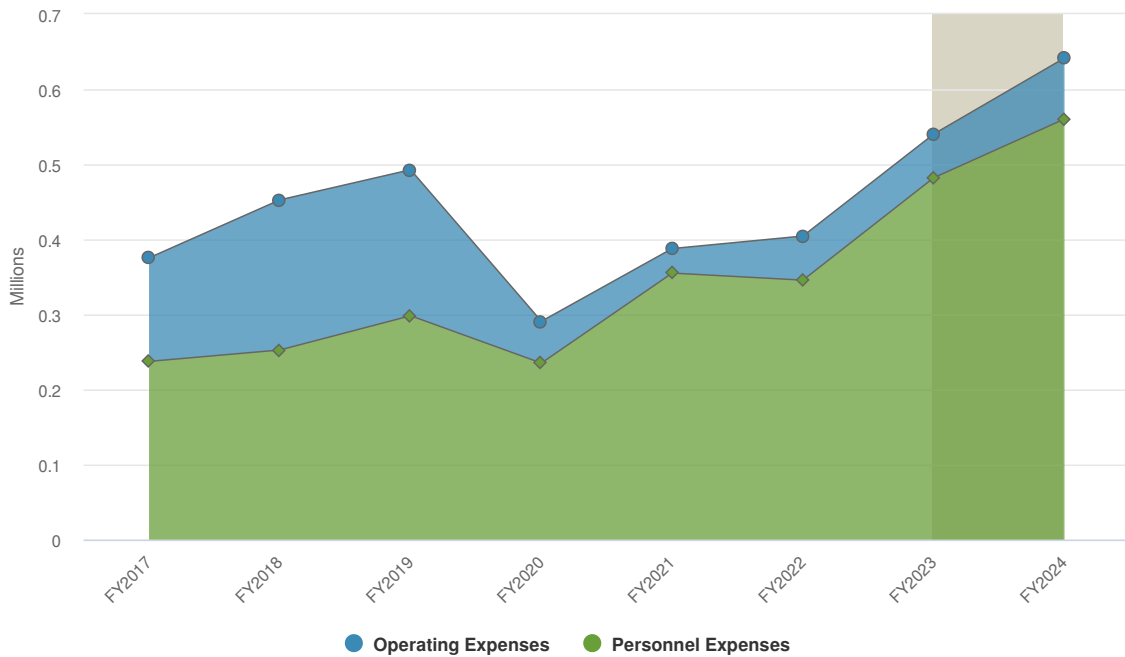


# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Personnel Expenses - Budget increase of 28.2% or approximately \$106,000. Additional Maintenance Worker position to assist with increased City sponsored events and workload.
- Contract Services - Added \$10K for GIS Mapping.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Community and Recreation Services</b>						
SALARIES	10-462-1101	\$242,297	\$237,539	\$315,070	\$361,094	14.6%
OVERTIME	10-462-1105	\$2,094	\$4,267	\$6,427	\$6,009	-6.5%
INDUSTRIAL INSURANCE	10-462-1201	\$7,404	\$8,459	\$10,060	\$15,138	50.5%
MEDICAL INSURANCE	10-462-1202	\$55,230	\$47,251	\$87,791	\$105,377	20%
FICA	10-462-1203	\$18,096	\$18,103	\$23,632	\$27,926	18.2%
ASRS	10-462-1204	\$29,961	\$30,072	\$39,126	\$44,864	14.7%
<b>Total Community and Recreation Services:</b>		<b>\$355,081</b>	<b>\$345,690</b>	<b>\$482,106</b>	<b>\$560,408</b>	<b>16.2%</b>
<b>Total Personnel Expenses:</b>		<b>\$355,081</b>	<b>\$345,690</b>	<b>\$482,106</b>	<b>\$560,408</b>	<b>16.2%</b>
<b>Operating Expenses</b>						
<b>Community and Recreation Services</b>						
OPERATING SUPPLIES	10-462-2101	\$9,678	\$14,673	\$10,000	\$16,000	60%
UNIFORM ALLOWANCE	10-462-2102	\$2,081	\$1,783	\$1,800	\$2,800	55.6%
SAFETY SUPPLIES	10-462-2103	\$541	\$203	\$1,500	\$1,500	0%
CLOTHING ALLOWANCE	10-462-2104	\$600	\$600	\$500	\$800	60%
EQUIPMENT REPAIR/MAINTENANCE	10-462-2115	\$3,062	\$16,391	\$15,000	\$17,500	16.7%
CELL PHONES	10-462-2402	\$664	\$664	\$660	\$660	0%
CONTRACT SERVICES	10-462-2590	\$1,339	\$1,147	\$3,000	\$13,000	333.3%
SANITATION FACILITIES/SERVICES	10-462-2600	\$4,944	\$4,532	\$5,000	\$6,000	20%
PARK & PLAYGROUND MAINTENANCE	10-462-2650	\$9,306	\$18,076	\$18,000	\$20,000	11.1%
TRAVEL, MEALS AND SCHOOLS	10-462-2700	\$367	\$689	\$2,750	\$3,000	9.1%
SUBSCRIPTIONS/MEMBERSHIPS	10-462-2804	\$90	\$0	\$0	\$0	0%
<b>Total Community and Recreation Services:</b>		<b>\$32,674</b>	<b>\$58,758</b>	<b>\$58,210</b>	<b>\$81,260</b>	<b>39.6%</b>
<b>Total Operating Expenses:</b>		<b>\$32,674</b>	<b>\$58,758</b>	<b>\$58,210</b>	<b>\$81,260</b>	<b>39.6%</b>
<b>Total Expense Objects:</b>		<b>\$387,755</b>	<b>\$404,448</b>	<b>\$540,316</b>	<b>\$641,668</b>	<b>18.8%</b>



## Recreation

### Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>465 Recreation</b>						
Camp Counselor	0.10	0.00	0.00	0.00	0.00	0.00
Camp Lead	0.07	0.00	0.00	0.00	0.00	0.00
Maintenance Worker	0.00	0.00	0.00	0.00	0.00	0.00
Recreation Assistant	2.48	0.74	1.74	2.00	2.00	0.00
Recreation Division Manager	1.00	1.00	1.00	1.00	1.00	0.00
<b>Division Total</b>	<b>3.65</b>	<b>1.74</b>	<b>2.74</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>

# Department Description

## PURPOSE

To create recreational opportunities for growth and enhancement while striving to increase the social, cultural, and physical well-being of our residents.

## DEPARTMENT DESCRIPTION

The Recreation Department offers a variety of year-round activities, sports, and special events for both the youth and adults in the community of Page. We provide economic benefits by improving the quality of life in the community and helping to attract businesses and residents to Page. The department also provides benefits to individuals by promoting physical fitness and self-improvement opportunities for exercise and being outdoors result in greater physical fitness, and emotional well-being.

## DEPARTMENTAL ACTIVITIES

- Youth sports include soccer, flag football, basketball, softball/baseball and camps and clinics.
- Adult sports include slow pitch softball.
- Community events include the Easter Egg Hunt, Rec Fest, carnivals, 5k and other races/walks.

## GOALS & OBJECTIVES

- Set priorities and plan for operation and capital improvements.
- Support partnerships between Page Unified School District, Little League, other departments, and the community.
- Increase participation in all sporting events and activities for youth and adults.
- Work with companies who promote fitness events to aid in the running and promotion.
- Continually analyze existing programs in order to improve participation and management of activities.
- Implement new recreation programs and summer clinics.
- Continually promote Safety First within leagues, guidelines, and regulations thereof.
- Continually inspect fields, facilities, and equipment to ensure that safety is the number one priority.

## FY 2023-24 Priorities

- Continue to provide high quality services and recreation programs for the community.
- Increase community relations, community involvement, volunteerism, and a higher participation from parents in the parent-coach leagues.
- Offer sports clinics and coaching/referee training for all sporting activities.
- Recruit volunteers to create a greater impact and build relationship between community and the Recreation Department.
- Maintain public safety in regard to programs, equipment, and facilities.
- Continually update the Recreation policies and procedures.
- Increase the number of Tournaments held at the Sports Complex with outside Youth and Adult event agencies.
- Provide on-going professional development training for all staff, as well as opportunities to attend National and State Conferences for Parks 'n Rec.
- Participate in citywide events such as the Page High School College & Career Readiness Night, the Lake View Fun Nights, and events with the Public Library and Coconino Community College.
- Participate in the planning and assistance of the City Events.
- Ensure all staff members are First Aid/CPR/AED trained.
- Ensure all staff members are Food Manager trained.

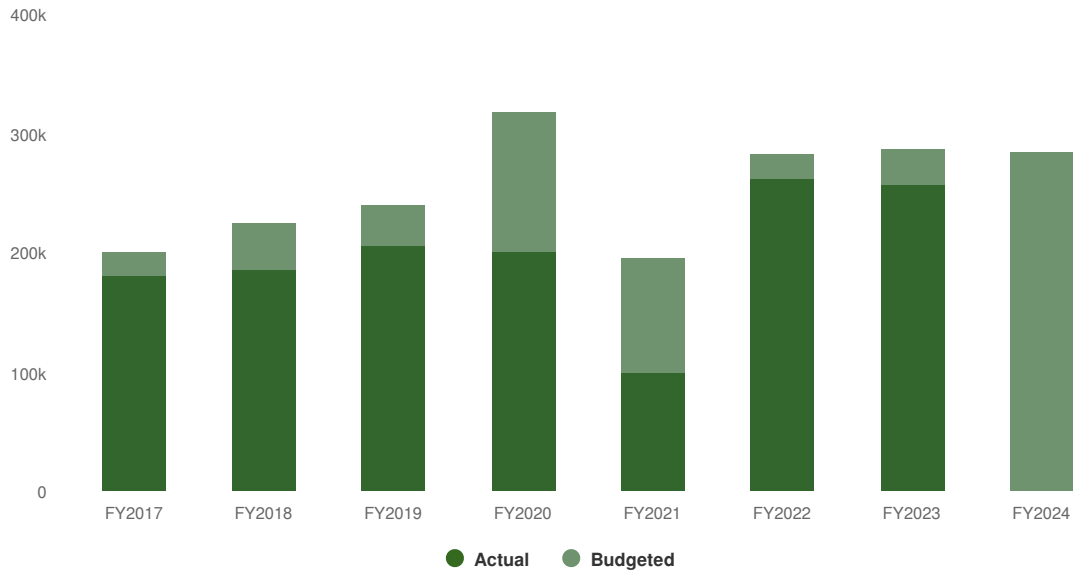
## FY 2023-23 Major Objectives Accomplished

- Worked with Page Little League in administering the IGA for the youth softball and baseball programs and their games which are held at the Sports Complex.
- Collaborated with Page High School Soccer to provide a youth league coaches clinic and facilitate team practices during Super Soccer Saturday.
- Collaborated with Page Elks Club to host a soccer kickoff challenge.
- Participated in community events, such as school open house, Desert View Health Fair, Page/Lake Powell Job Fair, Page Attacks Trash, and National Night Out.
- Worked to ensure that the Sports Complex exceeded its safety standards.
- Cooperated with PUSD during basketball season to ensure that teams would have their practice and game schedule in the school district's gymnasium
- Utilized the voucher program to reward coaches with free future registrations and assistant coaches with half-price vouchers.
- Aided with the city's Special Events, both in the planning and execution.
- Certified all Recreation Department staff in CPR/AED/First aid and Bloodborne Pathogens Training.
- Participated in customer service and field maintenance professional development.
- Added an Adult Winter Softball League and Youth Summer Clinics to the fiscal year agenda.

## Expenditures Summary

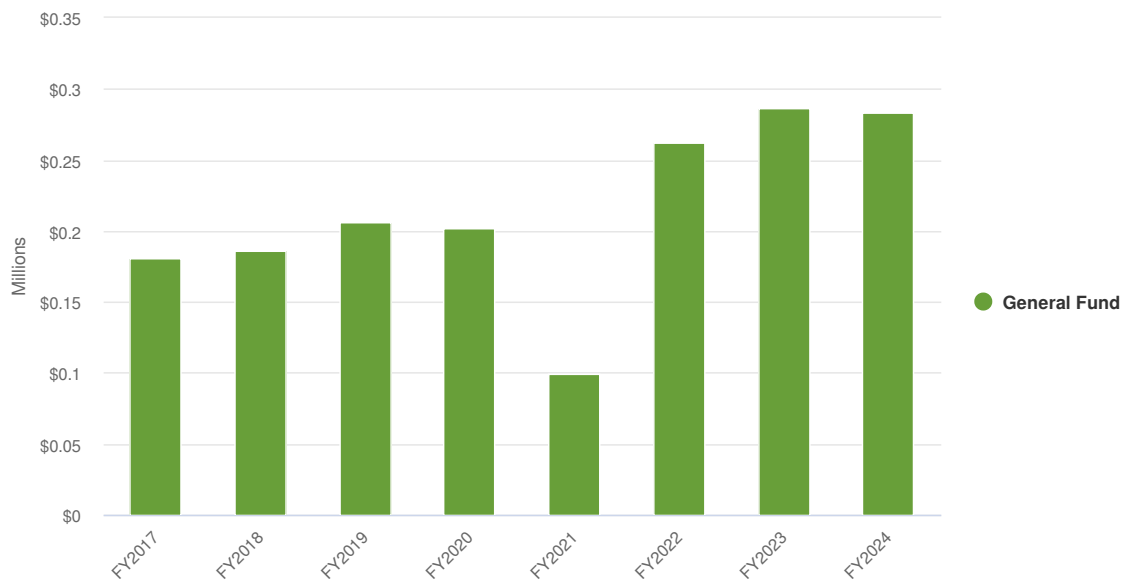
**\$283,731** **-\$2,554**  
(-0.89% vs. prior year)

### Recreation Proposed and Historical Budget vs. Actual



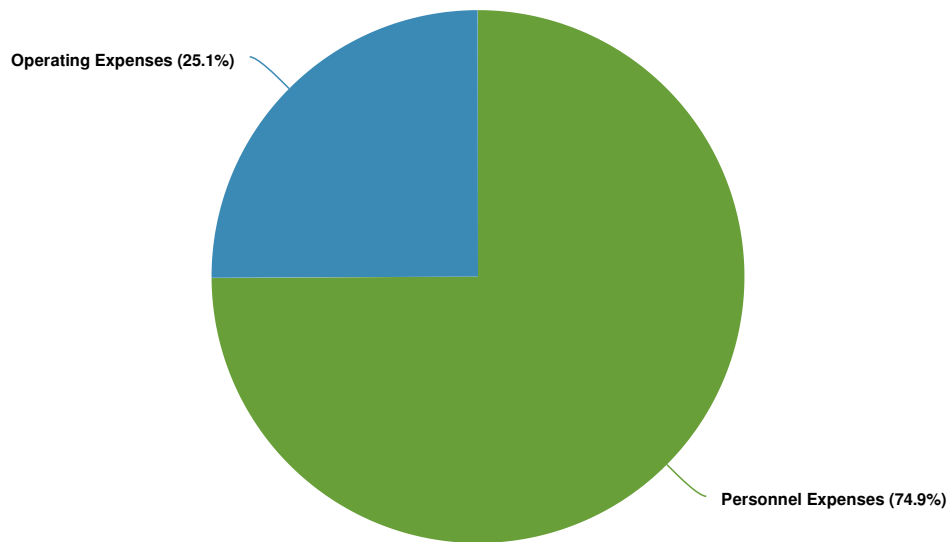
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

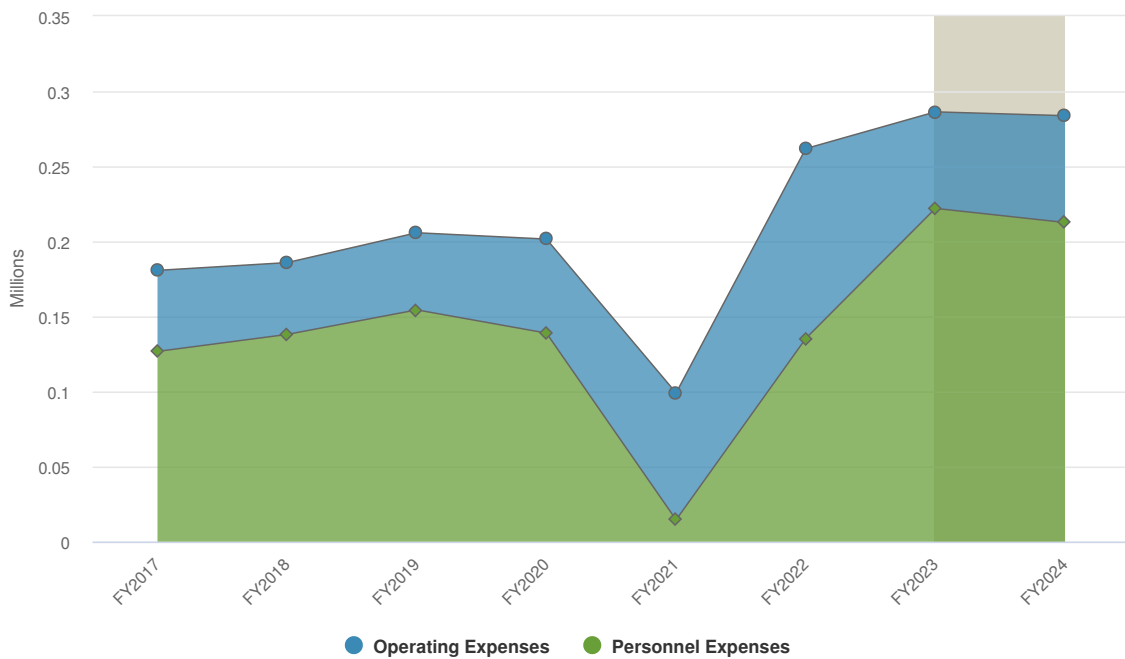


# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Program Expenses - Increased \$10K for youth and adult league equipment, awards and field supplies.
- Recreation Expenses - Decreased \$10K to merge with Program Expenses line item.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Community and Recreation Services</b>						
SALARIES	10-465-1101	\$10,748	\$97,534	\$147,056	\$133,041	-9.5%
OVERTIME	10-465-1105	\$0	\$958	\$858	\$2,973	246.5%
INDUSTRIAL INSURANCE	10-465-1201	\$292	\$1,596	\$2,075	\$2,108	1.6%
MEDICAL INSURANCE	10-465-1202	\$1,318	\$15,916	\$45,857	\$47,338	3.2%
FICA	10-465-1203	\$811	\$7,407	\$10,770	\$10,405	-3.4%
ASRS	10-465-1204	\$1,337	\$11,899	\$15,369	\$16,716	8.8%
<b>Total Community and Recreation Services:</b>		<b>\$14,506</b>	<b>\$135,310</b>	<b>\$221,985</b>	<b>\$212,581</b>	<b>-4.2%</b>
<b>Total Personnel Expenses:</b>		<b>\$14,506</b>	<b>\$135,310</b>	<b>\$221,985</b>	<b>\$212,581</b>	<b>-4.2%</b>
<b>Operating Expenses</b>						
<b>Community and Recreation Services</b>						
OPERATING SUPPLIES	10-465-2101	\$6,645	\$1,699	\$2,000	\$2,500	25%
UNIFORM ALLOWANCE	10-465-2102	\$0	\$522	\$600	\$600	0%
JANITORIAL SUPPLIES	10-465-2105	\$0	\$0	\$200	\$0	-100%
EQUIPMENT REPAIR/MAINTENANCE	10-465-2115	\$15,380	\$10,669	\$10,000	\$10,000	0%
PROGRAM EXPENSES	10-465-2130	\$14,637	\$17,620	\$20,000	\$30,000	50%
CELL PHONES	10-465-2402	\$1,099	\$1,274	\$1,600	\$1,600	0%
SPECIAL EVENT PROMOTIONS	10-465-2530	\$34,946	\$79,153	\$3,000	\$3,000	0%
RECREATION EXPENSES	10-465-2550	\$7,636	\$1,936	\$10,000	\$0	-100%
SUMMER CAMP EXPENSES	10-465-2555	\$0	\$0	\$2,000	\$2,000	0%
TENNIS COURT EXPENSES	10-465-2560	\$0	\$0	\$2,000	\$2,000	0%
CONCESSION SUPPLIES/EQUIPMENT	10-465-2565	\$298	\$1,224	\$1,000	\$2,000	100%
CONTRACT SERVICES	10-465-2590	\$807	\$7,657	\$7,000	\$10,000	42.9%
TRAVEL, MEALS AND SCHOOLS	10-465-2700	\$2,097	\$3,918	\$4,000	\$6,250	56.3%
SUBSCRIPTIONS/MEMBERSHIPS	10-465-2804	\$974	\$825	\$900	\$1,200	33.3%
<b>Total Community and Recreation Services:</b>		<b>\$84,519</b>	<b>\$126,498</b>	<b>\$64,300</b>	<b>\$71,150</b>	<b>10.7%</b>
<b>Total Operating Expenses:</b>		<b>\$84,519</b>	<b>\$126,498</b>	<b>\$64,300</b>	<b>\$71,150</b>	<b>10.7%</b>
<b>Total Expense Objects:</b>		<b>\$99,025</b>	<b>\$261,808</b>	<b>\$286,285</b>	<b>\$283,731</b>	<b>-0.9%</b>

## Special Events

Created, plan, promote, and execute special events, activities and functions in Page for the engagement of our locals and visitors alike.

### Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>412 Special Events</b>						
Event Specialist	0.00	0.00	0.00	1.00	1.00	0.00
<b>Division Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

# Department Description

## PURPOSE

To develop, coordinate, and implement programs, services, and events which are effective, innovative and engaging to enrich the lives of the City's residents and visitors.

## DEPARTMENT DESCRIPTION

The Special Events Department is responsible for coordinating services, programs, and events that promote citizen and business involvement to create a strong sense of community while striving to increase the social, cultural, and physical well-being of its residents and visitors.

## DEPARTMENTAL ACTIVITIES

- Plan, coordinate, and implement the 4 major special events (Fine Art Festival, Fourth of July, Balloon Regatta, and Christmas in the Park) along with approximately 17 other activities and functions that benefit the entire community within a calendar year.
- Work with other departments in the implementation of the city events, including, but not limited to: the Page Public Library, the Page Recreation Dept, the Page Animal Shelter, the Page Police Department, and the Page Fire Department.
- Continually seek out and investigate other events and promotions which could be brought to the City of Page.
- Work with local businesses and organizations to aid in the sponsorship and volunteerism of our city events.
- Work with Arizona State Parks & Trails to locate additional funding for the promotion and signage of the new trails system to increase its use as a race venue.
- Market and advertise events via the city website and placement of posters in the hotel lobbies.
- Create and email the Copper Newsletter to over 900 readers each month.
- Oversee the Parks and Recreation Advisory Board.
- Work with the City Manager and City Council to oversee departmental needs and advocate for necessary annual budgets and staff allocation.

## GOALS & OBJECTIVES

- Plan, coordinate, and implement special events and activities that benefit and engage the entire community and visitors.
- Support existing community programs and expand as financially feasible.
- Explore new, innovative ideas and procedures to better meet the community's changing needs and trends.
- Recognize the value and significance of building partnerships to maximize resources while delivering the highest quality of community commitment.
- Generate an atmosphere of openness to promote dialogue and communication between the department and the citizens we serve; to develop a quality strategic plan for growth in programs, services, and facilities.
- To facilitate, engage, and create more special events for our community, businesses, and visitors.
- Provide staff and budget to support existing community & recreational programs and events and then expand as financially feasible.
- Continually improve the availability and effectiveness of arts, events and educational services that benefit the entire community.
- Generate an atmosphere of openness to promote dialogue and communication between the department and the citizens and businesses we serve.
- Work to continually upgrade and enhance our existing parks while looking for opportunities to develop new ones.
- Continually maintain and keep pristine existing parks, trails and boulevard areas.
- Foster a sense of community volunteerism.

## FY 2023-24 Priorities

- Enhance and grow the Special Events forum within the City for our residents and expansion of tourism.
- To create dialogue and understanding with the local businesses in regard to the city's special events and their necessary participation to enhance success.
- To develop quality strategic plan growth in programs, services, and facilities.
- Support the Page Public Library, the Page Recreation Dept, the Page Animal Shelter, the Page Police Department, and the Page Fire Department with their department-based events.
- Continue to build partnerships and conversation between clubs, organizations, and agencies, to leverage resources and aid in the growth of our City.
- Continue to apply for grant monies to aid in the expansion and improvement of our city parks and trails for use in our special events.
- Continue activities that promote the arts and provide cultural enrichment for the community.
- Continue building a relationship with the Coconino County Parks & Recreation, as they work with us to increase the GIS mapping of our city and county trail system.
- Increase awareness of city events and activities within the community via the Copper Newsletter and the city website.
- Ensure that the public receives timely and responsive service from the Special Events Departments and that the City's regulatory processes are fairly, efficiently, and courteously administered with a high degree of care for customers.
- Ensure that all staff have the correct tools to continue expanding their work knowledge and work efficiency.
- Allow management, within budgetary allowances, to attend workshops, seminars, and conferences on a state and national basis in order to grow their departments proficiently and to the best of their ability.

#### FY 2022-23 Major Objectives Accomplished

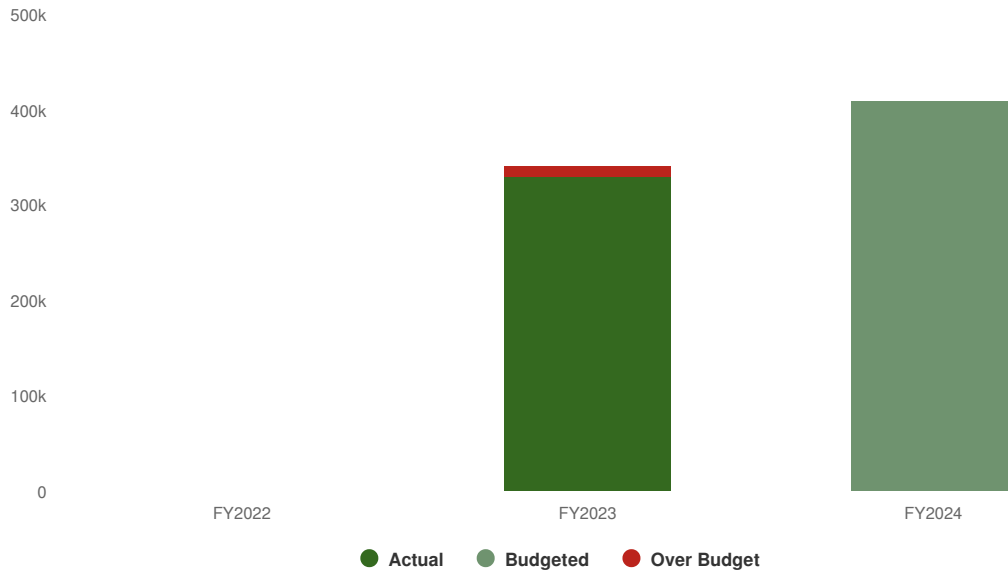
- Published the monthly Copper Newsletter and emailed to over 900 recipients each month.
- Planned & successfully executed four (4) major events plus over 17 smaller events held within the City of Page.
- Successfully added a **3v3 Basketball Street Fest**, as an inaugural event in March 2023.
- Successfully added a monthly **Outdoor Market on Elm** for both local vendors and buyers which commenced in March 2023.
- Successfully executed our 2nd annual **Page Fine Art Festival** in April 2023 which increased vendor participation by about 25% and had a very prestigious premiere arts, Daniel Josley.
- Successfully located and administered our best Firework Show ever this past 4th of July with the assistance of Southwest Fireworks Company.
- Successfully integrated the **Page, AZ Balloon Regatta** back into the control of the City of Page, per City Council directives and expanded local business participation with 68 entities aligning with 68 hot air balloons.
- Expanded the participation of our parades for the Fourth of July and the Christmas in the Park event.
- Planned and executed grand openings for the Elm Street Fitness Park and the new Red Mesa Rim Trail.
- Assisted the Page Public library with their 2,600 participants who attended the Trunk or Treat event in the Park.
- Successfully worked through the budgetary process to ensure adequate funding for this year's Special Event Department.
- Worked collaboratively with all of the local hotels to have poster signs in their lobbies with each week's events for the Page visitors.



## Expenditures Summary

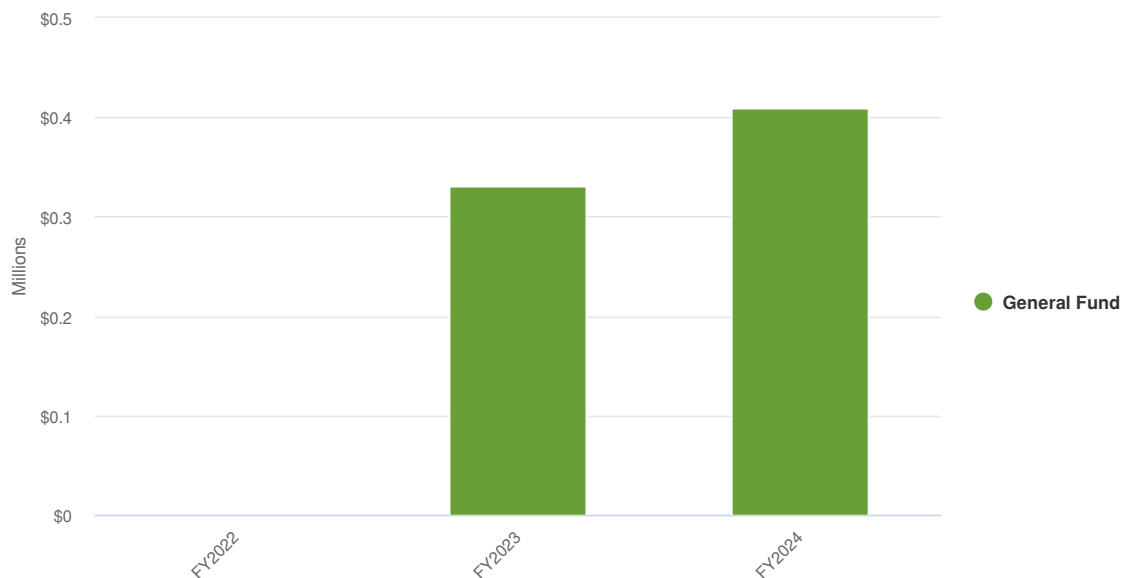
**\$409,154** **\$78,525**  
(23.75% vs. prior year)

### Special Events Proposed and Historical Budget vs. Actual



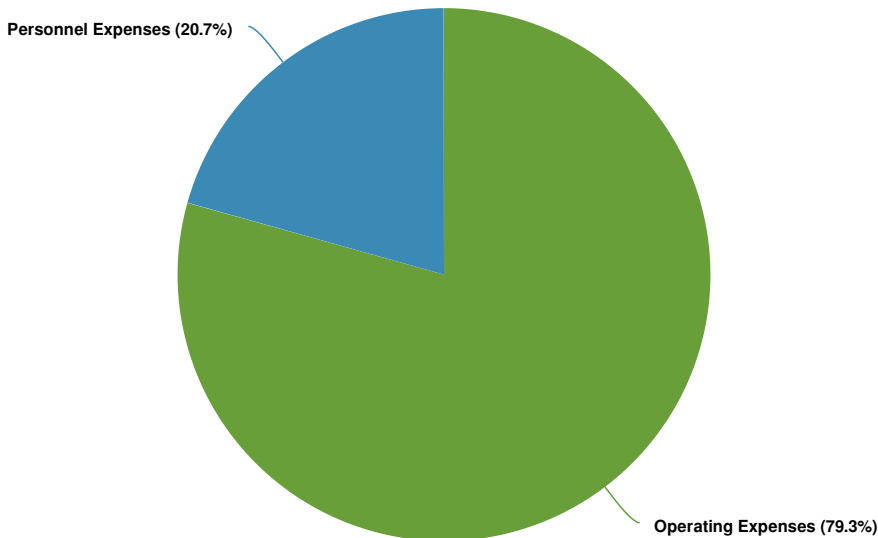
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

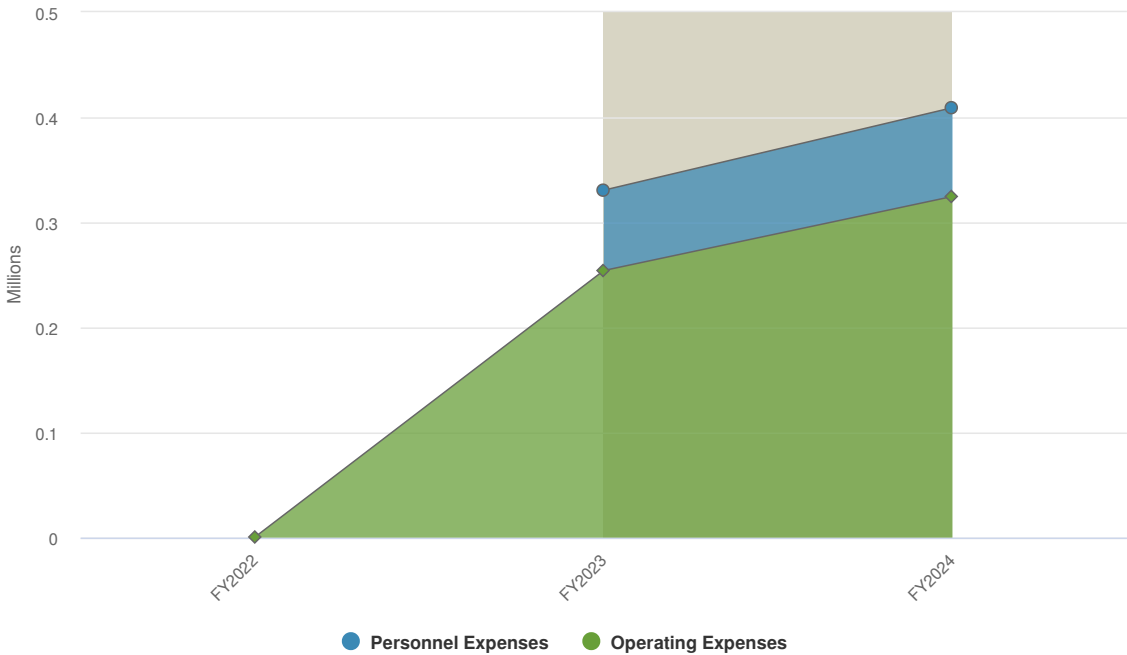


# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Operating Supplies - Increased \$20K for general supplies, tools and swag.
- Balloon Regatta - Increased \$30K with City of Page covering the entire event plus rising costs of facilities, meals and propane.
- Christmas in the Park - Increased \$10K for cost increases in lights, decorations, and supplies.
- Fourth of July - Increased \$15K for multiple bands for stage events and rising costs of fireworks
- Hoopfest Basketball - Decreased \$20K, basketball hoops purchased in FY23.
- Page Fine Arts - Increased \$10K for possible expansion to a two-day event.

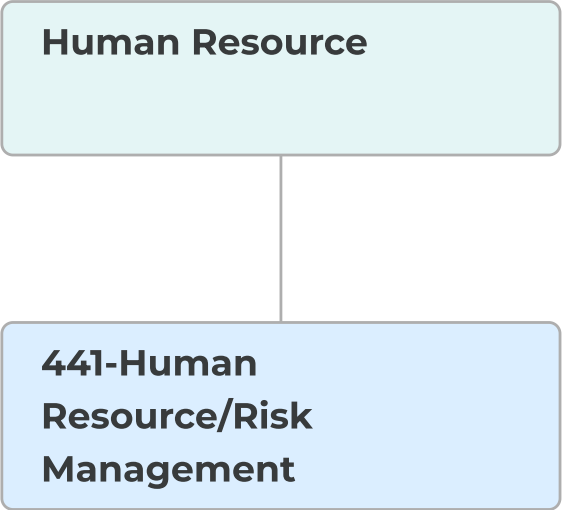
Name	Account ID	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>					
<b>Personnel Expenses</b>					
SALARIES	10-412-1101	\$0	\$48,298	\$52,161	8%
OVERTIME	10-412-1105	\$0	\$1,200	\$5,078	323.2%
INDUSTRIAL INSURANCE	10-412-1201	\$0	\$682	\$887	30.1%
MEDICAL INSURANCE	10-412-1202	\$0	\$16,697	\$14,954	-10.4%
FICA	10-412-1203	\$0	\$3,568	\$4,379	22.7%
ASRS	10-412-1204	\$0	\$6,024	\$7,035	16.8%
<b>Total Personnel Expenses:</b>		<b>\$0</b>	<b>\$76,469</b>	<b>\$84,494</b>	<b>10.5%</b>
<b>Operating Expenses</b>					
OPERATING SUPPLIES	10-412-2101	\$360	\$0	\$20,000	N/A
CELL PHONES	10-412-2402	\$0	\$660	\$660	0%
SPECIAL EVENTS-BALLOON REGATTA	10-412-2500	\$0	\$30,000	\$60,000	100%
SPECIAL EVENTS-CAR SHOW	10-412-2505	\$0	\$2,000	\$2,000	0%
SPECIAL EVENTS-CHRISTMAS/PARK	10-412-2510	\$0	\$20,000	\$30,000	50%
SPECIAL EVENTS-EASTER EGG HUNT	10-412-2515	\$0	\$3,500	\$2,000	-42.9%
SPECIAL EVENTS-FOURTH OF JULY	10-412-2520	\$217	\$35,000	\$50,000	42.9%
SPECIAL EVENTS-HOOPFEST BSKTBL	10-412-2525	\$0	\$75,000	\$55,000	-26.7%
SPECIAL EVENTS-KICK OFF/SUMMER	10-412-2530	\$0	\$12,000	\$12,000	0%
SPECIAL EVENTS-MICROBREWERY CH	10-412-2535	\$0	\$20,000	\$20,000	0%
SPECIAL EVENTS-MOVIES IN PARK	10-412-2540	\$0	\$5,000	\$8,000	60%
SPECIAL EVENTS-PAGE ATTACKS TR	10-412-2545	\$0	\$7,000	\$8,500	21.4%
SPECIAL EVENTS-PAGE FINE ARTS	10-412-2550	\$0	\$40,000	\$50,000	25%
SPECIAL EVENTS-TRUNK OR TREAT	10-412-2555	\$0	\$4,000	\$4,000	0%
SPECIAL EVENTS-PAAA EVENTS	10-412-2565	\$0		\$2,500	N/A
<b>Total Operating Expenses:</b>		<b>\$577</b>	<b>\$254,160</b>	<b>\$324,660</b>	<b>27.7%</b>
<b>Total Expense Objects:</b>		<b>\$577</b>	<b>\$330,629</b>	<b>\$409,154</b>	<b>23.8%</b>

# Human Resource/Risk Management



Rachell French  
Human Resource/Risk Director

## Organizational Chart



## Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>441 Human Resources</b>						
Administrative Assistant	0.00	0.00	0.00	1.00	1.00	0.00
HR Director	0.00	0.00	0.00	1.00	1.00	0.00
HR/RISK Manager	1.00	1.00	1.00	0.00	0.00	0.00
<b>Division Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

# Department Description

## PURPOSE

To optimize the City's largest asset by recruiting, developing, and retaining a workforce that achieves the mission and goals of the organization. To protect the City's assets against accidental loss in a fiscally responsible manner.

## DEPARTMENT DESCRIPTION

Human Resources is committed to providing exceptional customer service to all City employees and applicants in all aspects of hiring, retirement, compensation, training, and employee relations. The department provides guidance to all City employees on current policies, proposes new policies as necessary, and ensures compliance with all federal and state employment laws. Risk Management protects the City from financial loss outside of the control of the governing body through risk analysis, safety trainings and education, and other loss control measures.

## DEPARTMENTAL ACTIVITIES

- Collaborate with all City departments in the identification of present and future staffing needs.
- Comply with applicable laws and best practices regarding the management, retention, and disposal of its human resources records.
- Establish new classification and salaries while also reviewing existing classifications to determine appropriate placement within City departments.
- Assist with establishing and maintaining effective work relationships that contribute to the overall satisfaction, productivity, motivation, and morale of our workforce.
- Partner with the Strategic Planning Teams, elected officials, and department directors to develop effective training programs for our organization that align with the City's strategic goals and objectives.
- Provide and review quality health insurance, retirement, and voluntary benefits to City employees in a fiscally responsible manner at the lowest possible cost to the City and our employees.
- Review and renew public, property, workers' compensation, general liability, and health insurance policies.
- Promote employee safety on the job and utilize safety standards designed to minimize accident related losses.

## FY 2024 Priorities

- Create and implement a new onboarding experience, complete with a training plan tailored to each position.
- Employee training that encourages safety, confidence, and positive impact on departments.
- Continue working with GovInvest to work through all positions within the City.

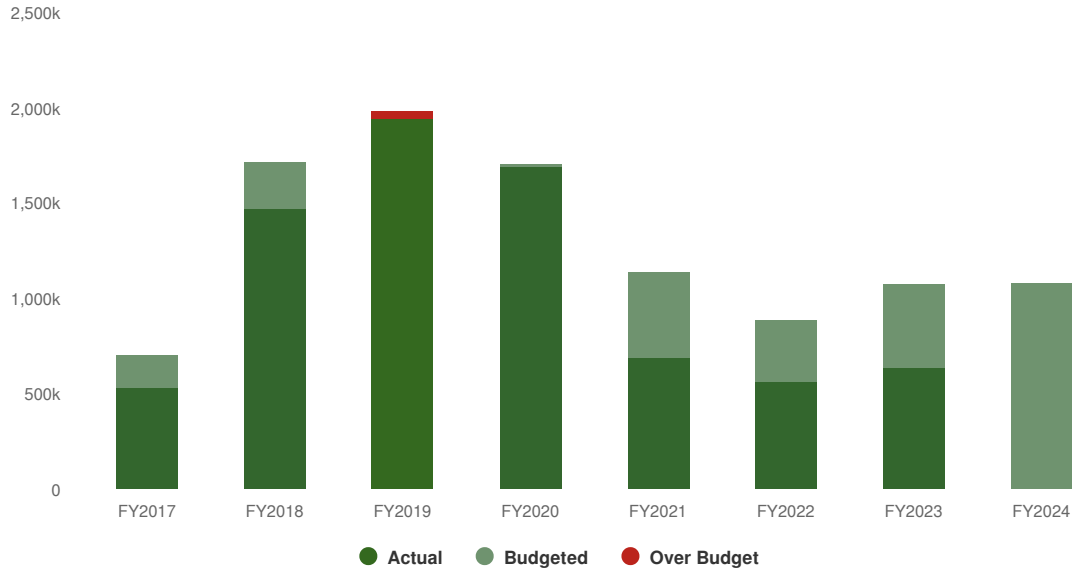
## FY 2023 Major Objectives Accomplished

- Implemented prize giveaways for staff participating in preventative wellness checks to counter high claims.
- Hired GovInvest to work with to compare salaries for public safety.
- Fully trained HR Assistant to operate ClearCompany.
- Full HR audit completed.

## Expenditures Summary

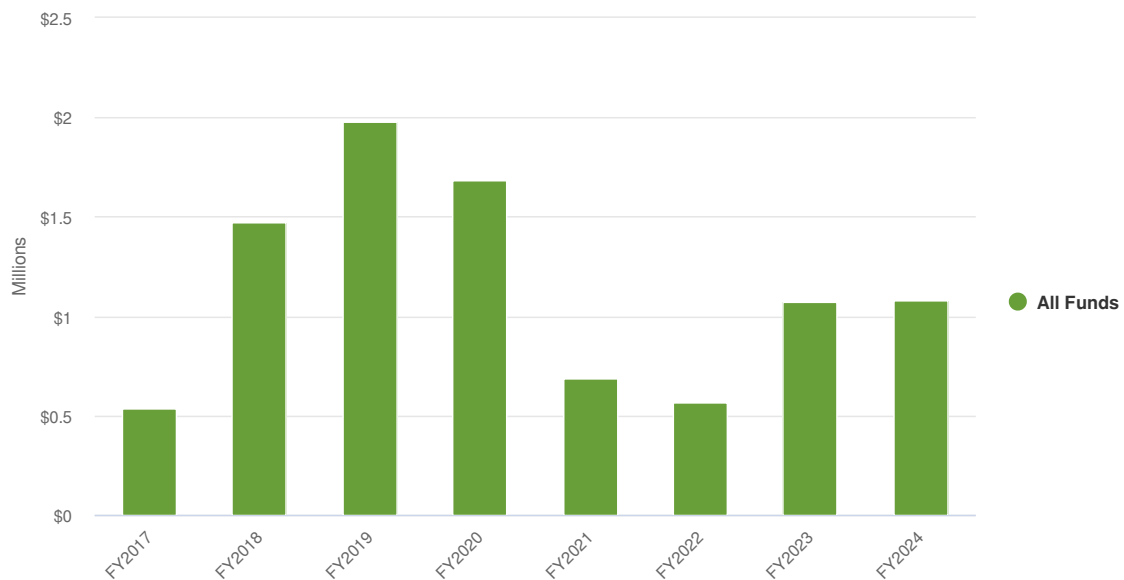
**\$1,082,424** **\$7,057**  
(0.66% vs. prior year)

### Human Resource/Risk Management Proposed and Historical Budget vs. Actual



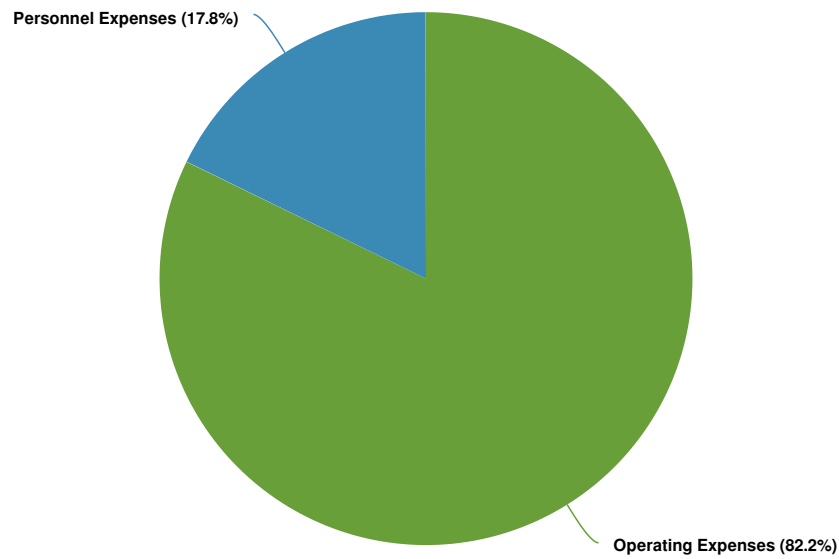
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

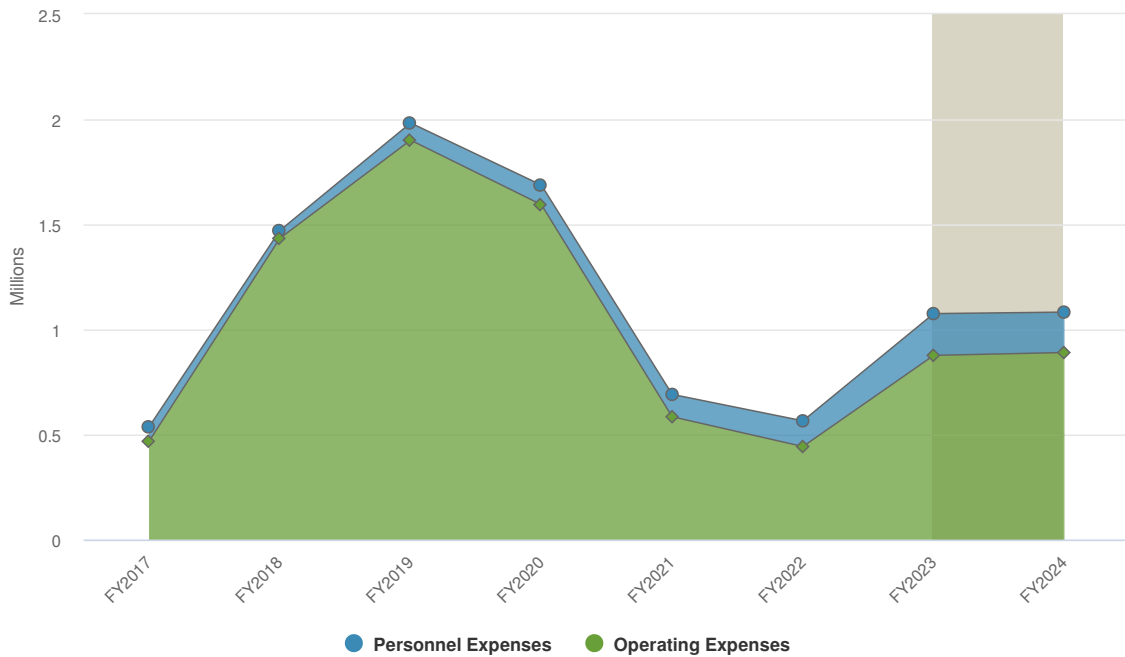


# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Medical Insurance - Budget decrease of \$14.6K to match staff benefit selections.
- Recruitment & Retention - Increase of \$14.4K for housing rental for on-call staff.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Human Resource/Risk Management</b>						
SALARIES	10-441-1101	\$72,140	\$80,753	\$129,619	\$135,907	4.9%
OVERTIME	10-441-1105	\$0	\$0	\$492	\$467	-5.2%
INDUSTRIAL INSURANCE	10-441-1201	\$252	\$212	\$320	\$368	15.1%
MEDICAL INSURANCE	10-441-1202	\$18,018	\$23,177	\$42,996	\$28,413	-33.9%
FICA	10-441-1203	\$7,179	\$7,384	\$9,414	\$10,433	10.8%
ASRS	10-441-1204	\$8,820	\$10,786	\$15,835	\$16,760	5.8%
<b>Total Human Resource/Risk Management:</b>		<b>\$106,408</b>	<b>\$122,312</b>	<b>\$198,676</b>	<b>\$192,348</b>	<b>-3.2%</b>
<b>Total Personnel Expenses:</b>		<b>\$106,408</b>	<b>\$122,312</b>	<b>\$198,676</b>	<b>\$192,348</b>	<b>-3.2%</b>
<b>Operating Expenses</b>						
<b>Human Resource/Risk Management</b>						
OPERATING SUPPLIES	10-441-2101	\$1,805	\$1,737	\$1,300	\$2,000	53.8%
CELL PHONES	10-441-2402	\$620	\$612	\$615	\$780	26.8%
CONTRACT SERVICES	10-441-2590	\$675	\$0	\$6,500	\$5,000	-23.1%
TRAVEL, MEALS AND SCHOOLS	10-441-2700	\$1,416	\$3,567	\$5,000	\$5,000	0%
RECRUITMENT & RETENTION	10-441-2703	\$12,223	\$4,502	\$5,000	\$19,400	288%
EMPLOYEE TRAINING	10-441-2704	\$19,471	\$17,791	\$40,000	\$40,000	0%
BACKGROUND/PRE-EMPLOYMENT	10-441-2750	\$1,924	\$3,213	\$6,000	\$6,000	0%
SUBSCRIPTIONS/MEMBERSHIPS	10-441-2804	\$414	\$304	\$800	\$600	-25%
EMPLOYEE PROGRAMS	10-441-2809	\$12,339	\$30,163	\$50,000	\$51,820	3.6%
EMPLOYEE SAFETY	10-441-2815	\$11,779	\$4,288	\$29,000	\$29,000	0%
RISK MANAGEMENT	10-441-2816	\$20,008	\$11,084	\$20,000	\$20,000	0%
UNEMPLOYMENT INSURANCE-CITY	10-441-2820	\$35,609	\$2,762	\$10,000	\$8,000	-20%
PERSONNEL COMPENSATION	10-441-2830	\$0	\$1,500	\$29,500	\$29,500	0%
RETIREMENT/LEAVE BENEFIT DISB	10-441-2835	\$245,449	\$142,549	\$350,000	\$350,000	0%
PUBLICATIONS AND ADVERTISING	10-441-9601	\$2,107	\$725	\$3,500	\$3,500	0%
LIABILITY & PROPERTY INSURANCE	10-441-9850	\$218,739	\$218,044	\$319,476	\$319,476	0%
<b>Total Human Resource/Risk Management:</b>		<b>\$584,576</b>	<b>\$442,840</b>	<b>\$876,691</b>	<b>\$890,076</b>	<b>1.5%</b>
<b>Total Operating Expenses:</b>		<b>\$584,576</b>	<b>\$442,840</b>	<b>\$876,691</b>	<b>\$890,076</b>	<b>1.5%</b>
<b>Total Expense Objects:</b>		<b>\$690,984</b>	<b>\$565,152</b>	<b>\$1,075,367</b>	<b>\$1,082,424</b>	<b>0.7%</b>

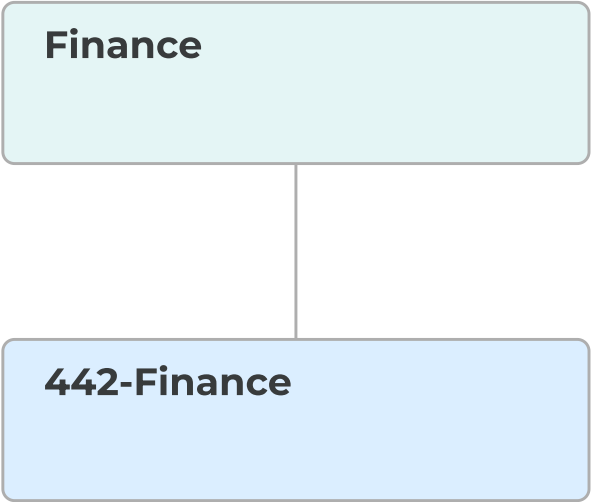


# Finance



Linda Watson  
Finance Director

## Organizational Chart



## Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>442 Finance</b>						
Account Clerk	1.00	1.00	1.00	2.00	2.00	0.00
Account Clerk Senior	1.00	1.00	1.00	1.08	1.00	-0.08
Finance Analyst	1.00	1.00	1.00	1.00	1.25	0.25
Finance Director	1.00	1.00	1.00	1.00	1.00	0.00
<b>Division Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>5.08</b>	<b>5.25</b>	<b>0.17</b>

# Department Description

## PURPOSE

Our goal is to provide excellent financial management through transparency, having the utmost integrity, and accountability, in order to gain the trust of the public we serve.

## DEPARTMENT DESCRIPTION

The City has an important responsibility to its citizens to carefully account for public funds, to manage its finances wisely, and to plan for the adequate funding of services desired by the public, including the provision and maintenance of public facilities. Ultimately, the City's reputation and success will depend on the public's awareness and acceptability of the management and delivery of these services.

## DEPARTMENTAL ACTIVITIES

- Accounts Payable. Process timely and accurate payments to vendors for goods and services rendered to the City of Page.
- Accounts Receivable. Generate invoices for services rendered by the City of Page to customers, including other governmental agencies, and follow up as needed to ensure prompt payment.
- Ambulance Billing. Work with a third-party billing company to ensure timely claims and payment processing for ambulance services provided by the Page Fire Department.
- Budgeting. Plan, oversee, and report all anticipated revenues and expenditures of the City, and compile financial and demographic information into an annual budget book.
- Cash receipting and record maintenance. Ensure financial records are in accordance with accounting principles generally accepted in the United States of America known as GAAP.
- Customer Service. Committed to providing exceptional customer service.
- Debt Management. Provide for the preservation and enhancement of the City's bond ratings, the maintenance of adequate debt service reserves, compliance with debt instrument covenants and provisions, and required disclosures to investors, underwriters, and rating agencies, and ensure compliance with public debt laws.
- Financial Reporting and Audit Compliance. Maintain financial records that are complete and accurate, and fully cooperates and assists with the completion of annual audits. The result of these efforts can be found in our Comprehensive Annual Financial Reports.
- Grants Management and Reporting. Assist City departments in all phases of the grant process including research, application, editing, reporting, monitoring, auditing, and grant closeout.
- Investment and cash analysis. Ensure maximum cash availability and reasonable investment yield on the government's cash, and the cash collection function.
- Payroll. Work closely with Human Resources and all City departments to ensure timely and accurate payments to City employees, accrual of paid leave hours, and reporting and payment of payroll tax and benefit obligations.
- Purchasing. Ensure that all purchases are made in the best interest of the City of Page in compliance with city, state, and federal guidelines.

## FY 2024 Priorities

- Maintain standards of accounting and financial reporting excellence.
- Continue to make financial decisions based on a sustainable long-term outlook.
- Review and update City policies and procedures, including personnel, purchasing, travel policies.
- The paperless Accounts Payable system is scheduled to launch in FY 2024, so that all accounts payable will be processed electronically by City Staff.
- Set up training sessions for City Staff pertaining to Finance Department functions involving procurement, payroll/timekeeping, assets etc.

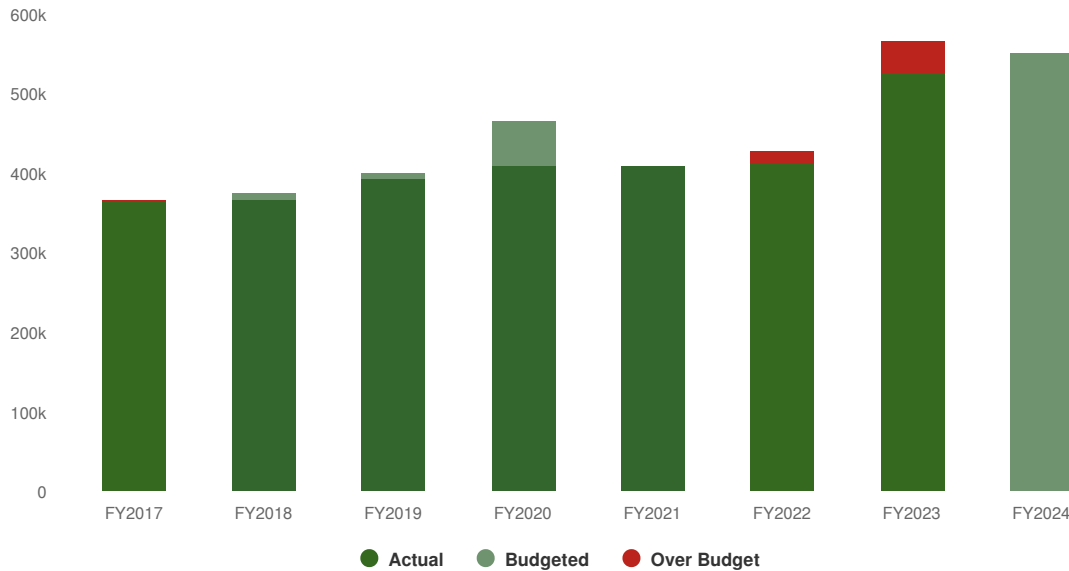
## FY 2023 Major Objectives Accomplished

- Received Certificate of Achievement for Excellence in Financial Reporting (ACFR) Program award from the Government Finance Officers Association for Fiscal Year 2022.
- Earned a "clean audit opinion" for our FY 2022 audit.
- Received the Distinguished Budget Presentation Award for Fiscal Year Beginning 2022.
- Provided City Council with a monthly itemized financial report in timely manner.
- Provided the City Council with Quarterly Financial Reports, as requested.
- Switched our Corporate Card system from MasterCard to VISA with Divvy.
- Implemented On-Line Payment portal for City Services throughout the City using Xpress Bill Pay.
- Implemented Transparency Program through ClearGov and have it available on the City of Page website for public view.
- Completed the Finance Department office re-model project.

## Expenditures Summary

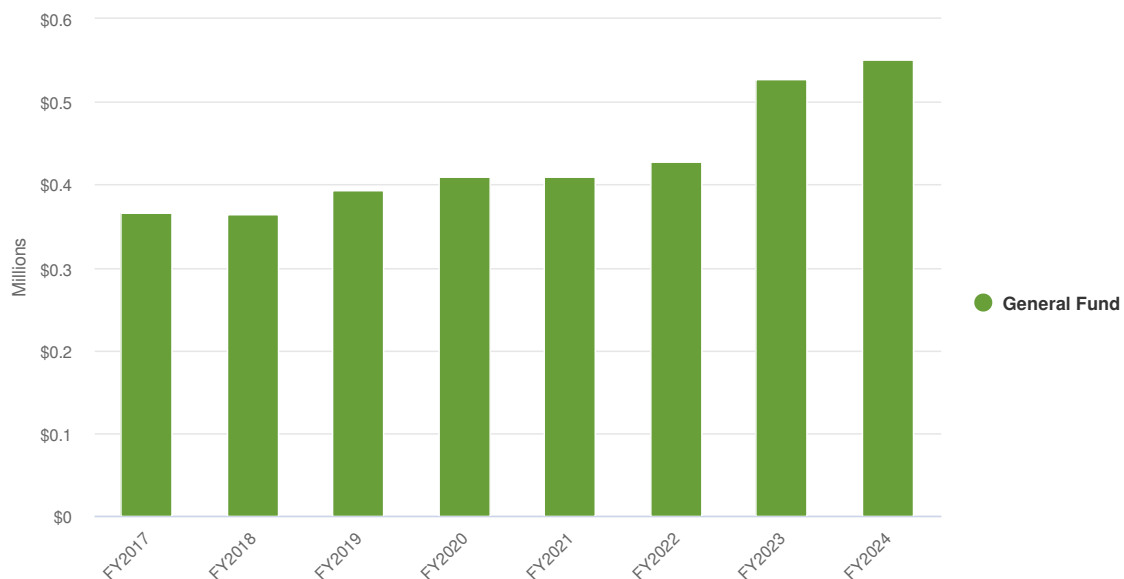
**\$551,854** **\$25,182**  
(4.78% vs. prior year)

### Finance Proposed and Historical Budget vs. Actual



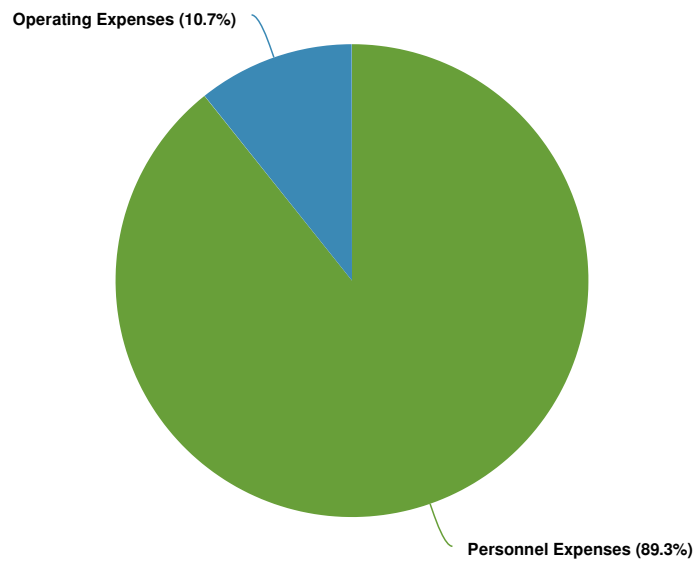
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

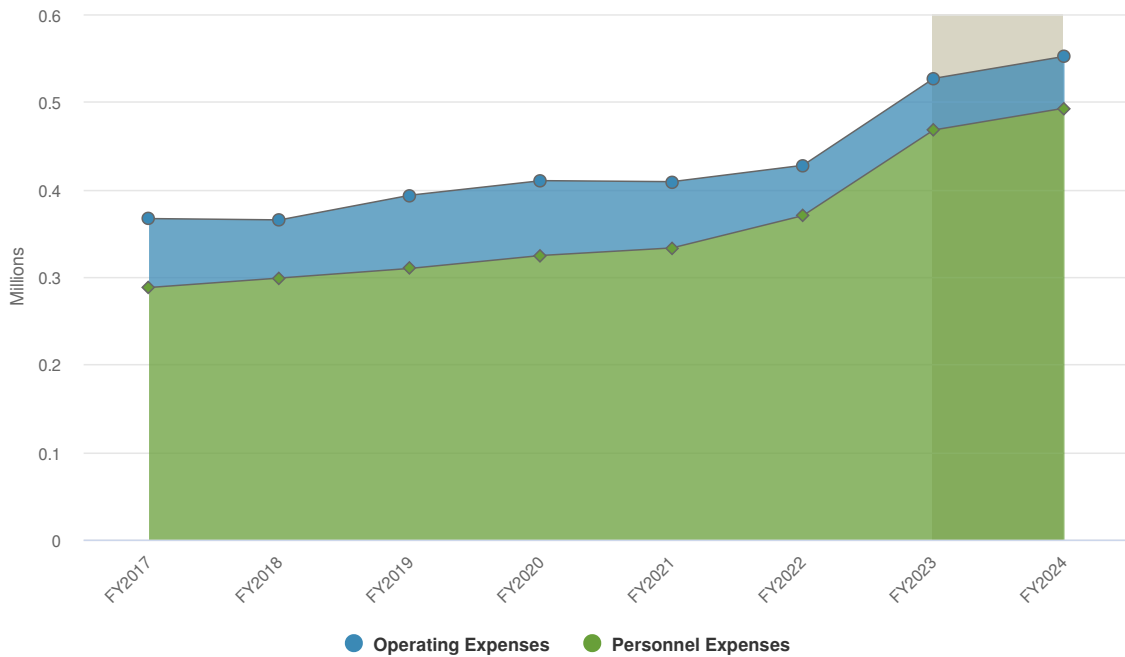


# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (over 10% change and \$5,000).

- None

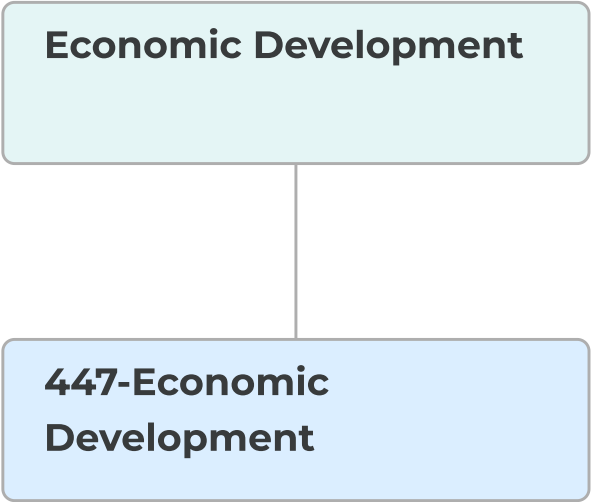
Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects						
Personnel Expenses						
Finance						
SALARIES	10-442-1101	\$234,752	\$264,752	\$310,489	\$325,866	5%
OVERTIME	10-442-1105	\$1,089	\$147	\$2,371	\$222	-90.6%
INDUSTRIAL INSURANCE	10-442-1201	\$887	\$704	\$768	\$880	14.6%
MEDICAL INSURANCE	10-442-1202	\$50,190	\$53,905	\$93,395	\$100,744	7.9%
FICA	10-442-1203	\$16,959	\$18,947	\$22,704	\$24,946	9.9%
ASRS	10-442-1204	\$29,223	\$31,536	\$38,075	\$40,076	5.3%
Total Finance:		\$333,100	\$369,991	\$467,802	\$492,734	5.3%
Total Personnel Expenses:		\$333,100	\$369,991	\$467,802	\$492,734	5.3%
Operating Expenses						
Finance						
OPERATING SUPPLIES	10-442-2101	\$3,249	\$2,297	\$4,600	\$5,000	8.7%
EQUIPMENT REPAIR/MAINTENANCE	10-442-2115	\$0	\$0	\$500	\$500	0%
OFFICE EQUIPMENT	10-442-2116	\$273	\$993	\$6,350	\$2,000	-68.5%
BANK FEES	10-442-2215	\$10,257	\$8,146	\$11,000	\$12,500	13.6%
CELL PHONES	10-442-2402	\$1,006	\$664	\$660	\$660	0%
CONTRACT SERVICES	10-442-2590	\$58,653	\$42,662	\$29,300	\$31,000	5.8%
TRAVEL, MEALS AND SCHOOLS	10-442-2700	\$142	\$1,314	\$4,000	\$5,000	25%
OVER AND SHORT	10-442-2803	\$0	\$329	\$50	\$50	0%
SUBSCRIPTIONS/MEMBERSHIPS	10-442-2804	\$295	\$295	\$610	\$610	0%
PRINTING & BINDING	10-442-2806	\$1,794	\$753	\$1,800	\$1,800	0%
Total Finance:		\$75,668	\$57,454	\$58,870	\$59,120	0.4%
Total Operating Expenses:		\$75,668	\$57,454	\$58,870	\$59,120	0.4%
Total Expense Objects:		\$408,768	\$427,445	\$526,672	\$551,854	4.8%

# Community/Economic Development



Gregg Martinez  
Economic Development Coordinator

## Organizational Chart



## Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>447-Community/Economic Development</b>						
Administrative Assistant	1.00	1.00	0.00	0.00	0.00	0.00
Community Development Director	1.00	1.00	0.00	0.00	0.00	0.00
Economic Development Coordinator	1.00	1.00	1.00	1.00	1.00	0.00
Planning Director	0.00	0.00	1.00	0.00	0.00	0.00
Social Media Specialist	0.00	0.00	0.00	1.00	1.00	0.00
<b>Division Total</b>	<b>3.00</b>	<b>3.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

# Department Description

## PURPOSE

To facilitate high-quality and sustainable growth and development by attracting & expanding economic opportunities, developing robust neighborhoods, and enhancing the community's overall quality of life.

## DEPARTMENT DESCRIPTION

The Economic Development Department provides high-quality and customer-oriented development services, marketing, workforce training, and sustainable economic development. Economic Development Department assists at helping the vulnerable and distressed business communities and citizens achieve a higher quality of life.

## DEPARTMENTAL ACTIVITIES

- Manages marketing
- Coordinates with the Chamber of Commerce
- Assists in event planning and the overall health of the local economy.
- Implements the City Council Strategic Priorities for Community and Economic Development.
- Works with Economic Development Advisory Board on strategic priorities for the business community.
- Develops and implements Economic Development and Tourism strategies to grow and maintain a strong local economy.
- Participates in capital improvement planning; seeks and administers grants.
- Social Media Marketing and Public Information

### FY 2023-24 Priorities

- Collaborate with economic development partners to develop and support common objectives; promote local job creation and retention; and explore options for affordable housing.
- Continue to engage with local business owners and the Chamber of Commerce to better understand the successes and struggles within their specific industry.
- Mindfully market Page as a world class destination and encourage businesses to maintain a high level of quality in their goods and services.
- Continue Downtown revitalization through the Streetscape Master Plan.
- Grant writing:
  - Arizona Office of Tourism Grant
    - \$73,400 for marketing rebranding efforts

### FY 2022-23 Major Objectives Accomplished

- Local Economic Development
  - Business Attraction
    - Grand Canyon Brewery (completed)
    - Panda Express (recruiting stage)
    - KFC (completed)
    - ROVA RV Resort (completed)
    - Colt Spring Housing Development (planning stage)
    - Electric Vehicle Charging Stations (planning stage)
  - Business Expansion
    - Family Fun Center (building stage)
    - Tourist trolley commuter (planning stage)
    - ATV/UTV tours (in process)
    - Catholic Charities Housing Project (planning stage)
  - Workforce Development
    - Hosted various training through Coconino Community College on Soft Skill development and Emotional Intelligence.
      - Efforts to increase customer service throughout the hospitality industry in Page.
    - Partner with Arizona at Work and assisted in connecting them with local businesses in need of workforce help.
- Regional Economic Development
  - Catholic Charities expanded services as a result in Page
  - Participated with Colorado Plateau Economic Development Alliance.
  - Maintain a strong relationship with Navajo Nation specifically chapters in Page's Region.
- State Economic Development
  - Participated as a panelist for the Federal Reserve Bank – San Francisco
    - Discussed financial needs for rural small businesses moving forward.
  - AAED
    - Member at large
  - Arizona Lodging and Tourism Association
    - Board Member
    - Hotelier of the Year - Page

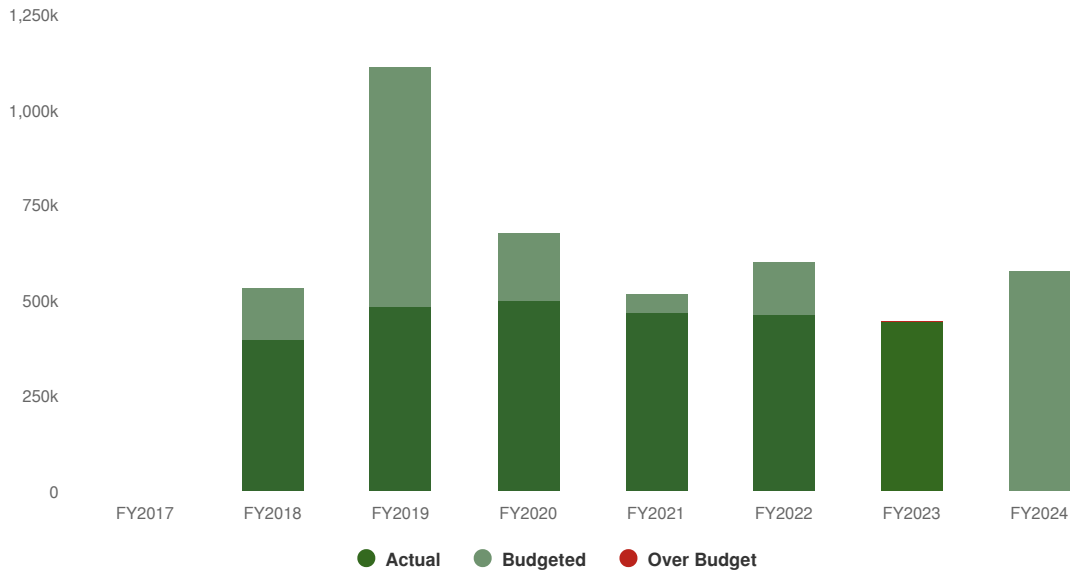
- COVID Response Economic Development
  - Teamed up with the Chamber of Commerce and Small Business Development Center to host virtual meetings:
    - Back to Business Monday's
      - Updates on funding available for distressed businesses.
      - Networking opportunity for businesses to form potential business partnerships.
    - Tourism Thursdays.
      - Safe and Clean practices, marketing strategies, and networking
    - First in Arizona as a Safe and Clean City for hotels through the Arizona Lodging and Tourism Association.
- Federal Economic Development
  - Maintain strong relationships with our federal representation to achieve our economic strategic priorities.
    - Senator Kelly and Sinema's teams
    - Congressman Crane



## Expenditures Summary

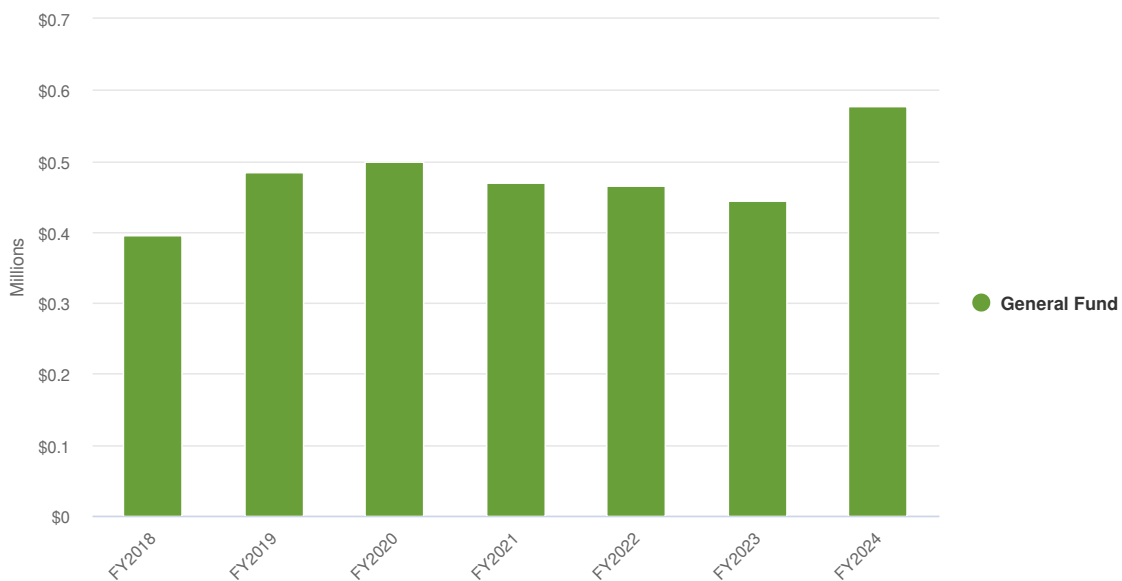
**\$577,870** **\$133,687**  
(30.10% vs. prior year)

### Economic Development Proposed and Historical Budget vs. Actual



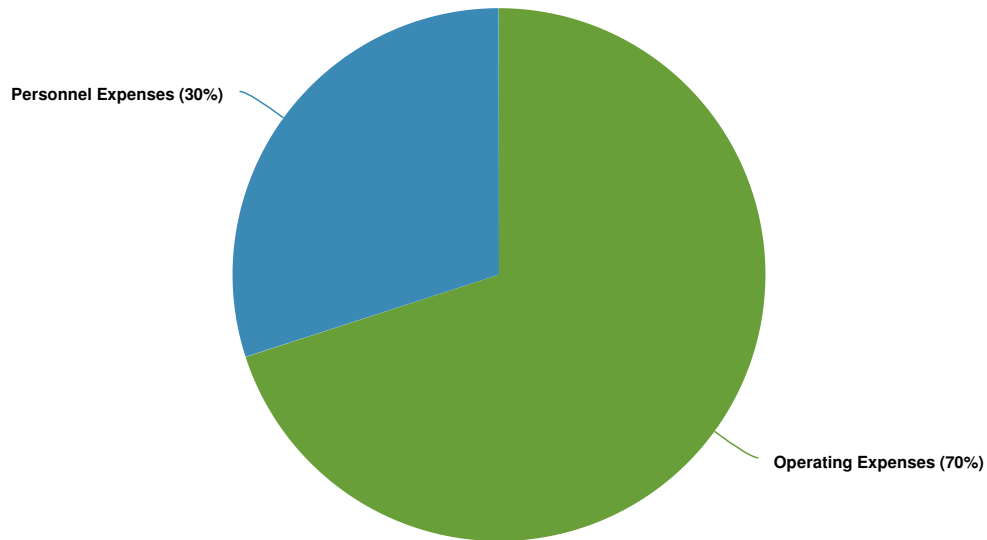
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

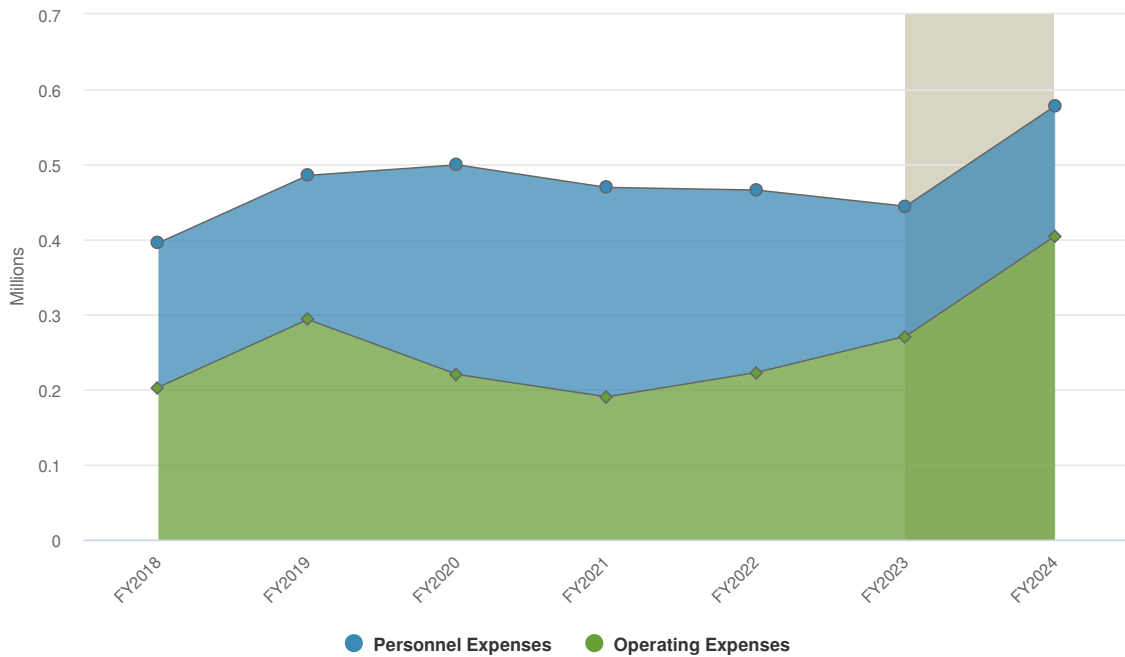


# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Medical Insurance - Decreased \$10K based on selected benefits for FY2023.
- Marketing and Promotion- Increased \$90K to expand international and domestic marketing.
- Travel, Meals and Schools - Increased \$13K for travel to conferences for tourism, business attractions, and meetings.
- Subscriptions/memberships - Increased \$8,000 to cover membership fees to Arizona Lodging and Tourism Association, Arizona Association for Economic Development and Arizona City/County Management Association.
- Familiarization Tours - Increased \$19K to provide tours to journalists and influencers writing and/or producing video footage to promote tourism.

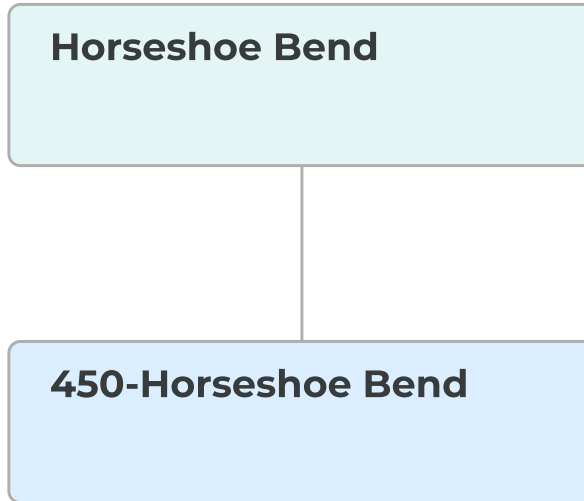
Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Economic Development</b>						
SALARIES	10-447-1101	\$186,886	\$168,353	\$117,295	\$125,035	6.6%
OVERTIME	10-447-1105	\$72	\$19	\$1,375	\$1,353	-1.6%
INDUSTRIAL INSURANCE	10-447-1201	\$2,060	\$154	\$290	\$341	17.7%
MEDICAL INSURANCE	10-447-1202	\$53,658	\$41,908	\$31,069	\$21,360	-31.3%
FICA	10-447-1203	\$13,463	\$12,272	\$8,732	\$9,669	10.7%
ASRS	10-447-1204	\$22,852	\$20,455	\$14,442	\$15,533	7.6%
<b>Total Economic Development:</b>		<b>\$278,992</b>	<b>\$243,162</b>	<b>\$173,203</b>	<b>\$173,290</b>	<b>0.1%</b>
<b>Total Personnel Expenses:</b>		<b>\$278,992</b>	<b>\$243,162</b>	<b>\$173,203</b>	<b>\$173,290</b>	<b>0.1%</b>
<b>Operating Expenses</b>						
<b>Economic Development</b>						
OPERATING SUPPLIES	10-447-2101	\$4,187	\$1,406	\$3,000	\$3,000	0%
OFFICE EQUIPMENT	10-447-2116		\$0	\$1,500	\$1,500	0%
CELL PHONES	10-447-2402	\$1,652	\$1,325	\$1,480	\$1,480	0%
EVENTS	10-447-2510	\$28,100	\$38,646	\$0	\$0	0%
MARKETING & PROMOTION	10-447-2540	\$88,263	\$147,549	\$210,000	\$300,000	42.9%
MEETINGS	10-447-2550	\$457	\$634	\$500	\$5,000	900%
CONTRACT SERVICES	10-447-2590	\$44,192	\$8,634	\$20,000	\$20,000	0%
TRAVEL, MEALS AND SCHOOLS	10-447-2700	\$1,122	\$2,813	\$3,000	\$15,600	420%
SUBSCRIPTIONS/MEMBERSHIPS	10-447-2804	\$1,747	\$1,459	\$10,000	\$18,000	80%
FAMILIARIZATION TOURS	10-447-3290	\$503	\$100	\$1,500	\$20,000	1,233.3%
CHAMBER OF COMMERCE	10-447-9866	\$20,000	\$20,000	\$20,000	\$20,000	0%
<b>Total Economic Development:</b>		<b>\$190,224</b>	<b>\$222,566</b>	<b>\$270,980</b>	<b>\$404,580</b>	<b>49.3%</b>
<b>Total Operating Expenses:</b>		<b>\$190,224</b>	<b>\$222,566</b>	<b>\$270,980</b>	<b>\$404,580</b>	<b>49.3%</b>
<b>Total Expense Objects:</b>		<b>\$469,215</b>	<b>\$465,728</b>	<b>\$444,183</b>	<b>\$577,870</b>	<b>30.1%</b>

## Horseshoe Bend



Debra Ketchersid  
Fee Facility Manager

## Organizational Chart



## Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>450-Horseshoe Bend</b>						
Cashier	5.00	5.00	5.00	5.00	5.00	0.00
Cashier-Finance	1.00	0.00	0.00	0.00	0.00	0.00
Director	0.75	0.75	0.75	0.00	0.00	0.00
Fee Facility Manager	1.00	1.00	1.00	1.00	1.00	0.00
Lead Cashier	2.00	2.00	2.00	2.00	2.00	0.00
Maintenance Worker	3.00	0.00	0.00	0.00	0.00	0.00
Parking Lot Attendant	0.00	4.00	0.00	0.00	0.00	0.00
PT Cashier	2.00	0.98	0.98	3.73	3.67	-0.06
Seasonal Parking Attendant	0.50	1.00	0.00	0.00	0.00	0.00
Security Guard	5.00	0.00	0.00	0.00	0.00	0.00
Streets Maintenance Worker	1.00	0.00	0.00	0.00	0.00	0.00
<b>Division Total</b>	<b>21.25</b>	<b>14.73</b>	<b>9.73</b>	<b>11.73</b>	<b>11.67</b>	<b>-0.06</b>

# Department Description

## PURPOSE

To ensure that all visitors to the Horseshoe Bend facility in Page experience this world renowned in a safe, memorable way with the highest level of customer satisfaction attainable.

## DEPARTMENT DESCRIPTION

The Horseshoe Bend parking facility gives visitors a safe place to park while enjoying their time visiting this landmark.

## DEPARTMENTAL ACTIVITIES

- The Department staffs the fee booths for visitors to Horseshoe Bend.
- Maintenance crews keep the facility clean, safe and the landscape cared for.
- Security Staff ensures the safety of all visitors in the parking lot and on the cityside of the trail.

## FY 2024 Priorities

- Maintain a superb level of customer satisfaction.
- Continue to ensure that the safety of guests and employees is the top priority.
- Ensure that the facility is adequately staffed.
- Work to optimize sales for the City. Multi-tasking of staff to cover security, booths and cleanliness of the facility.
- Foster a relationship with the National Park System so that both entities may maximize their joint efforts for the enjoyment of all visitors.
- Work on installation of windows in booths – smaller window openings in each booth. Cash handling safety, control of temps in booths, and a better working environment for staff.
- Completed the new shade structure for visitors to sit and rest or wait under when hot outside.
- NPS is working on an old trail restoration project, planting native plants and cacti. We continue to help when we can.
- Keep trash and debris off HWY 89 north from the HSB entry to Junction of HWY 98 and south of HSB entry to the white safety cones.
- Keep the parking lot free of trash and weeds, which is an ongoing project.
- Work towards the completion of the final Horseshoe Bend Phase 3.
- Complete an astronomy area for star gazing.
- Install a carport for emergency vehicle storage.

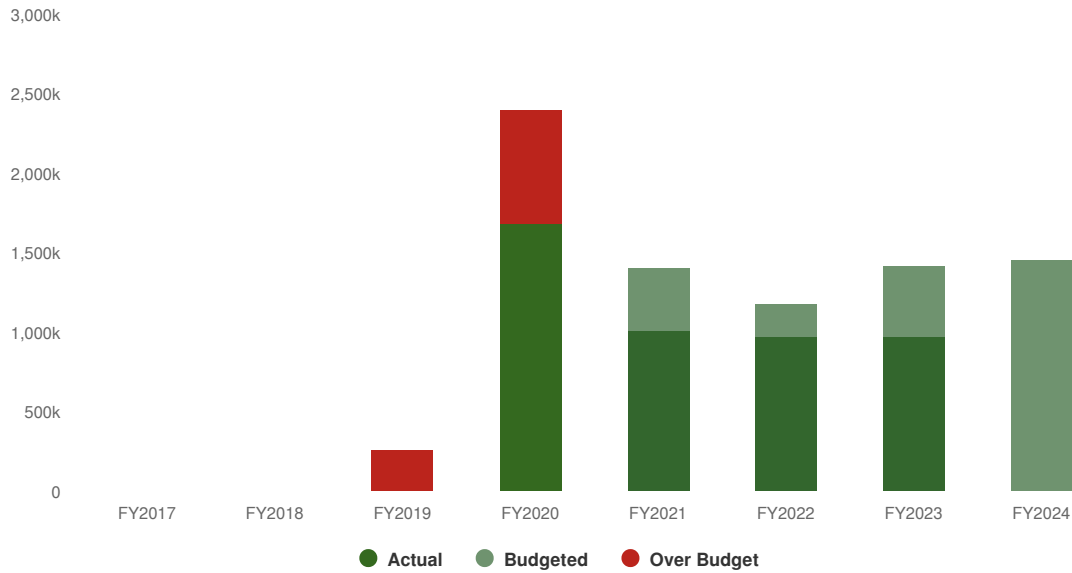
## FY 2023 Major Objectives Accomplished

- Completed the flagpole with solar light. Visitors appreciate the USA flag flying on city property.
- Complete a portable lunchroom for staff to use instead of sitting in vehicles for breaks and lunch.
- Purchased vehicle for everyday maintenance and hauling supplies to HSB.
- Completed a storage Conex box that keeps critters out and supplies safe & useable.
- Parking sales revenue is over \$1 million more than budgeted.
- Held Star Gazing events free to the public.
- Set up an office building for manager.
- Set up connex box to store and protect equipment.
- Worked to maintain a clean environment with minimal trash and garbage issues.
- Established the facility as a premier place to work within the city.

## Expenditures Summary

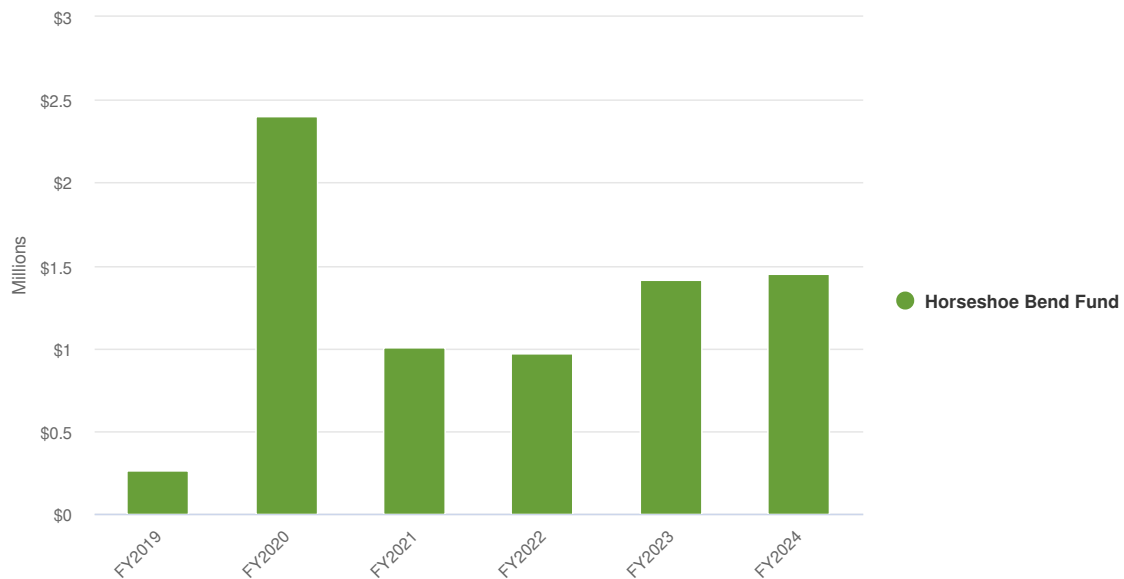
**\$1,449,355** **\$35,477**  
(2.51% vs. prior year)

### Horseshoe Bend Proposed and Historical Budget vs. Actual



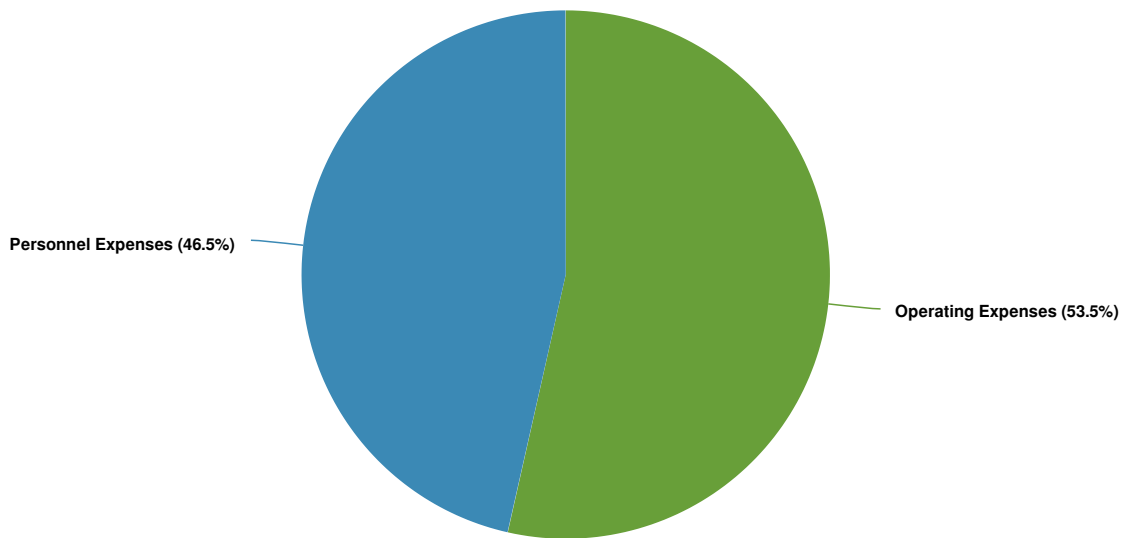
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

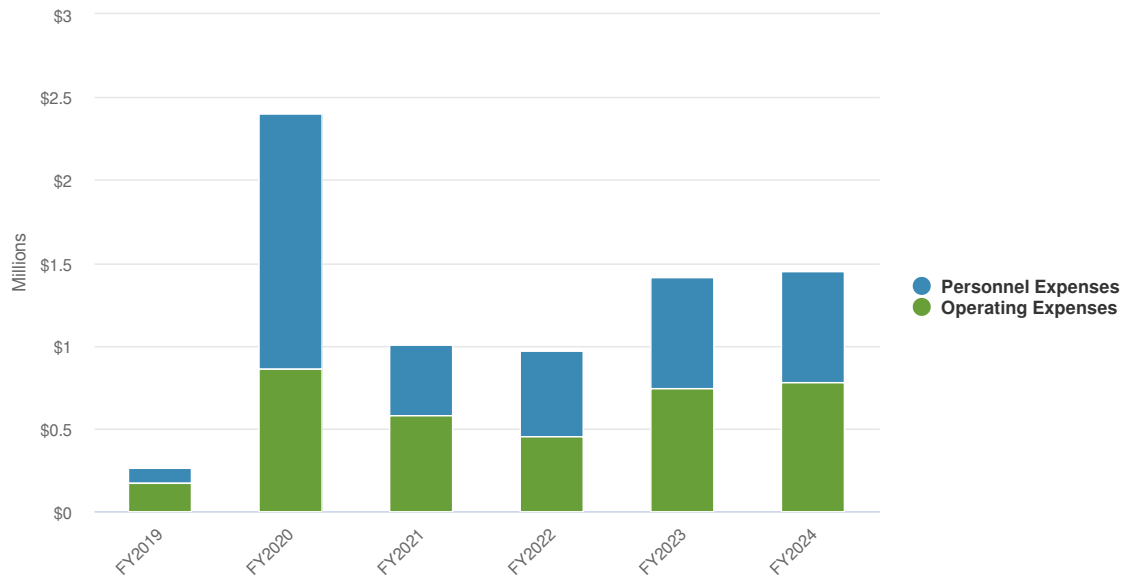


# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Overtime - Decreased by \$15K, plan to fill all positions to reduce overtime.
- ASRS - Decreased by \$11K, part-time and seasonal workers will remain beneath the requirement to contribute to Arizona Statement Retirement System.
- Facilities Maintenance - Increased \$10k for maintenance of new building and replacing items due to heat/cold weather exposure.
- Publications and Advertising - Increased \$10K for more brochures due to increased visitation and expand advertising.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Horseshoe Bend</b>						
SALARIES	45-450-1101	\$293,274	\$367,813	\$451,053	\$474,193	5.1%
OVERTIME	45-450-1105	\$8,689	\$12,416	\$19,335	\$4,185	-78.4%
INDUSTRIAL INSURANCE	45-450-1201	\$4,070	\$5,798	\$6,365	\$7,415	16.5%
MEDICAL INSURANCE	45-450-1202	\$65,135	\$65,753	\$109,578	\$108,473	-1%
FICA	45-450-1203	\$22,296	\$28,437	\$34,765	\$36,598	5.3%
ASRS	45-450-1204	\$34,089	\$41,837	\$53,942	\$42,498	-21.2%
<b>Total Horseshoe Bend:</b>		<b>\$427,553</b>	<b>\$522,055</b>	<b>\$675,038</b>	<b>\$673,363</b>	<b>-0.2%</b>
<b>Total Personnel Expenses:</b>		<b>\$427,553</b>	<b>\$522,055</b>	<b>\$675,038</b>	<b>\$673,363</b>	<b>-0.2%</b>
<b>Operating Expenses</b>						
<b>Horseshoe Bend</b>						
OPERATING SUPPLIES	45-450-2101	\$9,750	\$24,446	\$15,000	\$21,000	40%
UNIFORM ALLOWANCE	45-450-2102	\$2,656	\$5,693	\$5,500	\$5,600	1.8%
JANITORIAL SUPPLIES	45-450-2110	\$2,389	\$1,863	\$6,000	\$5,500	-8.3%
EQUIPMENT REPAIR/MAINTENANCE	45-450-2115	\$1,288	\$6,845	\$6,500	\$6,728	3.5%
WATER EXPENSES	45-450-2122	\$872	\$816	\$3,500	\$2,700	-22.9%
RETAIL EXPENSES	45-450-2123	\$3,600	\$1,880	\$6,000	\$5,500	-8.3%
BANK FEES	45-450-2215	\$32,622	\$49,748	\$80,000	\$80,000	0%
CELL PHONES	45-450-2402	\$782	\$1,162	\$660	\$660	0%
UTILITIES	45-450-2404	\$9,413	\$9,003	\$20,000	\$15,000	-25%
CONTRACT SERVICES	45-450-2590	\$271,276	\$272,912	\$370,000	\$390,000	5.4%
FUEL	45-450-2601		\$155	\$10,000	\$7,000	-30%
TRAVEL, MEALS AND SCHOOLS	45-450-2700	\$0	\$33	\$600	\$1,225	104.2%
OVER AND SHORT	45-450-2803	\$71	-\$62	\$80	\$80	0%
FACILITIES MAINTENANCE	45-450-2850	\$18,506	\$59,923	\$50,000	\$60,000	20%
DEPRECIATION EXPENSE	45-450-9500	\$0	\$0	\$135,000	\$135,000	0%
PUBLICATIONS AND ADVERTISING	45-450-9601	\$13,772	\$16,752	\$30,000	\$40,000	33.3%
INTEREST EXPENSE	45-450-9850	\$212,167	\$0	\$0	\$0	0%
<b>Total Horseshoe Bend:</b>		<b>\$579,164</b>	<b>\$451,166</b>	<b>\$738,840</b>	<b>\$775,993</b>	<b>5%</b>
<b>Total Operating Expenses:</b>		<b>\$579,164</b>	<b>\$451,166</b>	<b>\$738,840</b>	<b>\$775,993</b>	<b>5%</b>
<b>Total Expense Objects:</b>		<b>\$1,006,718</b>	<b>\$973,221</b>	<b>\$1,413,878</b>	<b>\$1,449,355</b>	<b>2.5%</b>



## Golf



Jacob Hunter  
Clubhouse Manager

### Organizational Chart



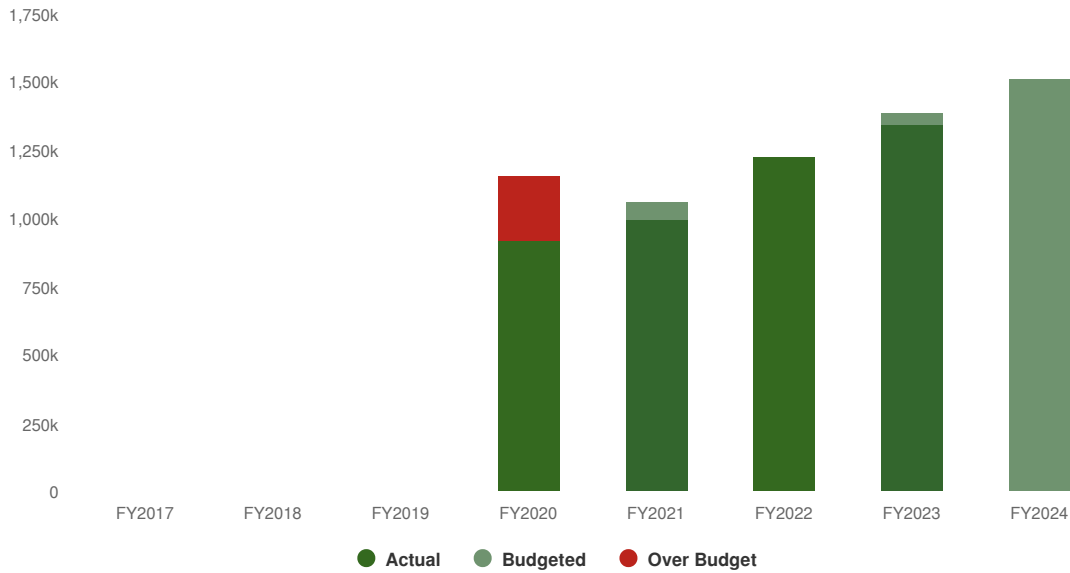
### Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>Golf</b>						
463-Golf Course Clubhouse	7.29	9.06	8.64	9.07	9.06	-0.01
468-Golf Maintenance	6.98	7.43	6.43	6.43	6.43	0.00
<b>Golf Total</b>	<b>14.27</b>	<b>16.49</b>	<b>15.07</b>	<b>15.50</b>	<b>15.49</b>	<b>-0.01</b>

## Expenditures Summary

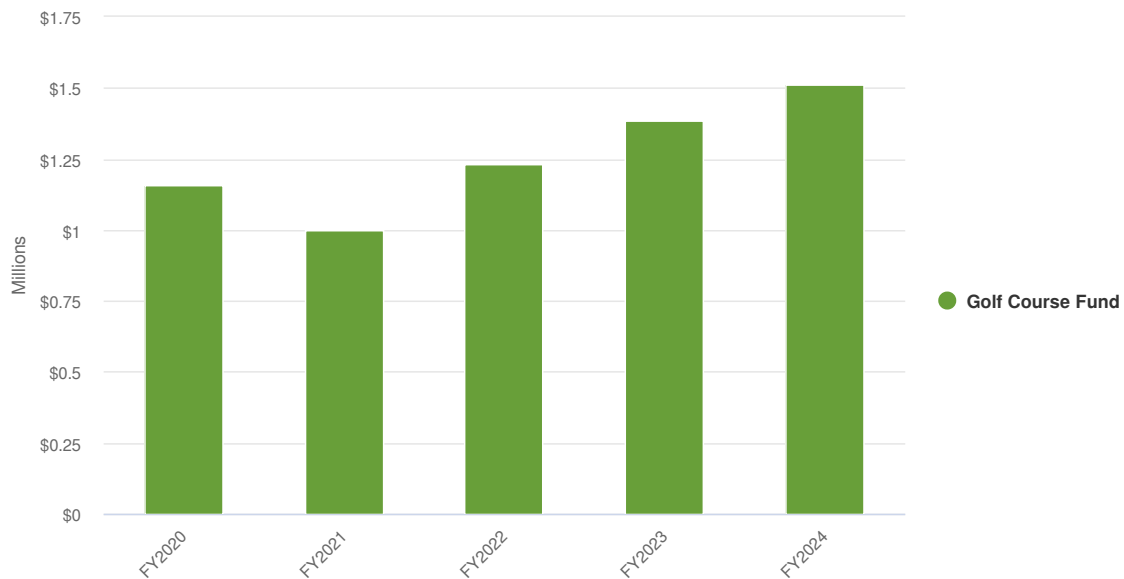
**\$1,514,490** **\$127,413**  
(9.19% vs. prior year)

### Golf Proposed and Historical Budget vs. Actual



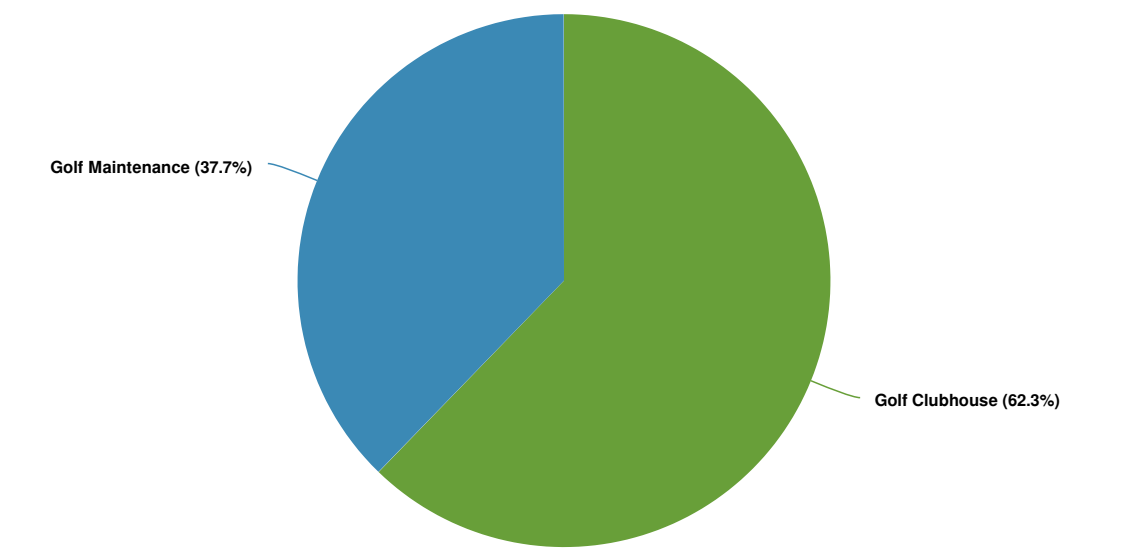
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

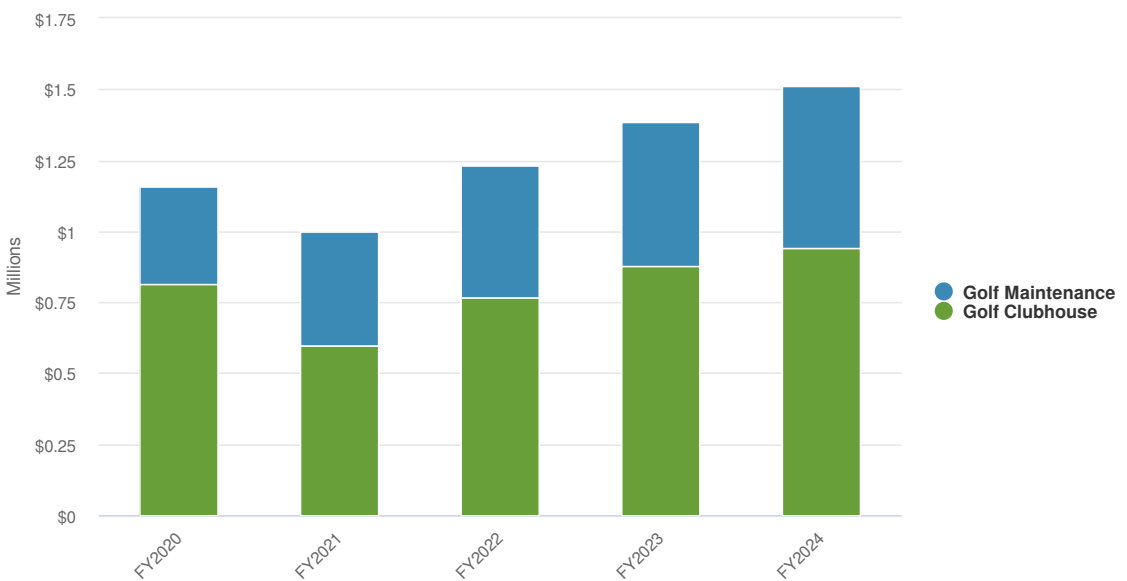


# Expenditures by Function

Budgeted Expenditures by Function



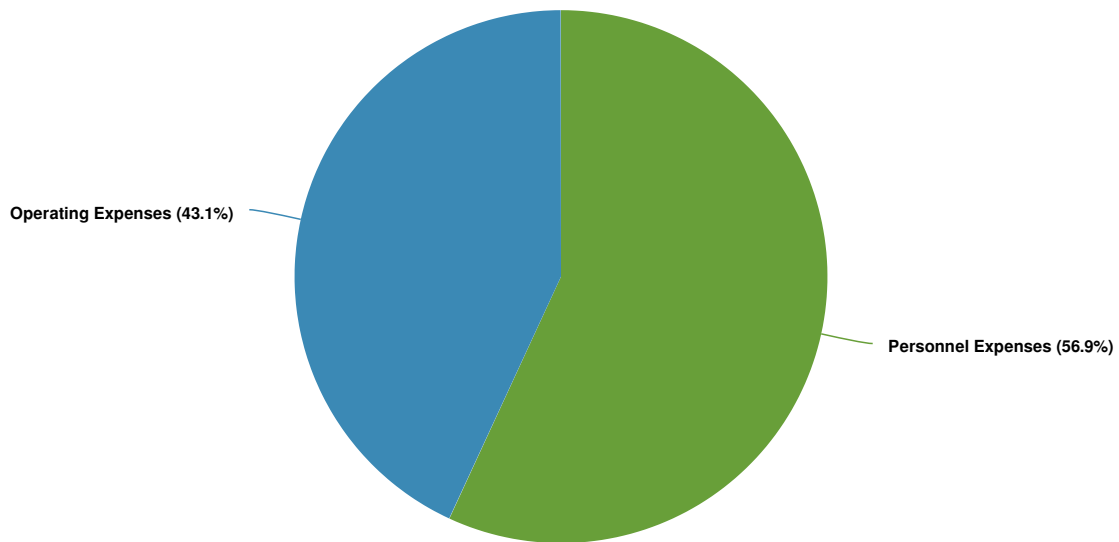
Budgeted and Historical Expenditures by Function



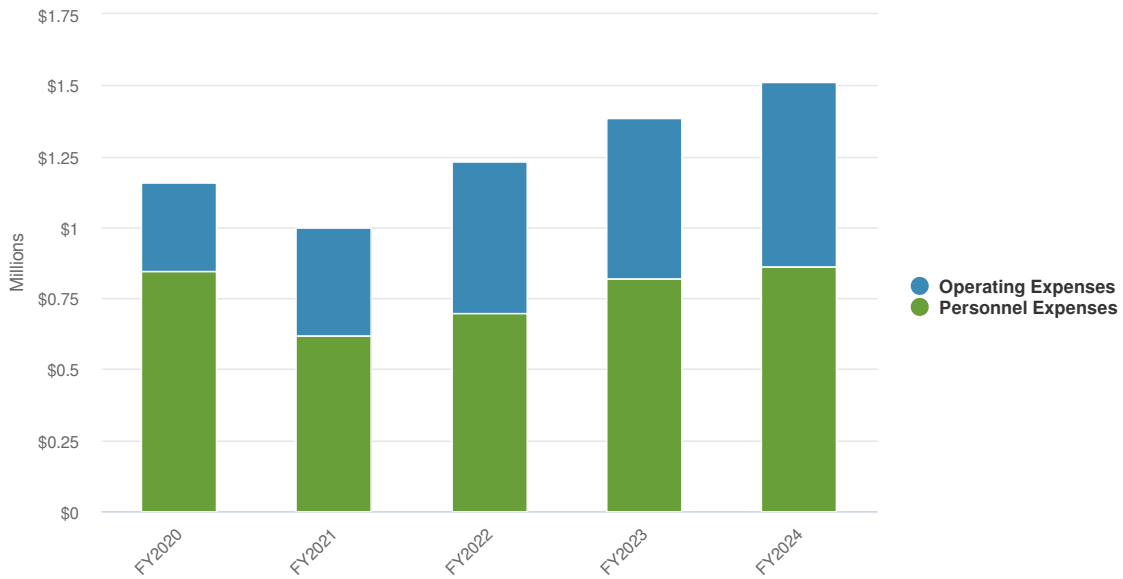
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expenditures					
Golf					
Golf Clubhouse					
Personnel Expenses	\$291,115	\$356,156	\$449,917	\$457,054	1.6%
Operating Expenses	\$308,943	\$411,552	\$429,510	\$485,910	13.1%
<b>Total Golf Clubhouse:</b>	<b>\$600,058</b>	<b>\$767,708</b>	<b>\$879,427</b>	<b>\$942,964</b>	<b>7.2%</b>
Golf Maintenance					
Personnel Expenses	\$329,397	\$342,757	\$369,890	\$404,566	9.4%
Operating Expenses	\$69,249	\$119,146	\$137,760	\$166,960	21.2%
<b>Total Golf Maintenance:</b>	<b>\$398,646</b>	<b>\$461,903</b>	<b>\$507,650</b>	<b>\$571,526</b>	<b>12.6%</b>
<b>Total Golf:</b>	<b>\$998,704</b>	<b>\$1,229,612</b>	<b>\$1,387,077</b>	<b>\$1,514,490</b>	<b>9.2%</b>
<b>Total Expenditures:</b>	<b>\$998,704</b>	<b>\$1,229,612</b>	<b>\$1,387,077</b>	<b>\$1,514,490</b>	<b>9.2%</b>

## Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects					
Personnel Expenses					
Golf	\$620,511	\$698,914	\$819,807	\$861,620	5.1%
<b>Total Personnel Expenses:</b>	<b>\$620,511</b>	<b>\$698,914</b>	<b>\$819,807</b>	<b>\$861,620</b>	<b>5.1%</b>
Operating Expenses					
Golf	\$378,193	\$530,698	\$567,270	\$652,870	15.1%
<b>Total Operating Expenses:</b>	<b>\$378,193</b>	<b>\$530,698</b>	<b>\$567,270</b>	<b>\$652,870</b>	<b>15.1%</b>
<b>Total Expense Objects:</b>	<b>\$998,704</b>	<b>\$1,229,612</b>	<b>\$1,387,077</b>	<b>\$1,514,490</b>	<b>9.2%</b>

## Golf Clubhouse

### Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>463-Golf Course Clubhouse</b>						
Food Service Worker	1.40	2.00	2.00	3.00	3.00	0.00
Golf Manager	1.00	1.00	1.00	1.00	1.00	0.00
Grill Cook	0.00	1.00	0.00	0.00	0.00	0.00
Pro Shop Associate	1.00	1.00	1.00	0.74	0.73	-0.01
Pro Shop Lead	0.00	0.00	1.00	1.00	1.00	0.00
PT Cart Service	0.00	0.00	0.87	0.87	0.87	0.00
PT Food Service Worker	0.00	0.00	0.74	0.00	0.00	0.00
Seasonal Beverage Cart Service	0.00	0.00	0.00	0.43	0.43	0.00
Seasonal Cart Service	1.54	1.72	0.86	0.86	0.86	0.00
Seasonal Pro Shop Associate	1.35	2.34	1.17	1.17	1.17	0.00
Superintendent	1.00	0.00	0.00	0.00	0.00	0.00
<b>Division Total</b>	<b>7.29</b>	<b>9.06</b>	<b>8.64</b>	<b>9.07</b>	<b>9.06</b>	<b>-0.01</b>

# Department Description

## PURPOSE

To ensure the Lake Powell National Golf Course Clubhouse is to provide enjoyment to its members and guests.

## DEPARTMENT DESCRIPTION

The City of Page resumed control and management of the Lake Powell National Golf Course; the service agreement with Aramark duly ended fiscal year 2019-20 per the request of the Aramark Corporation.

## DEPARTMENTAL ACTIVITIES

- The Pro Shop is fully stocked for playing needs and offers brand-name merchandise.
- The Mulligan's Tavern and Patio provides lunch and bar facilities for those seeking food and beverages.
- The golf course exists for the benefit of those individuals desiring to play, learn or compete in the sport of golf.

## FY 2024 Priorities

- Increase the size of our youth program to ensure growth of the game.
- Increase margins in retail and food and beverage.
- Increase non-resident play through focused advertising.
- Educate players and staff to improve pace of play and course knowledge.
- Continue to grow and improve tournament and league play.
- Work on promoting our venue for special events.
- Staff retention and improved morale.
- Adapt to new patio expansion with furniture and staffing to meet anticipated demand.

## FY 2023 Major Objective Accomplishments

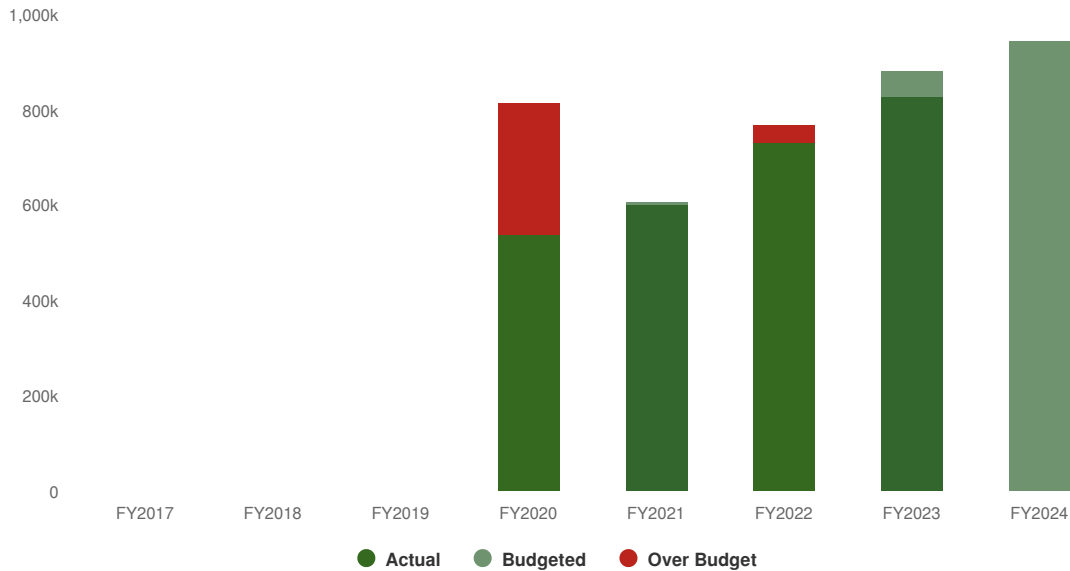
- Increased revenue over the previous year.
- Increased participation in our LPN Golf Club to 137 members.
- Successful junior camp.
- Purchased new furniture for the dining room.
- Increased tournament participation, including charity events, and raised tens of thousands of dollars. 3 tournaments sold out!



## Expenditures Summary

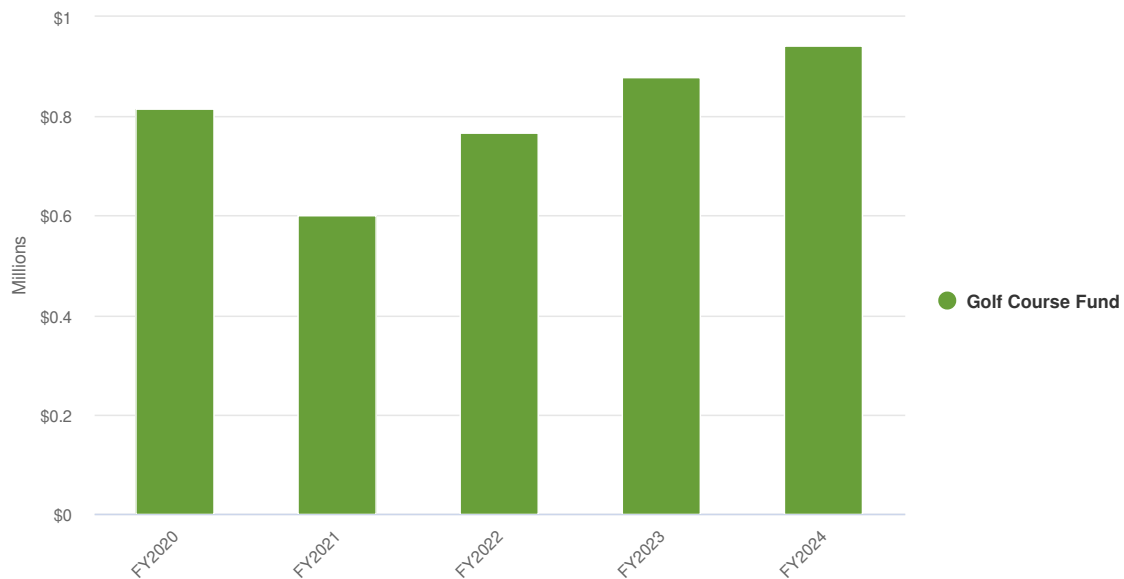
**\$942,964** **\$63,537**  
(7.22% vs. prior year)

### Golf Clubhouse Proposed and Historical Budget vs. Actual



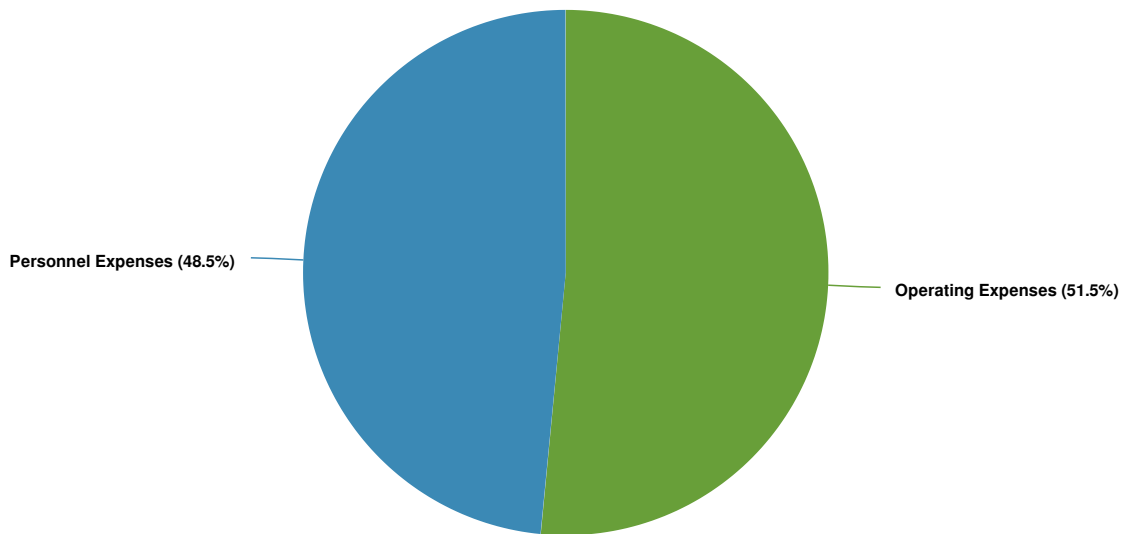
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

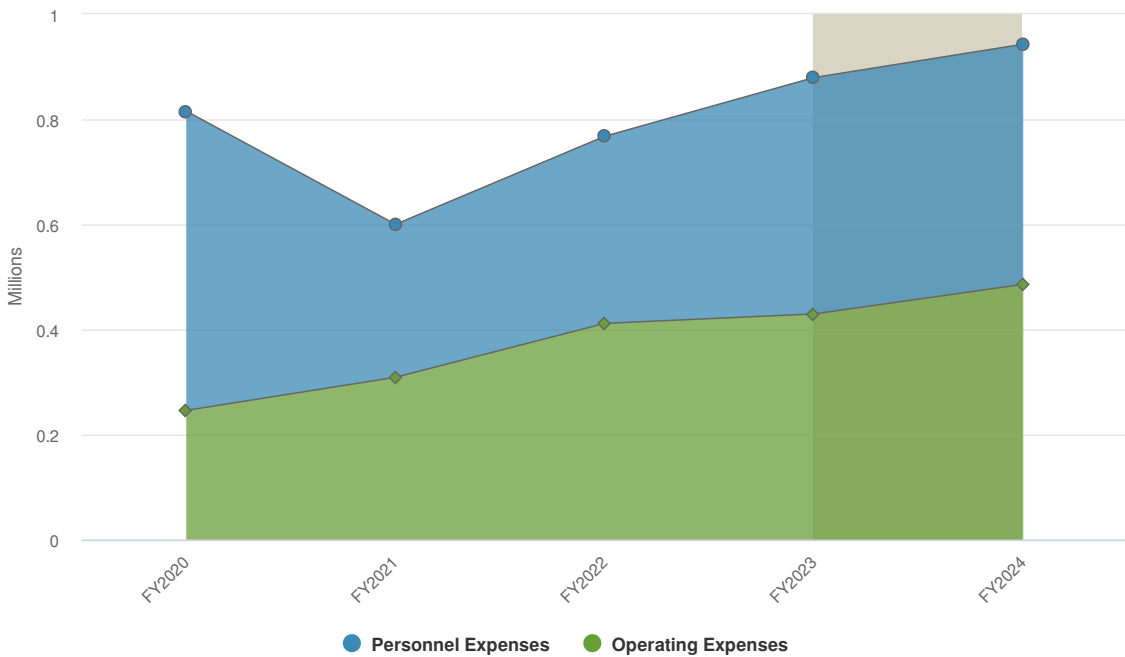


# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Medical Insurance - Decreased by \$14K based on benefit selections in FY2023
- ASRS - Decreased by \$12K retirement removed for employees less than 0.49 FTE
- Club House Equipment - Increased \$50K for new furniture, fixtures and appliances.
- Bank Fees - Increased \$10K based on previous years sales and costs.
- Utilities - Increased \$10K due to a costs anticipated to increase \$40%.
- Capital Purchased - Decreased \$ 15K and capital costs moved to the Capital Fund.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
SALARIES	55-463-1101	\$203,149	\$243,900	\$308,117	\$337,056	9.4%
OVERTIME	55-463-1105	\$4,572	\$6,156	\$4,222	\$4,002	-5.2%
INDUSTRIAL INSURANCE	55-463-1201	\$4,083	\$5,364	\$6,347	\$7,742	22%
MEDICAL INSURANCE	55-463-1202	\$40,720	\$52,148	\$70,053	\$56,368	-19.5%
FICA	55-463-1203	\$18,073	\$22,228	\$23,166	\$26,091	12.6%
ASRS	55-463-1204	\$20,519	\$26,361	\$38,012	\$25,795	-32.1%
<b>Total Personnel Expenses:</b>		<b>\$291,115</b>	<b>\$356,156</b>	<b>\$449,917</b>	<b>\$457,054</b>	<b>1.6%</b>
<b>Operating Expenses</b>						
OFFICE SUPPLIES	55-463-2100	\$300	\$22	\$0	\$0	0%
OPERATING SUPPLIES	55-463-2101	\$7,794	\$8,496	\$8,000	\$6,000	-25%
UNIFORM ALLOWANCE	55-463-2102	\$0	\$0	\$0	\$1,000	N/A
AGRICULTURAL	55-463-2103	\$33	\$0	\$0	\$0	0%
EQUIPMENT REPAIR/MAINTENANCE	55-463-2115	\$934	\$556	\$2,000	\$2,000	0%
CLUBHOUSE EQUIPMENT	55-463-2120	\$1,531	\$47	\$500	\$50,500	10,000%
GOLF MERCHANDISE	55-463-2121	\$98,177	\$117,232	\$100,000	\$100,000	0%
GOLF FOOD & BEVERAGE	55-463-2122	\$120,913	\$155,729	\$150,000	\$150,000	0%
BUILDING REPAIR AND MAINT	55-463-2125	\$8,200	\$178	\$1,000	\$1,000	0%
CARTS REPAIRS AND MAINT	55-463-2126	\$0	\$0	\$0	\$1,000	N/A
DRIVING RANGE EXPENSES	55-463-2127	\$2,179	\$2,579	\$3,000	\$4,000	33.3%
SPECIAL EVENT EXPENSES	55-463-2130	\$1,344	\$255	\$4,000	\$4,000	0%
BANK FEES	55-463-2215	\$24,145	\$25,790	\$25,000	\$35,000	40%
CELL PHONES	55-463-2402	\$664	\$664	\$660	\$660	0%
POSTAGE	55-463-2403	\$142	\$322	\$250	\$250	0%
UTILITIES	55-463-2404	\$25,248	\$30,655	\$26,000	\$36,400	40%
CONTRACT SERVICES	55-463-2590	\$11,054	\$13,819	\$12,000	\$12,000	0%
TRAVEL, MEALS AND SCHOOLS	55-463-2700	\$0	\$1,249	\$2,500	\$2,500	0%
SUBSCRIPTIONS/MEMBERSHIPS	55-463-2804	\$1,758	\$196	\$2,500	\$2,500	0%
OVER/SHORT	55-463-2810	\$345	\$298	\$0	\$0	0%
PUBLICATIONS AND ADVERTISING	55-463-9601	\$1,407	\$0	\$20,000	\$20,000	0%
INTEREST EXPENSE	55-463-9896	\$1,193	\$12,262	\$11,750	\$10,100	-14%
CAPITAL PURCHASES	55-463-9901	\$0	\$0	\$15,000	\$0	-100%
CAPITAL LEASES	55-463-9902	\$1,580	\$41,202	\$45,350	\$47,000	3.6%
<b>Total Operating Expenses:</b>		<b>\$308,943</b>	<b>\$411,552</b>	<b>\$429,510</b>	<b>\$485,910</b>	<b>13.1%</b>
<b>Total Expense Objects:</b>		<b>\$600,058</b>	<b>\$767,708</b>	<b>\$879,427</b>	<b>\$942,964</b>	<b>7.2%</b>

## Golf Maintenance

### Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>468 Golf Maintenance</b>						
Assistant Superintendent	1.00	1.00	0.00	0.00	0.00	0.00
Director of Operations	0.00	1.00	0.00	0.00	0.00	0.00
Equipment Manager	0.00	0.00	0.00	0.00	0.00	0.00
Equipment Operator	1.74	2.00	2.00	2.00	2.00	0.00
Golf Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	0.00
Heavy Equipment Technician	0.00	0.00	1.00	1.00	1.00	0.00
Irrigation Tech I	1.00	1.00	1.00	1.00	1.00	0.00
Pesticide Tech I	1.00	1.00	1.00	1.00	1.00	0.00
Seasonal Equipment Operator	1.24	0.43	0.43	0.43	0.43	0.00
<b>Division Total</b>	<b>6.98</b>	<b>7.43</b>	<b>6.43</b>	<b>6.43</b>	<b>6.43</b>	<b>0.00</b>

## Department Description

### PURPOSE

To ensure the Lake Powell National Golf Course is prepared, preserved, and maintained as a major asset of the City.

### DEPARTMENT DESCRIPTION

The City of Page resumed control and management of the Lake Powell National Golf Course; the service agreement with Aramark duly ended fiscal year 2019-20 per the request of the Aramark Corporation.

### DEPARTMENTAL ACTIVITIES

- Care and maintenance of Lake Powell National Golf Course.

### FY 2024 Priorities

- Improve course signage.
- Improve turf conditions on holes 11-14.
- Maintain and service all equipment to ensure longevity.

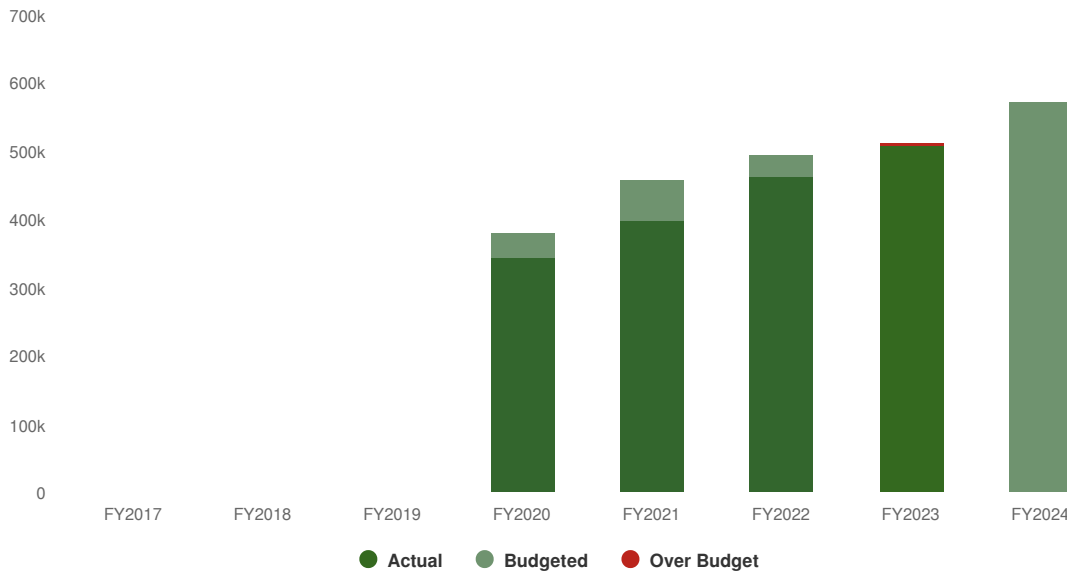
### FY 2023 Major Objective Accomplishments

- Continued close working relationship with PUE to ensure proper irrigation.
- Consistent and improved playing conditions throughout the year.

## Expenditures Summary

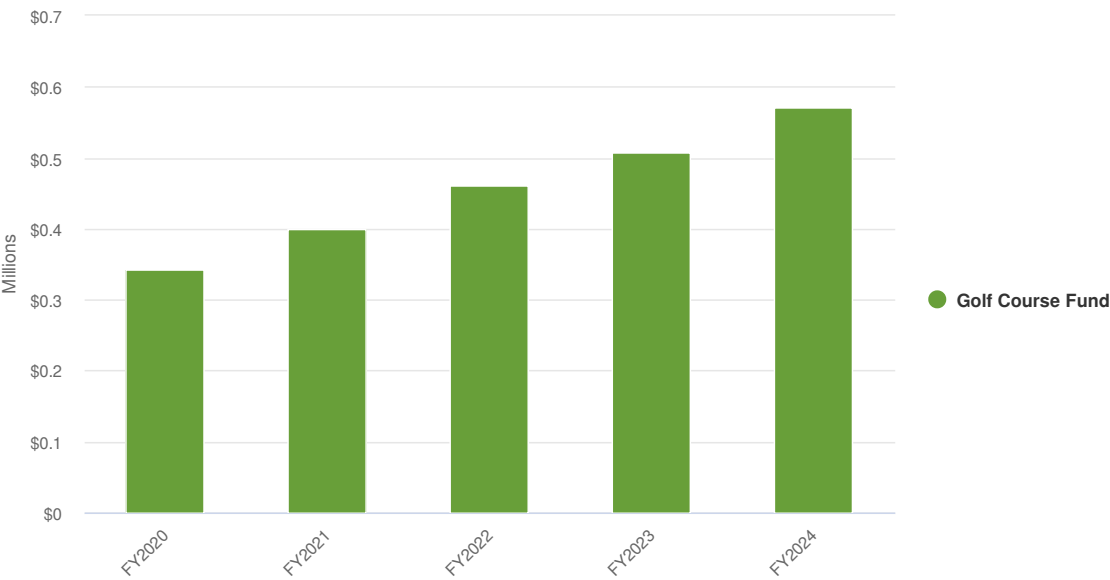
**\$571,526** **\$63,876**  
(12.58% vs. prior year)

### Golf Maintenance Proposed and Historical Budget vs. Actual



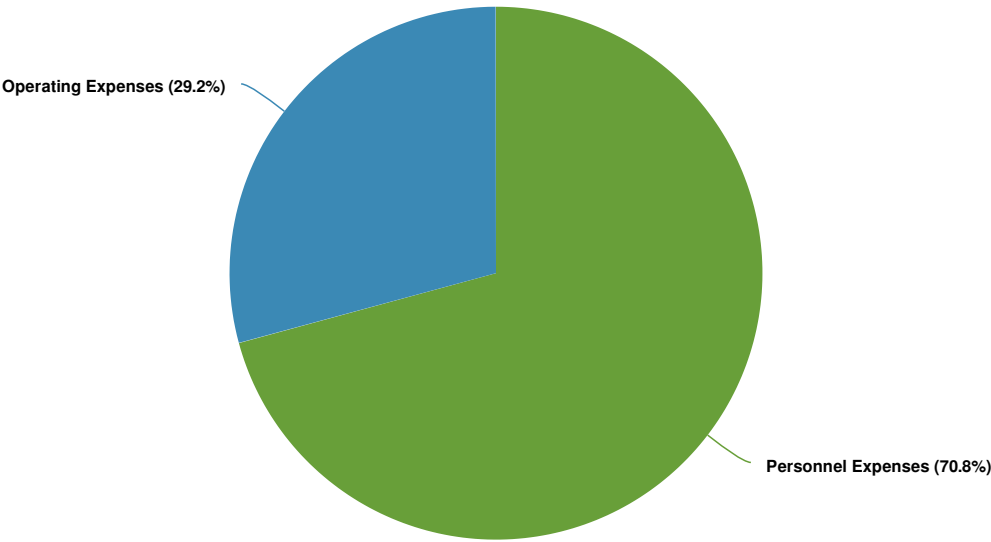
## Expenditures by Fund

Budgeted and Historical 2024 Expenditures by Fund

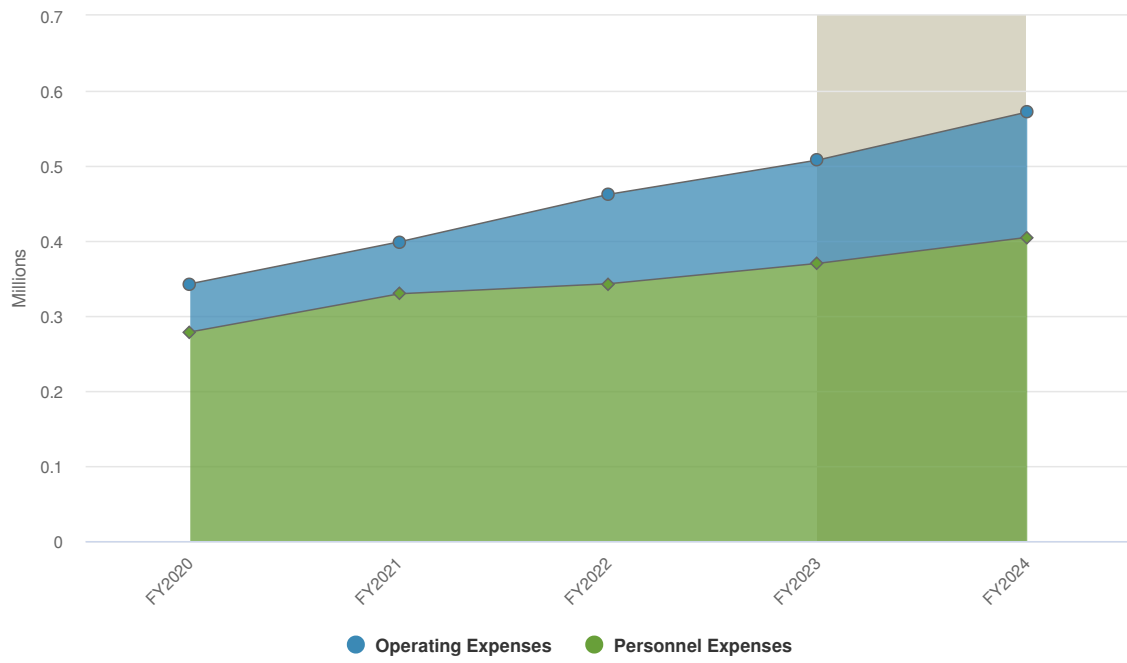


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



### Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Medical Insurance - Decreased \$8K based on benefits selected in FY2023.
- Agricultural - Increased \$10K to offset increased costs and course improvements.
- Equipment Repair/Maintenance - Increased \$8K based on previous year's expenditures and rising costs.
- Fuel - Increased \$6K based on rising costs.
- Capital Leases - Decreased \$28K to account for only current leases, no new leases anticipated. Plans to purchase equipment.
- Interest Expenses - Decreased \$7K to account for only current leases, no new leases anticipated.
- Capital Equipment - Increased \$35K for Gator and Greens Pro.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
SALARIES	55-468-1101	\$231,717	\$235,658	\$259,593	\$280,837	8.2%
OVERTIME	55-468-1105	\$3,898	\$7,008	\$3,263	\$4,015	23%
INDUSTRIAL INSURANCE	55-468-1201	\$4,891	\$5,170	\$5,348	\$6,466	20.9%
MEDICAL INSURANCE	55-468-1202	\$43,717	\$46,579	\$50,046	\$58,121	16.1%
FICA	55-468-1203	\$17,600	\$18,165	\$19,650	\$21,791	10.9%
ASRS	55-468-1204	\$27,575	\$30,177	\$31,990	\$33,336	4.2%
<b>Total Personnel Expenses:</b>		<b>\$329,397</b>	<b>\$342,757</b>	<b>\$369,890</b>	<b>\$404,566</b>	<b>9.4%</b>
<b>Operating Expenses</b>						
OPERATING SUPPLIES	55-468-2101	\$8,438	\$5,472	\$1,000	\$2,000	100%
AGRICULTURAL	55-468-2103	\$18,362	\$21,370	\$30,000	\$40,000	33.3%
EQUIPMENT REPAIR/MAINTENANCE	55-468-2115	\$19,761	\$13,827	\$12,000	\$20,000	66.7%
BUILDING REPAIR AND MAINT	55-468-2125	\$60	\$0	\$1,000	\$1,000	0%
CART REPAIRS & MAINTENANCE	55-468-2126	\$1,103	\$422	\$1,000	\$0	-100%
MAINTENANCE SUPPLIES	55-468-2135	\$541	\$4,219	\$8,000	\$10,000	25%
CELL PHONES	55-468-2402	\$652	\$664	\$660	\$660	0%
UTILITIES	55-468-2404	\$10,291	\$8,210	\$8,000	\$11,200	40%
CONTRACT SERVICES	55-468-2590	\$38	\$160	\$0	\$0	0%
FUEL	55-468-2601	\$9,788	\$13,157	\$12,000	\$18,000	50%
TRAVEL, MEALS AND SCHOOLS	55-468-2700	\$45	\$1,354	\$1,000	\$1,000	0%
SUBSCRIPTIONS/MEMBERSHIPS	55-468-2804	\$170	\$170	\$500	\$500	0%
CAPITAL LEASES	55-468-9902	\$0	\$30,108	\$54,600	\$26,600	-51.3%
INTEREST EXPENSE	55-468-9903	\$0	\$4,446	\$8,000	\$1,000	-87.5%
CAPITAL EQUIPMENT	55-468-9904	\$0	\$15,567	\$0	\$35,000	N/A
<b>Total Operating Expenses:</b>		<b>\$69,249</b>	<b>\$119,146</b>	<b>\$137,760</b>	<b>\$166,960</b>	<b>21.2%</b>
<b>Total Expense Objects:</b>		<b>\$398,646</b>	<b>\$461,903</b>	<b>\$507,650</b>	<b>\$571,526</b>	<b>12.6%</b>

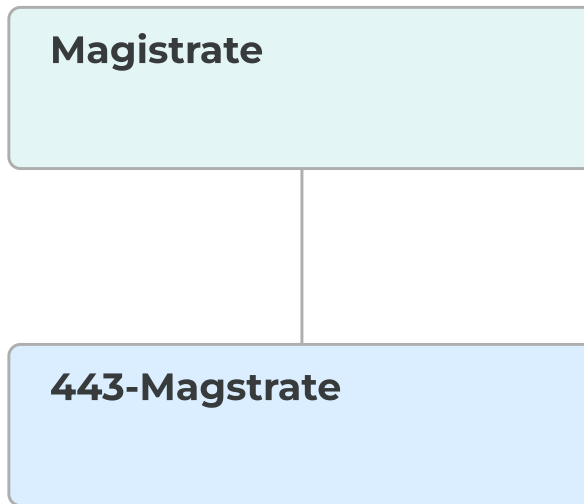


## Magistrate



Andrew Hettinger  
City Magistrate

## Organizational Chart



## Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>443 Magistrate Court</b>						
Assistant Magistrate	0.82	0.82	0.82	0.40	0.40	0.00
Bailiff	0.00	0.00	0.25	0.00	0.00	0.00
City Magistrate	0.63	0.63	1.00	1.00	1.00	0.00
Court Clerk	1.00	1.00	1.00	1.00	2.00	1.00
Court Clerk Senior	1.00	1.00	1.00	1.00	1.00	0.00
Court Data Clerk	1.00	1.00	1.00	1.00	0.00	-1.00
Court Supervisor	1.00	1.00	1.00	1.00	1.00	0.00
Probation Officer	0.00	0.00	1.00	0.00	0.00	0.00
<b>Division Total</b>	<b>5.44</b>	<b>5.44</b>	<b>7.07</b>	<b>5.40</b>	<b>5.40</b>	<b>0.00</b>

# Department Description

## PURPOSE

To provide professional, fair, efficient, and respectful service in the administration of justice.

## DEPARTMENT DESCRIPTION

The Page Magistrate Court is the judicial branch of the City of Page. The Court has authority over violations of the City Code and Ordinances; civil traffic, criminal traffic, and criminal misdemeanor offenses; and protective orders. The Magistrate Court Judge additionally has the authority to issue arrest and search warrants.

As part of the Arizona state court system, the Page Magistrate Court is subject to the authority and administrative supervision of the Arizona Supreme Court. The Page Magistrate Court has legal obligations and reporting responsibilities to the State and the City of Page.

In addition to the Presiding and Assistant Magistrates, the Page Magistrate Court has a Court Supervisor and Court Clerks who conduct the administrative, clerical, scheduling, record-keeping, and reporting functions of the Court.

## DEPARTMENTAL ACTIVITIES

Judges conduct initial appearance hearings, arraignments, sentencing, and multiple hearings, including orders to show cause, contempt, restitution, and status. Judges issue arrest and search warrants, orders of protection, injunctions against harassment and preside over bench and jury trials.

## FY 2024 Objectives

- Continue to utilize the Fines/Fees and Restitution Enforcement (FARE) Program to enforce and increase fine and restitution payment collections.
- Continue to issue arrest warrants and enforce delinquent payments and other sentencing requirements, such as substance abuse treatment.
- Complete mandatory continuing education for the presiding judge and clerks.
- Comply with all new and continuing obligations imposed by Federal, State, and local laws and rules.
- Continuing growth of the Drug Court to maximum capacity of 15 participants
- Exceed State averages in time to disposition for all case types
- Full compliance with Supreme Court AO 2017-15 regarding security

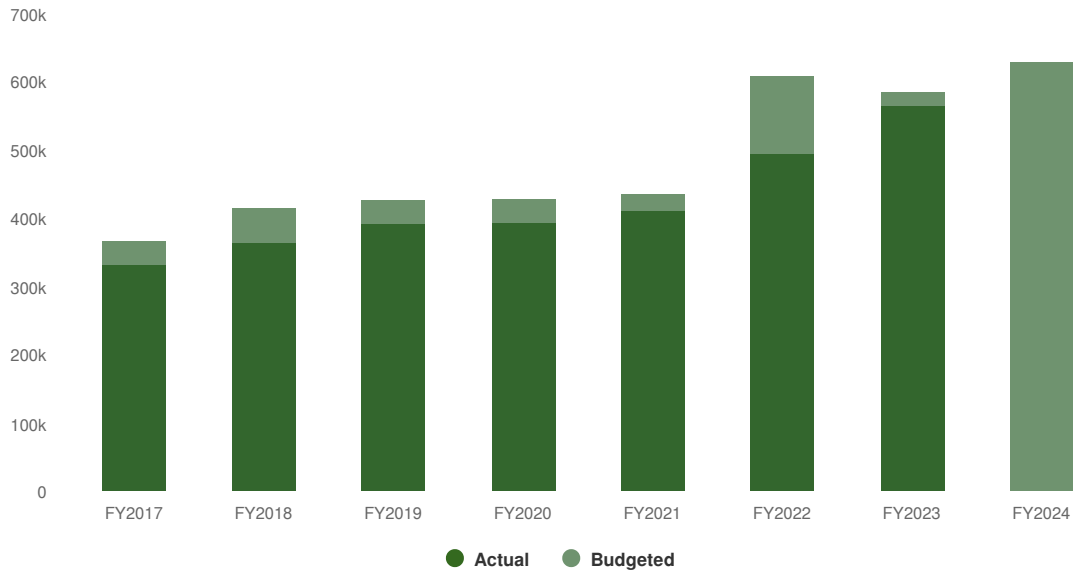
## FY 2023 Major Objectives Accomplished

- Continued to utilize Fines/Fees and Restitution Enforcement (FARE) Program to enforce and increase fine and restitution payment collections.
- Continued to issue arrest warrants and enforce delinquent payments and other sentencing requirements, such as substance abuse treatment.
- Completed mandatory continuing education for the presiding judge and clerks.
- Complied with all new and continuing obligations imposed by Federal, State, and local laws and rules.
- Completed construction of a single entrance using a \$47,300 grant from the State to enhance court security
- Grew drug court from 0 to 9 participants
- Hand-written postcards sent by Judge to Defendants who have shown perseverance in successfully completing the sentencing requirements in their cases
- Presided over the following case filings (as of June 5, 2023): 334 civil traffic cases, 615 non-traffic criminal misdemeanors, 125 criminal traffic misdemeanors (including 95 DUIs), and 28 protective order cases.
- Far exceeded State averages for time to disposition for all case types for FY 2022. FY 2023 data is not yet available.

## Expenditures Summary

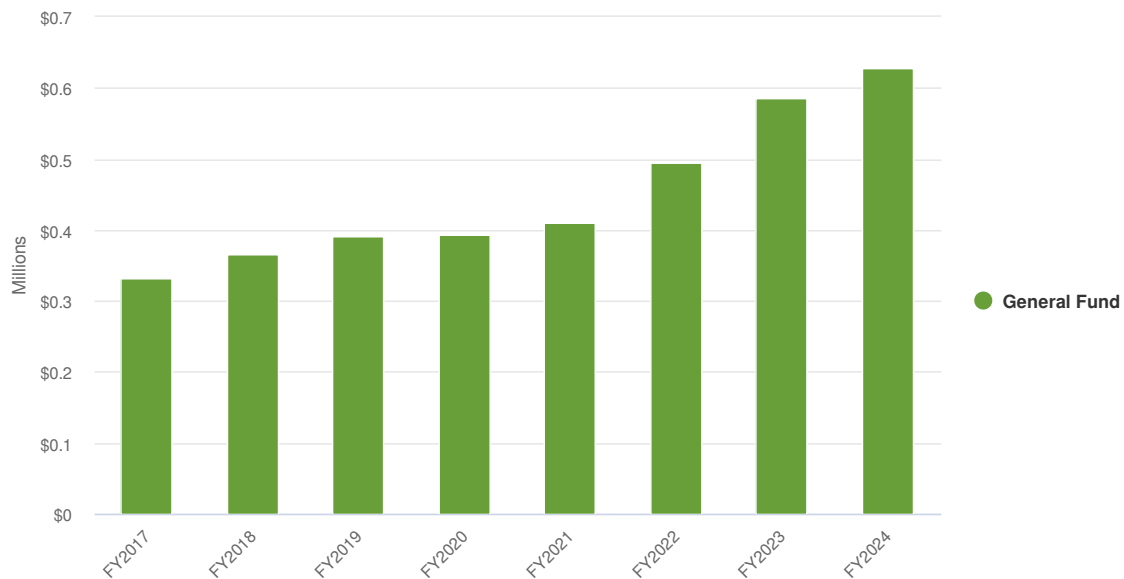
**\$628,778** **\$42,186**  
(7.19% vs. prior year)

### Magistrate Proposed and Historical Budget vs. Actual



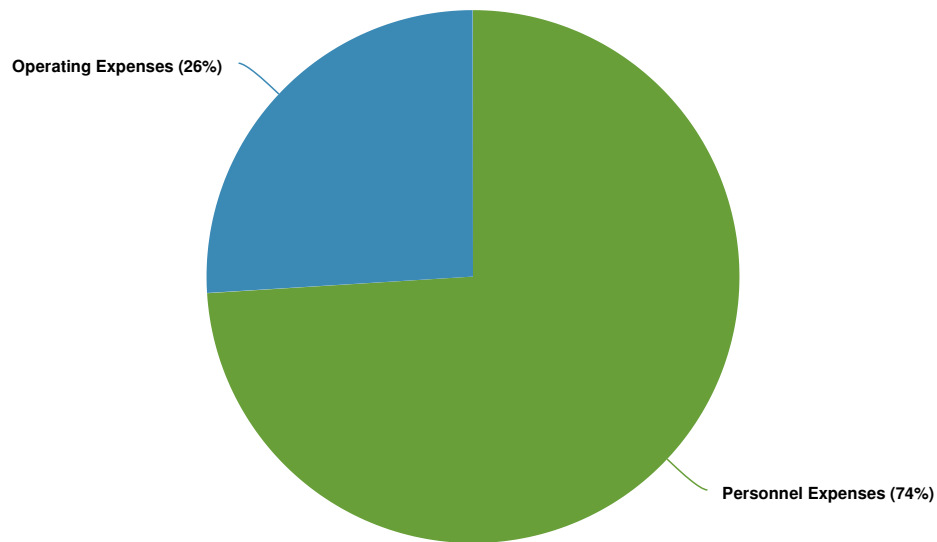
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

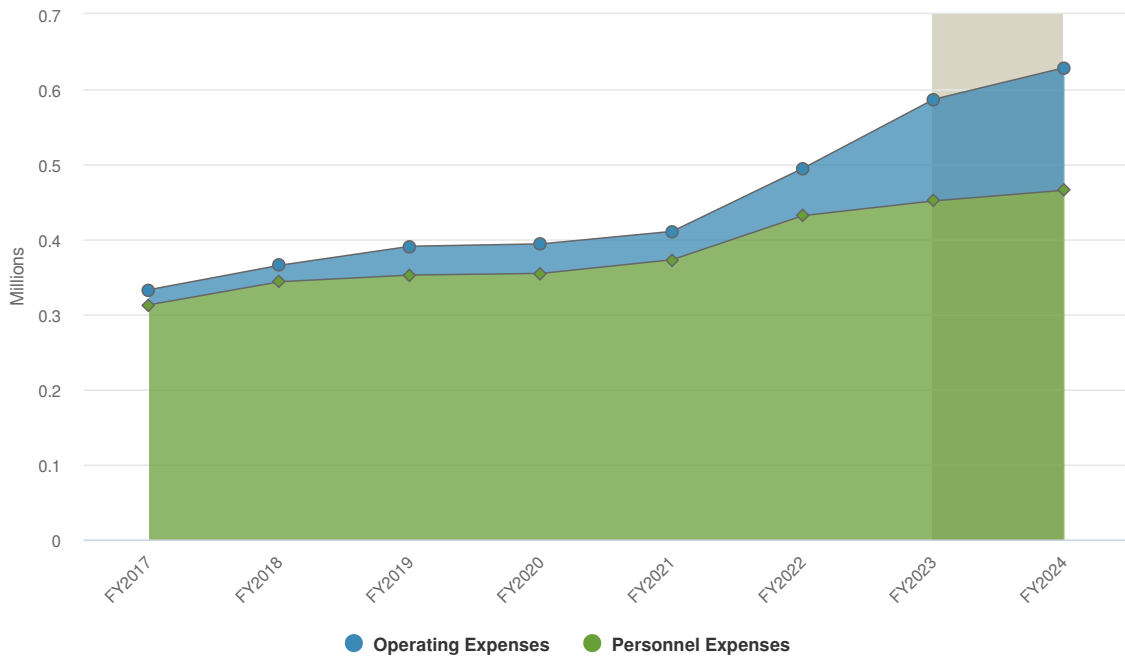


# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Medical Insurance - Decrease of \$20K based on selected benefits in FY2023.
- Contract Services - Increase of \$28K for intergovernmental agreement with the County for court security and public defender costs.

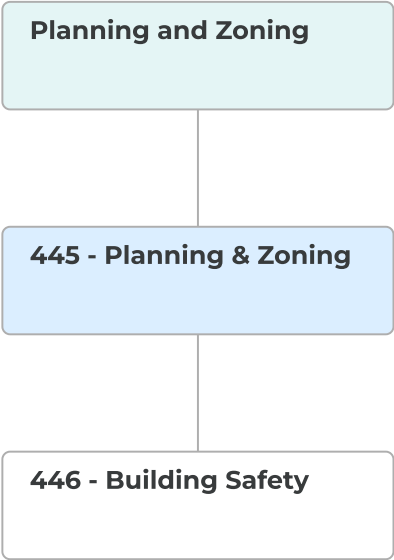
Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Magistrate</b>						
SALARIES	10-443-1101	\$274,109	\$310,180	\$323,013	\$331,317	2.6%
OVERTIME	10-443-1105	\$635	\$690	\$2,480	\$2,452	-1.1%
INDUSTRIAL INSURANCE	10-443-1201	\$1,639	\$3,012	\$2,422	\$2,758	13.9%
MEDICAL INSURANCE	10-443-1202	\$45,432	\$59,641	\$62,437	\$47,278	-24.3%
FICA	10-443-1203	\$20,445	\$23,018	\$24,300	\$25,533	5.1%
ASRS	10-443-1204	\$30,554	\$35,023	\$36,580	\$56,080	53.3%
<b>Total Magistrate:</b>		<b>\$372,813</b>	<b>\$431,564</b>	<b>\$451,232</b>	<b>\$465,418</b>	<b>3.1%</b>
<b>Total Personnel Expenses:</b>		<b>\$372,813</b>	<b>\$431,564</b>	<b>\$451,232</b>	<b>\$465,418</b>	<b>3.1%</b>
<b>Operating Expenses</b>						
<b>Magistrate</b>						
OPERATING SUPPLIES	10-443-2101	\$4,809	\$4,368	\$5,000	\$5,000	0%
OFFICE EQUIPMENT	10-443-2116	\$2,937	\$2,959	\$0	\$0	0%
OFFICE EQUIPMENT LEASES	10-443-2119	\$2,266	\$2,440	\$2,200	\$2,200	0%
CELL PHONES	10-443-2402	\$676	\$739	\$660	\$660	0%
CONTRACT SERVICES	10-443-2590	\$25,356	\$50,074	\$122,000	\$150,000	23%
TRAVEL, MEALS AND SCHOOLS	10-443-2700	\$635	\$2,143	\$5,000	\$5,000	0%
SUBSCRIPTIONS/MEMBERSHIPS	10-443-2804	\$1,109	\$390	\$500	\$500	0%
<b>Total Magistrate:</b>		<b>\$37,788</b>	<b>\$63,114</b>	<b>\$135,360</b>	<b>\$163,360</b>	<b>20.7%</b>
<b>Total Operating Expenses:</b>		<b>\$37,788</b>	<b>\$63,114</b>	<b>\$135,360</b>	<b>\$163,360</b>	<b>20.7%</b>
<b>Total Expense Objects:</b>		<b>\$410,601</b>	<b>\$494,678</b>	<b>\$586,592</b>	<b>\$628,778</b>	<b>7.2%</b>

# Planning and Zoning



Zachary Montgomery  
Planner Director

## Organizational Chart



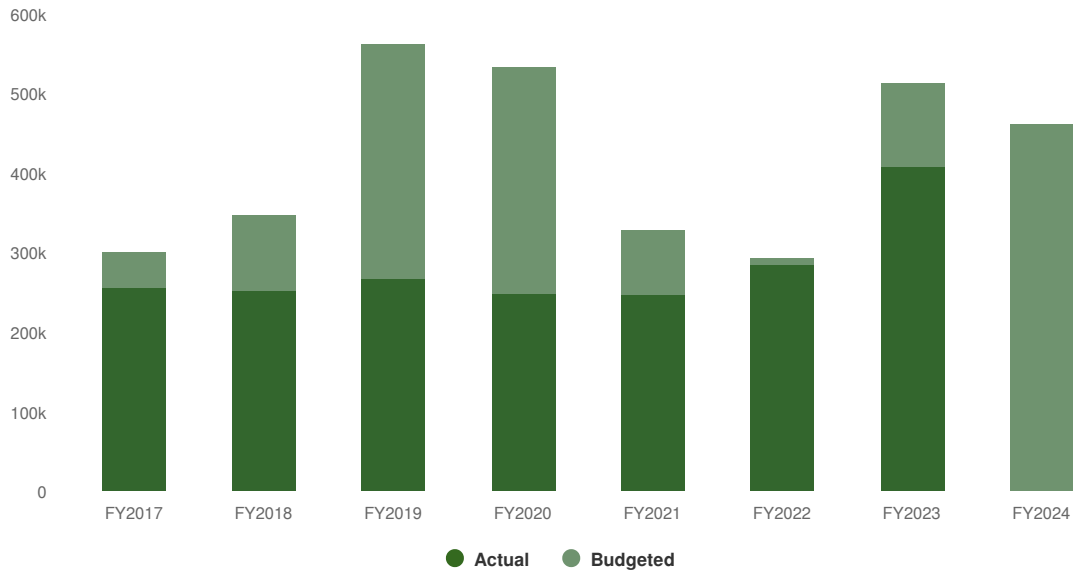
## Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
Planning and Zoning						
445 Planning/Zoning	1.00	1.00	1.00	2.00	2.00	0.00
446 Building Safety	2.00	1.00	1.00	1.00	1.00	0.00
Planning and Zoning Total	3.00	2.00	2.00	3.00	3.00	0.00

## Expenditures Summary

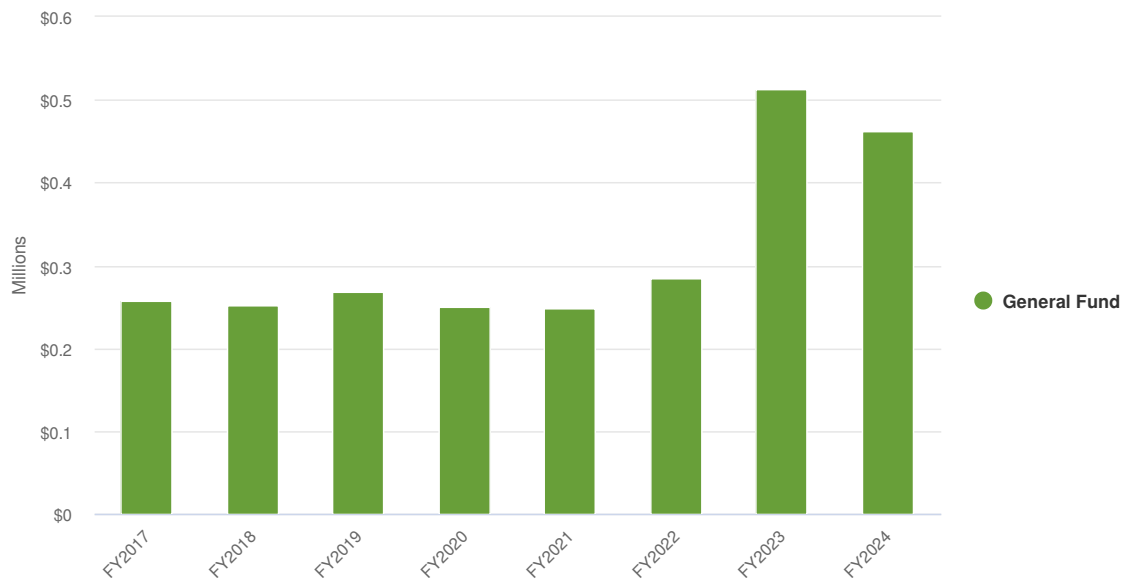
**\$462,638** **-\$49,795**  
(-9.72% vs. prior year)

### Planning and Zoning Proposed and Historical Budget vs. Actual



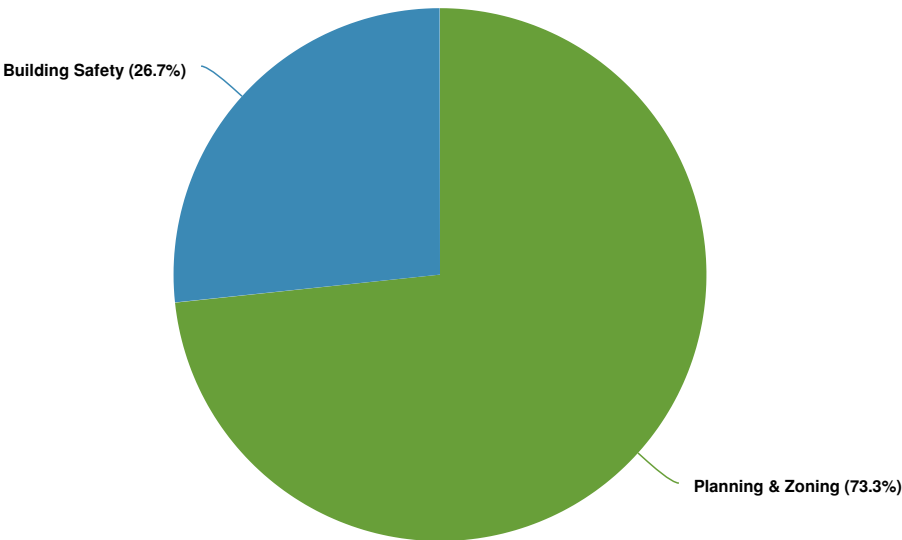
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

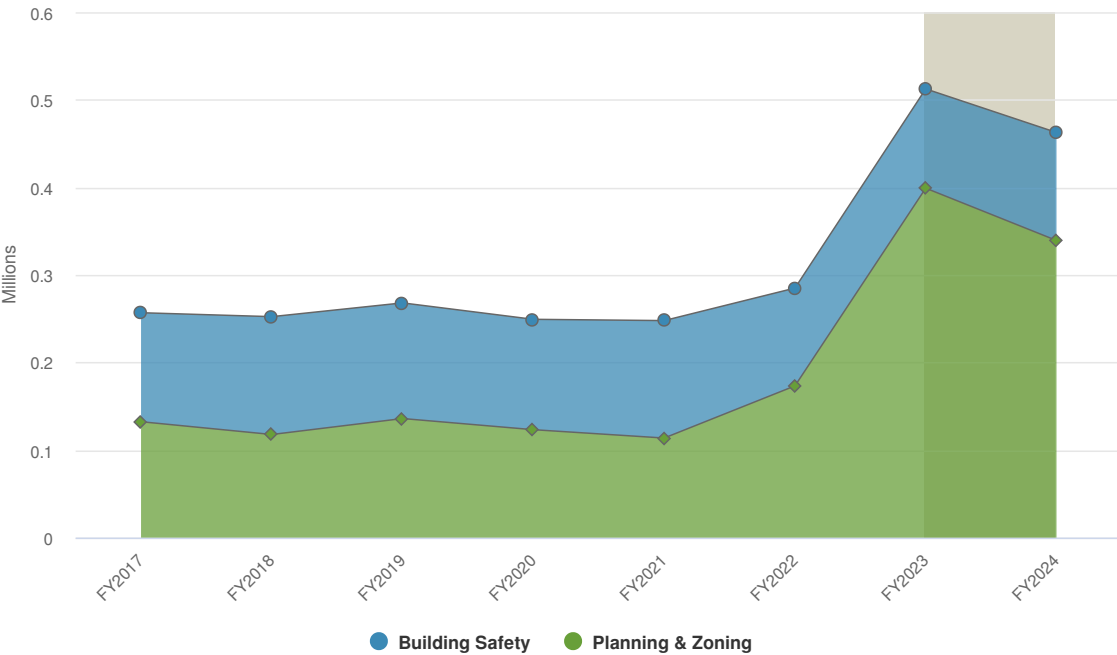


# Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



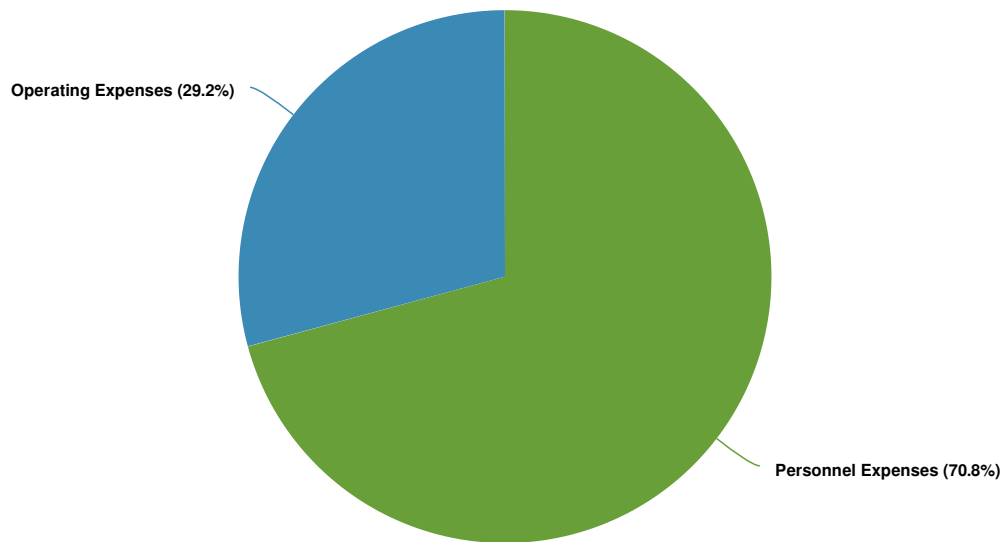
Grey background indicates budgeted figures.



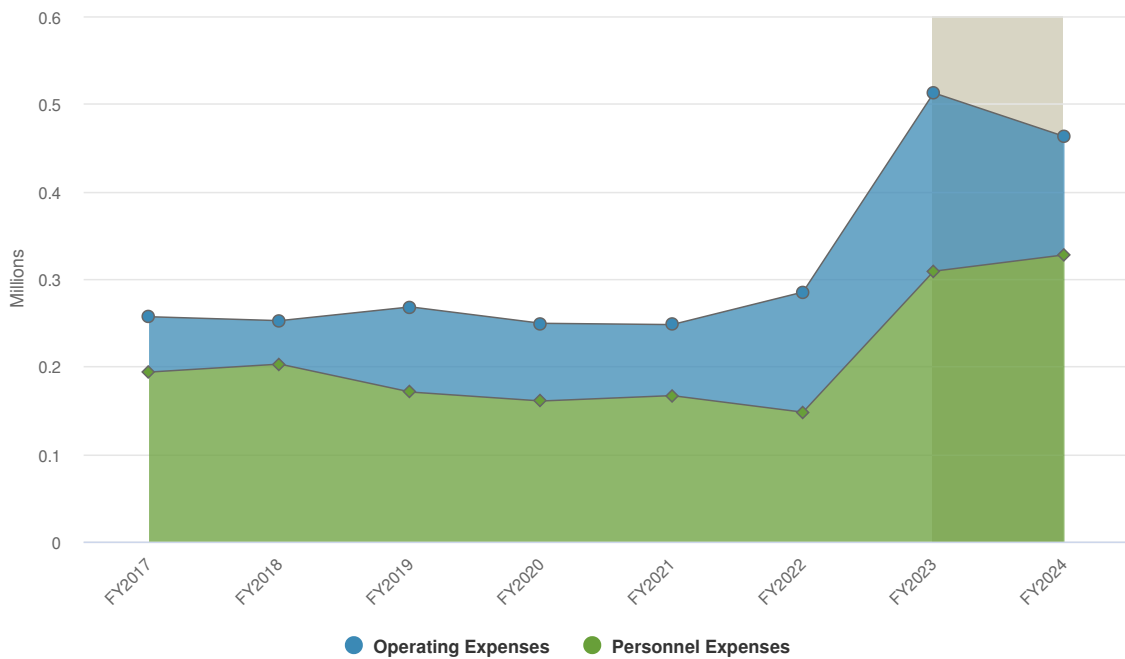
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expenditures					
Planning & Zoning					
Planning & Zoning					
Personnel Expenses	\$68,679	\$39,060	\$202,371	\$214,142	5.8%
Operating Expenses	\$45,007	\$134,189	\$196,674	\$125,160	-36.4%
<b>Total Planning &amp; Zoning:</b>	<b>\$113,686</b>	<b>\$173,249</b>	<b>\$399,045</b>	<b>\$339,302</b>	<b>-15%</b>
Building Safety					
Personnel Expenses	\$98,036	\$108,698	\$106,408	\$113,336	6.5%
Operating Expenses	\$36,098	\$3,009	\$6,980	\$10,000	43.3%
<b>Total Building Safety:</b>	<b>\$134,135</b>	<b>\$111,707</b>	<b>\$113,388</b>	<b>\$123,336</b>	<b>8.8%</b>
<b>Total Planning &amp; Zoning:</b>	<b>\$247,821</b>	<b>\$284,956</b>	<b>\$512,433</b>	<b>\$462,638</b>	<b>-9.7%</b>
<b>Total Expenditures:</b>	<b>\$247,821</b>	<b>\$284,956</b>	<b>\$512,433</b>	<b>\$462,638</b>	<b>-9.7%</b>

## Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects					
Personnel Expenses					
Planning & Zoning	\$166,715	\$147,758	\$308,779	\$327,478	6.1%
<b>Total Personnel Expenses:</b>	<b>\$166,715</b>	<b>\$147,758</b>	<b>\$308,779</b>	<b>\$327,478</b>	<b>6.1%</b>
Operating Expenses					
Planning & Zoning	\$81,106	\$137,197	\$203,654	\$135,160	-33.6%
<b>Total Operating Expenses:</b>	<b>\$81,106</b>	<b>\$137,197</b>	<b>\$203,654</b>	<b>\$135,160</b>	<b>-33.6%</b>
<b>Total Expense Objects:</b>	<b>\$247,821</b>	<b>\$284,956</b>	<b>\$512,433</b>	<b>\$462,638</b>	<b>-9.7%</b>

# Planning and Zoning

## Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>445 Planning/Zoning</b>						
Administrative Assistant	0.00	0.00	0.00	1.00	1.00	0.00
Planner/GIS	1.00	1.00	1.00	0.00	0.00	0.00
Planning Director	0.00	0.00	0.00	1.00	1.00	0.00
<b>Division Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

**PURPOSE:**

To be more customer-friendly in helping our local residents and builders by finding more ways to say “YES” to meeting their building, improvement and development requests, while facilitating more high-end, sustainable growth, to allow the City of Page to better attract viable economic opportunities, develop robust and endearing neighborhoods, and enhance the community's overall aesthetics and quality of life, so we become the place where national and international tourists want to come, and where our local residents and business owners want to live, work and play for generations to come.

**DEPARTMENT DESCRIPTION:**

The Planning & Zoning Department provides creative, high-end, and customer-friendly planning and development services, along with long-range strategic and comprehensive planning and zoning, to continually enhance and improve the City's aesthetics, usability and value, while also helping it become more of a regional destination and home for future residential and commercial growth, resulting in an increase in the quality and quantity of the overall goods, services and activities available, while dramatically decreasing the excessive commercial leakage we are daily losing to other larger communities in our region, where residents typically go to buy more big-ticket items, since the selection here in Page does not yet accommodate everyone's commercial needs and wants.

**DEPARTMENTAL ACTIVITIES:**

- Implement City Council Policies and Strategic Priorities for all City-wide Residential, Commercial and Industrial Planning, Zoning, Building Permitting and inspections.
- Work with Economic Development on site-selection, business recruitment and business retention development, and general enhancement projects throughout the community.
- Foster Economic Development and Tourism growth through logical development codes and efficient planning practices to dramatically reduce overall development costs, while also saving time.
- Participates in capital improvement planning while also seeking out grant opportunities to help pay for those needed improvements.
- Manages all City Planning, Zoning, Building, Permitting and Inspection functions.
- Staff Planning and Zoning Commission and City Council meetings and other public meetings and hearings as-needed, and issue staff reports and public notifications.
- Review zoning, site plan, subdivision, conditional use permit and sign permits, and verify for compliance with adopted City Development Codes and Regulations.
- Coordinate with Coconino County GIS, Page Police/Fire Dispatch, all local utilities, the U.S. Postal Service, ADOT, and any other outside agencies pertaining to all city addressing assignments.
- Advise the public on land use and zoning regulations and/or changes and updates to the same.
- Prepare and present variance requests to the Board of Adjustment as justified.
- Coordinate, schedule and facilitate all Site Plan Review Committee meetings for all commercial, subdivision, zone change, and conditional use permit developments as required.
- Maintain, administer, and amend the City of Page Zoning Ordinance, Subdivision Regulations, and General Plan as required by Arizona Revised Statutes or as desired from time-to-time for improvement.

**FY 2024 Priorities:**

- Provide first annual General Plan Status Report to the City Council by the end of the calendar year, and every year thereafter, to ensure the Goals and Policies established within the 2040 General Plan get accomplished as planned.
- Gain City Council approval and adoption of the new 2040 General Plan Update and Future Land Use Map (FLUM) by early 2023.
- Gain City Council approval and adoption of the new Zoning Codes rewrite and update, along with the newly updated and revised Official Zoning Map immediately following approval of the 2040 General Plan.
- Begin assigning Goals and Policies established in the 2040 General Plan to all appropriate City Departments and the Page Utility Enterprises to start fulfilling the required outcomes established in the 2040 General Plan on an annual basis.
- Provide first annual General Plan Status Report to the City Council by the end of the calendar year, and every year thereafter, to ensure the Goals and Policies established within the 2040 General Plan get accomplished as planned.
- Write and Submit EDA, USDA, FHWA and any other Federal or State Granting Agency Grants for Economic Development, New Facilities and/or Capital Projects, as required.
- Continue Management of the ongoing CDBG Grant and associated construction and renovation work for the City Senior/Community Center facility until completed.
- Continue working with E.D. to create and implement a Commercial Recruitment Program to bring in more needed commercial uses to benefit the residents and annual visitors.
- Continue working with E.D. to create and implement a Residential Developer Recruitment Program to bring in more needed housing development from single-family housing to multi-family apartments to try and meet our serious housing needs.
- Continue performing other tasks and responsibilities outlined in the 2040 General Plan that are assigned to the Planning & Zoning Department to complete.
- Continue working with all other City Departments and the Page Utility Enterprises to manage all tasks assigned through the 2040 General Plan Goals and Policies assigned to these different Departments and PUE.

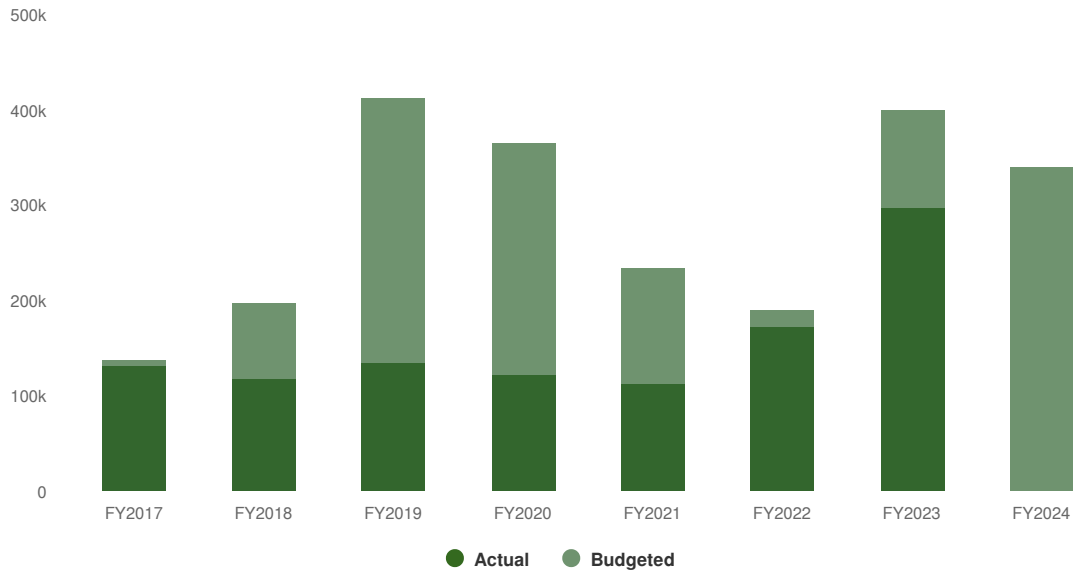
**FY 2023 Major Objectives Accomplished:**

- Created, implemented and streamlined the standardized "process" for the Acquisition of City Property for city staff and the potential buyers to follow whenever a request to buy city property was submitted.
- Completed Citywide Zone Change Campaign to change the zoning of 18 privately owned parcels to accepted official zoning designations to allow them to be immediately ready for development, and NOT have to undergo the zone change process beforehand.
- Worked with contract Engineering Firm to create eight (8) new parcels of land in strategic locations around the city to make over 600 acres of city owned land ready for development in all of the different zoning districts to help grow Page and increase Housing.
- Completed Citywide Zone Change Campaign to change the zoning of 24 city owned parcels to accepted official zoning designations to allow them to also be immediately ready for development, and NOT have to undergo the zone change process beforehand.
- Authored and Submitted EDA, USDA, FHWA and any other Federal or State Granting Agency Grants for Economic Development, New Facilities and/or Capital Projects, as required.
- Continue Management of the ongoing CDBG Grant and associated construction and renovation work for the City Senior/Community Center facility until completed.
- Worked with E.D. to create and implement a Commercial Recruitment Program to bring in more needed commercial uses to benefit the residents and annual visitors and reduce the excessive commercial leakage Page loses to other nearby cities.
- Worked with E.D. to create and implement a Residential Developer Recruitment Program to bring in more needed housing development from single-family housing to multi-family apartments to try and exceed our critical housing needs citywide.
- Perform other tasks and responsibilities outlined in the 2040 General Plan that are assigned to the Planning & Zoning Department to complete.
- Worked with all other City Departments and the Page Utility Enterprises to manage all tasks assigned through the 2040 General Plan Goals and Policies assigned to these different Departments and PUE.
- Eliminated the unnecessary use of outside consultants previously contracted who performed the daily planning & zoning functions which are now being done completely in-house by the Director.
- Streamlined the Commercial and Subdivision Development Site Plan Review Committee Process to be a two week process instead of three months, to be considerably more efficient and customer-friendly.
- Streamlined other internal Processes and Procedures to be considerably more efficient and customer-friendly.
- Updated the Future Land Use Map (FLUM) as part of the General Plan Update.
- Director did a complete in-house rewrite and update to the City Zoning Codes that are scheduled to be approved and adopted by City Council in early 2023.
- Worked with the I.T. Department to get a fillable form created and implemented so we could have and offer a more user-friendly digital application and payment system.

## Expenditures Summary

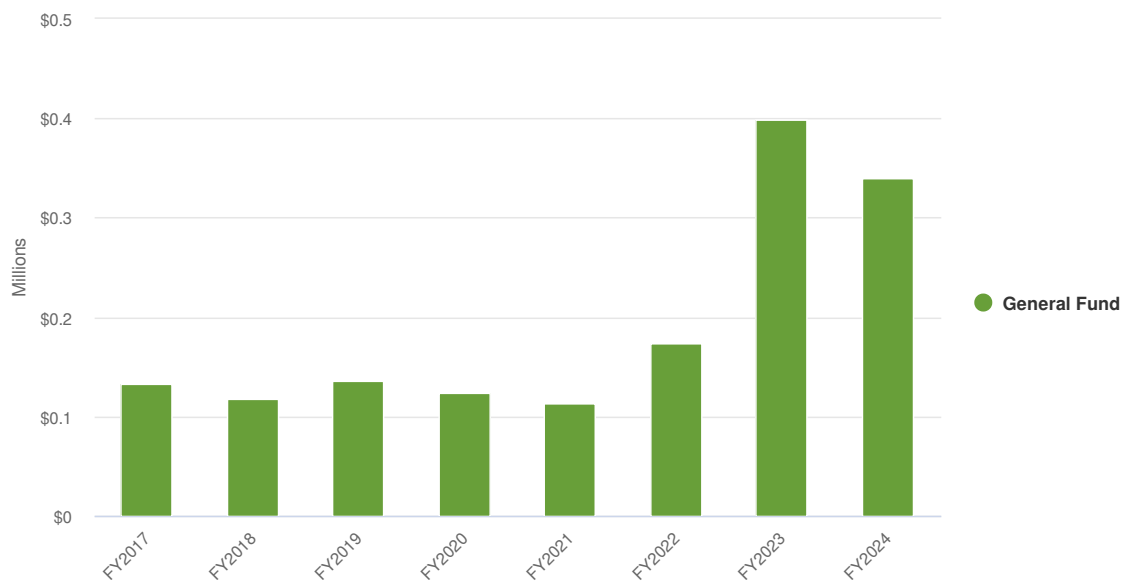
**\$339,302** **-\$59,743**  
(-14.97% vs. prior year)

### Planning and Zoning Proposed and Historical Budget vs. Actual



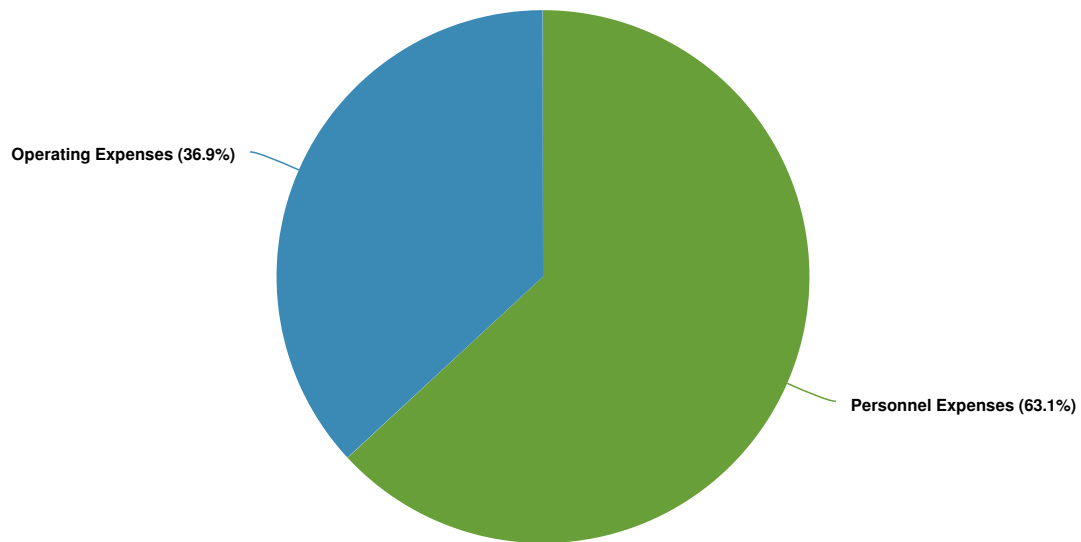
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

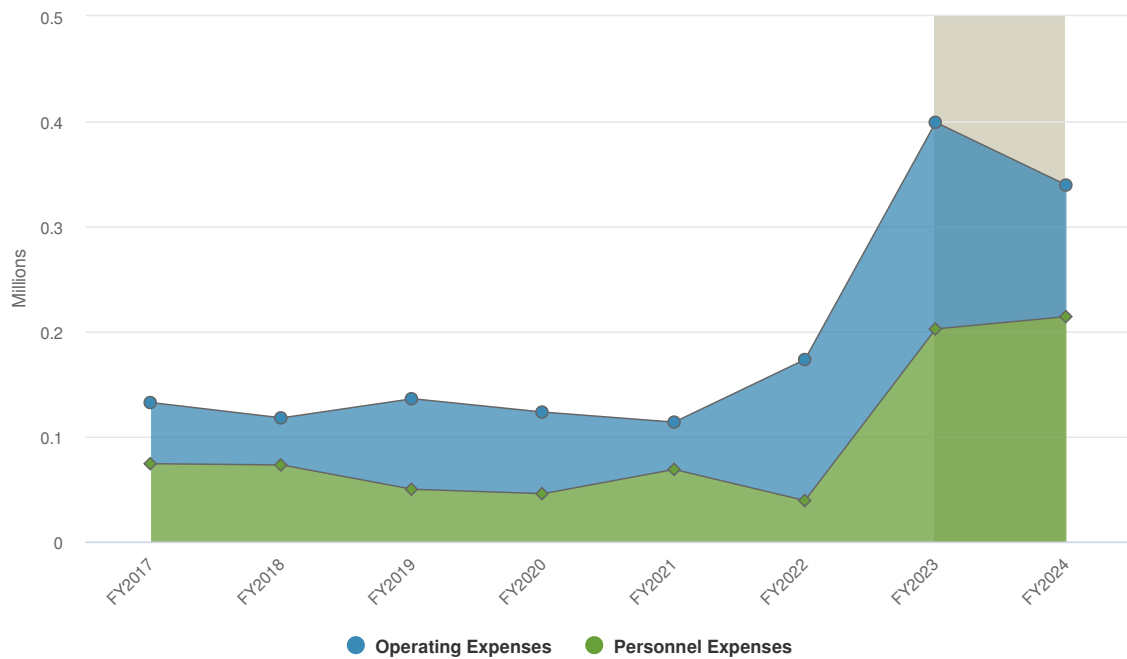


## Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.



Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Contract Services - Decrease of \$75K for grant writing and moved to City Manager's budget.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects						
Personnel Expenses						
Planning & Zoning						
SALARIES	10-445-1101	\$51,419	\$26,388	\$140,058	\$150,464	7.4%
OVERTIME	10-445-1105	\$14	\$57	\$481	\$518	7.7%
INDUSTRIAL INSURANCE	10-445-1201	\$957	\$1,812	\$2,525	\$2,213	-12.4%
MEDICAL INSURANCE	10-445-1202	\$7,881	\$5,525	\$31,808	\$30,841	-3%
FICA	10-445-1203	\$3,884	\$1,992	\$10,395	\$11,550	11.1%
ASRS	10-445-1204	\$4,523	\$3,286	\$17,104	\$18,556	8.5%
Total Planning & Zoning:		\$68,679	\$39,060	\$202,371	\$214,142	5.8%
Total Personnel Expenses:		\$68,679	\$39,060	\$202,371	\$214,142	5.8%
Operating Expenses						
Planning & Zoning						
OPERATING SUPPLIES	10-445-2101	\$0	\$471	\$1,350	\$1,350	0%
EQUIPMENT REPAIR/MAINTENANCE	10-445-2115	\$184	\$0	\$0	\$1,500	N/A
CELL PHONES	10-445-2402	\$664	\$63	\$660	\$660	0%
BOOKS/MANUALS	10-445-2450		\$0	\$300	\$300	0%
CONTRACT SERVICES	10-445-2590	\$43,274	\$131,949	\$190,000	\$116,000	-38.9%
TRAVEL, MEALS AND SCHOOLS	10-445-2700	\$534	\$1,109	\$3,500	\$3,500	0%
IN TOWN MEETINGS	10-445-2701	\$0	\$0	\$0	\$350	N/A
SUBSCRIPTIONS/MEMBERSHIPS	10-445-2804	\$351	\$597	\$864	\$1,500	73.6%
Total Planning & Zoning:		\$45,007	\$134,189	\$196,674	\$125,160	-36.4%
Total Operating Expenses:		\$45,007	\$134,189	\$196,674	\$125,160	-36.4%
Total Expense Objects:		\$113,686	\$173,249	\$399,045	\$339,302	-15%

## Building Safety

### Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>446 Building Safety</b>						
Building Inspector	1.00	1.00	0.00	0.00	0.00	0.00
Building Official	0.00	0.00	1.00	1.00	1.00	0.00
Community Enhancement Technician	1.00	0.00	0.00	0.00	0.00	0.00
<b>Division Total</b>	<b>2.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

## Department Description

### PURPOSE:

The primary purpose of the Building Safety Division of the Planning & Zoning Department is to guide and assist the public in building safe structures within the city limits, while helping to protect neighborhoods from deteriorating conditions that deleteriously impact property values and the community.

### DIVISION DESCRIPTION:

The Building Safety Division is responsible for assisting our local residents and builders in their efforts to:

- Demolish and remove old dilapidated/condemned structures deemed uninhabitable and/or unsafe;
- Enhance and maintain existing structures to increase their lifespan and usability; and finally,
- Design and build new quality residential, commercial and industrial structures to last and be safe.

All of these functions of the Building Safety Division help maintain and increase overall building safety and property values into perpetuity.

### DIVISION ACTIVITIES:

- Plan review for residential, commercial and industrial construction projects.
- Issue and maintain records of all permits required to be maintained by State Law.
- Prepare and submit all State, County and City required reports on building inspections.
- Schedule and conduct inspections for demolitions, new construction and special events.
- Collect permit fees.

### DIVISION GOALS & OBJECTIVES:

- Provide services for residents and property owners by assuring that all construction projects within the City are designed and built to current and adopted building code standards.
- Continue to leverage technology in innovative ways to better improve the efficiency and effectiveness of day-to-day operations and special projects

### FY 2023/2024 Priorities:

- Continue to strive for 100% compliance with building codes for all projects through accurate recording and thorough site plan and construction plan reviews and inspections. Continue with ICC Training through AZBO.

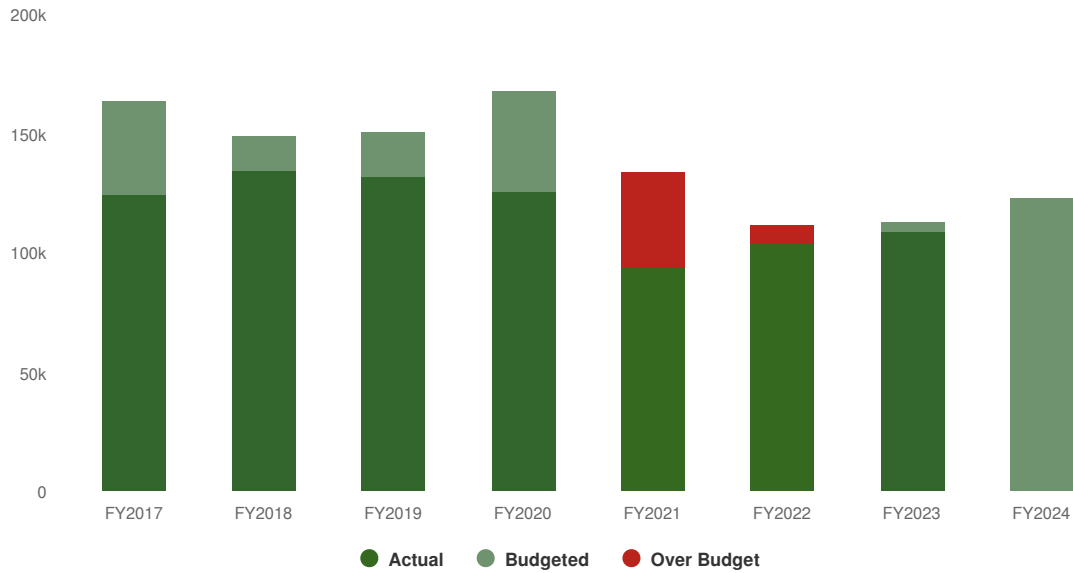
### FY 2022/2023 Major Objectives Accomplished:

- Completed Projects: The Canyons RV Park less the Drop Structures, Circle K, KFC Walmart remodel.

## Expenditures Summary

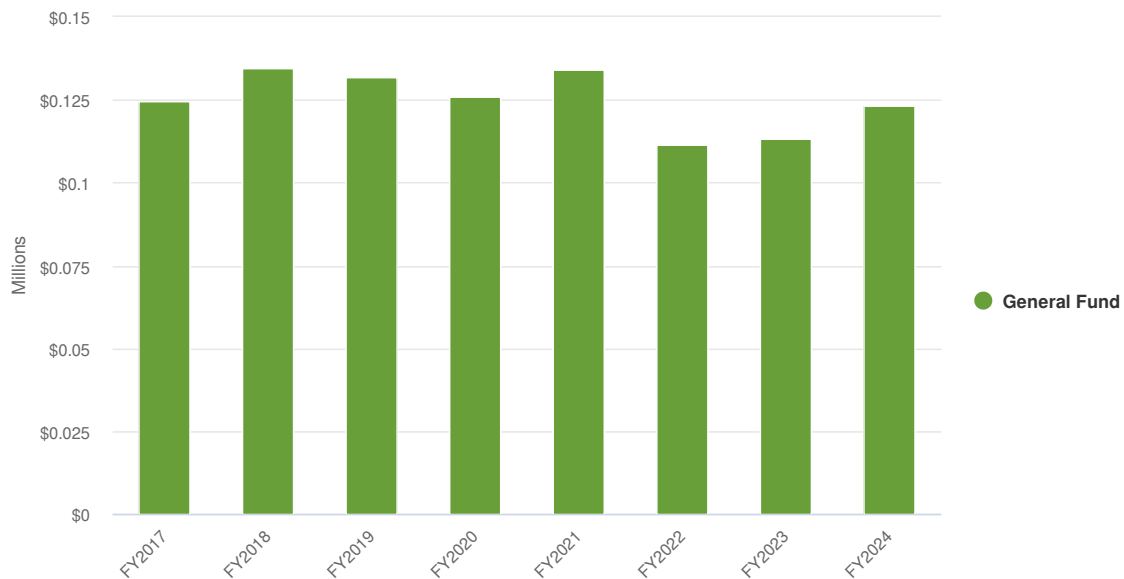
**\$123,336** **\$9,948**  
(8.77% vs. prior year)

### Building Safety Proposed and Historical Budget vs. Actual



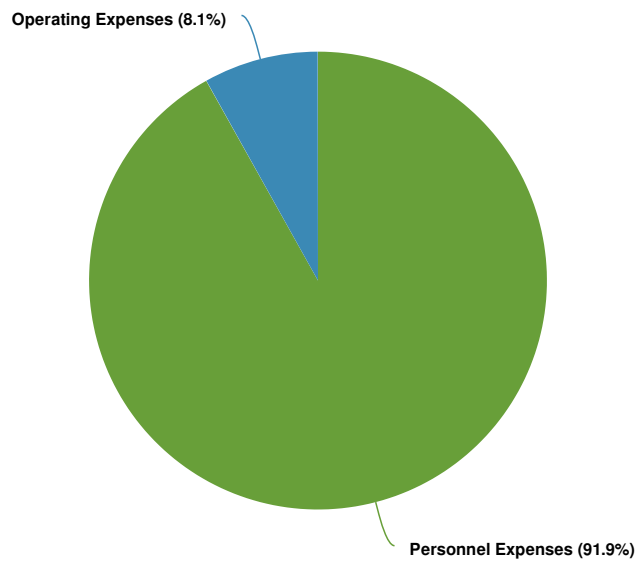
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

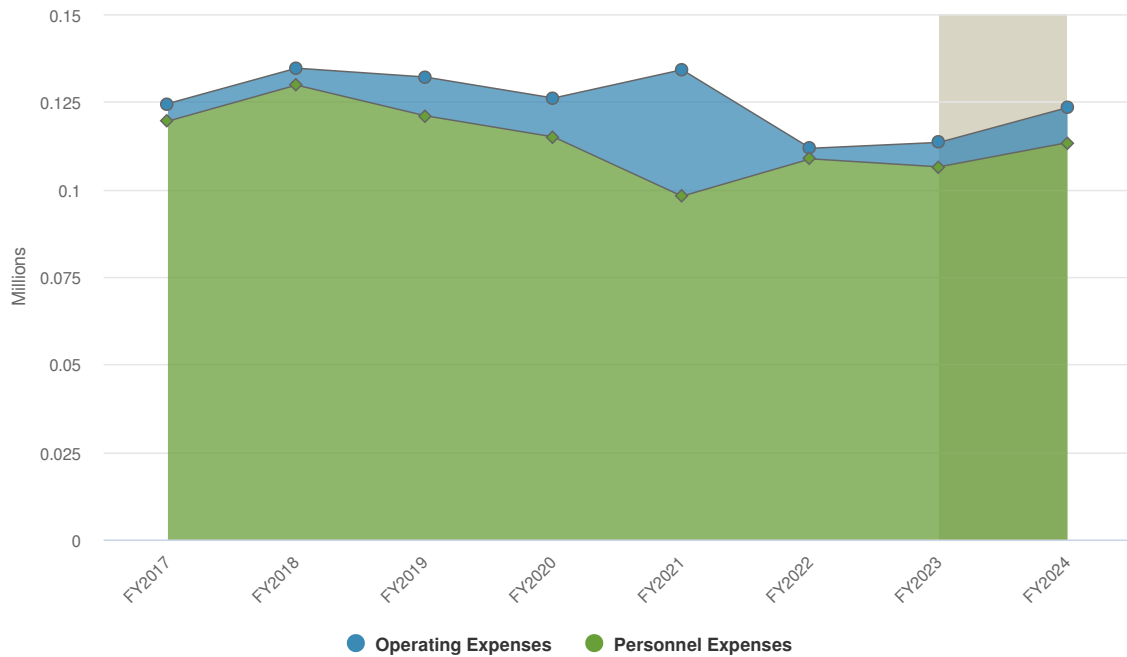


# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- None

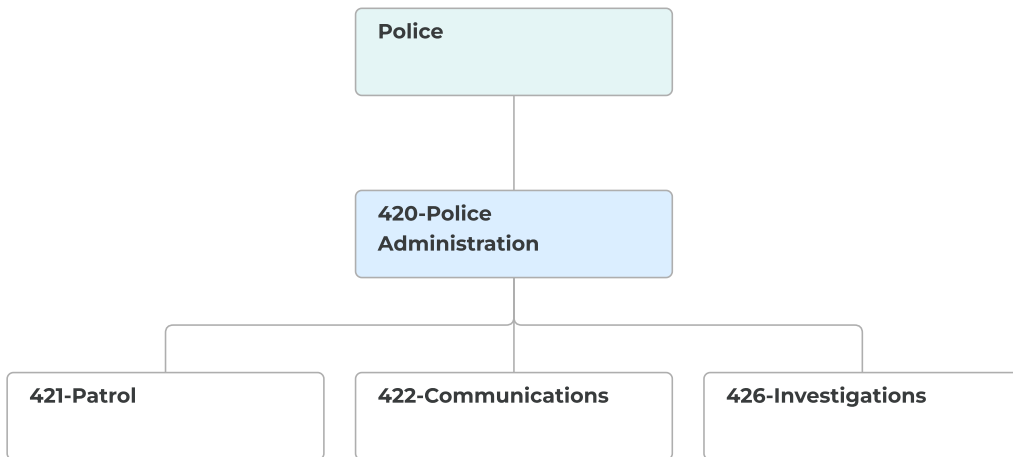
Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects						
Personnel Expenses						
Planning & Zoning						
SALARIES	10-446-1101	\$59,636	\$67,296	\$70,309	\$75,614	7.5%
OVERTIME	10-446-1105	\$318	\$3	\$810	\$436	-46.1%
INDUSTRIAL INSURANCE	10-446-1201	\$1,127	\$1,288	\$1,267	\$1,506	18.8%
MEDICAL INSURANCE	10-446-1202	\$25,533	\$27,368	\$20,162	\$20,616	2.3%
FICA	10-446-1203	\$4,053	\$4,397	\$5,205	\$5,818	11.8%
ASRS	10-446-1204	\$7,370	\$8,346	\$8,655	\$9,347	8%
Total Planning & Zoning:		\$98,036	\$108,698	\$106,408	\$113,336	6.5%
Total Personnel Expenses:		\$98,036	\$108,698	\$106,408	\$113,336	6.5%
Operating Expenses						
Planning & Zoning						
OPERATING SUPPLIES	10-446-2101	\$3,740	\$771	\$720	\$720	0%
EQUIPMENT REPAIR/MAINTENANCE	10-446-2115	\$0	\$0	\$0	\$500	N/A
BOOKS	10-446-2260	\$74	\$0	\$240	\$400	66.7%
CELL PHONES	10-446-2402	\$1,672	\$959	\$1,100	\$660	-40%
CONTRACT SERVICES	10-446-2590	\$29,261	\$0	\$1,800	\$4,000	122.2%
TRAVEL, MEALS AND SCHOOLS	10-446-2700	\$1,110	\$879	\$2,400	\$3,000	25%
SUBSCRIPTIONS/MEMBERSHIPS	10-446-2804	\$240	\$400	\$720	\$720	0%
Total Planning & Zoning:		\$36,098	\$3,009	\$6,980	\$10,000	43.3%
Total Operating Expenses:		\$36,098	\$3,009	\$6,980	\$10,000	43.3%
Total Expense Objects:		\$134,135	\$111,707	\$113,388	\$123,336	8.8%

## Police Department



Timothy Lange  
Police Chief

## Organizational Chart



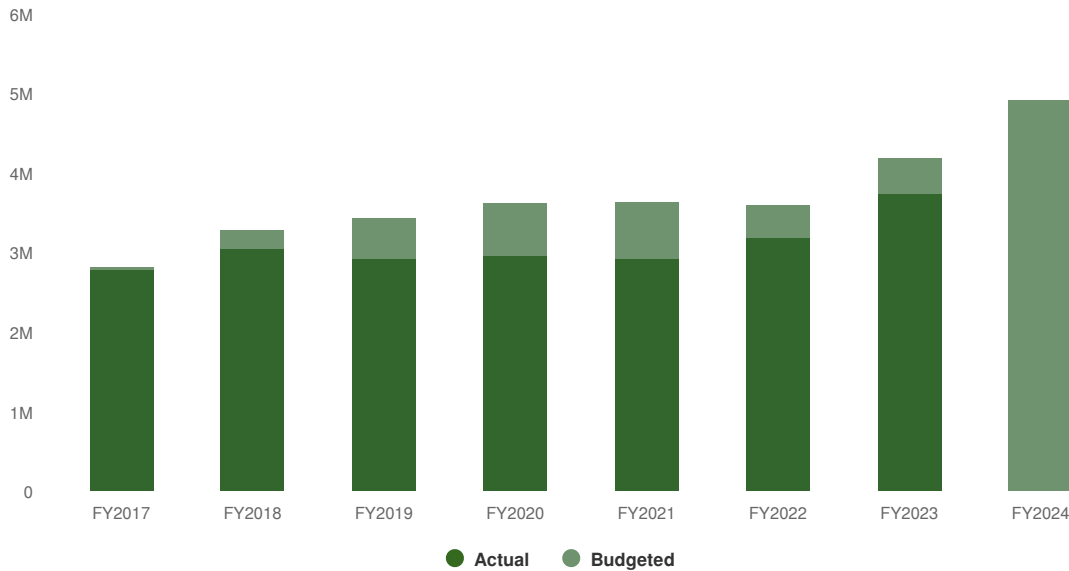
## Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>Police</b>						
420 Police Dept Admin	4.00	4.50	4.50	7.50	7.49	-0.01
421 Patrol	21.25	21.75	20.00	22.00	25.98	3.98
422 Communications	9.33	8.96	8.96	8.85	8.85	0.00
426 Investigations	4.00	4.00	4.00	3.00	3.00	0.00
<b>Police Total</b>	<b>38.58</b>	<b>39.21</b>	<b>37.46</b>	<b>41.35</b>	<b>45.32</b>	<b>3.97</b>

## Expenditures Summary

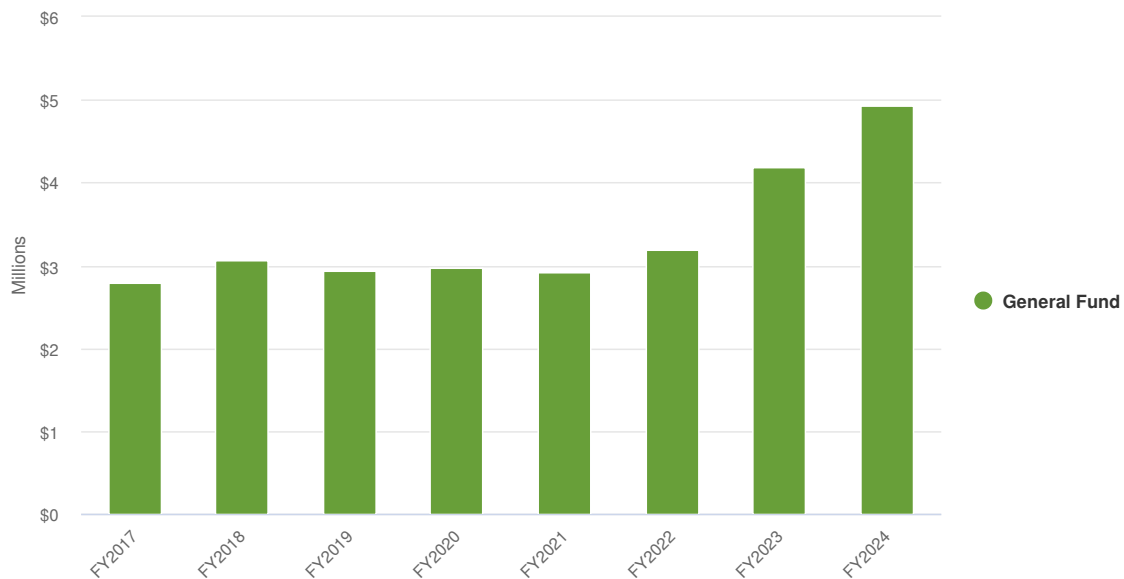
**\$4,925,147** **\$741,487**  
(17.72% vs. prior year)

### Police Department Proposed and Historical Budget vs. Actual



## Expenditures by Fund

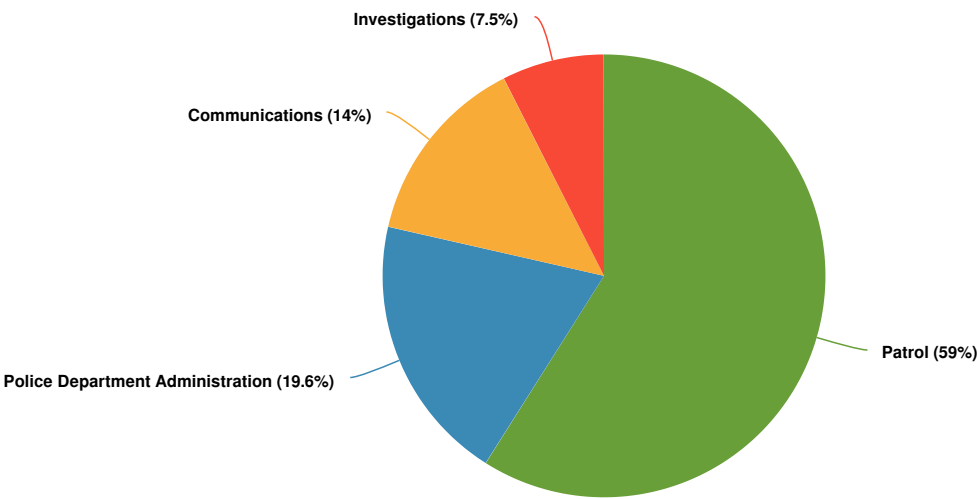
### Budgeted and Historical 2024 Expenditures by Fund



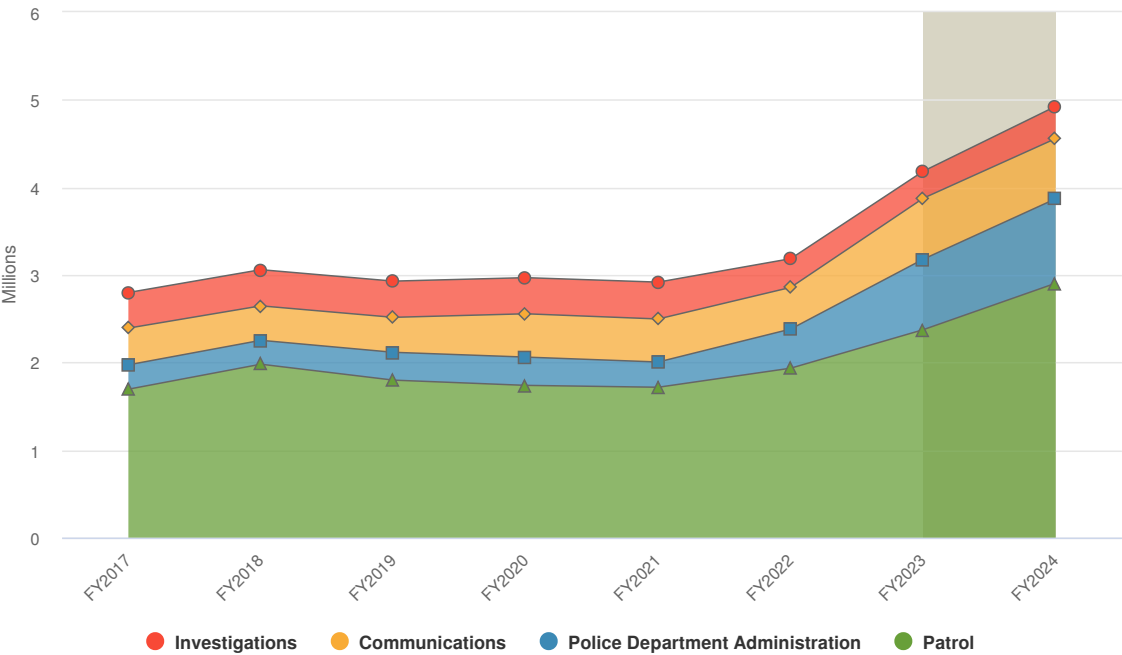


# Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function

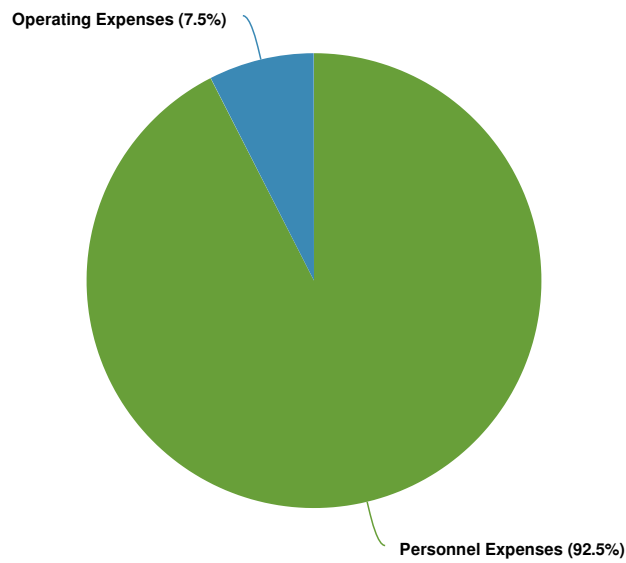


Grey background indicates budgeted figures.

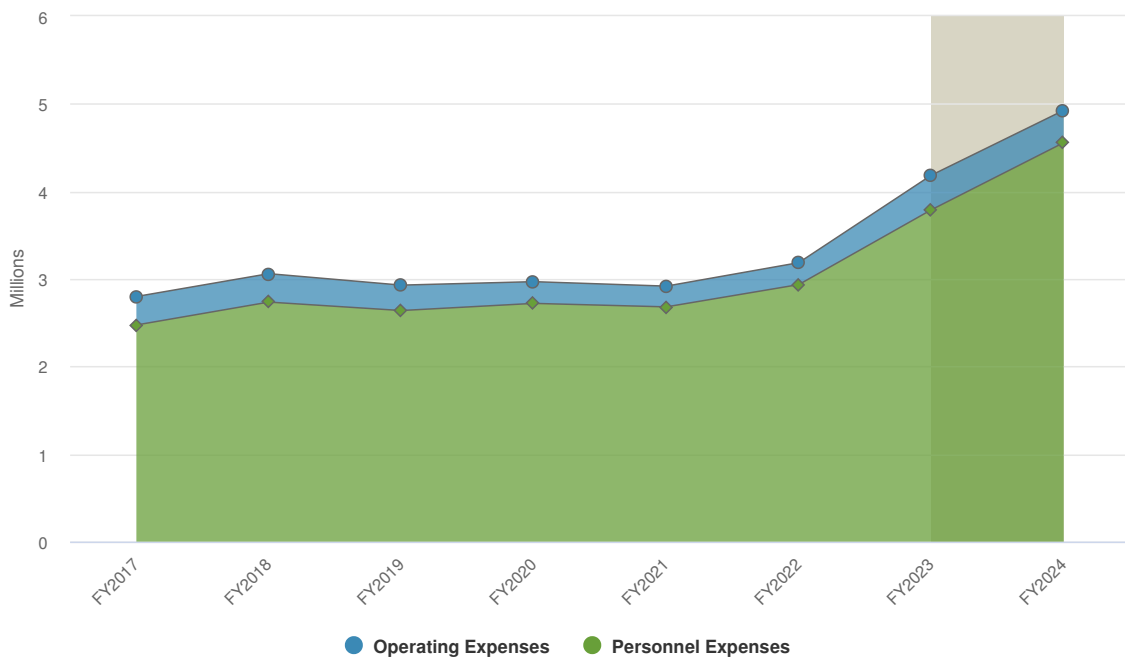
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expenditures					
Police					
Police Department Administration					
Personnel Expenses	\$260,064	\$406,814	\$736,617	\$890,379	20.9%
Operating Expenses	\$28,345	\$40,180	\$68,460	\$74,330	8.6%
<b>Total Police Department Administration:</b>	<b>\$288,410</b>	<b>\$446,994</b>	<b>\$805,077</b>	<b>\$964,709</b>	<b>19.8%</b>
Patrol					
Personnel Expenses	\$1,551,042	\$1,759,548	\$2,121,114	\$2,675,798	26.2%
Operating Expenses	\$165,830	\$175,150	\$252,958	\$228,988	-9.5%
<b>Total Patrol:</b>	<b>\$1,716,872</b>	<b>\$1,934,698</b>	<b>\$2,374,072</b>	<b>\$2,904,786</b>	<b>22.4%</b>
Investigations					
Personnel Expenses	\$391,394	\$310,728	\$263,135	\$326,328	24%
Operating Expenses	\$29,437	\$17,198	\$45,343	\$41,848	-7.7%
<b>Total Investigations:</b>	<b>\$420,831</b>	<b>\$327,927</b>	<b>\$308,478</b>	<b>\$368,176</b>	<b>19.4%</b>
Communications					
Personnel Expenses	\$478,104	\$457,841	\$667,506	\$663,036	-0.7%
Operating Expenses	\$13,336	\$17,857	\$28,527	\$24,440	-14.3%
<b>Total Communications:</b>	<b>\$491,440</b>	<b>\$475,698</b>	<b>\$696,033</b>	<b>\$687,476</b>	<b>-1.2%</b>
<b>Total Police:</b>	<b>\$2,917,553</b>	<b>\$3,185,317</b>	<b>\$4,183,660</b>	<b>\$4,925,147</b>	<b>17.7%</b>
<b>Total Expenditures:</b>	<b>\$2,917,553</b>	<b>\$3,185,317</b>	<b>\$4,183,660</b>	<b>\$4,925,147</b>	<b>17.7%</b>

# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects					
Personnel Expenses					
Police	\$2,680,605	\$2,934,932	\$3,788,372	\$4,555,541	20.3%
<b>Total Personnel Expenses:</b>	<b>\$2,680,605</b>	<b>\$2,934,932</b>	<b>\$3,788,372</b>	<b>\$4,555,541</b>	<b>20.3%</b>
Operating Expenses					
Police	\$236,949	\$250,385	\$395,288	\$369,606	-6.5%
<b>Total Operating Expenses:</b>	<b>\$236,949</b>	<b>\$250,385</b>	<b>\$395,288</b>	<b>\$369,606</b>	<b>-6.5%</b>
<b>Total Expense Objects:</b>	<b>\$2,917,553</b>	<b>\$3,185,317</b>	<b>\$4,183,660</b>	<b>\$4,925,147</b>	<b>17.7%</b>

## Police Administration

### Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>420 Police Dept Admin</b>						
Admin Sergeant	0.00	0.00	0.00	1.00	0.00	-1.00
Administrative Assistant	1.00	0.00	0.00	0.00	0.00	0.00
Captain	0.00	0.00	0.00	1.00	1.00	0.00
Chief Of Police	1.00	1.00	1.00	1.00	1.00	0.00
Executive Administrative Assistant to the Chief	0.00	1.00	1.00	1.00	1.00	0.00
Lieutenant	0.00	0.00	0.00	0.00	1.00	1.00
Records Clerk	2.00	2.50	2.50	2.50	2.49	-0.01
Software Support Tech	0.00	0.00	0.00	1.00	0.00	-1.00
Special Operations Sergeant	0.00	0.00	0.00	0.00	1.00	1.00
<b>Division Total</b>	<b>4.00</b>	<b>4.50</b>	<b>4.50</b>	<b>7.50</b>	<b>7.49</b>	<b>-0.01</b>

# Department Description

## PURPOSE

To provide leadership and administrative services in support of our operational missions.

## DEPARTMENT DESCRIPTION

Police Administration provides the overall administrative leadership and supervision necessary to sustain an innovative, forward-thinking police workforce dedicated to excellence and professionalism. We are committed to reducing crime, fear, and disorder in the community using modern tactics, relevant training, and maintaining a robust community policing philosophy.

## DEPARTMENTAL ACTIVITIES

- Oversee daily operations.
- Analyze processes in order to improve efficiency
- Create regional public safety partnerships.
- Participate in Regional, State, Federal County, and Navajo Nation Law Enforcement meetings.
- Implement pro-active crime control strategies focusing on the prolific offender.
- Maintain fiscal responsibility.
- Protect the lives and property of our community.

## FY 2023-2024 Priorities

- Continue to participate in community events such as National Night Out, Coffee with a Cop, and other community-oriented programs.
- Seek additional funding sources for equipment (e.g. grants).
- Continue employee recognition/awards programs.
- Continue organization-wide meetings
- Utilize National Incident Based Reporting System (NIBRS) for our Uniformed Crime Reporting.
- Complete installation of P25 communications system.
- Maintain our ALEAP accreditation standards.
- Maintain Memorandum of Understanding with other local law enforcement agencies.
- Updated training opportunities for department personnel.

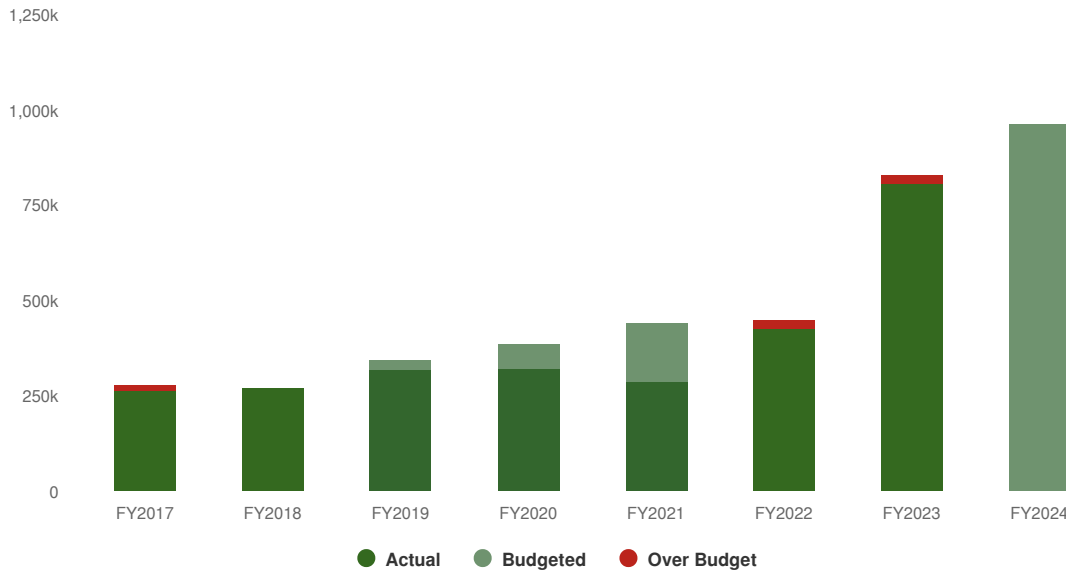
## FY 2022-23 Major Objectives Accomplished

- Remained fiscally responsible.
- Increased department staffing levels.
- Maintained accreditation.
- Addressed the downtown intoxication problem through smart police initiatives.
- Created an annual report for the police department.
- Updated the police strategic plan.
- Received grant funding for bullet proof vests through the Department of Justice.
- Obtained new sign for Public Safety Facility.
- Increased police presence for city-sponsored events.
- Created and filled a Special Operations Sergeant position.
- Created and filled Lieutenant position.

## Expenditures Summary

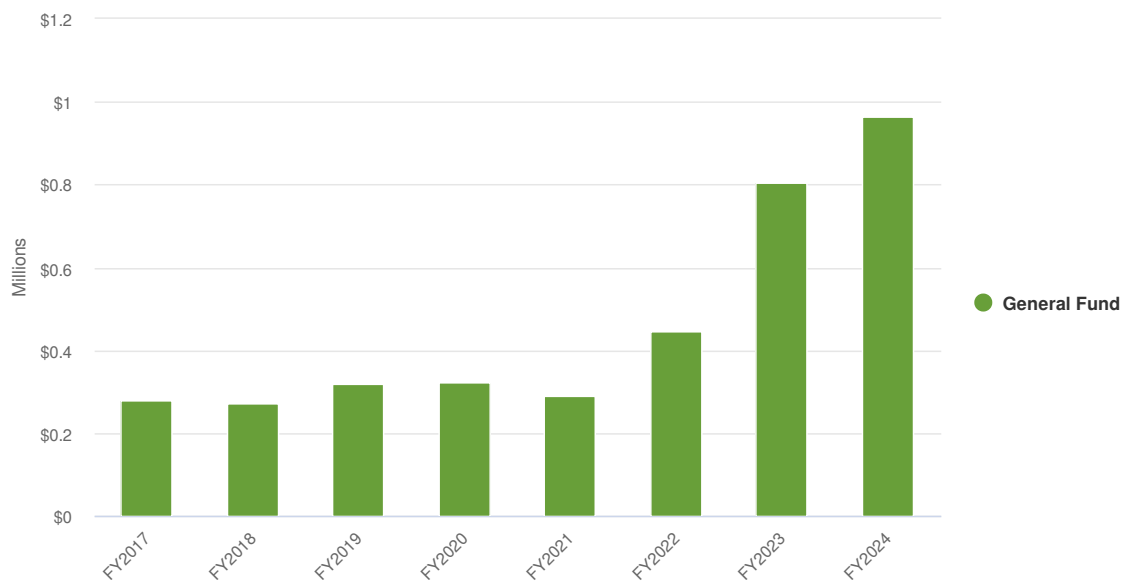
**\$964,709** **\$159,632**  
(19.83% vs. prior year)

### Police Administration Proposed and Historical Budget vs. Actual



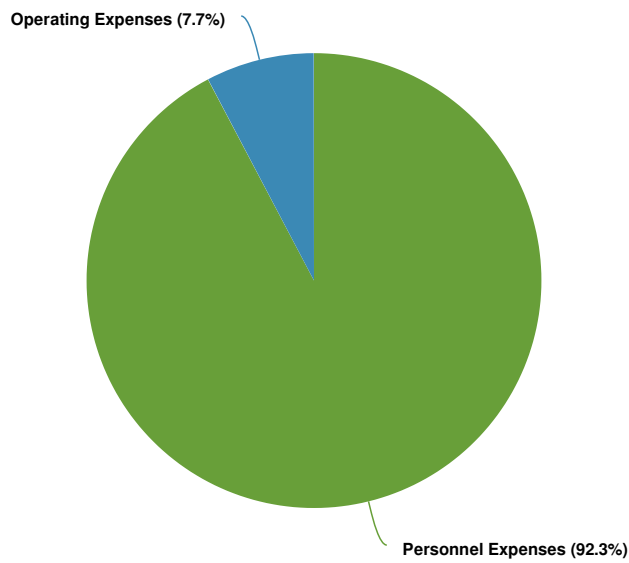
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

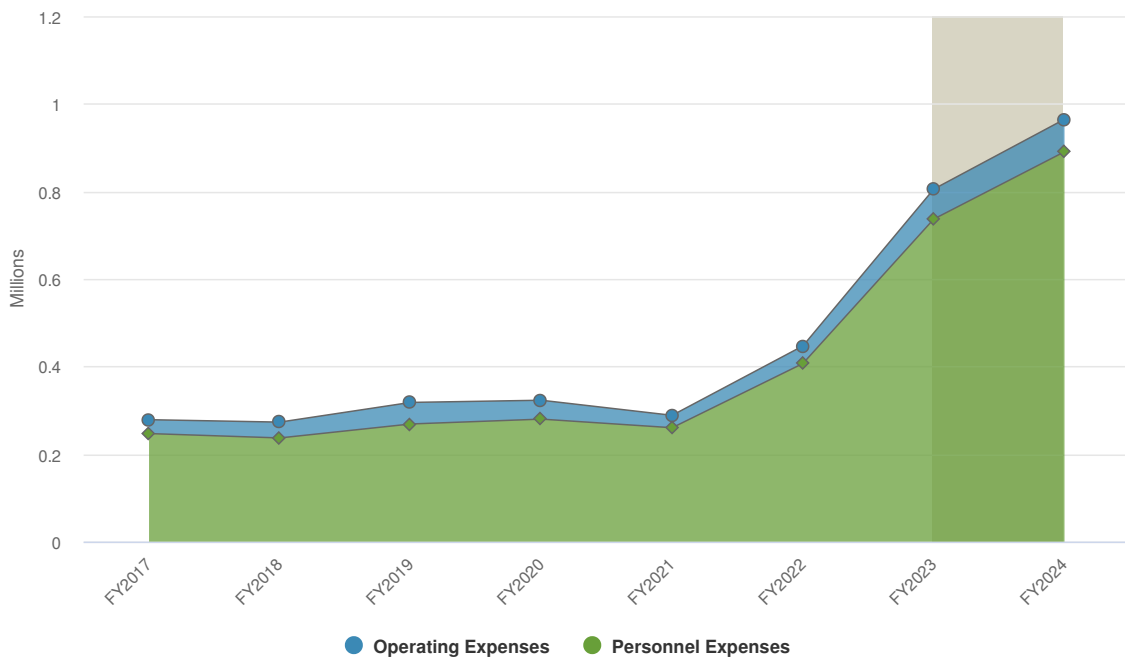


# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.



Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Personnel Costs - Increase of \$154K for market adjustments and title changes. Changed Software Support Tech position to Special Operations Sergeant and Admin Sergeant to Lieutenant.
- Contract Services - Increase of \$9K for Power DMS Policy and Training.
- Subscriptions/Memberships - Decrease of \$10K, removed Desk Officer Reporting System.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Police</b>						
SALARIES	10-420-1101	\$167,987	\$270,254	\$500,061	\$626,460	25.3%
OVERTIME	10-420-1105	\$1,417	\$7,624	\$8,584	\$13,226	54.1%
INDUSTRIAL INSURANCE	10-420-1201	\$11,195	\$16,913	\$24,465	\$34,415	40.7%
MEDICAL INSURANCE	10-420-1202	\$42,757	\$58,279	\$109,460	\$108,827	-0.6%
FICA	10-420-1203	\$11,983	\$20,427	\$37,710	\$48,936	29.8%
ASRS	10-420-1204	\$9,810	\$21,998	\$26,067	\$17,619	-32.4%
PSPRS	10-420-1206	\$14,915	\$11,319	\$30,270	\$40,896	35.1%
<b>Total Police:</b>		<b>\$260,064</b>	<b>\$406,814</b>	<b>\$736,617</b>	<b>\$890,379</b>	<b>20.9%</b>
<b>Total Personnel Expenses:</b>		<b>\$260,064</b>	<b>\$406,814</b>	<b>\$736,617</b>	<b>\$890,379</b>	<b>20.9%</b>
<b>Operating Expenses</b>						
<b>Police</b>						
OPERATING SUPPLIES	10-420-2101	\$3,509	\$6,367	\$7,500	\$7,500	0%
UNIFORM ALLOWANCE	10-420-2102	\$2,100	\$1,906	\$7,040	\$8,880	26.1%
CELL PHONES	10-420-2402	\$1,096	\$1,328	\$1,980	\$3,300	66.7%
CONTRACT SERVICES	10-420-2590	\$5,120	\$6,629	\$5,210	\$14,207	172.7%
TRAVEL, MEALS AND SCHOOLS	10-420-2700	\$2,711	\$9,478	\$20,750	\$24,250	16.9%
SPECIAL EVENTS	10-420-2780	\$1,765	\$1,436	\$2,200	\$3,000	36.4%
SUBSCRIPTIONS/MEMBERSHIPS	10-420-2804	\$12,045	\$13,036	\$23,780	\$13,193	-44.5%
<b>Total Police:</b>		<b>\$28,345</b>	<b>\$40,180</b>	<b>\$68,460</b>	<b>\$74,330</b>	<b>8.6%</b>
<b>Total Operating Expenses:</b>		<b>\$28,345</b>	<b>\$40,180</b>	<b>\$68,460</b>	<b>\$74,330</b>	<b>8.6%</b>
<b>Total Expense Objects:</b>		<b>\$288,410</b>	<b>\$446,994</b>	<b>\$805,077</b>	<b>\$964,709</b>	<b>19.8%</b>

## Patrol

### Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>421 Patrol</b>						
Animal Control Officer	1.00	1.50	1.00	1.00	0.98	-0.02
Animal Control Supervisor	0.00	0.00	0.00	0.00	1.00	1.00
Community Resource Officer	0.00	0.00	1.00	2.00	1.00	-1.00
Community Resource Officer-Drug court	0.00	0.00	0.00	1.00	1.00	0.00
Patrol Lieutenant	1.00	1.00	1.00	0.00	0.00	0.00
Patrol Officer	15.25	15.25	15.00	14.00	18.00	4.00
Patrol Sergeant	3.00	3.00	2.00	4.00	4.00	0.00
School Resource Officer	1.00	1.00	0.00	0.00	0.00	0.00
<b>Division Total</b>	<b>21.25</b>	<b>21.75</b>	<b>20.00</b>	<b>22.00</b>	<b>25.98</b>	<b>3.98</b>

# Department Description

## PURPOSE

To provide police first response capability to our community.

## DEPARTMENT DESCRIPTION

The Patrol Division provides the day-to-day police services and is the City's first response to criminal activity in an effort to reduce crime, fear, and disorder in the community.

## DEPARTMENTAL ACTIVITIES

- Emergency response to 911 and non-emergency calls for service
- Traffic enforcement and accident investigation
- Service of search and arrest warrants
- Crime prevention
- Animal control
- Security checks
- Parking control
- Community Oriented Policing
- Code Enforcement

## GOALS & OBJECTIVES

- Improve reporting efficiency.
- Become more proactive rather than reactive in relation to crime prevention.
- Promote police conduct that is responsive and sensitive to the needs of the community.
- Develop strategies to recruit/retain employees, enhance employee satisfaction and staff development.
- Use problem solving efforts to address longer-term community problems.
- Operate using our community oriented policing philosophy.

## FY 2023-24 Priorities

- Increase current patrol fleet.
- Fill open police officer positions with capable candidates.
- Decrease drug activity.
- Decrease part one crimes.
- Maintain and strengthen partnerships with other agencies.
- Strengthen partnership with Page Unified School District.
- Strengthen relationships within the community

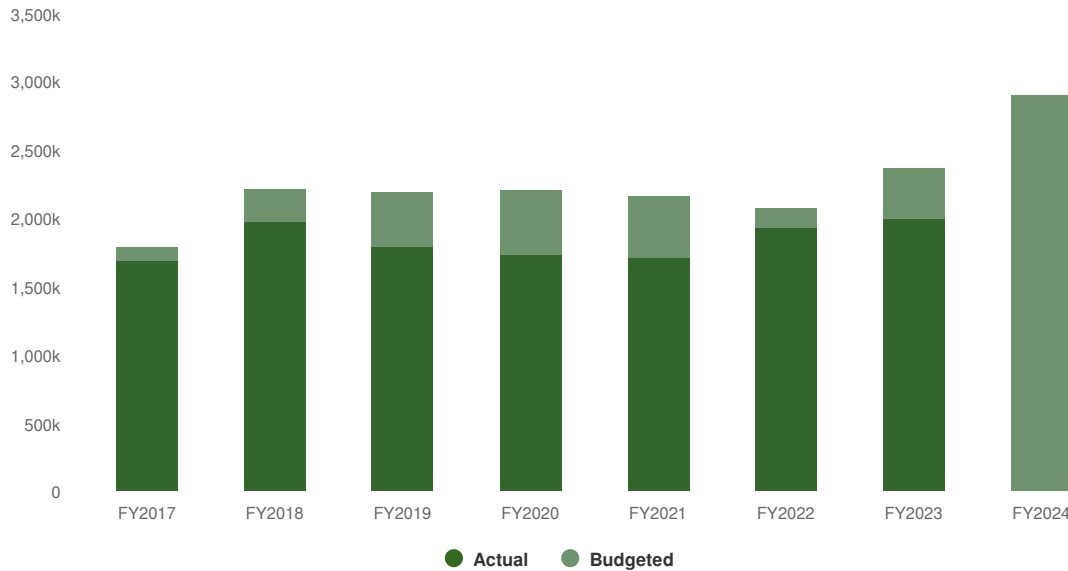
## FY 2022-23 Major Objectives Accomplished

- Maintained and strengthened partnerships with other agencies.
- Strengthened partnership with Northern Arizona Regional Training Academy.
- Added two part-time Animal Control positions.
- Filled Code Compliance Specialist position.
- Completed Active Shooter training.
- Added two drug detection canine teams.
- Filled all sworn positions.

## Expenditures Summary

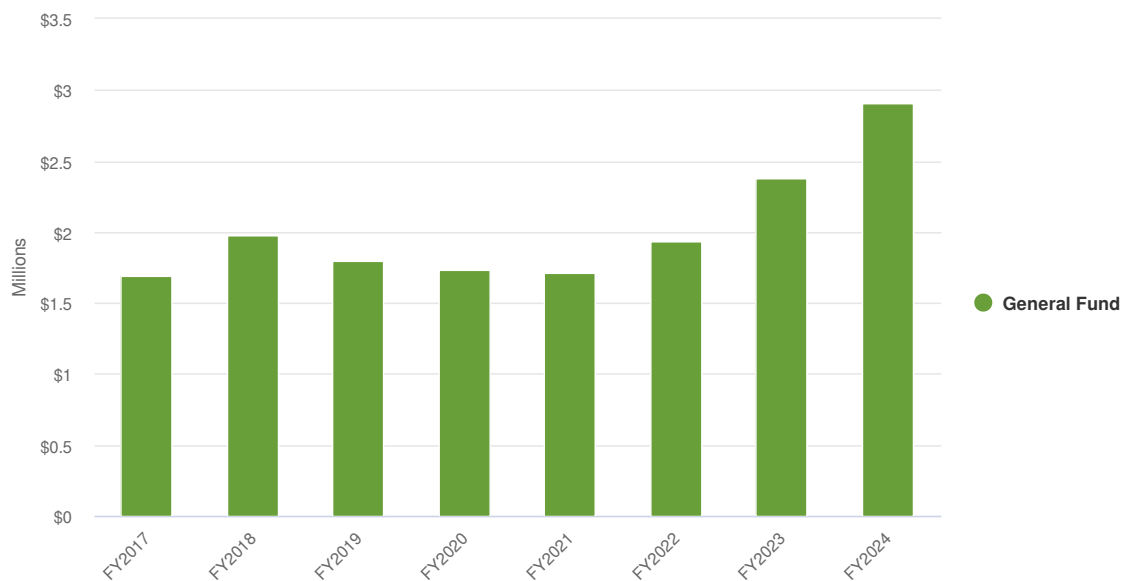
**\$2,904,786** **\$530,714**  
(22.35% vs. prior year)

### Patrol Proposed and Historical Budget vs. Actual



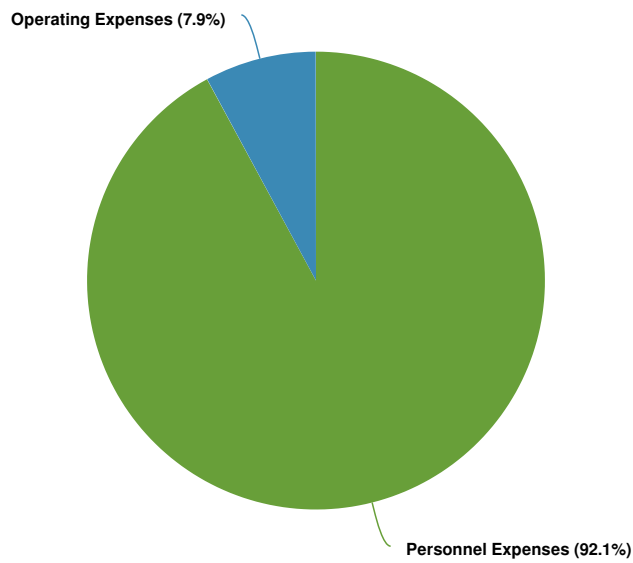
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

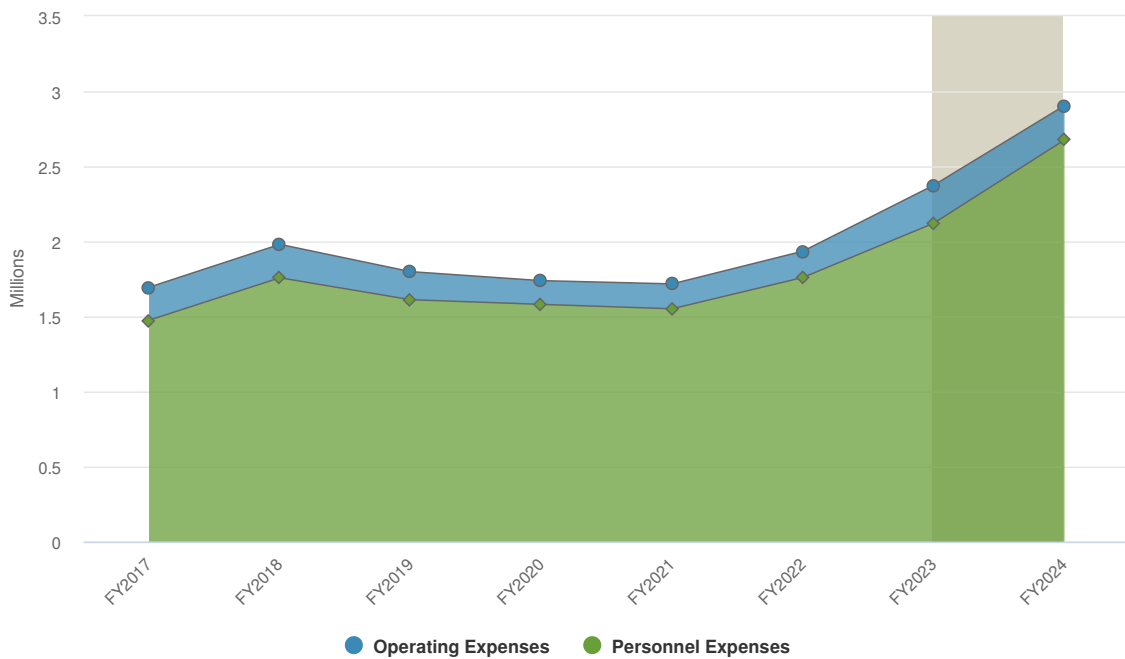


# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Personnel Costs -Increase of \$555K for market adjustments and four new patrol officers positions.
- Operating Supplies - Decrease of \$33K to remove taser purchase from prior year.
- Contract Services - Increase of \$15K for Axon Taser services.
- K-9 Expense - Decrease of \$7K to remove K-9 purchase from prior year.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Police</b>						
SALARIES	10-421-1101	\$968,558	\$1,051,270	\$1,330,227	\$1,716,124	29%
OVERTIME	10-421-1105	\$88,453	\$177,072	\$110,500	\$80,269	-27.4%
INDUSTRIAL INSURANCE	10-421-1201	\$43,015	\$57,785	\$65,081	\$106,061	63%
MEDICAL INSURANCE	10-421-1202	\$195,788	\$253,171	\$358,208	\$459,693	28.3%
FICA	10-421-1203	\$77,583	\$90,640	\$105,961	\$138,236	30.5%
ASRS	10-421-1204	\$6,447	\$15,206	\$19,513	\$14,614	-25.1%
PSPRS	10-421-1206	\$171,199	\$114,404	\$131,624	\$160,801	22.2%
<b>Total Police:</b>		<b>\$1,551,042</b>	<b>\$1,759,548</b>	<b>\$2,121,114</b>	<b>\$2,675,798</b>	<b>26.2%</b>
<b>Total Personnel Expenses:</b>		<b>\$1,551,042</b>	<b>\$1,759,548</b>	<b>\$2,121,114</b>	<b>\$2,675,798</b>	<b>26.2%</b>
<b>Operating Expenses</b>						
<b>Police</b>						
OPERATING SUPPLIES	10-421-2101	\$42,813	\$39,554	\$48,800	\$16,000	-67.2%
UNIFORM ALLOWANCE	10-421-2102	\$40,664	\$33,019	\$34,140	\$33,500	-1.9%
EQUIPMENT REPAIR/MAINTENANCE	10-421-2115	\$20,154	\$2,185	\$4,500	\$8,550	90%
OFFICE EQUIPMENT LEASES	10-421-2119	\$4,996	\$4,573	\$6,240	\$6,240	0%
CELL PHONES	10-421-2402	\$17,373	\$17,652	\$21,912	\$19,932	-9%
ANIMAL SHELTER EXPENSES	10-421-2425	\$3,952	\$6,469	\$5,700	\$5,700	0%
CONTRACT SERVICES	10-421-2590	\$18,994	\$26,883	\$45,220	\$60,720	34.3%
TRAVEL, MEALS AND SCHOOLS	10-421-2700	\$16,238	\$27,365	\$59,316	\$55,916	-5.7%
PROGRAM EXPENSES	10-421-2705	\$270	\$3,892	\$8,450	\$8,450	0%
K-9 EXPENSE	10-421-2750	\$0	\$10,280	\$15,000	\$8,300	-44.7%
SUBSCRIPTIONS/MEMBERSHIPS	10-421-2804	\$258	\$196	\$0	\$0	0%
PRINTING & BINDING	10-421-2806	\$0	\$3,046	\$0	\$1,000	N/A
FIREARMS RANGE EXPENSES	10-421-2825	\$119	\$35	\$2,000	\$2,000	0%
DRUG COURT EXPENSES	10-421-2850		\$0	\$1,680	\$2,680	59.5%
<b>Total Police:</b>		<b>\$165,830</b>	<b>\$175,150</b>	<b>\$252,958</b>	<b>\$228,988</b>	<b>-9.5%</b>
<b>Total Operating Expenses:</b>		<b>\$165,830</b>	<b>\$175,150</b>	<b>\$252,958</b>	<b>\$228,988</b>	<b>-9.5%</b>
<b>Total Expense Objects:</b>		<b>\$1,716,872</b>	<b>\$1,934,698</b>	<b>\$2,374,072</b>	<b>\$2,904,786</b>	<b>22.4%</b>

## Investigations

### Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>426 Investigations</b>						
Captain	0.00	0.00	1.00	0.00	0.00	0.00
Detective	1.00	1.00	1.00	2.00	2.00	0.00
Evidence Technician	1.00	1.00	1.00	1.00	1.00	0.00
Investigator	0.00	0.00	0.00	0.00	0.00	0.00
Sergeant	1.00	1.00	1.00	0.00	0.00	0.00
Support Lieutenant	1.00	1.00	0.00	0.00	0.00	0.00
<b>Division Total</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>

# Department Description

## PURPOSE

To serve as the investigative component of the Police Department.

## DEPARTMENT DESCRIPTION

The Criminal Investigations Division is tasked with conducting complete, thorough, and comprehensive investigations into all complex crimes, such as sex crimes, homicides, crimes against children and major property crimes, within the City of Page. These investigations include crime scene investigation, evidence collection, victim/witness/suspect interviews, case preparation and presentation to grand juries, attorneys, and courts.

## DEPARTMENTAL ACTIVITIES

- Gather facts and evidence of criminal activity. Conduct interviews and obtain statements from victims, witnesses, and suspects of alleged crimes.
- Collect, package and preserve physical evidence.
- Preparation and execution of search warrants.
- Testify in the court of appropriate jurisdiction regarding investigative activities.
- Maintain the department evidence room using current best practice protocols.

## FY 2023-24 Priorities

- Provide specialized investigative resources for high-profile investigations.
- Add a Criminal Investigator position.
- Provide specialized training for detectives and evidence technician.
- 

## FY 2022-23 Major Objectives Accomplished

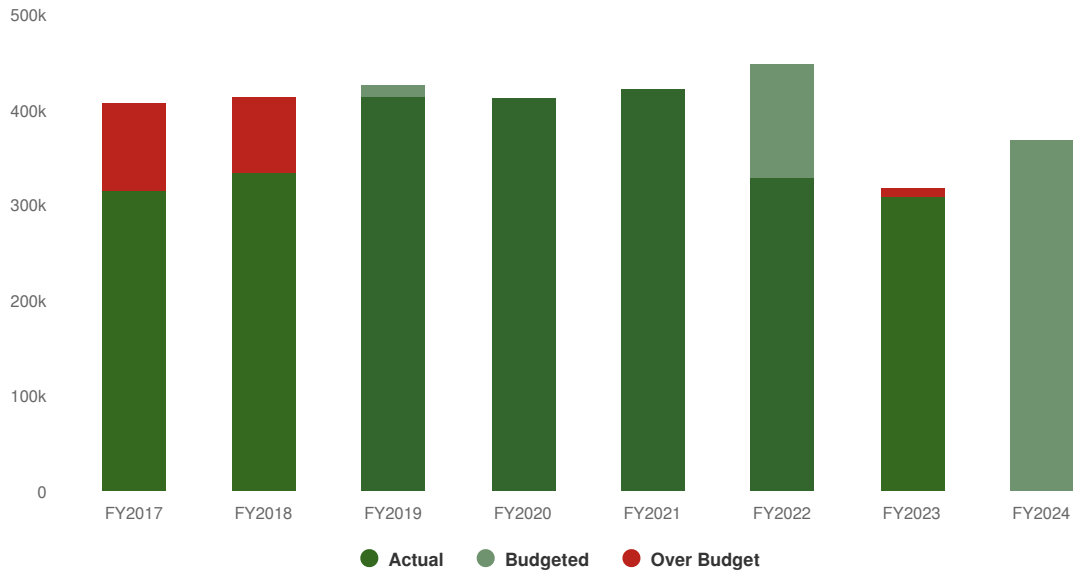
- Addressed abandoned vehicle issue at Atkinson Yard.
- Attended several training and conferences for Investigations and Evidence.
- Obtained grand jury indictments on several high profile cases.
- Completed evidence room inspection and audit.



## Expenditures Summary

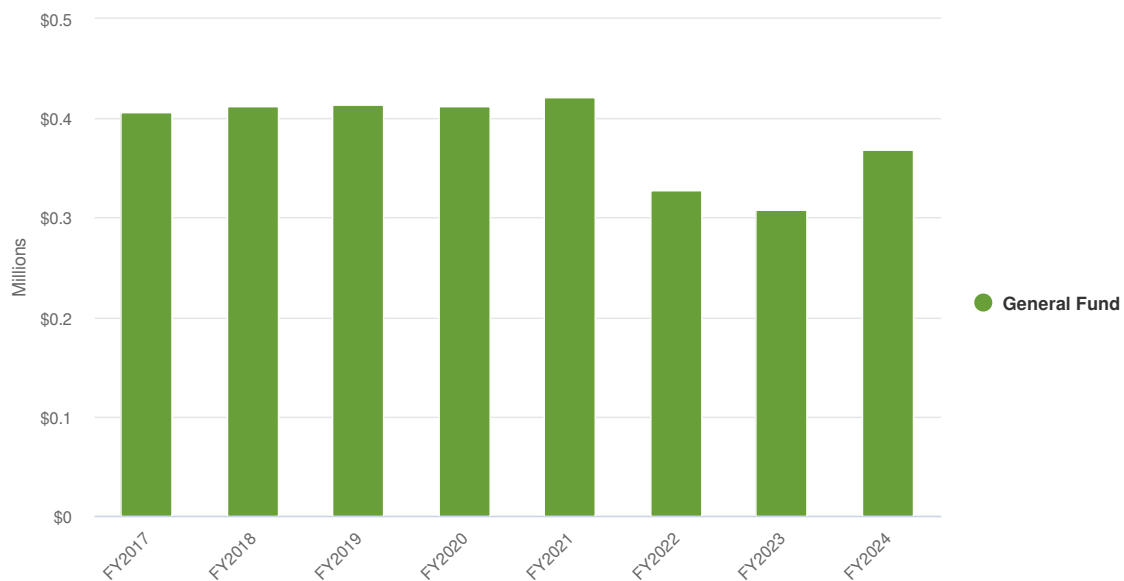
**\$368,176** **\$59,698**  
(19.35% vs. prior year)

### Investigations Proposed and Historical Budget vs. Actual



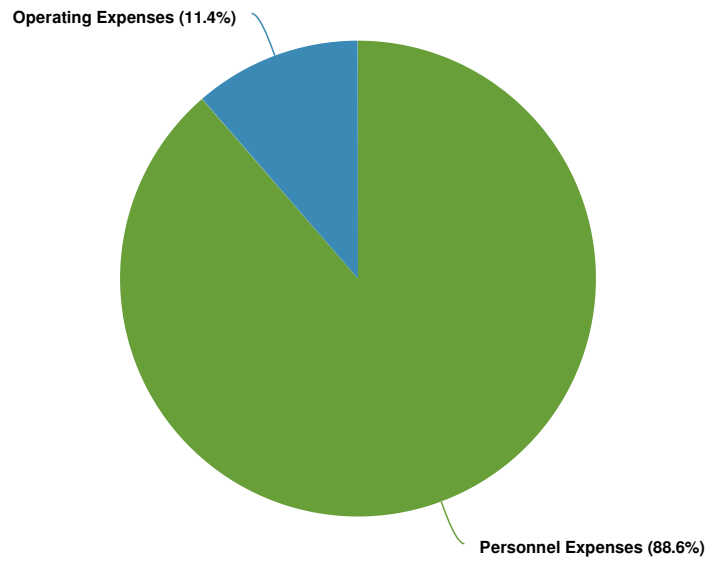
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

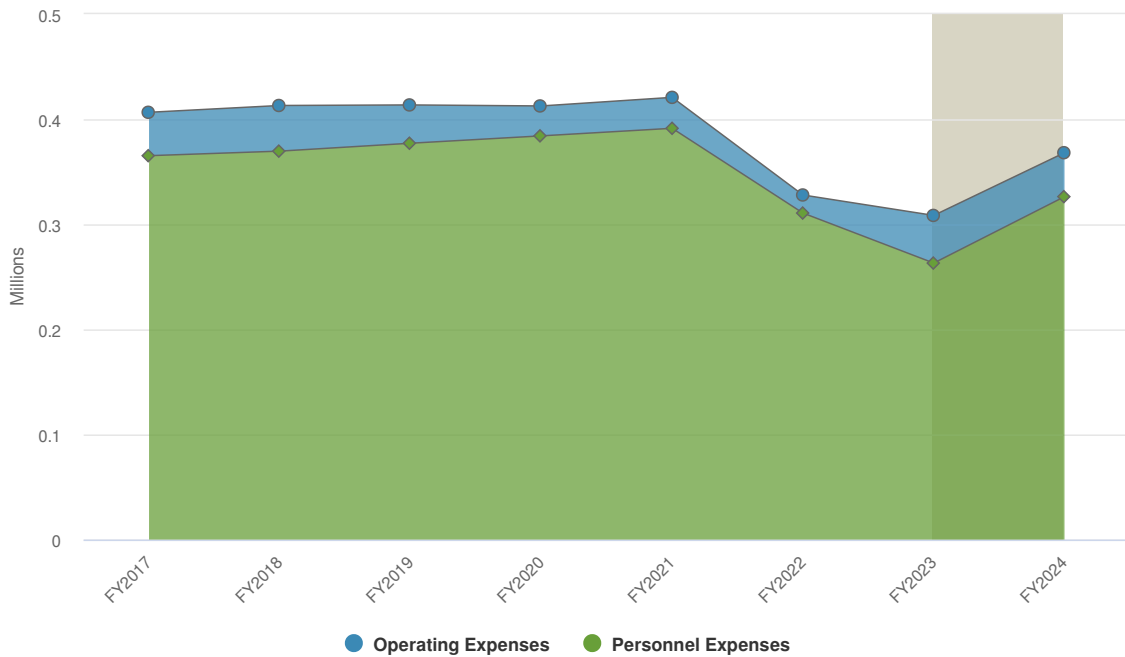


# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Personnel Costs - Increase of \$63K for market adjustments and benefit selections.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects						
Personnel Expenses						
Police						
SALARIES	10-426-1101	\$254,764	\$201,315	\$174,920	\$215,918	23.4%
OVERTIME	10-426-1105	\$4,932	\$14,185	\$13,000	\$12,394	-4.7%
INDUSTRIAL INSURANCE	10-426-1201	\$11,560	\$11,384	\$8,558	\$12,283	43.5%
MEDICAL INSURANCE	10-426-1202	\$56,184	\$43,218	\$32,460	\$43,749	34.8%
FICA	10-426-1203	\$18,900	\$15,906	\$14,019	\$17,466	24.6%
ASRS	10-426-1204	\$4,648	\$4,820	\$5,541	\$6,377	15.1%
PSPRS	10-426-1206	\$40,407	\$19,900	\$14,637	\$18,141	23.9%
<b>Total Police:</b>		<b>\$391,394</b>	<b>\$310,728</b>	<b>\$263,135</b>	<b>\$326,328</b>	<b>24%</b>
<b>Total Personnel Expenses:</b>		<b>\$391,394</b>	<b>\$310,728</b>	<b>\$263,135</b>	<b>\$326,328</b>	<b>24%</b>
Operating Expenses						
Police						
OPERATING SUPPLIES	10-426-2101	\$3,499	\$2,645	\$3,500	\$4,500	28.6%
UNIFORM ALLOWANCE	10-426-2102	\$1,537	\$732	\$3,260	\$2,260	-30.7%
EQUIPMENT REPAIR/MAINTENANCE	10-426-2115	\$3,355	\$427	\$3,000	\$4,300	43.3%
OFFICE EQUIPMENT LEASES	10-426-2119	\$2,873	\$2,535	\$3,295	\$0	-100%
INVESTIGATIONS	10-426-2190	\$4,504	\$246	\$5,000	\$5,000	0%
CELL PHONES	10-426-2402	\$1,992	\$1,340	\$1,980	\$660	-66.7%
CONTRACT SERVICES	10-426-2590	\$6,650	\$2,609	\$8,825	\$7,550	-14.4%
TRAVEL, MEALS AND SCHOOLS	10-426-2700	\$4,464	\$5,559	\$10,000	\$9,500	-5%
SILENT WITNESS	10-426-2710	\$0	\$931	\$3,000	\$4,650	55%
SUBSCRIPTIONS/MEMBERSHIPS	10-426-2804	\$258	\$175	\$170	\$115	-32.4%
PRINTING & BINDING	10-426-2806	\$306	\$0	\$3,313	\$3,313	0%
<b>Total Police:</b>		<b>\$29,437</b>	<b>\$17,198</b>	<b>\$45,343</b>	<b>\$41,848</b>	<b>-7.7%</b>
<b>Total Operating Expenses:</b>		<b>\$29,437</b>	<b>\$17,198</b>	<b>\$45,343</b>	<b>\$41,848</b>	<b>-7.7%</b>
<b>Total Expense Objects:</b>		<b>\$420,831</b>	<b>\$327,927</b>	<b>\$308,478</b>	<b>\$368,176</b>	<b>19.4%</b>

## Communications

### Division Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>422 Communications</b>						
Communication Specialist	8.33	7.96	7.96	6.85	6.85	0.00
Communication Specialist Lead	0.00	0.00	1.00	1.00	1.00	0.00
Communication Specialist Supervisor	1.00	1.00	0.00	1.00	1.00	0.00
<b>Division Total</b>	<b>9.33</b>	<b>8.96</b>	<b>8.96</b>	<b>8.85</b>	<b>8.85</b>	<b>0.00</b>

# Department Description

## PURPOSE

To serve as the direct link between citizens and emergency response services.

## DEPARTMENT DESCRIPTION

The Page Communications Center operates 24 hours a day, 7 days a week. It is a 9-1-1, Phase II (capable of receiving the latitude and longitude of a cell phone caller), Public Safety Answering Point (PSAP). Serving the City of Page and primarily dispatch for the Page Police Department, the Page Fire Department, and the Greenehaven Fire Department. Serve as the 9-1-1 answering point for the communities surrounding Page in Northern Arizona and Southern Utah, the Glen Canyon National Recreation Area, Lake Powell, and the adjacent Navajo Nation.

## DEPARTMENTAL ACTIVITIES

- Answer 9-1-1 and other non-emergency calls for service and provide communications support for police and fire field operations.
- Monitor multiple radio frequencies and dispatch calls to Police and Fire/EMS.
- Access local, state, and federal databases assign case numbers, and track officer/firefighter activities in the field.

## FY 2023-2024 Priorities

- Maintain staffing levels.
- Send new dispatcher(s) to attend and graduate from the Western Arizona Law Enforcement Training Academy (WALETA) or an online academy.
- Continue to assist patrol division with specialized duties.
- Continue to assist with department transports.
- Become APCO members and get more online training / classes.
- Installation of P25 equipment.

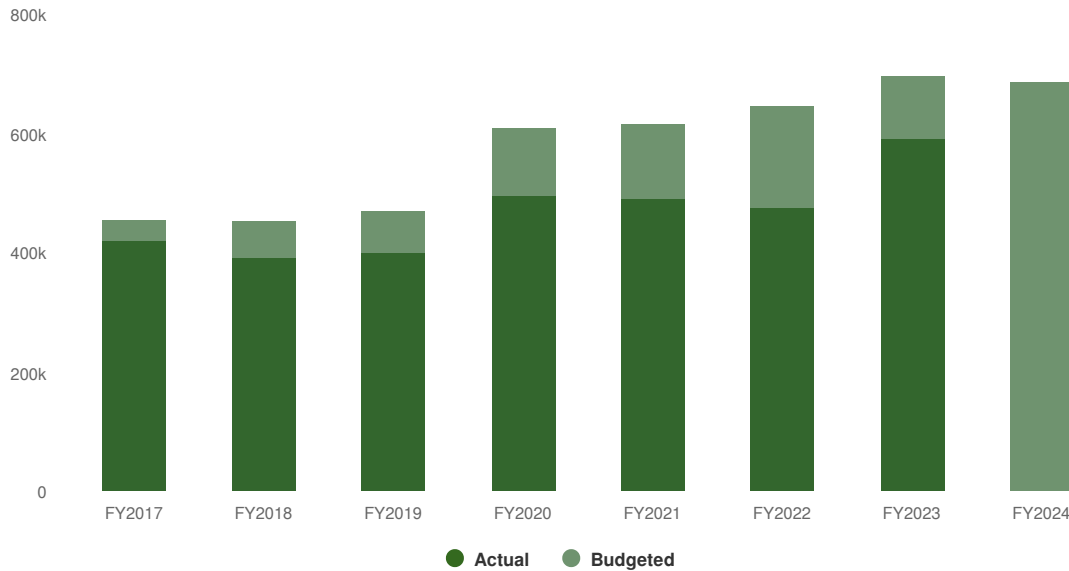
## FY 2022-23 Major Objectives Accomplished

- Became fully staffed.
- Maintained partnership with Niles Communications.
- ACJIS interface with Spillman for officers.

## Expenditures Summary

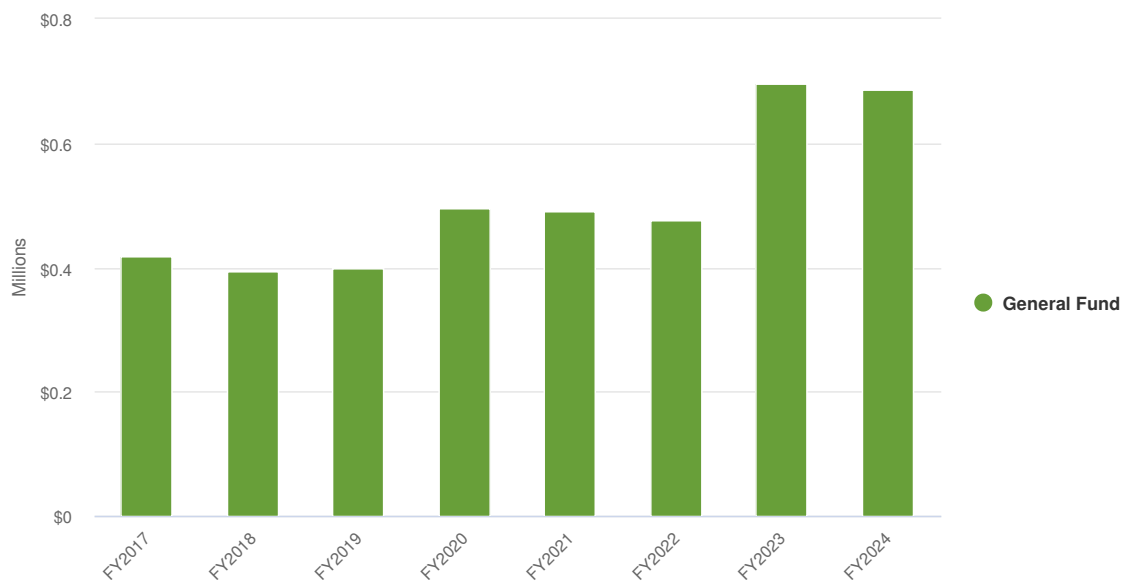
**\$687,476** **-\$8,557**  
(-1.23% vs. prior year)

### Communications Proposed and Historical Budget vs. Actual



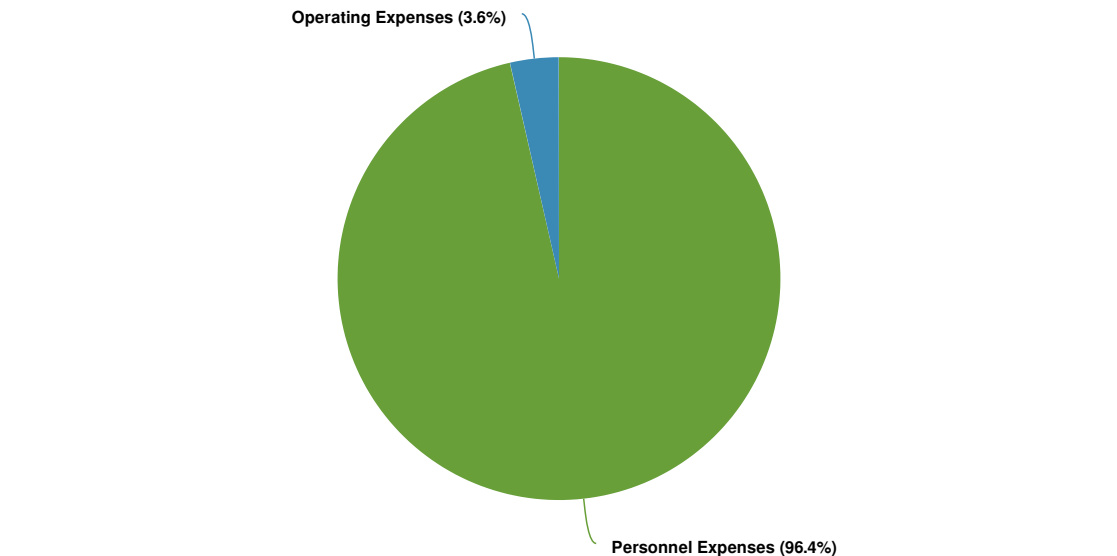
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

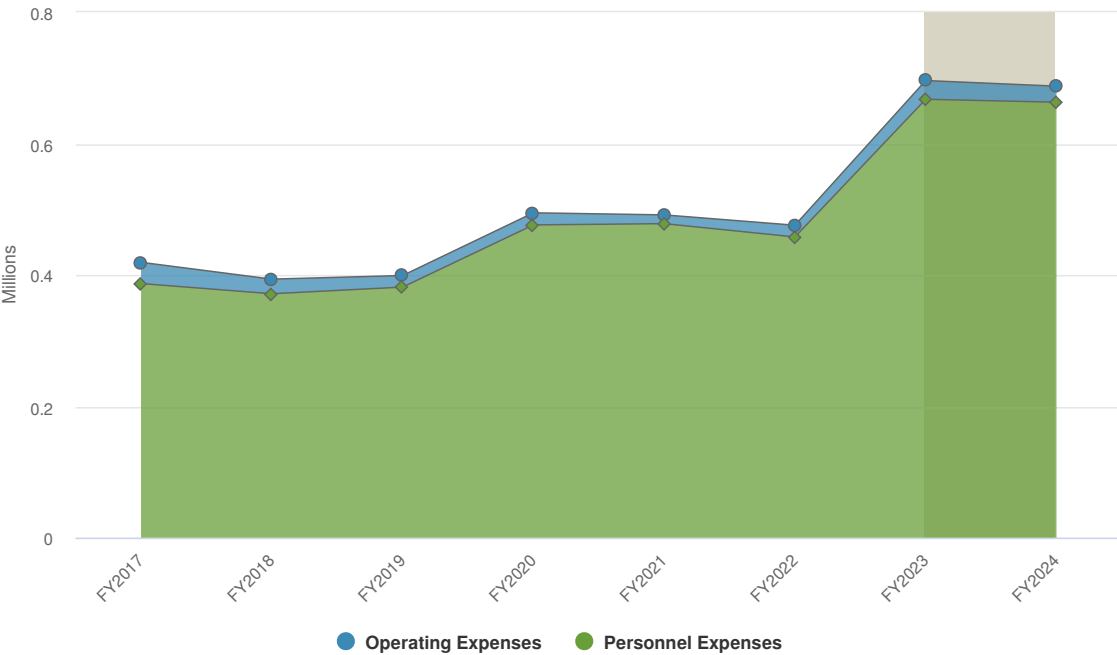


# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Overtime - Decrease of \$10K, expense to decrease once fully staffed.
- Industrial Insurance - Increase of \$5K based on wage increases.
- Medical Insurance - Decrease of \$42K based on benefit selections in FY2023.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Police</b>						
SALARIES	10-422-1101	\$301,587	\$286,685	\$404,867	\$440,681	8.8%
OVERTIME	10-422-1105	\$28,179	\$34,143	\$20,000	\$10,058	-49.7%
INDUSTRIAL INSURANCE	10-422-1201	\$12,426	\$15,650	\$19,808	\$24,250	22.4%
MEDICAL INSURANCE	10-422-1202	\$71,475	\$57,505	\$141,812	\$99,675	-29.7%
FICA	10-422-1203	\$24,057	\$23,995	\$30,797	\$34,481	12%
ASRS	10-422-1204	\$40,380	\$39,862	\$50,222	\$53,891	7.3%
<b>Total Police:</b>		<b>\$478,104</b>	<b>\$457,841</b>	<b>\$667,506</b>	<b>\$663,036</b>	<b>-0.7%</b>
<b>Total Personnel Expenses:</b>		<b>\$478,104</b>	<b>\$457,841</b>	<b>\$667,506</b>	<b>\$663,036</b>	<b>-0.7%</b>
<b>Operating Expenses</b>						
<b>Police</b>						
OPERATING SUPPLIES	10-422-2101	\$2,818	\$3,260	\$3,200	\$3,200	0%
UNIFORM ALLOWANCE	10-422-2102	\$0	\$1,628	\$1,220	\$1,200	-1.6%
EQUIPMENT REPAIR/MAINTENANCE	10-422-2115	\$1,093	\$1,599	\$3,500	\$3,500	0%
OFFICE EQUIPMENT LEASES	10-422-2119	\$1,909	\$3,197	\$2,160	\$0	-100%
CELL PHONES	10-422-2402	\$1,273	\$1,371	\$1,196	\$1,320	10.4%
CONTRACT SERVICES	10-422-2590	\$4,569	\$2,487	\$4,129	\$3,529	-14.5%
TRAVEL, MEALS AND SCHOOLS	10-422-2700	\$551	\$3,537	\$12,500	\$10,750	-14%
SUBSCRIPTIONS/MEMBERSHIPS	10-422-2804	\$1,123	\$778	\$622	\$941	51.3%
<b>Total Police:</b>		<b>\$13,336</b>	<b>\$17,857</b>	<b>\$28,527</b>	<b>\$24,440</b>	<b>-14.3%</b>
<b>Total Operating Expenses:</b>		<b>\$13,336</b>	<b>\$17,857</b>	<b>\$28,527</b>	<b>\$24,440</b>	<b>-14.3%</b>
<b>Total Expense Objects:</b>		<b>\$491,440</b>	<b>\$475,698</b>	<b>\$696,033</b>	<b>\$687,476</b>	<b>-1.2%</b>

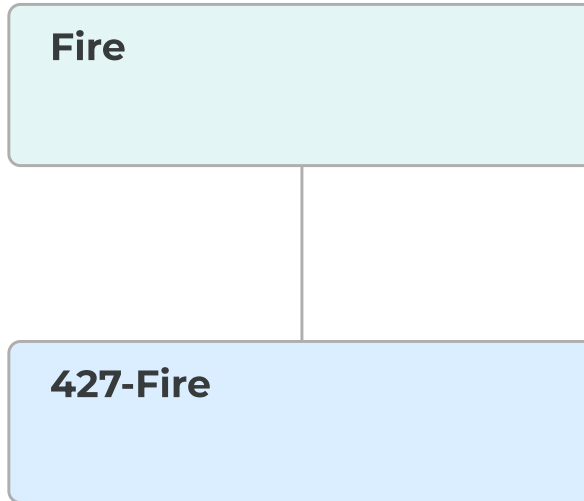


## Fire



Jeff Reed  
Fire Chief

### Organizational Chart



### Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>427 Fire Dept.</b>						
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00
Assistant Fire Chief	0.00	0.00	0.00	1.00	1.00	0.00
Captain	3.00	3.00	3.00	3.00	3.00	0.00
Engineer	3.00	3.00	3.00	3.00	3.00	0.00
Fire Chief	1.00	1.00	1.00	1.00	1.00	0.00
Firefighter	12.00	12.00	12.00	12.00	14.00	2.00
Reserve	1.00	1.00	1.00	1.00	1.00	0.00
<b>Division Total</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>22.00</b>	<b>24.00</b>	<b>2.00</b>

## PURPOSE

To provide for the safety and welfare of the public through preservation of life, property, and the environment.

## DEPARTMENT DESCRIPTION

The Page Fire Department (PFD) is an all-hazards, combination Fire/EMS department providing services 24 hours a day, 7 days a week. Three shifts of six employees are on duty working a 48 / 96-hour schedule. These crews are cross-trained to provide fire, emergency medical services, vehicle extrication, hazmat, search and rescue, canyon rescues, waterway fire/rescue, and assistance of varying degrees to the citizens of Page and our surrounding communities. Firefighters are also trained in Aircraft Rescue Firefighting as mandated by the FAA for the Page Airport. Additionally, prevention activities include fire inspections and preplans for local businesses and new commercial construction, fire hydrant testing, and hazmat inspections.

## DEPARTMENTAL ACTIVITIES

- Provide effective and efficient service delivery for fire, emergency medical, hazardous material, and technical rescue responses within the City and surrounding regions.
- Provide the firefighting and emergency medical training necessary to ensure that all firefighters have the essential knowledge and skills needed to provide professional and high-quality services to the citizens we serve in as safe a manner as possible.
- Provide long-range interfacility transport services by ambulance.
- Provides standby and maintenance service at the City of Page Airport.
- Review plans and conducts commercial business and new construction fire inspections.
- Community activities include station tours, community open houses, and fire prevention presentations; staff participates in the Easter Egg Hunt, Library Cook Out, and Shop with a Cop or Firefighter events; and the department provides standby services at local football games and rodeos.

## FY 2024 Priorities

- Continue to provide training for our new Assistant Fire Chief.
- Implement a new reporting system called ESO for our records keeping, replacing ERS (Emergency Reporting System).
- Implement a new Fire/EMS system called Rover for GPS, real-time tracking, hazard locations, and preplanning information that is integrated with ERS.
- Continually improve internal communications through bi-annual department meetings and regular administrative staff meetings.
- Continually improve our training capabilities for reserve program recruitment and retention.
- Increase employee training and knowledge by utilizing all resources both within our agency and outside our agency.
- Increase utilization of ESO for better data management, equipment/maintenance tracking, and statistics.
- Seek grant funds to assist with equipment for coming budget cycles.

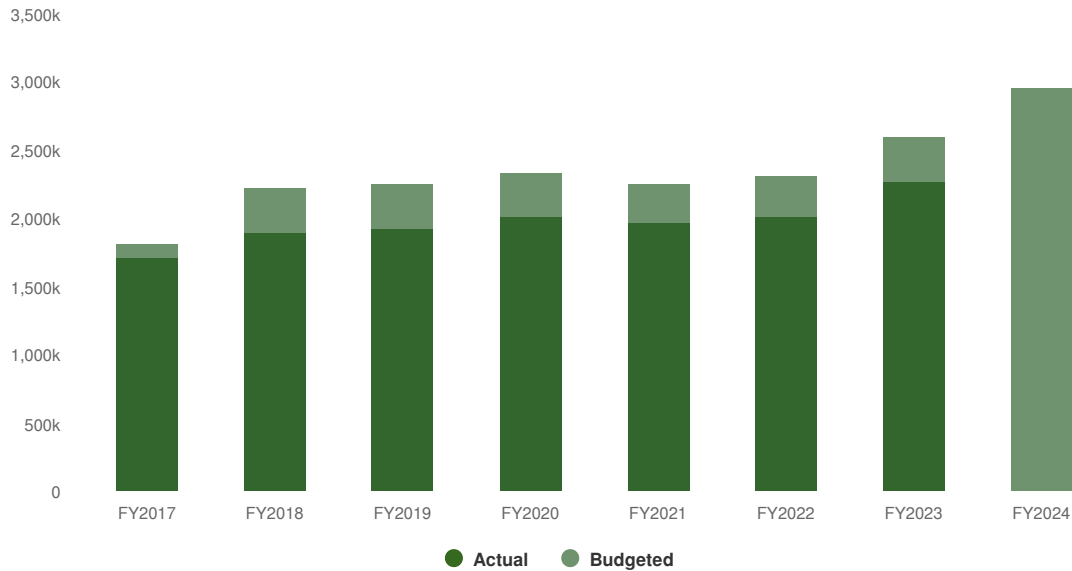
## FY 2023 Major Objectives Accomplished

- Responded to 2,840 Calls for Service in 2022.
- There were 1,803 emergency calls for service – a 32.3% increase from 2021. The average response time to those calls was 5:27 minutes.
- We fought 20 fires – building fires, mobile homes, vehicles, recreational vehicles, boats, trash, and vegetation.
- Using Medic 20, our long-range transport ambulance, Page Fire Department provided 28 medically necessary inter-facility long-range transports.
- Improved interagency partnerships through collaborative training for joint emergency situations.
- We increased public relations and community involvement through media announcements, our website, and community events.
- Provided Emergency Planning and Disaster Recovery informational material packets for the public at community events.
- We continued our annual station tours for both Lake View and Desert View, hosting 300+ children in May.
- We hosted a very successful Fire/EMS Open House in October where 500+ people attended.
- Transitioned to a fully electronic fire inspection program through ERS.
- Flow tested and inspected 434 fire hydrants.
- Successfully completed Federal Aviation Administration inspections with monthly required training and will complete our annual live fire burn in San Bernardino, CA.
- Three employees attended the 40-hour basic Aircraft Rescue Firefighting class in San Bernardino, CA.
- Increased personal development and leadership training among all members with an emphasis on senior staff.
- Completed monthly department reports and summarized in an annual department report.
- Partnering with Coconino Community College, we held an EMT class at the college for the third year in a row.

## Expenditures Summary

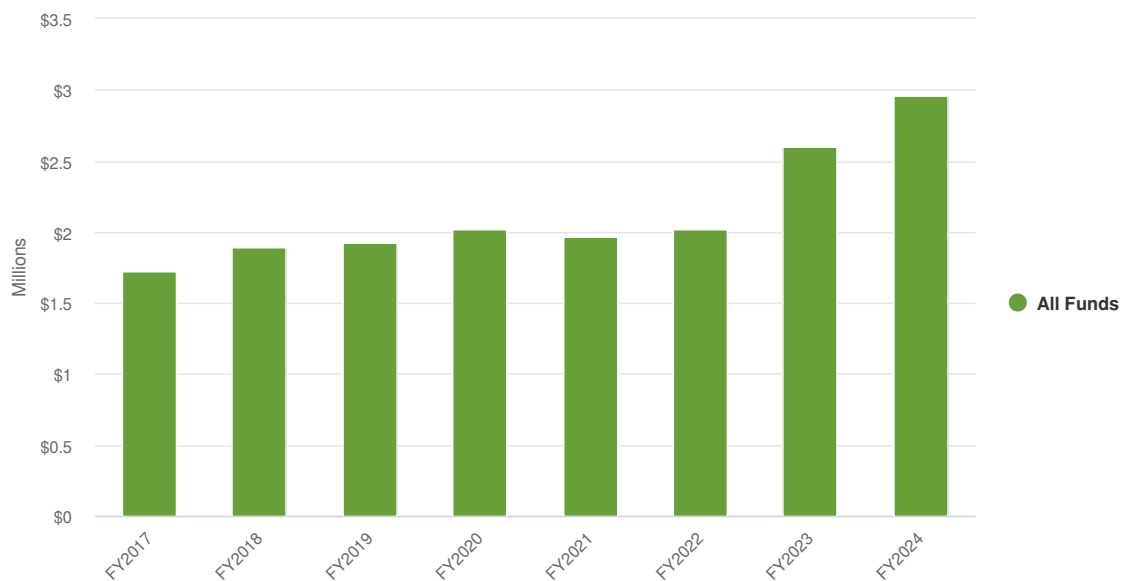
**\$2,962,872** **\$360,595**  
(13.86% vs. prior year)

### Fire Proposed and Historical Budget vs. Actual



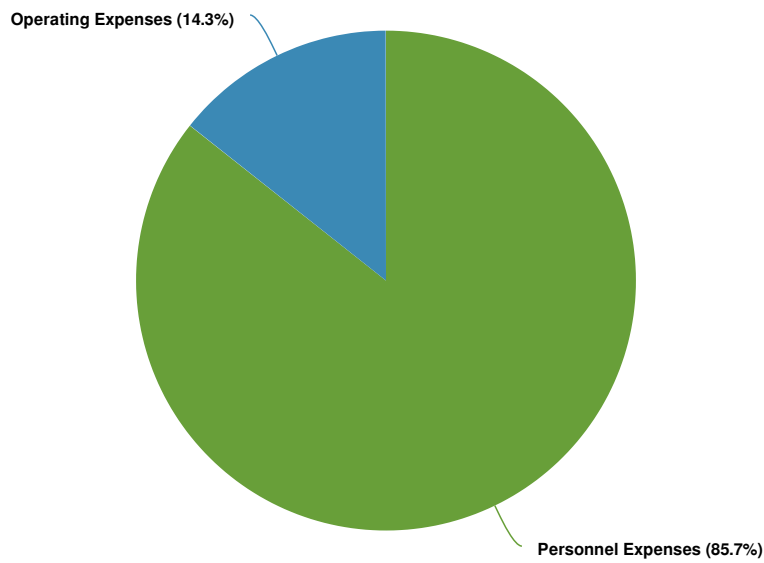
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

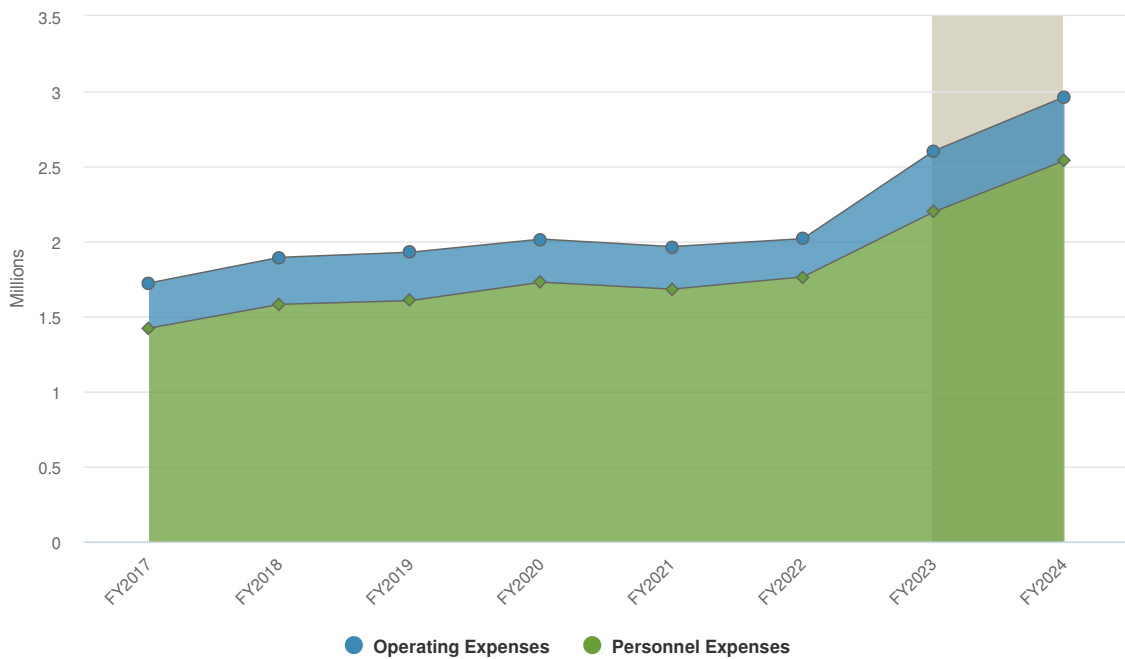


# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Personnel Costs - Increase of \$342K for two additional staff and implementation of new wage step system.
- Uniform Allowance - Increase of \$5K due to increased cost of goods and two additional personnel.
- Office Equipment Leases - Budget decrease to zero, bought out lease in FY23.
- Turnout Replacement - Increase of \$8K to replace outdated equipment.
- Travel, Meals and Schools - Increase of \$10K due to large cost increases in required training.

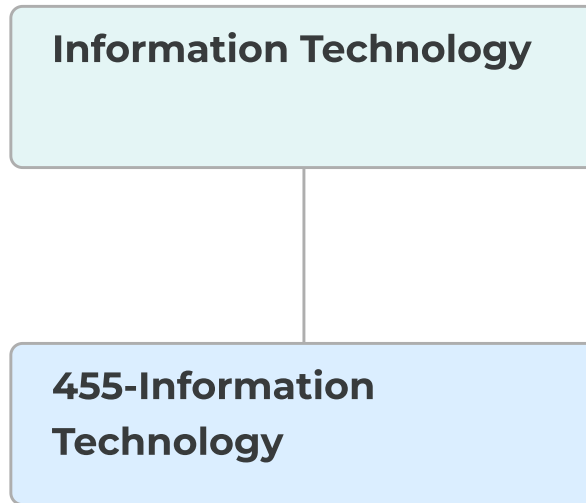
Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Fire Department</b>						
SALARIES	10-427-1101	\$994,046	\$1,050,967	\$1,346,205	\$1,493,935	11%
SALARIES-VOLUNTEERS/RESERVES	10-427-1102	\$39,970	\$24,319	\$50,000	\$34,976	-30%
TRANSPORT SALARIES	10-427-1103	\$17,711	\$14,455	\$35,000	\$35,000	0%
OVERTIME	10-427-1105	\$125,997	\$141,891	\$126,506	\$176,073	39.2%
INDUSTRIAL INSURANCE	10-427-1201	\$49,770	\$59,287	\$67,990	\$92,893	36.6%
MEDICAL INSURANCE	10-427-1202	\$214,876	\$225,247	\$281,858	\$414,636	47.1%
FICA	10-427-1203	\$87,214	\$91,707	\$116,214	\$128,321	10.4%
ASRS	10-427-1204	\$4,524	\$4,642	\$5,384	\$5,859	8.8%
PSPRS	10-427-1206	\$147,595	\$150,763	\$166,795	\$156,358	-6.3%
<b>Total Fire Department:</b>		<b>\$1,681,703</b>	<b>\$1,763,278</b>	<b>\$2,195,952</b>	<b>\$2,538,052</b>	<b>15.6%</b>
<b>Total Personnel Expenses:</b>		<b>\$1,681,703</b>	<b>\$1,763,278</b>	<b>\$2,195,952</b>	<b>\$2,538,052</b>	<b>15.6%</b>
<b>Operating Expenses</b>						
<b>Fire Department</b>						
OPERATING SUPPLIES	10-427-2101	\$15,138	\$15,326	\$20,000	\$24,000	20%
UNIFORM ALLOWANCE	10-427-2102	\$13,506	\$16,241	\$15,000	\$20,000	33.3%
RESCUE SUPPLIES	10-427-2104	\$4,569	\$1,061	\$5,000	\$5,000	0%
RESCUE EQUIPMENT	10-427-2106	\$0	\$0	\$4,000	\$6,000	50%
EQUIPMENT REPAIR/MAINTENANCE	10-427-2115	\$29,551	\$40,380	\$75,000	\$75,000	0%
OFFICE EQUIPMENT LEASES	10-427-2119	\$2,037	\$1,841	\$10,000	\$0	-100%
TURNOUT REPLACEMENT	10-427-2226	\$39,288	\$3,386	\$12,000	\$20,000	66.7%
CELL PHONES	10-427-2402	\$8,750	\$8,881	\$10,000	\$11,320	13.2%
SAFETY SUPPLIES & EQUIP	10-427-2450	\$334	\$1,446	\$5,000	\$7,000	40%
FIRE TRAINING GROUNDS	10-427-2480	\$0	\$0	\$3,000	\$3,000	0%
CONTRACT SERVICES	10-427-2590	\$103,496	\$81,174	\$108,225	\$100,000	-7.6%
MEDICAL SUPPLIES	10-427-2595	\$38,174	\$52,112	\$75,000	\$75,000	0%
INTERFACILITY TRANSPORT EXP	10-427-2600	\$1,922	\$1,700	\$3,000	\$3,000	0%
RADIO TOWER RENT	10-427-2650	\$6,715	\$5,473	\$6,100	\$6,500	6.6%
TRAVEL, MEALS AND SCHOOLS	10-427-2700	\$11,694	\$20,675	\$40,000	\$50,000	25%
SUBSCRIPTIONS/MEMBERSHIPS	10-427-2804	\$2,634	\$3,382	\$4,000	\$5,000	25%
SCBA EQUIPMENT & CYLINDERS	10-427-2875	\$1,984	\$0	\$4,000	\$4,000	0%
FIRE HOSE REPLACEMENT	10-427-2900	\$3,315	\$935	\$4,000	\$6,000	50%
FIRE PREVENTION EDUCATION	10-427-2950	\$152	\$598	\$3,000	\$4,000	33.3%
<b>Total Fire Department:</b>		<b>\$283,259</b>	<b>\$254,611</b>	<b>\$406,325</b>	<b>\$424,820</b>	<b>4.6%</b>
<b>Total Operating Expenses:</b>		<b>\$283,259</b>	<b>\$254,611</b>	<b>\$406,325</b>	<b>\$424,820</b>	<b>4.6%</b>
<b>Total Expense Objects:</b>		<b>\$1,964,962</b>	<b>\$2,017,888</b>	<b>\$2,602,277</b>	<b>\$2,962,872</b>	<b>13.9%</b>

## Information Technology



Kane Scott  
Information Technology Director

### Organizational Chart



### Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>455 Information Tech</b>						
It Director	1.00	1.00	1.00	1.00	1.00	0.00
It Specialist	1.00	1.00	1.00	1.00	2.00	1.00
It Support	0.00	0.00	0.00	1.00	0.00	-1.00
It Technician	1.00	1.00	1.00	1.00	1.00	0.00
<b>Division Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>

# Department Description

## PURPOSE

To empower the City to be successful by providing and managing reliable state-of-the-art technologies.

## DEPARTMENT DESCRIPTION

The Information Technology Department collaborates with the departments to provide support for and manage the City's communication systems, internal and external web services, computer-based hardware and software systems, and programming services to increase the efficiency and effectiveness of the City and provide cost-effective solutions.

## DEPARTMENTAL ACTIVITIES

- **Application Development & Support Services.** Promote and lead the effective integration of technology into the City's mission through planning, programming, training, consulting, and other support activities.
- **Infrastructure Development & Support Services.** Facilitate system implementation, development, enhancements, and support. Develop, enhance, and manage the City's enterprise networks to provide high-speed, transparent, and highly functional connectivity among all information resources.
- **Administration.** Facilitate the collection, storage, security, and integrity of electronic data while ensuring appropriate access. Develop and maintain highly effective, reliable, secure, and innovative information systems to support administrative and research functions.

## DEPARTMENTAL ACTIVITIES

- Provide the basis for future information technology capital expenditures through planned end of life scheduling of software and hardware.
- Revamp City of Page website.
- Provide in-house training resources for IT staff.
- Add Statelink to police department vehicles to increase efficiencies.
- Public Wi-Fi for parks and community center
- Simulated backup and disaster recovery exercises.
- Provide consulting to Department Directors regarding the potential for relevant Business Technologies.

## FY 2024 Priorities

- New Public Safety Radio System P25
- Security Camera and NVR Upgrades
- Website Updates
  - [pagepubliclibrary.org](http://pagepubliclibrary.org)
  - [lakepowellnationalgolfcourse.com](http://lakepowellnationalgolfcourse.com)
  - [horseshoebend.co](http://horseshoebend.co)
- Centralized event calendar
- City wide PC Upgrades
- Police patrol electronic citation

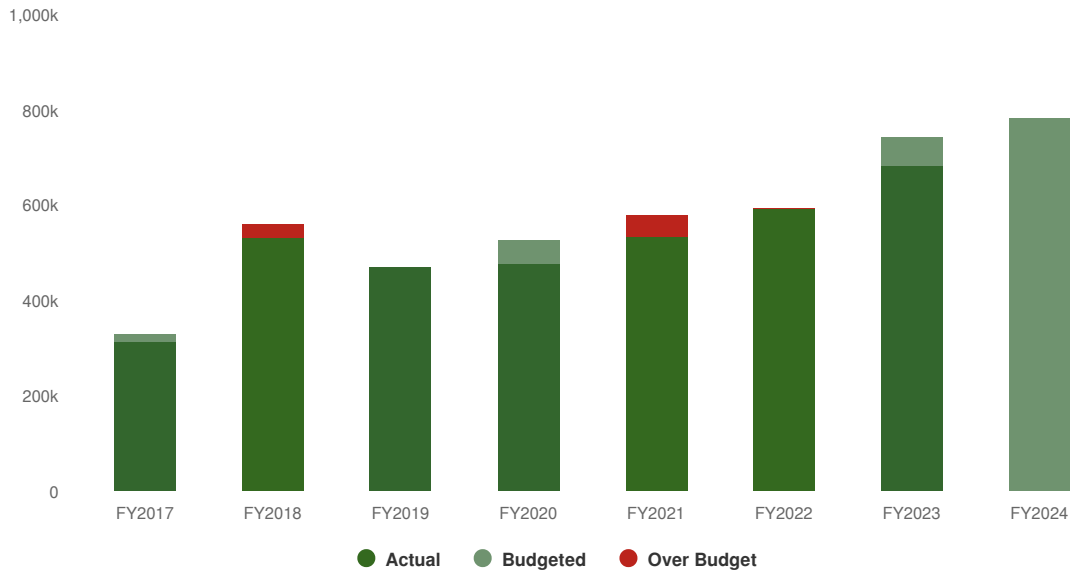
## FY 2023 Major Objectives Accomplished

- Update access control system for all buildings
- New Websites
  - [cityofpage.org](http://cityofpage.org)
  - [cityofpagepd.com](http://cityofpagepd.com)
  - [pagefiredepartment.org](http://pagefiredepartment.org)
  - [events.cityofpage.org](http://events.cityofpage.org)
  - [visitpageaz.com](http://visitpageaz.com)
- Fire Department ERS in vehicles
- Airport and library security camera upgrade
- Electronic forms with payment

## Expenditures Summary

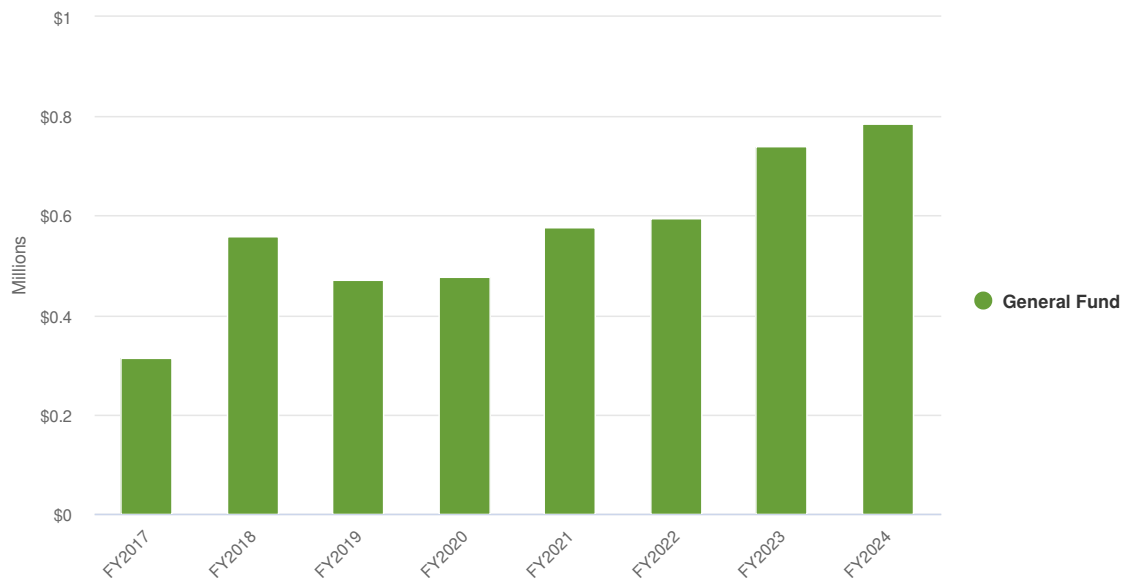
**\$784,240** **\$42,696**  
(5.76% vs. prior year)

### Information Technology Proposed and Historical Budget vs. Actual



## Expenditures by Fund

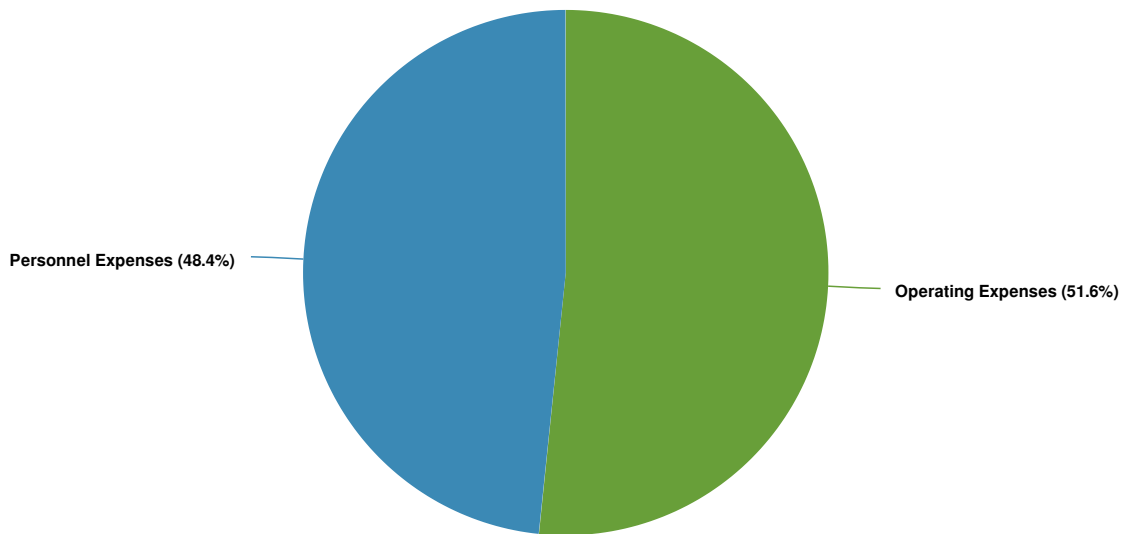
### Budgeted and Historical 2024 Expenditures by Fund



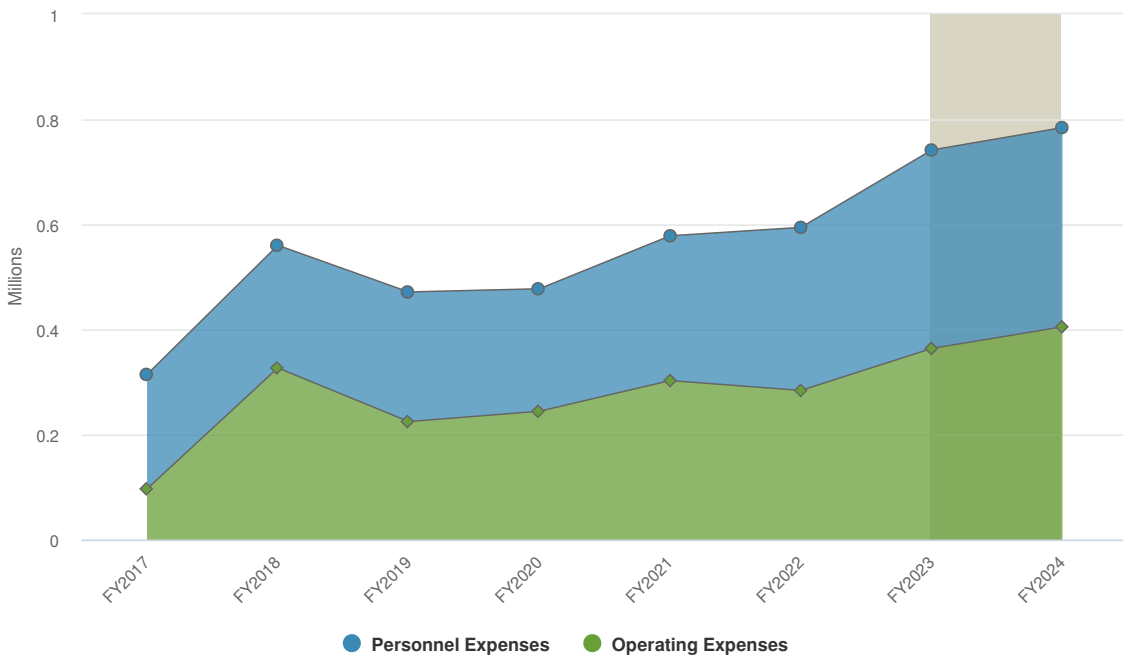


## Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Medical Insurance - Decrease of \$12K to budget for benefits selected in FY23.
- Equipment Repair and Upgrades - Increase of \$12K for increased costs and planned improvements.
- Software Licensing - Increase of \$38K to cover increases in cost of products and new integrated software for all departments.
- Contract Services - Decrease of \$8K in website maintenance and support.

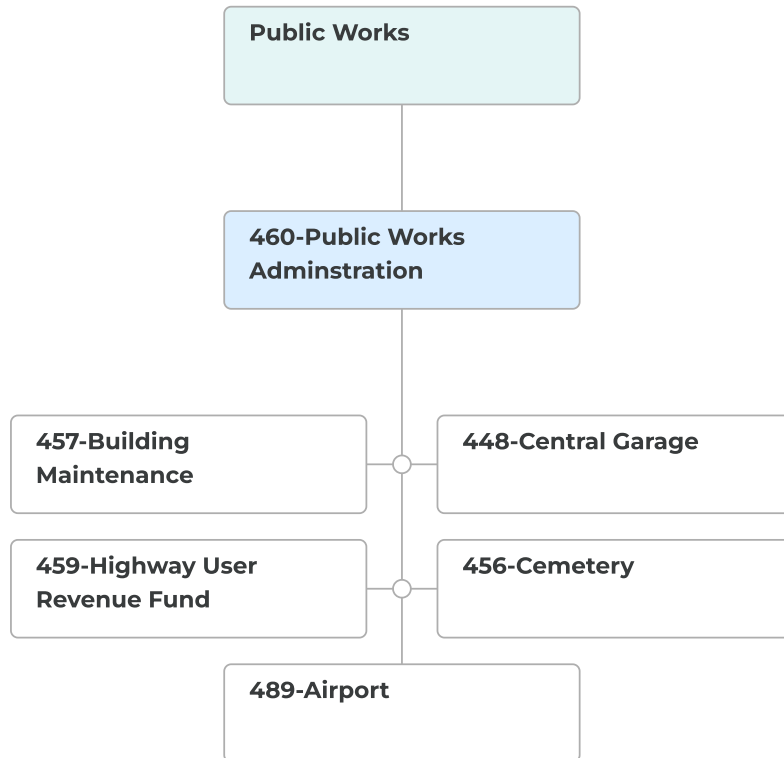
Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Information Technology</b>						
SALARIES	10-455-1101	\$194,279	\$219,527	\$257,221	\$271,812	5.7%
OVERTIME	10-455-1105	\$5,221	\$7,255	\$5,000	\$1,000	-80%
INDUSTRIAL INSURANCE	10-455-1201	\$693	\$592	\$636	\$737	15.8%
MEDICAL INSURANCE	10-455-1202	\$36,468	\$39,209	\$63,646	\$51,298	-19.4%
FICA	10-455-1203	\$14,632	\$16,415	\$19,284	\$20,870	8.2%
ASRS	10-455-1204	\$24,274	\$27,366	\$31,912	\$33,529	5.1%
<b>Total Information Technology:</b>		<b>\$275,566</b>	<b>\$310,364</b>	<b>\$377,699</b>	<b>\$379,245</b>	<b>0.4%</b>
<b>Total Personnel Expenses:</b>		<b>\$275,566</b>	<b>\$310,364</b>	<b>\$377,699</b>	<b>\$379,245</b>	<b>0.4%</b>
<b>Operating Expenses</b>						
<b>Information Technology</b>						
OPERATING SUPPLIES	10-455-2101	\$1,615	\$1,492	\$1,200	\$2,000	66.7%
EQUIPMENT REPAIR AND UPGRADES	10-455-2115	\$54,081	\$43,330	\$34,500	\$46,000	33.3%
SOFTWARE LICENSING	10-455-2265	\$215,639	\$201,129	\$270,345	\$308,195	14%
CELL PHONES	10-455-2402	\$3,336	\$2,207	\$2,820	\$2,700	-4.3%
UTILITIES	10-455-2404	\$12,561	\$6,370	\$24,480	\$23,600	-3.6%
CONTRACT SERVICES	10-455-2590	\$14,978	\$28,752	\$27,500	\$19,500	-29.1%
TRAVEL, MEALS AND SCHOOLS	10-455-2700	\$489	\$619	\$3,000	\$3,000	0%
<b>Total Information Technology:</b>		<b>\$302,700</b>	<b>\$283,898</b>	<b>\$363,845</b>	<b>\$404,995</b>	<b>11.3%</b>
<b>Total Operating Expenses:</b>		<b>\$302,700</b>	<b>\$283,898</b>	<b>\$363,845</b>	<b>\$404,995</b>	<b>11.3%</b>
<b>Total Expense Objects:</b>		<b>\$578,266</b>	<b>\$594,262</b>	<b>\$741,544</b>	<b>\$784,240</b>	<b>5.8%</b>

## Public Works



Kyle Christiansen  
Director of Public Works

### Organizational Chart



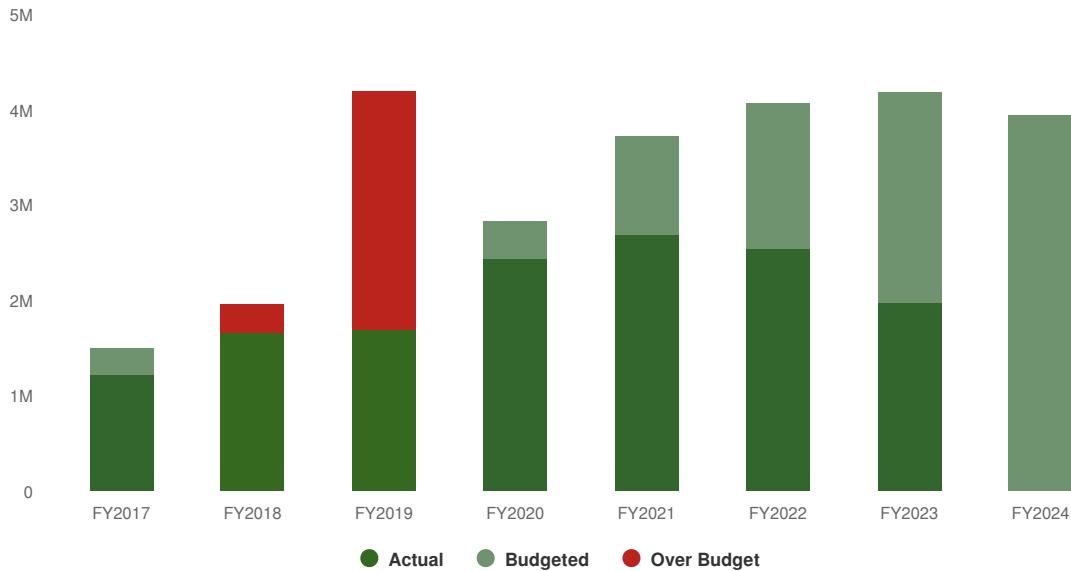
### Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>Public Works</b>						
415-Corrals	1.00	1.00	0.00	0.00	0.00	0.00
448 Central Garage	2.00	2.00	2.00	2.00	2.00	0.00
456 Cemetery	0.00	0.00	0.00	1.00	1.00	0.00
457 Building Mtce	4.00	4.00	5.00	4.00	4.00	0.00
460 Public Works Admin	9.24	8.00	7.65	6.65	6.65	0.00
489 Airport	1.49	1.49	2.35	2.35	2.35	0.00
<b>Public Works Total</b>	<b>17.73</b>	<b>16.49</b>	<b>17.00</b>	<b>16.00</b>	<b>16.00</b>	<b>0.00</b>

## Expenditures Summary

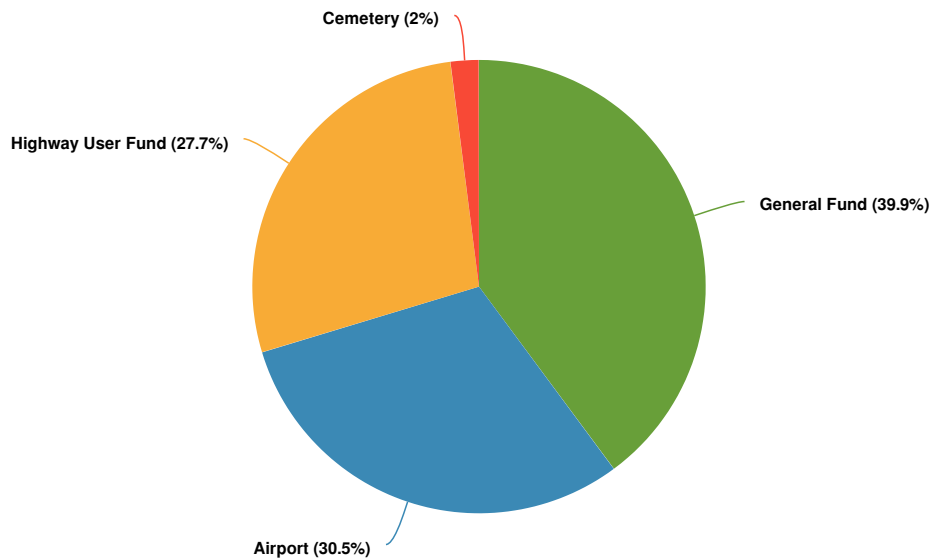
**\$3,939,730** **-\$242,945**  
(-5.81% vs. prior year)

### Public Works Proposed and Historical Budget vs. Actual

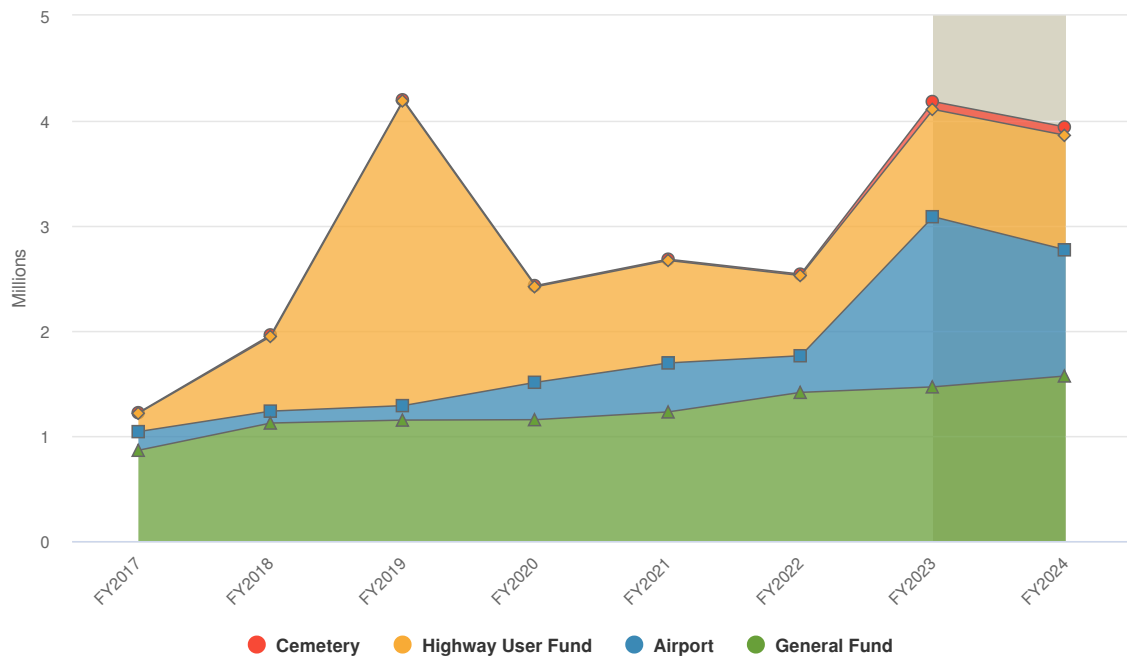


## Expenditures by Fund

### 2024 Expenditures by Fund



## Budgeted and Historical 2024 Expenditures by Fund

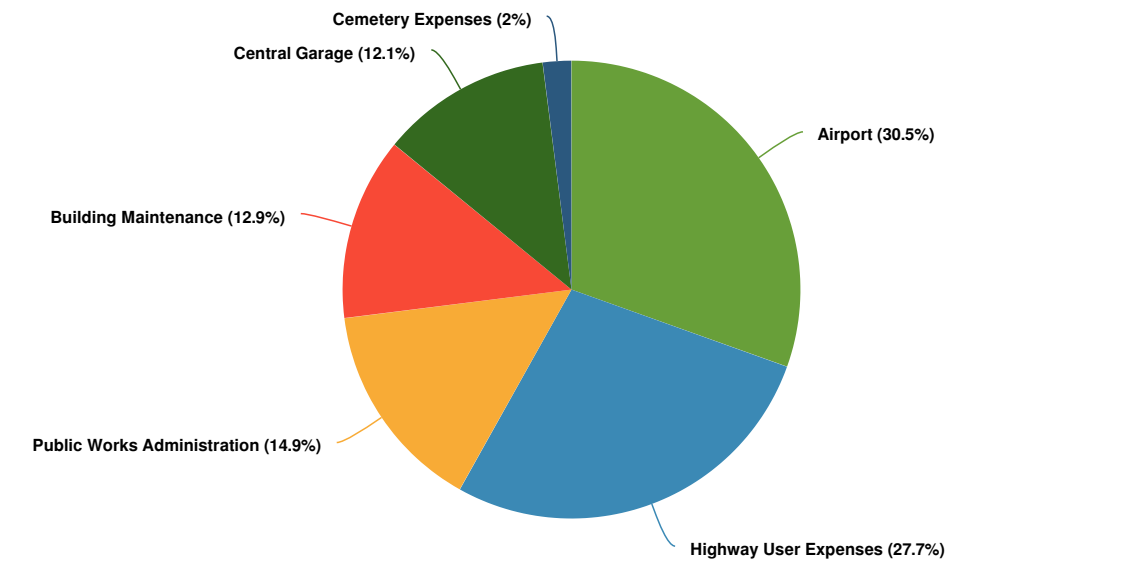


Grey background indicates budgeted figures.

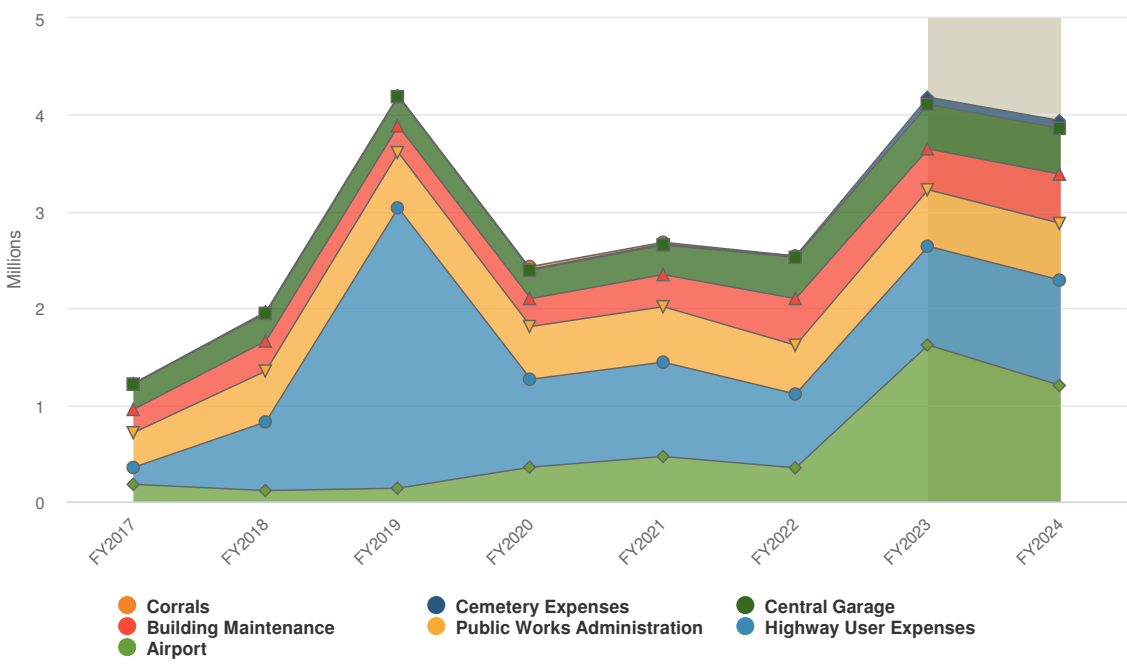
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
General Fund	\$1,228,363	\$1,414,329	\$1,466,767	\$1,570,462	7.1%
Highway User Fund	\$975,672	\$763,335	\$1,021,266	\$1,089,416	6.7%
Cemetery	\$11,840	\$13,473	\$75,261	\$79,446	5.6%
Airport	\$465,986	\$348,616	\$1,619,381	\$1,200,406	-25.9%
<b>Total:</b>	<b>\$2,681,861</b>	<b>\$2,539,753</b>	<b>\$4,182,675</b>	<b>\$3,939,730</b>	<b>-5.8%</b>

# Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function

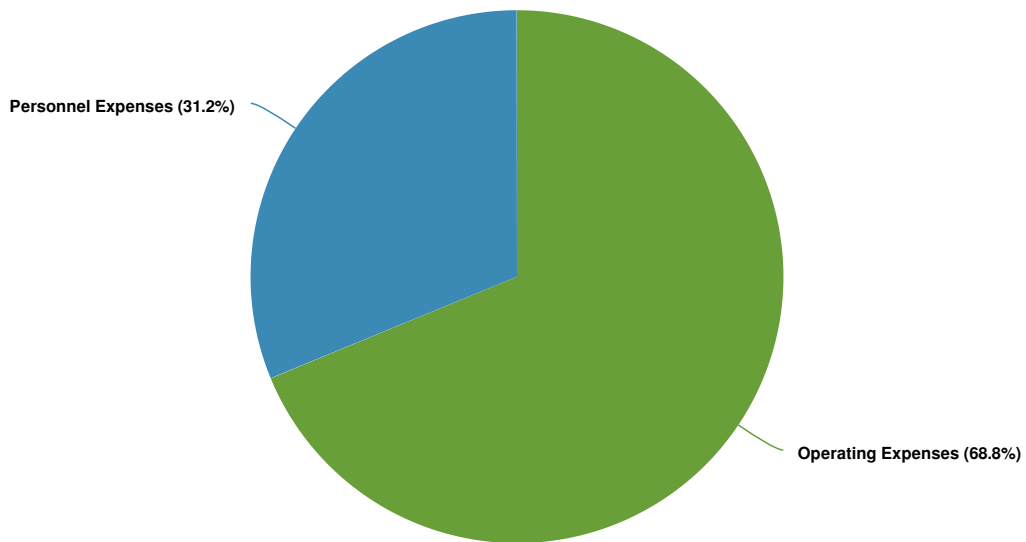


Grey background indicates budgeted figures.

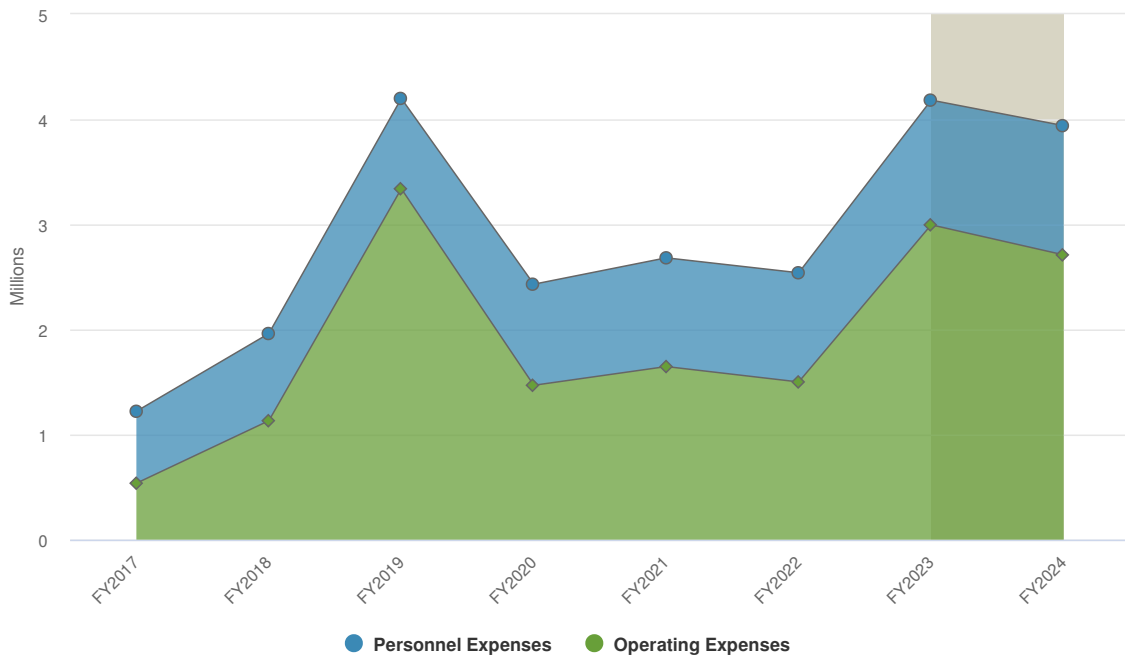
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expenditures					
Public Works					
Highway User Expenses	\$975,672	\$763,335	\$1,021,266	\$1,089,416	6.7%
<b>Total Highway User Expenses:</b>	<b>\$975,672</b>	<b>\$763,335</b>	<b>\$1,021,266</b>	<b>\$1,089,416</b>	<b>6.7%</b>
Airport					
Airport	\$465,986	\$348,616	\$1,619,381	\$1,200,406	-25.9%
<b>Total Airport:</b>	<b>\$465,986</b>	<b>\$348,616</b>	<b>\$1,619,381</b>	<b>\$1,200,406</b>	<b>-25.9%</b>
Cemetery Expenses	\$11,840	\$13,473	\$75,261	\$79,446	5.6%
<b>Total Cemetery Expenses:</b>	<b>\$11,840</b>	<b>\$13,473</b>	<b>\$75,261</b>	<b>\$79,446</b>	<b>5.6%</b>
Corrals	\$16,209	\$124	\$0	\$0	0%
<b>Total Corrals:</b>	<b>\$16,209</b>	<b>\$124</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Central Garage	\$306,417	\$426,990	\$459,909	\$475,271	3.3%
<b>Total Central Garage:</b>	<b>\$306,417</b>	<b>\$426,990</b>	<b>\$459,909</b>	<b>\$475,271</b>	<b>3.3%</b>
Building Maintenance	\$332,069	\$482,286	\$422,167	\$508,071	20.3%
<b>Total Building Maintenance:</b>	<b>\$332,069</b>	<b>\$482,286</b>	<b>\$422,167</b>	<b>\$508,071</b>	<b>20.3%</b>
Public Works Administration	\$573,668	\$504,929	\$584,691	\$587,120	0.4%
<b>Total Public Works Administration:</b>	<b>\$573,668</b>	<b>\$504,929</b>	<b>\$584,691</b>	<b>\$587,120</b>	<b>0.4%</b>
<b>Total Public Works:</b>	<b>\$2,681,861</b>	<b>\$2,539,753</b>	<b>\$4,182,675</b>	<b>\$3,939,730</b>	<b>-5.8%</b>
<b>Total Expenditures:</b>	<b>\$2,681,861</b>	<b>\$2,539,753</b>	<b>\$4,182,675</b>	<b>\$3,939,730</b>	<b>-5.8%</b>

# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.



Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects					
Personnel Expenses					
Public Works	\$1,034,760	\$1,039,030	\$1,186,684	\$1,229,730	3.6%
<b>Total Personnel Expenses:</b>	<b>\$1,034,760</b>	<b>\$1,039,030</b>	<b>\$1,186,684</b>	<b>\$1,229,730</b>	<b>3.6%</b>
Operating Expenses					
Public Works	\$1,647,101	\$1,500,723	\$2,995,991	\$2,710,000	-9.5%
<b>Total Operating Expenses:</b>	<b>\$1,647,101</b>	<b>\$1,500,723</b>	<b>\$2,995,991</b>	<b>\$2,710,000</b>	<b>-9.5%</b>
<b>Total Expense Objects:</b>	<b>\$2,681,861</b>	<b>\$2,539,753</b>	<b>\$4,182,675</b>	<b>\$3,939,730</b>	<b>-5.8%</b>

# Public Works Administration

## PURPOSE

To provide oversight of street maintenance, building maintenance, storm sewer, cemetery maintenance, airport maintenance, central garage operations and the operation of all City-owned facilities.

## DEPARTMENT DESCRIPTION

Public Works Administration is to account for administrative costs in public works administration and street personnel. The Public Works Department provides a variety of services to the City departments and the community. The division is divided into five work units: Administration, Streets, Building Maintenance, Central Garage and Cemetery.

## DEPARTMENTAL ACTIVITIES

- Preparation of construction plans, specifications, and contracts.
- Presenting information on projects to the City Council, the community, and other agencies.
- Oversight of the bidding process and contract administration.
- Develop and maintain city mapping systems.
- Develop and maintain the city's infrastructure maintenance records.

## FY 2023-24 Priorities

- Develop Pavement Maintenance Policy and Program
- Create a multi-year Capital Improvement Plan for maintaining and extending the life of the City's infrastructure.
- Develop and execute CIP project in accordance with budget goals
- Improve Staff safety through increased training opportunities.
- Manage all Capital Improvements City wide.
- Coordinate City activities to complete the construction of a new roundabout located at N Lake Powell BLVD and HWY 89.

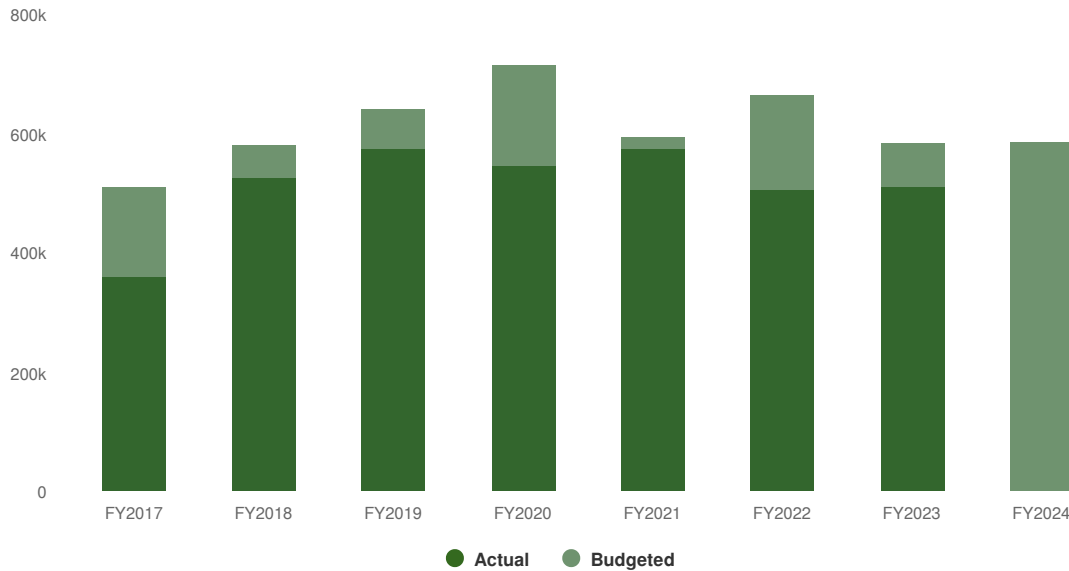
## FY 2023-23 Major Objectives Accomplished

- Supported the needs of other city departments, including capital purchases and capital improvements.
- Continued development and construction of storm water management for the Southside drainage.
- Increased staff FTE's for improved service levels.
- Facilitated the purchase of existing facility for the new public works building.

## Expenditures Summary

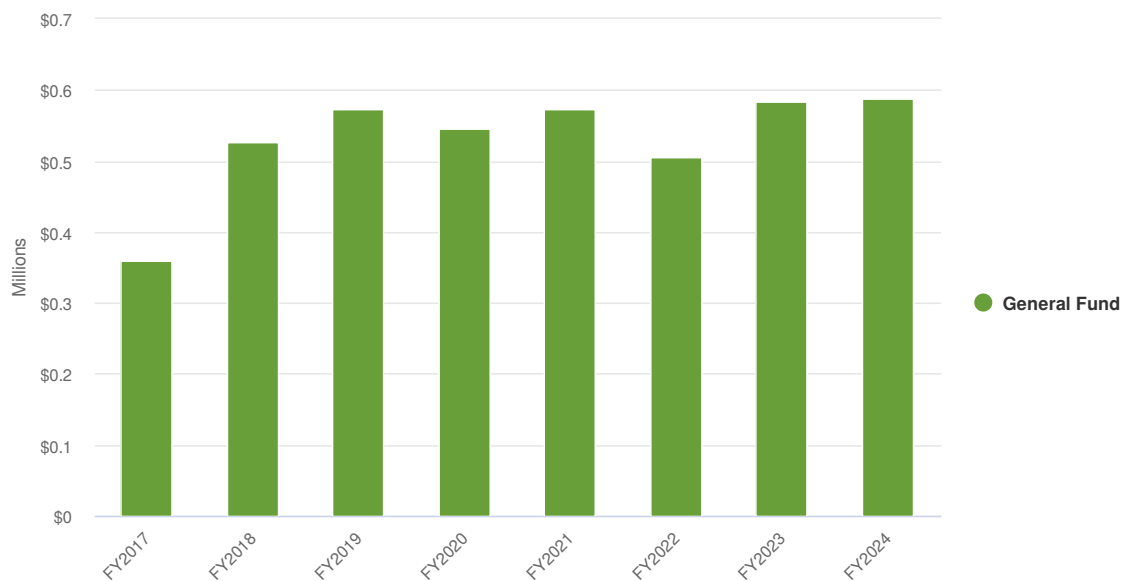
**\$587,120** **\$2,429**  
(0.42% vs. prior year)

### Public Works Administration Proposed and Historical Budget vs. Actual



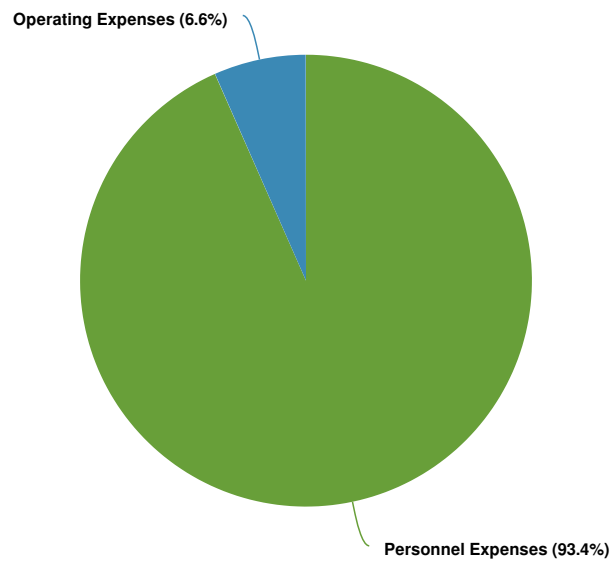
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

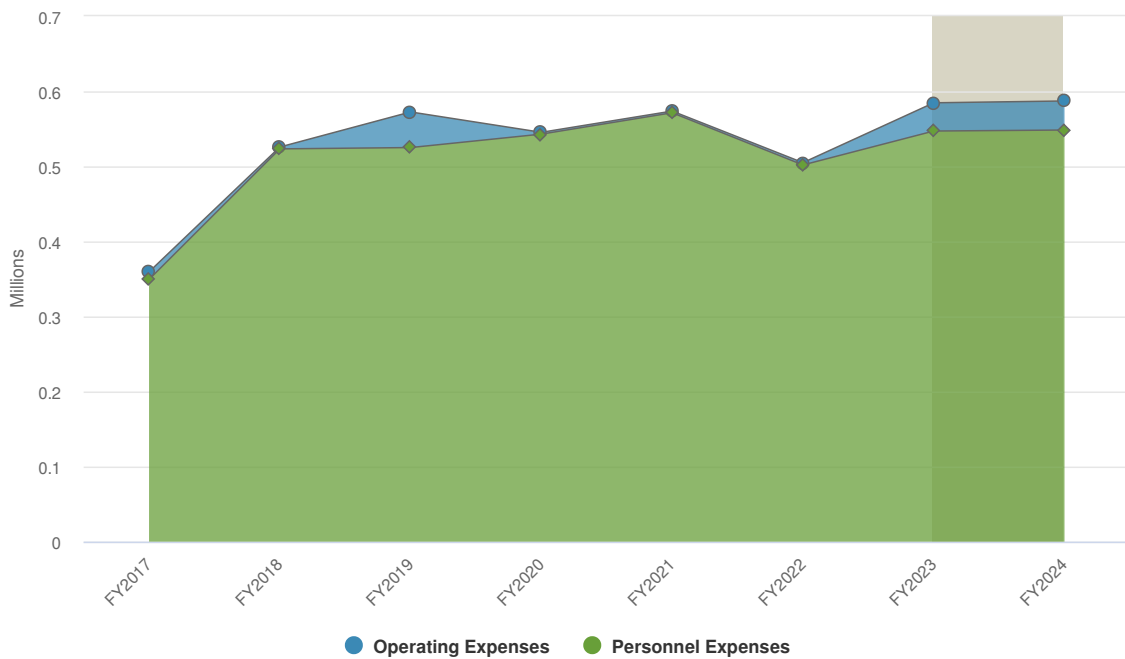


# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- None

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects						
Personnel Expenses						
Public Works						
SALARIES	10-460-1101	\$383,328	\$323,758	\$364,824	\$368,258	0.9%
OVERTIME	10-460-1105	\$768	\$1,434	\$4,222	\$2,091	-50.5%
INDUSTRIAL INSURANCE	10-460-1201	\$28,567	\$29,708	\$25,938	\$26,841	3.5%
MEDICAL INSURANCE	10-460-1202	\$83,586	\$80,772	\$79,634	\$77,361	-2.9%
FICA	10-460-1203	\$28,196	\$24,726	\$27,540	\$28,332	2.9%
ASRS	10-460-1204	\$46,960	\$41,469	\$44,913	\$45,516	1.3%
Total Public Works:		\$571,405	\$501,867	\$547,071	\$548,400	0.2%
Total Personnel Expenses:		\$571,405	\$501,867	\$547,071	\$548,400	0.2%
Operating Expenses						
Public Works						
OPERATING SUPPLIES	10-460-2101	\$916	\$674	\$3,000	\$3,000	0%
UNIFORM ALLOWANCE	10-460-2102	\$0	\$528	\$600	\$700	16.7%
CLOTHING ALLOWANCE	10-460-2104	\$200	\$465	\$200	\$200	0%
OFFICE EQUIPMENT LEASES	10-460-2119	\$1,147	\$0	\$1,500	\$1,500	0%
CELL PHONES	10-460-2402		\$0	\$1,320	\$1,320	0%
CONTRACT SERVICES	10-460-2590	\$0	\$1,308	\$30,000	\$30,000	0%
TRAVEL MEALS & SCHOOLS	10-460-2700	\$0	\$87	\$1,000	\$2,000	100%
Total Public Works:		\$2,263	\$3,062	\$37,620	\$38,720	2.9%
Total Operating Expenses:		\$2,263	\$3,062	\$37,620	\$38,720	2.9%
Total Expense Objects:		\$573,668	\$504,929	\$584,691	\$587,120	0.4%

# Building Maintenance

## Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>457 Building Maintenance</b>						
Custodian	1.00	1.00	1.00	0.00	0.00	0.00
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00	0.00
Maintenance Worker	2.00	2.00	3.00	3.00	3.00	0.00
<b>Division Total</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>

## Department Description

### PURPOSE

To provide a safe, clean, and productive environment for City employees and the public who utilize these facilities.

### DEPARTMENT DESCRIPTION

The Building Maintenance Department is responsible for the repair and maintenance of all City facilities, including electrical, carpentry, painting, plumbing, HVAC, security control and janitorial services. The Building Maintenance Department also covers the cost of all janitorial supplies throughout the City.

### DEPARTMENTAL ACTIVITIES

- Responsible for the repair and maintenance of all city facilities.
- Provide janitorial services for all city facilities.
- Aid the City's Information Technology (IT) Department with electrical, wiring and cable.
- Provide a high level security access system through lock and key control.

### FY 2023-24 Priorities

- Continue improved response time for all facility needs.
- Maintained facilities while reducing operation costs.
- Develop staff for deeper experience to support the needs of city facilities.
- Move Public Works from the current aged facility to the new site located in the industrial park.
- Complete small capital tenant improvements in a timely manner.

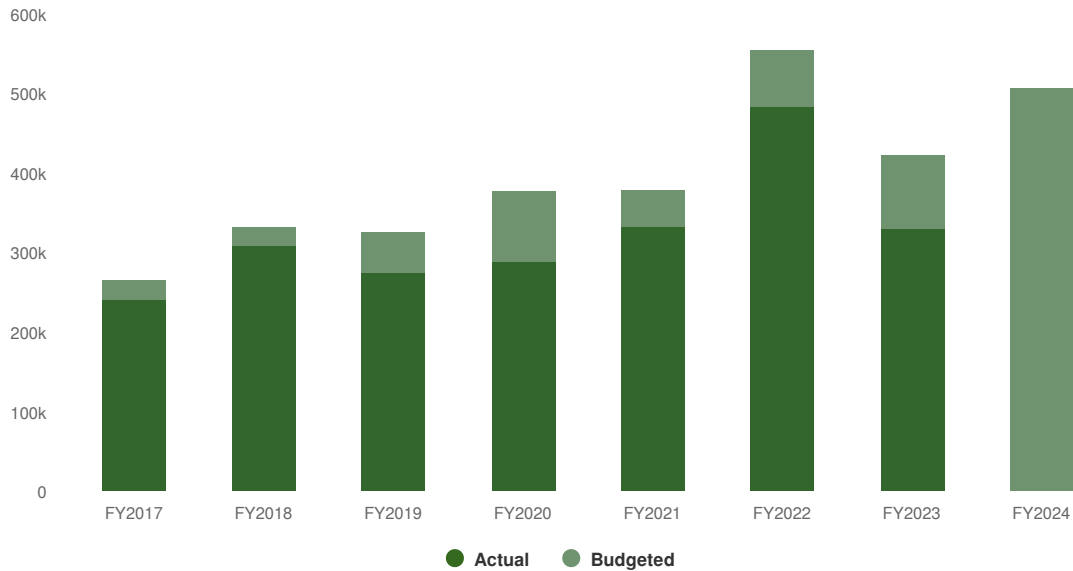
### FY 2022-23 Major Objectives Accomplished

- Replace aged coolers for the Airport Hangars
- Constructed break room facility at HSB
- Continue improved response time for all facility needs.
- Maintained facilities while reducing operation cost
- Replace old service van with new service truck.
- Utilize grants for continued Courthouse security upgrades.
- Established training expectations for all employees
- Remodeled the Courthouse Clerks area with security upgrades
- Established standard operation procedures for all employees.
- Improved response time for all facility needs.

## Expenditures Summary

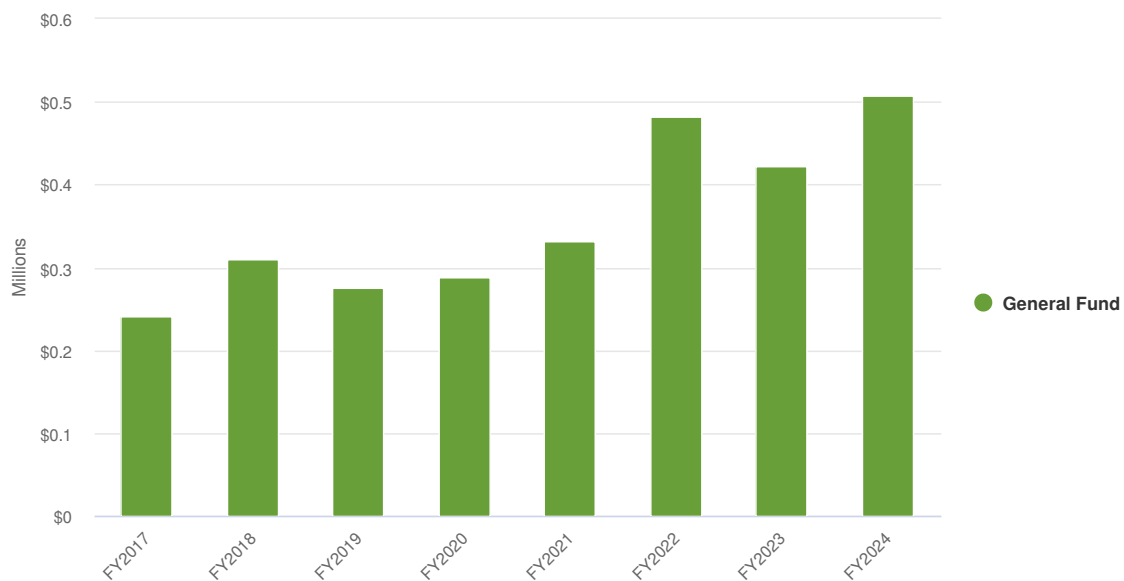
**\$508,071** **\$85,904**  
(20.35% vs. prior year)

### Building Maintenance Proposed and Historical Budget vs. Actual



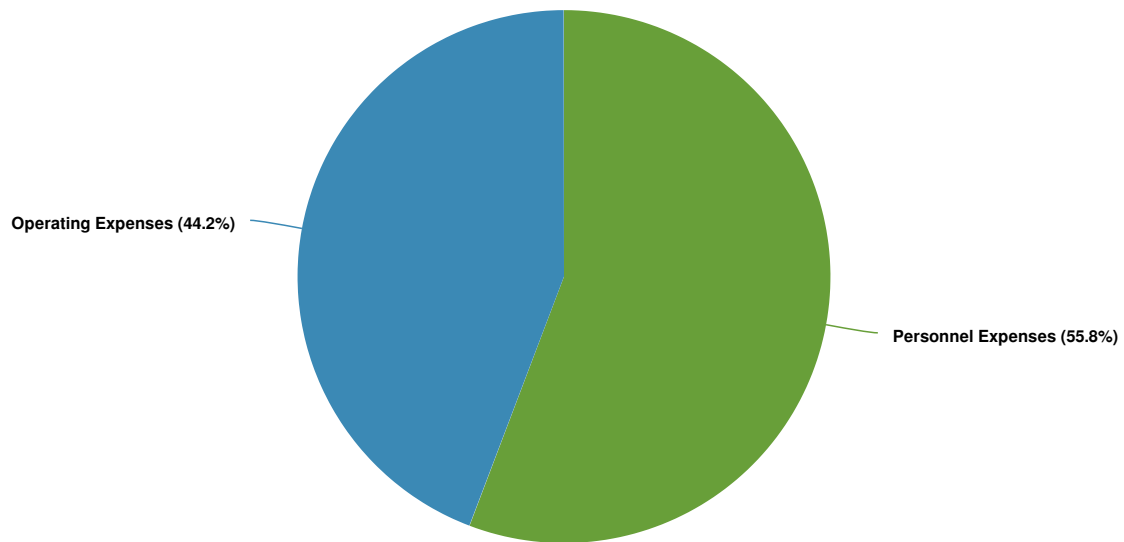
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

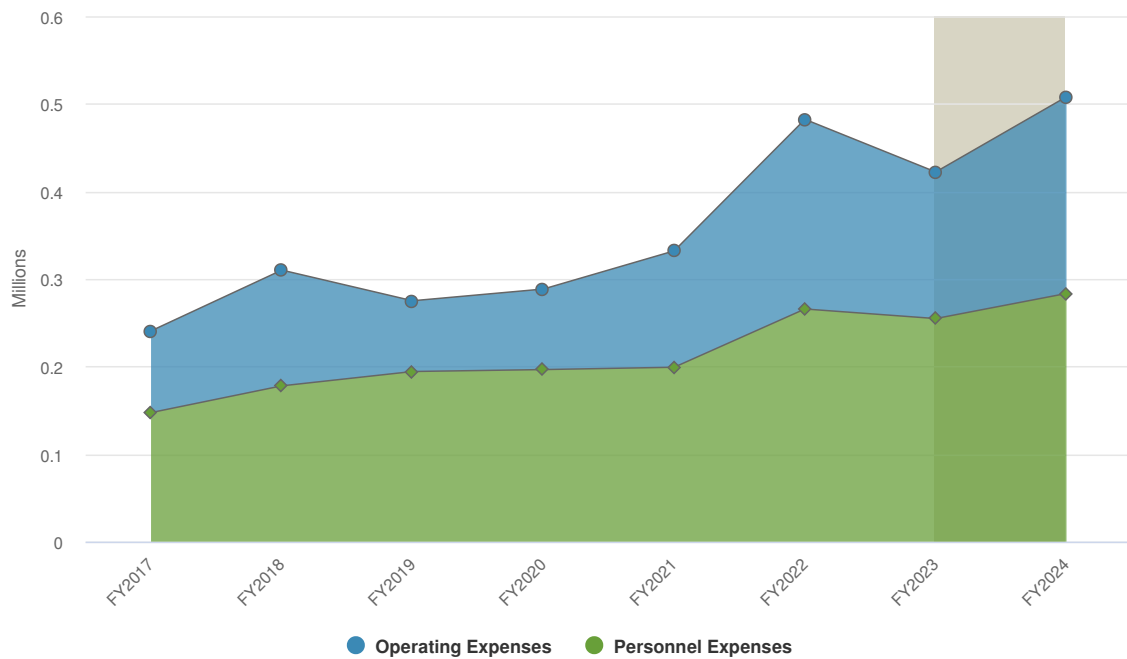


# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.



Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Medical Insurance - Increase of \$18K to budget for vacant position at the highest cost and based on benefits selected in FY2023.
- Facilities Maintenance - Increase of 25K for Police Dispatch floor repair.
- HVAC Expenses - Previous line item not used. Budgeted \$25K for replacement of three units.
- Construction - Previous line item not used. Budgeted \$10K for office remodel and safety improvements.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Public Works</b>						
SALARIES	10-457-1101	\$132,511	\$176,900	\$171,185	\$178,506	4.3%
OVERTIME	10-457-1105	\$2,136	\$2,785	\$1,963	\$2,049	4.4%
INDUSTRIAL INSURANCE	10-457-1201	\$4,944	\$6,685	\$6,383	\$7,403	16%
MEDICAL INSURANCE	10-457-1202	\$33,018	\$44,507	\$41,226	\$59,451	44.2%
FICA	10-457-1203	\$10,078	\$13,326	\$12,928	\$13,812	6.8%
ASRS	10-457-1204	\$16,463	\$21,485	\$21,072	\$22,190	5.3%
<b>Total Public Works:</b>		<b>\$199,150</b>	<b>\$265,688</b>	<b>\$254,757</b>	<b>\$283,411</b>	<b>11.2%</b>
<b>Total Personnel Expenses:</b>		<b>\$199,150</b>	<b>\$265,688</b>	<b>\$254,757</b>	<b>\$283,411</b>	<b>11.2%</b>
<b>Operating Expenses</b>						
<b>Public Works</b>						
OPERATING SUPPLIES	10-457-2101	\$2,082	\$2,940	\$2,000	\$2,000	0%
UNIFORM ALLOWANCE	10-457-2102	\$1,110	\$1,412	\$1,500	\$1,750	16.7%
SAFETY SUPPLIES	10-457-2103	\$323	\$565	\$500	\$500	0%
CLOTHING ALLOWANCE	10-457-2104	\$400	\$647	\$500	\$500	0%
JANITORIAL SUPPLIES	10-457-2105	\$15,941	\$17,720	\$22,000	\$22,000	0%
BUILDING MATERIALS	10-457-2110	\$245	\$86	\$3,000	\$3,000	0%
EQUIPMENT REPAIR/MAINTENANCE	10-457-2115	\$6,377	\$9,642	\$12,500	\$12,500	0%
OFFICE EQUIPMENT LEASES	10-457-2120	\$89	\$0	\$0	\$0	0%
CELL PHONES	10-457-2402		\$0	\$660	\$660	0%
CONTRACT SERVICES	10-457-2590	\$18,594	\$14,106	\$24,750	\$24,750	0%
TRAVEL, MEALS AND SCHOOLS	10-457-2700	\$0	\$1,249	\$0	\$2,000	N/A
FACILITIES MAINTENANCE	10-457-2850	\$87,758	\$168,231	\$100,000	\$125,000	25%
HVAC EXPENSES	10-457-2900	\$0	\$0	\$0	\$20,000	N/A
CONSTRUCTION	10-457-9925	\$0	\$0	\$0	\$10,000	N/A
<b>Total Public Works:</b>		<b>\$132,919</b>	<b>\$216,598</b>	<b>\$167,410</b>	<b>\$224,660</b>	<b>34.2%</b>
<b>Total Operating Expenses:</b>		<b>\$132,919</b>	<b>\$216,598</b>	<b>\$167,410</b>	<b>\$224,660</b>	<b>34.2%</b>
<b>Total Expense Objects:</b>		<b>\$332,069</b>	<b>\$482,286</b>	<b>\$422,167</b>	<b>\$508,071</b>	<b>20.3%</b>

# Central Garage

## Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>448 Central Garage</b>						
Auto Technician	1.00	1.00	1.00	1.00	0.00	-1.00
Foreman	0.00	0.00	0.00	0.00	1.00	1.00
Heavy Equipment Technician	1.00	1.00	1.00	1.00	1.00	0.00
<b>Division Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

### PURPOSE

To ensure the safety of all vehicles and equipment pieces used by City departments.

### DEPARTMENT DESCRIPTION

The Central Garage is responsible for the repair and maintenance of all light and heavy vehicles and equipment in the City fleet. Department personnel consist of a heavy equipment mechanic and an ASE certified senior auto tech. Duties are assigned and funded per department and vehicle and equipment type. The Central Garage is responsible for the General Services Fleet, Airport vehicles and equipment, and Street Department vehicles and equipment that are funded by Fund 15 (Highway User Revenue Fund - HURF). Mechanics also service and maintain the emergency generators for the Public Safety building, Magistrate Court building and City Hall; and the generators required for IT and communications and airport lighting and communication.

### DEPARTMENTAL ACTIVITIES

- Provide preventive maintenance and repair to 64 vehicles, 18 heavy trucks, 14 tractors and mowers, 3 emergency generators, 10 heavy equipment pieces and 84 pieces of small machinery.
- Provide machinist and welding services for the City.
- Provide contract fuel services for the City fleet.
- Assist City departments with new vehicle and equipment purchases through State contract/co-op purchasing agreements

### FY 2023-24 Priorities

- Develop recently acquired facility to meet current city demands.
- Continue to support fleet services for all of the city departments.
- Purchase a new mechanic's service vehicle.
- Utilized iWorQ program for fleet maintenance management.
- continue to provide preventive maintenance and repair to 72 vehicles, 18 heavy trucks, 14 tractors and mowers, 3 emergency generators, 10 heavy equipment

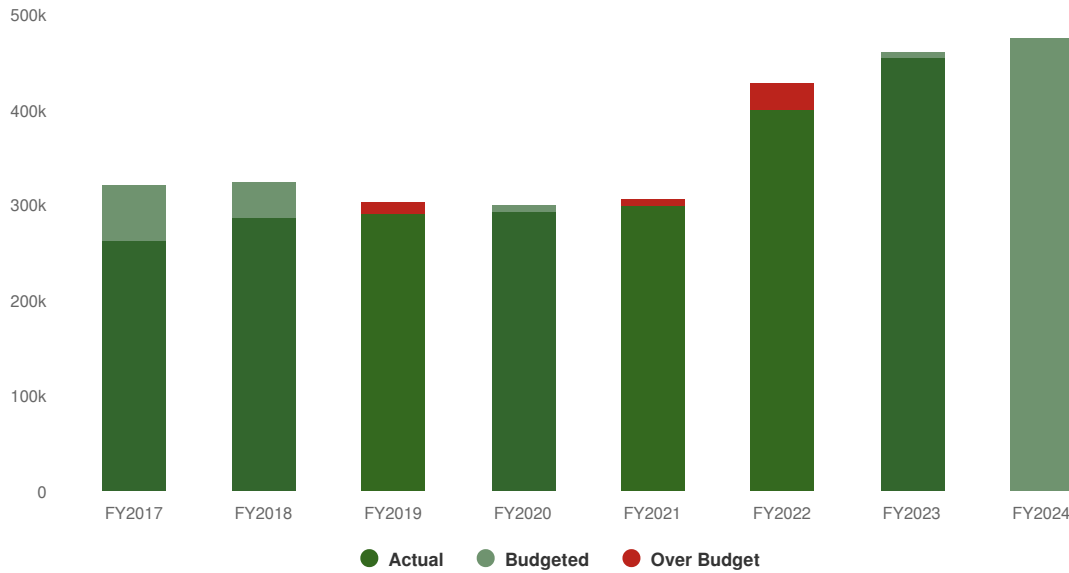
### FY 2022-23 Major Objectives Accomplished

- Filled mechanic vacancy.
- Upgraded hvac and diagnostic equipment
- Purchased a new facility.
- Provided preventive maintenance and repair to 72 vehicles, 18 heavy trucks, 14 tractors and mowers, 3 emergency generators, 10 heavy equipment pieces and 84 pieces of small machinery.
- Increased budget to adequately support city fleet needs.

## Expenditures Summary

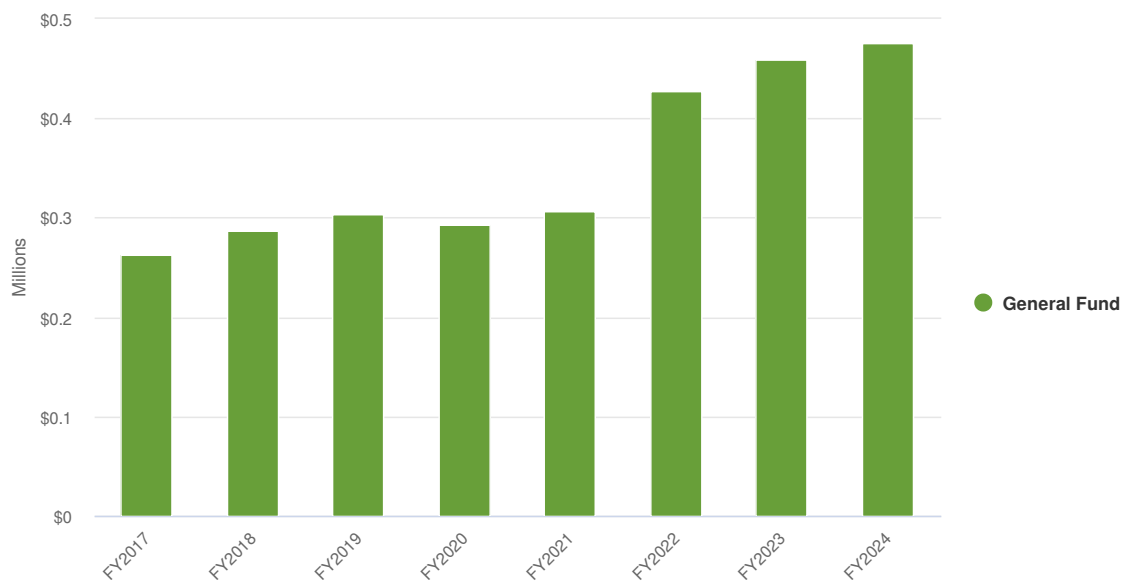
**\$475,271** **\$15,362**  
(3.34% vs. prior year)

### Central Garage Proposed and Historical Budget vs. Actual



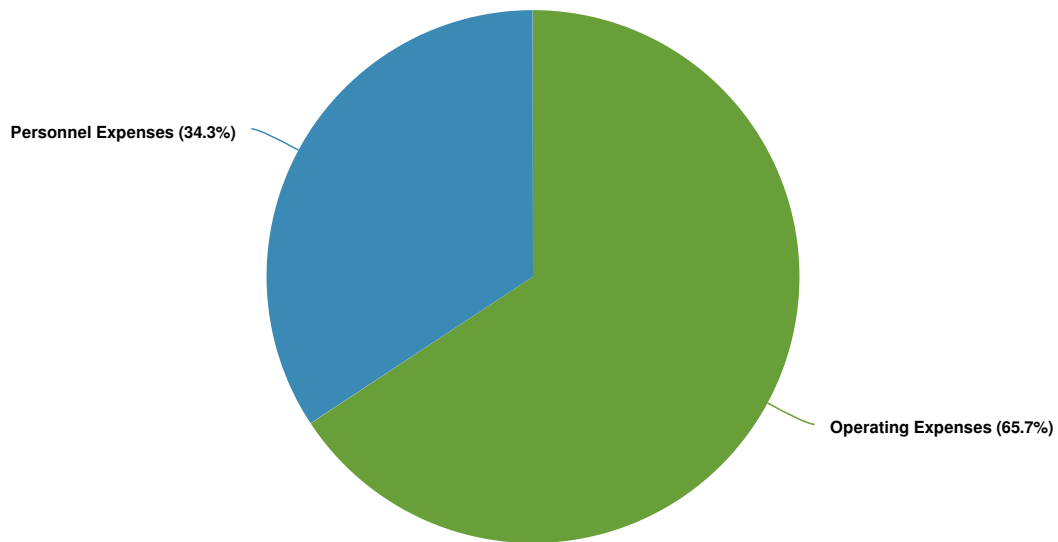
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

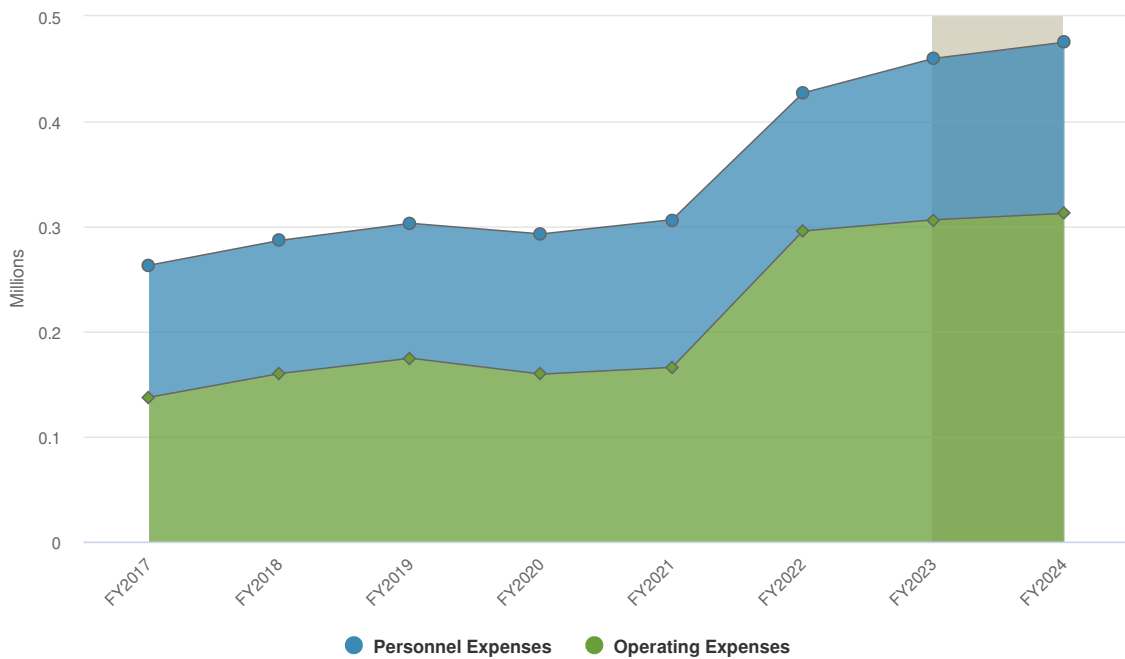


## Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Contract Services - Decrease of \$85K for termination of lease for Public Works.
- Fuel - Increase of \$30,000 for increased travel, fuel costs and growing fleet.
- Vehicle Repair/Maintenance - Increase of \$10K for increase in auto parts.
- Heavy Equipment Repair - Increase of \$10K for repair and servicing for dozers, grader, and backhoe.
- Tires- Increase of \$10K for backhoe tire and schedule maintenance.
- Future Capital Purchases - Line item not previously used. Budgeted \$6K for a new compressor.
- Capital Equipment - Line item not previously used. Budgeted \$16K for a new scanner.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Public Works</b>						
SALARIES	10-448-1101	\$98,468	\$94,183	\$110,600	\$121,867	10.2%
OVERTIME	10-448-1105	\$10	\$27	\$1,269	\$527	-58.4%
INDUSTRIAL INSURANCE	10-448-1201	\$2,764	\$3,102	\$3,178	\$330	-89.6%
MEDICAL INSURANCE	10-448-1202	\$20,605	\$15,341	\$16,473	\$15,740	-4.4%
FICA	10-448-1203	\$7,160	\$6,995	\$8,475	\$9,363	10.5%
ASRS	10-448-1204	\$11,588	\$11,683	\$13,614	\$15,042	10.5%
<b>Total Public Works:</b>		<b>\$140,595</b>	<b>\$131,330</b>	<b>\$153,609</b>	<b>\$162,871</b>	<b>6%</b>
<b>Total Personnel Expenses:</b>		<b>\$140,595</b>	<b>\$131,330</b>	<b>\$153,609</b>	<b>\$162,871</b>	<b>6%</b>
<b>Operating Expenses</b>						
<b>Public Works</b>						
OPERATING SUPPLIES	10-448-2101	\$344	\$254	\$500	\$500	0%
UNIFORM ALLOWANCE	10-448-2102	\$553	\$543	\$600	\$700	16.7%
CLOTHING ALLOWANCE	10-448-2104	\$200	\$200	\$200	\$300	50%
EQUIPMENT REPAIR/MAINTENANCE	10-448-2115	\$0	\$0	\$1,000	\$3,000	200%
CONTRACT SERVICES	10-448-2590	\$34,414	\$84,678	\$87,000	\$2,000	-97.7%
FUEL	10-448-2601	\$81,201	\$134,813	\$150,000	\$180,000	20%
VEHICLE REPAIR/MAINTENANCE	10-448-2603	\$20,513	\$33,931	\$30,000	\$40,000	33.3%
OIL	10-448-2607	\$2,676	\$7,508	\$7,000	\$9,100	30%
HEAVY EQUIPMENT REPAIR	10-448-2608	\$21,109	\$23,656	\$20,000	\$30,000	50%
TIRES	10-448-2610	\$4,795	\$10,077	\$10,000	\$20,000	100%
TRAVEL, MEALS AND SCHOOLS	10-448-2700	\$16	\$0	\$0	\$4,000	N/A
SUBSCRIPTIONS/MEMBERSHIPS	10-448-2804	\$0	\$0	\$0	\$1,300	N/A
FUTURE CAPITAL PURCHASES	10-448-9901	\$0	\$0	\$0	\$5,500	N/A
CAPITAL EQUIPMENT	10-448-9904	\$0	\$0	\$0	\$16,000	N/A
<b>Total Public Works:</b>		<b>\$165,822</b>	<b>\$295,660</b>	<b>\$306,300</b>	<b>\$312,400</b>	<b>2%</b>
<b>Total Operating Expenses:</b>		<b>\$165,822</b>	<b>\$295,660</b>	<b>\$306,300</b>	<b>\$312,400</b>	<b>2%</b>
<b>Total Expense Objects:</b>		<b>\$306,417</b>	<b>\$426,990</b>	<b>\$459,909</b>	<b>\$475,271</b>	<b>3.3%</b>

# Highway User Revenue Fund

## Department Description

### PURPOSE

To provide the operation and maintenance of city streets, storm drains, traffic signals, lighting in conjunction with Page Utility.

### DEPARTMENT DESCRIPTION

The Street Department is responsible for the maintenance and repair of City streets, parking lots, sidewalks and storm drainage. The department is funded by Highway User Revenue Fund which is distributed between street maintenance operations and capital improvement. Areas include asphalt and concrete maintenance, traffic markings, signs and signals, snow and ice control, street sweeping, maintaining storm drains, weed abatement, as well as providing limited landfill operations. The Street Department provides all heavy equipment and heavy truck operations for the City and assists other departments with their needs as well as providing for the maintenance needs of the City's landfill post closure requirements.

### DEPARTMENTAL ACTIVITIES

- Maintain approximately 51 miles of streets, adjoining sidewalks, and parking lots.
- Maintain storm drains and drainage channels.
- Provide interdepartmental heavy equipment/trucking activities including landfill operations.
- Maintain markings, signage, and traffic signals in accordance with the Federal Highway Administration's Manual of Uniform Traffic Control Devices.
- Support various other City Departments with various equipment and material needs.

### FY 2023-24 Priorities

- Maintain Street with a 90% satisfaction rating.
- Train employees in modern use of new equipment.
- complete design and construction of the stormwater crossing at Newburn Rd.
- Assist in the move of Public Works into a new facility.
- Shut down need for Dolan Field site
- Construct Vista Ave sidewalk improvements.

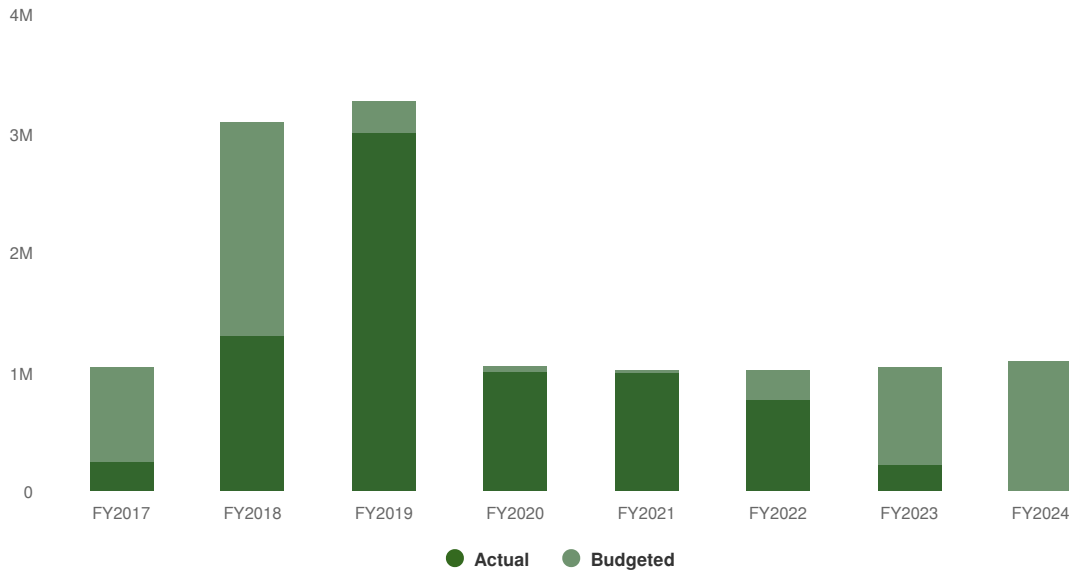
### FY 2022-23 Major Objectives Accomplished

- Adapted and completed sidewalk repairs in house.
- Maintained street conditions in the 90th percentile range.
- Complete design and construction of the Stormwater crossing on Newburn Rd.
- Complete construction of the Stormwater crossing on Haul Rd.
- Assisted in moving the central garage into a new lease facility.

## Expenditures Summary

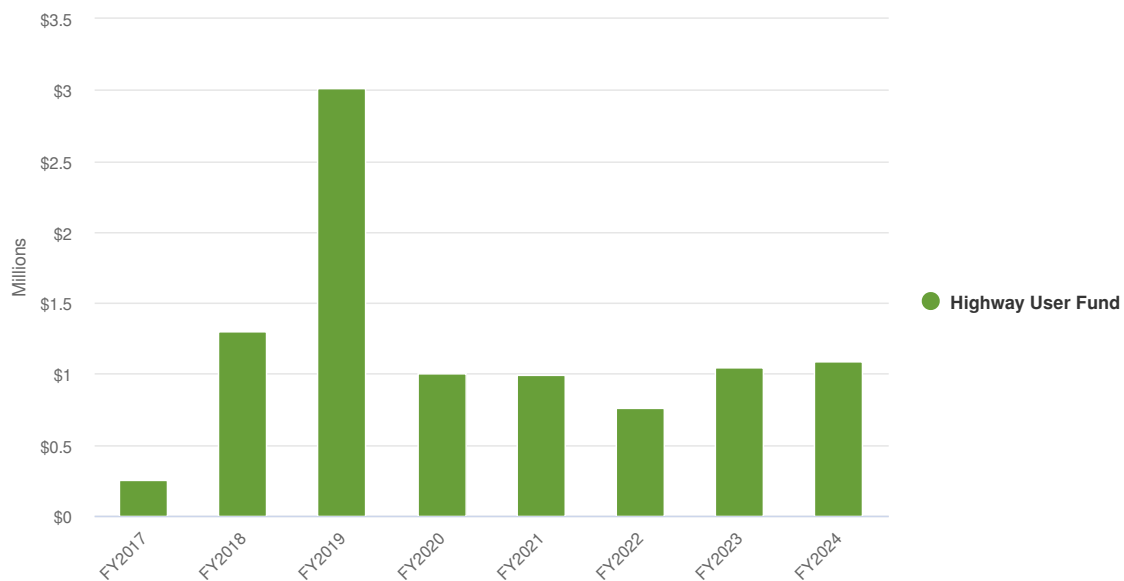
**\$1,089,416** **\$42,150**  
(4.02% vs. prior year)

### Highway User Revenue Fund Proposed and Historical Budget vs. Actual



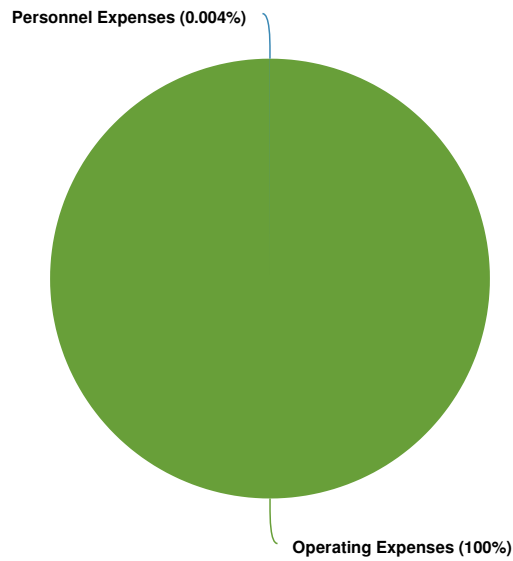
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

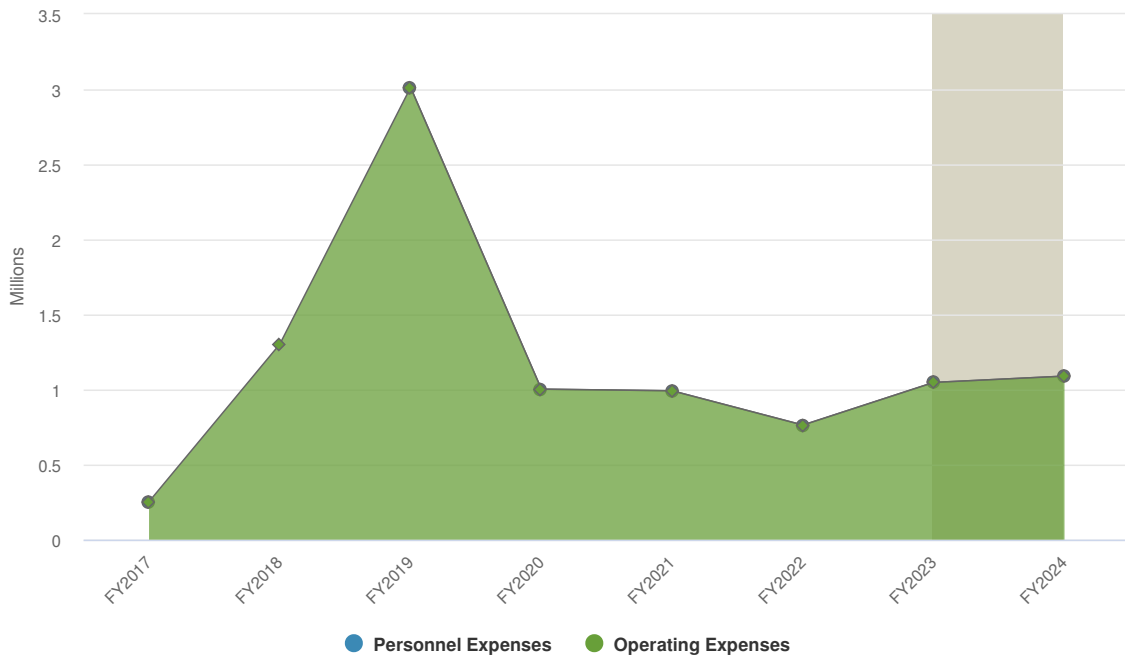


# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.



Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Street Lighting - Increase of \$53K in anticipation of 42% utility costs.
- Fuel - Increase of \$12K to cover city-wide fuel expenses.
- Transfers to Capital Projects - Decrease of \$26,000. No planned purchases for FY2024 to cover.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Public Works</b>						
FICA	15-459-1203	\$46	\$8	\$46	\$46	0%
<b>Total Public Works:</b>		<b>\$46</b>	<b>\$8</b>	<b>\$46</b>	<b>\$46</b>	<b>0%</b>
<b>Total Personnel Expenses:</b>		<b>\$46</b>	<b>\$8</b>	<b>\$46</b>	<b>\$46</b>	<b>0%</b>
<b>Operating Expenses</b>						
<b>Public Works</b>						
TRANSFERS TO CAPITAL PROJECTS	15-459-9720	\$16,000	\$0	\$26,000	\$0	-100%
OPERATING SUPPLIES	15-459-2101	\$9,415	\$9,344	\$10,000	\$10,500	5%
UNIFORM ALLOWANCE	15-459-2102	\$1,667	\$1,690	\$1,800	\$1,950	8.3%
SAFETY SUPPLIES	15-459-2103	\$1,303	\$1,056	\$3,500	\$3,500	0%
CLOTHING ALLOWANCE	15-459-2104	\$500	\$100	\$600	\$600	0%
STREET REPAIR	15-459-2114	\$798,646	\$584,525	\$800,000	\$800,000	0%
SIDEWALK, CURB AND GUTTER	15-459-2117	\$12,426	\$15,096	\$35,000	\$35,000	0%
STREET LIGHTING	15-459-2118	\$123,992	\$124,033	\$125,000	\$177,500	42%
CELL PHONES	15-459-2402	\$0	\$0	\$1,320	\$1,320	0%
CONTRACT SERVICES	15-459-2590	\$0	\$0	\$10,000	\$10,000	0%
FUEL	15-459-2601	\$16,854	\$20,418	\$18,000	\$30,000	66.7%
VEHICLE REPAIR/MAINTENANCE	15-459-2603	\$9,772	\$5,281	\$15,000	\$16,000	6.7%
TRAVEL, MEALS AND SCHOOLS	15-459-2700	\$1,050	\$1,785	\$1,000	\$2,000	100%
RENTALS	15-459-2801	\$0	\$0	\$0	\$1,000	N/A
<b>Total Public Works:</b>		<b>\$991,626</b>	<b>\$763,327</b>	<b>\$1,047,220</b>	<b>\$1,089,370</b>	<b>4%</b>
<b>Total Operating Expenses:</b>		<b>\$991,626</b>	<b>\$763,327</b>	<b>\$1,047,220</b>	<b>\$1,089,370</b>	<b>4%</b>
<b>Total Expense Objects:</b>		<b>\$991,672</b>	<b>\$763,335</b>	<b>\$1,047,266</b>	<b>\$1,089,416</b>	<b>4%</b>

# Airport

## Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>489 Airport</b>						
Administrative Assistant	0.49	0.49	1.00	1.00	1.00	0.00
Director Of Public Works	0.00	0.00	0.35	0.35	0.35	0.00
Maintenance Worker	1.00	1.00	1.00	1.00	1.00	0.00
<b>Division Total</b>	<b>1.49</b>	<b>1.49</b>	<b>2.35</b>	<b>2.35</b>	<b>2.35</b>	<b>0.00</b>

## Department Description

### PURPOSE

To ensure the airport meets all Federal Aviation Administration (FAA) and Arizona Department of Transportation (ADOT) Aeronautics rules and regulations.

### DEPARTMENT DESCRIPTION

Page Municipal Airport is a commercial service airport owned by the City of Page. The facility is situated on a 536-acre parcel bordering Lake Powell. Full airline services FBO's, charter service and air tours are offered. Aircraft Rescue Fire Fighting (ARFF) with index A capability is available with prior permission of Airport Management.

### DEPARTMENTAL ACTIVITIES

- Ensure that the facility is safe and free of hazards.
- Ensure preventive maintenance is performed on a timely basis and that communication facilities are operable.
- Ensure that all rental contracts are properly administered.
- Oversee capital improvements and administer grants.

### GOALS & OBJECTIVES

- Provide scheduled maintenance of terminal, hangars, and airport to maximize the life of the public's investment.

### FY 2023-24 Priorities

- Maintain Commercial Alternative Essential Air Service through 2025.
- Complete Taxiway Safety area improvements (C-II).
- Design and construct new TSA waiting room in terminal.
- Remodel terminal for better flow and occupancy.
- Extend runway safety areas.
- Closure of runway 7/25

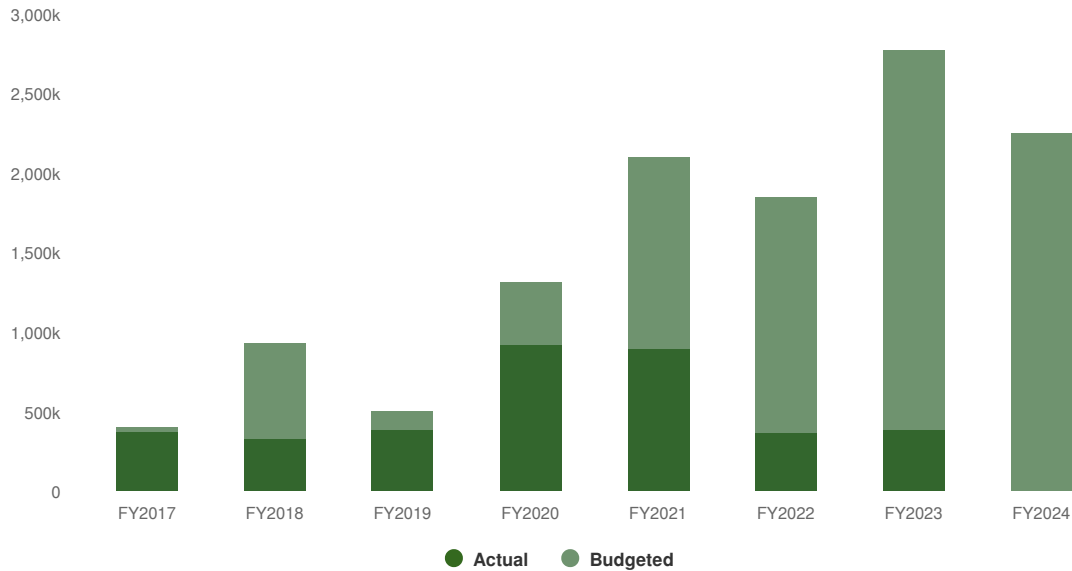
### FY 2022-23 Major Objectives Accomplished

- Extended Alternative Essential Air Service flight service through FY25.
- Developed new hangar spaces and assisted in construction.
- Developed plan to achieve City Council Strategies.

## Expenditures Summary

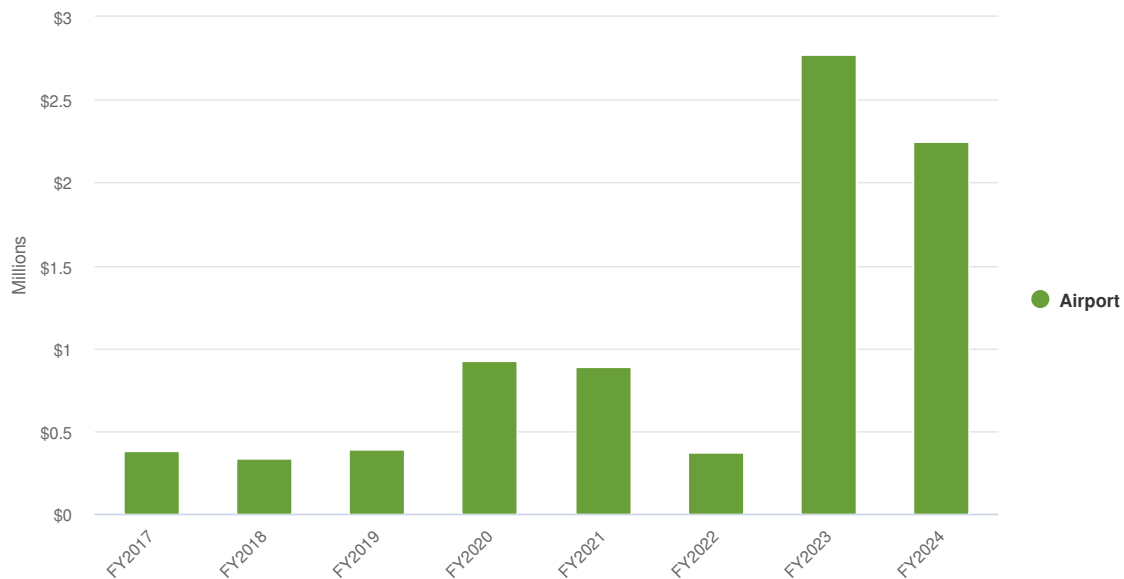
**\$2,250,406** **-\$518,975**  
(-18.74% vs. prior year)

### Airport Proposed and Historical Budget vs. Actual



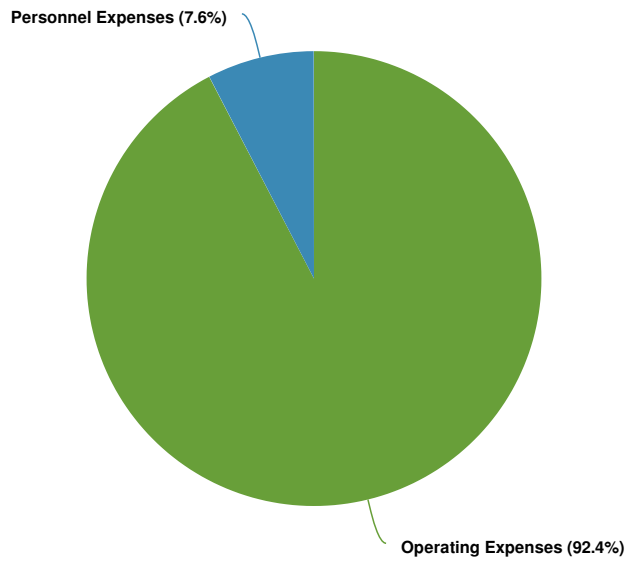
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

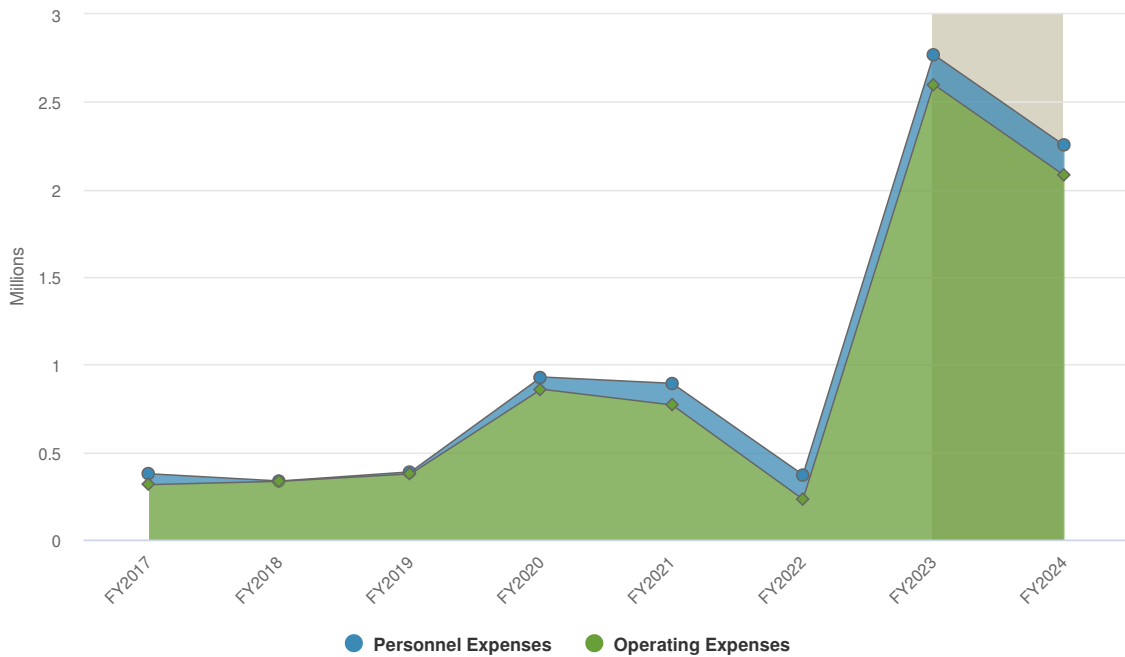


# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2023 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Utilities - Increase of \$29K for anticipated 40% utility costs.
- Vehicle Repair/Maintenance - Increase of \$6K for annual servicing of all field equipment and generator servicing.
- Contract Services - Budget increase of 18.3% or approximately \$8,000. Cover three year Stormwater Pollution Prevention Plan review and annual audit costs.
- Transfer to Capital Fund - Decrease of \$100K based on budgeted capital expenses to cover.
- Transfer to General Fund - Increase of \$54K based on budgeted personnel costs. Cover salary allotment of General Fund employees.
- CARES Act Expenses - Decrease of \$500K based on allowable expenses.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Public Works</b>						
SALARIES	46-489-1101	\$90,094	\$103,338	\$120,919	\$128,058	5.9%
OVERTIME	46-489-1105	\$0	\$555	\$462	\$620	34.1%
INDUSTRIAL INSURANCE	46-489-1201	\$4,126	\$1,570	\$2,349	\$2,714	15.6%
MEDICAL INSURANCE	46-489-1202	\$13,874	\$14,030	\$22,852	\$14,405	-37%
FICA	46-489-1203	\$6,677	\$7,772	\$9,086	\$9,844	8.3%
ASRS	46-489-1204	\$8,794	\$12,873	\$14,772	\$15,815	7.1%
<b>Total Public Works:</b>		<b>\$123,564</b>	<b>\$140,137</b>	<b>\$170,440</b>	<b>\$171,456</b>	<b>0.6%</b>
<b>Total Personnel Expenses:</b>		<b>\$123,564</b>	<b>\$140,137</b>	<b>\$170,440</b>	<b>\$171,456</b>	<b>0.6%</b>
<b>Operating Expenses</b>						
<b>Public Works</b>						
TRANSFER TO DEBT SERVICE	46-489-9718	\$201,759	\$0	\$0	\$0	0%
TRANSFER TO CAPITAL FUND	46-489-9719	\$224,862	\$21,878	\$1,150,000	\$1,050,000	-8.7%
OPERATING SUPPLIES	46-489-2101	\$1,434	\$258	\$500	\$500	0%
UNIFORM ALLOWANCE	46-489-2102	\$0	\$380	\$600	\$900	50%
CLOTHING ALLOWANCE	46-489-2104	\$0	\$235	\$200	\$300	50%
EQUIPMENT REPAIR/MAINTENANCE	46-489-2115	\$1,811	\$4,084	\$500	\$500	0%
OFFICE EQUIPMENT LEASES	46-489-2119	\$1,704	\$1,530	\$1,600	\$1,600	0%
BUILDINGS REPAIR & MAINTENANCE	46-489-2125	\$5,049	\$59,897	\$60,000	\$55,000	-8.3%
CELL PHONES	46-489-2402	\$0	\$0	\$1,100	\$1,100	0%
UTILITIES	46-489-2404	\$63,965	\$63,304	\$75,000	\$103,500	38%
CONTRACT SERVICES	46-489-2590	\$25,798	\$22,852	\$48,500	\$49,650	2.4%
FUEL	46-489-2601	\$3,918	\$4,960	\$4,000	\$4,000	0%
VEHICLE REPAIR/MAINTENANCE	46-489-2603	\$1,024	\$2,053	\$2,000	\$8,000	300%
TRAVEL, MEALS AND SCHOOLS	46-489-2700	\$9,723	\$14,503	\$20,000	\$21,000	5%
SUBSCRIPTIONS/MEMBERSHIPS	46-489-2804	\$85	\$0	\$1,250	\$1,250	0%
AIRFIELD MAINTENANCE	46-489-2820	\$18,343	\$8,567	\$7,500	\$8,250	10%
TRANSFER TO GENERAL FUND	46-489-9715		\$0	\$205,191	\$259,900	26.7%
LIABILITY & PROPERTY INSURANCE	46-489-9850	\$5,865	\$5,865	\$6,000	\$6,000	0%
MISC EXPENSE	46-489-9862	\$0	\$0	\$0	\$7,500	N/A
CARES ACT EXPENSES	46-489-9900	\$203,703	\$19,991	\$1,015,000	\$500,000	-50.7%
<b>Total Public Works:</b>		<b>\$769,044</b>	<b>\$230,357</b>	<b>\$2,598,941</b>	<b>\$2,078,950</b>	<b>-20%</b>
<b>Total Operating Expenses:</b>		<b>\$769,044</b>	<b>\$230,357</b>	<b>\$2,598,941</b>	<b>\$2,078,950</b>	<b>-20%</b>
<b>Total Expense Objects:</b>		<b>\$892,608</b>	<b>\$370,494</b>	<b>\$2,769,381</b>	<b>\$2,250,406</b>	<b>-18.7%</b>

## Perpetual Care/Cemetery

### Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>456 Cemetery</b>						
Maintenance Worker	0.00	0.00	0.00	1.00	1.00	0.00
<b>Division Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

### Department Description

#### PURPOSE

To provide quality, cost-efficient support services for the public, bereaved families, and death care service providers.

#### DEPARTMENT DESCRIPTION

The Perpetual Care Cemetery Fund provides materials for services and maintenance of cemetery grounds as well as improvements to those grounds and equipment. Park Maintenance personnel perform maintenance and interment services.

#### DEPARTMENTAL ACTIVITIES

- Provide cemetery interment services.
- Establish schedules, and methods for the operation and maintenance of the cemetery.
- Implement and monitor policies and procedures.

#### GOALS & OBJECTIVES

- Provide well maintained grounds.
- Provide quality and compassionate support services.

#### FY 2023-24 Priorities

- Complete parking lot expansion.
- Pave roads around existing plot gardens.
- Expand into the western cemetery land
- Hire new PTE's to assist in seasonal maintenance

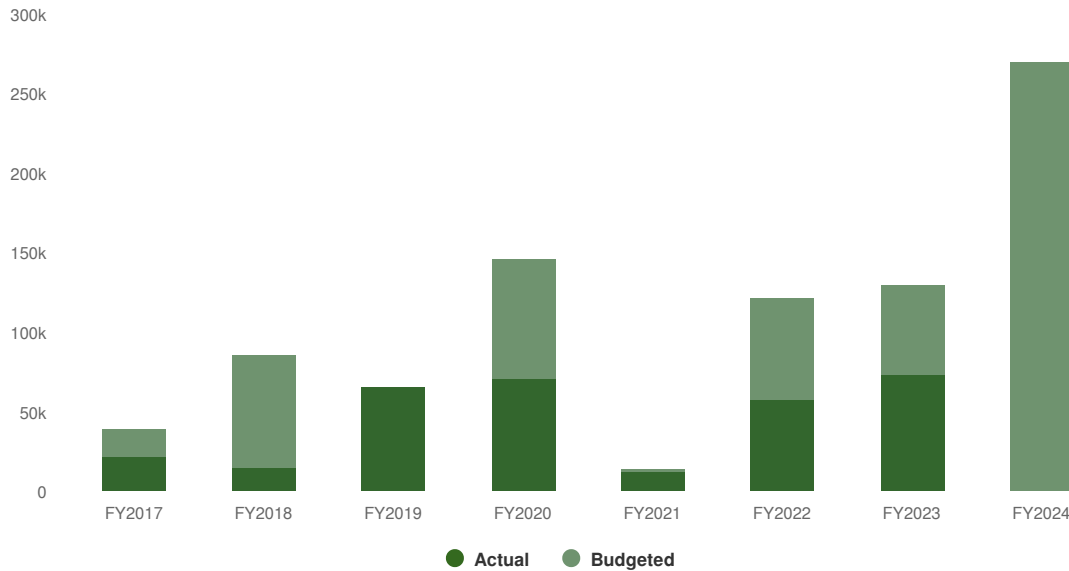
#### FY 2022-23 Major Objectives Accomplished

- Secured budget to construct new storage facility.

## Expenditures Summary

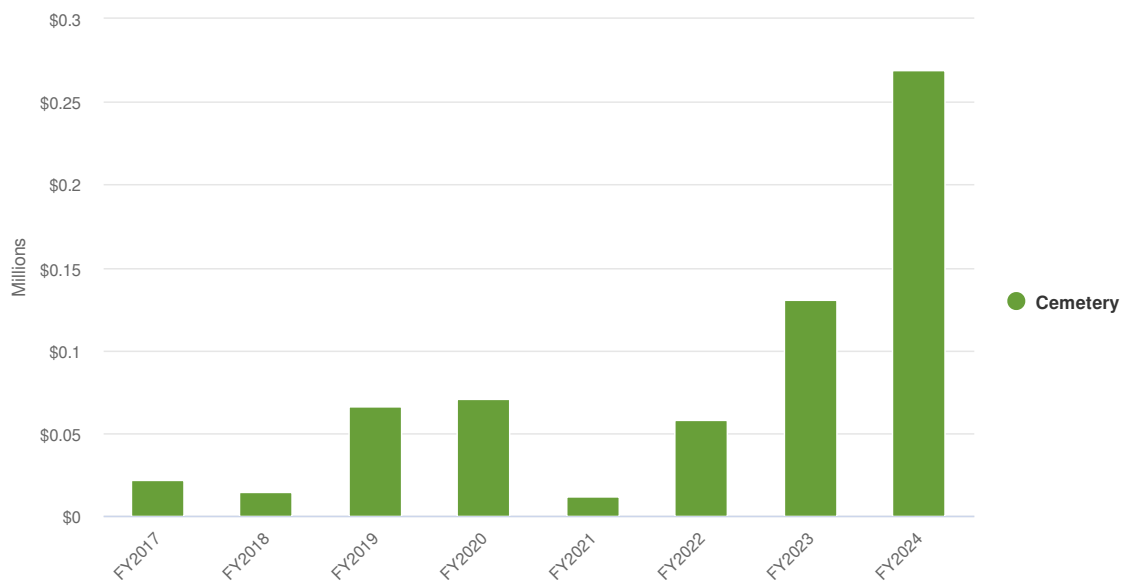
**\$269,446** **\$139,185**  
(106.85% vs. prior year)

### Perpetual Care/Cemetery Proposed and Historical Budget vs. Actual



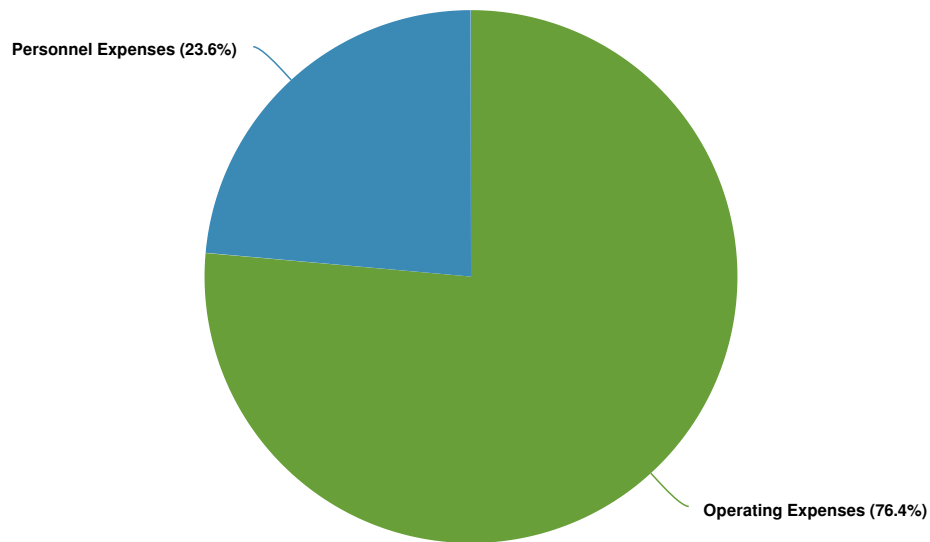
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

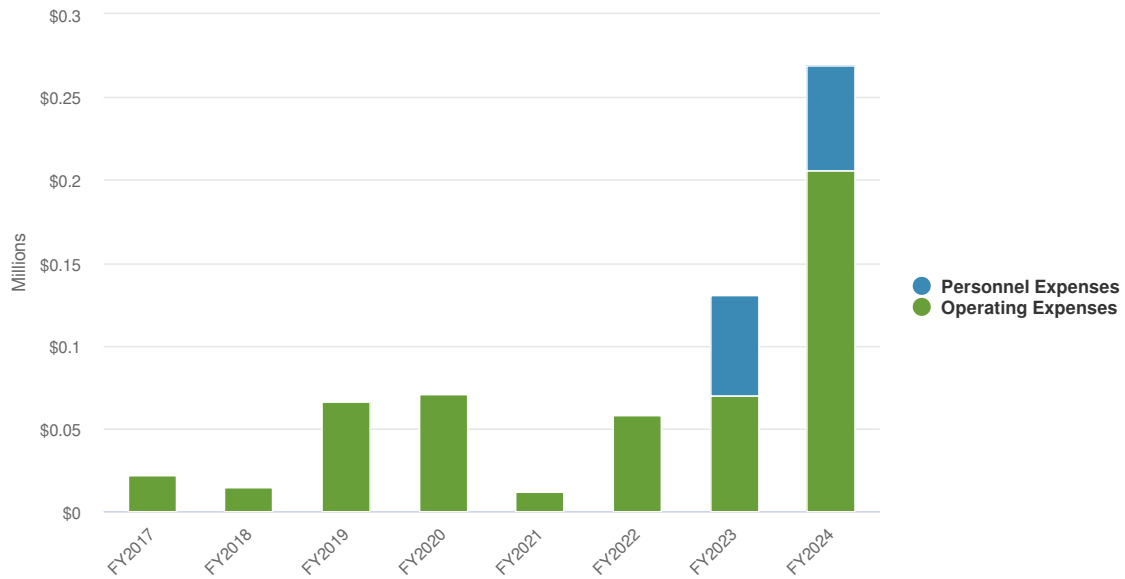


## Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type





Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

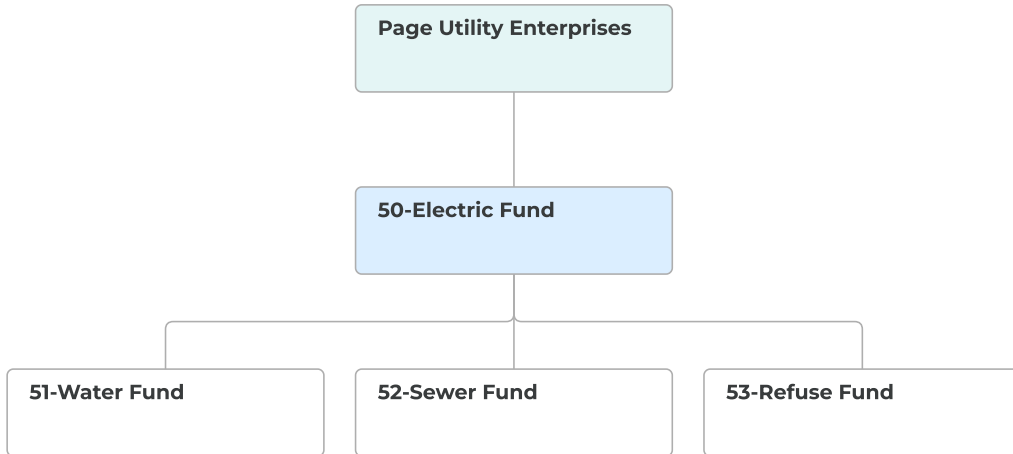
- Transfer to Capital Fund - Increase of \$135K to cover costs of budgeted capital projects.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects						
Personnel Expenses						
Public Works						
SALARIES	57-456-1101		\$0	\$42,145	\$43,670	3.6%
OVERTIME	57-456-1105		\$0	\$468	\$1,260	169.2%
INDUSTRIAL INSURANCE	57-456-1201		\$0	\$1,571	\$1,842	17.3%
MEDICAL INSURANCE	57-456-1202		\$0	\$8,173	\$7,815	-4.4%
FICA	57-456-1203		\$0	\$3,218	\$3,437	6.8%
ASRS	57-456-1204		\$0	\$5,186	\$5,522	6.5%
Total Public Works:			\$0	\$60,761	\$63,546	4.6%
Total Personnel Expenses:			\$0	\$60,761	\$63,546	4.6%
Operating Expenses						
Public Works						
TRANSFER TO CAPITAL FUND	57-456-9650	\$0	\$44,460	\$55,000	\$190,000	245.5%
MISC EXPENSE	57-456-9690	\$7,107	\$7,782	\$7,500	\$7,500	0%
UTILITIES	57-456-9925	\$4,733	\$5,691	\$7,000	\$8,400	20%
Total Public Works:		\$11,840	\$57,933	\$69,500	\$205,900	196.3%
Total Operating Expenses:		\$11,840	\$57,933	\$69,500	\$205,900	196.3%
Total Expense Objects:		\$11,840	\$57,933	\$130,261	\$269,446	106.9%

# Page Utility Enterprises

Bryan Hill  
General Manager

## Organizational Chart



## Department Full-Time Equivalents

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>Page Utility Enterprises</b>						
50-Electric	19.00	19.00	19.00	19.00	19.00	0.00
51-Water/52-Sewer	18.00	18.00	18.00	18.00	18.00	0.00
<b>Page Utility Enterprises Total</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>37.00</b>	<b>0.00</b>

# Page Utility Enterprises

## PURPOSE

Provide all our customers with utility services that are reliable, safe, and economical.

## DEPARTMENT DESCRIPTION

Page Utility Enterprises is comprised of four enterprise funds: Electric, Water, Sewer and Garbage. The Electric Fund is a not-for-profit public power entity, owned by the City of Page. It serves both residential and commercial customers within the corporate boundaries of the City of Page and serves the locations outside of corporate boundaries as far as Greenehaven, Marble Canyon, Wahweap, Lees Ferry, Cliff Dwellers & Vermillion Cliffs. The Water, Sewer and Garbage services are provided to our customers that reside within the corporate boundaries of the City of Page only.

## DEPARTMENTAL ACTIVITIES

- Provide metered electric and water services throughout the community.
- Provide weekly garbage service through a third-party company.
- Provide wastewater treatment of our sewer water within the community of Page, Arizona.

## GOALS & OBJECTIVES

- The Electric Fund strives to provide its customers with an electric service that is reliable, safe and economical.
- The Water Fund endeavors to satisfy customer demand for quality water that meets or exceeds the drinking water standards in sufficient quantities for domestic, commercial, and fire protection use.
- The Sewer Fund's mission is to collect and treat sewage safely with no cross contamination into the potable water supply.
- The Garbage Fund provides billing and administrative services for residential customers only. Garbage collection is contracted out to Republic Services which provides residential trash collection within the corporate boundaries of the City of Page. Commercial customers contract directly with Republic Services for their trash removal.

## FY 2023-2024 Priorities

- New regulators to be installed at two sites. Lead times for components meant that this could not be done in 2022-23.
- Continue to expand the capacity at the Water Treatment Plant.
- Carry out major refurbishment on a further two of the utility's six diesel generators.
- Replacing the large sewer pond 2A liner.

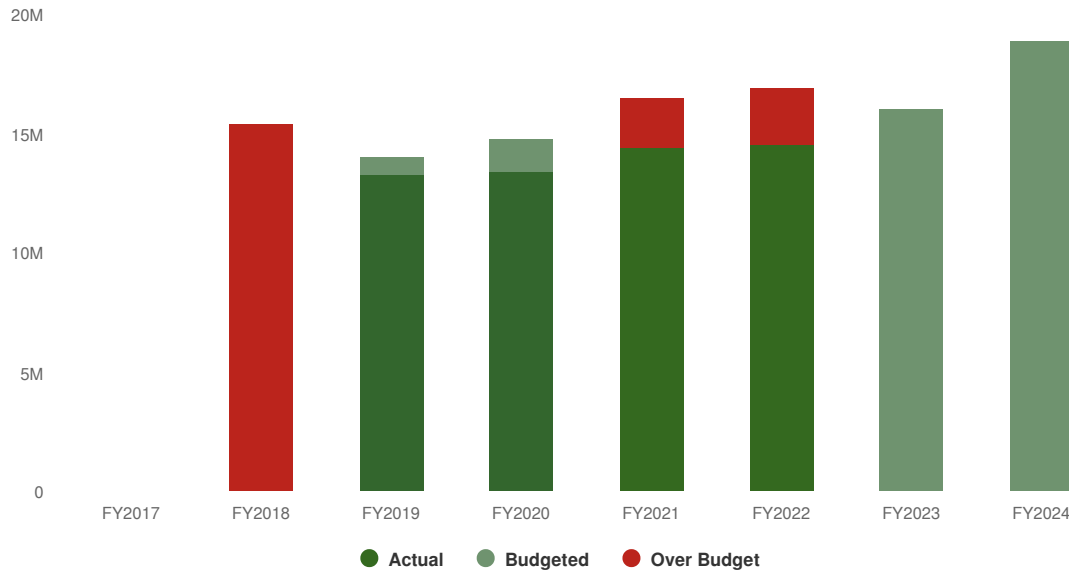
## FY 2022-23 Major Objectives Accomplished

- A conveyor belt system was added to the Waste Water Treatment plant squeeze press to complete its automation
- A further \$500,000 of direct buried electrical cable was replaced.
- Major refurbishment on two of the four diesel generators took place.
- Expansion of the capacity at the Water Treatment plant continued.

## Expenditures Summary

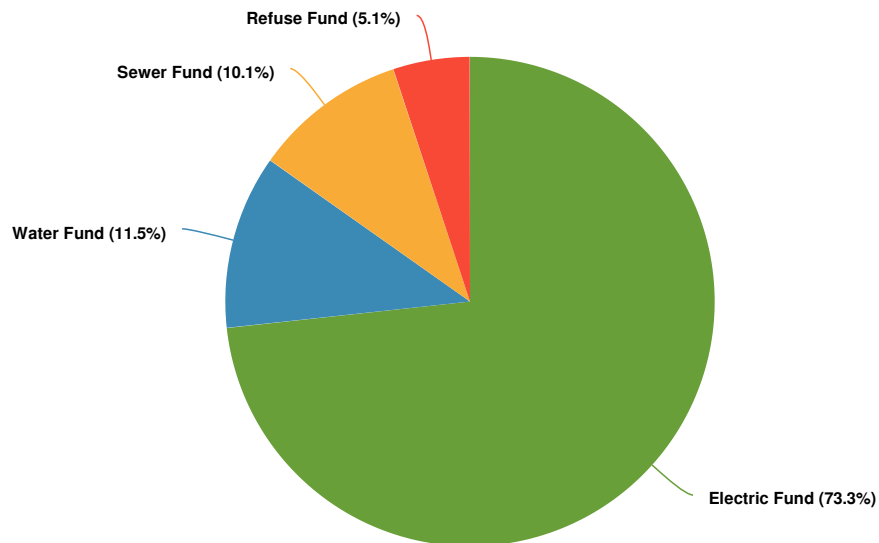
**\$18,847,955** **\$2,780,565**  
(17.31% vs. prior year)

Page Utility Enterprises Proposed and Historical Budget vs. Actual

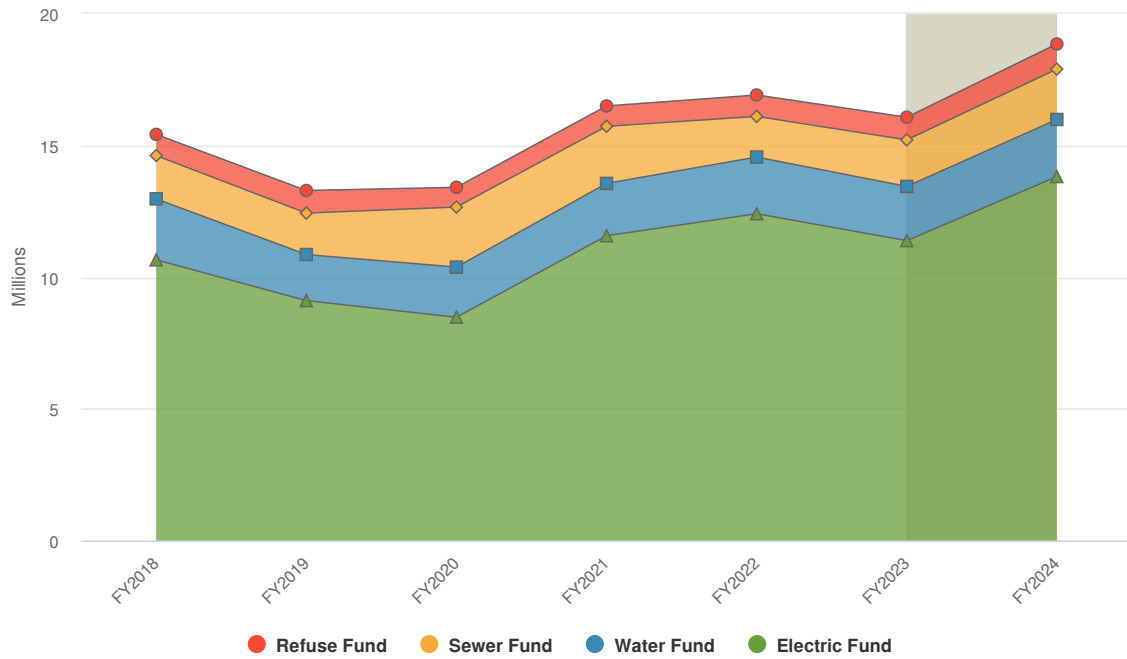


## Expenditures by Fund

2024 Expenditures by Fund



### Budgeted and Historical 2024 Expenditures by Fund

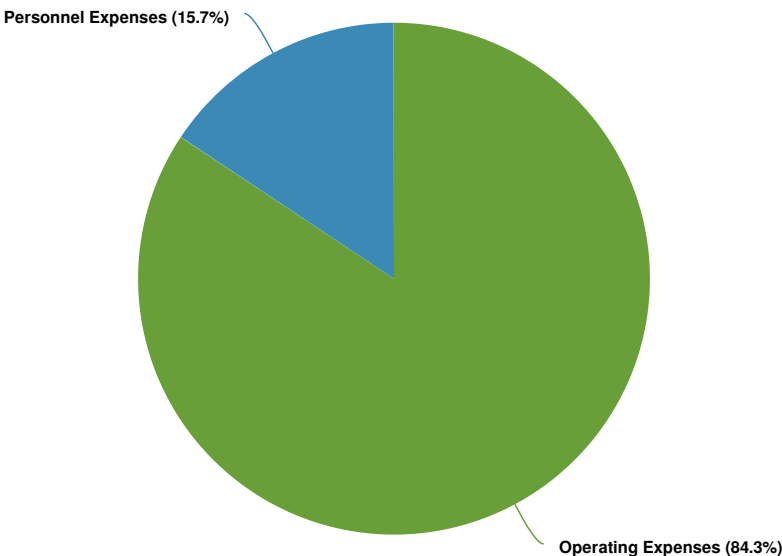


Grey background indicates budgeted figures.

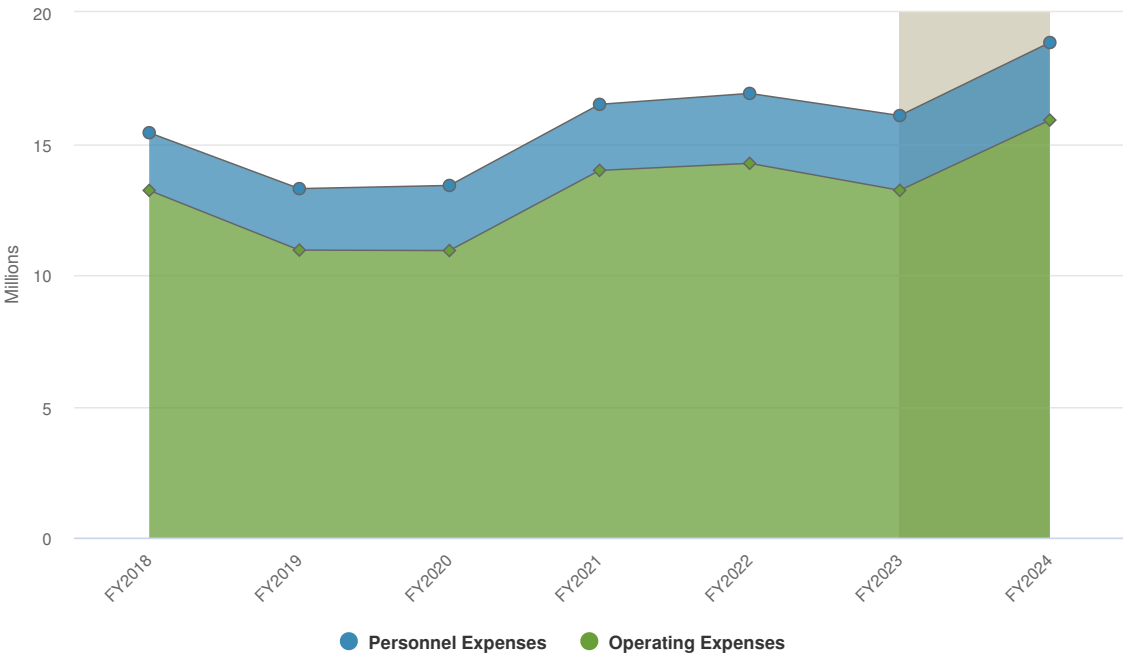
Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Electric Fund					
Personnel Expenses	\$1,388,494	\$1,537,143	\$1,601,720	\$1,636,000	2.1%
Operating Expenses	\$10,178,480	\$10,867,786	\$9,780,500	\$12,175,960	24.5%
<b>Total Electric Fund:</b>	<b>\$11,566,974</b>	<b>\$12,404,929</b>	<b>\$11,382,220</b>	<b>\$13,811,960</b>	<b>21.3%</b>
Water Fund					
Personnel Expenses	\$553,166	\$556,087	\$589,500	\$630,000	6.9%
Operating Expenses	\$1,434,036	\$1,594,713	\$1,469,500	\$1,540,100	4.8%
<b>Total Water Fund:</b>	<b>\$1,987,202</b>	<b>\$2,150,800</b>	<b>\$2,059,000</b>	<b>\$2,170,100</b>	<b>5.4%</b>
Sewer Fund					
Personnel Expenses	\$573,485	\$568,057	\$655,275	\$687,000	4.8%
Operating Expenses	\$1,594,671	\$974,151	\$1,110,500	\$1,224,500	10.3%
<b>Total Sewer Fund:</b>	<b>\$2,168,156</b>	<b>\$1,542,208</b>	<b>\$1,765,775</b>	<b>\$1,911,500</b>	<b>8.3%</b>
Refuse Fund					
Operating Expenses	\$772,177	\$812,652	\$860,395	\$954,395	10.9%
<b>Total Refuse Fund:</b>	<b>\$772,177</b>	<b>\$812,652</b>	<b>\$860,395</b>	<b>\$954,395</b>	<b>10.9%</b>
<b>Total:</b>	<b>\$16,494,509</b>	<b>\$16,910,589</b>	<b>\$16,067,390</b>	<b>\$18,847,955</b>	<b>17.3%</b>

# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects					
Personnel Expenses					
Page Utility Enterprises	\$2,515,145	\$2,661,287	\$2,846,495	\$2,953,000	3.7%
<b>Total Personnel Expenses:</b>	<b>\$2,515,145</b>	<b>\$2,661,287</b>	<b>\$2,846,495</b>	<b>\$2,953,000</b>	<b>3.7%</b>
Operating Expenses					
Page Utility Enterprises	\$13,979,364	\$14,249,302	\$13,220,895	\$15,894,955	20.2%
<b>Total Operating Expenses:</b>	<b>\$13,979,364</b>	<b>\$14,249,302</b>	<b>\$13,220,895</b>	<b>\$15,894,955</b>	<b>20.2%</b>
<b>Total Expense Objects:</b>	<b>\$16,494,509</b>	<b>\$16,910,589</b>	<b>\$16,067,390</b>	<b>\$18,847,955</b>	<b>17.3%</b>

## Electric

### Division Full-Time Equivalents

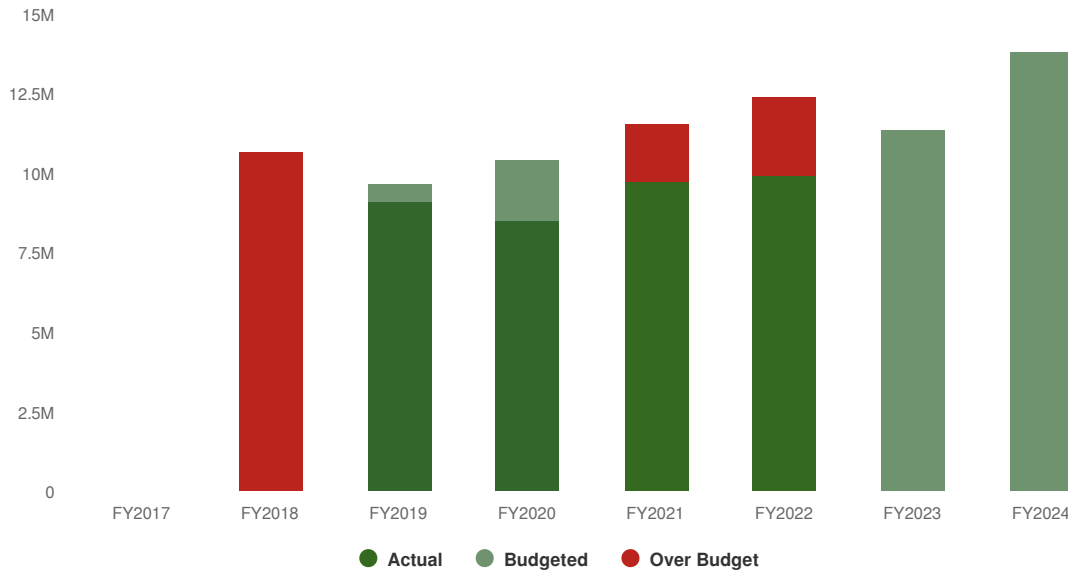
Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>50-Electric</b>						
Construction Foreman	1.00	1.00	1.00	1.00	1.00	0.00
CSR	1.00	1.00	1.00	1.00	1.00	0.00
CSR Accounting	1.00	1.00	1.00	1.00	1.00	0.00
CSR Collections	1.00	1.00	1.00	1.00	1.00	0.00
Engineer	1.00	1.00	1.00	1.00	1.00	0.00
Equipment Maintenance	1.00	1.00	1.00	1.00	1.00	0.00
Field Manager	1.00	1.00	1.00	1.00	1.00	0.00
Field Technicians	2.00	2.00	2.00	2.00	2.00	0.00
Finance Director	1.00	1.00	1.00	1.00	1.00	0.00
General Manager	1.00	1.00	1.00	1.00	1.00	0.00
Linemen	5.00	5.00	5.00	5.00	5.00	0.00
Office Manager	1.00	1.00	1.00	1.00	1.00	0.00
Records/Procurement	1.00	1.00	1.00	1.00	1.00	0.00
Utility IT Tech	1.00	1.00	1.00	1.00	1.00	0.00
<b>Division Total</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>0.00</b>



## Expenditures Summary

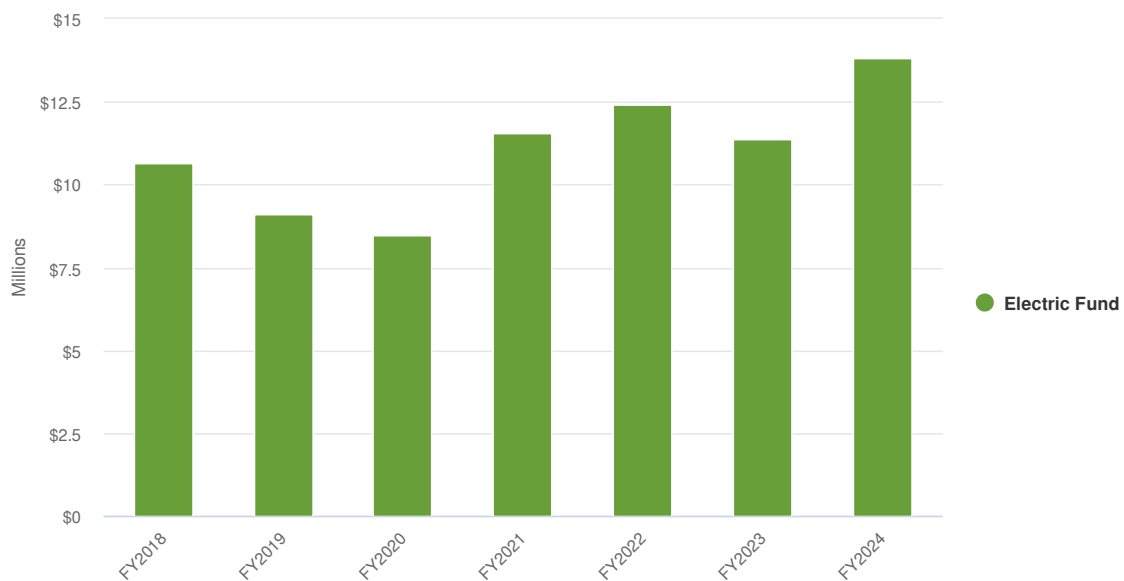
**\$13,811,960** **\$2,429,740**  
(21.35% vs. prior year)

### Electric Proposed and Historical Budget vs. Actual



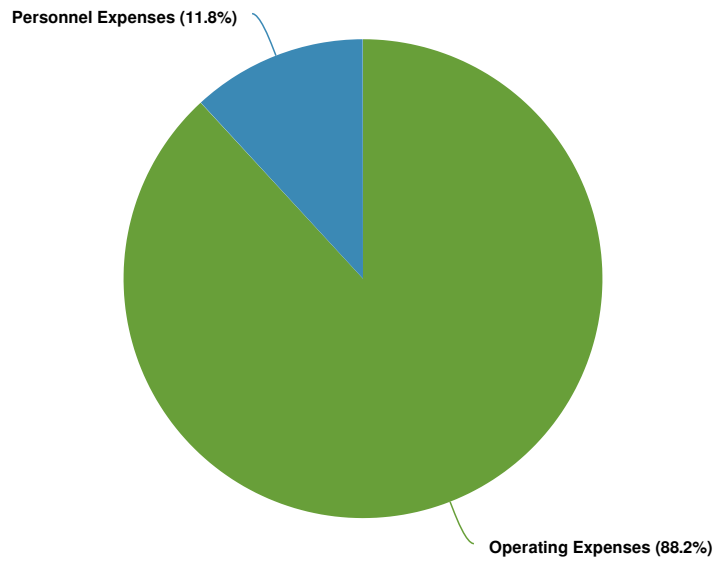
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

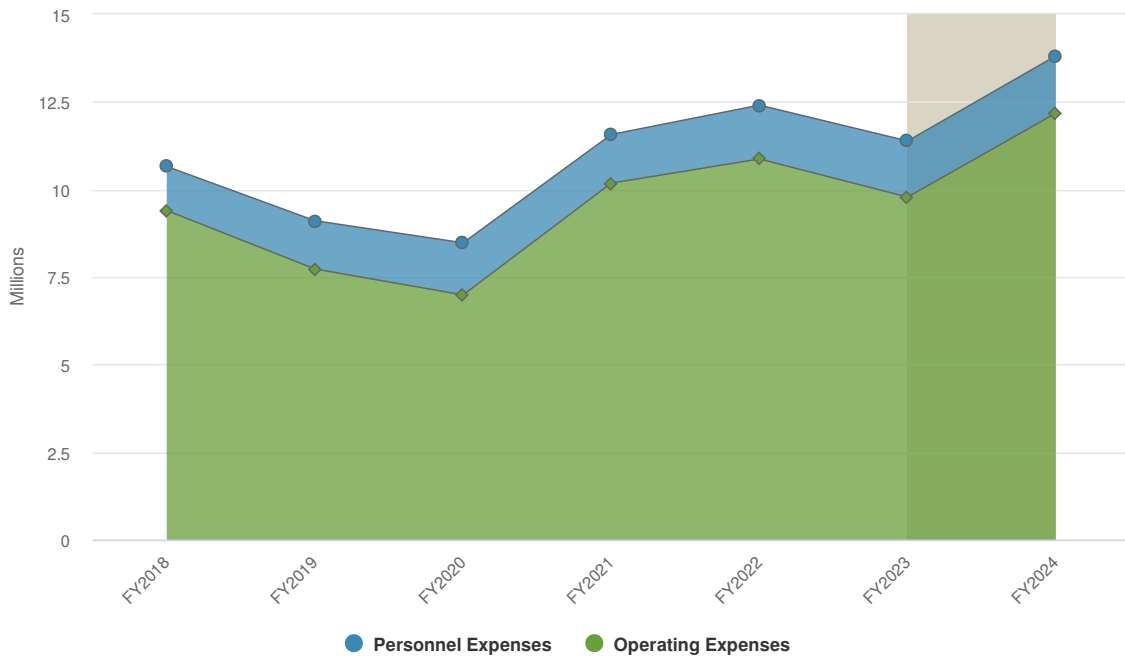


# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



## Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Structures and Improvements - Decrease of \$75K based on planned improvements.
- 25kv/Regulators/Pole Upgrades/Replacement - Increase of \$30K to complete Greenhaven regulators in FY2024.
- Technology Upgrades - Decrease of \$25K based on planned improvements.
- Powell Generation Expense inc Urea & Oil - Increase of \$10K for monthly test runs and unknown revenue earning capacity.
- Federal Transmission Costs - Increase of 20K due to anticipated transmission cost increase with the next WAPA contract.
- Energy and Fuel/Contingency - Increase of \$2.3M based on the revised figure from energy consultants.
- Truck and Vehicle Repair - Increase of \$10K based on vendor quotes.
- Consulting - Increase of \$25K based on vendor quotes.
- Engineering - Increase of \$10K to allow consultant to work on SCADA settings.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>						
<b>Personnel Expenses</b>						
<b>Page Utility Enterprises</b>						
Office Salaries	50-500-8200	\$412,250	\$527,345	\$546,000	\$546,000	0%
Pension Expense	50-500-8250	\$139,449	\$147,530	\$128,000	\$138,000	7.8%
Workmen's Compensation	50-500-9261	\$46,708	\$52,229	\$55,000	\$55,000	0%
Health Insurance	50-500-9262	\$207,291	\$216,186	\$202,000	\$215,000	6.4%
FICA Expense	50-500-9264	\$78,143	\$77,590	\$88,000	\$88,000	0%
Miscellaneous Employee Benefits	50-500-9265	\$0		\$4,000	\$4,000	0%
State Unemployment Insurance	50-500-9267	\$227	\$693	\$1,000	\$1,000	0%
Line Crew Wages	50-501-8200	\$388,260	\$405,984	\$436,720	\$447,000	2.4%
Construction/Maintenance Crew Wages	50-505-8200	\$116,166	\$109,586	\$141,000	\$142,000	0.7%
<b>Total Page Utility Enterprises:</b>		<b>\$1,388,494</b>	<b>\$1,537,143</b>	<b>\$1,601,720</b>	<b>\$1,636,000</b>	<b>2.1%</b>
<b>Total Personnel Expenses:</b>		<b>\$1,388,494</b>	<b>\$1,537,143</b>	<b>\$1,601,720</b>	<b>\$1,636,000</b>	<b>2.1%</b>
<b>Operating Expenses</b>						
<b>Page Utility Enterprises</b>						
Generator Refurbishment	50-000-3130	\$59,115	\$162,882	\$220,000	\$220,000	0%
SCADA Software	50-000-3450	\$10,018	\$17,336	\$0	\$0	0%
Structures and Improvements	50-000-3610	\$155,388	\$69,079	\$85,000	\$10,000	-88.2%
Powell Substations	50-000-3621	\$62,646	\$33,783	\$0	\$0	0%
Distribution Items/New Services	50-000-3640			\$40,000	\$40,000	0%
Line Transformers	50-000-3680			\$100,000	\$100,000	0%
Capitalized Time from Expense Budget	50-000-3690	\$431,420	\$701,242	\$460,000	\$500,000	8.7%
Distribution Items/New Services/Line Ext	50-000-3710	\$73,202	\$193,477	\$60,000	\$60,000	0%
Street Lights	50-000-3730	\$53,110	\$36,582	\$5,000	\$5,000	0%
25kv/Regulators/Pole Upgrades/Replacement	50-000-3900	\$817,494	\$38,631	\$250,000	\$280,000	12%
Technology Upgrades	50-000-3910	\$61,283	\$72,752	\$55,000	\$30,000	-45.5%
Lineman Tools	50-000-3940	\$15,629	\$8,612	\$0	\$0	0%
Other Improvements/Power Operated Equipment	50-000-3960	\$100,250	\$142,250	\$170,000	\$170,000	0%
Powell Generation-Diesel Expense	50-500-5470	\$94,487		\$60,000	\$60,000	0%
Powell Generation Expense inc Urea & Oil	50-500-5471	\$51,718	\$84,839	\$40,000	\$50,000	25%
CRSP Capacity Cost	50-500-5550	\$407,321	\$417,963	\$450,000	\$450,000	0%
Federal Transmission Costs	50-500-5551	\$167,966	\$180,875	\$180,000	\$200,000	11.1%
Energy and Fuel/Contingency	50-500-5560	\$5,793,075	\$6,734,102	\$6,900,000	\$9,243,460	34%

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
O&M Expenses	50-500-5810	\$145,934	\$249,610	\$115,000	\$115,000	0%
O&M Supplies	50-500-5811	\$84,974	\$93,300	\$102,000	\$102,000	0%
Truck & Vehicle Repair	50-500-5813	\$64,421	\$90,404	\$60,000	\$70,000	16.7%
Fuel Expense (Vehicles/Equipment)	50-500-5815	\$20,225	\$28,645	\$30,000	\$30,000	0%
Office Supplies	50-500-9200	\$19,491	\$17,476	\$25,000	\$25,000	0%
Utilities - Water/Telephone/Garbage/Gas	50-500-9210	\$26,685	\$25,241	\$28,000	\$28,000	0%
Travel Expenses	50-500-9214	\$2,013	\$2,884	\$15,000	\$15,000	0%
Publications & Subscriptions	50-500-9215	\$29,208	\$25,549	\$20,000	\$20,000	0%
Postage	50-500-9216	\$16,077	\$17,262	\$25,000	\$25,000	0%
Association and Seminar Dues/Fees	50-500-9217	\$22,390	\$20,769	\$25,000	\$25,000	0%
Employee Training	50-500-92185812	\$9,214		\$20,000	\$20,000	0%
Auditing	50-500-9300	\$11,050	\$12,300	\$18,000	\$20,000	11.1%
Consulting	50-500-9310	\$12,450	\$12,206	\$30,000	\$55,000	83.3%
Engineering	50-500-9320	\$11,010	\$15,694	\$30,000	\$40,000	33.3%
Legal	50-500-9330	\$2,895	\$1,445	\$20,000	\$20,000	0%
City of Page Legal Services	50-500-9335	\$15,000	\$17,500	\$17,500	\$17,500	0%
Maintenance Agreement/Contracts	50-500-9340	\$14,449	\$36,133	\$45,000	\$45,000	0%
Miscellaneous Non-Contract Services	50-500-9350	\$3,152	\$5,238	\$10,000	\$10,000	0%
Insurance - (incl EPLI paid to City)	50-500-9400	\$68,901	\$19,195	\$22,000	\$24,000	9.1%
Depreciation Costs	50-500-9500	\$1,215,983	\$1,247,916	\$0	\$0	0%
Advertising Expense	50-500-9540	\$107	\$65	\$4,000	\$4,000	0%
Account Maintenance Fees	50-500-9560	\$2,320	\$2,715	\$3,000	\$3,000	0%
Credit Card Fees	50-500-9570	\$33,107	\$37,328	\$32,000	\$35,000	9.4%
Miscellaneous General Expenses	50-500-9580	\$1,500		\$2,000	\$2,000	0%
Sales Tax Expense	50-500-9590	-\$4,740	-\$4,302	\$5,000	\$5,000	0%
Bad Debt Expense	50-500-9600	-\$953	\$608	\$2,000	\$2,000	0%
Loss/Gain on Disposal of Fixed Asset	50-500-9630	-\$2,505	-\$1,800	\$0	\$0	0%
<b>Total Page Utility Enterprises:</b>		<b>\$10,178,480</b>	<b>\$10,867,786</b>	<b>\$9,780,500</b>	<b>\$12,175,960</b>	<b>24.5%</b>
<b>Total Operating Expenses:</b>		<b>\$10,178,480</b>	<b>\$10,867,786</b>	<b>\$9,780,500</b>	<b>\$12,175,960</b>	<b>24.5%</b>
<b>Total Expense Objects:</b>		<b>\$11,566,974</b>	<b>\$12,404,929</b>	<b>\$11,382,220</b>	<b>\$13,811,960</b>	<b>21.3%</b>

## Water

### Division Full-Time Equivalents

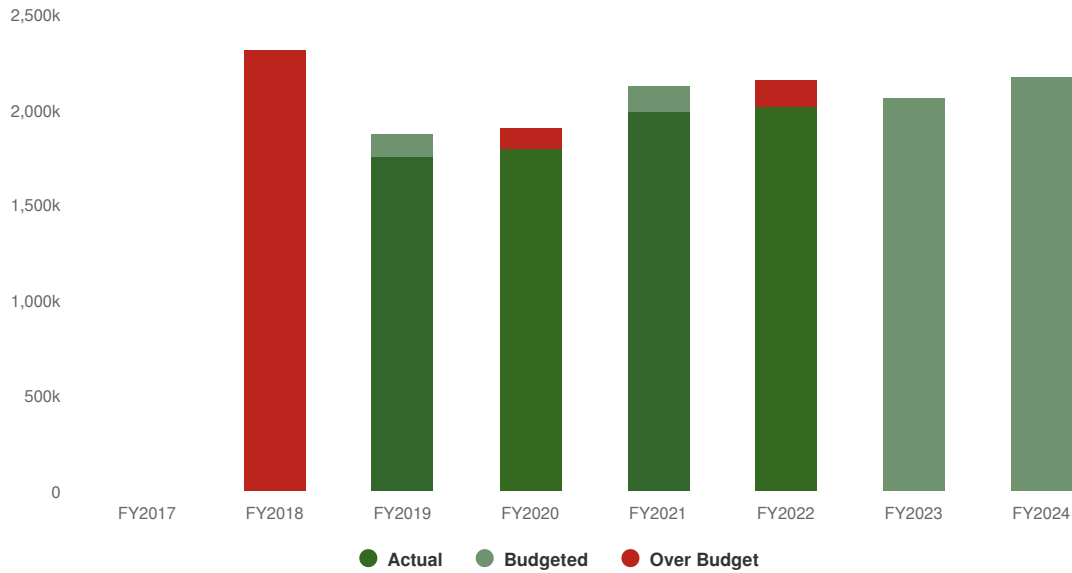
FTE's are shared with the Sewer Fund.

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>51-Water/52-Sewer</b>						
Distribution Supervisor	1.00	1.00	1.00	1.00	1.00	0.00
Engineer	1.00	1.00	1.00	1.00	1.00	0.00
Meter Reader	1.00	1.00	1.00	1.00	1.00	0.00
Office Manager	1.00	1.00	1.00	1.00	1.00	0.00
Operators	4.00	4.00	4.00	4.00	4.00	0.00
Technicians	8.00	8.00	8.00	8.00	8.00	0.00
Treatment Plant Supervisor	1.00	1.00	1.00	1.00	1.00	0.00
Utility Worker	1.00	1.00	1.00	1.00	1.00	0.00
<b>Division Total</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>0.00</b>

## Expenditures Summary

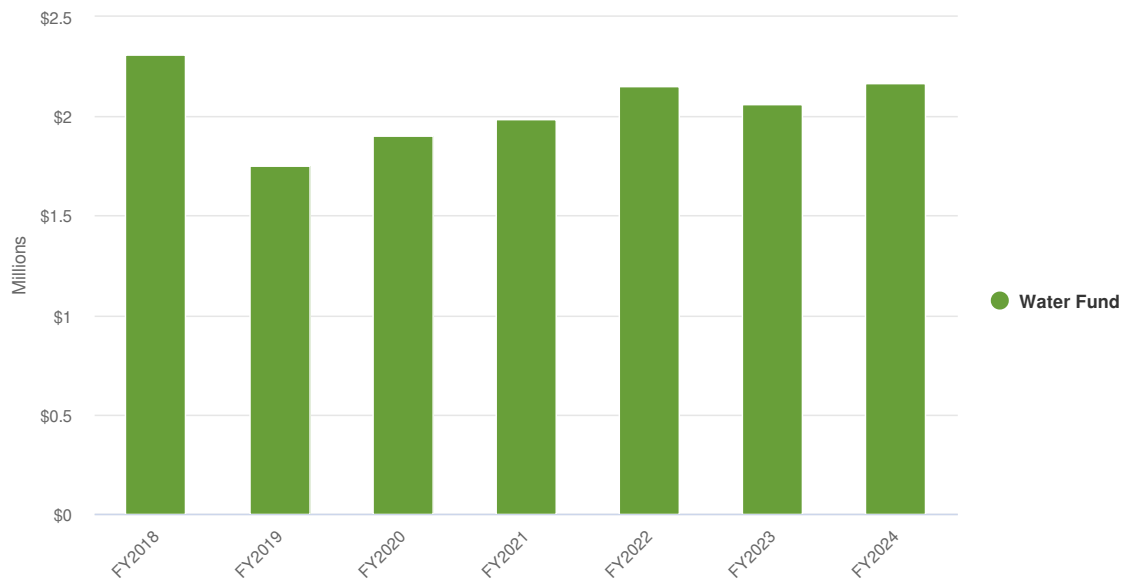
**\$2,170,100** **\$111,100**  
(5.40% vs. prior year)

### Water Proposed and Historical Budget vs. Actual



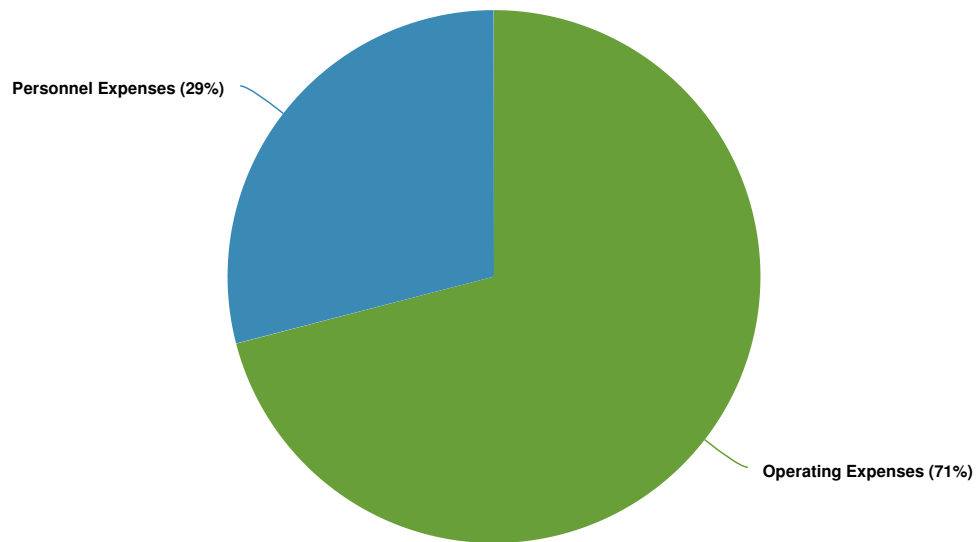
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

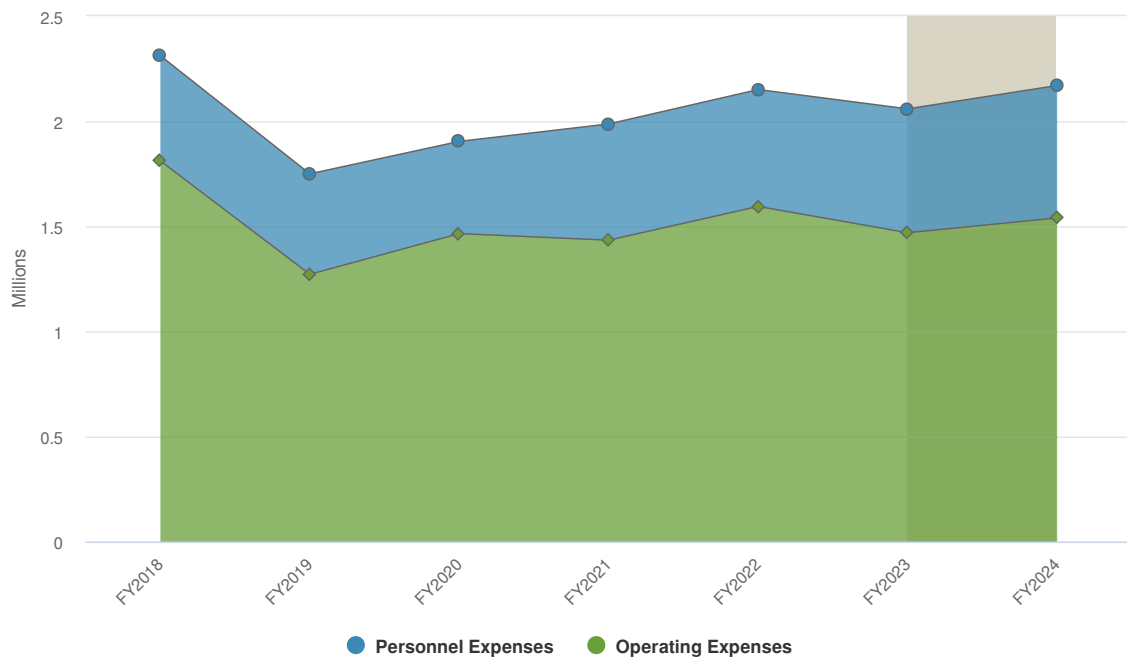


# Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Water Distribution Salaries - Increase of \$20K for 5% market adjustments.
- Admin/Engineering Salaries - Increase of \$8K for 5% market adjustments.
- Capital Equipment - Increase of \$26K for F350 4x4 plus truck bed.
- Water Meter Replacement - Increase of \$10K for increased costs of new meters.
- Utilities - increase of \$40K due to electric costs expected to rise 40%.
- WD Vehicle Maintenance - Increase of \$5K to follow national trend.
- Outside Services - Consultancy - Decrease of \$45K based on need.

Removed column FY2021 Actual due to column width restrictions.

Name	Account ID	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>					
<b>Personnel Expenses</b>					
<b>Page Utility Enterprises</b>					
Water Treatment Plant Salaries	51-452-8200	\$98,038	\$121,000	\$125,000	3.3%
Water Distribution Salaries	51-453-8200	\$202,279	\$200,000	\$220,000	10%
Admin/Engineering Salaries	51-500-8200	\$75,520	\$77,000	\$85,000	10.4%
FICA Expense	51-500-8220	\$33,228	\$31,000	\$32,000	3.2%
Workmen's Compensation	51-500-8230	\$4,665	\$15,000	\$15,000	0%
Health Insurance	51-500-8240	\$97,955	\$96,000	\$100,000	4.2%
ASRS	51-500-8250	\$44,040	\$48,000	\$52,000	8.3%
State Unemployment Insurance	51-500-8260	\$362	\$1,500	\$1,000	-33.3%
<b>Total Page Utility Enterprises:</b>		<b>\$556,087</b>	<b>\$589,500</b>	<b>\$630,000</b>	<b>6.9%</b>
<b>Total Personnel Expenses:</b>		<b>\$556,087</b>	<b>\$589,500</b>	<b>\$630,000</b>	<b>6.9%</b>
<b>Operating Expenses</b>					
<b>Page Utility Enterprises</b>					
Building/Capital Improvements	51-000-3610	\$259,852	\$660,000	\$645,000	-2.3%
Standpipe Replacements	51-000-3620	\$70,754	\$15,000	\$87,000	480%
Water Meter Replacement	51-000-3720	\$34,386	\$30,000	\$40,000	33.3%
OPERATING SUPPLIES	51-452-2101	\$5,776	\$5,000	\$5,000	0%
SAFETY SUPPLIES	51-452-2103	\$1,161	\$4,200	\$4,200	0%
CLOTHING ALLOWANCE	51-452-2104	\$591	\$2,400	\$2,400	0%
EQUIPMENT REPAIR/MAINTENANCE	51-452-2115	\$9,207	\$25,000	\$25,000	0%
POLYMER	51-452-2123	\$5,602	\$20,000	\$20,000	0%
CHLORINE	51-452-2124	\$9,577	\$25,000	\$25,000	0%
WATER SAMPLES TESTING	51-452-2811	\$9,730	\$6,000	\$6,000	0%
ADEQ Water Permits	51-452-2850	\$14,322	\$10,000	\$10,000	0%
Raw Water	51-452-2860	\$178,820	\$290,000	\$290,000	0%
WTP Vehicle Maintenance	51-452-5813	\$1,497	\$2,000	\$5,000	150%
Printing & Binding	51-452-9200	\$850	\$1,000	\$1,000	0%
Utilities	51-452-9210	\$87,376	\$90,000	\$130,000	44.4%
Travel, Meals, and Training	51-452-9214	\$2,264	\$3,000	\$3,000	0%
Publications, Subscriptions, and Memberships	51-452-9215	\$250	\$0	\$600	N/A
OPERATING SUPPLIES	51-453-2101	\$31,386	\$35,000	\$35,000	0%
UNIFORM ALLOWANCE	51-453-2102	\$204	\$2,400	\$2,400	0%
SAFETY SUPPLIES	51-453-2103	\$764	\$2,000	\$2,000	0%
PIPE AND FITTINGS	51-453-2113	\$17,748	\$15,000	\$15,000	0%



Name	Account ID	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
EQUIPMENT REPAIR/MAINTENANCE	51-453-2115	\$4,166	\$10,000	\$10,000	0%
WD Vehicle Maintenance	51-453-5813	\$3,363	\$7,000	\$12,000	71.4%
Fuel	51-453-5814	\$9,525	\$9,000	\$12,000	33.3%
Printing & Binding	51-453-9200	\$1,465	\$3,000	\$3,000	0%
Travel, Meals, and Training	51-453-9214	\$3,299	\$3,000	\$3,000	0%
Publications, Subscriptions, and Memberships	51-453-9215	\$1,654	\$2,500	\$2,500	0%
Contract Services	51-453-9340	\$3,336	\$10,000	\$10,000	0%
Cell Phones	51-500-9211	\$1,085	\$1,000	\$1,000	0%
Postage	51-500-9216	\$2,530	\$8,000	\$8,000	0%
Outside Services - Audit	51-500-9300	\$2,050	\$2,500	\$2,500	0%
Outside Services - Consultancy	51-500-9310	\$93,960	\$95,000	\$50,000	-47.4%
Outside Services - Legal	51-500-9330	\$16,585	\$25,000	\$20,000	-20%
Insurance	51-500-9400	\$28,792	\$33,000	\$35,000	6.1%
Depreciation Costs	51-500-9500	\$666,566		\$0	N/A
Account Maintenance Fees	51-500-9560	\$874	\$1,000	\$1,000	0%
Credit Card Fees	51-500-9570	\$13,843	\$15,000	\$15,000	0%
Sales Tax Expense	51-500-9590	-\$367	\$500	\$500	0%
Provision for Bad Debts	51-500-9600	-\$130	\$1,000	\$1,000	0%
<b>Total Page Utility Enterprises:</b>		<b>\$1,594,713</b>	<b>\$1,469,500</b>	<b>\$1,540,100</b>	<b>4.8%</b>
<b>Total Operating Expenses:</b>		<b>\$1,594,713</b>	<b>\$1,469,500</b>	<b>\$1,540,100</b>	<b>4.8%</b>
<b>Total Expense Objects:</b>		<b>\$2,150,800</b>	<b>\$2,059,000</b>	<b>\$2,170,100</b>	<b>5.4%</b>

## Sewer

### Division Full-Time Equivalents

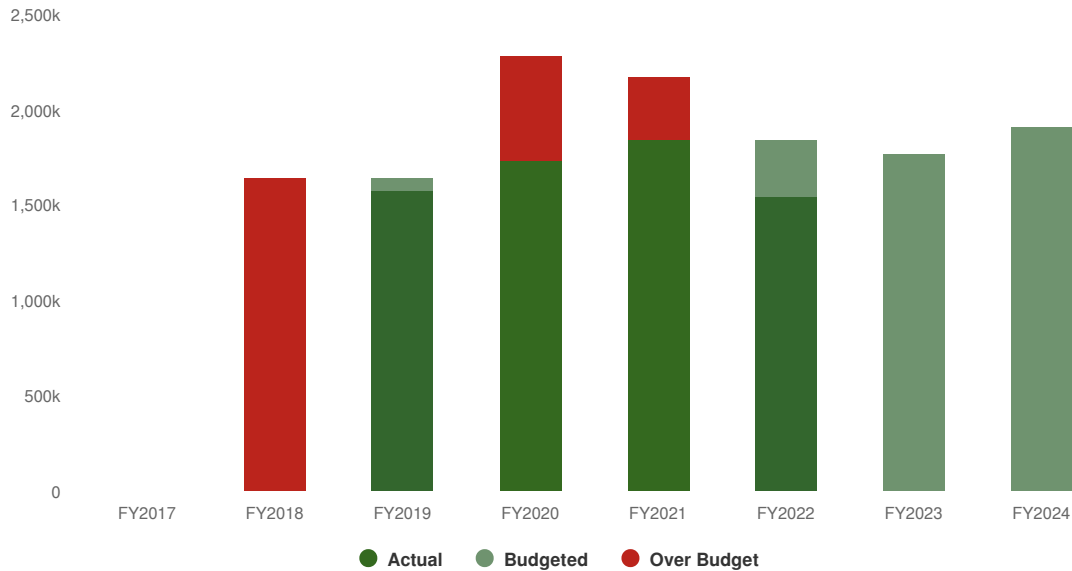
FTE's are shared with the Water Fund.

Department	FY2020	FY2021	FY2022	FY2023	FY2024	FY23 vs FY24
<b>51-Water/52-Sewer</b>						
Distribution Supervisor	1.00	1.00	1.00	1.00	1.00	0.00
Engineer	1.00	1.00	1.00	1.00	1.00	0.00
Meter Reader	1.00	1.00	1.00	1.00	1.00	0.00
Office Manager	1.00	1.00	1.00	1.00	1.00	0.00
Operators	4.00	4.00	4.00	4.00	4.00	0.00
Technicians	8.00	8.00	8.00	8.00	8.00	0.00
Treatment Plant Supervisor	1.00	1.00	1.00	1.00	1.00	0.00
Utility Worker	1.00	1.00	1.00	1.00	1.00	0.00
<b>Division Total</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>0.00</b>

## Expenditures Summary

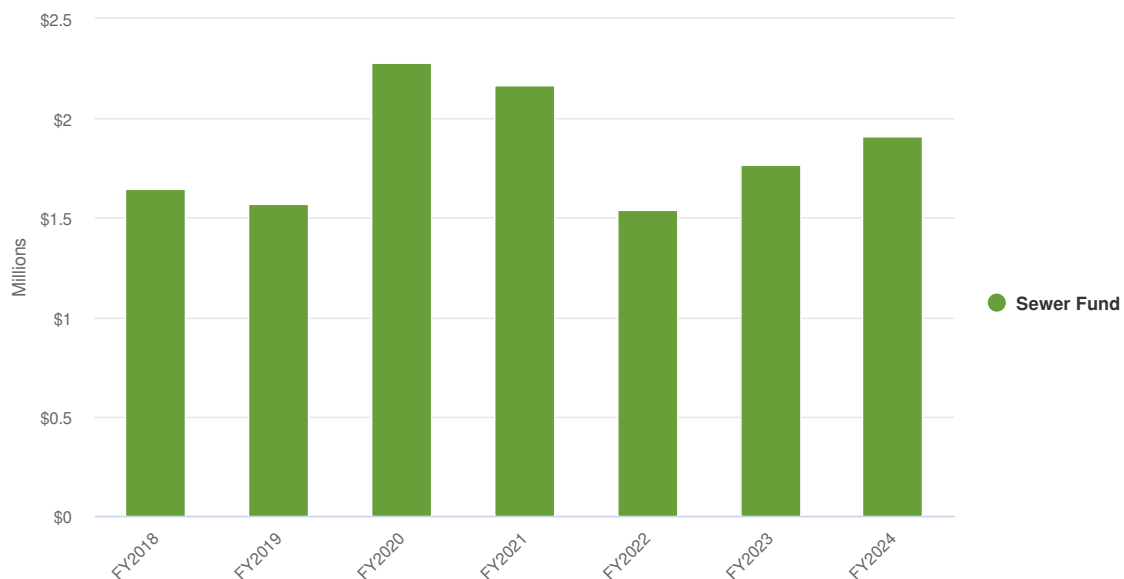
**\$1,911,500** **\$145,725**  
(8.25% vs. prior year)

### Sewer Proposed and Historical Budget vs. Actual



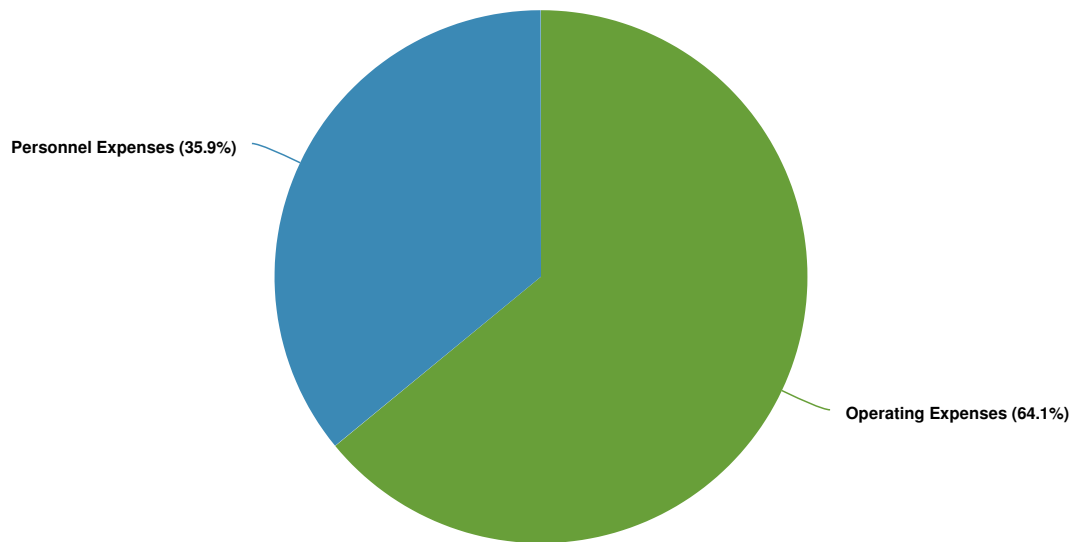
## Expenditures by Fund

### Budgeted and Historical 2024 Expenditures by Fund

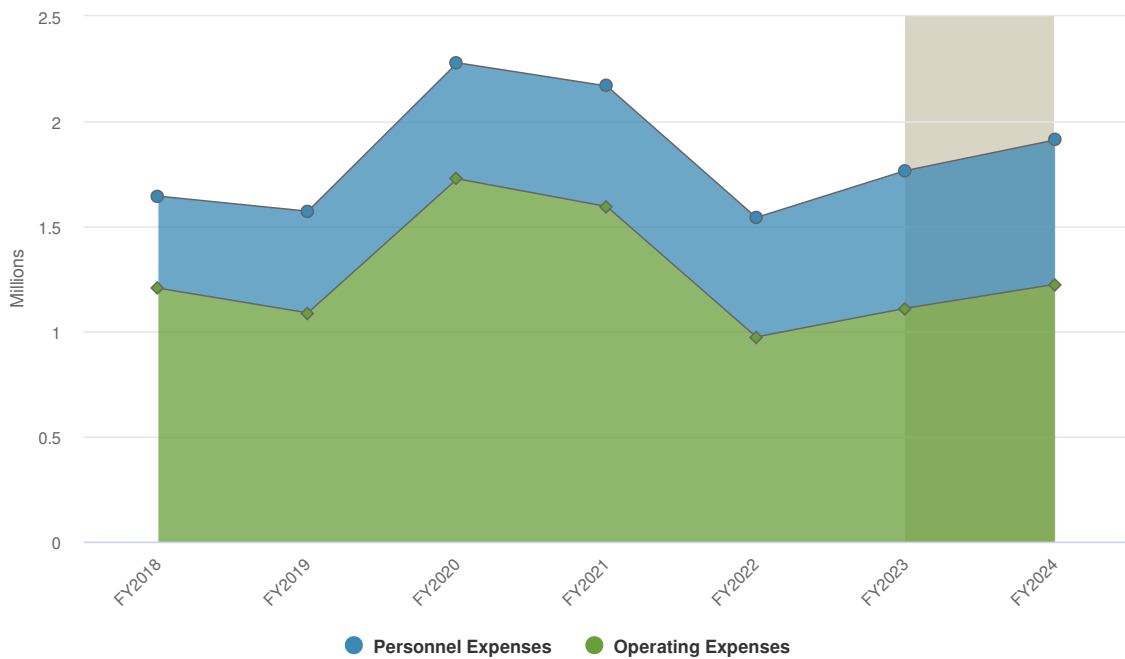


## Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Admin Support Salaries - Increase of \$6K for 5% market adjustments.
- Sewer Buildings - Decrease of \$50K
- Improvements -LPNGC - Increase of \$15K
- Fuel - Increase of \$5K due to costs rising nationally.
- Polymer - Increase of \$10K due to new press using more polymer.
- Chlorine - Increase of \$5K due to rising costs and fewer suppliers.
- Utilities - Increase of \$81K due to electrical costs rising 40%.

Removed column FY2021 Actual due to column width restrictions.

Name	Account ID	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
<b>Expense Objects</b>					
<b>Personnel Expenses</b>					
<b>Page Utility Enterprises</b>					
Sewer Collection Salaries	52-454-8200	\$148,106	\$162,000	\$178,000	9.9%
Wasterwater Treatment Salaries	52-464-8200	\$217,258	\$232,000	\$234,000	0.9%
State Unemployment Insurance	52-464-8260	\$346	\$1,275	\$1,000	-21.6%
Admin Support Salaries	52-500-8200	\$51,326	\$58,000	\$64,000	10.3%
FICA Expense	52-500-8220	\$22,955	\$35,000	\$36,000	2.9%
Workmen's Compensation	52-500-8230	\$5,740	\$9,000	\$9,000	0%
Health Insurance	52-500-8240	\$86,031	\$103,000	\$108,000	4.9%
ASRS	52-500-8250	\$36,295	\$55,000	\$57,000	3.6%
<b>Total Page Utility Enterprises:</b>		<b>\$568,057</b>	<b>\$655,275</b>	<b>\$687,000</b>	<b>4.8%</b>
<b>Total Personnel Expenses:</b>		<b>\$568,057</b>	<b>\$655,275</b>	<b>\$687,000</b>	<b>4.8%</b>
<b>Operating Expenses</b>					
<b>Page Utility Enterprises</b>					
Sewer Buildings	52-000-3610	\$52,840	\$50,000	\$0	-100%
Improvements - Equipment	52-000-3620	\$453,489	\$460,000	\$494,000	7.4%
Improvements - Distribution System	52-000-3720	\$10,475	\$0	\$0	0%
Improvements -LPNGC	52-000-3750			\$15,000	N/A
OPERATING SUPPLIES	52-454-2101	\$6,660	\$5,000	\$5,000	0%
UNIFORM ALLOWANCE	52-454-2102	\$742	\$1,800	\$1,800	0%
SAFETY SUPPLIES	52-454-2103	\$420	\$1,200	\$1,200	0%
PIPE AND FITTINGS	52-454-2113	\$2,879	\$2,500	\$2,500	0%
EQUIPMENT REPAIR/MAINTENANCE	52-454-2115	\$959	\$10,000	\$10,000	0%
Vehicle Repair/Maintenance	52-454-5813	\$859	\$5,000	\$8,000	60%
Fuel	52-454-5814	\$12,965	\$10,000	\$15,000	50%
Office Supplies	52-454-9200	\$885	\$1,500	\$1,500	0%
Utilities	52-454-9210	\$437	\$1,000	\$1,000	0%
Travel, Meals, and Training - Sewer	52-454-9214	\$3,378	\$2,000	\$4,000	100%
Publications, Subscriptions, and Memberships	52-454-9215		\$500	\$500	0%
Contract Services	52-454-9340	\$2,502	\$12,000	\$12,000	0%
Outside Services - Audit	52-454-9360	\$46,105	\$68,500	\$71,500	4.4%
OPERATING SUPPLIES	52-464-2101	\$24,621	\$25,000	\$25,000	0%
UNIFORM ALLOWANCE	52-464-2102	\$280	\$3,600	\$3,600	0%
SAFETY SUPPLIES	52-464-2103	\$2,138	\$3,900	\$3,900	0%
Valves and Controls-LP National	52-464-2113	\$18,689	\$20,000	\$20,000	0%

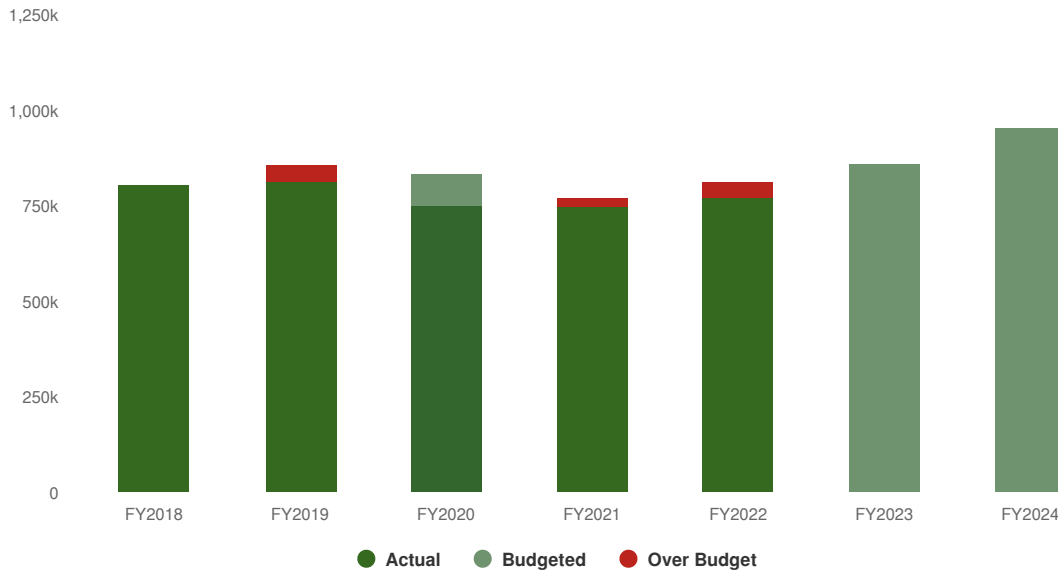
Name	Account ID	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Pipe and Fittings-LP National	52-464-2114	\$28,677	\$30,000	\$30,000	0%
EQUIPMENT REPAIR/MAINTENANCE	52-464-2115	\$26,711	\$40,000	\$40,000	0%
SLUDGE EXPENSE	52-464-2810	\$324	\$5,000	\$5,000	0%
WASTEWATER SAMPLE TESTING	52-464-2811	\$3,939	\$6,000	\$6,000	0%
ALGAE CONTROL	52-464-2820	\$3,814	\$7,000	\$7,000	0%
POLYMER	52-464-2825	\$10,823	\$25,000	\$35,000	40%
CHLORINE	52-464-2830	\$25,254	\$35,000	\$40,000	14.3%
ADEQ Permits	52-464-2850	\$4,405	\$15,000	\$15,000	0%
WWTP Vehicle Repair	52-464-5813	\$3,122	\$7,000	\$7,000	0%
Office Supplies	52-464-9200	\$1,613	\$1,500	\$1,500	0%
Utilities	52-464-9210	\$177,120	\$205,000	\$286,000	39.5%
Travel, Meals, and Training - WWT	52-464-9214	\$1,211	\$2,000	\$4,000	100%
Publications, Subscriptions, and Memberships	52-464-9215		\$500	\$500	0%
Postage	52-500-9216	\$2,400	\$3,000	\$3,000	0%
Insurance	52-500-9400	\$28,792	\$33,000	\$35,000	6.1%
Account Maintenance Fees	52-500-9560	\$863	\$1,000	\$1,000	0%
Credit Card Fees	52-500-9570	\$13,842	\$10,000	\$12,000	20%
Bad Debt Provision	52-500-9600	-\$82	\$1,000	\$1,000	0%
<b>Total Page Utility Enterprises:</b>		<b>\$974,151</b>	<b>\$1,110,500</b>	<b>\$1,224,500</b>	<b>10.3%</b>
<b>Total Operating Expenses:</b>		<b>\$974,151</b>	<b>\$1,110,500</b>	<b>\$1,224,500</b>	<b>10.3%</b>
<b>Total Expense Objects:</b>		<b>\$1,542,208</b>	<b>\$1,765,775</b>	<b>\$1,911,500</b>	<b>8.3%</b>

# Refuse

## Expenditures Summary

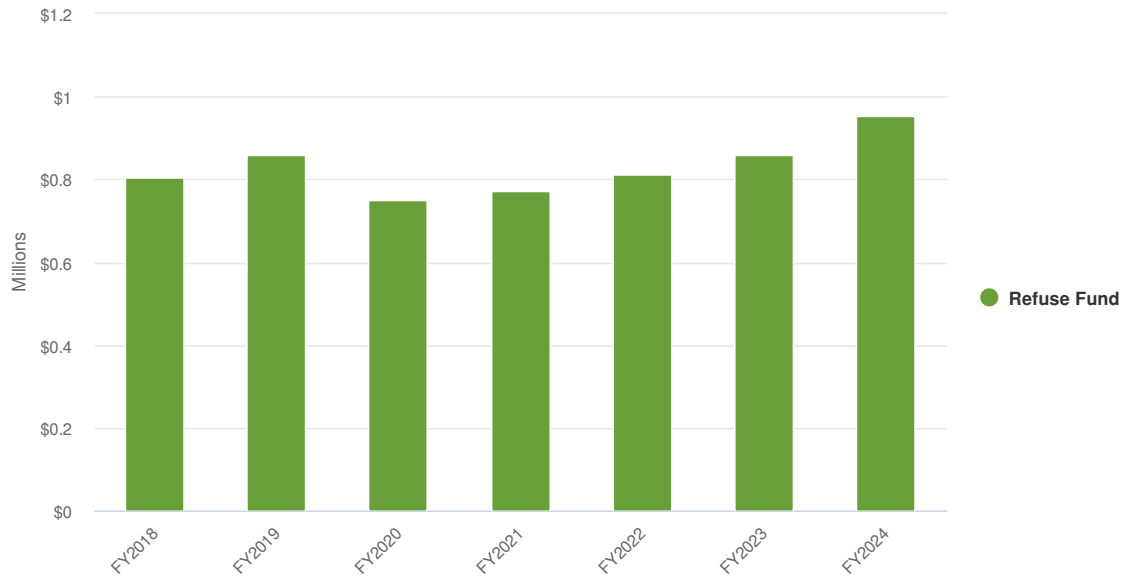
**\$954,395** **\$94,000**  
(10.93% vs. prior year)

### Refuse Proposed and Historical Budget vs. Actual



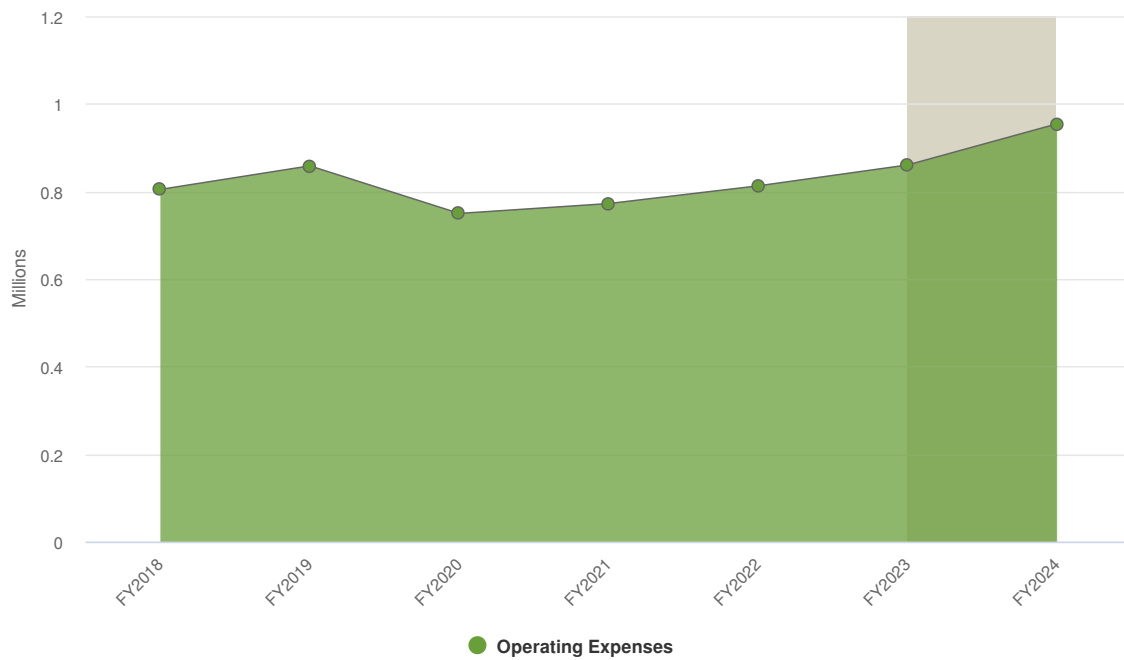
## Expenditures by Fund

Budgeted and Historical 2024 Expenditures by Fund



## Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.



Major changes in costs budgeted for FY2024 (+/- Changes of 10% and greater variance from prior year and over \$5,000).

- Contract Services - Increase of \$92K for 6.2% consumer price index increase based on current service.

Name	Account ID	FY2021 Actual	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	% Change
Expense Objects						
Operating Expenses						
Page Utility Enterprises						
ADEQ Permits	53-500-2850	\$600	\$600	\$1,595	\$1,595	0%
Office Supplies	53-500-9200	\$1,371	\$1,043	\$600	\$600	0%
Postage	53-500-9216	\$1,200	\$1,200	\$1,200	\$1,200	0%
Outside Services - Audit	53-500-9300	\$2,110	\$2,220	\$2,000	\$3,000	50%
Contract Services	53-500-9340	\$759,927	\$799,731	\$848,000	\$940,000	10.8%
Account Maintenance Fees	53-500-9560	\$430	\$469	\$1,000	\$1,000	0%
Credit Card Fees	53-500-9570	\$6,583	\$7,466	\$5,000	\$6,000	20%
Bad Debt Provision	53-500-9600	-\$44	-\$77	\$1,000	\$1,000	0%
<b>Total Page Utility Enterprises:</b>		<b>\$772,177</b>	<b>\$812,652</b>	<b>\$860,395</b>	<b>\$954,395</b>	<b>10.9%</b>
<b>Total Operating Expenses:</b>		<b>\$772,177</b>	<b>\$812,652</b>	<b>\$860,395</b>	<b>\$954,395</b>	<b>10.9%</b>
<b>Total Expense Objects:</b>		<b>\$772,177</b>	<b>\$812,652</b>	<b>\$860,395</b>	<b>\$954,395</b>	<b>10.9%</b>

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# **CAPITAL IMPROVEMENTS**

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# Capital Overview

The City of Page has created a Capital Improvements Plan (CIP) and a schedule for capital equipment purchase to plan for replacements and improvements in the next five years. The CIP and schedule are tools to ensure that the City's infrastructure and equipment needs are addressed. These expenses are budgeted each year and reviewed annually to make any changes and adjustments necessary based on new developments throughout the current year. All purchases over \$10,000 must be approved by City Council.

In the planning process, it is necessary to forecast the funds available and the funds needed each year in the plan. The forecast is formulated using facts and educated assumptions based on prior year trends and data, debt capacity and economic trends. The City does not have all the funds available to finance all desired projects. With suggestions and input from City staff and the citizens of the community, the City Council must prioritize the numerous projects and allocate them to future years as funds are available.

## Definition of Capital Equipment

The City of Page defines capital equipment as a single item or system of \$5,000 or more that:

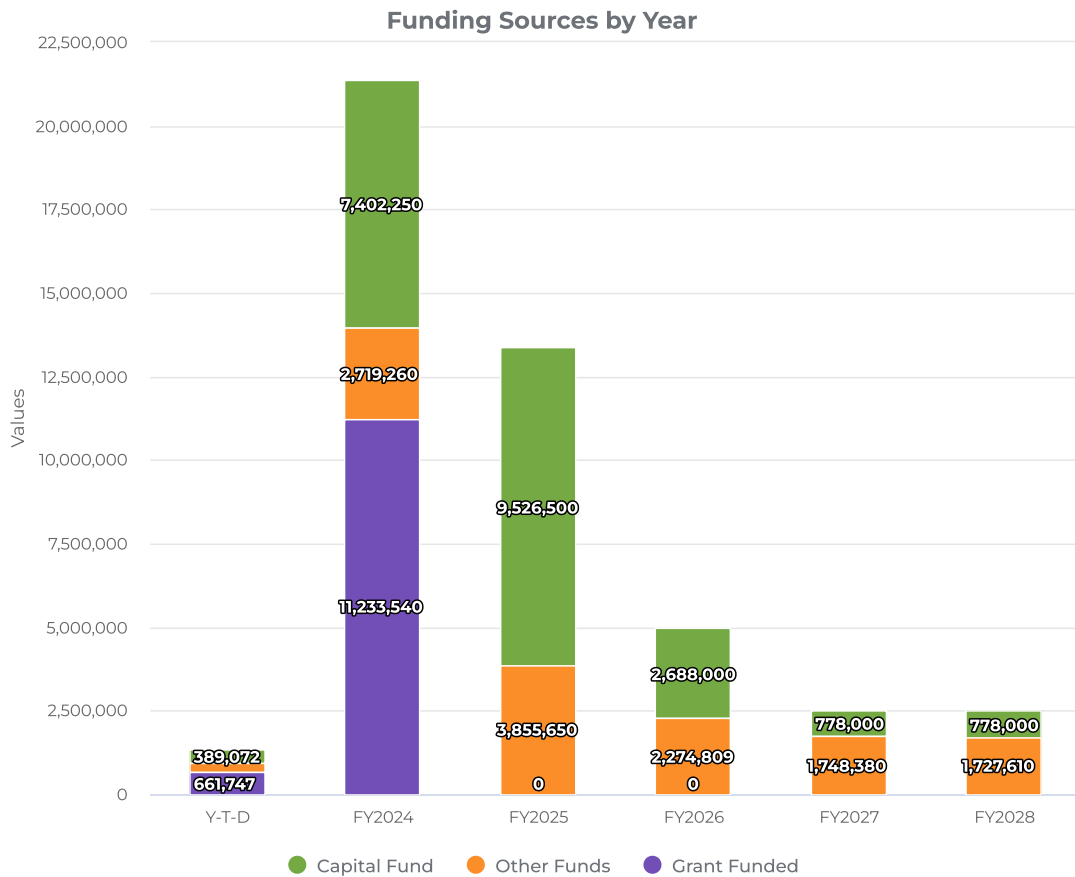
- a. Has a useful life of at least two years?  
and
- b. Is not a routine/recurring expense incurred in the normal course of business?  
and
- c. Belongs in a major class:
  - 1. Vehicles
  - 2. Machinery
  - 3. Equipment

## Definition of Capital Improvement

The City of Page defines a capital improvement as an investment of \$5,000 or more that:

- a. Extend the original life of the asset or
- b. Return to like-new condition or
- c. Significant alteration or structural change or
- d. Provides additional value, not just retain current value

## Funding Sources

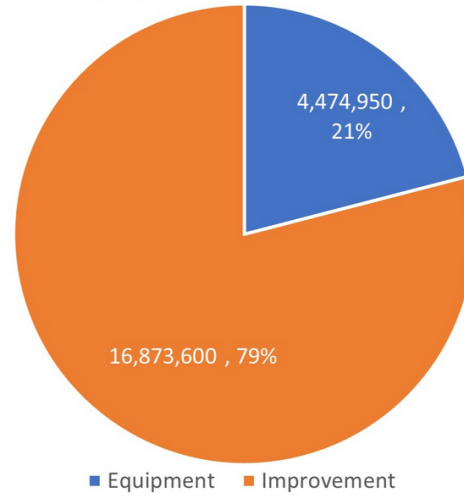


Project by Funding Source	Year to Date	FY2024	FY2025	FY2026	FY2027	FY2028	Project Total
<b>40-Capital Fund</b>	<b>389,072</b>	<b>7,402,250</b>	<b>9,526,500</b>	<b>2,688,000</b>	<b>778,000</b>	<b>778,000</b>	<b>21,561,822</b>
Capital Fund	389,072	7,402,250	9,526,500	2,688,000	778,000	778,000	21,561,822
<b>Other Funds</b>	<b>285,513</b>	<b>2,719,260</b>	<b>3,855,650</b>	<b>2,274,809</b>	<b>1,748,380</b>	<b>1,727,610</b>	<b>12,611,222</b>
Airport Fund	21,950	1,073,060	1,150,000				2,245,010
Cemetery Fund		190,000					190,000
General Fund		506,500	6,770	7,040	7,320	7,610	535,240
Golf Fund	263,563	119,700	63,500	21,000			467,763
Highway User Fund		760,000	1,635,380	2,246,769	1,741,060	1,720,000	8,103,209
Horseshoe Bend Fund		70,000	1,000,000				1,070,000
<b>Funded by Grants</b>	<b>661,747</b>	<b>11,233,540</b>					<b>11,895,287</b>
Grant Funded	301,086	5,170,000					5,471,086
Grant Funded - FAA	360,661	5,856,000					6,216,661
Grant Funded - State		207,540					207,540
<b>Grand Total</b>	<b>1,336,332</b>	<b>21,355,050</b>	<b>13,382,150</b>	<b>4,962,809</b>	<b>2,526,380</b>	<b>2,505,610</b>	<b>46,068,331</b>

## Capital Type

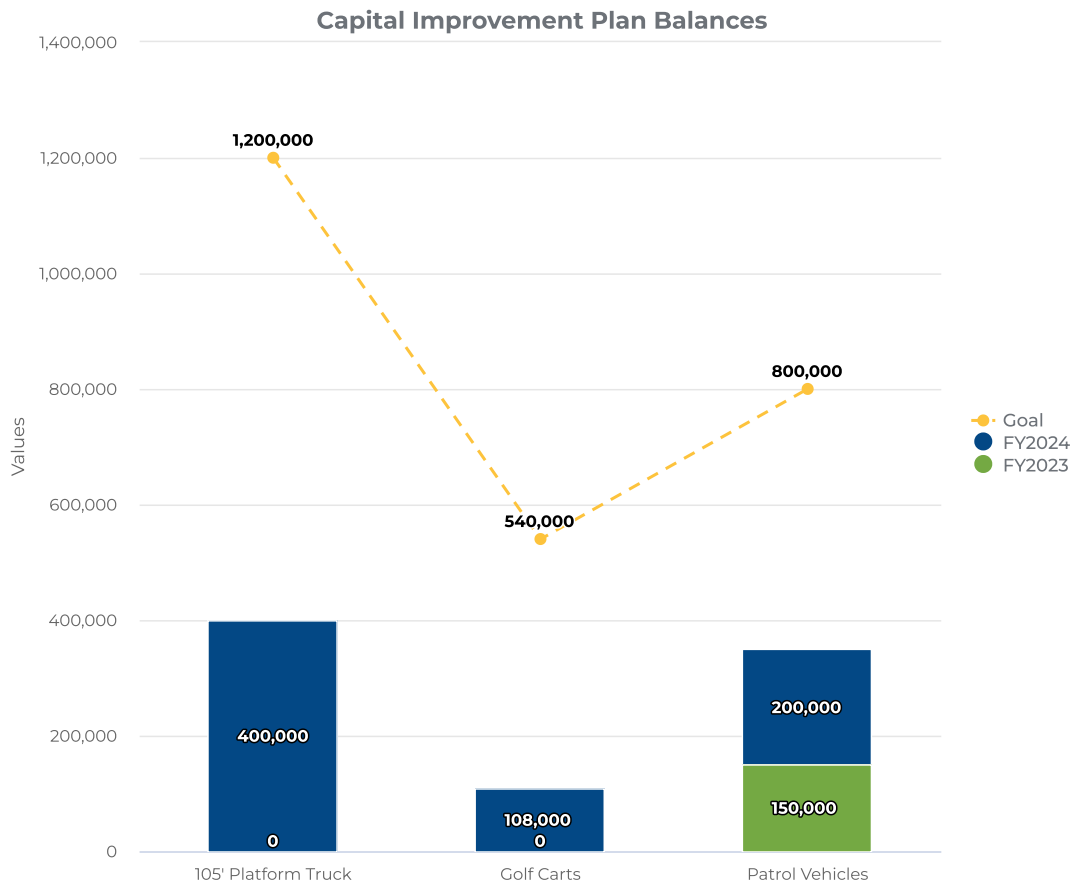
Type and Department	FY2024
<b>Equipment</b>	<b>4,474,950</b>
Central Garage	190,000
Communications	206,000
Community Center	50,000
Fire Department	3,426,250
General Services	55,000
Golf Clubhouse	165,100
Golf Maintenance	62,600
Highway User Expenses	10,000
Horseshoe Bend	20,000
Information Technology	20,000
Parks & Trails Maintenance	70,000
Police	200,000
<b>Improvement</b>	<b>16,873,600</b>
Airport	7,136,600
Cemetery Expenses	190,000
City Administration	750,000
City Manager	75,000
Community & Recreation Services Administration	55,000
Community Center	320,000
Fire Department	50,000
Golf Clubhouse	873,000
Highway User Expenses	1,300,000
Horseshoe Bend	50,000
Magistrate	25,000
Parks & Trails Maintenance	949,000
Patrol	50,000
Planning & Zoning	2,800,000
Police	5,000
Public Works Administration	2,000,000
Recreation	245,000
<b>Grand Total</b>	<b>21,348,550</b>

Capital Equipment vs Improvements



## CIP Balances

The City has implemented the practice of budgeting funds to build within the Capital Fund for known large upcoming purchases of equipment needing replacement. These funds will be tracked to be used when equipment needs replacement. Main focuses are building funds for the a fire platform truck, police vehicles, and golf carts.



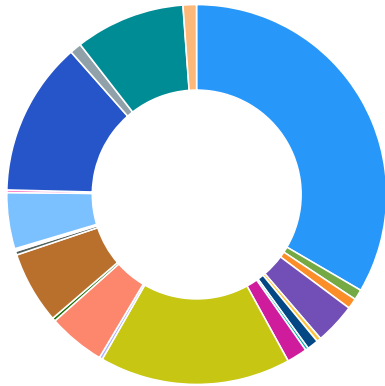
# Capital Improvements: One-year Plan

Total Capital Requested

**\$21,355,050**

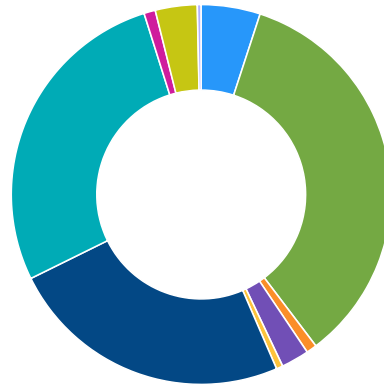
59 Capital Improvement Projects

Total Funding Requested by Department



Airport (33%)	\$7,136,600.00
Cemetery Expenses (1%)	\$190,000.00
Central Garage (1%)	\$190,000.00
City Administration (4%)	\$750,000.00
City Manager (0%)	\$75,000.00
Communications (1%)	\$206,000.00
Community & Recreation Services Administration (0%)	\$5
Community Center (2%)	\$370,000.00
Fire Department (16%)	\$3,477,750.00
General Services (0%)	\$55,000.00
Golf Clubhouse (5%)	\$1,038,100.00
Golf Maintenance (0%)	\$62,600.00
Highway User Expenses (6%)	\$1,310,000.00
Horseshoe Bend (0%)	\$70,000.00
Information Technology (0%)	\$20,000.00
Magistrate (0%)	\$25,000.00
Parks & Trails Maintenance (5%)	\$1,019,000.00
Patrol (0%)	\$50,000.00
Planning & Zoning (13%)	\$2,800,000.00
Police (1%)	\$210,000.00
Public Works Administration (9%)	\$2,000,000.00
Recreation (1%)	\$245,000.00
<b>TOTAL</b>	<b>\$21,355,050.00</b>

Total Funding Requested by Source

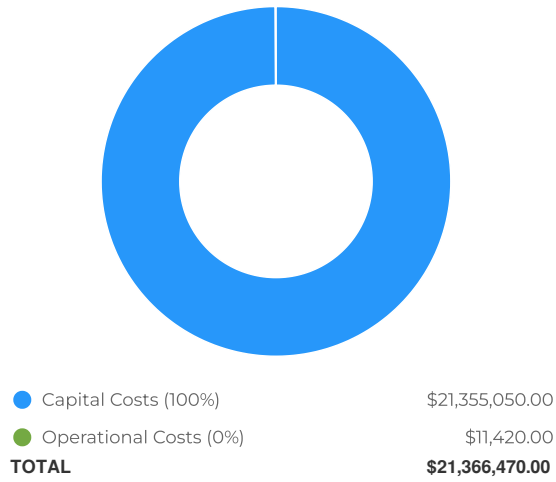


Airport Fund (5%)	\$1,073,060.00
Capital Fund (35%)	\$7,402,250.00
Cemetery Fund (1%)	\$190,000.00
General Fund (2%)	\$506,500.00
Golf Fund (1%)	\$119,700.00
Grant Funded (24%)	\$5,170,000.00
Grant Funded - FAA (27%)	\$5,856,000.00
Grant Funded - State (1%)	\$207,540.00
Highway User Fund (4%)	\$760,000.00
Horseshoe Bend Fund (0%)	\$70,000.00
<b>TOTAL</b>	<b>\$21,355,050.00</b>

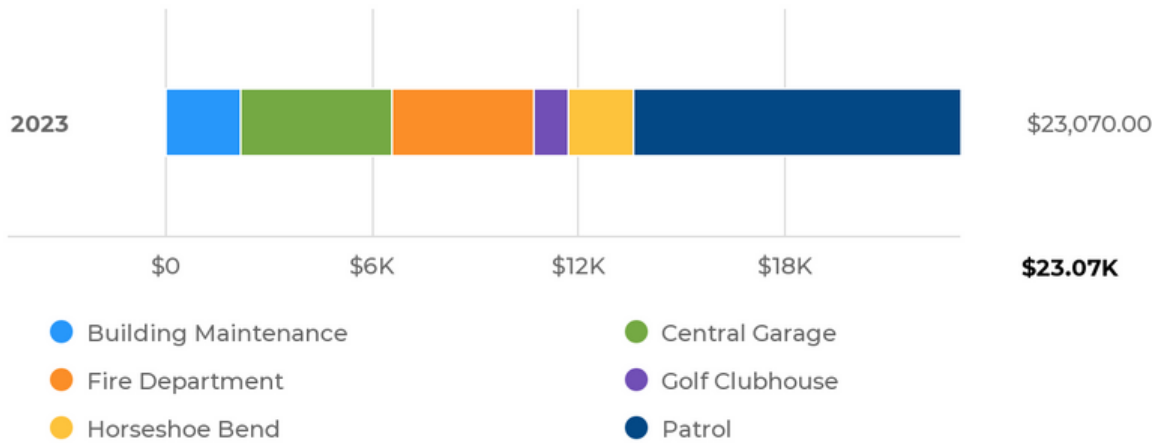
The City continues to look into and take into consideration the operating costs that come with capital purchases.



### Capital Costs Breakdown



### Operational Costs By Department (per year)

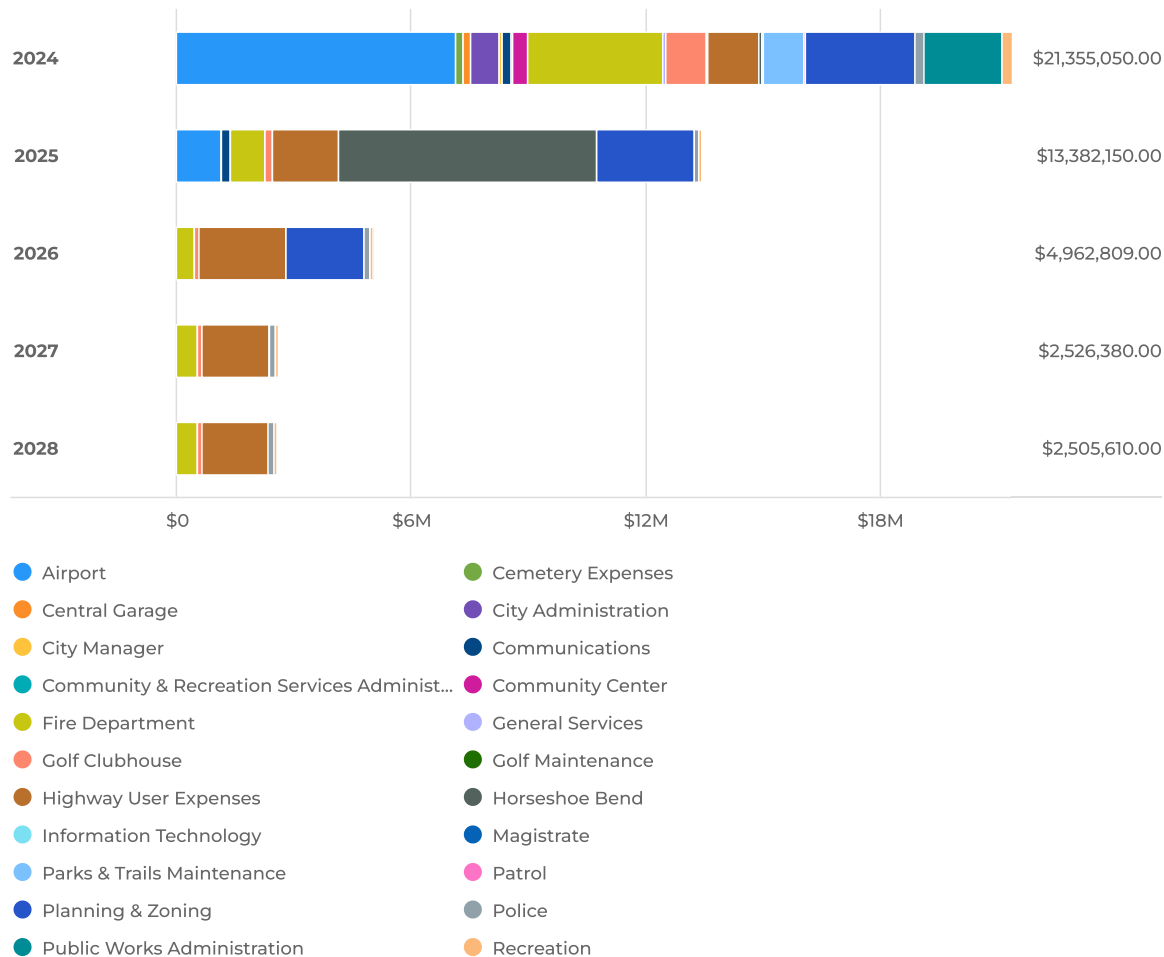


## Capital Improvements: Multi-year Plan

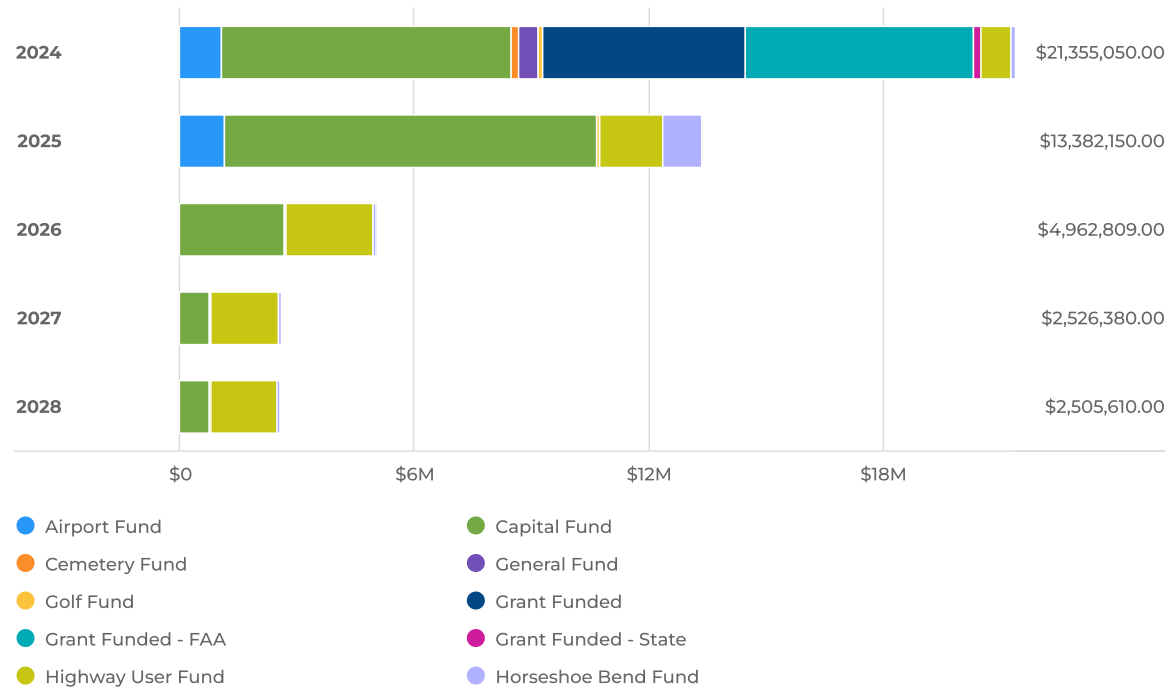
Total Capital Requested  
**\$44,731,999**

65 Capital Improvement Projects

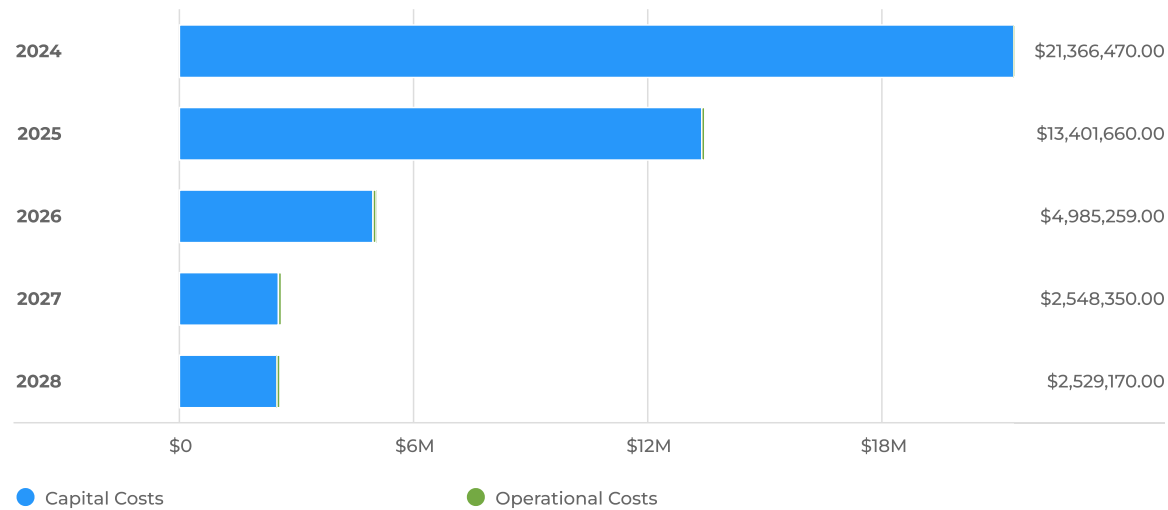
### Total Funding Requested by Department



### Total Funding Requested by Source



### Capital Costs Breakdown



### Cost Savings & Revenues

There's no data for building chart

# City Administration

## Building infrastructure

Total Capital Cost: \$750,000.00

Department: City Administration  
Type: Capital Improvement  
Request Groups: General

Request description:  
Network infrastructure, construction, etc

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements		\$0.00
Construction/Maintenance	\$750,000.00	\$750,000.00
Furniture and Fixtures		\$0.00
Other		\$0.00
Total	\$750,000.00	\$750,000.00

Funding Source	FY2024	Total
Capital Fund	\$750,000.00	\$750,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$750,000.00	\$750,000.00

Account Codes (Capital Costs):  
40-485-9805      \$750,000.00  
                             \$750,000.00

### Additional Information

Strategic Focus Area      Improving Infrastructure  
Capital Expense Budget      General Government Capital Projects

## Informational Message Board

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**Total Capital Cost:** \$75,000.00

**Department:** City Manager  
**Type:** Capital Improvement  
**Request Groups:** General

**Request description:**  
City informational message board

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance		\$0.00
Equipment/Vehicle/Furnishings	\$75,000.00	\$75,000.00
Other		\$0.00
Total	\$75,000.00	\$75,000.00

Funding Source	FY2024	Total
Capital Fund	\$75,000.00	\$75,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$75,000.00	\$75,000.00

**Account Codes (Capital Costs):**  
40-485-9830 \$75,000.00  
**\$75,000.00**

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### Additional Information

Type of Project: New Construction  
Strategic Focus Area: Quality of Life  
Capital Expense Budget: General Government Capital Projects

## Community and Recreation Services

### JCPMP Basketball Court LED Light Upgrade

**Total Capital Cost:** \$13,000.00

**Department:** Parks & Trails Maintenance

**Type:** Capital Improvement

**Request Groups:** Culture and Recreation

**Request description:**

LED Light Upgrade

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements	\$13,000.00	\$13,000.00
Construction/Maintenance		\$0.00
Furniture and Fixtures		\$0.00
Other		\$0.00
Total	\$13,000.00	\$13,000.00

Funding Source	FY2024	Total
Capital Fund	\$13,000.00	\$13,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$13,000.00	\$13,000.00

**Account Codes (Capital Costs):**

40-485-9820	\$13,000.00
	<b>\$13,000.00</b>

**Additional Information**

Type of Project	Replacement
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Community and Recreation Services Capital Project

Vermillion Park Bollard Project

Total Capital Cost: \$6,000.00

Department: Parks & Trails Maintenance  
Type: Capital Improvement  
Request Groups: Culture and Recreation

Request description:  
Replace Vermillion Park Bollard

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements	\$6,000.00	\$6,000.00
Construction/Maintenance		\$0.00
Furniture and Fixtures		\$0.00
Other		\$0.00
Total	\$6,000.00	\$6,000.00

Funding Source	FY2024	Total
Capital Fund	\$6,000.00	\$6,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$6,000.00	\$6,000.00

Account Codes (Capital Costs):	
40-485-9820	\$6,000.00
	\$6,000.00

Additional Information

Strategic Focus Area      Improving Infrastructure  
Capital Expense Budget      Community and Recreation Services Capital Project

Clam-shell Bucket Attachment

Total Capital Cost: \$25,000.00

Department: Parks & Trails Maintenance  
Type: Capital Equipment  
Request Groups: Culture and Recreation

Request description:  
Clam-shell bucket attachment for the Dingo

Capital Costs	FY2024	Total
Equipment	\$25,000.00	\$25,000.00
Installation		\$0.00
Other		\$0.00
Total	\$25,000.00	\$25,000.00

Funding Source	FY2024	Total
Capital Fund	\$25,000.00	\$25,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
General Fund		\$0.00
Total	\$25,000.00	\$25,000.00

Account Codes (Capital Costs):	
40-480-9820	\$25,000.00
	\$25,000.00

Additional Information

New Purchase or Replacement	New
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Community and Recreation Services Capital Equipment



## Community Center CDBG

Total Capital Cost: \$320,000.00

Department: Community Center  
Type: Capital Improvement  
Request Groups: Culture and Recreation

Request description:  
CDBG Grant Total \$300K

Capital Costs	To Date	FY2024	Total
Planning			\$0.00
Design			\$0.00
Engineering			\$0.00
Repairs/Improvements			\$0.00
Construction/Maintenance		\$300,000.00	\$300,000.00
Furniture and Fixtures		\$20,000.00	\$20,000.00
Other	\$12,500.00		\$0.00
Total	\$12,500.00	\$320,000.00	\$320,000.00

Funding Source	To Date	FY2024	Total
Capital Fund		\$20,000.00	\$20,000.00
Highway User Fund			\$0.00
Cemetery Fund			\$0.00
Airport Fund			\$0.00
Horseshoe Bend Fund			\$0.00
Golf Fund			\$0.00
Grant Funded	\$12,500.00	\$300,000.00	\$300,000.00
Total	\$12,500.00	\$320,000.00	\$320,000.00

### Account Codes (Capital Costs):

25-426-8500	\$300,000.00
40-480-9820	\$20,000.00
	<u>\$320,000.00</u>

### Additional Information

Type of Project	Refurbishment
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Community and Recreation Services Capital Project

## Concession Stand Upgrade

**Total Capital Cost:** \$40,000.00

**Department:** Recreation  
**Type:** Capital Improvement  
**Request Groups:** Culture and Recreation

**Request description:**  
Concession Stand Upgrade

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements		\$0.00
Construction/Maintenance	\$40,000.00	\$40,000.00
Furniture and Fixtures		\$0.00
Other		\$0.00
Total	\$40,000.00	\$40,000.00

Funding Source	FY2024	Total
Capital Fund	\$40,000.00	\$40,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$40,000.00	\$40,000.00

**Account Codes (Capital Costs):**  
40-485-9820 \$40,000.00  
\$40,000.00

### Additional Information

Type of Project: Refurbishment  
Strategic Focus Area: Improving Infrastructure  
Capital Expense Budget: Community and Recreation Services Capital Project

Delivery Van

Total Capital Cost: \$50,000.00

Department: Community Center  
Type: Capital Equipment  
Request Groups: Community Service

Request description:  
Delivery van

Capital Costs	FY2024	Total
Vehicle Cost	\$50,000.00	\$50,000.00
Other		\$0.00
Total	\$50,000.00	\$50,000.00

Funding Source	FY2024	Total
Capital Fund		\$0.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded	\$50,000.00	\$50,000.00
Total	\$50,000.00	\$50,000.00

Account Codes (Capital Costs):	
25-421-9200	\$50,000.00
	\$50,000.00

Additional Information

New Purchase or Replacement	Replacement
New or Used Vehicle	New Vehicle
Useful Life	7
Strategic Focus Area	Quality of Life
Capital Expense Budget	ARPA SLFRF Funds

## Disc Golf Course Improvements

Total Capital Cost: \$25,000.00

Department: Parks & Trails Maintenance  
Type: Capital Improvement  
Request Groups: Culture and Recreation

Request description:  
Additional Upgrades

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance	\$25,000.00	\$25,000.00
Equipment/Vehicle/Furnishings		\$0.00
Other		\$0.00
Total	\$25,000.00	\$25,000.00

Funding Source	FY2024	Total
Capital Fund	\$25,000.00	\$25,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$25,000.00	\$25,000.00

Account Codes (Capital Costs):

40-485-9820	\$25,000.00
	<u>\$25,000.00</u>

### Additional Information

Type of Project	Other improvement
Strategic Focus Area	Quality of Life
Capital Expense Budget	Community and Recreation Services Capital Project

## Golliard Park Dog Park Upgrades and Lights

**Total Capital Cost:** \$10,000.00

**Department:** Parks & Trails Maintenance  
**Type:** Capital Improvement  
**Request Groups:** Culture and Recreation

**Request description:**

Dog park upgrades and lights

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance	\$10,000.00	\$10,000.00
Equipment/Vehicle/Furnishings		\$0.00
Other		\$0.00
Total	\$10,000.00	\$10,000.00

Funding Source	FY2024	Total
Capital Fund	\$10,000.00	\$10,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$10,000.00	\$10,000.00

**Account Codes (Capital Costs):**

40-485-9820	\$10,000.00
	<u>\$10,000.00</u>

**Additional Information**

Type of Project	New Construction
Strategic Focus Area	Quality of Life
Capital Expense Budget	Community and Recreation Services Capital Equipment

## F150 Truck-Park Maintenance

**Total Capital Cost:** \$40,000.00

**Department:** Parks & Trails Maintenance  
**Type:** Capital Equipment  
**Request Groups:** Culture and Recreation

**Request description:**

2 are very old, 1 only for a fuel truck. 90's Ford is constantly in the shop.

Capital Costs	FY2024	Total
Vehicle Cost	\$40,000.00	\$40,000.00
Other		\$0.00
Total	\$40,000.00	\$40,000.00

Funding Source	FY2024	Total
Capital Fund	\$40,000.00	\$40,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$40,000.00	\$40,000.00

**Account Codes (Capital Costs):**

40-480-9820	\$40,000.00
	<b>\$40,000.00</b>

**Additional Information**

New Purchase or Replacement	Replacement
New or Used Vehicle	New Vehicle
Useful Life	7
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Community and Recreation Service Capital Equipment

Golliard Park Ball Field

Total Capital Cost: \$30,000.00

Department: Parks & Trails Maintenance  
Type: Capital Improvement  
Request Groups: Culture and Recreation

Request description:  
Moved forward from FY22-23

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance	\$30,000.00	\$30,000.00
Equipment/Vehicle/Furnishings		\$0.00
Other		\$0.00
Total	\$30,000.00	\$30,000.00

Funding Source	FY2024	Total
Capital Fund	\$30,000.00	\$30,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$30,000.00	\$30,000.00

Account Codes (Capital Costs):	
40-485-9820	\$30,000.00
	\$30,000.00

Additional Information

Type of Project	Refurbishment
Strategic Focus Area	Quality of Life
Capital Expense Budget	Community and Recreation Services Capital Project

## Red Mesa Rim Trail

Total Capital Cost: \$55,000.00

Department: Community & Recreation Services Administration  
Type: Capital Improvement  
Request Groups: Culture and Recreation

**Request description:**

Carryover of grant from FY2023 for vault toilets

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance	\$55,000.00	\$55,000.00
Equipment/Vehicle/Furnishings		\$0.00
Other		\$0.00
Total	\$55,000.00	\$55,000.00

Funding Source	FY2024	Total
Capital Fund		\$0.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded	\$55,000.00	\$55,000.00
Total	\$55,000.00	\$55,000.00

**Account Codes (Capital Costs):**

25-420-9700 \$55,000.00  
\$55,000.00

**Additional Information**

Type of Project: New Construction  
Strategic Focus Area: Quality of Life  
Capital Expense Budget: Community and Recreation Services Capital Project



## Rim Trail Improvements

**Total Capital Cost:** \$15,000.00

**Department:** Parks & Trails Maintenance  
**Type:** Capital Improvement  
**Request Groups:** Culture and Recreation

**Request description:**

Add benches and information signs.

Capital Costs	To Date	FY2024	Total
Planning			\$0.00
Design			\$0.00
Engineering			\$0.00
Land/Right-of-way			\$0.00
Construction/Maintenance	\$137,415.00	\$15,000.00	\$15,000.00
Equipment/Vehicle/Furnishings			\$0.00
Other			\$0.00
Total	\$137,415.00	\$15,000.00	\$15,000.00

Funding Source	To Date	FY2024	Total
Capital Fund		\$15,000.00	\$15,000.00
Highway User Fund			\$0.00
Cemetery Fund			\$0.00
Airport Fund			\$0.00
Horseshoe Bend Fund			\$0.00
Golf Fund			\$0.00
Grant Funded	\$137,415.00		\$0.00
Total	\$137,415.00	\$15,000.00	\$15,000.00

**Account Codes (Capital Costs):**

40-485-9820	\$15,000.00
	<b>\$15,000.00</b>

**Additional Information**

Type of Project	Other improvement
Strategic Focus Area	Quality of Life
Capital Expense Budget	Community and Recreation Services Capital Project

## JCPMP Skatepark Improvement

**Total Capital Cost:** \$50,000.00

**Department:** Parks & Trails Maintenance  
**Type:** Capital Improvement  
**Request Groups:** Culture and Recreation

**Request description:**

Concrete Expansion and French Drain

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance	\$50,000.00	\$50,000.00
Equipment/Vehicle/Furnishings		\$0.00
Other		\$0.00
Total	\$50,000.00	\$50,000.00

Funding Source	FY2024	Total
Capital Fund	\$50,000.00	\$50,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$50,000.00	\$50,000.00

**Account Codes (Capital Costs):**

40-485-9820	\$50,000.00
	<b>\$50,000.00</b>

**Additional Information**

Type of Project	New Construction
Strategic Focus Area	Quality of Life
Capital Expense Budget	Community and Recreation Services Capital Project

## Splash Pad

Total Capital Cost: \$800,000.00

Department: Parks & Trails Maintenance  
Type: Capital Improvement

### Request description:

Splash Pad funded by General Fund

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements		\$0.00
Construction/Maintenance	\$800,000.00	\$800,000.00
Furniture and Fixtures		\$0.00
Other		\$0.00
Total	\$800,000.00	\$800,000.00

Funding Source	FY2024	Total
Capital Fund	\$800,000.00	\$800,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$800,000.00	\$800,000.00

### Account Codes (Capital Costs):

40-485-9820      \$800,000.00  
\$800,000.00

### Additional Information

Type of Project      New Construction  
Strategic Focus Area      Quality of Life  
Capital Expense Budget      Community and Recreation Services Capital Project

## Sports Complex Asphalt Upgrade

Total Capital Cost: \$80,000.00

Department: Recreation  
Type: Capital Improvement  
Request Groups: Culture and Recreation

Request description:  
Upgrade Asphalt

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements		\$0.00
Construction/Maintenance	\$80,000.00	\$80,000.00
Furniture and Fixtures		\$0.00
Other		\$0.00
Total	\$80,000.00	\$80,000.00

Funding Source	FY2024	Total
Capital Fund	\$80,000.00	\$80,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$80,000.00	\$80,000.00

Account Codes (Capital Costs):

40-485-9820	\$80,000.00
	<u>\$80,000.00</u>

Additional Information

Type of Project	Refurbishment
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Community and Recreation Services Capital Project

## Sports Complex Light Improvements

**Project Number:** SC00001  
**Total Capital Cost:** \$125,000.00

**Department:** Recreation  
**Type:** Capital Improvement  
**Request Groups:** Culture and Recreation

**Request description:**  
Softball Field LED Light Upgrade

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements		\$0.00
Construction/Maintenance		\$0.00
Furniture and Fixtures	\$125,000.00	\$125,000.00
Other		\$0.00
Total	\$125,000.00	\$125,000.00

Funding Source	FY2024	Total
Capital Fund	\$125,000.00	\$125,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$125,000.00	\$125,000.00

**Account Codes (Capital Costs):**  
40-485-9820 \$125,000.00  
\$125,000.00

### Additional Information

Type of Project: Refurbishment  
Strategic Focus Area: Improving Infrastructure  
Capital Expense Budget: Community and Recreation Services Capital Project

## Water System Pumps

Total Capital Cost: \$5,000.00

Department: Parks & Trails Maintenance  
Type: Capital Equipment  
Request Groups: Culture and Recreation

Request description:  
Water System Booster Pumps

Capital Costs	FY2024	Total
Equipment	\$5,000.00	\$5,000.00
Installation		\$0.00
Other		\$0.00
Total	\$5,000.00	\$5,000.00

Funding Source	FY2024	Total
Capital Fund	\$5,000.00	\$5,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
General Fund		\$0.00
Total	\$5,000.00	\$5,000.00

Account Codes (Capital Costs):  
40-480-9820 \$5,000.00  
\$5,000.00

### Additional Information

New Purchase or Replacement Replacement  
Strategic Focus Area Improving Infrastructure  
Capital Expense Budget Community and Recreation Services Capital Equipment

# Fire Department

## Extractor/Dryer

Total Capital Cost: \$41,250.00

Department: Fire Department  
Type: Capital Equipment  
Request Groups: Public Safety

Request description:  
5% Grant match

Capital Costs	FY2024	Total
Equipment	\$35,000.00	\$35,000.00
Installation		\$0.00
Other	\$6,250.00	\$6,250.00
Total	\$41,250.00	\$41,250.00

Funding Source	FY2024	Total
Capital Fund	\$6,250.00	\$6,250.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded	\$35,000.00	\$35,000.00
Total	\$41,250.00	\$41,250.00

Account Codes (Capital Costs):	
25-419-9760	\$35,000.00
40-480-9810	\$6,250.00
	<u>\$41,250.00</u>

### Additional Information

New Purchase or Replacement      New  
Strategic Focus Area              Improving Infrastructure  
Capital Expense Budget            Fire Capital Equipment

## Ladder Truck - Grant

Total Capital Cost: \$2,210,000.00

Department: Fire Department  
Type: Capital Equipment  
Request Groups: Public Safety

### Request description:

Grant with 5% City match \$2.1 M

Capital Costs	FY2024	Total
Vehicle Cost	\$2,100,000.00	\$2,100,000.00
Other	\$110,000.00	\$110,000.00
Total	\$2,210,000.00	\$2,210,000.00

Funding Source	FY2024	Total
Capital Fund	\$110,000.00	\$110,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded	\$2,100,000.00	\$2,100,000.00
Total	\$2,210,000.00	\$2,210,000.00

### Account Codes (Capital Costs):

25-419-9760	\$2,100,000.00
40-480-9810	\$110,000.00
	<u>\$2,210,000.00</u>

### Additional Information

New Purchase or Replacement	New
New or Used Vehicle	New Vehicle
Useful Life	7
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Fire Capital Equipment



## P 25 Fire System

Total Capital Cost: \$935,240.00

Department: Fire Department  
Type: Capital Equipment  
Request Groups: Choice 1, Public Safety

**Request description:**

Mobile Radios, Portable Radios, & Radio Repeater Equipment. \$500K to be covered by General Fund

\$6,100 Radio Tower Rent

Capital Costs	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Equipment	\$700,000.00	\$200,000.00				\$900,000.00
Installation						\$0.00
Other	\$6,500.00	\$6,770.00	\$7,040.00	\$7,320.00	\$7,610.00	\$35,240.00
Total	\$706,500.00	\$206,770.00	\$7,040.00	\$7,320.00	\$7,610.00	\$935,240.00

Funding Source	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Capital Fund	\$200,000.00	\$200,000.00				\$400,000.00
Highway User Fund						\$0.00
Cemetery Fund						\$0.00
Airport Fund						\$0.00
Horseshoe Bend Fund						\$0.00
Golf Fund						\$0.00
Grant Funded						\$0.00
General Fund	\$506,500.00	\$6,770.00	\$7,040.00	\$7,320.00	\$7,610.00	\$535,240.00
Total	\$706,500.00	\$206,770.00	\$7,040.00	\$7,320.00	\$7,610.00	\$935,240.00

**Account Codes (Capital Costs):**

40-480-9810	\$900,000.00
10-427-2650	\$35,240.00
	<u>\$935,240.00</u>

**Additional Information**

New Purchase or Replacement	New
Strategic Focus Area	High Performing Organization
Capital Expense Budget	Fire Capital Equipment

## 105' Platform Truck CIP

Total Capital Cost: \$2,240,000.00

Department: Fire Department  
Type: Capital Equipment  
Request Groups: Public Safety

### Request description:

Three year savings for ladder truck replacement to meet the current needs of the City.

Year 1 - \$400K FY24 savings

Year 2 - \$400K FY25 savings

Year 3 - \$400K FY26 savings

Total - \$1.2M

Reviewing recommendation of moving complete cost to FY2027 (3-8-2022). Moved to FY2025 with three years of savings.

Capital Costs	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Vehicle Cost	\$400,000.00	\$400,000.00	\$400,000.00	\$520,000.00	\$520,000.00	\$2,240,000.00
Other						\$0.00
Total	\$400,000.00	\$400,000.00	\$400,000.00	\$520,000.00	\$520,000.00	\$2,240,000.00

Funding Source	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Capital Fund	\$400,000.00	\$400,000.00	\$400,000.00	\$520,000.00	\$520,000.00	\$2,240,000.00
Highway User Fund						\$0.00
Cemetery Fund						\$0.00
Airport Fund						\$0.00
Horseshoe Bend Fund						\$0.00
Golf Fund						\$0.00
Grant Funded						\$0.00
Total	\$400,000.00	\$400,000.00	\$400,000.00	\$520,000.00	\$520,000.00	\$2,240,000.00

### Account Codes (Capital Costs):

40-480-9810      \$2,240,000.00  
                             \$2,240,000.00

### Additional Information

New Purchase or Replacement      New  
New or Used Vehicle      New Vehicle  
Useful Life      7  
Strategic Focus Area      Improving Infrastructure  
Capital Expense Budget      Fire Capital Equipment

## Rescue/Extrication Equipment

Total Capital Cost: \$90,000.00

Department: Fire Department  
Type: Capital Equipment  
Request Groups: Public Safety

Request description:  
Rescue/Extrication Equipment

Capital Costs	FY2024	FY2025	FY2026	Total
Equipment	\$30,000.00	\$30,000.00	\$30,000.00	\$90,000.00
Installation				\$0.00
Other				\$0.00
Total	\$30,000.00	\$30,000.00	\$30,000.00	\$90,000.00

Funding Source	FY2024	FY2025	FY2026	Total
Capital Fund		\$30,000.00	\$30,000.00	\$60,000.00
Highway User Fund				\$0.00
Cemetery Fund				\$0.00
Airport Fund				\$0.00
Horseshoe Bend Fund				\$0.00
Golf Fund				\$0.00
Grant Funded	\$30,000.00			\$30,000.00
General Fund				\$0.00
Total	\$30,000.00	\$30,000.00	\$30,000.00	\$90,000.00

Account Codes (Capital Costs):

25-421-9200	\$90,000.00
	<u>\$90,000.00</u>

Additional Information

New Purchase or Replacement	New
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Fire Capital Equipment

## Bunkroom Improvements

Total Capital Cost: \$35,000.00

Department: Fire Department  
Type: Capital Improvement  
Request Groups: Public Safety

Request description:  
Bunkroom remodel

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements	\$25,000.00	\$25,000.00
Construction/Maintenance	\$10,000.00	\$10,000.00
Furniture and Fixtures		\$0.00
Other		\$0.00
Total	\$35,000.00	\$35,000.00

Funding Source	FY2024	Total
Capital Fund	\$35,000.00	\$35,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$35,000.00	\$35,000.00

Account Codes (Capital Costs):

25-421-9200	\$25,000.00
40-485-9810	\$10,000.00
	<u>\$35,000.00</u>

### Additional Information

Type of Project	Refurbishment
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Fire Capital Projects

## Power Gurney

**Total Capital Cost:** \$45,000.00

**Department:** Fire Department  
**Type:** Capital Equipment  
**Request Groups:** Public Safety

**Request description:**

Power Gurney

**Capital Costs**

	FY2024	Total
Equipment	\$45,000.00	\$45,000.00
Installation		\$0.00
Other		\$0.00
<b>Total</b>	<b>\$45,000.00</b>	<b>\$45,000.00</b>

**Funding Source**

	FY2024	Total
Capital Fund	\$45,000.00	\$45,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
General Fund		\$0.00
<b>Total</b>	<b>\$45,000.00</b>	<b>\$45,000.00</b>

**Account Codes (Capital Costs):**

40-480-9810	\$45,000.00
	<b>\$45,000.00</b>

**Additional Information**

New Purchase or Replacement	New
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Fire Capital Equipment

## Shower improvements

**Total Capital Cost:** \$10,000.00

**Department:** Fire Department  
**Type:** Capital Improvement  
**Request Groups:** Public Safety

**Request description:**  
Ladie's showerroom

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements		\$0.00
Construction/Maintenance	\$10,000.00	\$10,000.00
Furniture and Fixtures		\$0.00
Other		\$0.00
Total	\$10,000.00	\$10,000.00

Funding Source	FY2024	Total
Capital Fund	\$10,000.00	\$10,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$10,000.00	\$10,000.00

**Account Codes (Capital Costs):**

40-485-9810	\$10,000.00
	<b>\$10,000.00</b>

**Additional Information**

Type of Project	Refurbishment
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Fire Capital Projects

# General Services

## 4x4 Expedition

Total Capital Cost: \$55,000.00

Department: General Services  
Type: Capital Equipment  
Request Groups: General

Request description:  
4x4 Expedition for staff travel

Capital Costs	FY2024	Total
Vehicle Cost	\$55,000.00	\$55,000.00
Other		\$0.00
Total	\$55,000.00	\$55,000.00

Funding Source	FY2024	Total
Capital Fund	\$55,000.00	\$55,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$55,000.00	\$55,000.00

Account Codes (Capital Costs):  
40-480-9830 \$55,000.00  
\$55,000.00

### Additional Information

New Purchase or Replacement New  
New or Used Vehicle New Vehicle  
Useful Life 7  
Strategic Focus Area Improving Infrastructure  
Capital Expense Budget General Government Capital Equipment

# Golf

## Golf Cart Equipment CIP

Total Capital Cost: \$540,000.00

Department: Golf Clubhouse  
Type: Capital Equipment  
Request Groups: Culture and Recreation

Request description:  
Replace 12 golf carts each year

Capital Costs	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Vehicle Cost	\$108,000.00	\$108,000.00	\$108,000.00	\$108,000.00	\$108,000.00	\$540,000.00
Other						\$0.00
Total	\$108,000.00	\$108,000.00	\$108,000.00	\$108,000.00	\$108,000.00	\$540,000.00

Funding Source	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Capital Fund	\$108,000.00	\$108,000.00	\$108,000.00	\$108,000.00	\$108,000.00	\$540,000.00
Highway User Fund						\$0.00
Cemetery Fund						\$0.00
Airport Fund						\$0.00
Horseshoe Bend Fund						\$0.00
Golf Fund						\$0.00
Grant Funded						\$0.00
Total	\$108,000.00	\$108,000.00	\$108,000.00	\$108,000.00	\$108,000.00	\$540,000.00

Account Codes (Capital Costs):  
40-480-9860 \$540,000.00  
\$540,000.00

### Additional Information

New Purchase or Replacement Replacement  
New or Used Vehicle New Vehicle  
Useful Life 5  
Strategic Focus Area Improving Infrastructure  
Capital Expense Budget Golf Capital Equipment



## Beverage Cart Lease

Total Capital Cost: \$13,050.00

Department: Golf Clubhouse  
Type: Capital Equipment  
Request Groups: Culture and Recreation

Request description:  
Lease

Capital Costs	To Date	FY2024	FY2025	Total
Vehicle Cost	\$17,699.00	\$6,400.00	\$6,100.00	\$12,500.00
Other	\$2,606.00	\$400.00	\$150.00	\$550.00
Total	\$20,305.00	\$6,800.00	\$6,250.00	\$13,050.00

Funding Source	To Date	FY2024	FY2025	Total
Capital Fund				\$0.00
Highway User Fund				\$0.00
Cemetery Fund				\$0.00
Airport Fund				\$0.00
Horseshoe Bend Fund				\$0.00
Golf Fund	\$20,305.00	\$6,800.00	\$6,250.00	\$13,050.00
Grant Funded				\$0.00
Total	\$20,305.00	\$6,800.00	\$6,250.00	\$13,050.00

**Account Codes (Capital Costs):**

55-463-9902	\$12,500.00
55-463-9896	\$550.00
	<b>\$13,050.00</b>

**Additional Information**

New Purchase or Replacement	New
New or Used Vehicle	New Vehicle
Useful Life	7
Strategic Focus Area	Quality of Life
Capital Expense Budget	Golf Capital Equipment

## Golf Cart Lease

Total Capital Cost: \$121,600.00

Department: Golf Clubhouse  
Type: Capital Equipment  
Request Groups: Culture and Recreation

Request description:  
62 Golf Carts

Capital Costs	To Date	FY2024	FY2025	FY2026	Total
Vehicle Cost	\$102,224.00	\$40,600.00	\$42,050.00	\$18,000.00	\$100,650.00
Other	\$38,375.00	\$9,700.00	\$8,250.00	\$3,000.00	\$20,950.00
Total	\$140,599.00	\$50,300.00	\$50,300.00	\$21,000.00	\$121,600.00

Funding Source	To Date	FY2024	FY2025	FY2026	Total
Capital Fund					\$0.00
Highway User Fund					\$0.00
Cemetery Fund					\$0.00
Airport Fund					\$0.00
Horseshoe Bend Fund					\$0.00
Golf Fund	\$140,599.00	\$50,300.00	\$50,300.00	\$21,000.00	\$121,600.00
Grant Funded					\$0.00
Total	\$140,599.00	\$50,300.00	\$50,300.00	\$21,000.00	\$121,600.00

**Account Codes (Capital Costs):**

55-463-9902	\$100,650.00
55-463-9896	\$20,950.00
	<b>\$121,600.00</b>

**Additional Information**

New Purchase or Replacement	New
New or Used Vehicle	New Vehicle
Useful Life	5
Strategic Focus Area	Quality of Life
Capital Expense Budget	Golf Capital Equipment

## Fairway Mower Lease

Total Capital Cost: \$16,150.00

Department: Golf Maintenance  
Type: Capital Equipment  
Request Groups: Culture and Recreation

Request description:  
Fairway

Capital Costs	To Date	FY2024	FY2025	Total
Vehicle Cost	\$42,201.00	\$12,400.00	\$3,200.00	\$15,600.00
Other	\$5,800.00	\$500.00	\$50.00	\$550.00
Total	\$48,001.00	\$12,900.00	\$3,250.00	\$16,150.00

Funding Source	To Date	FY2024	FY2025	Total
Capital Fund				\$0.00
Highway User Fund				\$0.00
Cemetery Fund				\$0.00
Airport Fund				\$0.00
Horseshoe Bend Fund				\$0.00
Golf Fund	\$48,001.00	\$12,900.00	\$3,250.00	\$16,150.00
Grant Funded				\$0.00
Total	\$48,001.00	\$12,900.00	\$3,250.00	\$16,150.00

**Account Codes (Capital Costs):**

55-468-9902	\$15,600.00
55-468-9903	\$550.00
	<b>\$16,150.00</b>

**Additional Information**

New Purchase or Replacement	Replacement
New or Used Vehicle	New Vehicle
Useful Life	7
Strategic Focus Area	Quality of Life
Capital Expense Budget	Golf Capital Equipment

## Gator

Total Capital Cost: \$20,000.00

Department: Golf Maintenance  
Type: Capital Equipment  
Request Groups: Culture and Recreation

### Request description:

Gator - Carried request over from FY23 to FY24

Capital Costs	FY2024	Total
Equipment	\$20,000.00	\$20,000.00
Installation		\$0.00
Other		\$0.00
Total	\$20,000.00	\$20,000.00

Funding Source	FY2024	Total
Capital Fund		\$0.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund	\$20,000.00	\$20,000.00
Grant Funded		\$0.00
General Fund		\$0.00
Total	\$20,000.00	\$20,000.00

### Account Codes (Capital Costs):

55-468-9904	\$20,000.00
	<u>\$20,000.00</u>

### Additional Information

New Purchase or Replacement	New
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Golf Capital Equipment

## Greens Pro

Total Capital Cost: \$15,000.00

Department: Golf Maintenance  
Type: Capital Equipment  
Request Groups: Culture and Recreation

### Request description:

Greens Pro - Carried request over from FY23 to FY24

Capital Costs	FY2024	Total
Equipment	\$15,000.00	\$15,000.00
Installation		\$0.00
Other		\$0.00
Total	\$15,000.00	\$15,000.00

Funding Source	FY2024	Total
Capital Fund		\$0.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund	\$15,000.00	\$15,000.00
Grant Funded		\$0.00
General Fund		\$0.00
Total	\$15,000.00	\$15,000.00

### Account Codes (Capital Costs):

55-468-9904	\$15,000.00
	<u>\$15,000.00</u>

### Additional Information

New Purchase or Replacement	New
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Golf Capital Equipment

## Patio Improvements

Total Capital Cost: \$873,000.00

Department: Golf Clubhouse  
Type: Capital Improvement  
Request Groups: Culture and Recreation

### Request description:

Patio expansion, furniture and other improvements. New dining room furniture to seat up to 48 guests for Mulligan's inside the Lake Powell National G. C. clubhouse. The current furniture is 7 years old and in need of replacing. In addition, new patio furniture will be needed for approximately 120 guests once the expansion is completed. Increased from \$700K to \$873K based on updated bids.

Capital Costs	To Date	FY2024	Total
Planning			\$0.00
Design	\$43,192.00		\$0.00
Engineering			\$0.00
Repairs/Improvements			\$0.00
Construction/Maintenance		\$873,000.00	\$873,000.00
Furniture and Fixtures		\$0.00	\$0.00
Other			\$0.00
Total	\$43,192.00	\$873,000.00	\$873,000.00

Funding Source	To Date	FY2024	Total
Capital Fund	\$43,192.00	\$873,000.00	\$873,000.00
Highway User Fund			\$0.00
Cemetery Fund			\$0.00
Airport Fund			\$0.00
Horseshoe Bend Fund			\$0.00
Golf Fund			\$0.00
Grant Funded			\$0.00
Total	\$43,192.00	\$873,000.00	\$873,000.00

### Account Codes (Capital Costs):

40-485-9860:::163881183  
\$873,000.00  
\$873,000.00

### Additional Information

Type of Project: New Construction  
Strategic Focus Area: Quality of Life  
Capital Expense Budget: Golf Capital Projects

## Rough Mower Lease

Total Capital Cost: \$18,400.00

Department: Golf Maintenance  
Type: Capital Equipment  
Request Groups: Culture and Recreation

Request description:  
Rough

Capital Costs	To Date	FY2024	FY2025	Total
Vehicle Cost	\$48,052.00	\$14,200.00	\$3,650.00	\$17,850.00
Other	\$6,604.00	\$500.00	\$50.00	\$550.00
Total	\$54,656.00	\$14,700.00	\$3,700.00	\$18,400.00

Funding Source	To Date	FY2024	FY2025	Total
Capital Fund				\$0.00
Highway User Fund				\$0.00
Cemetery Fund				\$0.00
Airport Fund				\$0.00
Horseshoe Bend Fund				\$0.00
Golf Fund	\$54,658.00	\$14,700.00	\$3,700.00	\$18,400.00
Grant Funded				\$0.00
Total	\$54,658.00	\$14,700.00	\$3,700.00	\$18,400.00

**Account Codes (Capital Costs):**

55-468-9902	\$17,850.00
55-468-9903	\$550.00
	<u>\$18,400.00</u>

**Additional Information**

New Purchase or Replacement	Replacement
New or Used Vehicle	New Vehicle
Useful Life	7
Strategic Focus Area	Quality of Life
Capital Expense Budget	Golf Capital Equipment

# Horseshoe Bend

## Horseshoe Bend Gate System

Total Capital Cost: \$30,000.00

Department: Horseshoe Bend  
Type: Capital Improvement  
Request Groups: Culture and Recreation

Request description:  
Replace gate system

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance	\$30,000.00	\$30,000.00
Equipment/Vehicle/Furnishings		\$0.00
Other		\$0.00
Total	\$30,000.00	\$30,000.00

Funding Source	FY2024	Total
Capital Fund		\$0.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund	\$30,000.00	\$30,000.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$30,000.00	\$30,000.00

Account Codes (Capital Costs):  
40-485-9850 \$30,000.00  
\$30,000.00

### Additional Information

Type of Project: Refurbishment  
Strategic Focus Area: Improving Infrastructure  
Capital Expense Budget: Horseshoe Bend Capital Projects



## Utility Vehicle

Total Capital Cost: \$20,000.00

Department: Horseshoe Bend  
Type: Capital Equipment  
Request Groups: Culture and Recreation

**Request description:**

UTV for Horseshoe Bend to replace current one.

Capital Costs	FY2024	Total
Vehicle Cost	\$20,000.00	\$20,000.00
Other		\$0.00
Total	\$20,000.00	\$20,000.00

Funding Source	FY2024	Total
Capital Fund		\$0.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund	\$20,000.00	\$20,000.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$20,000.00	\$20,000.00

**Account Codes (Capital Costs):**

40-480-9850:::163881154      \$20,000.00  
\$20,000.00

**Additional Information**

New Purchase or Replacement      Replacement  
New or Used Vehicle      New Vehicle  
Useful Life      7  
Strategic Focus Area      Improving Infrastructure  
Capital Expense Budget      Horseshoe Bend Capital Equipment

## Transaction Windows

Total Capital Cost: \$20,000.00

Department: Horseshoe Bend  
Type: Capital Improvement  
Request Groups: Culture and Recreation  
Timeline: 07/01/2023 to 06/30/2024

Request description:  
Replace windows

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements		\$0.00
Construction/Maintenance		\$0.00
Furniture and Fixtures	\$20,000.00	\$20,000.00
Other		\$0.00
Total	\$20,000.00	\$20,000.00

Funding Source	FY2024	Total
Capital Fund		\$0.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund	\$20,000.00	\$20,000.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$20,000.00	\$20,000.00

Account Codes (Capital Costs):  
40-485-9850 \$20,000.00  
\$20,000.00

### Additional Information

Strategic Focus Area Improving Infrastructure  
Capital Expense Budget Horseshoe Bend Capital Projects

# Information Technology

## Server and Network Upgrades

Total Capital Cost: \$20,000.00

Department: Information Technology

Type: Capital Equipment

Request Groups: General

### Request description:

Server and Network Upgrades

### Capital Costs

	FY2024	Total
Equipment	\$20,000.00	\$20,000.00
Installation		\$0.00
Other		\$0.00
Total	\$20,000.00	\$20,000.00

### Funding Source

	FY2024	Total
Capital Fund	\$20,000.00	\$20,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$20,000.00	\$20,000.00

### Account Codes (Capital Costs):

40-480-9830	\$20,000.00
	<u>\$20,000.00</u>

### Additional Information

Strategic Focus Area High Performing Organization

# Magistrate

## Court Facility Conference/Jury Room

Total Capital Cost: \$25,000.00

Department: Magistrate  
Type: Capital Improvement  
Request Groups: General  
Timeline: 07/01/2023 to 06/30/2024

### Request description:

The co-located Page Magistrate Court and Page Justice Court do not have a jury room or conference room for negotiations between parties. An expansion into the north entrance breezeway is a relatively inexpensive way to add much needed space to the building that will be utilized by both courts. The County will provide 50% of the funding.

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements		\$0.00
Construction/Maintenance	\$25,000.00	\$25,000.00
Furniture and Fixtures		\$0.00
Other		\$0.00
Total	\$25,000.00	\$25,000.00

Funding Source	FY2024	Total
Capital Fund	\$25,000.00	\$25,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$25,000.00	\$25,000.00

### Account Codes (Capital Costs):

40-485-9830 \$25,000.00  
\$25,000.00

### Additional Information

Type of Project: Refurbishment  
Strategic Focus Area: Improving Infrastructure  
Capital Expense Budget: General Government Capital Projects

# Police Department

## Animal Shelter Improvements

Total Capital Cost: \$50,000.00

Department: Patrol  
Type: Capital Improvement  
Request Groups: Public Safety

Request description:  
Improvements for Animal Shelter fencing/etc.

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements		\$0.00
Construction/Maintenance		\$0.00
Furniture and Fixtures	\$50,000.00	\$50,000.00
Other		\$0.00
Total	\$50,000.00	\$50,000.00

Funding Source	FY2024	Total
Capital Fund	\$50,000.00	\$50,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$50,000.00	\$50,000.00

Account Codes (Capital Costs):  
40-485-9815 \$50,000.00  
\$50,000.00

### Additional Information

Type of Project: Refurbishment  
Strategic Focus Area: Improving Infrastructure  
Capital Expense Budget: Police Capital Projects

## P 25 Police System

**Total Capital Cost:** \$412,000.00

**Department:** Communications  
**Type:** Capital Equipment  
**Request Groups:** Public Safety

**Request description:**

Update equipment

**Capital Costs**

	FY2024	FY2025	Total
Equipment	\$206,000.00	\$206,000.00	\$412,000.00
Installation			\$0.00
Other			\$0.00
<b>Total</b>	<b>\$206,000.00</b>	<b>\$206,000.00</b>	<b>\$412,000.00</b>

**Funding Source**

	FY2024	FY2025	Total
Capital Fund	\$206,000.00	\$206,000.00	\$412,000.00
Highway User Fund			\$0.00
Cemetery Fund			\$0.00
Airport Fund			\$0.00
Horseshoe Bend Fund			\$0.00
Golf Fund			\$0.00
Grant Funded			\$0.00
General Fund			\$0.00
<b>Total</b>	<b>\$206,000.00</b>	<b>\$206,000.00</b>	<b>\$412,000.00</b>

**Account Codes (Capital Costs):**

40-480-9815	\$412,000.00
	<b>\$412,000.00</b>

**Additional Information**

New Purchase or Replacement	Replacement
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Police Capital Equipment

## Public Safety Sign installation

Total Capital Cost: \$10,000.00

Department: Police  
Type: Capital Improvement  
Request Groups: Public Safety

### Request description:

Install sign purchased in FY23

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance	\$5,000.00	\$5,000.00
Equipment/Vehicle/Furnishings		\$0.00
Other	\$5,000.00	\$5,000.00
Total	\$10,000.00	\$10,000.00

Funding Source	FY2024	Total
Capital Fund	\$10,000.00	\$10,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$10,000.00	\$10,000.00

### Account Codes (Capital Costs):

40-485-9815	\$5,000.00
40-485-9810	\$5,000.00
	<u>\$10,000.00</u>

### Additional Information

Strategic Focus Area: Improving Infrastructure  
Capital Expense Budget: Police Capital Projects

## Patrol Vehicles CIP - Fund

Total Capital Cost: \$800,000.00

Department: Police  
Type: Capital Equipment  
Request Groups: Public Safety

**Request description:**

Funds will be placed aside each year to build a fund to replace police vehicles. Purchase four vehicles in FY2024

Capital Costs	To Date	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Vehicle Cost	\$150,000.00	\$200,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$800,000.00
Other							\$0.00
Total	\$150,000.00	\$200,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$800,000.00

Funding Source	To Date	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Capital Fund	\$150,000.00	\$200,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$800,000.00
Highway User Fund							\$0.00
Cemetery Fund							\$0.00
Airport Fund							\$0.00
Horseshoe Bend Fund							\$0.00
Golf Fund							\$0.00
Grant Funded							\$0.00
Total	\$150,000.00	\$200,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$800,000.00

**Account Codes (Capital Costs):**

40-480-9815	\$800,000.00
	<b>\$800,000.00</b>

**Additional Information**

New Purchase or Replacement	Replacement
New or Used Vehicle	New Vehicle
Useful Life	7
Strategic Focus Area	High Performing Organization
Capital Expense Budget	Police Capital Equipment



# Public Works

## Land Side Development

Total Capital Cost: \$750,000.00

Department: Airport  
Type: Capital Improvement  
Request Groups: Public Works

Request description:  
Land side improvements

Capital Costs	FY2024	Total
Planning		\$0.00
Design	\$75,000.00	\$75,000.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance	\$675,000.00	\$675,000.00
Equipment/Vehicle/Furnishings		\$0.00
Other		\$0.00
Total	\$750,000.00	\$750,000.00

Funding Source	FY2024	Total
Capital Fund		\$0.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund	\$750,000.00	\$750,000.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$750,000.00	\$750,000.00

Account Codes (Capital Costs):  
40-485-9966 \$750,000.00  
\$750,000.00

### Additional Information

Strategic Focus Area Improving Infrastructure  
Capital Expense Budget Airport Capital Projects

## Runway Safety Area Improvement

Total Capital Cost: \$4,126,000.00

Department: Airport  
Type: Capital Improvement  
Request Groups: Public Works  
Timeline: 06/23/2021 to 12/31/2023

### Request description:

Designing grading improvements at the ends of Runway 15-33 in order to maximize the safety area within existing airport property limits. Including the displacement of the Runway 33 threshold and drainage improvements.

Capital Costs	To Date	FY2024	Total
Design	\$227,658.00		\$0.00
Construction		\$4,126,000.00	\$4,126,000.00
Total	\$227,658.00	\$4,126,000.00	\$4,126,000.00

Funding Source	To Date	FY2024	Total
Airport Fund	\$15,781.00		\$0.00
Grant Funded - FAA	\$211,877.00	\$4,126,000.00	\$4,126,000.00
Grant Funded - State			\$0.00
Total	\$227,658.00	\$4,126,000.00	\$4,126,000.00

### Account Codes (Capital Costs):

40-485-9953	\$4,126,000.00
	<b>\$4,126,000.00</b>

### Additional Information

Strategic Focus Area: Improving Infrastructure  
Capital Expense Budget: Airport Capital Projects

## Segmented Circle Relocation

Total Capital Cost: \$230,600.00

Department: Airport  
Type: Capital Improvement  
Request Groups: Public Works  
Timeline: 08/25/2021 to

### Request description:

Relocation of the circle to provide maximum visibility to pilots in the air and on the ground.

Capital Costs	To Date	FY2024	Total
Design	\$30,162.00		\$0.00
Construction		\$230,600.00	\$230,600.00
Total	\$30,162.00	\$230,600.00	\$230,600.00

Funding Source	To Date	FY2024	Total
Airport Fund	\$6,169.00	\$23,060.00	\$23,060.00
Grant Funded - FAA	\$23,993.00		\$0.00
Grant Funded - State		\$207,540.00	\$207,540.00
Total	\$30,162.00	\$230,600.00	\$230,600.00

### Account Codes (Capital Costs):

40-485-9965	\$230,600.00
	<b>\$230,600.00</b>

### Additional Information

Strategic Focus Area Improving Infrastructure  
Capital Expense Budget Airport Capital Projects

## South Ramp Improvements

Total Capital Cost: \$1,730,000.00

Department: Airport  
Type: Capital Improvement  
Request Groups: Public Works  
Timeline: 07/14/2020 to 06/30/2024

### Request description:

Improvements along Taxiway A at the South Ramp to modify the terrain inside the safety area to allow aircraft to safely taxi to and from Runway 33. The project also includes the reconstruction of the South Ramp.

Capital Costs	To Date	FY2024	Total
Design	\$124,791.00		\$0.00
Construction		\$1,730,000.00	\$1,730,000.00
Total	\$124,791.00	\$1,730,000.00	\$1,730,000.00

Funding Source	To Date	FY2024	Total
Airport Fund			\$0.00
Grant Funded - FAA	\$124,791.00	\$1,730,000.00	\$1,730,000.00
Grant Funded - State			\$0.00
Total	\$124,791.00	\$1,730,000.00	\$1,730,000.00

### Account Codes (Capital Costs):

40-485-9953	\$1,730,000.00
	<b>\$1,730,000.00</b>

### Additional Information

Strategic Focus Area Improving Infrastructure  
Capital Expense Budget Airport Capital Projects

## Terminal Expansion / Elevator

Total Capital Cost: \$1,450,000.00

Department: Airport  
Type: Capital Improvement  
Request Groups: Public Works  
Timeline: 01/01/2022 to 06/30/2024

Request description:  
Expand existing terminal and elevator improvements

Capital Costs	FY2024	FY2025	Total
Planning			\$0.00
Design			\$0.00
Engineering	\$300,000.00		\$300,000.00
Repairs/Improvements			\$0.00
Construction/Maintenance		\$1,150,000.00	\$1,150,000.00
Furniture and Fixtures			\$0.00
Other			\$0.00
Total	\$300,000.00	\$1,150,000.00	\$1,450,000.00

Funding Source	FY2024	FY2025	Total
Capital Fund			\$0.00
Highway User Fund			\$0.00
Cemetery Fund			\$0.00
Airport Fund	\$300,000.00	\$1,150,000.00	\$1,450,000.00
Horseshoe Bend Fund			\$0.00
Golf Fund			\$0.00
Grant Funded			\$0.00
Total	\$300,000.00	\$1,150,000.00	\$1,450,000.00

Account Codes (Capital Costs):  
40-485-9966 \$1,450,000.00  
\$1,450,000.00

### Additional Information

Type of Project Replacement  
Strategic Focus Area Improving Infrastructure  
Capital Expense Budget Airport Capital Projects

## Cemetery Quonset Hut

**Total Capital Cost:** \$85,000.00

**Department:** Cemetery Expenses  
**Type:** Capital Improvement  
**Request Groups:** Public Works

**Request description:**

Storage and bathrooms at the cemetery

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements		\$0.00
Construction/Maintenance	\$85,000.00	\$85,000.00
Furniture and Fixtures		\$0.00
Other		\$0.00
Total	\$85,000.00	\$85,000.00

Funding Source	FY2024	Total
Capital Fund		\$0.00
Highway User Fund		\$0.00
Cemetery Fund	\$85,000.00	\$85,000.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$85,000.00	\$85,000.00

**Account Codes (Capital Costs):**

40-485-9805	\$85,000.00
	<b>\$85,000.00</b>

**Additional Information**

Type of Project	New Construction
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Public Works Capital Projects

## Westside Development

Total Capital Cost: \$50,000.00

Department: Cemetery Expenses  
Type: Capital Improvement  
Request Groups: Public Works

Request description:  
Westside development

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance	\$50,000.00	\$50,000.00
Equipment/Vehicle/Furnishings		\$0.00
Other		\$0.00
Total	\$50,000.00	\$50,000.00

Funding Source	FY2024	Total
Capital Fund		\$0.00
Highway User Fund		\$0.00
Cemetery Fund	\$50,000.00	\$50,000.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$50,000.00	\$50,000.00

Account Codes (Capital Costs):

40-485-9805	\$50,000.00
	<b>\$50,000.00</b>

### Additional Information

Type of Project	Other improvement
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Public Works Capital Projects

## Cemetery Development

Total Capital Cost: \$55,000.00

Department: Cemetery Expenses  
Type: Capital Improvement  
Request Groups: Community Service  
Timeline: 07/01/2023 to 06/30/2024

Request description:  
Land improvements to cemetery

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance	\$55,000.00	\$55,000.00
Equipment/Vehicle/Furnishings		\$0.00
Other		\$0.00
Total	\$55,000.00	\$55,000.00

Funding Source	FY2024	Total
Capital Fund		\$0.00
Highway User Fund		\$0.00
Cemetery Fund	\$55,000.00	\$55,000.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$55,000.00	\$55,000.00

Account Codes (Capital Costs):  
40-485-9805 \$55,000.00  
\$55,000.00

### Additional Information

Type of Project: Other improvement  
Strategic Focus Area: Improving Infrastructure  
Capital Expense Budget: Public Works Capital Projects

## Servicer Truck and Bed

Total Capital Cost: \$190,000.00

Department: Central Garage  
Type: Capital Equipment  
Request Groups: Public Works

Request description:  
Servicer Truck and Bed

Capital Costs	FY2024	Total
Vehicle Cost	\$190,000.00	\$190,000.00
Other		\$0.00
Total	\$190,000.00	\$190,000.00

Funding Source	FY2024	Total
Capital Fund	\$190,000.00	\$190,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$190,000.00	\$190,000.00

Account Codes (Capital Costs):

40-480-9805	\$190,000.00
	<u>\$190,000.00</u>

### Additional Information

New Purchase or Replacement	New
New or Used Vehicle	New Vehicle
Useful Life	7
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Public Works Capital Equipment



## Skid Loader Attachments

Total Capital Cost: \$20,000.00

Department: Highway User Expenses  
Type: Capital Equipment  
Request Groups: Public Works

Request description:  
Skid Loader Attachments

Capital Costs	FY2024	FY2025	Total
Equipment	\$0.00	\$10,000.00	\$10,000.00
Installation			\$0.00
Other	\$10,000.00		\$10,000.00
Total	\$10,000.00	\$10,000.00	\$20,000.00

Funding Source	FY2024	FY2025	Total
Capital Fund			\$0.00
Highway User Fund	\$10,000.00	\$10,000.00	\$20,000.00
Cemetery Fund			\$0.00
Airport Fund			\$0.00
Horseshoe Bend Fund			\$0.00
Golf Fund			\$0.00
Grant Funded			\$0.00
General Fund			\$0.00
Total	\$10,000.00	\$10,000.00	\$20,000.00

**Account Codes (Capital Costs):**

40-480-9800	\$10,000.00
25-421-9200	\$10,000.00
	<u>\$20,000.00</u>

**Additional Information**

New Purchase or Replacement	New
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Public Works - Streets Capital Equipment

# Vehicle-Streets

Total Capital Cost: \$50,000.00

Department: Highway User Expenses  
Type: Capital Equipment  
Request Groups: Public Works

Request description:  
Vehicle for Streets department

Capital Costs	FY2025	Total
Vehicle Cost	\$50,000.00	\$50,000.00
Other		\$0.00
Total	\$50,000.00	\$50,000.00

Funding Source	FY2025	Total
Capital Fund	\$50,000.00	\$50,000.00
Highway User Fund		\$0.00
Cemetery Fund		\$0.00
Airport Fund		\$0.00
Horseshoe Bend Fund		\$0.00
Golf Fund		\$0.00
Grant Funded		\$0.00
Total	\$50,000.00	\$50,000.00

Account Codes (Capital Costs):  
40-480-9800 \$50,000.00  
\$50,000.00

## Additional Information

New Purchase or Replacement New  
New or Used Vehicle New Vehicle  
Useful Life 7  
Strategic Focus Area Improving Infrastructure  
Capital Expense Budget Public Works - Streets Capital Equipment

## Vista Ave Project

Total Capital Cost: \$550,000.00

Department: Highway User Expenses  
Type: Capital Improvement  
Request Groups: Public Works  
Timeline: 07/01/2022 to 06/30/2024

Request description:  
Vista Ave rehabilitation

Capital Costs	To Date	FY2024	Total
Planning			\$0.00
Design	\$45,542.00		\$0.00
Engineering			\$0.00
Land/Right-of-way			\$0.00
Construction/Maintenance		\$550,000.00	\$550,000.00
Other			\$0.00
Total	\$45,542.00	\$550,000.00	\$550,000.00

Funding Source	To Date	FY2024	Total
Capital Fund			\$0.00
Highway User Fund			\$0.00
Grant Funded	\$45,542.00	\$550,000.00	\$550,000.00
Total	\$45,542.00	\$550,000.00	\$550,000.00

Account Codes (Capital Costs):

40-485-9800	\$550,000.00
	<b>\$550,000.00</b>

Additional Information

Type of Project	Other
Strategic Focus Area	Improving Infrastructure
Capital Expense Budget	Public Works - Street Capital Projects

## Streets Capital Projects

Total Capital Cost: \$8,083,209.00

Department: Highway User Expenses  
Type: Capital Improvement  
Request Groups: Public Works

Request description:  
Streets capital projects

### Capital Costs

	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Planning						\$0.00
Design						\$0.00
Engineering	\$750,000.00					\$750,000.00
Land/Right-of-way						\$0.00
Construction/Maintenance		\$1,625,380.00	\$2,246,769.00	\$1,741,060.00	\$1,720,000.00	\$7,333,209.00
Other						\$0.00
Total	\$750,000.00	\$1,625,380.00	\$2,246,769.00	\$1,741,060.00	\$1,720,000.00	\$8,083,209.00

### Funding Source

	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Capital Fund						\$0.00
Highway User Fund	\$750,000.00	\$1,625,380.00	\$2,246,769.00	\$1,741,060.00	\$1,720,000.00	\$8,083,209.00
Grant Funded						\$0.00
Total	\$750,000.00	\$1,625,380.00	\$2,246,769.00	\$1,741,060.00	\$1,720,000.00	\$8,083,209.00

### Account Codes (Capital Costs):

40-485-9800 \$8,083,209.00  
**\$8,083,209.00**

### Additional Information

Type of Project: Resurface Current Road  
Strategic Focus Area: Improving Infrastructure  
Capital Expense Budget: Public Works - Street Capital Projects

## Treatment Facility - CDBG

Total Capital Cost: \$2,000,000.00

Department: Public Works Administration  
Type: Capital Improvement  
Request Groups: Public Works

Request description:  
Pending CDBG grant

Capital Costs	To Date	FY2024	Total
Planning			\$0.00
Design	\$105,629.00		\$0.00
Engineering			\$0.00
Repairs/Improvements			\$0.00
Construction/Maintenance		\$2,000,000.00	\$2,000,000.00
Furniture and Fixtures			\$0.00
Other			\$0.00
Total	\$105,629.00	\$2,000,000.00	\$2,000,000.00

Funding Source	To Date	FY2024	Total
Capital Fund			\$0.00
Highway User Fund			\$0.00
Cemetery Fund			\$0.00
Airport Fund			\$0.00
Horseshoe Bend Fund			\$0.00
Golf Fund			\$0.00
Grant Funded	\$105,629.00	\$2,000,000.00	\$2,000,000.00
Total	\$105,629.00	\$2,000,000.00	\$2,000,000.00

Account Codes (Capital Costs):

25-426-8500	\$2,000,000.00
	<u>\$2,000,000.00</u>

Additional Information

Type of Project	New Construction
Strategic Focus Area	Community Development
Capital Expense Budget	ARPA SLFRF Funds

# Planning and Zoning

## Streetscape / City Center Improvements

Total Capital Cost: \$7,300,000.00

Department: Planning & Zoning  
Type: Capital Improvement  
Request Groups: General, Culture and Recreation

Request description:  
Improve the downtown area

Capital Costs	To Date	FY2024	FY2025	FY2026	Total
Planning					\$0.00
Design	\$195,880.00				\$0.00
Engineering					\$0.00
Land/Right-of-way					\$0.00
Construction/Maintenance		\$2,750,000.00	\$2,500,000.00	\$2,000,000.00	\$7,250,000.00
Equipment/Vehicle/Furnishings					\$0.00
Other		\$50,000.00			\$50,000.00
Total	\$195,880.00	\$2,800,000.00	\$2,500,000.00	\$2,000,000.00	\$7,300,000.00

Funding Source	To Date	FY2024	FY2025	FY2026	Total
Capital Fund	\$195,880.00	\$2,750,000.00	\$2,500,000.00	\$2,000,000.00	\$7,250,000.00
Highway User Fund					\$0.00
Cemetery Fund					\$0.00
Airport Fund					\$0.00
Horseshoe Bend Fund					\$0.00
Golf Fund					\$0.00
Grant Funded		\$50,000.00			\$50,000.00
Total	\$195,880.00	\$2,800,000.00	\$2,500,000.00	\$2,000,000.00	\$7,300,000.00

### Account Codes (Capital Costs):

40-485-9825	\$7,250,000.00
25-421-9200	\$50,000.00
	<u>\$7,300,000.00</u>

### Additional Information

Benefit to Community \$1.9M budgeted for FY2023 with a \$690K contingency for possible overage. \$400K of ARPA Fund to utilized for this project.

Type of Project New Construction  
Strategic Focus Area Community Development  
Capital Expense Budget Community Development Capital Projects

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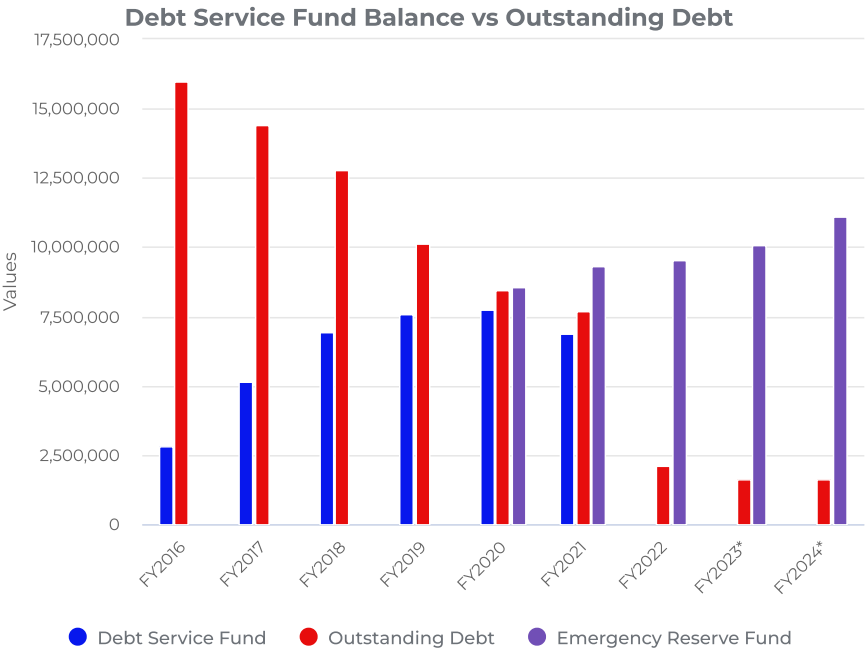
# DEBT

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# Debt Overview

The Debt Service Fund was a separate fund within the City's chart of accounts designed to manage the accelerated repayment of outstanding debt and enhance the City's capacity to function fluently. This strategy results in a stabilization policy which budgets predictable revenue streams for paying annual debt service payments in order to remain within the City's legal debt limits. Starting in FY2015, the City of Page placed building the Debt Service Fund as a primary focus. In FY2021, the City paid off the unfunded Public Safety Personnel Retirement System liability that once had a balance of \$4M. In July 2022, the City paid off the outstanding Series 2011 Bond balance of \$5.1M with the Debt Service Fund. In FY2023, the only outstanding liability for the General Fund is the Accrued Compensated Absences of approximately \$1 million. The remaining debt accrued is by Enterprise Funds that generate their own revenue to cover these costs. As a precaution, the City established the Emergency Reserve Fund in FY2020 to cover such costs in times of financial hardship.

\*FY2023 and FY2024 are estimates.



## Government-wide Debt Overview

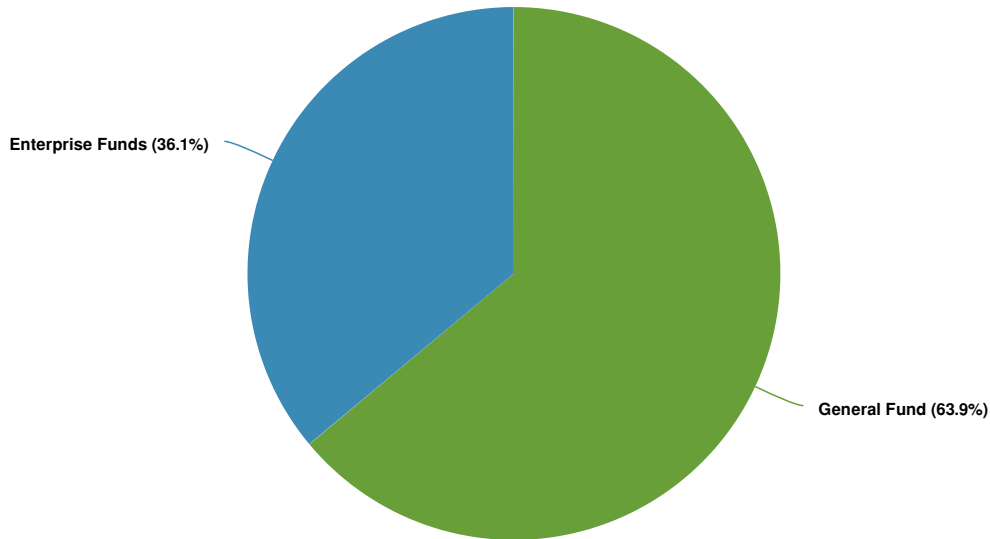


**\$1,652,412**

-\$28,850 (-1.72% vs. 2023 year)



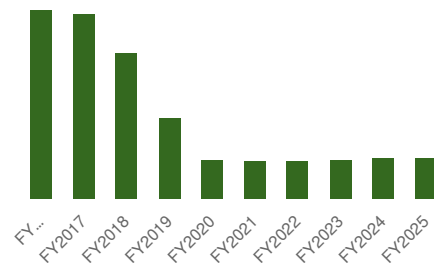
## Debt by Fund



	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	% Change
<b>All Funds</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	
General Fund	\$2,033,492	\$1,012,682	\$968,154	\$979,904	\$1,014,746	\$1,056,657	4.1%
Special Revenue Funds	\$387,794	\$530,914	\$607,532	\$426,849	\$24,038	\$0	-100%
Debt Service	\$6,895,000	\$6,040,000	\$5,150,000	\$0	\$0	\$0	0%
Enterprise Funds	\$446,422	\$561,171	\$722,161	\$680,057	\$642,478	\$595,755	-7.3%
<b>Total All Funds:</b>	<b>\$9,762,708</b>	<b>\$8,144,767</b>	<b>\$7,447,847</b>	<b>\$2,086,810</b>	<b>\$1,681,262</b>	<b>\$1,652,412</b>	<b>-1.7%</b>

## General Fund

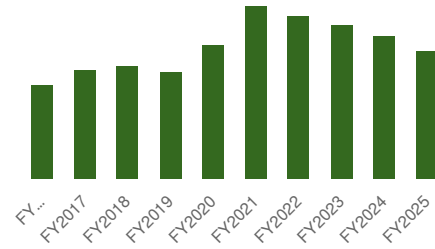
Accrued Compensated Absences and the unfunded Public Safety Personnel Retirement systems liability for the City are paid out of the General Fund and is an anticipated liability each year.



	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	% Change
<b>General Fund</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	
General Fund	\$2,033,492	\$1,012,682	\$968,154	\$979,904	\$1,014,746	\$1,056,657	4.1%
<b>Total General Fund:</b>	<b>\$2,033,492</b>	<b>\$1,012,682</b>	<b>\$968,154</b>	<b>\$979,904</b>	<b>\$1,014,746</b>	<b>\$1,056,657</b>	<b>4.1%</b>

## Enterprise Funds

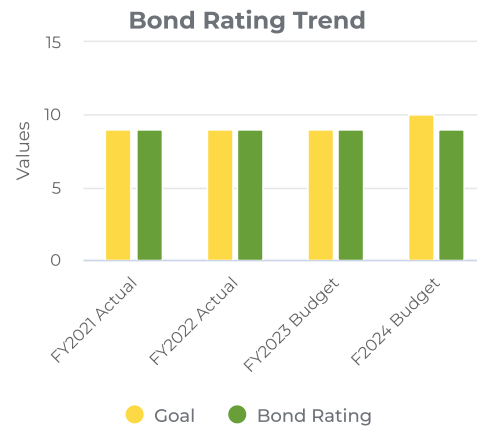
Currently, the Golf Course has four leases for mowers, golf carts and a beverage cart and are considered a liability for the enterprise's fund.



	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	% Change
<b>Enterprise Funds</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	
Horseshoe Bend Fund	\$0	\$6,019	\$10,273	\$16,472	\$39,922	\$45,000	12.7%
Electric Fund	\$322,417	\$296,656	\$326,776	\$334,350	\$340,000	\$350,000	2.9%
Water Fund	\$72,134	\$71,722	\$42,280	\$45,344	\$47,000	\$50,000	6.4%
Sewer Fund	\$22,609	\$58,050	\$55,808	\$60,931	\$63,000	\$66,000	4.8%
Golf Course Fund	\$29,262	\$128,724	\$287,024	\$222,960	\$152,556	\$84,755	-44.4%
<b>Total Enterprise Funds:</b>	<b>\$446,422</b>	<b>\$561,171</b>	<b>\$722,161</b>	<b>\$680,057</b>	<b>\$642,478</b>	<b>\$595,755</b>	<b>-7.3%</b>

## Bond Rating

Investment grade	Moody's	Standard & Poor's	Fitch
10	Aaa	AAA	AAA
9	Aa1	AA+	AA+
8	Aa2	AA	AA
7	Aa3	AA-	AA-
6	A1	A+	A+
5	A2	A	A
4	A3	A-	A-
3	Baa1	BBB+	BBB+
2	Baa2	BBB	BBB
1	Baa3	BBB-	BBB-



## Debt Limitation

City of Page, Arizona

Statistical Section

Legal Debt Margin Information

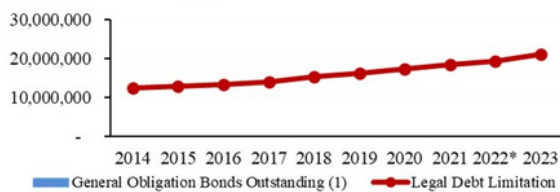
Debt Capacity

Last Ten Fiscal Years

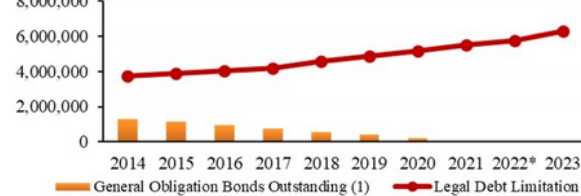
(Accrual basis of accounting)

	Fiscal Year Ended June 30									
	2014	2015	2016	2017	2018	2019	2020	2021	2022*	2023
Assessed Value of Real Property (2)* reinstated	\$ 64,679,910	\$ 67,174,588	\$ 69,491,903	\$ 71,737,815	\$ 76,071,757	\$ 81,314,653	\$ 86,048,461	\$ 92,189,515	\$ 99,506,455	\$ 105,291,111
<b>20% Limitation</b>										
Legal Debt Limitation	\$ 12,517,026	\$ 12,935,982	\$ 13,434,918	\$ 13,898,381	\$ 15,214,351	\$ 16,262,931	\$ 17,209,692	\$ 18,437,903	\$ 19,250,996	\$ 21,058,222
General Obligation Bonds Outstanding (1)	-	-	-	-	-	-	-	-	-	-
Debt Margin Available	\$ 12,517,026	\$ 12,935,982	\$ 13,434,918	\$ 13,898,381	\$ 15,214,351	\$ 16,262,931	\$ 17,209,692	\$ 18,437,903	\$ 19,250,996	\$ 21,058,222
<b>Total Net Debt applicable to the 20 %</b>	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<b>6 % Limitation</b>										
Legal Debt Limitation	3,755,108	3,880,795	4,030,475	4,169,514	4,564,305	4,878,879	5,162,908	5,531,371	5,775,299	6,317,467
General Obligation Bonds Outstanding (1)	1,309,609	1,127,691	943,520	759,190	574,193	387,794	197,492	-	-	-
Debt Margin Available	\$ 2,445,499	\$ 2,753,104	\$ 3,086,955	\$ 3,410,324	\$ 3,410,324	\$ 4,491,085	\$ 4,965,416	\$ 5,531,371	\$ 5,775,299	\$ 6,317,467
<b>Total Net Debt applicable to the 20 % * reinstated</b>	2.02%	1.68%	1.36%	1.06%	0.75%	0.48%	0.23%	0.00%	0.00%	0.00%

Debt Applicable to 20% Limit



Debt Applicable to 6% Limit



## Debt Snapshot

In FY2023, the City will reduce long-term outstanding debt by over \$400K from prior by making scheduled payments and paying off the two police vehicle leases. These balances do not include the net pension liability that was \$6.3 million at the end of FY2021 (yet to be calculated for FY2022). Paying off other debt was also explored but determined not to offer any monetary benefit or cost savings.



Our largest contributor to long-term debt is accrued compensated absences budgeted at \$1.7 million. The unfunded Public Safety Retirement Pension System liability was paid off in FY2021. The two police vehicle leases are budgeted to be paid off in FY2023. The outstanding mower leases, golf carts, and beverage carts will be paid as scheduled.

## Debt by Type

Accrued Compensated Absences

96.3%

Golf Carts

3.1%

Beverage Cart

0.4%

2019 John Deere Rough Mower

0.2%

2019 John Deere Fairway Mower

0.1%

	FY2020	FY2021	FY2022	FY2023	FY2024	% Change
Debt	Actual	Actual	Actual	Budget	Budget	
Accrued Compensated Absences	\$1,304,740	\$1,422,428	\$1,457,812	\$1,550,706	\$1,590,657	2.6%
Public Safety Personnel Retirement - Unfunded Liability	\$147,053	\$0	\$0	\$0	\$0	0%
Airport 2004 Series Bond	\$197,492	\$0	\$0	\$0	\$0	0%
Police Vehicles Lease #1	\$333,422	\$247,010	\$164,929	\$0	\$0	0%
Police Vehicles Lease #2	\$0	\$360,522	\$261,920	\$0	\$0	0%
2019 John Deere Fairway Mower	\$48,845	\$38,889	\$26,618	\$14,724	\$2,331	-84.2%
2019 John Deere Rough Mower	\$56,755	\$44,279	\$30,307	\$16,763	\$2,651	-84.2%
2016 John Deere Terrain Mower	\$16,460	\$3,258	\$0	\$0	\$0	0%
2011 Series Bond	\$6,040,000	\$5,150,000	\$0	\$0	\$0	0%
Golf Carts	\$0	\$156,960	\$126,620	\$86,596	\$50,687	-41.5%
Beverage Cart	\$0	\$24,501	\$18,604	\$12,473	\$6,086	-51.2%
<b>Total Debt:</b>	<b>\$8,144,767</b>	<b>\$7,447,847</b>	<b>\$2,086,810</b>	<b>\$1,681,262</b>	<b>\$1,652,412</b>	<b>-1.7%</b>

## Accrued Compensated Absences

### Accrued Compensated Absences

Per Governmental Accounting Standards Board, the City accounts for accrued compensated absences liabilities. This liability calculates the amount for which employees will be paid for absences utilizing leave times, such as vacation, sick leave and compensatory time.

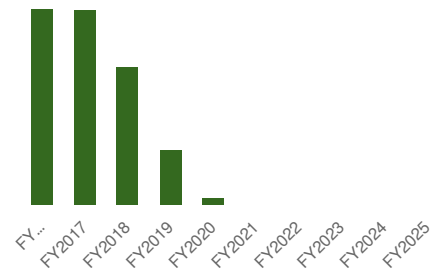


	FY2020	FY2021	FY2022	FY2023	FY2024	% Change
<b>Accrued Compensated Absences</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	
Accrued Compensated Absences	\$1,304,740	\$1,422,428	\$1,457,812	\$1,550,706	\$1,590,657	2.6%
<b>Total Accrued Compensated Absences:</b>	<b>\$1,304,740</b>	<b>\$1,422,428</b>	<b>\$1,457,812</b>	<b>\$1,550,706</b>	<b>\$1,590,657</b>	<b>2.6%</b>

## Public Safety Personnel Retirement - Unfunded Liability

### Unfunded Actuarial Accrued Liability (UAAL)

The excess of the actuarial accrued liability over the valuation assets; sometimes referred to as "unfunded past service liability". UAL increases each time an actuarial loss occurs and when new benefits are added without being fully funded initially and decreases when actuarial gains occur.



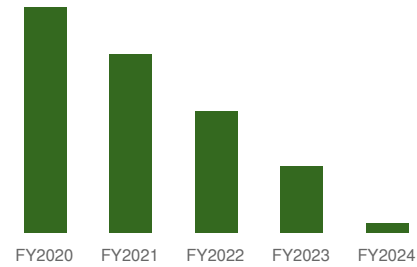
### Payment Toward Unfunded Public Safety Personnel Retirement System (PSPRS) Liability

The FY2024 budget includes a payment to Arizona Public Safety Personnel Retirement System for unfunded liability, if any is accrued. The City paid off the unfunded liability as of June 30, 2020 and has the intention of paying the balance of the unfunded liability each year. The estimated Annual Required Contribution for FY2024 is \$376K, and the City has budgeted to pay an additional \$200,000 toward possible unfunded liability.

	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	% Change
<b>Public Safety Personnel Retirement - Unfunded Liability</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	
Public Safety Personnel Retirement - Unfunded Liability	\$4,066,616	\$4,025,166	\$2,856,048	\$1,146,786	\$147,053	\$0	\$0	\$0	\$0	0%
<b>Total Public Safety Personnel Retirement - Unfunded Liability:</b>	<b>\$4,066,616</b>	<b>\$4,025,166</b>	<b>\$2,856,048</b>	<b>\$1,146,786</b>	<b>\$147,053</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>

## 2019 John Deere Fairway Mower

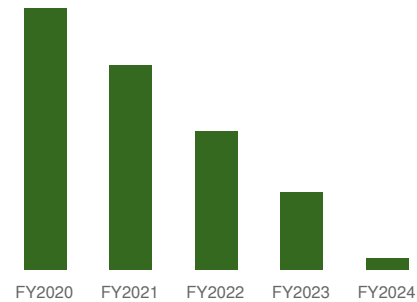
2019 John Deere Fairway Mower has a lease with Wells Fargo for 60 months starting October 2019. The early payoff for this lease was also explored but would not offer any financial benefits. The City will continue to pay as scheduled.



	FY2020	FY2021	FY2022	FY2023	FY2024	% Change
2019 John Deere Fairway Mower	Actual	Actual	Actual	Budget	Budget	
2019 John Deere Fairway Mower	\$48,845	\$38,889	\$26,618	\$14,724	\$2,331	-84.2%
Total 2019 John Deere Fairway Mower:	\$48,845	\$38,889	\$26,618	\$14,724	\$2,331	-84.2%

## 2019 John Deere Rough Mower

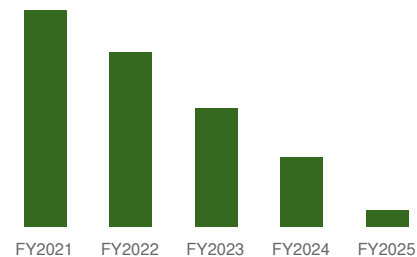
2019 John Deere Rough Mower has a lease with Wells Fargo for 60 months starting October 2019. The early payoff for this lease was also explored but would not offer any financial benefits. The City will continue to pay as scheduled.



	FY2020	FY2021	FY2022	FY2023	FY2024	% Change
2019 John Deere Rough Mower	Actual	Actual	Actual	Budget	Budget	
2019 John Deere Rough Mower	\$56,755	\$44,279	\$30,307	\$16,763	\$2,651	-84.2%
Total 2019 John Deere Rough Mower:	\$56,755	\$44,279	\$30,307	\$16,763	\$2,651	-84.2%

## Golf Carts

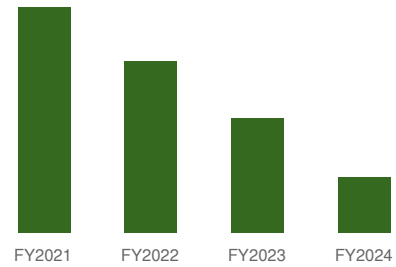
In FY2021, the City leased 62 Golf Carts through DLL Financial Solutions for 65 months beginning July 2020. The early payoff for this lease was also explored but would not offer any financial benefits. The City will continue to pay as scheduled.



	FY2021	FY2022	FY2023	FY2024	% Change
Golf Carts	Actual	Actual	Budget	Budget	
Golf Carts	\$156,960	\$126,620	\$86,596	\$50,687	-41.5%
Total Golf Carts:	\$156,960	\$126,620	\$86,596	\$50,687	-41.5%

## Beverage Cart

In FY2021, the City leased a Beverage Cart through DLL Financial Solutions for 60 months beginning July 2020. The early payoff for this lease was also explored but would not offer any financial benefits. The City will continue to pay as scheduled.



	FY2021	FY2022	FY2023	FY2024	% Change
<b>Beverage Cart</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	
Beverage Cart	\$24,501	\$18,604	\$12,473	\$6,086	-51.2%
<b>Total Beverage Cart:</b>	<b>\$24,501</b>	<b>\$18,604</b>	<b>\$12,473</b>	<b>\$6,086</b>	<b>-51.2%</b>



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# APPENDIX

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## Glossary

**Abatement:** A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

**Accounting System:** The total structure of records and procedures that identify, record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

**Accrual:** a charge for work that has been done but not yet invoiced, for which provision is made at the end of a financial period.

**Accrual Basis of Accounting:** A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when a good or service is used.

**Accrued Interest:** The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

**ADA:** Acronym that stands for Americans with Disabilities Act. A measure passed by the federal government that became effective January 1994, that requires, among other things, the City to make all programs and facilities accessible to any handicapped person who asks for it.

**Adopted Budget:** A plan of financial operations approved by the City Council and established by resolution which reflects approved tax rates, estimates of revenues, expenditures, transfers, departmental objectives, and performance/workload indicators for a fiscal year.

**ADOT:** Acronym that stands for Arizona Department of Transportation.

**Agency Funds:** These funds account for assets held by an entity in a trustee capacity or as an agent for individuals, private organizations, other governmental organizations, or other funds. This is a type of fiduciary fund.

**AHCCCS:** An acronym for "Arizona Health Care Cost Containment System." Arizona counties make a contribution to the State-managed AHCCCS system based on a formula proscribed by State law. The AHCCCS program provides indigent health care.

**ALTCS:** An acronym for "Arizona Long-Term Care System" which provides indigent long-term care. Counties make a contribution to ALTCS based on a formula established by State law.

**Amortization:** The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

**Annual Financial Audit:** The independent review of the financial position and reporting procedures of a local government entity.

**Annualize:** To calculate the full-year cost of any budget changes made mid-fiscal year for the purpose of adding that cost to a prepared annual budget.

**Appropriation Ordinance:** The official document adopted by the City Council establishing the legal authority to obligate and expend resources.

**Appropriation:** A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

**Arbitrage:** As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

**ASRS:** Acronym for Arizona State Retirement System, a state agency that administers a pension plan, long-term disability plan, retiree health insurance plans and other benefits to qualified government workers.

**Assessed Valuation:** A value that is established for real and personal property for use as a basis for levying property taxes. NOTE: The City of Page does not assess property tax at this time.

**Assessment Ratio:** The ratio at which the tax rate is applied to the tax base.

**Asset:** Resources owned or held by a government which have monetary value.

**Attrition:** A method of reducing personnel by not filling positions made vacant through resignation, reassignment, transfer, retirement, termination, or means other than layoff.

**Audit Report:** Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

**Audit:** An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

**Available Funds:** Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

**Balance Sheet:** A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

**Balanced Budget:** A budget where total expenditures do not exceed total revenues and other sources.

**Basis of Accounting:** A term used to refer to when revenues and obligations are recognized in the accounts and reported in the financial statements.

**Betterments (Special Assessments):** Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

**Bond and Interest Record:** (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

**Bond Issue:** Generally, the sale of a certain number of bonds at one time by a governmental unit.

**Bond Rating (Municipal):** A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

**Bond Refinancing:** The payoff and re-issuance of bonds in order to obtain an improved interest rate and/or bond conditions.

**Bond:** A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

**Bonds Authorized and Unissued:** Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

**Budget Amendment:** A procedure to revise a budget appropriation either by City Council approval through the adoption of a supplemental appropriation ordinance for any interdepartmental or interfund adjustments, or by City Manager authorization to adjust appropriations within a departmental budget. These are discouraged.

**Budget Basis:** The form of accounting utilized throughout the budget process. The City's budget for general government is on the modified accrual basis. Revenues are recorded when they are both measurable and available. Liabilities are recognized when incurred (except for long-term debt which is carried in the general long-term debt account group). The City's accounting records for the Enterprise Funds are maintained on a full accrual basis; revenues are recognized when earned and expenses are recognized when incurred.

**Budget Calendar:** The schedule of key dates or milestones that the City follows during the preparation, adoption, and administration of the budget.

**Budget Carryforward:** The departments are responsible for requesting and verifying carry-forward. Carryforwards are most frequently used during construction of large capital projects such as buildings, streets, and sewers.

**Budget Document:** This document is used to present a comprehensive financial program to the citizens of the City of Page, the City Council, and other interested parties.

**Budget Message:** The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming period.

**Budget Policies:** General and specific guidelines that govern financial plan preparation and administration.

**Budget:** A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

**Budgetary Control:** The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

**Budgeted Funds:** Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body.

**Capital Assets:** All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

**Capital Budget:** An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

**Capital Expenditure:** An expenditure used from a department's operating budget for the acquisition of a capital asset. A capital asset is an item that costs \$5,000 or more and has an assigned useful life of at least one year. Capital assets should be budgeted and itemized in the capital outlay object codes.

**Capital Improvements Plan (CIP):** A plan to provide for the maintenance or replacement of existing public facilities and assets and for the construction or acquisition of new ones.

**Capital Improvements Plan Budget:** A Capital Improvement Plan (CIP) Budget is a budget separate from the operating budget. Items in the CIP are usually construction or renovation projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, sewer lines, buildings, recreational facilities, and large scale remodeling.

**Capital Project:** A major construction, acquisition, or renovation activity which adds value to a government's physical assets or significantly increases its useful life; also called a capital improvement.

**Capital Projects Budget:** A spending plan for improvements to or acquisition of city-owned land, facilities, and/or infrastructure. The capital budget (1) balances revenues and expenditures, (2) specifies the sources of revenues, (3) lists each project of acquisition, and (4) must ordinarily be approved by the legislative body.

**Capital Projects Fund:** A fund created to account for financial resources to be used for the acquisition, construction, or renovation of major capital facilities (other than those financed by proprietary funds, special assessment funds, and trust funds).

**Capitalized Interest:** A portion of the proceeds of an issue that is set aside to pay interest in the securities for a specified period of time. Interest is commonly capitalized for the construction period of a revenue producing project and sometimes for a period thereafter, so that debt service expense does not begin until the project is expected to be operational and producing revenues. Sometimes referred to as "funded interest."

**Carry Forward:** Cash available at the end of the fiscal year.

**Cash Basis:** A basis of accounting in which transactions are recognized only when cash is increased or decreased.

**Cash Management:** The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

**Cash:** Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

**CDBG:** Acronym that stands for Community Development Block Grant. A source of grant funding for a variety of projects.

**Certificate of Deposit (CD):** A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

**Chart of Accounts:** A chart that assigns a unique number to each type of transaction (e.g., salaries or for recording revenues and expenditures that fits the organizational structure and adheres to statutory and financial reporting requirements.

**CIP:** Acronym that stands for (1) Capital Improvements Program and (2) Construction in Progress.

**City Sales Tax:** A general excise tax levied on all applicable categories of sales expressed as a percentage of the State Sales Tax.

**Classification of Real Property:** Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

**Collective Bargaining:** The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours and working conditions.

**Commodities:** Expendable items that are consumable or have a short life span, such as office supplies, gasoline, and small equipment.

**Compensated Absences:** Compensated absences are absences for which employees will be paid, such as vacation, sick leave, or other leave.

**Construction in Progress:** Entry records tracking the cost of construction work, which is not yet completed (typically, applied to capital budget items). A CIP item is not depreciated until the asset is placed in service.

**Consumer Price Index:** The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

**Contingency:** A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Contractual Services:** Services rendered to a government by private firms, individuals, or other governmental agencies (e.g., rents, maintenance agreements, and professional consulting services

**Contributed Capital:** Contributed capital is created when a general capital asset is transferred to a proprietary fund or when a grant is received that is externally restricted to capital acquisition or construction

**Control Account or Control Group:** The identity given to expenditure types, such as personnel costs, services and supplies, and capital outlay expenditures.

**Cost-Benefit Analysis:** A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

**Debt Burden:** The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

**Debt Limitation:** The limit set on the issuance of general obligation bonds per State constitution. For general municipal purposes, a municipality cannot incur a debt exceeding six percent of the assessed valuation of taxable property in the city. Additional bonds amounting to twenty percent of the assessed valuation of taxable property can be issued for supplying such specific city services as water, lights, sewers, development of open spaces, preserves, parks, playgrounds and recreational facilities. The City currently has no general obligation bonds.

**Debt Service Fund Requirements:** The amounts of revenue which must be provided for a Debt Service Fund so that all principal and interest payments can be made in full on schedule.

**Debt Service Fund:** A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Debt Service:** The amount of interest and principal that a City must pay each year on net direct long-term debt plus the interest it must pay on direct short-term debt.

**Deferred Compensation Agency Fund:** The City administered fund that is used to account for the monies held for employees who elect to make cash contributions, through payroll deduction, to a tax-deferred plan known as the 457 Plan.

**Deficit:** The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

**Department:** A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

**Depreciation:** This is the amount of expense charged against earnings by an organization to write off the cost of a capital asset over its useful life, giving consideration to wear and tear, obsolescence and salvage value. If the expense is assumed to be incurred in equal amounts in each business period over the life of the asset, the depreciation method used is straight line (SL).

**Designated Fund Balance:** A portion of unreserved fund balance designated for a specific future use.

**Direct Debt:** The sum of the total bonded debt and any unfunded debt (i.e. short-term notes) of the City for which the City has pledged its "full faith and credit." This does not include the debt of overlapping jurisdictions.

**Employee Related Expenditures (ERE):** The ERE included in the Adopted Budget are the City's share of an employee's fringe benefits and taxes. ERE provided by the City of Page include FICA (Social Security), Medicare, employee and dependent health insurance, dental, vision, unemployment, life insurance, retirement, and workers compensation.

**Encumbrance:** A reservation of funds for an anticipated expenditure prior to actual payment of that specific item. Funds usually are reserved or encumbered with a purchase order prior to the actual cash payment being disbursed.

**Encumbrance:** A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

**Enterprise Funds:** An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery—direct, indirect, and capital costs—are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

**Equalized Valuations (EQVs):** The determination of the full and fair cash value of all property in the community that is subject to local taxation.

**Estimated Receipts:** A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

**Estimated Revenue:** The amount of projected revenue to be collected during the fiscal year.

**Exemptions:** A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

**Expenditure Limitation:** A state imposed limit placed on expenditures of the City.

**Expenditure:** An outlay of money made by municipalities to provide the programs and services within their approved budget.

**Expense:** Charges incurred for operations, maintenance, interest, or other charges.

**FAA:** Acronym for Federal Aviation Administration. A federal agency that provides funding for grants related to airport operations.

**Fees:** Charges for direct receipt of a public service on the party receiving the service.

**FEMA:** Acronym that stands for Federal Emergency Management Agency. A federal agency that provides funding for grants related to hazard mitigation.

**FICA:** Acronym for Federal Insurance Contributions Act, federal law that requires three separate taxes from wages paid to employees. Comprised of Social Security tax, Medicare tax, and Medicare surtax (surtax for employees earning over \$250,000 annually).

**Fiduciary Funds:** Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

**Financial Accounting Standards Board (FASB):** This private, non-profit organization is responsible for determining standards of accounting principles. These principles are commonly referred to as the Generally Accepted Accounting Principles (GAAP).

**Financial Plan:** A parent document for the budget that establishes management policies, goals, and objectives for all programs within the City.

**Fiscal Policy:** A government agency's adopted policy for managing revenues, spending, and debt related to the government services and programs it provides and its capital investment; fiscal policy establishes agreed-upon principles and guidelines for the planning and programming of government budgets and their funding.

**Fiscal Year:** The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Page has specified July 1 through June 30 as its fiscal year.

**Fixed Assets:** Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

**Fixed Costs:** Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

**Float:** The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

**Full Accrual Accounting:** A basis of accounting in which revenue is recognized when earned and expenses are recognized when incurred.

**Full Faith and Credit:** A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

**Full-Time Equivalent (FTE):** A value equivalent to the number of employees paid full time (forty hours per week or from 2,080 to 2,096 hours per year, depending on the calendar). A half-time position that is paid 20 hours per week equates to a 0.5 FTE.

**Function:** A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

**Fund Accounting:** Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

**Fund Balance/Equity:** The difference between a fund's assets and its liabilities. Portions of the fund balance may be reserved for various purposes, such as contingencies or encumbrances, carried forward into the next fiscal year, or reverted back to a granting agency if such is contractually stipulated.

**Fund Transfers:** Transferring monies between funds is a tool for maintaining a structurally-balanced budget.

**Fund:** An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

**FY:** Abbreviation for fiscal year, the time period designated by the City signifying the beginning and ending period for recording financial transactions.

**GASB 34:** A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

**GASB 45:** This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

**General Fixed Asset Account Group:** A self-balancing group of accounts established to account for fixed assets of the City. This does not include fixed assets of the Enterprise Funds. These are included in the Enterprise Fund.

**General Fund:** The fund used to account for most financial resources and activities governed by the normal appropriation process.

**General Governmental Revenue:** The revenues of a government other than those derived from and retained in an enterprise fund.

**General Long-term Debt Account Group:** An account group that accounts for the balances due on long-term indebtedness that has been financed. The group also accounts for the dollar value of the accrued vacation and other compensated absences of city employees.

**General Obligation Bonds:** Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

**Generally Accepted Accounting Principles (GAAP):** These are the uniform minimum standards for financial accounting and reporting, reflecting the rules and procedures that define accepted accounting principles.

**GFOA:** Acronym for Government Finance Officers Association.

**GIS:** Acronym for geographic information system, a system designed to capture, store, manipulate, analyze, manage, and present spatial or geographic data.

**Goal:** A goal is the purpose towards which an endeavor is directed. A goal supports a department's mission statement and a citywide priority. Goals should include expected performance levels (i.e., citizen satisfaction levels, turnaround times, efficiencies, etc.) and are results-oriented, specific, state outcomes in measurable terms, and attainable within a specifically-stated timeframe.

**GOHS:** Acronym that stands for Governor's Office of Highway Safety. A state agency that provides funding for grants related to traffic enforcement programs.

**Governing Body:** A board, committee, commission, or other executive or policymaking body of a municipality or school district.

**Governmental Accounting Standards Board (GASB):** An independent not-for-profit organization that is responsible for issuing accounting standards for state and local governments.

**Governmental Fund:** A generic classification used by GASB to refer to all funds other than proprietary and fiduciary funds. The general fund, special revenue funds, capital projects funds, and debt service funds are the types of funds referred to as governmental funds. Governmental funds are said to be expendable; that is, resources are received and expended, with no expectation that they will be returned through user or departmental charges. Revenues and expenditures (not expenses) of governmental funds are recognized on the modified accrual basis of accounting.

**Grant Reversion:** When a government entity in receipt of a grant reverts any unexpended funds from the grant award to the granting agency.

**Grant:** A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

**Gross Pledge or Gross Revenue Pledge:** A pledge that all revenues received will be used for debt service prior to deductions for any costs or expenses.

**Highway User Revenue Fund (HURF):** The Special Revenue Fund that accounts transportation related revenue and expenditures associated to the construction or maintenance of city streets. This revenue is derived from the gas tax, a portion of which is returned to Cities by the state.

**HURF:** Acronym that stands for Highway User Revenue Fund.

**Improvement District:** An area that is established to receive specific capital improvements or services deemed to benefit primarily those properties within its boundaries.



**Incremental Budgeting:** A budgeting process in which precedent determines how funds will be allocated among departments and programs. Under incremental budgeting, increases in allocations usually occur in small increases over past levels.

**Indirect Cost:** Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

**Industrial Insurance:** Insurance for work-related injuries and illnesses, and pays for approved medical, hospital, and related services essential to an injured worker's treatment and recovery. It also provides partial wage replacement for injured workers who are temporarily unable to work.

**Infrastructure:** The physical assets of a government (e.g., streets or bridges).

**Interest Rate:** The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

**Interest:** Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

**Intergovernmental Revenue:** Revenues from other governments, such as the state and federal government, in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

**Investments:** Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

**iWorQ:** Web-based applications for work management, permit management, code enforcement, and license management for cities and counties.

**JCEF:** Acronym that stands for Judicial Criminal Enhancement Fund.

**Judicial Criminal Enhancement Fund:** The State of Arizona Department of Public Safety administers this fund. This fund provides grant money to local law enforcement authorities to be used to enhance projects designed to prevent or control crimes.

**Land Development:** Capital improvements to preserve land or to enhance its public use. This includes fencing, outdoor lighting, drainage/storm runoff, and planting vegetation, as well as forest thinning.

**Lease Purchase Agreement:** A contractual agreement by which capital outlay may be purchased by making annual lease payments.

**Lease Purchase:** This method of financing allows the City to construct or acquire property and pay for it over a period of time by installment payments rather than an outright purchase. The time payments include an interest charge, which is typically lower than standard rates because the recipient does not have to pay income tax on the interest.

**Levy Limit:** In 1980, the Arizona Constitution was amended to limit the amounts which could be levied on property by the City and other local governments.

**Levy:** To impose taxes for the support of governmentally-provided services.

**Liability:** Resources owned by a government which have monetary value.

**Limited Appointment:** A position whose appointment is made for a specific project within a specific time frame. Limited appointments must be for no more than 24 months in duration.

**Line-Item Budget:** A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

**Local Aid:** Revenue allocated by the state or counties to municipalities and school districts.

**Long-Term Debt:** Debt with a maturity of more than one year after the date of issuance.

**Major Fund:** A fund consisting of 10% or more of the associated total revenues, expenditures/expenses, assets, or liabilities of all governmental or all enterprise funds, and 5% or more of revenues, expenditures expenses, assets, or liabilities of all governmental funds and enterprise funds.

**Marginal Cost:** The additional cost of providing service to one more resident or consumer. Once capacity is reached, additional service capacity must be funded, and marginal cost increases substantially.

**Maturity Date:** The date that the principal of a bond becomes due and payable in full.

**Mission Statement:** A clear, concise statement of purpose for the entire City or department. The mission's focal point is broad, yet distinctly describes the City or department goals.

**Modified Accrual Basis of Accounting:** A type of accounting in which revenue is recognized when it is measurable and available to finance the expenditures of the current period and expenditures are generally recorded when the related fund liability is incurred (with some exceptions).

**MPC Bonds:** A method of funding major municipal projects. Citizens do not have to vote on this means of financing, nor are the bonds subject to debt limitation as specified by State constitution.

**MPC:** Acronym that stands for Municipal Property Corporation.

**Municipal(s):** (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

**Municipal Property Corporation:** A non-profit corporation with the main purpose of providing a financing alternative to fund the cost of acquiring, constructing, reconstructing and improving various municipal properties and buildings suitable for use by and for leasing to the City.

**NACOG:** Acronym that stands for Northern Arizona Council of Governments. A council of governments representing western Arizona, headed by an executive board that assist member agencies with the administration of government, community development, planning of municipal facilities and road improvements. This council also determines the distribution of Community Development Block Grant (CDBG) allocations.

**Net Direct Debt (or Net Bonded Debt):** Direct debt minus self-supporting debt.

**Net Pledge or Net Revenue Pledge:** A pledge that net revenues will be used for payment of debt service.

**Non-major Fund:** A fund consisting of less than 10% of the associated total revenues, expenditures/ expenses, assets, or liabilities of all governmental or all enterprise funds, and less than 5% of revenues, expenditures expenses, assets, or liabilities of all governmental funds and enterprise funds.

**Non-operating Expense:** An expense that is not directly related to the provision of services, i.e. debt service.

**Non-operating Revenue:** Revenue that is generated from other sources, i.e. interest, and is not directly related to service activities.

**Non-recurring Expense:** Extraordinary or one-time expense that is not expected to continue over time, at least on a regular basis.

**Non-recurring Revenue:** Extraordinary or one-time revenue that is not expected to continue over time, at least on a regular basis.

**Note:** A short-term loan, typically with a maturity date of a year or less.

**Object Code:** Identifies the expenditure type (e.g., cash, accounts payable, salaries and wages, etc.)

**Objective:** A statement of specific direction, purpose, or intent based on the goals established for a specific department.

**Objects of Expenditures:** A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

**Obligations:** Amounts which a government may be legally required to meet out of its resources, including both actual liabilities and encumbrances not yet paid.

**Official Statement:** A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

**Operating Budget:** A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

**Operating Expenses:** The cost for personnel, materials, and equipment required for a department to function.

**Operating Revenue:** Funds received as income, exclusive of other financing sources such as bond proceeds. In governmental fund types, this includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income. Proprietary Fund revenues are directly related to the primary activities of the fund, i.e. user charges.

**Operating Transfer:** City resources are transferred between various funds. Transfers are made in order to subsidize projects in other funds. Transfers to other funds always equal transfers from other funds.

**Overlapping Debt:** A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

**Page Utility Enterprises:** Not-for-profit public power entity, owned by the City of Page.

**Performance Budget:** A budget that stresses output both in terms of economy and efficiency.

**Performance Indicators:** Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

**Performance Measure:** As defined by GFOA, a specific quantitative measure or qualitative assessment of results obtained through a program or activity. It summarizes the relationship between inputs and outputs in achieving outcomes with respect to effectiveness, cost (efficiency) and quality.

**Performance Measurement:** As defined by GFOA, a process for determining how a program is accomplishing its mission, goals, and objectives through the delivery of products, services, or processes.

**Personal Property:** For property tax purposes in Arizona, personal property is designated as all types of property except land, buildings, or other real property improvements. Taxable personal property includes movable items used for agricultural, commercial, industrial, or rental-residential purposes. Personal property is not attached permanently to real property and may be removed by its owner without damage to the real property. Mobile homes are also personal property unless the owners file an affidavit affixing the mobile home to their real property.

**Personnel Savings:** A savings in general, when budgeted positions are held vacant or employees are paid at a lower rate than was budgeted.

**Personnel Services:** A category of expenditures within the budget that includes salaries, benefits, temporaries, and overtime, etc.

**Pledged Revenues:** These are monies obligated for the payment of debt service and the making of other deposits required by the bond contract.

**Position:** A single specific instance of a job class, whether occupied or vacant, involving duties entailing the services of one person. A position may be full- or part-time as reflected in the FTE value.

**Principal:** The face amount of a bond, exclusive of accrued interest.

**Program Budget:** A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

**Program:** A combination of activities to accomplish an end.

**Proposed Budget:** A plan of financial operations submitted by the City manager to the City Council. This plan reflects estimated revenues, expenditures, transfers, and departmental goals, objectives, and performance/workload indicators.

**Proprietary Funds:** Sometimes referred to as "income determination," "non-expendable," or "commercial-type" funds. They are used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (enterprise and internal service funds). Revenues and expenses (not expenditures) are accounted for on the full accrual basis.

**PSPRS:** Acronym for Public Safety Personnel Retirement System.



**Public Hearing:** An open meeting regarding proposed operating or capital budget allocations which provides citizens with an opportunity to voice their views on the merits of the proposals.

**Public Safety Personnel Retirement System:** A state agency that administers governmental retirement plan for public safety personnel.

**PUE:** Acronym that stands for Page Utility Enterprises. Not-for-profit public power entity, owned by the City of Page.

**Purchased Services:** The cost of services that are provided by a vendor.

**Racketeering Influenced Criminal Organizations:** A Special Revenue Fund that accounts for the RICO revenues and expenses of the Police Department. Expenditures from this fund are restricted to the furtherance of law enforcement efforts.

**Real Property:** Real estate, including land and improvements (buildings, fencing, paving) classified for purposes of assessment.

**Recurring Expenditures:** Expenses expected to be funded every year in order to maintain current/status quo service levels.

**Recurring Revenues:** Revenues that can reasonably be expected to continue year to year, with some degree of predictability.

**Refunding of Debt:** Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

**Reserve Fund:** An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

**Reserve:** An account used to indicate that a portion of a fund's assets are legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**Resolution:** A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**Resources:** The total amount available for appropriation including estimated revenues, fund transfers, and beginning fund balances.

**Revaluation:** The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

**Revenue Anticipation Note (RAN):** A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

**Revenue Bond:** A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

**Revenue Neutral Position:** A position is considered to be revenue neutral when its expenditure impact, i.e., its total cost, is directly offset by the generation of incremental (or "new") revenue.

**Revenue:** Funds that the government receives as income. This includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

**Revolving Fund:** Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

**RICO:** Acronym that stands for Racketeering Influenced Criminal Organizations.

**Risk Management:** An organized attempt to protect a government's assets against loss in the most economical method.

**Sale of Real Estate Fund:** A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

**SCADA:** Acronym for Supervisory Control and Data Acquisition. SCADA is a computer-based system for gathering and analyzing real-time data to monitor and control equipment that deals with critical and time-sensitive materials or events.

**SCBA:** Acronym for self-contained breathing apparatus.

**Self-Contained Breathing Apparatus:** Device worn by rescue workers, firefighters, and other to provide breathable air in an immediately dangerous to life or health atmosphere.

**Self-Supporting Debt:** Debt for which the City has pledged a repayment source separate from its general tax revenues (i.e. Wastewater bond repaid from wastewater user charges/improvement district (assessment) bonds utility income/special assessment bonds).

**Service Area:** These are made up of departments with similar goals and priorities with a common purpose and common issues to address.

**Service Level:** Services or products which comprise actual or expected output of a given program. Focus is on results, not measures or workload.

**Services:** A service is the productive outcome that the customer receives from a department.

**Source of Revenue:** Revenues are classified according to their source or point of origin.

**Special Assessment:** A tax or levy customarily imposed against only those specific parcels of real estate that will benefit from a proposed public improvement like a street or sewer. NOTE: The City of Page does not assess property tax at this time.

**Special Improvement District Bonds:** Special improvement district bonds can be issued by a city to finance improvements in specific areas of the municipality. The property owners benefiting from the improvements are assessed to pay for the cost of retiring the bonds. This type of finance mechanism is generally used for such projects as street improvements and the extension of sewer lines.

**Special Revenue Fund:** A fund that accounts for the proceeds of specific revenue sources (other than major capital projects) that is legally restricted to specific-purpose expenditures.

**Stabilization Fund:** A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

**Strategic Goal:** A strategic goal translates resources into significant results to be achieved over the next two to five years providing the basis for evaluating the department as a whole.

**Strategic Plan:** A strategic plan sets forth the purpose, strategic goals, operational organization, and performance expectations for a department. The strategic plan provides information to department staff, corporate decision makers, the City of Page, and the public about how the department is organized to deliver results to its customers. It outlines the results that the department is accountable for achieving. The plan provides the opportunity for all department staff to observe how they contribute at all levels in the organization.

**Structurally Balanced Budget:** Supports financial sustainability for multiple years into the future by identifying key items: recurring and non-recurring revenues, recurring and non-recurring expenditures, and reserves.

**Surplus Revenue:** The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

**Tax Rate:** The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

**Tax Title Foreclosure:** The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

**Taxes:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefits of the people. This term does not encompass special assessments.

**Tentative Budget:** A preliminary adoption of the budget that sets the expenditure "ceiling" that legally cannot be exceeded during a given fiscal year.

**Trend:** A documented recurrence of measurable events or circumstances over time that is increasing, decreasing, or even staying the same. The size of the number of occurrences often determines whether the recurrences constitute a trend.

**Trust Fund:** In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

**Uncollected Funds:** Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

**Undesignated Fund Balance:** Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

**Unencumbered Fund Balance:** Amount of an appropriation neither expended nor encumbered; generally available for future purposes.

**Unreserved Fund Balance (Surplus Revenue Account):** The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

**Valuation (100 Percent):** The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.

**Variable Cost:** A cost that increases or decreases relative to increases/decreases in the amount of service provided.

**Vehicle License Tax:** Also known as Auto-Lieu, a tax paid to the State by drivers when registering vehicles as part of the total registration cost, a portion of which is returned to the counties by the State.

**WAPA:** Acronym for Western Area Power Administration. WAPA is an agency that sells and delivers hydropower across 15 central and western states, including the City of Page, Arizona.