

Page Utility Enterprises

electric and water services for the people . . . by the people

640 Haul Rd., * P.O. Box 1955 * Page, Arizona 86040
Fax: (928) 645-5322 Phone: (928) 6452419

TO: Honorable Mayor Bill Diak & Page City Council
Page City Clerk

FROM: Bryan Hill, PE, General Manager

CC: Darren Coldwell, Page City Manager

DATE: April 29, 2024

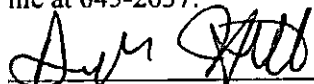
RE: Board Recommended Budgets for Page Utility FY 2024-2025

The PUE Board recommends to Page City Council the attached budgets for electric, water, sewer and refuse for fiscal year 2024-2025.

During the regularly scheduled PUE Board meeting conducted April 9, 2024, the Board reviewed and unanimously passed a motion to recommend the attached budgets to Page City Council for review, edits, comments and approval.

We also confirm the date of May 8, 2024 for our annual "joint meeting" pursuant to City Code, Section 31.59 (C) at 5:00 p.m. in Council Chambers. This "joint meeting" is to review the proposed budgets in detail, answer any questions, and make any desired changes to the budgets.

If there are any immediate questions or need for clarification, please do not hesitate to contact me at 645-2637.



Bryan Hill, PE, General Manager

Attachments: Electric, Water, Sewer & Garbage Budgets

PAGE UTILITY ENTERPRISES								
2024-2025 Budget as at April 10, 2024 for Council Approval								
FUND 50: ELECTRIC								
Chart of		Actuals	Actuals	Actuals to	Actual	Proposed	Budget	
Accounts	Description	FY 21/22	FY 22/23	31-Dec-23	Budget FY 23-24	Budget FY 24-25	Variance 23/24-24/25	NOTES
REVENUES								
50-300-4440	Residential	3,283,517	3,415,744	1,781,452	3,905,938	4,032,988	127,050	1
50-300-4420	Commercial	5,810,721	5,885,555	3,661,037	7,468,515	7,932,988	464,473	1
50-300-4440	Street Lighting	132,388	132,727	74,661	175,870	169,278	-16,592	2
50-300-4590	UAMPS Settlement revenue	0	0	0	0	0	0	
50-300-4580	Construction Revenue/Customer Line Exter	113,149	207,350	15,255	150,000	50,000	-100,000	3
50-300-4491	Pole Rental & Fiber Lease	26,562	53,334	31	50,000	50,000	0	
50-300-4585	Powell Generation (Generators)	0	87,970	11,196	0	20,000	20,000	4
50-300-4650	Contributed Capital	0	54,324	51,651	0	0	0	
50-300-4570	Miscellaneous Revenue	67,599	89,438	36,035	48,000	48,000	0	
50-300-4190	Interest Revenues	22,669	510,372	401,420	100,000	300,000	200,000	5
	TOTAL REVENUES	9,256,605	10,236,814	6,012,738	11,898,323	12,593,254	694,931	
PURCHASED & GENERATED POWER								
50-500-5470	Powell generation- diesel expense	-585	97,002	26,701	60,000	60,000	0	
50-500-5471	Powell generation expense-repairs, urea, oil	85,424	55,873	34,558	50,000	50,000	0	
50-500-5550	CRSP Capacity Costs	417,963	431,564	215,712	450,000	450,000	0	
50-500-5551	Federal Transmission Costs	180,875	203,633	114,510	200,000	200,000	0	
50-500-5560	Energy & Fuel	6,734,102	10,227,035	2,897,999	8,243,460	8,243,460	0	6
	TOTAL PURCHASED & GENERATED POW	7,417,779	11,015,107	3,289,480	9,003,460	9,003,460	0	
PERSONNEL SERVICES								
50-501-8200	Line Crew Wages	405,984	408,109	183,062	447,000	464,880	17,880	7
50-505-8200	Constr & Mtnce Crew Wages	109,589	112,405	59,336	142,000	147,800	5,800	7
50-500-8200	Office Salaries	527,345	587,940	292,662	646,000	567,800	-21,800	7
50-500-8250	Pension Expense	147,530	122,228	76,769	138,000	143,500	5,500	8
50-500-8230	Workmen's Compensation	52,229	55,408	15,056	55,000	55,000	0	
50-500-8240	Health Insurance	216,186	241,978	119,918	215,000	240,000	25,000	9
50-500-8220	FICA Expense	77,580	77,275	39,249	88,000	91,500	3,500	7
50-500-8270	Misc. Employee Benefits	0	0	0	4,000	4,000	0	
50-500-8260	State Unemployment Insurance	693	81	0	1,000	1,000	0	
	TOTAL PERSONNEL SERVICES	1,537,146	1,605,424	786,052	1,636,000	1,715,480	79,480	
DISTRIBUTION EXPENSES								
50-500-5810	O&M Expenses	226,594	88,176	56,569	115,000	115,000	0	
50-500-5811	O&M Supplies	93,300	159,384	27,181	102,000	102,000	0	
50-500-5813	Truck & Vehicle Repair	90,404	71,240	27,327	70,000	125,000	55,000	10
50-500-5815	Vehicles/Equipment Rental	0	0	0	0	0	0	
50-500-5814	Fuel Expense (Vehicles/Equipment)	28,645	27,575	13,391	30,000	30,000	0	
	TOTAL DISTRIBUTION EXPENSES	438,943	346,375	124,468	317,000	372,000	55,000	
ADMINISTRATIVE & GENERAL EXPENSES								
50-500-9200	Office Supplies	17,478	25,444	8,628	25,000	25,000	0	
50-500-9210	Utilities - Water/Telephone/Garbage/Gas	25,241	28,885	14,601	28,000	30,000	2,000	
50-500-9214	Travel Expenses	2,884	3,646	226	15,000	15,000	0	
50-500-9215	Publications & Subscriptions	25,549	28,427	26,964	20,000	27,000	7,000	
50-500-9216	Postage	17,262	35,653	12,886	25,000	25,000	0	
50-500-9217	Association And Seminar Dues/Fees	20,769	25,673	13,985	25,000	25,000	0	
50-500-9400	Insurance- (incl EPLI paid to City)	19,195	23,531	17,606	24,000	35,000	11,000	11
	TOTAL ADMINISTRATIVE & GENERAL EXP	128,376	171,259	94,896	162,000	182,000	20,000	
OUTSIDE SERVICES								
50-500-9300	Auditing	12,300	13,375	1,150	20,000	25,000	5,000	12
50-500-9310	Consulting	12,206	44,497	0	55,000	55,000	0	
50-500-9320	Engineering	15,694	10,322	0	40,000	40,000	0	
50-500-9330	Legal	1,445	6,483	0	20,000	20,000	0	
50-500-9335	City of Page Legal Services	17,500	18,000	0	17,500	17,500	0	
50-500-9340	Maintenance Agreements/Contracts	36,133	38,187	27,738	45,000	50,000	5,000	13
9218/ 5812	Employee Training	23,016	27,098	1,831	20,000	30,000	10,000	14
50-500-9350	Miscellaneous Non-Contract Services	5,238	15,906	2,157	10,000	15,000	5,000	15
	TOTAL OUTSIDE SERVICES	123,532	173,868	32,876	227,500	252,500	25,000	
MISCELLANEOUS EXPENSES								
50-500-9540	Advertising Expenses	65	2,947	503	4,000	4,000	0	

2024-2025 Budget as at April 10, 2024 for Council Approval

FUND 50: ELECTRIC

Chart of Accounts		Actuals	Actuals	Actuals to	Actual	Proposed	Budget	
Description		FY 21/22	FY 22/23	31-Dec-23	Budget	Budget	Varlance	NOTES
					FY 23-24	FY 24-25	23/24-24/25	
50-500-9560	Account Maintenance Fees	2,715	2,620	1,074	3,000	3,000	0	
50-500-9630	Loss/(Gain) on disposal of fixed asset	-1,800	-37,851	-5,887	0	0	0	
50-500-9570	Credit Card Fees	37,328	37,510	25,552	35,000	50,000	15,000	16
50-500-9580	Miscellaneous General Expense	0	1,683	0	2,000	2,000	0	
50-500-9600	Bad Debt Expense	608	-373	0	2,000	2,000	0	
50-500-9590	Sales Tax Expense	-4,302	-5,672	-1,589	5,000	5,000	0	
	TOTAL MISCELLANEOUS EXPENSES	34,614	864	19,653	51,000	66,000	15,000	
	TOTAL O&M and A&G EXPENSES	9,680,390	13,312,897	4,347,425	11,396,960	11,591,440	194,480	
	TOTAL REVENUES minus O&M and A&G	(423,785)	(3,076,083)	1,665,313	501,363	1,001,814	500,451	
50-500-9500	DEPRECIATION CHARGE	(1,247,916)	(1,272,310)	(654,498)	(1,309,000)	(1,459,000)	(150,000)	
		(1,671,701)	(4,348,393)	1,010,815	(807,637)	(457,186)	350,451	
	CAPITAL EXPENDITURE							
	TOTAL REVENUES minus O&M and A&G	(423,785)	(3,076,083)	1,665,313	501,363	1,001,814	500,451	
	CAPITAL REPLACEMENTS							
50-000-3640	Distribution Expense			0	40,000	40,000	0	
50-000-3900	Underground cable change out	0	0	164,958	50,000	200,000	150,000	17
50-000-3900	Overhead-Pole Abandonment/Replacement	0	0	138,336	50,000	100,000	50,000	18
50-000-3900	Distribution upgrades/Replacements	0	0	0	0	100,000	100,000	19
50-000-3130	Generator refurbishment	162,882	329,566	2,005	220,000	150,000	-70,000	20
50-000-3680	Line Transformers			0	40,000	40,000	0	
50-000-3610	Structures & Improvements	69,079	17,198	0	10,000	37,000	27,000	21
50-000-3730	Street Lights	36,582	0	0	5,000	0	-5,000	22
50-000-3970	Radio Upgrade	0	0	0	0	0	0	
50-000-3900	Capitalized Time from Expense Budget	701,242	279,185	161,011	500,000	520,000	20,000	7
50-000-3910	Wireless Meters/HMI Outage Management System				0	0	0	
50-000-3910	Computer Software/Hardware/Office Equip	17,164	21,232	18,578	10,000	17,000	7,000	23
50-000-3910	Tropos/Fiber	17,874	60,769	0	15,000	0	-15,000	24
50-000-3450	SCADA	17,336	8,703	5,177	0	0	0	
50-000-3621	Powell Substation	33,783	5,770	0	0	0	0	
50-000-3623	Savage Slavens Substation	0	5,268	0	0	0	0	
50-000-3960	Power Operated Equipment-Vehicles	73,863	69,212	0	170,000	274,000	104,000	25
50-000-3940	Linemen Tools	8,612	0	0	0	0	0	
	TOTAL CAPITAL REPLACEMENTS	1,138,417	796,903	490,065	1,110,000	1,478,000	368,000	
	CAPITAL ADDITIONS							
50-000-3610	Structures/Improvements- water line to rd	0	0	0	0	0	0	
50-000-3450	SCADA				0	30,000	30,000	26
50-000-3900	Greenehaven Regulators	38,631	0	49,193	180,000	263,000	83,000	27
50-000-3910	Fiber- extend to various locations	0	0		5,000	25,000	20,000	24
50-000-3621	Powell /Savage Slavens Substations	0	0	119	0	90,000	90,000	28
50-000-3710	Distribution Items /New services	193,477	212,933	97,190	40,000	40,000	0	
50-000-3710	Line Extensions (various) <250' rule				10,000	10,000	0	
50-000-3710	Line Extensions (various) >250' rule				10,000	10,000	0	
50-000-3680	25kv three phase PME cubicle	0	0		40,000	50,000	10,000	29
50-000-3680	25kv three phase section can cubicles				20,000	20,000	0	
50-000-3910	Work Order Asset Management mapping	37,714	0	0	0	0	0	
	Council-directed Infrastructure Improvement	68,387	0		0	0	0	
	TOTAL CAPITAL ADDITIONS	338,209	212,933	146,502	305,000	538,000	233,000	
50-500-5560	Purchased Power Contingency	0	0	0	1,000,000	1,000,000	0	
	O&M BUDGET SUMMARY							

2024-2025 Budget as at April 10, 2024 for Council Approval

FUND 50: ELECTRIC

Chart of Accounts	Description	Actuals FY 21/22	Actuals FY 22/23	Actuals to 31-Dec-23	Actual Budget FY 23-24	Proposed Budget FY 24-25	Budget Variance 23/24-24/25	NOTES
	LGIP+ BANK OPENING BALANCE	20,408,373	18,229,724	14,143,805	14,143,805	12,230,168	-1,913,637	
	Total Revenue (All Sources)	9,256,805	10,236,814	6,012,738	11,898,323	12,593,254	694,931	
	Less O&M/A&G Expenses	9,680,390	13,312,897	4,347,425	11,396,960	11,591,440	194,480	
	Subtotal	-423,785	-3,076,083	1,665,313	501,363	1,001,814	500,451	
	Less Purchased Power Contingency	0	0	0	-1,000,000	-1,000,000	0	
	Less Capital Replacements	-1,138,417	-796,903	-490,065	-1,110,000	-1,478,000	-368,000	
	Less Capital Additions	-338,209	-212,933	-146,502	-305,000	-538,000	-233,000	
	INCREASE/(DECREASE) IN CASH BALAN	-1,900,411	-4,085,919	1,028,746	-1,913,637	-2,014,186	-100,549	
	CLOSING LGIP & BANK BALANCE	18,229,724	14,143,805	15,172,551	12,230,168	10,215,982	-2,014,186	
	LGIP SUB-FUNDS							
	Capital Improvements	9,228,709	5,142,790	6,171,536	5,943,231	1,214,967	-4,728,264	
	Contingencies	450,000	450,000	450,000	450,000	450,000	0	
	Uninsured Legal	500,000	500,000	500,000	500,000	500,000	0	
	Customer Deposits	500,000	500,000	500,000	500,000	500,000	0	
	Rate Stabilization	3,000,000	3,000,000	3,000,000	656,540	3,000,000	2,343,460	
	Sinking Fund for Future Generation	4,551,015	4,551,015	4,551,015	4,551,015	4,551,015	0	
		18,229,724	14,143,805	15,172,551	12,230,168	10,215,982	-2,014,186	
Notes to the Budget for 2024-2025								
1	The increase in revenue reflects the full 12 months at the rates approved by Council in May 2023.							
2	Council-approved rates did not specify a % increase for Street Lights. Last year's budget assumed 40% increase but only a 20% increase was charged.							
3	There are currently no known large construction projects on the horizon for 2024-2025. The budget has therefore been reduced							
4	As the generators have been run in a revenue-earning capacity the last two years, it is assumed that there will be some revenue in 2024-25.							
5	It is assumed that interest rates will remain at the current level for 2024-25.							
6	We have continued to use the projected purchased power cost of \$67.02 from last year's K R Saline presentation as this has proved to be pretty accurate this year.							
7	Market research has shown salary increases in our industry are running at 4-5%. We have assumed 4% for this budget. Time Capitalization: 1/3 of Linemen, 1/2 of Construction and \$60,000 of administration salaries.							
8	ASRS contribution rates effective 7/1/24 are decreasing slightly from 12.29% to 12.27% but the budget has been increased slightly because of the budgeted salary increases.							
9	Medical insurance costs have risen this year 12-15%. We are expecting a small increase for 2024-25.							
10	The budget has been increased to include \$55,000 for the major overhaul of the boring machine which is now more than ten years old.							
11	Last year's premium increase was larger than budgeted but still far less than the commercial premiums we have paid in previous years.							
12	There was a significant increase in this years audit cost and so the budget has been increase accordingly.							
13	We are seeing a number of the software packages that we use going away from licensing and moving to monthly online/support charges.							
14	The budget has been increased as we now have an Apprentice Lineman on staff.							
15	With the increased amount of software applications being used, we are having to supplement IT with ad hoc external resources.							
16	Credit card processing charges are increasing faster than the rate of inflation. We now have almost 70% of our customers using some form of electronic payment and need to find an alternative cheaper processor. This is proving to be a challenge as all transactions need to post directly into our accounting system. The budget has been set at the current level of expense but we would hope to make savings on this.							

2024-2025 Budget as at April 10, 2024 for Council Approval

FUND 50: ELECTRIC

Chart of Accounts	Description	Actuals FY 21/22	Actuals FY 22/23	Actuals to 31-Dec-23	Actual Budget FY 23-24	Proposed Budget FY 24-25	Budget Variance 23/24-24/25	NOTES
17	Underground cable replacement and laterals are all assumed to be done in-house in this coming year.							
18	This continues our annual work on pole replacements.							
19	Upgrading OCR controls at Grenehaven and Dump Road are being budgeted.							
20	There is only one generator left to upgrade. However, we are being required by ADEQ to install closed crank case ventilation. Generators 5 & 6 will be done this year as part of this years upgrade and the other four will be done in 2024-25 when the last generator is being upgraded.							
21	We have already replaced 3 of the 5 air handlers at 640 Haul Road. This budget is to replace one more. We are also budgeting to replace the 15 year old networked photocopier. We believe that it is time to enhance security at 640 Haul Rd with installation of some interior cameras and key card entry system.							
	New air handler 640 Haul Rd			\$10,000				
	Replacement network photocopier			\$12,000				
	4 Cameras and 8 door readers -640 Haul Rd			\$15,000				
				\$37,000				
22	All of our street lights have now been upgraded to LED. Going forward costs will be maintenance rather than capital.							
23	Software needs of the organization continue to increase. This year for the first time we have been required to file Social Security, 1095's and 1099's electronically which has meant that we have had to upgrade our accounting software.							
24	We are replacing TROPOS in-house with fiber.							
25	We continue to recognize the Council-approved purchase of the bucket truck from last year as this was not estimated to be delivered until 2025-26. We are budgeting \$79,000 to replace the Duramax Truck(E31) and \$25,000 for a scissor lift to be used at all three sites.							
	Bucket truck(ordered 2023 delivery scheduled 2025/6)			\$170,000				
	Replacement for Duramax Truck(E31)			\$79,000				
	Scissor Lift (to be available for all 3 sites)			\$25,000				
				\$274,000				
26	This is for a motor operated interrupter to interface with SCADA for several operations.							
27	The actual cost of the Grenehaven regulators is now known. Previously this was a best estimate.							
28	This is to purchase a spare regulator for Powell sub. The manufacturer currently estimates a lead time of 18 months.							
29	This budget has been increased in the light of current market trends.							

PAGE UTILITY ENTERPRISES								
2024-20254 BUDGET - as at April 10, 2024 for Council Approval								
FUND: 51 WATER								
New Chart of		Actuals	Actuals	Current Year	Current	Proposed	Budget	
Accounts	Description	FY 21/22	FY 22/23	Actuals to	Budget	Budget	Variance	Notes
				31-Dec-23	2023-2024	2024-2025	23/24-24/25	
REVENUES-WATER FUND								
51-342-4000	Water Sales	1,900,631	1,786,116	1,069,289	1,895,000	1,895,000	0	1
51-342-4130	Bulk Water Sales	5,517	9,984	5,632	15,000	10,000	-5,000	2
51-349-4120	Water Meter Sales/Construction Revenue	7,128	13,294	2,880	10,000	10,000	0	
51-342-4570	Late Fees	34,344	36,269	21,168	35,000	35,000	0	
51-300-4190	Interest Earned	6,567	156,191	116,744	50,000	100,000	50,000	3
51-399-4560	Misc Revenue	0	0	0	1,000	1,000	0	
		1,954,187	2,001,854	1,215,713	2,006,000	2,051,000	45,000	
WATER TREATMENT PLANT:COST OF SALES & SERVICES								
51-452-2101	Operating Supplies	5,776	8,940	5,714	5,000	10,000	5,000	4
51-452-2102	Uniforms/ Clothing Allowance	591	928	469	2,400	2,400	0	
51-452-2103	Safety Supplies	1,161	71	321	4,200	4,200	0	
51-452-2115	Equipment Repair & Maintenance	9,207	4,997	5,980	25,000	25,000	0	
51-452-9210	Utilities	87,376	91,983	59,455	130,000	130,000	0	
51-452-2811	Water Sample Testing	9,730	6,389	3,150	6,000	15,000	9,000	5
51-452-2860	Raw water	178,820	200,936	113,495	290,000	260,000	-30,000	6
51-452-2123	Polymer	5,602	8,936	10,604	20,000	25,000	5,000	7
51-452-2124	Chlorine	9,577	18,658	6,196	25,000	30,000	5,000	7
51-452-5813	WTP Vehicle Maintenance	1,497	1,808	503	5,000	5,000	0	
	TOTAL	309,337	343,646	205,887	512,600	506,600	-6,000	
WATER DISTRIBUTION:COST OF SALES & SERVICE								
51-453-2101	Operating Supplies	31,386	48,422	15,590	35,000	35,000	0	
51-453-2102	Uniforms/ Clothing Allowance	204	343	932	2,400	2,400	0	
51-453-2103	Safety Supplies	764	802	1,081	2,000	2,000	0	
51-453-2113	Pipe & Fittings	17,748	15,195	0	15,000	15,000	0	
51-453-2115	Equipment Repair & Maintenance	4,166	2,723	4,159	10,000	10,000	0	
51-453-5813	Water Distribn Vehicle Maintenance	3,363	6,033	1,970	12,000	12,000	0	
51-453-5814	Fuel	9,525	12,138	7,953	12,000	15,000	3,000	4
	TOTAL	67,156	85,654	31,685	88,400	91,400	3,000	
PERSONNEL SERVICES								
51-452-8200	Water Treatment Plant Salaries	98,038	115,166	64,796	125,000	130,000	5,000	8
51-453-8200	Water Distribution-Salaries	202,279	182,428	106,283	220,000	228,000	8,000	8
51-500-8200	Admin/Engineering - Salaries	75,520	105,228	44,059	85,000	88,000	3,000	8
51-500-8250	Pension Expense	44,040	49,059	28,467	62,000	54,000	2,000	9
51-500-8230	Workmen's Comp	4,865	6,388	1,736	16,000	15,000	0	
51-500-8240	Health Insurance	97,955	120,424	63,805	100,000	125,000	25,000	10
51-500-8220	FICA Expense	33,228	39,358	20,283	32,000	33,000	1,000	8
51-500-8260	State Unemployment Insurance	362	65	10	1,000	1,000	0	
	TOTAL PERSONNEL SERVICES	556,087	618,116	329,439	630,000	674,000	44,000	
ADMINISTRATIVE & GENERAL EXPENSES								
51-452-9215	Publications, Subscriptions & Memberships	250	95	0	600	600	0	
51-453-9215	Publications, Subscriptions & Memberships	1,654	1,600	1,910	2,500	2,500	0	
51-500-9218	Postage	2,530	98	2,428	8,000	8,000	0	
51-500-9211	Cell Phone	1,085	1,535	813	1,000	1,000	0	
51-500-9400	Insurance	28,792	35,295	25,675	35,000	50,000	15,000	11
51-452-9214	Travel, Meals Training	2,264	1,578	827	3,000	3,000	0	
51-453-9214	Travel, Meals Training	3,299	4,864	2,488	3,000	3,000	0	
51-500-9600	Provision for Bad Debts	-130	0	0	1,000	1,000	0	
51-500-9590	Sales Tax Expense	-367	-320	-34	500	500	0	
51-452-9200	Printing & Binding	850	304	1,108	1,000	1,000	0	
51-453-9200	Printing & Binding	1,465	3,826	832	3,000	3,000	0	
51-500-9630	Loss/(Gain) on Disposal of Asset	0	-70	-3,950	0	0	0	
51-500-9570	Credit Card Fees	13,843	15,004	10,220	15,000	20,000	5,000	12
51-500-9560	Account Maintenance Fees	874	966	440	1,000	1,000	0	
	TOTAL ADMINISTRATIVE & GENERAL EXPENSES	56,409	64,773	42,757	74,600	94,600	20,000	
OUTSIDE SERVICES								
51-452-2850	ADEQ Water Permits	14,322	8,381	0	10,000	10,000	0	
51-500-9330	Outside Services- Legal	16,585	7,585	276	20,000	70,000	50,000	13

2024-20254 BUDGET - as at April 10, 2024 for Council Approval									
FUND: 51 WATER				Current Year	Current	Proposed	Budget		
New Chart of		Actuals	Actuals	Actuals to	Budget	Budget	Variance	Notes	
Accounts	Description	FY 21/22	FY 22/23	31-Dec-23	2023-2024	2024-2025	23/24-24/25		
	significantly increased.								
8	Market research has shown that salary increases are running at about 4%. This increase has been built into this budget. Management is continuing to emphasise the importance of certifications and rewards staff for obtaining these.								
9	We have been notified by ASRS of a small decrease in their rates for 2024-25 from 12.29% to 12.27%. But the budget has been increased slightly because of the budgeted salary increases.								
10	Medical insurance costs have risen in the current year by 12-15%. We have been notified of a small increase for 2024-25								
11	Last year's premium increase was higher than budgeted but still far less than the commercial premiums we have paid in previous years.								
12	Credit card processing charges are increasing faster than the rate of inflation. Seeking a cheaper alternative is proving to be a challenge as we need all transactions to post directly into our accounting system. The budget has been set at the current level of expense but we would hope to make savings on this.								
13	Legal costs include an estimated \$70,000 for work on obtaining finance for the second straw.								
14	This budget includes an estimated \$65,000 for Carollo and \$60,000 for lobbyist activities.								
	Capital Replacements								
15	An F350 4x4 regular cab pick up (\$55,000) plus truck bed (\$22,000)						\$	77,000	
16	The following upgrades are being proposed by management:								
	Major valve replacement - this continues the annual upgrade						\$	30,000	
	Commercial meters - annual upgrade						\$	40,000	
	Office building upgrade- windows & roof						\$	15,000	
	Design/capacity upgrade- - placeholder figure -costs currently unknown						\$	580,000	
							\$	665,000	
	Capital Additions								
17	Miscellaneous participation in water line extension projects						\$	15,000	
							\$	15,000	

PAGE UTILITY ENTERPRISES								
2024-2025 BUDGET as at April 10, 2024 for Council Approval								
FUND 52: SEWER				Current Year	Current	Proposed	Budget	Notes
Chart of		Actuals	Actuals	Actuals to	Budget	Budget	Variance	
Accounts	Description	FY 21/22	FY 22/23	31-Dec-23	2023-2024	2024-2025	23/24->24/25	
REVENUES -SEWER FUND								
52-344-4000	Sewer Revenue	1,726,396	1,740,661	909,065	1,749,000	1,749,000	0	1
52-344-4200	Sewer Dumping Revenue	182,904	125,530	73,826	200,000	200,000	0	2
52-349-4100	Effluent Sales	0	0	0	0	0	0	
52-344-4190	Interest Earned	2,956	70,318	52,558	25,000	50,000	25,000	3
		1,912,256	1,936,509	1,035,449	1,974,000	1,999,000	25,000	
SEWER COLLECTION : COST OF SALES & SERVICES								
52-454-2101	Operating Supplies	6,660	4,656	2,534	5,000	5,000	0	
52-454-2102	Uniforms/Clothing Allowance	742	720	1,210	1,800	1,800	0	
52-454-2103	Safety Supplies	420	271	513	1,200	1,200	0	
52-454-2113	Pipe & Fittings	2,879	0	0	2,500	2,500	0	
52-454-2115	Equipment Repair & Maintenance	959	14,667	7,178	10,000	15,000	5,000	4
52-454-5814	Fuel	12,965	13,095	5,607	15,000	15,000	0	
52-454-5813	Vehicle Repair & Maintenance	859	1,502	3,820	8,000	8,000	0	
52-454-9210	Utilities	437	421	218	1,000	1,000	0	
	TOTAL	25,921	35,332	21,080	44,500	49,500	5,000	
WASTEWATER TREATMENT PLANT: COST OF SALES & SERVICES								
52-464-2101	Operating Supplies	24,621	29,858	16,312	25,000	25,000	0	
52-464-2102	Uniforms/Clothing Allowance	280	504	618	3,600	3,600	0	
52-464-2103	Safety Supplies	2,138	2,474	408	3,900	3,900	0	
52-464-2114	Pipes, Fittings -LP National	28,677	23,443	17,051	30,000	30,000	0	
52-464-2113	Valves & Controls- LP National	18,689	19,902	11,208	20,000	20,000	0	
52-464-2115	Building/Equipment Repair. & Maintenan	26,711	14,013	10,816	40,000	30,000	-10,000	5
52-464-9210	Utilities	2,535	4,500	4,208	6,000	8,000	2,000	6
52-464-9210	Utilities LPNGC	174,585	187,101	127,735	280,000	280,000	0	
52-464-2810	Sludge Handling	324	609	0	5,000	5,000	0	
52-464-2811	Wastewater Sample Testing	3,939	5,241	1,095	6,000	6,000	0	
52-464-2820	Algae Control	3,814	2,668	1,334	7,000	7,000	0	
52-464-2825	Polymer	10,823	40,885	22,943	35,000	40,000	5,000	7
52-464-2830	Chlorine	25,254	39,926	14,019	40,000	40,000	0	
52-464-5813	WWTP Vehicle repair	3,122	5,776	4,140	7,000	7,000	0	
	TOTAL	325,512	376,900	231,887	508,500	505,500	-3,000	
PERSONNEL SERVICES								
52-454-8200	Sewer Collection Salaries	148,106	158,524	92,264	178,000	185,000	7,000	8
52-464-8200	Wastewater Treatment Salaries	217,258	227,052	116,238	234,000	243,000	9,000	8
52-500-8200	Admin Support Salaries	51,326	76,238	33,179	64,000	68,000	4,000	8
52-500-8250	Pension Expense	36,295	36,520	21,539	57,000	59,000	2,000	9
52-500-8230	Workmen's Comp	5,740	7,864	2,136	9,000	9,000	0	
52-500-8240	Health Insurance	86,031	97,047	60,164	108,000	120,000	12,000	10
52-500-8220	FICA Expense	22,955	21,693	13,698	36,000	37,000	1,000	8
52-500-8260	State Unemployment Insurance	346	40	0	1,000	1,000	0	
	TOTAL PERSONNEL SERVICES	568,057	624,978	339,218	687,000	722,000	35,000	
ADMINISTRATIVE & GENERAL EXPENSES								
52-454-9200	Office Supplies	885	970	296	1,500	1,500	0	
52-464-9200	Office Supplies	1,613	2,341	605	1,500	1,500	0	
52-454-9215	Publications, Subscriptions & Membersh	0	0	0	500	500	0	
52-464-9215	Publications, Subscriptions & Membersh	0	0	0	500	500	0	
52-500-9400	Insurance	28,792	35,295	25,675	35,000	50,000	15,000	11
52-500-9216	Postage	2,400	0	1,200	3,000	3,000	0	
52-500-9600	Bad Debt Provision	-82	0	94	1,000	1,000	0	
52-500-9560	Account Maintenance Fees	863	888	440	1,000	1,000	0	
52-500-9570	Credit Card Fees	13,842	15,083	10,220	12,000	20,000	8,000	12
52-454-9214	Travel, Meals Training- Sewer Collectio	3,378	3,377	236	4,000	4,000	0	
52-464-9214	Travel, Meals Training- Wastewater Tre	1,211	939	3,169	4,000	4,000	0	
	TOTAL ADMINISTRATIVE & GENERAL	52,902	58,893	41,935	64,000	87,000	23,000	

2024-2025 BUDGET as at April 10, 2024 for Council Approval

FUND 52: SEWER				Current Year	Current	Proposed	Budget	Notes
Chart of		Actuals	Actuals	Actuals to	Budget	Budget	Variance	
Accounts	Description	FY 21/22	FY 22/23	31-Dec-23	2023-2024	2024-2025	23/24->24/25	
	OUTSIDE SERVICES							
52-454-9340	Contract Services	2,502	2,852	1,251	12,000	12,000	0	
52-454-9360	Root Control Service	39,855	39,323	44,500	45,000	50,000	5,000	13
52-500-9330	Outside services-Legal	3,750	0	0	4,000	4,000	0	
52-500-9300	Outside services- Audit	2,500	2,500	650	2,500	2,500	0	
52-500-9320	Outside services- Engineering	0	0	0	20,000	20,000	0	
52-500-9630	Loss/Gain on Disposal of Fixed Assets	0	0	-7,236	0	0	0	
52-464-2850	ADEQ Permits	4,405	8,655	11,181	15,000	15,000	0	
	TOTAL OUTSIDE SERVICES	53,012	53,330	50,346	98,500	103,500	5,000	
	TOTAL O&M and A&G EXPENSES	1,025,404	1,149,433	684,466	1,402,500	1,467,500	65,000	
	TOTAL REVENUES minus EXPENSES	886,852	787,076	350,983	571,500	531,500	-40,000	
52-454-9500	DEPRECIATION CHARGE	(567,389)	(516,755)	(285,000)	(570,000)	(625,000)	-55,000	
	TOTAL DEPRECIATION CHARGE	(567,389)	(516,755)	(285,000)	(570,000)	(625,000)	-55,000	
		319,463	270,321	65,983	1,500	(93,500)	-95,000	
	CAPITAL EXPENDITURE							
	TOTAL REVENUES minus O&M and A	886,852	787,076	350,983	571,500	531,500	-40,000	
	CAPITAL REPLACEMENTS							
52-000-3750	Improvements- LPNGC	0	17,703	0	15,000	30,000	15,000	14
52-000-3610	Sewer Buildings & Site Improvements	52,840	20,628	0	0	0	0	
52-000-3720	Improvements-Distbn system	10,475	26,241	0	0	0	0	
52-000-3620	Improvements-equipment	453,489	261,522	488,646	494,000	257,000	-237,000	15
	CAPITAL REPLACEMENTS	516,804	326,094	488,646	509,000	287,000	-222,000	
	CAPITAL ADDITIONS							
52-000-3620	Capital Equipment	0	0	0	0	0	0	
	TOTAL CAPITAL ADDITIONS	0	0	0	0	0	0	
	O&M BUDGET SUMMARY							
	LGIP + BANK OPENING BALANCE	3,794,789	4,191,558	4,648,933	4,648,933	4,711,433	62,500	
	Total Revenue (All Sources)	1,912,256	1,936,509	1,035,449	1,974,000	1,999,000	25,000	
	Less O&M/A&G Expenses	1,025,404	1,149,433	684,466	1,402,500	1,467,500	65,000	
	Subtotal	886,852	787,076	350,983	571,500	531,500	-40,000	
	Less Capital Replacements	516,804	326,094	488,646	509,000	287,000	-222,000	
	Less Capital Additions	0	0	0	0	0	0	
	INCREASE/(DECREASE) IN CASH BA	370,048	460,982	-137,663	62,500	244,500	182,000	
	LGIP + BANK CLOSING BALANCE	4,191,558	4,648,933	4,511,270	4,711,433	4,955,933	244,500	

2024-2025 BUDGET as at April 10, 2024 for Council Approval								
FUND 52: SEWER								
Chart of		Actuals	Actuals	Current Year	Current	Proposed	Budget	Notes
Accounts	Description	FY 21/22	FY 22/23	Actuals to	Budget	Budget	Variance	
				31-Dec-23	2023-2024	2024-2025	23/24->24/25	
Notes to the Budget for 2024-2025								
1	No increase in rates or the number of customers has been assumed.							
2	More small small companies have signed up to dump sewage in recent months but the two largest customers continue to have had technical issues and are dumping less. The budget has therefore not been changed.							
3	Interest rates have continued to rise and this is assumed to continue.							
4	This budget has been increased in light of this years current actual costs.							
5	Maintenance needs have fallen and so the budget has been reduced.							
6	This budget increase reflects the full year increase to the electric rates.							
7	Polymer costs have continued to rise and this is assumed to continue. Searches for an alternate supplier have not been successful.							
8	Market research has shown that salary increases are running at about 4%. This increase has been built into this version of the budget.							
9	We have been notified by ASRS of a small decrease in their rates for 2024-25 from 12.29% to 12.27%. However, the budget has been increased slightly because of the budgeted salary increases.							
10	Medical insurance costs have risen this year 12-15%. We have been notified of a smaller increase for 2024-25.							
11	Last years premium increase was larger than budgeted but still far less than the commercial premiums we have paid in previous years.							
12	Credit card processing charges are increasing faster than the rate of inflation. Seeking a cheaper alternative is proving to be a challenge as we need all transactions to post directly into our accounting system. The budget has been set at the current level of expense but we would hope to make savings on this.							
13	We have been informed of a price increase per foot for 2024-25.							
Capital Replacements/ Improvements :								
14	Golf Course watering improvements include a replacement pump and wet well liner						\$30,000	
15	The following upgrades are being proposed by management:							
	Replacement F350 truck					\$	77,000	
	WWTP Bobcat					\$	50,000	
	VFD 2D Aerator					\$	25,000	
	Effluent flow meter					\$	20,000	
	Two tent panels (provision for weather damage)					\$	15,000	
	Filter upgrade design					\$	40,000	
	Replacement rollup door at back of tent					\$	10,000	
	Lining a sample stretch of sewer pipe					\$	20,000	
						\$	257,000	
	Capital Additions are:						\$0	

PAGE UTILITY ENTERPRISES								
2024-2025 BUDGET as at April 10, 2024 for Council Approval								
FUND 53: GARBAGE				Current Year	Current	Proposed	Budget	Notes
New Chart		Actuals	Actuals	Actuals to	Budget	Budget	Variance	
of Accounts	Description	FY 21/22	FY 22/23	31-Dec-23	2023-2024	2024-2025	23/24-24/25	
REVENUES -GARBAGE FUND								
53-300-4445	Refuse Collection	915,308	1,012,653	544,616	1,071,000	1,129,533	58,533	1
53-300-4190	Interest Earned	424	10,083	7,536	5,000	10,000	5,000	2
53-300-4562	Misc Revenue				0	0	0	
		915,732	1,022,736	552,152	1,076,000	1,139,533	63,533	
GARBAGE COLLECTION : COST OF SALES & SERVICES								
53-500-9340	Contract Services	799,731	888,802	479,564	940,000	994,616	54,616	3
53-500-9216	Postage	1,200	0	600	1,200	1,200	0	
53-500-9200	Office Supplies	1,043	882	150	600	1,000	400	
53-500-9560	Account Mnce Fees	469	444	223	1,000	1,000	0	
53-500-9570	Credit Card Fees	7,466	7,544	5,112	6,000	10,000	4,000	4
53-500-9300	Outside services-Audit	2,220	975	300	3,000	3,000	0	5
53-500-2850	ADEQ permits	600	0	0	1,595	1,595	0	5
53-500-9600	Bad Debt Provision	-77	0	0	1,000	1,000	0	
	TOTAL	812,652	898,647	485,949	954,395	1,013,411	59,016	
	TOTAL REVENUES minus EXPENSES	103,080	124,089	66,203	121,605	126,122	4,517	
O&M BUDGET SUMMARY								
	LGIP & Bank - Opening Balance	982,917	1,081,117	1,205,206	1,205,206	1,326,811	121,605	
	Total Revenue (All Sources)	915,732	1,022,736	552,152	1,076,000	1,139,533	63,533	
	Less O&M/A&G Expenses	812,652	898,647	485,949	954,395	1,013,411	59,016	
	Subtotal	103,080	124,089	66,203	121,605	126,122	4,517	
	Less Capital Replacements	0	0	0	0	0	0	
	Less Capital Additions	0	0	0	0	0	0	
	INCREASE/(DECREASE) IN CASH BALANCE	103,080	124,089	66,203	121,605	126,122	4,517	
	LGIP & Bank - Closing Balance	1,081,117	1,205,206	1,271,409	1,326,811	1,452,933	126,122	
Notes to the Budget for 2024-25								
1	The City of Page contract with Republic Services allows for an annual CPI adjustment. We have been notified that this increase for 2024-2025 is 3.6%.							
2	Interest rates have continued to rise and it is assumed this will continue.							
3	Contract Service costs include the payment to Republic Services with the notified 3.6% CPI increase							
4	Credit card charges are apportioned across all funds. They are rising faster than the rate of inflation. Seeking a cheaper alternative is proving to be a challenge as we need all transactions to post directly into our accounting system. The budget has been set at the current level of expense but we would hope to make savings on this.							
5	Post Closure landfill monitoring, ADEQ fees and the cost of the landfill financial statement legally required to be done by the Auditors are shown separately.							