

## NOTICE OF INTENT TO IMPOSE FEES

In accordance with Arizona Revised Statutes (ARS) §9-499.15, notice is hereby given that the Page City Council will consider the imposition of new fees as set forth below. The proposed fees and report will be published for a minimum of sixty (60) days prior to final approval, modification, or disapproval by the City Council.

### Business Registration/Permit Fees

Short Term Rental	Fee
Short Term Rental License	\$230.00
Annual Renewal Fee	\$230.00

Added Short Term Rental (STR) Fees – Pursuant to Arizona Revised Statutes (ARS) §9-500.39, a fee of up to \$250 per license may be charged.

Expense Category	Estimated Annual Cost
Software & Monitoring	\$30,000
Personnel	\$30,000
Administrative	\$40,000
Office Supplies	\$2,500
<b>Total Estimated Cost</b>	<b>\$102,500</b>
Estimated # of STRs	440
<b>Total Cost per STR</b>	<b>\$232</b>

### Duplication & Record Fees

Commercial Record Request Fees	Fee	
Staff Time	\$30.00 per hour	1 hour minimum
Pursuant to ARS §39-121.03, concerning requests for records for commercial purposes, the Public Records Custodian shall charge for any such copies in an amount which shall include: <ol style="list-style-type: none"> <li>1. A portion of the cost to the City for obtaining the requested document;</li> <li>2. A reasonable fee for the cost of time, materials, equipment, and personnel in producing the reproduction; and</li> <li>3. The value of the reproduction on the commercial market is best determined by the public body.</li> </ol>		

Added Commercial Record Request Fees – The fee for commercial public-records requests is being raised to \$30 per hour. Pursuant to ARS § 39-121.03, a fee may be charged to recover the reasonable costs incurred by the department, essential expenses including the time, equipment, and personnel required for processing and reproduction. The software for processing public record requests currently costs approximately \$11,000 per year and the personnel time costs approximately \$30 per hour.

## Facility Use Fees

<b>PERA Facility</b>	<b>A</b>	<b>B</b>	<b>C</b>
<b>Sunset Room</b> (234-person maximum capacity)			
Use Fee (up to 4 hours)	\$0.00	\$175.00	\$300.00
Each additional hour	\$0.00	\$25.00	\$25.00
Damage/Cleaning deposit	\$0.00	\$150.00	\$150.00
<b>Tower Butte Room</b>			
Use Fee (up to 3 hours)	\$0.00	\$75.00	\$100.00
Each additional hour	\$0.00	\$25.00	\$25.00
Damage/Cleaning deposit	\$0.00	\$150.00	\$150.00
<b>Lone Rock Room</b>			
Use Fee (up to 3 hours)	\$0.00	\$75.00	\$100.00
Each additional hour	\$0.00	\$25.00	\$25.00
Damage/Cleaning deposit	\$0.00	\$150.00	\$150.00
<b>Lake Powell Room</b>			
Use Fee (up to 3 hours)	\$0.00	\$50.00	\$75.00
Each additional hour	\$0.00	\$25.00	\$25.00
Damage/Cleaning deposit	\$0.00	\$150.00	\$150.00
<b>Kitchen</b>			
Use Fee (up to 3 hours)	\$0.00	\$150.00	\$200.00
Each additional hour	\$0.00	\$25.00	\$25.00
Damage/Cleaning deposit	\$0.00	\$200.00	\$200.00
<b>Courtyard</b>			
Use Fee (up to 3 hours)	\$0.00	\$100.00	\$150.00
Each additional hour	\$0.00	\$20.00	\$20.00
Damage/Cleaning deposit	\$0.00	\$150.00	\$150.00
<b>Full Facility</b>			
Use Fee (up to 4 hours)	\$0.00	\$625.00	\$925.00
Each additional hour	\$0.00	\$145.00	\$145.00
Damage/Cleaning deposit	\$0.00	\$500.00	\$500.00
<b>Other Fees</b>			
Staffing Charge (If on-site personnel required)	\$30.00	\$30.00	\$30.00
Key call out (when the customer forgets to pick up the key)	\$30.00	\$30.00	\$30.00
Lost Key	\$150.00	\$150.00	\$150.00

Added Use and Other Fees for the PERA Facility – Pursuant to ARS 9-499.15 and 9-511.01, facility use fees will be collected for rentals of the PERA Facility. Based on the following analysis, community room rentals must generate a minimum of \$150 - \$300 per rental to cover operational costs. The full facility cost is the combined cost of all rooms.

<b>Expense Category</b>	<b>Average Estimated Cost</b>
Personnel	\$96 - \$144
Maintenance	\$12 - \$72 (depending on hours)
Custodial & Supplies	\$15 - \$25
Administrative	\$50 - \$75
<b>Total Estimated Cost</b>	<b>\$173 - \$316 per rental</b>

## Horseshoe Bend Fees

Type of Vehicle	Fee
Annual Residential Pass (good for 10 visits)- Non-Commercial	\$50.00
Proof of residency must be supplied. (Only 1 pass per valid resident per year.)	

Added Annual Residential Pass – An annual pass will be available for Page residents only (verified by valid ID). The \$50 pass will be valid for 10 visits. The pass is restricted to one per valid resident per year.

## Library Fees

Description	Fee
Fees for lost items / damaged items	\$10.00 (plus the replacement cost)
3D Printer Usage	\$0.20 per gram (First print free – Four hours max)
Material/Equipment Collections Fee	\$15.00

Changed *Fees for lost items / damaged items* – The current fee charged for lost library items is \$4, a rate that has not been adjusted in over 15 years. During that time, the cost of replacing materials (books, DVDs, and other circulating items) has significantly increased due to inflation, rising publishing costs, and shipping expenses.

Removed *Computer Use (non-Library card holder)* – Computers and internet access are no longer “optional extras” – they are necessary for completing job applications, filing taxes, applying for benefits, doing homework, and accessing healthcare. By keeping computer use free, the library fulfills its role as a critical lifeline for digital equity.

Added *3D Printer Usage* – Printers require regular cleaning, calibration, and replacement parts (nozzles, beds, belts, etc.). These ongoing expenses add up, and a usage fee helps ensure the library can keep the printer running smoothly for everyone. 3D printing requires filament (usually PLA or ABS plastic), which can be expensive. A single spool may cost \$20-\$40 and prints often use a significant portion depending on project size.

Added *Material/Equipment Collections Fee* – Accumulated unpaid fees of \$75 or more will be referred to collections. Accounts are submitted to collections on the 30<sup>th</sup> day after the account reaches \$75 or more. At that time, a non-refundable collection fee will be added to the library account. The library charges a collection fee when an account is referred to collections. This fee helps offset the administrative costs associated with the recovery process. Referring accounts to collections requires staff time (approximately \$20 per hour), specialized processing, replacement cost (\$5.00 plus the current replacement cost per item), and payment to the collections department (\$15.00 per item).

## Page Police Department

Removed *Vehicle/Large Property Evidence Impound Fee*.

Removed *Expedited fee (applicable only if report is available)*.

Police Department Electronic Media (Recordings, photos, Video, etc.)	
Video Recordings Fee	\$46.00 per video hour reviewed

Added Video Recordings Fee – The fee for public records requests for copies of video recordings is being raised to \$46 per video-hour reviewed pursuant to Arizona Revised Statutes (ARS) § 39-129. This fee adjustment is necessary to recover the reasonable costs incurred by the department, cover essential expenses including the time, equipment, and personnel required for reviewing the video recording, transmitting the copy, making the copy, redacting (editing out) any information that is legally confidential or protected from public disclosure (as required by law). The video editing software currently costs \$3,910.48 per year, and the processing takes an average of two hours for every video hour reviewed.

Clarified that the \$20 fee is for a Storage Disc and would be assessed per disc.

## Special Events/Seasonal Activities

Safety Barricades	
Barricades	\$1.50 each

- Added “*off duty management*” for clarification for *Police Department*.
- Added *Barricades* - Implementing a barricade fee would promote fiscal responsibility and sustainability of City assets; offset increasing costs of staffing, equipment maintenance, and event support; encourage more efficient and accountable use of City resources by event organizers; ensure continued support for both public and private events without compromising other community services. The proposed barricade fee is a fair and necessary measure to ensure sustainability of City resources and services. It aligns with standard practices in comparable municipalities and helps balance the cost of community events with responsible fiscal management. This fee will help recover costs related to labor, maintenance, and replacement while maintaining safe and well-managed community events. The City of Page provides barricades for both public and private events, including community events, music festivals, etc. These barricades are critical for maintaining public safety, managing traffic flow, and organizing event areas. At present, the City does not charge any fee for the use, setup, or removal of barricades. The Parks and Special Events Departments are responsible for delivering, setting up, and collecting the barricades before and after each event. Due to the frequency of event

requests, this often requires staff overtime and weekend work, placing an additional strain on departmental budgets and staffing schedules. The Parks Department currently provides and manages approximately 200-400 barricades per large event. The replacement cost per barricade is \$92. On average, 20-25 barricades need replacement annually due to wear, damage, or loss. The typical setup and takedown require 3-5 staff members working 4-6 hours total. Many events occur on weekends, resulting in overtime costs of \$300-\$600 per event. The absence of a user fee has created ongoing budgetary and operational challenges, including unrecouped labor costs, increased wear and tear on city equipment, and lack of accountability from event organizers.

Formatting and conforming changes made throughout.